



AGENDA
CITY OF ORMOND BEACH, FLORIDA
CITY COMMISSION WORKSHOP
December 6, 2022
5:30 PM

Mayor Bill Partington

Zone 1 - Commissioner Lori Tolland

Zone 3 - Commissioner Susan Persis

Zone 2 - Commissioner Travis Sargent

Zone 4 - Commissioner Harold Briley

COMMISSION CHAMBERS

22 South Beach Street, Ormond Beach, FL 32174
Phone: 386-677-0311 Web: www.ormondbeach.org

1. CALL TO ORDER

2. DISCUSSIONS

A. Advisory Board Workshop

Staff Contact: *Susan Dauderis, City Clerk, (386) 676-3340*

3. ADJOURNMENT

Website Address – www.ormondbeach.org

NOTICE – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.
Phone: 386-677-0311



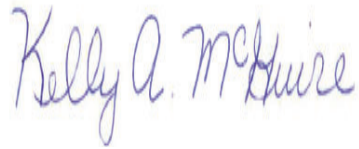
Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.



CITY OF ORMOND BEACH

22 South Beach Street • Ormond Beach, FL 32174 • (386) 677-0311 • Fax (386) 676-3330

Meeting Date: 12/6/2022		AGENDA ITEM		Number: 2.A
Section:	DISCUSSIONS			
Item Category:	City Commission Workshop	Res./Ord. No:		
Strategic Goal:	Governance – Other			
Department :	Support Services			
Subject:	Advisory Board Workshop			
Budget Impact:	There is no budget impact.			
Summary:	After taking office, the new City Commission meets to discuss in a workshop format, new and renewal appointments to the City's various advisory boards.			
Recommended Action:	It is recommended that the City Commission discuss the advisory board appointments and nominate individuals to fill any vacancies.			
Staff Contact:	Susan Dauderis, City Clerk, (386) 676-3340			
Approval:				
Kelly McGuire, Finance Director		11/28/2022		
Claire Whitley, Assistant City Manager		11/30/2022		
Joyce Shanahan, City Manager		11/30/2022		



CITY OF ORMOND BEACH

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CITY MANAGER MEMORANDUM

To: The Honorable Mayor Partington and City Commissioners

Through: Joyce Shanahan, City Manager

From: Susan Dauderis, City Clerk

Date: December 6, 2022

Subject: Advisory Board Workshop

Commission Goal: Governance – Other

Introduction

The purpose of this workshop is for the Commission to discuss appointments to the City's various advisory boards.

Background

The terms of office for most of the City's advisory boards will expire on January 2, 2023. Therefore, it is necessary for the City Commission to discuss reappointments and filling vacancies on the City's advisory boards. The appointments will be brought back to the City Commission at the January 10, 2023 meeting as resolutions for formal adoption.

Discussion

The material provided to the Commission contains a list of current advisory board members, attendance record for 2021-2022, whether the board member desires to be reappointed, and contact information. Desire for reappointment was collected via email and phone, to each current board member and their completion of the City's online application of interest form. Current members could identify other advisory boards they are interested in serving on via the application of interest. The materials also include applications for individuals who have expressed interest (during 2021-2022) in serving on an advisory board; these individuals are not currently serving on a board.

Once selections have been made, correspondence will be sent to those identified advising them of their nomination and requesting the completion of a residency affidavit. Board members are required to live within the corporate city limits of Ormond

Beach.

Staff will prepare resolutions for the Commission meeting on January 10, 2023, for the Commission to approve those appointed to serve.

Budget Impact

There is no budget impact.

Citizen Impact

Citizen advisory boards serve an important role in local government. Citizen volunteers on advisory boards provide insight and input to assist the work of the City Commission.

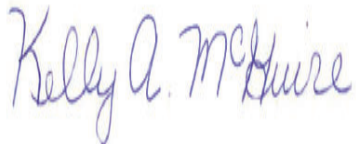
Recommendation

It is recommended that the City Commission discuss the advisory board appointments and nominate individuals to fill any vacancies.

