MINUTES
ORMOND BEACH CITY COMMISSION
HELD AT CITY HALL COMMISSION CHAMBERS

March 19, 2024	**7:00 p.m.**	**Commission Chambers**

Present: Mayor Bill Partington, Commissioners Lori Tolland, Travis Sargent, Susan Persis and Harold Briley, City Manager Joyce Shanahan, City Attorney Randy Hayes, Assistant City Manager Claire Whitley, and City Clerk Susan Carroll Dauderis.

AGENDA

1. **CALL TO ORDER**

2. **INVOCATION**

3. **PLEDGE OF ALLEGIANCE**

4. **PRESENTATIONS AND PROCLAMATIONS**
   A. Debbie Kruck-Forrester
   B. Sergeant Jay Brennan
   C. Sergeant John Dovine

5. **AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**

6. **APPROVAL OF MINUTES**
   A. Minutes from City Commission meeting - March 5, 2024

7. **COMMUNITY REDEVELOPMENT AGENCY**

   A. **RESOLUTION NO. 2024-37:** A RESOLUTION OF THE CITY COMMISSION, INDIVIDUALLY AND ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CENTRAL BUSINESS DISTRICT AND ADJACENT AREAS, AUTHORIZING THE EXECUTION OF A FIRST AMENDMENT TO SERVICE AGREEMENT BETWEEN THE CITY/AGENCY AND ORMOND MAIN STREET, INC.; AND SETTING FORTH AN EFFECTIVE DATE. **(SEE ITEM 8A)**
   Staff Contact: *Steven Spraker, Planning Director, (386) 676-3341*

8. **CONSENT AGENDA**
   The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

   A. **RESOLUTION NO. 2024-37:** A RESOLUTION OF THE CITY COMMISSION, INDIVIDUALLY AND ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CENTRAL BUSINESS DISTRICT AND ADJACENT AREAS, AUTHORIZING THE EXECUTION OF A FIRST AMENDMENT TO SERVICE AGREEMENT BETWEEN THE CITY/AGENCY AND ORMOND MAIN STREET, INC.; AND SETTING FORTH AN EFFECTIVE DATE.
   Staff Contact: *Steven Spraker, Planning Director, (386) 676-3341*

   B. **RESOLUTION NO. 2024-38:** A RESOLUTION AUTHORIZING THE EXECUTION OF A STATEWIDE MUTUAL AID AGREEMENT WITH THE STATE OF FLORIDA, DIVISION OF EMERGENCY MANAGEMENT, UNDER THE STATE EMERGENCY MANAGEMENT ACT TO PROVIDE AND RECEIVE ASSISTANCE DURING EMERGENCIES; AND SETTING FORTH AN EFFECTIVE

DATE.

Staff Contact: *Howard Bailey, Fire Chief, (386) 676-3333*

C. **RESOLUTION NO. 2024-39:** A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN ON-LINE GRANT APPLICATION IN THE AMOUNT OF $36,800.00 TO THE FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION; AUTHORIZING THE EXECUTION OF ALL DOCUMENTS INCIDENTAL THERETO, INCLUDING ANY CONTRACT NECESSARY FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Loretta Moisio, Grants Coordinator, (386) 676-3315*

D. **RESOLUTION NO. 2024-40:** A RESOLUTION AUTHORIZING THE APPROVAL OF THE PURCHASE OF ONE PIERCE ENFORCER/ASCENDANT QUINT FIRE APPARATUS AND RELATED EQUIPMENT FROM TEN-8 FIRE EQUIPMENT, INC. USING FLORIDA SHERIFFS ASSOCIATION BID NO. FSA23-VEF17.0 AND A SOLE SOURCE PROCUREMENT; DECLARING VEHICLE #055 TO BE SURPLUS PROPERTY AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Howard Bailey, Fire Chief, (386) 676-3333*

E. **RESOLUTION NO. 2024-41:** A RESOLUTION AUTHORIZING THE EXECUTION OF A LEASE-PURCHASE AGREEMENT WITH LEASING 2, INC. AND ALL OTHER PAPERS NECESSARY AND INCIDENTAL THERETO, REGARDING THE PURCHASE OF ONE PIERCE ENFORCER/ASCENDANT QUINT FIRE APPARATUS AND RELATED EQUIPMENT; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Chris Byle, Assistant Finance Director, (386) 676-3206*

F. **RESOLUTION NO. 2024-42:** A RESOLUTION AUTHORIZING THE EXECUTION OF A FLORIDA JOB GROWTH INFRASTRUCTURE GRANT AGREEMENT BETWEEN THE CITY AND THE STATE OF FLORIDA DEPARTMENT OF COMMERCE REGARDING FUNDING FOR CONSTRUCTION OF THE AIRPORT BUSINESS PARK COLLECTOR ROAD EXTENSION; AUTHORIZING THE EXECUTION OF ALL NECESSARY DOCUMENTS INCIDENTAL THERETO FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Brian Rademacher, Economic Development Director, (386) 676-3266*

