

**MINUTES  
ORMOND BEACH CITY COMMISSION  
HELD AT CITY HALL COMMISSION CHAMBERS**

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**October 15, 2024**

**7:00 p.m.**

**Commission Chambers**

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Present: Mayor Bill Partington, Commissioners Lori Tolland, Travis Sargent, Susan Persis, and Harold Briley, City Manager Joyce Shanahan, City Attorney Randy Hayes, Assistant City Manager Shawn Finley, Assistant City Manager Claire Whitley, and City Clerk Susan Carroll Dauderis.

**A G E N D A**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. RECOGNITION OF OUTGOING MAYOR**
- 5. PRESENTATIONS AND PROCLAMATIONS**
  - A. Hunter Wendelstedt
  - B. Native Plant Month
  - C. ~~Red Ribbon Week~~
  - D. Florida City Government Week
- 6. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 7. APPROVAL OF MINUTES**
  - A. Minutes from City Commission meeting - October 2, 2024

**8. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. RESOLUTION NO. 2024-177:** A RESOLUTION APPOINTING A MEMBER TO THE GOODWILL AMBASSADOR PROGRAM; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE

**Staff Contact:** Susan Dauderis, City Clerk, (386) 676-3340

- B. RESOLUTION NO. 2024-178:** A RESOLUTION AUTHORIZING THE SUBMITTAL OF AN ON-LINE GRANT APPLICATION IN THE AMOUNT OF \$10,101.00 TO THE UNITED STATES DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, UNDER THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM; AUTHORIZING THE EXECUTION OF ALL DOCUMENTS INCIDENTAL THERETO, INCLUDING ANY CONTRACT NECESSARY FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Loretta Moio, Grants Coordinator, (386) 676-3315

- C. RESOLUTION NO. 2024-179:** A RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT ONE TO THAT CERTAIN GRANT AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND THE STATE OF FLORIDA, DEPARTMENT OF COMMERCE, REGARDING FUNDING FOR DESIGN WORK AND PRE-DEVELOPMENT ACTIVITIES FOR A DOWNTOWN COMMUNITY CENTER; AUTHORIZING THE EXECUTION OF ALL NECESSARY DOCUMENTS INCIDENTAL THERETO; AND SETTING FORTH AN

EFFECTIVE DATE.

**Staff Contact:** *Brian Rademacher, Economic Development Director, (386) 676-3266*

- D. **RESOLUTION NO. 2024-180:** A RESOLUTION APPROVING VALIANT MODULAR, L.L.C. AS A QUALIFIED TARGET INDUSTRY BUSINESS; PROVIDING FOR GROWTH ASSISTANCE FUNDING IN THE NATURE OF CAPITAL EXPENDITURE REIMBURSEMENT; AUTHORIZING AN AGREEMENT THEREFORE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Brian Rademacher, Economic Development Director, (386) 676-3266*

- E. **RESOLUTION NO. 2024-181:** A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWAL OF THE DEBRIS REMOVAL, REDUCTION AND DISPOSAL SERVICES CONTRACT BETWEEN THE CITY OF ORMOND BEACH AND CERES ENVIRONMENTAL SERVICES, INC.; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Kevin Gray, Deputy Public Works Director, (386) 676-3325*

- F. **RESOLUTION NO. 2024-182:** A RESOLUTION ACCEPTING PROPOSALS AND AUTHORIZING THE EXECUTION OF CONTRACTS WITH TWO PROFESSIONAL FIRMS FOR GRANT COMPLIANCE SERVICES FOR FEDERAL EMERGENCY MANAGEMENT AGENCY HAZARD MITIGATION GRANT PROGRAM/FLOOD MITIGATION ASSISTANCE PROJECTS, UNDER RFP 2024-32; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Steven Spraker, Planning Director, (386) 676-3341*

- G. **RESOLUTION NO. 2024-183:** A RESOLUTION AUTHORIZING ADDITIONAL FUNDING FOR THE CITY'S PORTION OF THE UTILITY RELOCATION PROJECT ALONG WILLIAMSON BLVD. UNDER A JOINT PROJECT AGREEMENT WITH COUNTY OF VOLUSIA; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Alex Schumann, City Engineer, (386) 676-3302*

- H. **RESOLUTION NO. 2024-184:** A RESOLUTION RATIFYING, AFFIRMING AND AUTHORIZING EXPENDITURES FOR THE PURCHASE OF CONCRETE FROM JOE'S THREE YARD CONCRETE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Kevin Gray, Deputy Public Works Director, (386) 676-3325*

