



AGENDA
CITY OF ORMOND BEACH, FLORIDA
CITY COMMISSION MEETING
October 15, 2024
7:00 PM

Mayor Bill Partington

Zone 1 - Commissioner Lori Tolland

Zone 3 - Commissioner Susan Persis

Zone 2 - Commissioner Travis Sargent

Zone 4 - Commissioner Harold Briley

COMMISSION CHAMBERS
22 South Beach Street, Ormond Beach, FL 32174
Phone: 386-677-0311 Web: www.ormondbeach.org

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- 1. CALL TO ORDER**
 - 2. INVOCATION**
 - 3. PLEDGE OF ALLEGIANCE**
 - 4. RECOGNITION OF OUTGOING MAYOR**
 - 5. PRESENTATIONS AND PROCLAMATIONS**
 - A. Hunter Wendelstedt
 - B. Native Plant Month
 - C. Red Ribbon Week
 - D. Florida City Government Week
 - 6. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
 - 7. APPROVAL OF MINUTES**
 - A. Minutes from City Commission meeting - October 2, 2024
 - 8. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

 - A. **RESOLUTION NO. 2024-177: A RESOLUTION APPOINTING A MEMBER**

TO THE GOODWILL AMBASSADOR PROGRAM; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE

Staff Contact: Susan Dauderis, City Clerk, (386) 676-3340

- B. **RESOLUTION NO. 2024-178:** A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN ON-LINE GRANT APPLICATION IN THE AMOUNT OF \$10,101.00 TO THE UNITED STATES DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, UNDER THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM; AUTHORIZING THE EXECUTION OF ALL DOCUMENTS INCIDENTAL THERETO, INCLUDING ANY CONTRACT NECESSARY FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Loretta Moisio, Grants Coordinator, (386) 676-3315

- C. **RESOLUTION NO. 2024-179:** A RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT ONE TO THAT CERTAIN GRANT AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND THE STATE OF FLORIDA, DEPARTMENT OF COMMERCE, REGARDING FUNDING FOR DESIGN WORK AND PRE-DEVELOPMENT ACTIVITIES FOR A DOWNTOWN COMMUNITY CENTER; AUTHORIZING THE EXECUTION OF ALL NECESSARY DOCUMENTS INCIDENTAL THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Brian Rademacher, Economic Development Director, (386) 676-3266

- D. **RESOLUTION NO. 2024-180:** A RESOLUTION APPROVING VALIANT MODULAR, L.L.C. AS A QUALIFIED TARGET INDUSTRY BUSINESS; PROVIDING FOR GROWTH ASSISTANCE FUNDING IN THE NATURE OF CAPITAL EXPENDITURE REIMBURSEMENT; AUTHORIZING AN AGREEMENT THEREFORE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Brian Rademacher, Economic Development Director, (386) 676-3266

- E. **RESOLUTION NO. 2024-181:** A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWAL OF THE DEBRIS REMOVAL, REDUCTION AND DISPOSAL SERVICES CONTRACT BETWEEN THE CITY OF ORMOND BEACH AND CERES ENVIRONMENTAL SERVICES, INC.; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kevin Gray, Deputy Public Works Director, (386) 676-3325

- F. **RESOLUTION NO. 2024-182:** A RESOLUTION ACCEPTING PROPOSALS AND AUTHORIZING THE EXECUTION OF CONTRACTS WITH TWO PROFESSIONAL FIRMS FOR GRANT COMPLIANCE SERVICES FOR FEDERAL EMERGENCY MANAGEMENT AGENCY HAZARD MITIGATION GRANT PROGRAM/FLOOD MITIGATION ASSISTANCE PROJECTS, UNDER RFP 2024-32; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

- G. **RESOLUTION NO. 2024-183:** A RESOLUTION AUTHORIZING ADDITIONAL FUNDING FOR THE CITY'S PORTION OF THE UTILITY RELOCATION PROJECT ALONG WILLIAMSON BLVD. UNDER A JOINT PROJECT AGREEMENT WITH COUNTY OF VOLUSIA; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Alex Schumann, City Engineer, (386) 676-3302

- H. **RESOLUTION NO. 2024-184:** A RESOLUTION RATIFYING, AFFIRMING AND AUTHORIZING EXPENDITURES FOR THE PURCHASE OF CONCRETE FROM JOE'S THREE YARD CONCRETE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kevin Gray, Deputy Public Works Director, (386) 676-3325

