

**MINUTES
ORMOND BEACH CITY COMMISSION
HELD AT CITY HALL COMMISSION CHAMBERS**

March 21, 2023	7:00 p.m.	Commission Chambers
-----------------------	------------------	----------------------------

Present: Mayor Bill Partington, Commissioners Lori Tolland, Travis Sargent, Susan Persis and Harold Briley, City Manager Joyce Shanahan, City Attorney Randy Hayes, Assistant City Manager Claire Whitley and City Clerk Susan Carroll Dauderis.

A G E N D A

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS AND PROCLAMATIONS**
 - A. Adams, Cameron & Co. REALTORS
 - B. Government Finance Professionals Week
- 5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 6. APPROVAL OF MINUTES**
 - A. Minutes from City Commission meeting - March 7, 2023
- 7. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

 - A. **RESOLUTION NO. 2023-59:** A RESOLUTION ACCEPTING A BID FROM GT DISTRIBUTORS, INC. REGARDING THE PURCHASE OF FIREARMS AND ACCESSORIES, UNDER BID NO. 2023-06; AUTHORIZING THE EXECUTION OF A PURCHASE AUTHORIZATION AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Jesse Godfrey, Police Chief, (386) 676-3500
 - B. **RESOLUTION NO. 2023-60:** A RESOLUTION AUTHORIZING AN ADDITIONAL EXPENDITURE OF FUNDS TO PURCHASE ONE (1) 2023 FORD POLICE RESPONDER F-150 CREW CAB; AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Kevin Gray, Deputy Public Works Director, (386) 676-3325
 - C. **RESOLUTION NO. 2023-61:** A RESOLUTION AUTHORIZING THE SOLE SOURCE PROCUREMENT OF TRAFFIC CALMING SPEED TABLES FROM TRAFFICLOGIX CORP.; AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Alex Schumann, City Engineer, (386) 676-3302
 - D. **RESOLUTION NO. 2023-62:** A RESOLUTION ACCEPTING A PROPOSAL FROM MEAD & HUNT, INC. TO PROVIDE ENGINEERING DESIGN SERVICES REGARDING THE WATER RECLAMATION FACILITY ULTRAVIOLET DISINFECTION CONVERSION PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Shawn Finley, Public Works Director, (386)

- E. **RESOLUTION NO. 2023-63:** A RESOLUTION ACCEPTING THE BID OF RIC-MAN CONSTRUCTION FLORIDA, INC. REGARDING THE 2023 STORM AND SEWER LINING PROJECT, UNDER BID NO. 2023-15; REJECTING ALL OTHER BIDS; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Alex Schumann, City Engineer, (386) 676-3302

- F. **RESOLUTION NO. 2023-64:** A RESOLUTION ACCEPTING A PROPOSAL FROM BOMAR CONSTRUCTION, INC. FOR CONSTRUCTION MANAGEMENT SERVICES REGARDING THE PERFORMING ARTS CENTER RENOVATION PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Alex Schumann, City Engineer, (386) 676-3302

- G. **RESOLUTION NO. 2023-65:** A RESOLUTION APPROVING AND ADOPTING A STORMWATER MASTER PLAN; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Alex Schumann, City Engineer, (386) 676-3302

- H. **RESOLUTION NO. 2023-66:** A RESOLUTION ACCEPTING THE PROPOSAL OF AMERICAN JANITORIAL, INC., REGARDING PROFESSIONAL JANITORIAL SERVICES; AUTHORIZING THE EXECUTION OF AN AGREEMENT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Robert Carolin, Leisure Services Director, (386) 676-3279

- I. **RESOLUTION NO. 2023-67:** A RESOLUTION ACCEPTING THE PROPOSAL OF TRAUMA SKATEBOARDS, LLC REGARDING MANAGEMENT AND OPERATION OF THE CONCESSION STAND AT THE NOVA SKATE COURT; AUTHORIZING THE EXECUTION OF AN AGREEMENT; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Robert Carolin, Leisure Services Director, (386) 676-3279

- J. **Intent to Bid - CDBG - North Ridgewood Ave. East Side Sidewalk Improvements**

Staff Contact: Shawn Finley, Public Works Director, (386) 676-3292

Disposition: Approve as recommended in the City Manager memorandum dated March 21, 2023.