- I. **RESOLUTION NO. 2024-185:** A RESOLUTION AUTHORIZING AND DIRECTING ALL FINANCIAL INSTITUTIONS WHICH HOLD FUNDS OF THE CITY OF ORMOND BEACH TO DELETE THE NAME OF BILL PARTINGTON AS MAYOR FROM THEIR RECORDS AND TO ADD THERETO THE NAMES OF JOYCE SHANAHAN AS CITY MANAGER, AND KELLY MCGUIRE AS FINANCE DIRECTOR, TO SERVE AS THE DESIGNATED REPRESENTATIVES AND AUTHORIZED SIGNERS ON BEHALF OF THE CITY FOR ALL BANKING ACCOUNTS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Kelly McGuire, Finance Director, (386) 676-3226*

- J. **RESOLUTION NO. 2024-186:** A RESOLUTION ACCEPTING A PROPOSAL FROM FLORIDA HEALTH CARE PLANS, INC. FOR

THE PROVISION OF EMPLOYEE HEALTH/MEDICAL BENEFIT SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Samantha Potts, HR Manager (386) 676-3228*

K. **RESOLUTION NO. 2024-187:** A RESOLUTION AUTHORIZING FUNDING OF EMPLOYEE HEALTH SAVINGS ACCOUNTS FOR THE 2025 PLAN YEAR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Samantha Potts, HR Manager (386) 676-3228*

L. **RESOLUTION NO. 2024-188:** A RESOLUTION ACCEPTING A PROPOSAL FROM THE STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE DENTAL INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Samantha Potts, HR Manager (386) 676-3228*

M. **RESOLUTION NO. 2024-189:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE VISION INSURANCE BENEFITS; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Samantha Potts, HR Manager (386) 676-3228*

N. **RESOLUTION NO. 2024-190:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE LIFE INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Samantha Potts, HR Manager (386) 676-3228*

O. **RESOLUTION NO. 2024-191:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE LONG TERM DISABILITY INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Samantha Potts, HR Manager (386) 676-3228*

P. **RESOLUTION NO. 2024-192:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE VOLUNTARY LIFE INSURANCE BENEFITS SERVICES; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Samantha Potts, HR Manager (386) 676-3228*

Q. **RESOLUTION NO. 2024-193:** A RESOLUTION ACCEPTING A PROPOSAL FROM STANDARD INSURANCE COMPANY FOR THE PROVISION OF EMPLOYEE VOLUNTARY SHORT-TERM DISABILITY INSURANCE BENEFITS; AUTHORIZING THE

EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Samantha Potts, HR Manager (386) 676-3228*

- R. **RESOLUTION NO. 2024-194:** A RESOLUTION APPROVING AND ADOPTING THE CITY'S HUMAN RESOURCES POLICY UPDATE; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Samantha Potts, HR Manager (386) 676-3228*

- S. **Intent to Bid - Internet Services**

**Staff Contact:** *Chuck Osteen, Information Technology Manager, (386) 615-7031*

**Disposition:** Approve as recommended in the City Manager staff report dated October 15, 2024.

- T. **City Manager's Monthly Report, October 2024**

**Staff Contact:** *Joyce Shanahan, City Manager, (386) 676-3200*

**Disposition:** Accept as information as recommended in the City Manager staff report dated October 15, 2024.

## 9. PUBLIC HEARINGS

- A. **ORDINANCE NO. 2024-30:** AN ORDINANCE AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE IV, SIGN REGULATIONS, SECTION 3-47, BUSINESS PREMISES SIGNS, SUBSECTION G, ELECTRONIC CHANGEABLE COPY SIGNS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE BY EXPANDING THE ALLOWANCE OF ELECTRONIC CHANGEABLE COPY SIGNS, AND ESTABLISHING CONDITIONS OF OPERATIONS AND PERMITTING STANDARDS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Steven Spraker, Planning Director, (386) 676-3341*

- B. **ORDINANCE NO. 2024-31:** AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE III, GENERAL REGULATIONS, SECTION 2-50, ACCESSORY USES, SUBSECTION (W), OUTDOOR ACTIVITIES, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE TO UPDATE THE CONDITIONS AND PERMITTING REQUIREMENTS FOR OUTDOOR ACTIVITIES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Steven Spraker, Planning Director, (386) 676-3341*

