AGENDA

CITY OF ORMOND BEACH, FLORIDA

CITY COMMISSION WORKSHOP

August 15, 2023

5:30 PM

Mayor Bill Partington

Zone 1 - Commissioner Lori Tolland

Zone 2 - Commissioner Travis Sargent

Zone 3 - Commissioner Susan Persis

Zone 4 - Commissioner Harold Briley

COMMISSION CONFERENCE ROOM
22 South Beach Street, Ormond Beach, FL 32174
Phone: 386-677-0311 Web: www.ormondbeach.org

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1. CALL TO ORDER

2. DISCUSSIONS

A. Fiscal Year 2023-2024 Budget and Capital Plan

Staff Contact: *Kelly McGuire, Finance Director, (386) 676-3226*

3. ADJOURNMENT

Website Address – www.ormondbeach.org

NOTICE – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

For special accommodations, please notify the City Clerk's Office at least 72 hours in advance. Phone: 386-677-0311

Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.

City of Ormond Beach
AGENDA ITEM
August 15, 2023 - City Commission

Number:2.A

Section:	DISCUSSIONS		
Item Category:	City Commission Workshop	**Res./Ord. No:**	
Strategic Goal:	Fiscal Transparency		
Department:	Finance		
Subject:	FY 2023-24 Budget and Capital Plan		
Summary:	At the July 18th Operating Budget Workshop, the consensus of the City Commission was to levy a tax rate sufficient to provide an additional $300,000 for Facilities Renewal and Replacements, as well as provide $500,000 to be dedicated to Leisure Service capital improvements. The City Commission set the tentative tax rate accordingly at the July 18th regular City Commission meeting. The purpose of this workshop is to review projects which could be completed with additional funding resources. Staff needs direction on any additional projects to be included in the FY 2023-24 budget if the additional millage is levied. Alternatively, staff will need direction on the tax rate to be approved in September should the Commission choose to levy a rate other than the tentative millage rate approved in July of 4.006 mills.		
Financial Impact:	The tentative millage rate is set at 4.006 mills. The property appraiser will mail out TRIM (Truth In Millage) Notices which will list the 4.006 mills. You may go lower than the advertised amount, but can not exceed it. The final millage will be approved at the two budget hearings on September 6th and September 20th.		
Citizen Impact:	The FY 2023-24 budget provides necessary funding for critical services to citizens.		
Recommended Action (Staff, Advisory Board and/or Other):	Staff is requesting direction on any changes to be made to the capital improvement plan and/or budget.		
Staff Contact:	Kelly McGuire, Finance Director, (386) 676-3226		

Attachments:	1. Leisure Services CIP
Approval:	Kelly McGuire, Finance Director 8/8/2023 Claire Whitley, Assistant City Manager 8/9/2023 Joyce Shanahan, City Manager 8/10/2023

Proposed Leisure Service Millage Projects

Proposed Facilities R&R Additional Millage Projects

Other Request without identified funding sources

Unfunded list from most recent Capital Improvement Plan

Leisure Service projects are highlighted

EXPENDITURE	Other Requests
Airport Business Park Site Developme	1,610,000
Airport Business Park Street Lights	188,500
Andy Romano Shade Structure & Fabr	116,205
Baseball Field Renovations	840,000
Central Park Trail Systems	838,880
Development of a BC and DR plan	100,000
Fiber Optic Connectivity	620,000
Fire Station bay floor and concrete rep	120,000
Fleet Fuel Island Canopy	250,000
Granada Street Lights	3,960,000
Halifax River Force Main Crossing	2,065,500
Network and Security Assessment	35,000
Nova Field #1	1,232,000
Nova LED Baseball Lighting	3,208,000
Nova Parking & Fitness Stations	901,300
OBSC Parking	632,000
Ormond Crossings Pump Station	5,266,150
Ormond Crossings Road Improvement	225,000
Ormond Crossings Transmission Main	13,129,500
PAL House	790,000
Point to Point Wireless Upgrades	27,000
Pretreatment Structure Replacement	7,936,000
Riverside Dr Force Main Improvement	3,032,000
RW Reservoir Tank and Station	4,011,000
RWM Extension to Reservoir	4,911,000
SCADA and Networking Upgrade	885,000
Secondary Reclaimed Water Crossing	4,416,850
Sports Complex Challenge Course	315,000
Western Community Center	18,545,278
WTP Chemical Feed System Upgrade	580,750
WTP Scrubbers and De-gasifiers Reh	3,247,000
WWTP Odor Control	1,422,000
TOTAL EXPENDITURES	**85,456,913**

In determining which projects to recommend for funding should additional millage be provided, priority was given to renovations of existing facilities/amentities over new facilities/amentities.

