



AGENDA  
**CITY OF ORMOND BEACH, FLORIDA**  
**CITY COMMISSION MEETING**  
**September 20, 2023**  
**7:00 PM**

**Mayor Bill Partington**

**Zone 1 - Commissioner Lori Tolland**

**Zone 3 - Commissioner Susan Persis**

**Zone 2 - Commissioner Travis Sargent**

**Zone 4 - Commissioner Harold Briley**

**COMMISSION CHAMBERS**  
**22 South Beach Street, Ormond Beach, FL 32174**  
**Phone: 386-677-0311      Web: [www.ormondbeach.org](http://www.ormondbeach.org)**

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- 1. CALL TO ORDER**
  - 2. INVOCATION**
  - 3. PLEDGE OF ALLEGIANCE**
  - 4. PRESENTATIONS AND PROCLAMATIONS**
    - A. Recognition of Florida Legislators
  - 5. ADOPTION OF FISCAL YEAR 2023-2024 MILLAGE RATES AND BUDGET**
    - A. **RESOLUTION NO. 2023-146:** A RESOLUTION ADOPTING FINAL MILLAGE RATES TO BE LEVIED FOR FISCAL YEAR 2023-2024; DIRECTING CERTIFICATION; EXPRESSING LEGISLATIVE INTENT; AND SETTING FORTH AN EFFECTIVE DATE.  
**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226
    - B. **ORDINANCE NO. 2023-46:** AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE 2023-2024 FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**  
**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226
  - 6. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**

**7. APPROVAL OF MINUTES**

- A. Minutes from City Commission meeting - September 6, 2023

**8. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. **RESOLUTION NO. 2023-147:** A RESOLUTION AUTHORIZING EXECUTION OF A SERVICE AGREEMENT BETWEEN THE CITY AND THE ORMOND MEMORIAL ART MUSEUM, INC.; AUTHORIZING THE EXPENDITURE OF FUNDING; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Robert Carolin, Leisure Services Director, (386) 676-3279

- B. **RESOLUTION NO. 2023-148:** A RESOLUTION APPROVING AND AUTHORIZING REVISIONS TO THE CITY'S FEE SCHEDULE FOR CULTURAL AND RECREATIONAL PROGRAMS AND FACILITIES OPERATED BY THE LEISURE SERVICES DEPARTMENT; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Robert Carolin, Leisure Services Director, (386) 676-3279

- C. **RESOLUTION NO. 2023-149:** A RESOLUTION ACCEPTING A PROPOSAL FROM HOYLE TANNER & ASSOCIATES, INC. REGARDING THE CONDUCTION OF AN AERONAUTICAL SURVEY AND PREPARATION OF AN OBSTACLE ACTION PLAN FOR THE ORMOND BEACH MUNICIPAL AIRPORT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Lichliter, Airport Manager, (386) 615-7019

- D. **RESOLUTION NO. 2023-150:** A RESOLUTION ACCEPTING PROPOSALS FOR THE PROVISION OF VARIOUS FORMS OF INSURANCE COVERAGE, INCLUDING PROPERTY, INLAND MARINE, AUTO PHYSICAL DAMAGE, EXCESS WORKERS' COMPENSATION, CRIME, ACCIDENTAL DEATH AND DISMEMBERMENT (POLICE OFFICERS AND FIREFIGHTERS), NATIONAL FLOOD INSURANCE PROGRAM (NFIP) FLOOD, POLLUTION, PROFESSIONAL LIABILITY (EMT'S AND PARAMEDICS), GENERAL LIABILITY (INCLUDING LAW ENFORCEMENT LIABILITY), TENANT AND USERS LIABILITY (TULIP) (SPECIAL EVENTS), CYBER LIABILITY, AND ACTIVE SHOOTER LIABILITY INSURANCE; AUTHORIZING THE EXECUTION OF DOCUMENTS RELATIVE THERETO; AUTHORIZING PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226

- E. **RESOLUTION NO. 2023-151:** A RESOLUTION ACCEPTING BIDS AND AUTHORIZING THE PURCHASE OF VARIOUS CHEMICALS FOR THE

CITY'S WATER AND WASTEWATER TREATMENT PLANTS, UNDER BID NO. 2024-01; AUTHORIZING EXECUTION OF CONTRACTS AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Bob Preis, Utilities Manager, (386) 676-3305*

- F. **RESOLUTION NO. 2023-152:** A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A PROPORTIONATE FAIR SHARE AGREEMENT IN RELATION TO THE RIDGEHAVEN PLANNED RESIDENTIAL DEVELOPMENT; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Steven Spraker, Planning Director, (386) 676-3341*

- G. **Construction & Demolition Franchise Renewal for Waste Management Inc. of Florida**