- C. **RESOLUTION NO. 2024-195:** A RESOLUTION DECLARING THE INTENTION OF THE ORMOND BEACH CITY COMMISSION TO CONSIDER VACATING A PORTION OF CORBIN AVENUE, A PLATTED PUBLIC RIGHT-OF-WAY WITHIN THE PROPERTY LOCATED AT 1 SOUTH BEACH STREET (VOLUSIA COUNTY PARCEL IDENTIFICATION NUMBER: 4215-14-03-0010), KNOWN AS "CASSEN PARK"; ESTABLISHING A TIME CERTAIN FOR A PUBLIC HEARING; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Steven Spraker, Planning Director, (386) 676-*

- D. **RESOLUTION NO. 2024-196:** A RESOLUTION AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A SPECIAL EXCEPTION REDEVELOPMENT PLAN REGARDING CASSEN PARK, LOCATED AT 1 SOUTH BEACH STREET; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

**10. FIRST READING OF ORDINANCES**

- A. **ORDINANCE NO. 2024-32:** AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2023-2024 BY AMENDING THE GENERAL FUND (001); DOWNTOWN REDEVELOPMENT TRUST FUND (104); STORMWATER UTILITY FUND (107); AIRPORT FUND (108); ECONOMIC DEVELOPMENT FUND (110); PENSION CONTRIBUTION PASS THROUGH FUND (113); RECREATION FACILITY FEE FUND (115); FINANCING DEBT SERVICE FUND (205); CAPITAL IMPROVEMENTS FUND (301); EQUIPMENT RENEWAL & REPLACEMENT FUND (302); PUBLIC SAFETY VEHICLE & EQUIPMENT FUND (305); TRANSPORTATION IMPROVEMENTS FUND (308); FACILITIES RENEWAL & REPLACEMENT FUND (317); LEISURE SERVICES CAPITAL FUND (322); WATER AND WASTEWATER FUND (401); VEHICLE REPLACEMENT FUND (408); RENEWAL & REPLACEMENT FUND (409); WEST ORMOND REUSE IMPACT FEE FUND (433); WATER SYSTEM IMPACT FEE FUND (434); WASTEWATER SYSTEM IMPACT FEE FUND (435); 2024 WATER & WASTEWATER BONDS; AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226

- B. **ORDINANCE NO. 2024-33:** AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING ARTICLE IV, POLICE OFFICERS' PENSION TRUST FUND, OF CHAPTER 16, PENSIONS AND RETIREMENT, OF THE CODE OF ORDINANCES; AMENDING SECTION 16-74, FINANCES AND FUND MANAGEMENT; ESTABLISHMENT AND OPERATION OF FUND; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226

- C. **ORDINANCE NO. 2024-34:** AN ORDINANCE RECOGNIZING A DECLARATION OF EMERGENCY ISSUED BY THE GOVERNOR OF THE STATE OF FLORIDA, EFFECTIVE THROUGHOUT THE STATE INCLUDING VOLUSIA COUNTY AND THE MUNICIPALITIES SITUATED THEREIN; RECOGNIZING A DECLARATION OF LOCAL EMERGENCY ISSUED BY VOLUSIA COUNTY, EFFECTIVE THROUGHOUT THE COUNTY INCLUDING THE MUNICIPALITIES THEREIN; RATIFYING AND AFFIRMING A DECLARATION OF EMERGENCY ISSUED BY THE MAYOR OF THE CITY OF ORMOND BEACH, EFFECTIVE THROUGHOUT THE CITY; AUTHORIZING TEMPORARY EMERGENCY ADMINISTRATIVE PROCEDURES TO FACILITATE THE PROVISION OF EXPEDITIOUS MANAGEMENT OF BUILDING PERMIT APPLICATIONS; AUTHORIZING THE ISSUANCE OF ON-SITE PERMITS FOR REPAIR OF DAMAGE CAUSED BY HURRICANE MILTON; PROVIDING FOR THE WAIVER OF

PERMIT FEES ASSOCIATED THEREWITH; PROHIBITING UNLICENSED OR UNAUTHORIZED CONTRACTORS FROM ENGAGING IN UNLICENSED OR UNAUTHORIZED ACTIVITIES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY, AND SETTING FORTH AN EFFECTIVE DATE. **(FIRST AND ONLY READING)**

**Staff Contact:** Susan Dauderis, City Clerk, (386) 676-3340

**11. DISCUSSION AND DIRECTION ITEMS**

A. City Attorney Evaluation

**Staff Contact:** Randy Hayes, City Attorney, (386) 676-3217

B. City Manager Evaluation

**Staff Contact:** Joyce Shanahan, City Manager, (386) 676-3200

**12. REPORTS, SUGGESTIONS, REQUESTS**

**13. ADJOURNMENT**

**MINUTES**

Item #1 – Meeting Call to Order

Mayor Partington called the meeting to order at 7:01 p.m.