- K. **Request for Proposals Utility Rate and Impact Fee Update**

Staff Contact: Shawn Finley, Public Works Director, (386) 676-3292

Disposition: Approve as recommended in the City Manager memorandum dated March 21, 2023.

- L. **Approval of Travel by the City Commission**

Staff Contact: Joyce Shanahan, City Manager, (386) 676-3200

Disposition: Approve as recommended in the City Manager memorandum dated March 21, 2023.

M. City Manager Status Report, March 2023

Staff Contact: Joyce Shanahan, City Manager, (386) 676-3200

Disposition: Approve as recommended in the City Manager memorandum dated March 21, 2023.

8. PUBLIC HEARINGS

- A. ORDINANCE NO. 2023-16:** AN ORDINANCE AMENDING CHAPTER 1, GENERAL ADMINISTRATION, ARTICLE IV, SCHEDULE OF DEVELOPMENT REVIEW AND IMPACT FEES, SECTION 1-28, UTILITY INSTALLATION FEES, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY UPDATING THE FEE SCHEDULE FOR METER COSTS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

- B. ORDINANCE NO. 2023-17:** AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE III, GENERAL REGULATIONS, SECTION 2-50, ACCESSORY USES, SUBSECTION (N), FENCES AND WALLS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, TO ALLOW A FENCE OR WALL SETBACK LESS THAN THREE FEET (3') TO A RIGHT-OF-WAY WITH REVIEW AND APPROVAL OF THE SITE PLAN REVIEW COMMITTEE; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

- C. ORDINANCE NO. 2023-18:** AN ORDINANCE AMENDING CHAPTER 4, PLAN REVIEW AND SUBDIVISION, ARTICLE I, SITE PLAN REVIEW PROCEDURES, SECTION 4-03, SITE PLAN REVIEW COMMITTEE (SPRC) ESTABLISHED, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE SPRC COORDINATING LIAISON AND UPDATING THE PROCESS FOR NEIGHBORHOOD MEETINGS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

- D. RESOLUTION NO. 2023-68:** A RESOLUTION APPROVING A SPECIAL EXCEPTION DEVELOPMENT ORDER AUTHORIZING TWO PARKING SPACES IN THE SOUTHEAST CORNER OF THE PARKING LOT OF THE ORMOND MEMORIAL ART MUSEUM AND GARDENS AT 78 EAST GRANADA BOULEVARD TO BE USED FOR THE PLACEMENT OF A COTTAGE STYLE GARDEN SHED; AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director, (386) 676-

9. FIRST READING OF ORDINANCES

- A. **ORDINANCE NO. 2023-19:** AN ORDINANCE EXTENDING TEMPORARY EMERGENCY ADMINISTRATIVE PROCEDURES TO PROVIDE FOR THE CONTINUED EXPEDITIOUS AND COORDINATED MANAGEMENT OF BUILDING PERMIT APPLICATIONS AND FEES; WAIVING SPECIFIC PERMITS AND FEES ISSUED FOR THE REMOVAL OF CERTAIN TREES; ESTABLISHING A METHOD OF ENFORCEMENT OF THE FLORIDA BUILDING CODE SUCH THAT ON-SITE PERMITS MAY BE ISSUED BY APPROPRIATE CITY STAFF FOR REPAIR OF DAMAGE CAUSED BY HURRICANE IAN; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY, AND SETTING FORTH AN EFFECTIVE DATE. **(FIRST AND ONLY READING)**

