



AGENDA  
**CITY OF ORMOND BEACH, FLORIDA**  
**CITY COMMISSION MEETING**  
**September 6, 2023**  
**7:00 PM**

**Mayor Bill Partington**

**Zone 1 - Commissioner Lori Tolland**

**Zone 3 - Commissioner Susan Persis**

**Zone 2 - Commissioner Travis Sargent**

**Zone 4 - Commissioner Harold Briley**

**COMMISSION CHAMBERS**  
**22 South Beach Street, Ormond Beach, FL 32174**  
**Phone: 386-677-0311      Web: [www.ormondbeach.org](http://www.ormondbeach.org)**

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- 1. CALL TO ORDER**
  - 2. INVOCATION**
  - 3. PLEDGE OF ALLEGIANCE**
  - 4. PRESENTATIONS AND PROCLAMATIONS**
    - A. Introduction of Principals
    - B. Provision Packs – Carrie Torres
    - C. First Step Shelter – Dr. Victoria Fahlberg
  - 5. ADOPTION OF FISCAL YEAR 2023-2024 PROPOSED MILLAGE RATES AND TENTATIVE BUDGET**
    - A. **RESOLUTION NO. 2023-135:** A RESOLUTION ADOPTING PROPOSED MILLAGE RATES FOR THE 2023-2024 FISCAL YEAR; ESTABLISHING A DATE TIME AND PLACE FOR A PUBLIC HEARING TO ADOPT FINAL MILLAGE RATES AND FINAL BUDGET; AND SETTING FORTH AN EFFECTIVE DATE.  
**Staff Contact:**      *Kelly McGuire, Finance Director, (386) 676-3226*
    - B. **ORDINANCE NO. 2023-46:** AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE 2023-2024 FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING

FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226

**6. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**

**7. APPROVAL OF MINUTES**

A. Minutes from City Commission meeting - August 15, 2023

**8. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

A. **RESOLUTION NO. 2023-136:** A RESOLUTION AUTHORIZING THE EXECUTION OF A COOPERATIVE ECONOMIC DEVELOPMENT AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND TEAM VOLUSIA ECONOMIC DEVELOPMENT CORPORATION; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Brian Rademacher, Economic Development Director, (386) 676-3266

B. **RESOLUTION NO. 2023-137:** A RESOLUTION AUTHORIZING THE EXECUTION OF A SERVICE CONTRACT BETWEEN THE CITY OF ORMOND BEACH AND THE ORMOND BEACH CHAMBER OF COMMERCE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Brian Rademacher, Economic Development Director, (386) 676-3266

C. **RESOLUTION NO. 2023-138:** A RESOLUTION ACCEPTING A BID FROM HALIFAX PAVING, INC. FOR CONSTRUCTION SERVICES REGARDING THE DOUG THOMAS WAY EXTENSION PROJECT, UNDER BID NO. 2023-22; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Alex Schumann, City Engineer, (386) 676-3302

D. **RESOLUTION NO. 2023-139:** A RESOLUTION ACCEPTING A BID FROM R&K CERTIFIED ROOFING OF FLORIDA, INC. FOR CONSTRUCTION SERVICES REGARDING THE AMES ROOF REPLACEMENT PROJECT, UNDER BID NO. 2023-31; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Alex Schumann, City Engineer, (386) 676-3302

E. **RESOLUTION NO. 2023-140:** A RESOLUTION ACCEPTING THE PROPOSAL OF WILL DAN FINANCIAL SERVICES, INC. TO CONDUCT A UTILITY RATE AND IMPACT FEE UPDATE; AUTHORIZING THE EXECUTION OF AN AGREEMENT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Shawn Finley, Public Works Director, (386) 676-

- F. **RESOLUTION NO. 2023-141:** A RESOLUTION ACCEPTING THE PROPOSAL OF ZEV COHEN & ASSOCIATES, INC. REGARDING THE ANDY ROMANO PARK RECONSTRUCTION DESIGN PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Alex Schumann, City Engineer, (386) 676-3302