G. **RESOLUTION NO. 2024-43:** A RESOLUTION AUTHORIZING THE EXECUTION OF A PUBLIC TRANSPORTATION GRANT AGREEMENT BETWEEN THE CITY AND THE FLORIDA DEPARTMENT OF TRANSPORTATION REGARDING FUNDING FOR CONSTRUCTION OF THE AIRPORT BUSINESS PARK COLLECTOR ROAD EXTENSION AT THE ORMOND BEACH MUNICIPAL AIRPORT; AUTHORIZING THE EXECUTION OF ALL NECESSARY DOCUMENTS INCIDENTAL THERETO FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Brian Rademacher, Economic Development Director, (386) 676-3266*

H. **RESOLUTION NO. 2024-44:** A RESOLUTION ACCEPTING A BID FROM J.D. WEBER CONSTRUCTION CO. FOR CONSTRUCTION SERVICES REGARDING THE ORMOND BEACH AIRPORT BUSINESS PARK COLLECTOR ROAD EXTENSION PROJECT,

UNDER BID NO. 2023-25; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Brian Rademacher, Economic Development Director, (386) 676-3266*

I. **RESOLUTION NO. 2024-45:** A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE SOLE SOURCE PROCUREMENT OF PARTS AND SERVICE FROM FLOTTWEG SEPARATION TECHNOLOGY FOR MAINTENANCE OF TWO CENTRIFUGES AT THE WATER RECLAMATION FACILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Bob Preis, Utilities Manager, (386) 676-3305*

J. **RESOLUTION NO. 2024-46:** A RESOLUTION AUTHORIZING THE SOLE SOURCE PROCUREMENT OF ROTORK ACTUATORS FROM FLUID CONTROL SPECIALTIES, INC. FOR THE SAND FILTERS AT THE WATER TREATMENT PLANT; AUTHORIZING THE EXECUTION OF A PURCHASE AUTHORIZATION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Bob Preis, Utilities Manager, (386) 676-3305*

K. **RESOLUTION NO. 2024-47:** A RESOLUTION RATIFYING AND AFFIRMING AN EMERGENCY PROCUREMENT FOR EQUIPMENT AND REPAIR SERVICES FROM MUSCO SPORTS LIGHTING TO REPAIR DAMAGED LIGHTS AT THE ORMOND BEACH SPORTS COMPLEX; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Robert Carolin, Leisure Services Director, (386) 676-3279*

L. **RESOLUTION NO. 2024-48:** A RESOLUTION AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION BETWEEN THE CITY OF ORMOND BEACH AND UNIVERSAL ENGINEERING SCIENCES, INC., FOR THE PROVISION OF BUILDING INSPECTION SERVICES ON AN AS-NEEDED BASIS; AUTHORIZING PAYMENT THEREFORE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Steven Spraker, Planning Director, (386) 676-3341*

M. **RESOLUTION NO. 2024-49:** A RESOLUTION ACCEPTING A BID FROM BUILT-RITE CONSTRUCTION OF CENTRAL FLORIDA, INC. FOR CONSTRUCTION SERVICES REGARDING THE FLEMING AVENUE DRAINAGE IMPROVEMENTS PROJECT, UNDER BID NO. 2024-15; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Alex Schumann, City Engineer, (386) 676-3302*

N. **Request for Proposal - Agent of Record**

Staff Contact: *Kelly McGuire, Finance Director, (386) 676-3226*

Disposition: Approve as recommended in the City Manager staff report dated March 19, 2024.

O. **City Manager's Monthly Report, March 2024**

Staff Contact: *Joyce Shanahan, City Manager, (386) 676-3200*

Disposition: Accept as information as recommended in the City Manager staff report dated March 19, 2024.

9. REPORTS, SUGGESTIONS, REQUESTS

10. ADJOURNMENT

MINUTES

Item #1 – Meeting Call to Order

Mayor Partington called the meeting to order at 7:00 p.m.

Item #2 – Invocation

Chaplain Sam Mercado, Advent Health, provided the invocation.

Item #3 – Pledge of Allegiance

Mayor Partington led the Pledge of Allegiance.

Item #4 – Presentations and Proclamations

Item #4A – Debbie Kruck-Forrester

Mayor Partington proclaimed March 19, 2024 as a day to recognize and celebrate Debbie Kruck-Forrester and presented her with a proclamation and key to the city for her contributions to the community.

Item #4C – Sergeant John Dovine

Mayor Partington presented a proclamation to Sergeant John Dovine for his graduation from the University of Louisville's Southern Police Institute's 94th Command Officer Development Course and shared his history with the Ormond Beach Police Department.

Item #4B – Sergeant Jay Brennan

Mayor Partington presented a proclamation to Sergeant Jay Brennan for his graduation from the University of Louisville's Southern Police Institute's 94th Command Officer Development Course and shared his history with the Ormond Beach Police Department.

Item #5 – Audience Remarks

Mr. Jeff Boyle, 614 North Halifax Drive, thanked city staff for their hard work and the Commission for their leadership.