Item #2 – Invocation

Pastor Cord Bear, Tomoka Christian Church, provided the invocation.

Item #3 – Pledge of Allegiance

Mayor Partington led the Pledge of Allegiance.

Item #5 – Presentations and Proclamations

Item #5A – Hunter Wendelstedt

Mayor Partington presented a proclamation and Key to the City to Mr. Hunter Wendelstedt for his contributions to the community. He inquired if the Commission would be agreeable to making Mr. Wendelstedt a Goodwill Ambassador to the city; whereby, the Commission agreed by head nods.

Commissioner Briley expressed appreciation for Mr. Wendelstedt and his father, thanking them for their commitment to the city and their chosen profession.

Mr. Wendelstedt thanked the Commission for their kind words.

Item #5B – Native Plant Month

Mayor Partington presented a proclamation to Ms. Karen Walter, president of the PawPaw Chapter of the Native Plant Society, for Native Plant Month. He thanked the PawPaw Chapter for all their hard work within the community.

Ms. Walter discussed various events and organizations they are partnered with, and thanked Volusia County, the city, and Commissioner Tolland for all their support.

Item #5D – Florida City Government Week

Mayor Partington presented a proclamation to Ms. Joyce Shanahan, City Manager, for Florida City Government Week. He thanked her and city staff for all they do for the city and residents.

Commissioner Persis congratulated Ms. Shanahan on her and her staff's work.

Ms. Shanahan thanked Mayor Partington for the recognition and for city staff. She reviewed all the hard work staff did, including their work during the aftermath of Hurricane Milton.

#### Outback Steakhouse

Mayor Partington presented a proclamation to Mr. Forrest Read, General Manager of Outback Steakhouse, for the meal donations to the first responders and public works employees before Hurricane Milton hit. He discussed Mr. Read's previous contributions to the community.

Mr. Read thanked the Commission for their support and discussed their work within the community.

#### Item #4 – Recognition of Outgoing Mayor

Commissioner Briley said a few words regarding Mayor Partington's time on the City Commission as a Commissioner and Mayor. He presented Mayor Partington with a clock in recognition of his service as a Commissioner, a gavel for his time served as Mayor, and flowers to Mayor Partington's family.

Mayor Partington thanked everyone for their support over the years and presented the Commissioners, Ms. Shanahan, and Mr. Randy Hayes, City Attorney, with Keys to the City. He provided the Commissioners an Ormond Beach Observer newspaper from 2022 when they were elected to the Commission. He introduced his family and thanked them all for their support over the years.

#### Item #6 – Audience Remarks

Mr. Jeff Boyle, 614 North Halifax Drive, thanked Mayor Partington for all his work over the last 20 years. He discussed the difficult year the city had with many hard topics and noted the Mayor handled it wonderfully.

Mr. Ike Leary, 1 South Beach Street, expressed gratitude towards staff and Commissioner Sargent for checking on the Granada Bait Shop after Hurricane Milton and expressed support of Mayor Partington's on the Commission and wished him the best in his future endeavors.

Mr. Ed Mitchell, 195 Ormond Parkway, reviewed his history with the city and stated there was a sewage problem in his neighborhood and requested the city look into it.

Ms. Christine Uranaka, 155 Arlington Way, requested the city look into potential speed bumps on her street due to major traffic concerns; whereby, Mayor Partington stated the city did have a traffic calming program and instructed staff to provide her a contact to further discuss.

Ms. Jennifer Bright, 221 Arlington Way, expressed concerns regarding Items 8B, 8C, 8D, and 10A. She noted her concerns regarding grants for items 8B and 8C. She discussed her dissatisfaction with Item 8D, noting Valiant Modular LLC was a multimillion-dollar company and was confused regarding the city's assistance to them. She expressed frustration on Item 10A regarding the budget amendments.

Mr. Marvin Miller, 40 Riverside Drive, voiced support for Mayor Partington, wishing him and Commissioner Persis the best with the upcoming election.

Ms. Becky Parker, 211 John Anderson Drive, thanked Mayor Partington for his partnership and support of Ormond Beach MainStreet over the years and wished him the best moving forward.