- G. **RESOLUTION NO. 2023-142:** A RESOLUTION ACCEPTING A PROPOSAL FROM PAUL CULVER CONSTRUCTION, INC. FOR CONSTRUCTION MANAGEMENT SERVICES REGARDING THE POLICE DEPARTMENT ROOF REPLACEMENT PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Alex Schumann, City Engineer, (386) 676-3302

- H. **RESOLUTION NO. 2023-143:** A RESOLUTION ACCEPTING A PROPOSAL FROM DANUS UTILITIES, INC. TO PROVIDE CONSTRUCTION SERVICES REGARDING THE SHADOW CROSSINGS REUSE PUMP STATION UPGRADES PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Alex Schumann, City Engineer, (386) 676-3302

- I. **RESOLUTION NO. 2023-144:** A RESOLUTION AUTHORIZING EXECUTION OF A LEASE AGREEMENT BETWEEN THE CITY AND THE COUNTY OF VOLUSIA FOR THE OPERATION OF A PUBLIC LIBRARY LOCATED AT 30 SOUTH BEACH STREET; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Robert Carolin, Leisure Services Director, (386) 676-3279

- J. **CDBG Fiscal Years 2020-2021, 2021-2022, and 2022-2023 CDBG Subrecipient Agreement Amendments**

**Staff Contact:** Loretta Moisio, Grants Coordinator, (386) 676-3315

**Disposition:** Approve as recommended in the City Manager memorandum dated September 6, 2023.

- K. **Riverside Drive Closures 2023-2024**

**Staff Contact:** Robert Carolin, Leisure Services Director, (386) 676-3279

**Disposition:** Approve as recommended in the City Manager memorandum dated September 6, 2023.

- L. **251 South Atlantic Ave, Determination of Minor Modification to Development Order**

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

**Disposition:** Approve as recommended in the City Manager memorandum dated September 6, 2023.

**M. RFP 2024-03 Workers' Compensation Claims Administration Services**

**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226

**Disposition:** Approve as recommended in the City Manager memorandum dated September 6, 2023.

**N. Capital Improvement Plan Fiscal Year 2023-2024 through Fiscal Year 2027-2028**

**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226

**Disposition:** Approve as recommended in the City Manager memorandum dated September 6, 2023.

**9. PUBLIC HEARINGS**

- A. ORDINANCE NO. 2023-45:** AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHED, OF ARTICLE 1, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE ONE PARCEL OF REAL PROPERTY TOTALING 18.6± ACRES LOCATED AT 901 AIRPORT ROAD (VOLUSIA COUNTY PARCEL NUMBER: 4238-01-40-0010) FROM I-1, LIGHT INDUSTRIAL, TO SE, SPECIAL ENVIRONMENTAL; AUTHORIZING REVISION OF OFFICIAL ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

- B. ORDINANCE NO. 2023-47:** AN ORDINANCE AMENDING SECTION 22-23, MINIMUM METER RATES GENERALLY; 22-24, MULTIPLE MINIMUM CHARGES; 22-71, SERVICE CHARGE ESTABLISHED; 22-136, MINIMUM WATER RATES; AND 22-137, MINIMUM WASTEWATER RATES; OF CHAPTER 22, WATER AND SEWERS, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES, BY INCREASING THE MINIMUM WATER AND SEWER RATES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226

**10. FIRST READING OF ORDINANCES**

- A. ORDINANCE NO. 2023-48:** AN ORDINANCE AMENDING CHAPTER 10, SOLID WASTE, YARD WASTE AND RECYCLABLES, SECTION 10-16, FEES FOR COLLECTION AND DISPOSAL ESTABLISHED, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES, BY INCREASING FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226

## 11. RESOLUTIONS

- A. **RESOLUTION NO. 2023-145:** A RESOLUTION RATIFYING AND AFFIRMING A DECLARATION OF A LOCAL EMERGENCY IN THE CITY OF ORMOND BEACH FOR HURRICANE IDALIA; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Susan Dauderis, City Clerk, (386) 676-3340

## 12. REPORTS, SUGGESTIONS, REQUESTS

## 13. ADJOURNMENT

Website Address – [www.ormondbeach.org](http://www.ormondbeach.org)

**NOTICE** – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.  
Phone: 386-677-0311



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.