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

- B. **ORDINANCE NO. 2023-20:** AN ORDINANCE EXTENDING TEMPORARY EMERGENCY ADMINISTRATIVE PROCEDURES TO PROVIDE FOR THE CONTINUED EXPEDITIOUS AND COORDINATED MANAGEMENT OF BUILDING PERMIT APPLICATIONS AND FEES; WAIVING SPECIFIC PERMITS AND FEES ISSUED FOR THE REMOVAL OF CERTAIN TREES; ESTABLISHING A METHOD OF ENFORCEMENT OF THE FLORIDA BUILDING CODE SUCH THAT ON-SITE PERMITS MAY BE ISSUED BY APPROPRIATE CITY STAFF FOR REPAIR OF DAMAGE CAUSED BY HURRICANE NICOLE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY, AND SETTING FORTH AN EFFECTIVE DATE. **(FIRST AND ONLY READING)**

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

10. SECOND READING OF ORDINANCES

- A. **ORDINANCE NO. 2023-14:** AN ORDINANCE AMENDING SECTION 2-221, LEISURE SERVICES ADVISORY BOARD, OF ARTICLE VI, BOARDS, COMMISSIONS, COMMITTEES AND OTHER AGENCIES, OF CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES, BY AMENDING COMPOSITION AND TERMS; PROVIDING TERMS AND CONDITIONS; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Susan Dauderis, City Clerk, (386) 676-3340

11. REPORTS, SUGGESTIONS, REQUESTS

12. ADJOURNMENT

MINUTES

Item #1 – Meeting Call to Order

Mayor Partington called the meeting to order at 7:02 p.m.

Item #2 – Invocation

Pastor Cord Beach, Tomoka Christian Church, provided the invocation.

Item #3 – Pledge of Allegiance

Mayor Partington led the Pledge of Allegiance.

Item #4 – Presentation and Proclamations

Item 4A – Adams, Cameron & Co. REALTORS

Mayor Partington presented a proclamation to the Adams, Cameron & Co. REALTORS for their 60-year anniversary. He discussed the company’s history and contributions within the community.

Item 4B – Government Finance Professionals Week

Mayor Partington presented the Ormond Beach Finance Director, Kelly McGuire, and Assistant Finance Director, Chris Byle, with a proclamation recognizing Government Finance Professionals Week and discussed the great work the finance department does with the yearly budget and Capital Improvement Programs.

Item #5 – Audience Remarks

Ms. Shawn Harmon, 183 Rosewood Avenue, voiced concerns regarding traffic at the intersections of McIntosh Road and Melrose Avenue and Melrose Avenue and North Yonge Street. She explained she had over 30 signatures obtained supporting her concerns from surrounding neighbors and noted she spoke with Public Works Director, Shawn Finley, regarding the matter.

Item #6 – Approval of Minutes

Mayor Partington advised the minutes of the March 7, 2023, meeting had been sent to the Commission for review and were posted on the city’s website for public viewing. He asked for any corrections, additions, or omissions. He stated that hearing no corrections, the minutes would stand approved as presented.

Commissioner Briley moved, seconded by Commissioner Sargent, for approval of the March 7, 2023, City Commission meetings minutes.

The motion passed by voice vote.

Mayor Partington informed the Commission staff wished to pull an item from the Agenda.

Ms. Joyce Shanahan stated staff wished to pull Item 10A Ordinance 2023-14 to allow the Leisure Services Advisory Board (LSAB) to provide input.

Commissioner Persis moved, seconded by Commissioner Briley, to table Item 10A, Ordinance 2023-14.

Commissioner Tolland and Mayor Partington discussed their support of bringing the item before the LSAB.

Call Vote:	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Persis	Yes
	Commissioner Briley	Yes
Carried.	Mayor Partington	Yes

Item #7 – Consent Agenda

Mayor Partington advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

Commissioner Persis moved, seconded by Commissioner Briley, for approval of the consent agenda.