LEISURE SERVICES PROPOSED PROJECTS
NEW ALLOCATION OF $500,000

PROPOSED PROJECTS:

Description	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total
Nova Sports Fields Reconstruction	340,000	-	-	-	-	340,000
OBSC LED Softball Quad Lighting	800,000	-	-	-	-	800,000
Nova Field #1 Relocation		1,000,000	500,000			1,500,000
OBSC Softball Field Renovations	-	-	-	400,000	-	400,000
Central Park Trial System	-	-	-	-	1,000,000	1,000,000
TOTALS	**1,140,000**	**1,000,000**	**500,000**	**400,000**	**1,000,000**	**4,040,000**

PROPOSED FUNDING:

Description	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total
Leisure Services Dedicated Millage	500,000	500,000	500,000	400,000	500,000	2,400,000
ECHO or other recreational grant	570,000	500,000	-	-	500,000	1,570,000
Fund Balance	70,000	-	-	-	-	70,000
TOTALS	**1,140,000**	**1,000,000**	**500,000**	**400,000**	**1,000,000**	**4,040,000**

CAPITAL IMPROVEMENT DETAIL

PROJECT TITLE

Nova Sports Fields Reconstruction

CATEGORY

Recreation and Cultural Facility Improvement

PROJECT LOCATION

Nova Community Park

PROJECT SCOPE

Refurbishment of fields 2,3,4 and 5.

DESCRIPTION

Fields 2, 3, 4 and 5 were last rehabilitated 15-20 years ago. These fields have reached a point where maintenance is becoming costlier. Over time, natural wear and tear, weather conditions, and heavy usage can deteriorate the playing surface Reconstructing the fields will result in a more consistent playing surface and helps extend the lifespan of the fields. Each field will be approximately $85,000 to refurbish.

EXPENDITURE

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	TOTAL
Construction	**340,000**	**0**	**0**	**0**	**0**	**340,000**

REVENUE

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	TOTAL
Leisure Services Dedicated Property Tax	**170,000**	**0**	**0**	**0**	**0**	**170,000**
Echo or other Grant	**170,000**	**0**	**0**	**0**	**0**	**170,000**
TOTAL	**340,000**	**0**	**0**	**0**	**0**	**340,000**

CAPITAL IMPROVEMENT DETAIL

PROJECT TITLE

OBSC LED Softball Quad Lighting

CATEGORY

Recreation and Cultural Facility Improvement

PROJECT LOCATION

Ormond Beach Sports Complex

PROJECT SCOPE

Improvements will include LED lighting at the Softball Quad.

JUSTIFICATION

The existing lights consist of older technology which has exceeded its useful life and become costly to repair. Installation of new LED lighting to the softball Quad using Musco Lighting with automated remote control access. The new lighting comes with a 25 year guarantee and will provide more efficient and environmentally-friendly lighting. The lighting project will be beneficial to the softball programs and will be an added asset in obtaining future softball rentals.

EXPENDITURE

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	TOTAL
Construction	800,000	0	0	0	0	800,000

REVENUE

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	TOTAL
Leisure Services Dedicated Property Tax	400,000	0	0	0	0	400,000
Echo Grant	400,000	0	0	0	0	400,000
TOTAL	800,000	0	0	0	0	800,000

CAPITAL IMPROVEMENT DETAIL

PROJECT TITLE

Nova Field #1 Relocation

CATEGORY

Recreation and Cultural Facility Improvement

PROJECT LOCATION

Nova Community Center

PROJECT SCOPE

Relocated field and refurbished existing property to passive use.

JUSTIFICATION

Nova Field #1 is one of the oldest fields in the city. The fields have also reached a point where maintenance of the fields is becoming costlier. This field is separate from the other four fields at Nova Recreation Center which is not an optimal situation for users of the field. In lieu of repairing the existing field, the property could be converted to a passive use and a new ballfield and amenities would be constructed near fields 2-5, if possible or at the OBSC.

EXPENDITURE

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	TOTAL
Design & Construction	**0**	**1,000,000**	**500,000**	**0**	**0**	**1,500,000**

REVENUE

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	TOTAL
Leisure Services Dedicated Property Tax	**0**	**500,000**	**500,000**	**0**	**0**	**1,000,000**
Echo Grant	**0**	**500,000**	**0**	**0**	**0**	**500,000**
TOTAL	**0**	**1,000,000**	**500,000**	**0**	**0**	**1,500,000**

PROJECT TITLE

OBSC Softball Field Renovations

CATEGORY

Recreation and Cultural Facility Improvement

PROJECT LOCATION

Sports Complex

PROJECT SCOPE

Rehabilitate the fields

JUSTIFICATION

The fields have also reached a point where maintenance of the fields is becoming costlier. Refurbishing the fields will result in a more consistent playing surface and helps extend the lifespan of the fields. Over time, natural wear and tear, weather conditions, and heavy usage can deteriorate the playing surface. Refurbishment of the fields will enhance safety, performance, aesthetics, community engagement, and economic impact.