Attachments:

1. Advisory Board Workshop PowerPoint
2. Boards Descriptions 2022 final packet

Approvals:



Kelly McGuire, Finance Director

Date: November 28, 2022



Claire Whitley, Assistant City Manager

Date: November 30, 2022



Joyce Shanahan, City Manager

Date: November 30, 2022



Advisory Board Workshop

December 6, 2022, 5:30 p.m.
City Commission Conference Room

Aviation Advisory Board

Current Board Members	Served Since	Attendance 2021-2022	Resides in	Appointed By	Interested in Continuing
Dr. Bruce Manne	2013	4/5	Zone 1	Mayor	Yes
Joseph Wisniewski (Lt.Col.)	2015	4/5	Zone 3	Zone 1 Commissioner	Yes
F.B. "Skeeter" Surguine (Col.) (<i>Vice Chair</i>)	2017	4/5	Zone 3	Zone 2 Commissioner	Yes
Michelle Widick (Chairman)	2021	5/5	Zone 1	Zone 3 Commissioner	Yes
William D. Masters (Rear Admiral)	2017	3/5	Zone 3	Zone 4 Commissioner	No

Others Interested in Serving:

- Frank Bullard
- Fred Heyne
- Alan Jorczak
- Ken Smith

Board of Adjustments and Appeals

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Frank Ganz	2015	11/15	Zone 4	Mayor	Yes
Roger Strcula	2017	3/15	Zone 1	Zone 1 Commissioner	N/A
Stan Driscoll	2017	15/15	Zone 3	Zone 2 Commissioner	Yes
Dennis McNamara (<i>Chairman</i>)	1996	15/15	Zone 4	Zone 3 Commissioner	Yes
Brian Nave (Vice Chair)	2013	12/15	Zone 4	Zone 4 Commissioner	Yes

Others Interested in Serving:

- Tim Stockman

Board of Adjustments and Appeals - *Alternates*

Current Alternate Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Fred Heyne	2019	4	Zone 3	Mayor	Yes
Barbara Bonarrigo	2022		Zone 3	Zone 1 Commissioner	Yes
Kenneth Kimble	2021	5	Zone 3	Zone 2 Commissioner	No
Tony Perricelli	2019	5	Zone 2	Zone 3 Commissioner	Yes
Jim Bowers	2017	3	Zone 4	Zone 4 Commissioner	Yes

Others Interested in Serving:

- Tim Stockman

Brownfield Advisory Board

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Fred Heyne	2019	1/1	Zone 3	Mayor	Yes
Jake Stehr	2021	1/1	Zone 2	Zone 1 Commissioner	Yes
Kenneth Kimble	2019	1/1	Zone 3	Zone 2 Commissioner	No
Miriam Hughey-Guy	2021	1/1	Zone 3	Zone 3 Commissioner	Yes
Josh Pringle	2019	1/1	Zone 3	Zone 4 Commissioner	Yes
Michael Sznajstajler (<i>Vice Chair</i>)	2012	1/1	Zone 2	Commission At-Large	No
Thomas MacDonald (<i>Chairman</i>)	2012	0/1	Zone 1	Ormond MainStreet	Yes

Others Interested in Serving:

- Ken Smith
- Samuel Walter

Budget Advisory Board

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Josh Pringle (Vice Chairman)	2021	3/4	Zone 3	Mayor	Yes
John Olivari (Chairman)	2021	7/7	Zone 3	Zone 1 Commissioner	Yes
David Romeo	2021	5/7	Zone 4	Zone 2 Commissioner	No
Rafael Ramirez	2011	4/7	Zone 3	Zone 3 Commissioner	Yes
Joe Hannoush	2019	7/7	Zone 3	Zone 4 Commissioner	Yes

Others Interested in Serving:

- Rick Boehm
- Barbara Bonarrigo
- Kristin Deaton
- Troy Railsback
- Ken Smith
- Tim Stockman

Citizens Law Enforcement Advisory Board

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Kenneth Kimble	2017	7/7	Zone 3	Mayor	Yes
Matt Coleman	2019	7/7	Zone 2	Zone 1 Commissioner	Yes
Ken Smith (Chairman)	2021	6/7	Zone 2	Zone 2 Commissioner	Yes
Chris Wiechert	2022	1/1	Zone 1	Zone 3 Commissioner	No
Ed Shumaker (Vice Chairman)	2011	4/7	Exempt	Zone 4 Commissioner	Yes

Others Interested in Serving:

- Bill Denny
- Stan Driscoll
- Steven Handwerker
- William Morgan
- Tim Stockman

General Employees' Pension Trust Board

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Michael Furman	2011	3/7	Zone 1	Commission At-Large	Yes
John Olivari	2017	3/7	Zone 3	Commission At-Large	Yes
Kelly McGuire (<i>Chairman</i>)	2008	6/7	N/A	Code of Ordinances	N/A
Denise Roeper (<i>Secretary</i>)	2017	7/7	N/A	Elected by Pension Members	N/A
Sandy Smith	2020	7/7	N/A	Elected by Pension Members	N/A

Others Interested in Serving:

- None

Historic Landmark Preservation Board

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Shannon Ruby Julien (<i>Vice Chair</i>)	2011	5/5	Zone 3	Mayor	Yes
Faith Wilson	2020	4/5	Zone 2	Zone 1 Commissioner	Yes
Robert Walsh	2011	5/5	Zone 3	Zone 2 Commissioner	No
Caley Hayes	2021	0/5	Zone 1	Zone 3 Commissioner	N/A
Ellen Needham	2012	5/5	Zone 2	Zone 4 Commissioner	Yes
Suzanne Heddy	2017	5/5	Zone 2	Commission At-Large	Yes
Gordon Currie	2017	5/5	Zone 4	Commission At-Large	No Response (3 email attempts 2 phone calls)
Sue Easton	2022	New Appointment	Zone 1	The Casements Guild	Yes
Philip Shapiro (Dr.) (<i>Chairman</i>)	2005	5/5	Zone 4	Ormond Beach Historical Society	Yes

Others Interested in Serving: Bill Denny, Miriam Hughey-Guy, Ken Smith and Tim Stockman

Human Resources Advisory Board

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Barbara Bonarrigo	2022	0/0	Zone 3	Mayor	Yes
Willis (Bill) Denny	2019	1/1	Zone 1	Zone 1 Commissioner	Yes
Tim Stockman	2019	1/1	Zone 2	Zone 2 Commissioner	Yes
Ryan Ochipa (<i>Chairman</i>)	2015	1/1	Zone 3	Zone 3 Commissioner	Yes
Matt Coleman (<i>Vice Chair</i>)	2004	1/1	Zone 2	Zone 4 Commissioner	Yes

Others Interested in Serving:

- Miriam Hughey-Guy

Leisure Services Advisory Board

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Shannon Ruby Julien	2012	11/13	Zone 3	Mayor	Yes
Lucy Jackman	2018	11/13	Zone 2	Zone 1 Commissioner	Yes
Doug Thomas	1994	9/13	Zone 3	Zone 2 Commissioner	Yes
Rick Boehm	2019	13/13	Zone 3	Zone 3 Commissioner	No
Brian Nave	2017	11/13	Zone 4	Zone 4 Commissioner	Yes
Lori Tolland (Vice Chair)	2000	13/13	Zone 3	Commission at Large	N/A
Doug Wigley (Chairman)	2011	13/13	Zone 3	Ormond Beach Youth Baseball Association	Yes
Len Gaspary			Zone 3	Ormond Beach Youth Basketball Association	New Appointment
Robert Bowling	2015	7/13	Zone 3	Ormond Beach Youth Soccer Club	Yes
Christy Kurz	2020	13/13	Zone 3	Pop Warner Youth Football	Yes
Mike Mitchener	2011	5/13	Zone 3	Ormond Beach Friends of Recreation	No A nomination has been requested
Vacant				Ormond Beach Baseball & Softball (Girls Softball)	A nomination has been requested
Dennis King	2022		Zone 4	Ormond Beach Pride	New Appointment

Others Interested in Serving: Barbara Bonarrigo, Fred Hayne and Ken Smith

Leisure Services Advisory Board

Discussion Item:		
Vacant	OB Baseball & Softball (Girls Softball)	• LSAB will be discussing the possibility of eliminating this position at their 12/14 meeting. • If so, that would mean there would be 12 positions (an even number). • Option is to eliminate the now vacant Commission-at-Large position to make the membership count 11 (an odd number). • Requesting direction to provide the LSAB for their meeting. • If membership count were to change, would bring back an ordinance at the January 10 commission meeting.