Item #6 – Approval of Minutes

Mayor Partington advised the minutes from the March 5, 2024, meeting had been sent to the Commission for review and posted on the city's website for public viewing. He asked for any corrections, additions, or omissions. He stated hearing no corrections, the minutes would stand approved as presented.

Commissioner Briley moved, seconded by Commissioner Sargent, for approval of the March 5, 2024, City Commission meeting minutes.

The motion passed by voice vote.

Item #7 – Community Redevelopment Agency

Mayor Partington advised the following items were Community Redevelopment items. He explained the City Commission served as the Community Redevelopment Agency (CRA) of the city and must review the item and make a recommendation as the CRA.

Mayor Partington recessed the City Commission meeting, called the CRA meeting to order, and opened the public hearings at 7:19 p.m.

Item #7A – Ormond MainStreet, Taste of Ormond Request

City Clerk Susan Dauderis read by title only:

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Commissioner Persis moved, seconded by Commissioner Briley, for recommendation of Resolution No. 2024-37, as read by title only.

The motion passed by voice vote.

Mayor Partington closed the public hearing, adjourned the CRA meeting, and reconvened the City Commission meeting at 7:20 p.m.

Item #8 – Consent Agenda

Mayor Partington advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

Ms. Joyce Shanahan, City Manager, requested Item 8N be pulled from the Consent Agenda.

Commissioner Sargent moved, seconded by Commissioner Briley, for approval of the consent agenda, absent Item 8N.

Call Vote:	Commissioner Sargent	Yes
	Commissioner Persis	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Partington	Yes

Item #8N – RFP – Agent of Record

Ms. Shanahan explained the benefits of an Agent of Record related to the city's insurance going out to bid and the benefits of a second option of not using an Agent of Record and the city issuing the RFP for insurances directly.

Commissioner Sargent and Commissioner Tolland recused themselves from the vote and disclosed their relation to probable insurance provider responses and subsequent potential conflict.

Ms. Shanahan explained with the city issuing the RFP that a consultant would need to be hired to assist, as the city's Risk Manager was retiring.

Commissioner Briley moved, seconded by Commissioner Persis, to continue Item 8N and for staff to bring back an RFP for the city's insurance.

Call Vote:	Commissioner Persis	Yes
	Commissioner Briley	Yes
	Mayor Partington	Yes
	Commissioner Tolland	Abstained
Carried.	Commissioner Sargent	Abstained

Comments on the Consent Agenda

Commissioner Tolland expressed support of Item 8A regarding Ormond MainStreet, Items 8B, 8C, 8D, and 8E relating to the Fire Department, and Item 8M regarding the Bid Award of Fleming Avenue Drainage Improvements.

Commissioner Persis thanked the firefighters for their hard work, noting the Commissions support of them.

Item #9 – Reports, Suggestions, Requests

Events, Updates and Requests
Ms. Shanahan provided an update on the Performing Arts Center (PAC). She discussed upcoming meetings including City Commission meetings and city events. She provided updates on city projects and Florida Department of Transportation projects.

Ms. Claire Whitley, Assistant City Manager, discussed upcoming workshops and their topics. She thanked the residents for their understanding with the rescheduling of upcoming agenda items.

The entire Commission thanked Mr. Boyle for his comments, Ms. Shanahan for her leadership, and staff for their hard work.

Commissioner Briley discussed the PAC, events he attended, congratulated the proclamation recipients, and Ms. Shanahan on her position with Team Volusia. He requested staff work with Volusia County regarding the addition of a traffic signal and pedestrian cross walk at the Aberdeen subdivision; whereby, Mr. Shawn Finley, Public Works Director, stated it would be an appropriate time to approach Volusia County Traffic Safety.

Commissioner Tolland congratulated Ms. Shanahan on her Team Volusia role. She discussed events she attended and upcoming events. She requested staff look into a drone ordinance and police recruitment grants.

Commissioner Sargent discussed the community meeting Volusia County Schools (VCS) hosted regarding the Riverview School transfer to the Osceola site. He thanked Ms. Shanahan for standing up for the residents and City Commission. He expressed concerns regarding VCS's stance on the topic and their response to a resident's issue. He discussed his interactions with VCS and requested all contracts with VCS be reviewed and reconsidered by the Commission and mentioned the possibility of a workshop for further discussion.

Commissioner Persis congratulated the proclamation recipients. She discussed the events she attended and provided updates from them.

Mayor Partington thanked Police Chief Jesse Godfrey for his leadership. He discussed the homeless issue and surrounding municipalities stance on the topic. He requested staff put together information regarding the VCS contracts before a workshop was considered; whereby, the entire Commission agreed. He discussed the VCS community meeting and the city's relationship with the VCS board.

Item #10 – Adjournment

The meeting was adjourned at 7:54 p.m.

APPROVED: April 2, 2024

BY: Bill Partington

Bill Partington, Mayor

ATTEST:

Susan Carroll Dauderis,
City Clerk