- I. **RESOLUTION NO. 2024-185:** A RESOLUTION AUTHORIZING AND DIRECTING ALL FINANCIAL INSTITUTIONS WHICH HOLD FUNDS OF THE CITY OF ORMOND BEACH TO DELETE THE NAME OF BILL PARTINGTON AS MAYOR FROM THEIR RECORDS AND TO ADD THERETO THE NAMES OF JOYCE SHANAHAN AS CITY MANAGER, AND KELLY MCGUIRE AS FINANCE DIRECTOR, TO SERVE AS THE DESIGNATED REPRESENTATIVES AND AUTHORIZED SIGNERS ON BEHALF OF THE CITY FOR ALL BANKING ACCOUNTS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kelly McGuire, Finance Director, (386) 676-3226

- J. **RESOLUTION NO. 2024-186:** A RESOLUTION ACCEPTING A PROPOSAL FROM FLORIDA HEALTH CARE PLANS, INC. FOR THE PROVISION OF EMPLOYEE HEALTH/MEDICAL BENEFIT SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Samantha Potts, Human Resources Manager

- K. **RESOLUTION NO. 2024-187:** A RESOLUTION AUTHORIZING FUNDING OF EMPLOYEE HEALTH SAVINGS ACCOUNTS FOR THE 2025 PLAN YEAR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Samantha Potts, Human Resources Manager

- L. **RESOLUTION NO. 2024-188:** A RESOLUTION ACCEPTING A PROPOSAL FROM THE STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE DENTAL INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Samantha Potts, Human Resources Manager

- M. **RESOLUTION NO. 2024-189:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE VISION INSURANCE BENEFITS; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT

THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Samantha Potts, Human Resources Manager*

- N. **RESOLUTION NO. 2024-190:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE LIFE INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Samantha Potts, Human Resources Manager*

- O. **RESOLUTION NO. 2024-191:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE LONG TERM DISABILITY INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Samantha Potts, Human Resources Manager*

- P. **RESOLUTION NO. 2024-192:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE VOLUNTARY LIFE INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Samantha Potts, Human Resources Manager*

- Q. **RESOLUTION NO. 2024-193:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE VOLUNTARY SHORT-TERM DISABILITY INSURANCE BENEFITS; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Samantha Potts, Human Resources Manager*

- R. **RESOLUTION NO. 2024-194:** A RESOLUTION APPROVING AND ADOPTING THE CITY'S HUMAN RESOURCES POLICY UPDATE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Samantha Potts, Human Resources Manager*

- S. **Intent to Bid - Internet Services**

Staff Contact: *Chuck Osteen, Information Technology Manager,
(386) 615-7031*

Disposition: Approve as recommended in the City Manager staff report dated October 15, 2024.

- T. **City Manager's Monthly Report, October 2024**

Staff Contact: *Joyce Shanahan, City Manager, (386) 676-3200*

Disposition: Accept as information as recommended in the City Manager staff report dated October 15, 2024.

9. PUBLIC HEARINGS

A. **ORDINANCE NO. 2024-30:** AN ORDINANCE AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE IV, SIGN REGULATIONS, SECTION 3-47, BUSINESS PREMISES SIGNS, SUBSECTION G, ELECTRONIC CHANGEABLE COPY SIGNS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE BY EXPANDING THE ALLOWANCE OF ELECTRONIC CHANGEABLE COPY SIGNS, AND ESTABLISHING CONDITIONS OF OPERATIONS AND PERMITTING STANDARDS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

B. **ORDINANCE NO. 2024-31:** AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE III, GENERAL REGULATIONS, SECTION 2-50, ACCESSORY USES, SUBSECTION (W), OUTDOOR ACTIVITIES, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE TO UPDATE THE CONDITIONS AND PERMITTING REQUIREMENTS FOR OUTDOOR ACTIVITIES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

C. **RESOLUTION NO. 2024-195:** A RESOLUTION DECLARING THE INTENTION OF THE ORMOND BEACH CITY COMMISSION TO CONSIDER VACATING A PORTION OF CORBIN AVENUE, A PLATTED PUBLIC RIGHT-OF-WAY WITHIN THE PROPERTY LOCATED AT 1 SOUTH BEACH STREET (VOLUSIA COUNTY PARCEL IDENTIFICATION NUMBER: 4215-14-03-0010), KNOWN AS "CASSEN PARK"; ESTABLISHING A TIME CERTAIN FOR A PUBLIC HEARING; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