Call Vote:	Commissioner Sargent	Yes
	Commissioner Persis	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Partington	Yes

Comments on the Consent Agenda

Commissioner Persis discussed her support of Items 7A, regarding the bid award for upgraded firearms and accessories for the police department, 7B, regarding the increase to the purchase order to upgrade to a 2023 model for the F150 Police Responder vehicle and 7F, regarding the work authorization for construction management for the Performing Arts Center (PAC.)

Commissioner Sargent discussed his support of Item 7A and noted the price seemed high but explained the city was receiving close to at cost. He noted inflation effected many items on the consent agenda.

Commissioner Tolland voiced her support of Item 7F.

Commissioner Briley echoed the support previously stated by other commissioners.

Mayor Partington explained he was excited for Items 7D, regarding the design process for the Water Reclamation Facility Ultraviolet disinfection conversion and Item 7F.

Item #8 – Public Hearings

Mayor Partington opened the Public Hearings.

Item #8A – LDC Amendment: Section 1-28, Utility Installation Fees (Meters)

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2023-16
AN ORDINANCE AMENDING CHAPTER 1, GENERAL ADMINISTRATION, ARTICLE IV, SCHEDULE OF DEVELOPMENT REVIEW AND IMPACT FEES, SECTION 1-28, UTILITY INSTALLATION FEES, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY UPDATING THE FEE SCHEDULE FOR METER COSTS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Commissioner Persis moved, seconded by Commissioner Briley, for approval of Ordinance No. 2023-16, on second reading, as read by title only.

Call Vote:	Commissioner Persis	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
Carried.	Mayor Partington	Yes

Item #8B – LDC Amendment: Section 2-50(n) Fences and Walls

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2023-17
AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE III, GENERAL REGULATIONS, SECTION 2-50, ACCESSORY USES, SUBSECTION (N), FENCES AND WALLS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, TO ALLOW A FENCE OR WALL SETBACK LESS THAN THREE FEET (3') TO A RIGHT-OF-WAY WITH REVIEW AND APPROVAL OF THE SITE PLAN REVIEW COMMITTEE; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Commissioner Briley moved, seconded by Commissioner Sargent, for approval of Ordinance No. 2023-17, on second reading, as read by title only.

Call Vote:	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Persis	Yes

Carried.

Mayor Partington

Yes

Item #8C – Land Development Code Amendment: Section 4-03, Site Plan Review Committee (SPRC) Established

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2023-18
AN ORDINANCE AMENDING CHAPTER 4, PLAN REVIEW AND SUBDIVISION, ARTICLE I, SITE PLAN REVIEW PROCEDURES, SECTION 4-03, SITE PLAN REVIEW COMMITTEE (SPRC) ESTABLISHED, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE SPRC COORDINATING LIAISON AND UPDATING THE PROCESS FOR NEIGHBORHOOD MEETINGS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Commissioner Tolland moved, seconded by Commissioner Persis, for approval of Ordinance No. 2023-18, on second reading, as read by title only.

Call Vote:	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Persis	Yes
	Commissioner Briley	Yes
Carried.	Mayor Partington	Yes

Item #8D – 78 East Granada Boulevard, Ormond Memorial Art Museum & Gardens: Special Exception for Cottage Style Garden Shed

City Clerk Susan C. Dauderis read by title only:

RESOLUTION NO. 2023-68
A RESOLUTION APPROVING A SPECIAL EXCEPTION DEVELOPMENT ORDER AUTHORIZING TWO PARKING SPACES IN THE SOUTHEAST CORNER OF THE PARKING LOT OF THE ORMOND MEMORIAL ART MUSEUM AND GARDENS AT 78 EAST GRANADA BOULEVARD TO BE USED FOR THE PLACEMENT OF A COTTAGE STYLE GARDEN SHED; AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

Mr. Steven Spraker, Planning Director, explained the Ormond Memorial Art Museum was requesting to install a cottage style shed in the rear parking lot which would remove two parking spaces.

Commissioner Tolland, Commissioner Persis and Commissioner Briley discussed their support of the item and the gardener, Ms. Jeannette Taylor.