Municipal Firefighters' Pension Trust Board

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Mike Scudiero	2017	7/8	Zone 1	Commission At-Large	Yes
Mark Eisner	2021	7/8	Zone 3	Commission At-Large	Yes
David Randall (<i>Chairman</i>)	2017	5/8	N/A	Elected by Pension Members	N/A
Denton Sawyer	2021	3/5	N/A	Elected by Pension Members	N/A
VACANT (Previously filled by Barry du Moulin)				Appointed by Board Members	N/A

Others Interested in Serving:

- Tim Stockman

Municipal Police Officers' Pension Trust Board

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Amanda Hayes	2008	3/7	Zone 4	Commission At-Large	N/A
Ken Artin	1995	7/7	Zone 3	Commission At-Large	Yes
Chris Byle (<i>Chairman</i>)	2018	6/7	N/A	Appointed By Board Members	N/A
Rhett Summerlot	2022	0/0	N/A	Elected by Pension Members	N/A
Nico Stage	2022	0/0	N/A	Elected by Pension Members	N/A

Others Interested in Serving:

- Kristin Deaton

Neighborhood Improvement Advisory Board

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Margaret Sharifi	2015	7/7	Zone 2	Mayor	Yes
Matthew Shapiro	2015	5/7	Zone 3	Zone 1 Commissioner	Yes
David Glasser	2019	7/7	Zone 2	Zone 2 Commissioner	Yes
Frank Ganz (<i>Vice Chair</i>)	2017	7/7	Zone 4	Zone 3 Commissioner	Yes
Josh Pringle (<i>Chairman</i>)	2013	6/7	Zone 3	Zone 4 Commissioner	Yes

Others Interested in Serving:

- Bill Denny
- Ken Smith
- Sanjay Jarna
- Tim Stockman

Planning Board

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
Mike Scudiero	2019	13/14	Zone 1	Mayor	Yes
Alan Jorczak	2006	14/14	Zone 2	Zone 1 Commissioner	Yes
G.G. Galloway	2017	10/14	Zone 1	Zone 2 Commissioner	Yes
Doug Thomas (<i>Chairman</i>)	2004	12/14	Zone 3	Zone 3 Commissioner	Yes
Angeline Shull	2017	13/14	Zone 3	Zone 4 Commissioner	Yes
Harold Briley (<i>Vice Chair</i>)	2011	13/14	Zone 4	Commission At-Large	N/A
Lori Tolland	2015	13/14	Zone 1	Commission At-Large	N/A

Others Interested in Serving: Barbara Bonarrigo, Jim Bowers, Stan Driscoll, Barry duMoulin, Frank Ganz, Tommy Harris, Brian Nave, Troy Railsback, Ken Smith, Tim Stockman, Louis Viglotti and Michelle Zirkelback

Quality of Life Advisory Board

Current Board Members	Served Since	Attendance	Resides in	Appointed By	Interested in Continuing
John Adams	2017	2/4	Zone 1	Mayor	Yes
Troy Railsback (Vice Chairman)	2011	4/4	Zone 3	Zone 1 Commissioner	Yes
David Romeo	2021	4/4	Zone 4	Zone 2 Commissioner	No
Peggie Hart	2019	3/4	Zone 3	Zone 3 Commissioner	Yes
Philip Shapiro (Dr.) (Chairman)	1996	4/4	Zone 4	Zone 4 Commissioner	Yes
Kenneth Kimble	2021	3/4	Zone 3	Commission At-Large	No
William Masters (Rear Admiral)	2009	2/4	Zone 3	Commission At-Large	No

Others Interested in Serving:

- Miriam Hughey-Guy
- Tim Stockman
- Ken Smith
- Samuel Walter

Goodwill Ambassador Program

Current Ambassadors	Served Since	Resides in	Appointed By	Interested in Continuing
Barbara Sandberg	2011	Zone 2	Mayor Ed Kelley	Yes
Ike Leary	2017	Zone 4	Mayor Bill Partington	Yes (Verbally Acknowledged)
Gerald Brandon	2017	Zone 3	Mayor Bill Partington	Yes
Rick Boehm	2019	Zone 3	Mayor Bill Partington	Yes

Others Interested in Serving:

- None

Intergovernmental Boards - Citizens

Current Board Members	Served Since	Resides in	Appointed By	Interested in Continuing
River to Sea Transportation Planning Organization (TPO) - Bicycle and Pedestrian Advisory Committee (BPAC)				
Gayle Belin	2015	Zone 4	Commission At-Large	Yes
River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee				
Fred Heyne	2021	Zone 3	Commission At-Large	Yes
Volusia Growth Management Commission				
Philip Maroney	2022	Zone 1	Commission At-Large	Term expires 2025

Others Interested in Serving:

- Alan Jorczak
- Tim Stockman

Intergovernmental Boards - Commission

Current Board Members	Served Since
River to Sea Transportation Planning Organization (TPO)	
Mayor Bill Partington	2017
Alternate - Commissioner Littleton	2017
Ormond Beach MainStreet	
Commissioner Dwight Selby	2021
<i>Alternates - Brian Rademacher, Economic Development Director Steven Spraker, Planning Director</i>	
Opioid Abatement Funding Advisory Board	
Mayor Bill Partington	2022
First Step Shelter	
Commissioner Dwight Selby	2017



Thank you

CITY OF ORMOND BEACH

BOARDS & COMMITTEES

Various boards and committees have been established to assist and advise the City Commission. Board membership is comprised of volunteers who are residents of the City (with the exception of the employee trustees on the pension boards). As with the City Commission, all board members must comply with the State's Sunshine laws, abide by Florida ethics laws, and meet attendance requirements.

Certain boards are required to file a financial disclosure annually, as well as within 30 days of appointment to the board and within 60 days of leaving the advisory board. (Those boards are notated with an *.)

Aviation Advisory Board

Consists of five members with two-year terms. The board advises the City Commission on aviation policies that relate to the development and operation of the municipal airport. The board meets quarterly, as needed, on the second Monday of the month in the City Hall Training Room, with the Airport Manager as staff liaison. The board is governed by Chapter 2, Article VI, Division 2, and Section 2-220 of the Code of Ordinances.

Board of Adjustment and Appeals*

Consists of five members and five alternates, preferably composed of individuals with expertise in building construction and fire-safety standards, appointment is for a two-year term. The board conducts hearings when there is an alleged error in any order, requirement, decision, or determination of the Chief Building Official in the enforcement of the Land Development Code (LDC). This board hears appeals and requests for variances to any of the City's adopted standard codes relative to building and construction. The board meets on the first Wednesday of each month in the City Hall Commission Chambers, with a Senior Planner from the Planning Department as the staff liaison. The board is governed by Chapter 1, Article II, and Section 1-16 of the LDC.

Brownfield Advisory Board

Consists of seven members with two-year terms. The purpose of the board is to promote and receive public comment on the identification, rehabilitation and redevelopment of Brownfield sites. The Board provides guidance in areas such as future land use, local employment opportunities, development proposals, community safety and environmental justice as they relate to Brownfields. The board reviews and recommends ways to encourage public interest and participation in the Brownfields initiative. The Board assists in guiding and setting policy for the City's Brownfield Redevelopment Program. The board meets quarterly, as needed, on the second Tuesday of the month in City Hall Commission Chambers, with a Senior Planner as the staff liaison. The board was established by the Brownfields Redevelopment Act and is governed by Chapter 2, Article VI, Division 2 and Section 2-229 of the Code of Ordinances.

Budget Advisory Board

Consists of five members with two-year terms. The board is appointed to study the budget and provide recommendations during the annual budget process; the City's fiscal year is October 1 to September 30. The board reviews several budget issues, including dedicated funding source options for recreational and general facility improvements, general fund budget trends, the millage rate and reducing potential waste. The board is included in 1-2 budget-related workshops

each year with the City Commission. The board meets on the last Wednesday of every month in the City Hall Training Room, with the City's Finance Director as the staff liaison. The board is governed by Chapter 2, Article VI, Division 2, and Section 2-226 of the Code of Ordinances.

Citizens' Law Enforcement Advisory Board

Consists of five members with two-year terms. The board acts in an advisory capacity to the Police Chief. The board reviews citizen allegations against the Police Department regarding the use of deadly force, the use of excessive force and any instance wherein police action results in death or serious bodily injury. In addition, the Police Chief submits directives concerning discipline, equal employment opportunities, sexual harassment and other issues determined by the Police Chief to be of significant community interest to the board for review and recommendations. The board meets quarterly, on the second or fourth Tuesday of the month, in the Police Department Conference Room, and is governed by Chapter 2, Article VI, Division 2, and Section 2-223 of the Code of Ordinances.