EXPENDITURE

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	TOTAL
Field Reconstruction	0	0	0	400,000	0	400,000

REVENUE

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	TOTAL
Leisure Services Dedicated Property Tax	0	0	0	200,000	0	200,000
Echo Grant	0	0	0	200,000	0	200,000
TOTAL	0	0	0	400,000	0	400,000

CAPITAL IMPROVEMENT DETAIL

PROJECT TITLE

Central Park Trail System

CATEGORY

Recreation and Cultural Facility Improvement

PROJECT LOCATION

Central Park Engineering

PROJECT SCOPE

Construction (3) wooden land bridges, concrete sidewalks, wood boardwalk, perform selective pruning and invasive plant removal. Installation of outdoor amphitheater will be determined when a master plan for the island is designed.

JUSTIFICATION

The EDC was completed in 2016. The existing island, west of the EDC building is the prime location for the first outdoor encounter area within Central Park. Connecting this island with two wooden land bridges will provide connectivity to the existing concrete trail system, allow better pedestrian access within the park and will eliminate the dead-end trail north of Division Avenue. The concrete trail/ elevated boardwalk will provide connectivity from the EDC to the existing elevated wooden walkway to the east where an amphitheater is planned. With recently acquiring the Duncan Property and completion of the Parks & Recreation Master Plan which identifies that 69 percent of Ormond Beach residents want more walking and hiking nature trails. The attached Central Park trail system map, expands this idea by incorporating a 10' wide concrete primary trail which will connect to the existing north & south trails. Future secondary trail systems will branch of the primary which will include boardwalk overlooks and other outdoor amenities.

EXPENDITURE

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	TOTAL
Construction	**0**	**0**	**0**	**0**	**1,000,000**	**1,000,000**

REVENUE

	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	TOTAL
Leisure Services Dedicated Property Tax	**0**	**0**	**0**	**0**	**500,000**	**500,000**
Echo Grant	**0**	**0**	**0**	**0**	**500.000**	**500,000**
TOTAL	**0**	**0**	**0**	**0**	**1,000,000**	**1,000,000**

FACILITIES RENEWAL & REPLACEMENT
ALLOCATION OF ADDITIONAL $300,000

PROPOSED ADDITIONAL PROJECTS:

Description	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total
Central Park I Playground Equipment **(Scheduled for FY 2024-25)**	40,000	-	-	-	-	40,000
Engineering Dept. Roof Replacement **(Scheduled for FY 2025-26)**	48,000	-	-	-	-	48,000
PAC Box Office Roof Replacement **(Scheduled for FY 2025-26)**	35,000	-	-	-	-	35,000
Fire Station 93 HVAC Installation **(Scheduled for FY 2027-28)**	35,000	-	-	-	-	35,000
Nova Recreation Field 5 Shade Structure Replacement	50,000	-	-	-	-	50,000
Nova Recreation Field 5 Fencing Replacement	50,000	-	-	-	-	50,000
OBSC Limitless Playground Equipment Components Replaced	42,000	-	-	-	-	42,000
Sanchez Park Fishing Pier Repairs	-	100,000	-	-	-	100,000
Nova Recreation Skate Park Hand Rail Replacement	-	25,000	-	-	-	25000
Nova Recreation Magic Forest Playground Repairs	-	25,000	-	-	-	25000
Fire Station 91 Playground Replacement	-	185,000	-	-	-	185,000
OBSC Playground Equipment Replacement (Soccer fields)	-	-	115,000	-	-	115,000
Riviera Park Rebuild Fishing Pier	-	-	250,000	-	-	250,000
Nova Recreation Magic Forest Playground Repairs	-	-	-	58,000	-	58000
Bailey Riverbridge Gardens Fishing Pier Repairs	-	-	-	140,000	-	140,000
Central Park II Playground Replacement	-	-	-	130,000	-	130,000
Nova Recreation Batting Cage Repairs	-	-	-	-	30,000	30,000
OBSC Limitless Playground Equipment Components Replaced	-	-	-	-	100,000	100,000
OBSC Shade Structure Supports Replaced (Soccer fields)	-	-	-	-	75,000	75,000
SONC Ballfield Renovations	-	-	-	-	125,000	125,000
TOTALS	**300,000**	**335,000**	**365,000**	**328,000**	**330,000**	**1,658,000**

PROPOSED FUNDING:

Description	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FY 2027-28	Total
Available funding from advancement of highlighted projects	-	35,000	65,000	28,000	30,000	158,000
Additional Facilities Renewal & Replacement Dedicated Millage	300,000	300,000	300,000	300,000	300,000	1,500,000
TOTALS	**300,000**	**335,000**	**365,000**	**328,000**	**330,000**	**1,658,000**

Highlighted projects were originally schedule in FY 2024 through FY 2028 and can be advanced with new funding