Ms. Connie Colby, 108 Roble Lane, discussed her history with the city and Mayor Partington. She discussed the flooding in her neighborhood from Hurricane Milton and requested the city look into clearing out the manholes more often to help prevent flooding.

Mr. Jim Cameron, 39 Laurel Oaks Circle, stated there was flooding on his street after Hurricane Milton, noting it had receded, and thanked staff for their hard work after the storm.

Volusia County School Board Member Carl Persis, 3 Tidewater Drive, reminisced of events he attended with Mayor Partington, the hard work it takes to be Mayor, and wished him all the best in his future endeavors.

Item #7 – Approval of Minutes

Mayor Partington advised the minutes from the October 2, 2024, meeting had been sent to the Commission for review and posted on the city’s website for public viewing. He asked for any corrections, additions, or omissions. He stated, hearing no corrections, the minutes would stand approved as presented.

Commissioner Sargent stated he would like to correct a statement he made at the October 2, 2024 City Commission meeting; noting in his closing comments were, “He discussed Ms. Bright’s comments regarding the reports on the website, clarifying they were not over a year old but a few months old.” Commissioner Sargent clarified the reports were older than a few months old.

**Commissioner Persis moved, seconded by Commissioner Sargent, for approval of the October 2, 2024, City Commission meeting minutes as corrected.**

**The motion passed by voice vote.**

Item #8 – Consent Agenda

Mayor Partington advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

**Commissioner Persis moved, seconded by Commissioner Briley, for approval of the Consent Agenda.**

Call Vote:	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Persis	Yes
	Commissioner Briley	Yes
Carried.	Mayor Partington	Yes

Comments on the Consent Agenda

Commissioner Persis expressed support of Item 8K regarding the 2025 Health Savings Account funding.

Commissioner Briley, Commissioner Tolland, and Mayor Partington congratulated Mr. Wendelstedt on Item 8A regarding his appointment as a city Goodwill Ambassador.

Commissioner Sargent discussed his research on Item 8B regarding the United States Department of Justice Fiscal Year 2024 Edward Byrne Justice Assistance Grant application submittal for license plate readers, and requested the city consider some factors when putting the item out to bid. He inquired when the last time the insurance items were bid out and requested staff look into.

Item #9 – Public Hearings

Mayor Partington opened the Public Hearings.

Item #9A – Land Development Code Amendment, Electronic Changeable Copy Signage

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2024-30  
AN ORDINANCE AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE IV, SIGN REGULATIONS, SECTION 3-47, BUSINESS PREMISES SIGNS, SUBSECTION G, ELECTRONIC CHANGEABLE COPY SIGNS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE BY EXPANDING THE ALLOWANCE OF ELECTRONIC CHANGEABLE COPY SIGNS, AND ESTABLISHING CONDITIONS OF OPERATIONS AND PERMITTING STANDARDS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF;

PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Mr. Steven Spraker, Planning Director, explained the item was requesting an amendment to the electronic changeable copy signage at the request of the City Commission. He noted the Planning Board formed the amendment recommendation over three meetings and reviewed the main four points from the amendment.

**Commissioner Briley moved, seconded by Commissioner Sargent, to approve Ordinance No. 2024-30, on first reading, as read by title only.**

Call Vote:	Commissioner Sargent	Yes
	Commissioner Persis	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Partington	Yes

Item #9B – Land Development Code Amendment, Outdoor Activities

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2024-31

AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE III, GENERAL REGULATIONS, SECTION 2-50, ACCESSORY USES, SUBSECTION (W), OUTDOOR ACTIVITIES, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE TO UPDATE THE CONDITIONS AND PERMITTING REQUIREMENTS FOR OUTDOOR ACTIVITIES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Mr. Spraker stated the request was to amend the Land Development Code for outdoor activities. He reviewed the outdoor activities allowed and the amended allowed uses. He noted the Planning Board recommended approval with a six to zero vote.