General Employees' Pension Trust Fund Board*

Consists of five trustees two of whom are appointed by the City Commission, one of whom is the city Finance Director and two members of the employee system and elected by a majority of that system. All serve two years terms except the finance director. The board is the sole and exclusive plan administrator for the proper operation of the City of Ormond Beach General Employees' Pension Fund. The board maintains its own outside legal and actuarial advisers. The Finance Director sits as chairperson of this board. The board meets quarterly, on the third Friday in February, May, August, and December, in the City Hall Commission Conference Room. The board is governed by Chapter 16 and Article I of the Code of Ordinances.

Historic Landmark Preservation Board

Consists of nine members with two-year terms. The board acts as an advisory board to the City Commission on the designation of historic properties, archaeological sites and historic districts within the City. The board develops and participates in public information programs; reviews permits of alterations, demolition or other work to historic properties, except for those permits necessary for the ordinary repair and maintenance which involve no change to the exterior or with a total value of less than \$100; and makes recommendations concerning the utilization of grants to promote the preservation of historic or architecturally significant structures. The board meets on the third Monday of each month in the City Hall Training Room, with the staff liaison provided by the Planning Department. The board is governed by Chapter 1, Article II, and Section 1-17 of the Land Development Code.

Human Resources Board

Consists of five members with two-year terms. The board advises the City Commission and the Human Resources Manager on issues concerning human resources administration, and hears appeals regarding suspension, demotion, termination or performance ratings. The board meets quarterly, as needed, on the second Tuesday of the month, in the City Hall Training Room, with the staff liaison as the Human Resources Manager. The board is governed by Chapter 2, Article VI, Division 2, and Section 2-214 of the Code of Ordinances.

Leisure Services Advisory Board

Consists of 13 members with two-year terms, six of whom are appointed by the City Commission, the others are nominated by various youth organizations across the City. The board fosters cooperation and aids and recommendations to the City Commission regarding all facets of

recreation and recreational facilities for the City. The board meets the second Wednesday of every other month with no fewer than six meetings per calendar year, with the staff liaison as the Leisure Services Director. The board is governed by Chapter 2, Article VI, Division 2, and Section 2-221 of the Code of Ordinances.

Municipal Firefighters' Pension Trust Fund Board*

Consists of five trustees, two of whom are appointed by the City Commission, one of whom is nominated by the Board of Trustees, and two of whom are members of their respective employee system and elected by a majority of that system. The board is the sole and exclusive plan administrator for the proper operation of the City of Ormond Beach Firefighters' Pension Fund. The board maintains its own outside legal and actuarial advisors. The board meets quarterly, on the third Friday in February, May, August, and December, in the City Hall Commission Conference Room. The board is governed by Chapter 16 and Article III of the Code of Ordinances.

Municipal Police Officers' Pension Trust Fund Board*

Consists of five trustees, two of whom are appointed by the City Commission, one of whom is nominated by the Board of Trustees, and two of whom are members of their respective employee system and elected by a majority of that system. The board is the sole and exclusive plan administrator for the proper operation of the City of Ormond Beach Police Officers' Pension Fund. The board maintains its own outside legal and actuarial advisors. The board meets quarterly, on the third Friday in February, May, August, and December, in the City Hall Commission Conference Room. The board is governed by Chapter 16 and Article IV of the Code of Ordinances.

Neighborhood Improvement Advisory Board

Consists of five members with two-year terms. The board advises the City Commission and staff on matters pertaining to the conservation and improvement of housing conditions and neighborhood quality within lower and moderate-income areas of the City. This activity may include general program goals and objectives, the direction of future grant applications, and program evaluation. The board meets a minimum of once per year and quarterly during periods of active programs, in the City Hall Training Room with the staff liaison as the Grants Coordinator. The board is governed by Chapter 2, Article VI, Division 2 and Section 2-218 of the Code of Ordinances.