Ms. Stephanie Mason-Teague, Ormond Memorial Art Museum and Gardens, recognized Ms. Taylor for all her work on the gardens.

Mayor Partington recognized Ms. Taylor and discussed his support of the item and the museum.

Commissioner Persis moved, seconded by Commissioner Briley, for approval of Resolution No. 2023-68, as read by title only.

Call Vote:	Commissioner Sargent	Yes
	Commissioner Persis	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Partington	Yes

Mayor Partington closed the public hearings.

Item #9 – First Reading of Ordinances

Item #9A – Extension to Ordinance Declaring a State of Emergency Caused by Hurricane Ian

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2023-19
AN ORDINANCE EXTENDING TEMPORARY EMERGENCY ADMINISTRATIVE PROCEDURES TO PROVIDE FOR THE CONTINUED EXPEDITIOUS AND COORDINATED MANAGEMENT OF BUILDING PERMIT APPLICATIONS AND FEES; WAIVING SPECIFIC PERMITS AND FEES ISSUED FOR THE REMOVAL OF CERTAIN TREES; ESTABLISHING A METHOD OF ENFORCEMENT OF THE FLORIDA BUILDING CODE SUCH THAT ON-SITE PERMITS MAY BE ISSUED BY APPROPRIATE CITY STAFF FOR REPAIR OF DAMAGE CAUSED BY HURRICANE IAN; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY, AND SETTING FORTH AN EFFECTIVE DATE. **(FIRST AND ONLY READING)**

Mr. Spraker explained the item was to extend the emergency administrative procedures from Hurricane Ian and noted the next item was for Hurricane Nicole. He stated the item was in accordance with the State of Florida Governor’s Office and Volusia County extensions.

Commissioner Tolland inquired when the fees would go back in place; whereby, Mr. Spraker explained it would depend on the state and county.

Ms. Shanahan noted the fee waiver was only for hurricane repairs.

Commissioner Briley stated citizens could have issues with scheduling contractors or obtaining materials.

Mr. Randy Hayes, City Attorney, clarified once the Governor’s orders end the city’s would as well.

Commissioner Briley moved, seconded by Commissioner Tolland, for approval of Ordinance No. 2023-19, on the first and only reading, as read by title only.

Call Vote:	Commissioner Persis	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
Carried.	Mayor Partington	Yes

Item #9B –Extension to Ordinance Declaring a State of Emergency Caused by Hurricane Nicole

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2023-20
AN ORDINANCE EXTENDING TEMPORARY EMERGENCY ADMINISTRATIVE PROCEDURES TO PROVIDE FOR THE CONTINUED EXPEDITIOUS AND COORDINATED MANAGEMENT OF BUILDING PERMIT APPLICATIONS AND FEES; WAIVING SPECIFIC PERMITS AND FEES ISSUED FOR THE REMOVAL OF CERTAIN TREES; ESTABLISHING A METHOD OF ENFORCEMENT OF THE FLORIDA BUILDING CODE SUCH THAT ON-SITE PERMITS MAY BE ISSUED BY APPROPRIATE CITY STAFF FOR REPAIR OF DAMAGE CAUSED BY HURRICANE NICOLE; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY, AND SETTING FORTH AN EFFECTIVE DATE. **(FIRST AND ONLY READING)**

Commissioner Persis moved, seconded by Commissioner Tolland, for approval of Ordinance No. 2023-20, on the first and only reading, as read by title only.