**Commissioner Persis moved, seconded by Commissioner Sargent, to approve Ordinance No. 2024-31, on first reading, as read by title only.**

Call Vote:	Commissioner Persis	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
Carried.	Mayor Partington	Yes

Item #9C – Partial Street Vacation, Corbin Avenue within Cassen Park, Notice of Intent

City Clerk Susan C. Dauderis read by title only:

RESOLUTION NO. 2024-195

A RESOLUTION DECLARING THE INTENTION OF THE ORMOND BEACH CITY COMMISSION TO CONSIDER VACATING A PORTION OF CORBIN AVENUE, A PLATTED PUBLIC RIGHT-OF-WAY WITHIN THE PROPERTY LOCATED AT 1 SOUTH BEACH STREET (VOLUSIA COUNTY PARCEL IDENTIFICATION NUMBER: 4215-14-03-0010), KNOWN AS "CASSEN PARK"; ESTABLISHING A TIME CERTAIN FOR A PUBLIC HEARING; AND SETTING FORTH AN EFFECTIVE DATE.

Mr. Spraker explained the request was for a partial right-of-way vacation, noting it went through Cassen Park and the goal of the vacation was to vacate the right-of-way as part of the Cassen Park redevelopment project. He reviewed the process if the item was approved.

**Commissioner Briley moved, seconded by Commissioner Persis, to approve Resolution No. 2024-195, as read by title only.**

Call Vote:	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes

Carried. Commissioner Persis Yes  
Mayor Partington Yes

Item #9D – Cassen Park, Special Exception Redevelopment Plan

City Clerk Susan C. Dauderis read by title only:

RESOLUTION NO. 2024-196  
A RESOLUTION AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A SPECIAL EXCEPTION REDEVELOPMENT PLAN REGARDING CASSEN PARK, LOCATED AT 1 SOUTH BEACH STREET; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

Mr. Spraker explained the Special Exception was related to the setbacks, rights-of-way, and variances needed. He noted the Planning Board recommended approval with a seven to zero vote.

Commissioner Tolland expressed support of the items; whereby, Commissioner Briley, Commissioner Persis, and Mayor Partington agreed.

Mr. Jim Cooksey, 1230 North U.S. Highway 1, unincorporated Volusia County, thanked staff for notifying him, as a property owner within 300 feet of the park, of the proposed changes. He stated he had no objections to the items. He provided a handout to the Commission and discussed submerged properties and potential sale of his property.

Commissioner Persis reviewed highlights from the Cassen Park redesign project.

**Commissioner Briley moved, seconded by Commissioner Sargent, to approve Resolution No. 2024-196, as read by title only.**

Call Vote: Commissioner Tolland Yes  
Commissioner Sargent Yes  
Commissioner Persis Yes  
Commissioner Briley Yes  
Carried. Mayor Partington Yes

Mayor Partington closed the Public Hearings.

Item #10 – First Reading of Ordinances

Item #10A – Fiscal Year 2023-2024 Budget Amendments

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2024-32  
AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2023-2024 BY AMENDING THE GENERAL FUND (001); DOWNTOWN REDEVELOPMENT TRUST FUND (104); STORMWATER UTILITY FUND (107); AIRPORT FUND (108); ECONOMIC DEVELOPMENT FUND (110); PENSION CONTRIBUTION PASS THROUGH FUND (113); RECREATION FACILITY FEE FUND (115); FINANCING DEBT SERVICE FUND (205); CAPITAL IMPROVEMENTS FUND (301); EQUIPMENT RENEWAL & REPLACEMENT FUND (302); PUBLIC SAFETY VEHICLE & EQUIPMENT FUND (305); TRANSPORTATION IMPROVEMENTS FUND (308); FACILITIES RENEWAL & REPLACEMENT FUND (317); LEISURE SERVICES CAPITAL FUND (322); WATER AND WASTEWATER FUND (401); VEHICLE REPLACEMENT FUND (408); RENEWAL & REPLACEMENT FUND (409); WEST ORMOND REUSE IMPACT FEE FUND (433); WATER SYSTEM IMPACT FEE FUND (434); WASTEWATER SYSTEM IMPACT FEE FUND (435); 2024 WATER & WASTEWATER BONDS; AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE.

Ms. Kelly McGuire, Finance Director, explained all the annual amendments and why they were needed; whereby Mayor Partington stated the amendments were done every year to true-up the budget for transparency purposes.

Ms. Bright noted she stated her opinion on the item during Audience Remarks.

Ms. Colby stated she did not understand the fuel farm analysis item under the Transportation Fund and requested further explanation; whereby, Mayor Partington stated it was for a study to better understand the impacts to the city of a fuel farm in or near the city.