Planning Board*

Consists of seven members with two-year terms. The board reviews and makes recommendations to the City Commission regarding applications for Comprehensive Plan amendments, rezoning, special exceptions, proposed developments, subdivision plats and Land Development Code (LDC) text changes. This board reviews impacts of development to the environment and natural resources, neighborhoods and adjoining properties, public facilities, traffic and the use of space and aesthetic qualities. The Board conducts public hearings on each application and as necessary for the Comprehensive Plan and LDC. The board meets on the second Thursday of each month in the City Commission Chambers, with the Planning Director as the staff liaison. The board is governed by Chapter 1, Article II and Section 1-15 of the Land Development Code.

Quality of Life Advisory Board

Consists of seven members with two-year terms. The board is responsible for the development of a community-wide consensus as to the relative need, priority and funding for the City's programs in the areas of economic opportunity, recreational activities, educational opportunities and aesthetic standards for the City. The board advises the Commission on external beautification, landscaping and tree planting and replacement on public property. The board meets on the first

Thursday of every other month, starting in February, in the City Hall Commission Conference Room with the Assistant City Manager as the staff liaison. The board is governed by Chapter 2, Article VI, Division 2 and Section 2-224 of the Code of Ordinances.

Goodwill Ambassador Program

The Goodwill Ambassador Program has no requirement on a membership number, members serve a two-year term. In 2004, the City Commission established an “Ambassador Program” consisting of individuals appointed by the Mayor. The ambassadors appointed to the program shall provide goodwill or symbolic representation on behalf of the City at various meetings, events and functions. These individuals attend such events on behalf of the Mayor or a City Commissioner who requests their services. Their functions are solely ceremonial in nature.

INTERGOVERNMENTAL BOARDS

The City participates in the following multi-jurisdictional agencies/boards:

Ormond MainStreet, Inc.(OMSI)

OMSI is a non-profit corporation, for the purpose of promoting the economic, physical and esthetic redevelopment and maintenance of the Ormond Beach Main Street district. The City Manager and City Commission each appoint one (1) member to the board of directors. The Commission appointment is a two-year term.

The Volusia League of Cities (VLoC)

The VLoC promotes communication among the municipalities and municipal leaders in the Volusia area; fosters cooperative action in meeting common needs, represents Volusia area cities to the state league of cities, the state legislature, state agencies, county and federal government and promotes sound municipal government throughout Volusia County. The Board of Directors is made up of elected officials across the county, including one elected official from Ormond Beach. The VLoC meets on the second Tuesday of every other month.

River to Sea Transportation Planning Organization (TPO)

The TPO is responsible for developing transportation plans and programs for the designated Metropolitan Planning Area. The TPO is comprised of a policy-setting board consisting of elected officials representing all of the local governments. The City Commission appoints two of its members as a member and alternate member to serve on the board. The TPO meets on the fourth Wednesday of every month.

Bicycle/Pedestrian Advisory Committee (BPAC)

BPAC is responsible for reviewing plans, policies and procedures as they relate to bicycle and pedestrian issues in the TPO planning area. The BPAC is responsible for the review and ranking of bicycle and pedestrian project applications submitted on an annual basis. The BPAC meets on the second Wednesday of each month, and includes a citizen member appointed by the City Commission.

Citizen’s Advisory Committee (CAC)

CAC is responsible for providing citizen input and recommendations to the TPO Board concerning transportation planning and programming; for review of all transportation studies, reports, and plans and/or programs; and for making recommendations to the TPO Board that are pertinent to the subject document. The CAC meets on the third Tuesday of each month, and includes a citizen member appointed by the City Commission.

Opioid Abatement Funding Advisory Board

The Volusia County Council adopted an Opioid Settlement Fund Abatement Plan to comply with the state's settlement requirements. As a result of the interlocal agreement with the cities, an Opioid Abatement Funding Advisory Board was created, and each participating local government appoints one person to the board. The meetings are held semiannually in June.

Volusia Growth Management Commission (VGMC)

The main purpose of the VGMC is to provide an effective means for coordinating the plans of municipalities and the county. The VGMC meets on the fourth Wednesday of each month, and includes a member appointed by the City Commission.

First Step Shelter

First Step Shelter is a homeless shelter for single adults in Volusia County. In addition to providing a place for homeless individuals to sleep and get a hot meal, they offer health, addiction, and counseling services as well as helping residents find jobs and housing. Their goal is to end homelessness in the county one person at a time. The meetings are held on the first Tuesday of the month at Daytona Beach City Hall and the City Commission selects a member to a seat on the Board of Directors.