**Staff Contact:** *Kevin Gray, Deputy Public Works Director, (386) 676-3325*

**Disposition:** Approve as recommended in the City Manager memorandum dated September 20, 2023.

- H. **RFP - Telecommunication System Upgrades and Improvements**

**Staff Contact:** *Alex Schumann, City Engineer, (386) 676-3302*

**Disposition:** Approve as recommended in the City Manager memorandum dated September 20, 2023.

- I. **RFP - Website Redesign and Streaming Services**

**Staff Contact:** *Chuck Osteen, Information Technology Manager, (386) 615-7031*

**Disposition:** Approve as recommended in the City Manager memorandum dated September 20, 2023.

- J. **RFP - City Council Chambers Audio and Video Technology**

**Staff Contact:** *Chuck Osteen, Information Technology Manager, (386) 615-7031*

**Disposition:** Approve as recommended in the City Manager memorandum dated September 20, 2023.

- K. **City Manager's Monthly Report, September 2023**

**Staff Contact:** *Joyce Shanahan, City Manager, (386) 676-3200*

**Disposition:** Accept as information as recommended in the City Manager memorandum dated September 20, 2023.

## **9. PUBLIC HEARINGS**

- A. **ORDINANCE NO. 2023-47:** AN ORDINANCE AMENDING SECTION 22-23, MINIMUM METER RATES GENERALLY; 22-24, MULTIPLE MINIMUM CHARGES; 22-71, SERVICE CHARGE ESTABLISHED; 22-136, MINIMUM WATER RATES; AND 22-137, MINIMUM WASTEWATER RATES; OF CHAPTER 22, WATER AND SEWERS, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES, BY INCREASING THE MINIMUM

WATER AND SEWER RATES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226

- B. **ORDINANCE NO. 2023-49:** AN ORDINANCE AMENDING SECTION 1-14, DEVELOPMENT ORDERS AND BUILDING PERMITS, OF ARTICLE II, ADMINISTRATION AND ENFORCEMENT, OF CHAPTER 1, GENERAL ADMINISTRATION, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY ADDING REQUIREMENTS FOR CERTIFICATE OF USE; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

- C. **ORDINANCE NO. 2023-50:** AN ORDINANCE APPROVING THE FINAL PLAT FOR THE “ARCHER’S MILL PHASE 1” SUBDIVISION, SHOWN WITHIN PHASE 3 OF THE PLANTATION OAKS PLANNED RESIDENTIAL DEVELOPMENT; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

- D. **RESOLUTION NO. 2023-153:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA APPROVING THE PRELIMINARY PLAT FOR “ ARCHER’S MILL PHASE 4”, SHOWN WITHIN PHASE 3 OF THE PLANTATION OAKS PLANNED RESIDENTIAL DEVELOPMENT; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

- E. **RESOLUTION NO. 2023-154:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA APPROVING THE PRELIMINARY PLAT FOR “ ARCHER’S MILL PHASE 5”, SHOWN WITHIN PHASE 3 OF THE PLANTATION OAKS PLANNED RESIDENTIAL DEVELOPMENT; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

- F. **RESOLUTION NO. 2023-155:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA APPROVING THE PRELIMINARY PLAT FOR “ ARCHER’S MILL PHASE 6”, SHOWN WITHIN PHASE 3 OF THE PLANTATION OAKS PLANNED RESIDENTIAL DEVELOPMENT; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

- G. **RESOLUTION NO. 2023-156:** A RESOLUTION OF THE CITY

COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA  
APPROVING THE PRELIMINARY PLAT FOR "BRADFORD LAKES",  
SHOWN WITHIN PHASE 4 OF THE PLANTATION OAKS PLANNED  
RESIDENTIAL DEVELOPMENT; ESTABLISHING CONDITIONS AND  
EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN  
EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

## 10. SECOND READING OF ORDINANCES

- A. **ORDINANCE NO. 2023-48:** AN ORDINANCE AMENDING CHAPTER 10, SOLID WASTE, YARD WASTE AND RECYCLABLES, SECTION 10-16, FEES FOR COLLECTION AND DISPOSAL ESTABLISHED, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES, BY INCREASING FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226

## 11. RESOLUTIONS

- A. **RESOLUTION NO. 2023-157:** A RESOLUTION PURSUANT TO SECTION 8-4(8), LIENS, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES AUTHORIZING THE IMPOSITION OF A LIEN AGAINST THE REAL PROPERTY LOCATED AT 189 HIGHLAND AVENUE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA (PARCEL ID NO. 4215-06-02-0150) FOR COSTS INCURRED BY THE CITY TO DEMOLISH AN UNSAFE STRUCTURE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

- B. **RESOLUTION NO. 2023-158:** A RESOLUTION PURSUANT TO SECTION 8-4(8), LIENS, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES AUTHORIZING THE IMPOSITION OF A LIEN AGAINST THE REAL PROPERTY LOCATED AT 70 HIDDEN HILLS DRIVE, ORMOND BEACH, VOLUSIA COUNTY, FLORIDA (PARCEL ID NO. 4219-01-15-0410) FOR COSTS INCURRED BY THE CITY TO DEMOLISH AN UNSAFE STRUCTURE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

## 12. REPORTS, SUGGESTIONS, REQUESTS

## 13. ADJOURNMENT

Website Address – [www.ormondbeach.org](http://www.ormondbeach.org)

**NOTICE** – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.  
Phone: 386-677-0311



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.