

**MINUTES  
ORMOND BEACH CITY COMMISSION  
HELD AT CITY HALL COMMISSION CHAMBERS**

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**November 6, 2024**

**7:00 p.m.**

**Commission Chambers**

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Present: Deputy Mayor Harold Briley, Commissioners Lori Tolland, Travis Sargent, and Susan Persis, City Manager Joyce Shanahan, City Attorney Randy Hayes, Assistant City Manager Shawn Finley, Assistant City Manager Claire Whitley, and City Clerk Susan Carroll Dauderis.

**A G E N D A**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS AND PROCLAMATIONS**
  - A. Hurricane Milton Recovery Update
- 5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 6. APPROVAL OF MINUTES**
  - A. Minutes from City Commission meeting - October 15, 2024
- 7. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

- A. RESOLUTION NO. 2024-150:** A RESOLUTION ACCEPTING A PROPOSAL FROM MEAD & HUNT, INC. TO PROVIDE CONSTRUCTION ADMINISTRATION SERVICES REGARDING THE WATER RECLAMATION FACILITY ULTRAVIOLET CONVERSION PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Bob Preis, Utilities Manager, (386) 676-3305*

- B. RESOLUTION NO. 2024-197:** A RESOLUTION ACCEPTING A PROPOSAL FROM HALL CONSTRUCTION CO., INC. TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES REGARDING THE PERFORMING ARTS CENTER ROOF REPAIR PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Robert Carolin, Leisure Services Director, (386) 676-3279*

- C. RESOLUTION NO. 2024-198:** A RESOLUTION AUTHORIZING THE SOLE SOURCE PROCUREMENT OF PARTS AND SERVICE FROM PARKSON CORPORATION FOR THE CITY'S AQUA GUARD SELF-CLEANING BAR/FILTER SCREEN AT THE WATER RECLAMATION FACILITY; AUTHORIZING THE EXECUTION OF A CONTRACT; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Bob Preis, Utilities Manager, (386) 676-3305*

- D. RESOLUTION NO. 2024-199:** A RESOLUTION ACCEPTING A BID FROM J.D. WEBER CONSTRUCTION CO. FOR CONSTRUCTION SERVICES REGARDING THE SR40/AIRPORT ROAD WATERMAIN & FORCEMAIN LOOP PROJECT, UNDER BID NO. 2024-37; AUTHORIZING THE EXECUTION OF A CONTRACT AND

PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** *Bob Preis, Utilities Manager, (386) 676-3305*

- E. **Auto Renewal - Process Control and Instrumentation (SCADA)**
  - Staff Contact:** *Bob Preis, Utilities Manager, (386) 676-3305*
  - Disposition:** Approve as recommended in the City Manager staff report dated November 6, 2024.
- F. **Auto Renewal - Professional Piping Services**
  - Staff Contact:** *Bob Preis, Utilities Manager, (386) 676-3305*
  - Disposition:** Approve as recommended in the City Manager staff report dated November 6, 2024.
- G. **Auto Renewal - Pump & Motor Repair Services**
  - Staff Contact:** *Bob Preis, Utilities Manager, (386) 676-3305*
  - Disposition:** Approve as recommended in the City Manager staff report dated November 6, 2024.
- H. **Auto Renewal - Water Well Assessment and Rehabilitation**
  - Staff Contact:** *Bob Preis, Utilities Manager, (386) 676-3305*
  - Disposition:** Approve as recommended in the City Manager staff report dated November 6, 2024.
- I. **Auto Renewal - UniFirst Uniform Rental**
  - Staff Contact:** *Kevin Gray, Deputy Public Works Director, (386) 676-3325*
  - Disposition:** Approve as recommended in the City Manager staff report dated November 6, 2024.
- J. **Auto Renewal - Golden Eagle (Concessions at Andy Romano Beachfront Park)**
  - Staff Contact:** *Robert Carolin, Leisure Services Director, (386) 676-3279*
  - Disposition:** Approve as recommended in the City Manager staff report dated November 6, 2024.
- K. **Intent to Bid - Fire Department Dual Compliance Gear**
  - Staff Contact:** *Nathan Quartier, Deputy Fire Chief, (386) 676-3270*
  - Disposition:** Approve as recommended in the City Manager staff report dated November 6, 2024.
- L. **Intent to Bid - Andy Romano Beach Front Park Hurricane Repairs**
  - Staff Contact:** *Alex Schumann, City Engineer, (386) 676-3302*
  - Disposition:** Approve as recommended in the City Manager staff report dated November 6, 2024.