D. **RESOLUTION NO. 2024-196:** A RESOLUTION AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A SPECIAL EXCEPTION REDEVELOPMENT PLAN REGARDING CASSEN PARK, LOCATED AT 1 SOUTH BEACH STREET; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

10. FIRST READING OF ORDINANCES

A. **ORDINANCE NO. 2024-32:** AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2023-2024 BY AMENDING THE GENERAL FUND (001); DOWNTOWN REDEVELOPMENT TRUST FUND (104); STORMWATER UTILITY FUND (107); AIRPORT FUND (108); ECONOMIC DEVELOPMENT FUND (110); PENSION CONTRIBUTION PASS THROUGH FUND (113); RECREATION FACILITY FEE FUND (115); FINANCING DEBT SERVICE FUND (205); CAPITAL

IMPROVEMENTS FUND (301); EQUIPMENT RENEWAL & REPLACEMENT FUND (302); PUBLIC SAFETY VEHICLE & EQUIPMENT FUND (305); TRANSPORTATION IMPROVEMENTS FUND (308); FACILITIES RENEWAL & REPLACEMENT FUND (317); LEISURE SERVICES CAPITAL FUND (322); WATER AND WASTEWATER FUND (401); VEHICLE REPLACEMENT FUND (408); RENEWAL & REPLACEMENT FUND (409); WEST ORMOND REUSE IMPACT FEE FUND (433); WATER SYSTEM IMPACT FEE FUND (434); WASTEWATER SYSTEM IMPACT FEE FUND (435); 2024 WATER & WASTEWATER BONDS; AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kelly McGuire, Finance Director, (386) 676-3226

- B. **ORDINANCE NO. 2024-33:** AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING ARTICLE IV, POLICE OFFICERS' PENSION TRUST FUND, OF CHAPTER 16, PENSIONS AND RETIREMENT, OF THE CODE OF ORDINANCES; AMENDING SECTION 16-74, FINANCES AND FUND MANAGEMENT; ESTABLISHMENT AND OPERATION OF FUND; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.

Staff Contact: Kelly McGuire, Finance Director, (386) 676-3226

- C. **ORDINANCE NO. 2024-34:** AN ORDINANCE RECOGNIZING A DECLARATION OF EMERGENCY ISSUED BY THE GOVERNOR OF THE STATE OF FLORIDA, EFFECTIVE THROUGHOUT THE STATE INCLUDING VOLUSIA COUNTY AND THE MUNICIPALITIES SITUATED THEREIN; RECOGNIZING A DECLARATION OF LOCAL EMERGENCY ISSUED BY VOLUSIA COUNTY, EFFECTIVE THROUGHOUT THE COUNTY INCLUDING THE MUNICIPALITIES THEREIN; RATIFYING AND AFFIRMING A DECLARATION OF EMERGENCY ISSUED BY THE MAYOR OF THE CITY OF ORMOND BEACH, EFFECTIVE THROUGHOUT THE CITY; AUTHORIZING TEMPORARY EMERGENCY ADMINISTRATIVE PROCEDURES TO FACILITATE THE PROVISION OF EXPEDITIOUS MANAGEMENT OF BUILDING PERMIT APPLICATIONS; AUTHORIZING THE ISSUANCE OF ON-SITE PERMITS FOR REPAIR OF DAMAGE CAUSED BY HURRICANE MILTON; PROVIDING FOR THE WAIVER OF PERMIT FEES ASSOCIATED THEREWITH; PROHIBITING UNLICENSED OR UNAUTHORIZED CONTRACTORS FROM ENGAGING IN UNLICENSED OR UNAUTHORIZED ACTIVITIES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY, AND SETTING FORTH AN EFFECTIVE DATE. **(FIRST AND ONLY READING)**

Staff Contact: Susan Dauderis, City Clerk, (386) 676-3340

11. DISCUSSION AND DIRECTION ITEMS

- A. City Attorney Evaluation

Staff Contact: Randy Hayes, City Attorney, (386) 676-3217

B. City Manager Evaluation

Staff Contact: *Joyce Shanahan, City Manager, (386) 676-3200*

12. REPORTS, SUGGESTIONS, REQUESTS

13. ADJOURNMENT

Website Address – www.ormondbeach.org

NOTICE – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.
Phone: 386-677-0311



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-677-0311 for information regarding available aids and services.