Call Vote:	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Persis	Yes
Carried.	Mayor Partington	Yes

Item #10 – Second Reading of Ordinances

Item #10A – Amendment to the Composition of the Leisure Services Advisory Board

ORDINANCE NO. 2023-14

AN ORDINANCE AMENDING SECTION 2-221, LEISURE SERVICES ADVISORY BOARD, OF ARTICLE VI, BOARDS, COMMISSIONS, COMMITTEES AND OTHER AGENCIES, OF CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES, BY AMENDING COMPOSITION AND TERMS; PROVIDING TERMS AND CONDITIONS; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Item #11 – Reports, Suggestions, Requests

Events and Congratulations

Ms. Shanahan reviewed upcoming meetings including a Shade meeting on April 18, 2023, budget workshops, public meetings with the consultant regarding impact fees and meetings with the Public Works Department and Advent Health regarding the mental health initiative for the parks. She discussed potential dates for the first meeting in August as Commissioner Persis stated she had a prior commitment at the March 7, 2023, meeting; whereby, Commissioner Persis clarified her prior commitment was resolved and would be able to attend the regularly scheduled meeting.

Mr. Hayes stated there may be a need for a Shade meeting due to litigation matters on three cases that may go to court. He noted Florida Statutes required him to make the announcement and explained there was a chance the claims could get settled before going to court. He stated the trials would be held in May and would have the City Managers office schedule the Shade meeting once confirmed.

Commissioner Tolland congratulated the Adams, Cameron & Co. REALTORS and Ms. McGuire, Mr. Byle and their finance team. She reviewed the upcoming Celtic Festival hosted by Ormond Beach MainStreet, sidewalk banding project, the Florida Department of Transportation (FDOT) meetings and educational program at Vadner Park. She discussed the concerns presented by Ms. Harmon.

Commissioner Sargent discussed his meeting with Ms. Shanahan and explained he requested for the mulch in the medians to be shaved down.

Commissioner Persis congratulated the Adams family for their success and contributions to the community. She also congratulated Ms. McGuire and Mr. Byle for their hard work throughout the year. She discussed the First Step Homeless Shelter and their upcoming meeting.

Commissioner Briley discussed events he attended including a Young Men’s Christian Association (YMCA) event. He congratulated the finance team and thanked Mayor Partington for including him in the Adams, Cameron & Co. REALTORS presentation. He thanked Deputy Public Works Director, Kevin Gray, and Ms. Shanahan for their attention to the South Beach Street sidewalks. He congratulated Mr. Hayes on his 30 years with the City of Ormond Beach.

Mayor Partington discussed the Teacher of the Quarter event and his support of the event.

Police Department

Ms. Shanahan stated the police department completed the accreditation process and was pending the final report and results noting the exit interview showed one finding out of 200 standards was not in compliance, but explained it was corrected on site. She reviewed Bike Week statistics include traffic stops, citations, arrests and reports. She discussed a rescue by the police department of an elderly woman. She announced Lieutenant John Borzner graduated from the University of Louisville Southern Police Institute Command Office Development Course.

Commissioner Tolland thanked the Police Department for their assistance with the rescue of the elderly woman.

Commissioner Sargent inquired if staff could highlight the work of the Police Athletic League (PAL) on social media.

Commissioner Sargent, Commissioner Persis and Commissioner Briley congratulated the police department on their work with the accreditations.

Fire Department

Ms. Shanahan reviewed the staffing needs of the fire department.

Commissioner Briley thanked the fire department for their hard work and discussed their appearance on the television show On Patrol.

Information Technology

Ms. Shanahan stated the Information Technology (IT) department issued a Request for Proposal (RFP) for telecommunications to update the phone system. She discussed the laptop updates for the police department and their staffing needs.

Requests

Commissioner Sargent inquired if staff could look into the repairs around the Ormond Beach Sports Complex facilities. He asked when the Tymber Creek apartment items would be brought back before the Commission; whereby, Mr. Spraker stated the applicant was tentatively planning on the April 18, 2023 City Commission meeting. He inquired when the light replacement on the bridge was set to happen; whereby, Ms. Shanahan stated staff was waiting on FDOT, Florida Power and Light and parts.

Item #12 – Adjournment

The meeting was adjourned at 7:57 p.m.

APPROVED: April 18, 2023

BY:


Bill Partington, Mayor

ATTEST:


Susan Carroll Dauderis,
City Clerk