**Commissioner Persis moved, seconded by Commissioner Briley, to approve Ordinance No. 2024-32, on first reading, as read by title only.**

Call Vote:	Commissioner Sargent	Yes
	Commissioner Persis	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Partington	Yes

Item #10B – Amendment to Police Officers' Pension Ordinance

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2024-33

AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING ARTICLE IV, POLICE OFFICERS' PENSION TRUST FUND, OF CHAPTER 16, PENSIONS AND RETIREMENT, OF THE CODE OF ORDINANCES; AMENDING SECTION 16-74, FINANCES AND FUND MANAGEMENT; ESTABLISHMENT AND OPERATION OF FUND; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

**Commissioner Sargent moved, seconded by Commissioner Tolland, to approve Ordinance No. 2024-33, on first reading, as read by title only.**

Call Vote:	Commissioner Persis	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
Carried.	Mayor Partington	Yes

Item #10C – Declaration of Local Emergency - Hurricane Milton

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2024-34

AN ORDINANCE RECOGNIZING A DECLARATION OF EMERGENCY ISSUED BY THE GOVERNOR OF THE STATE OF FLORIDA, EFFECTIVE THROUGHOUT THE STATE INCLUDING VOLUSIA COUNTY AND THE MUNICIPALITIES SITUATED THEREIN; RECOGNIZING A DECLARATION OF LOCAL EMERGENCY ISSUED BY VOLUSIA COUNTY, EFFECTIVE THROUGHOUT THE COUNTY INCLUDING THE MUNICIPALITIES THEREIN; RATIFYING AND AFFIRMING A DECLARATION OF EMERGENCY ISSUED BY THE MAYOR OF THE CITY OF ORMOND BEACH, EFFECTIVE THROUGHOUT THE CITY; AUTHORIZING TEMPORARY EMERGENCY ADMINISTRATIVE PROCEDURES TO FACILITATE THE PROVISION OF EXPEDITIOUS MANAGEMENT OF BUILDING PERMIT APPLICATIONS; AUTHORIZING THE ISSUANCE OF ON-SITE PERMITS FOR REPAIR OF DAMAGE CAUSED BY HURRICANE MILTON; PROVIDING FOR THE WAIVER OF PERMIT FEES ASSOCIATED THEREWITH; PROHIBITING UNLICENSED OR UNAUTHORIZED CONTRACTORS FROM ENGAGING IN UNLICENSED OR UNAUTHORIZED ACTIVITIES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY, AND SETTING FORTH AN EFFECTIVE DATE. (FIRST AND ONLY READING)

**Commissioner Sargent moved, seconded by Commissioner Briley, to approve Ordinance No. 2024-34, on the first and only reading, as read by title only.**

Call Vote:	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Persis	Yes
Carried.	Mayor Partington	Yes

Item #11 – Discussion and Direction Items

Item #11A – City Attorney Evaluation

Commissioner Briley thanked Mr. Hayes for his work.

Commissioner Persis read her comments from her review of Mr. Hayes.

Commissioner Tolland stated Mr. Hayes was knowledgeable, approachable, and a fierce protector of the community and expressed support of Mr. Hayes.

Commissioner Sargent noted there were many community issues over the last year and thanked Mr. Hayes and Ms. Shanahan for their guidance and leadership.

Mayor Partington stated it was a pleasure working with Mr. Hayes over the years and discussed his extensive knowledge.

Mr. Hayes thanked everyone for their comments, noting his success was dependent upon the cohesive leadership of the Commission.

Item #11B – City Manager Evaluation

Commissioner Persis read her comments from her review of Ms. Shanahan.

Commissioner Briley expressed appreciation of Ms. Shanahan.

Commissioner Tolland stated Ms. Shanahan was a caring leader and thanked her for her work on tough issues that were presented to the Commission. She expressed support of Ms. Shanahan’s participation in other organizations within the community.

Commissioner Sargent echoed his early comments from Item 11A.

Mayor Partington noted the collaboration between Mr. Hayes, Ms. Shanahan, and their staff. He discussed the great things he heard about Ms. Shanahan from the community, organizations she served on, and other municipalities.

**Commissioner Briley moved, seconded by Commissioner Persis, for approval of the City Attorney and City Manager evaluations.**

Ms. Shanahan thanked the Commission for their thoughtful leadership and for city staff.

Call Vote:	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Persis	Yes
	Commissioner Briley	Yes
Carried.	Mayor Partington	Yes

Mayor Partington inquired if any members of the Commission would be interested in directing staff to bring back comparable salary data for the City Manager and City Attorney to determine potential raises.

**Commissioner Persis moved, seconded by Commissioner Tolland, directing staff to gather information for future discussion regarding the City Manager and City Attorney.**

Call Vote:	Commissioner Sargent	Yes
	Commissioner Persis	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes

Item #9 – Reports, Suggestions, RequestsHurricane Milton

Ms. Shanahan provided updates regarding Hurricane Milton, discussed the improvements since the last storm, issues that were identified and would need to be addressed. She discussed the number of residences that flooded and the loss of life incidences. She thanked all staff who assisted before and after the storm.

Commissioner Sargent inquired when the hauler would start picking up debris within the city; whereby, Ms. Shanahan stated Crowder-Gulf would have trucks in town by Friday, October 18, 2024.

Mr. Shawn Finley, Assistant City Manager, reviewed the issues behind getting the hauler trucks to the city, noting the city had three trucks certified and had staff starting to pick up debris. He discussed the Governor's Executive Order and how the city was working to comply.

Commissioner Briley thanked staff for their work with Hurricane Milton and the work they continue to do. He expressed sorrow for the loss of lives during the storm.

Commissioner Tolland commended those who worked filling sandbags before the storm and Public Information Officer Jenn Elston, for pushing all the information via social media. She thanked all staff, first responders, and City Manager for their work during the storm.

Commissioner Sargent expressed gratitude for all of staff's work before, during, and after the storm. He discussed his meeting with the Chief Executive Officer of Florida Power & Light. He requested staff look into the city's culverts to see how they can be improved to assist with flooding. He inquired if staff could look into creating an inlet in the Highbridge Road area to ease the constant flooding from storms in the area; Commissioner Persis and Mayor Partington were supportive of the request.

Commissioner Persis thanked staff for all their work surrounding the hurricane and expressed condolences for those who lost their lives during the storm.

Mayor Partington discussed the issues before the storm hit Ormond Beach, discussed the number of residents who had water intrusion during the storm, and requested staff continue pushing for the funding for the Fleming Avenue drainage pump project. He expressed sympathies for the loss of lives that occurred during the storm.

Mayor Partington

Ms. Shanahan thanked Mayor Partington for his support and hard work, noting he would be missed.

Mr. Hayes expressed support of Mayor Partington and discussed their work together over the last 20 years.

Commissioner Briley congratulated Mayor Partington for his time serving on the City Commission, thanked him for his service to the community, and wished him the best in his future endeavors.

Commissioner Tolland thanked Mayor Partington for all his work on the Commission and wished him the best.

Commissioner Sargent expressed gratitude towards Mayor Partington for his leadership and community contributions.

Commissioner Persis reviewed her background with the Partington family, expressed excitement for his future, and thanked him for his service to the city.

Mayor Partington thanked the Commission for their support over the last few years and for their kind words.

Events, Updates, Congratulations, and Requests

Ms. Shanahan provided details on upcoming events around the city.

Ms. Claire Whitley, Assistant City Manager, discussed the City Attorney and City Manager reviews, noting her support of the high marks. She expressed support of Mayor Partington and his leadership with the City Attorney and City Manager. She thanked the Commission for their support of the employee health insurance benefits and noted the insurance items would go out to bid every couple years to maintain the competitive costs. She stated she would bring the pay compensation comparison back to the Commission for their review.

Commissioner Briley requested a workshop to discuss the removal of dangerous trees on residential properties; whereby, Commissioner Tolland stated the topic could be included with the current landscape ordinance review discussions.

Mr. Spraker discussed the regulations around tree removal, noting it could be included in the landscape discussion that would be brought before the Commission.

Mayor Partington stated there should be an educational aspect for residents as well. He inquired if the code could include an aspect where video or photographic evidence could be provided.

Commissioner Briley discussed the events he attended and congratulated Mr. Wendelstedt. He expressed support of the City Commission and the comradery between everyone.

Commissioner Tolland thanked the Pawpaw Chapter for accepting the proclamation and the Commission for their support of native plants. She discussed events she attended and provided updates.

Commissioner Sargent discussed the events he attended and commended Leisure Services for getting fields back up to be played on.

Commissioner Persis discussed the events she attended and provided updates. She thanked Mr. Wendelstedt for agreeing to be a Goodwill Ambassador.

Mayor Partington discussed events he attended and provided updates. He thanked the Commission for their commitment to education.

Item #10 – Adjournment

The meeting was adjourned at 9:24 p.m.

APPROVED: November 6, 2024

BY:

  
Harold Briley, Deputy Mayor

ATTEST:



Susan Carroll Dauderis,  
City Clerk