## 8. PUBLIC HEARINGS

- A. **ORDINANCE NO. 2024-30:** AN ORDINANCE AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE IV, SIGN REGULATIONS, SECTION 3-47, BUSINESS PREMISES SIGNS,

SUBSECTION G, ELECTRONIC CHANGEABLE COPY SIGNS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE BY EXPANDING THE ALLOWANCE OF ELECTRONIC CHANGEABLE COPY SIGNS, AND ESTABLISHING CONDITIONS OF OPERATIONS AND PERMITTING STANDARDS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

- B. **ORDINANCE NO. 2024-31:** AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE III, GENERAL REGULATIONS, SECTION 2-50, ACCESSORY USES, SUBSECTION (W), OUTDOOR ACTIVITIES, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE TO UPDATE THE CONDITIONS AND PERMITTING REQUIREMENTS FOR OUTDOOR ACTIVITIES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Steven Spraker, Planning Director, (386) 676-3341

9. **FIRST READING OF ORDINANCES**

- A. **ORDINANCE NO. 2024-35:** AN ORDINANCE AMENDING SECTION 2-218, NEIGHBORHOOD IMPROVEMENT ADVISORY BOARD ADVISORY BOARD, OF ARTICLE VI, BOARDS, COMMISSIONS, COMMITTEES AND OTHER AGENCIES, OF CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES BY AMENDING THE NAME OF THE BOARD; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

**Staff Contact:** Susan Dauderis, City Clerk, (386) 676-3340

10. **SECOND READING OF ORDINANCES**

- A. **ORDINANCE NO. 2024-32:** AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2023-2024 BY AMENDING THE GENERAL FUND (001); DOWNTOWN REDEVELOPMENT TRUST FUND (104); STORMWATER UTILITY FUND (107); AIRPORT FUND (108); ECONOMIC DEVELOPMENT FUND (110); PENSION CONTRIBUTION PASS THROUGH FUND (113); RECREATION FACILITY FEE FUND (115); FINANCING DEBT SERVICE FUND (205); CAPITAL IMPROVEMENTS FUND (301); EQUIPMENT RENEWAL & REPLACEMENT FUND (302); PUBLIC SAFETY VEHICLE & EQUIPMENT FUND (305); TRANSPORTATION IMPROVEMENTS FUND (308); FACILITIES RENEWAL & REPLACEMENT FUND (317); LEISURE SERVICES CAPITAL FUND (322); WATER AND WASTEWATER FUND (401); VEHICLE REPLACEMENT FUND (408); RENEWAL & REPLACEMENT FUND (409); WEST ORMOND REUSE IMPACT FEE FUND (433); WATER SYSTEM IMPACT FEE FUND (434); WASTEWATER SYSTEM IMPACT FEE FUND (435); 2024 WATER & WASTEWATER BONDS; AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226

- B. **ORDINANCE NO. 2024-33:** AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING ARTICLE IV, POLICE

OFFICERS' PENSION TRUST FUND, OF CHAPTER 16, PENSIONS AND RETIREMENT, OF THE CODE OF ORDINANCES; AMENDING SECTION 16-74, FINANCES AND FUND MANAGEMENT; ESTABLISHMENT AND OPERATION OF FUND; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE. (SECOND READING)

**Staff Contact:** Kelly McGuire, Finance Director, (386) 676-3226

**11. DISCUSSION AND DIRECTION ITEMS**

A. Compensation Review for Appointed Officials

**Staff Contact:** Claire Whitley, Assistant City Manager, (386) 676-3202

**12. REPORTS, SUGGESTIONS, REQUESTS**

**13. ADJOURNMENT**

**MINUTES**

Item #1 – Meeting Call to Order

Deputy Mayor Briley called the meeting to order at 7:00 p.m.

Item #2 – Invocation

Pastor Floyd Narcisse, New Bethel AME Church, provided the invocation.

Item #3 – Pledge of Allegiance

Deputy Mayor Briley led the Pledge of Allegiance.

Item #4 – Presentations and Proclamations

Commissioner Persis

Deputy Mayor Briley presented a proclamation to Commissioner Persis for her time spent on the City Commission and her dedication to the city and community.

Commissioner Sargent and Commissioner Tolland presented Commissioner Persis with a City coin, clock, commemorative award, and flowers for her years of service.

Commissioner Persis expressed her gratitude for the Commission, staff, and community.

Ms. Joyce Shanahan, City Manager, requested Item 11A be removed from the Agenda.

**Commissioner Sargent moved, seconded by Commissioner Tolland, for Item 11A to be pulled from the agenda.**

Call Vote:	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Persis	Yes
Carried.	Deputy Mayor Briley	Yes

Item #4A – Hurricane Milton Recovery Update

Mr. Shawn Finley, Assistant City Manager, provided statistics and updates regarding Hurricane Milton. He reviewed the number of sandbags distributed, progress on debris pick-up, and the flooding that happened.

Item #5 – Audience Remarks

Mr. Tommy Bozeman, 240 Lipizzan Trail, provided handouts to the Commission and expressed concerns regarding flooding in his neighborhood, Durrance Acres. He

explained he spoke with Volusia County, who referred him back to the city and requested the city engineers take a look at the flooding.

Ms. Jennifer Bright, 221 Arlington Way, expressed concerns regarding Items 7A, 7B, 7C, and 7D. She noted her concerns were regarding the funding of the project management aspect, noting the costs should be included in the original bid approval. She requested photos to validate the roof repair needs. She questions the fund total on Item 7C, noting her totals from the agenda pack did not total the requested amount. She inquired about the need for Item 7D and where the funds were coming from.

Item #6 – Approval of Minutes

Deputy Mayor Briley advised the minutes from the October 15, 2024, meeting had been sent to the Commission for review and posted on the city's website for public viewing. He asked for any corrections, additions, or omissions. He stated, hearing no corrections, the minutes would stand approved as presented.

**Commissioner Persis moved, seconded by Commissioner Sargent, for approval of the October 15, 2024, City Commission meeting minutes.**

**Deputy Mayor Briley stated there were no objections to the approval of the October, 15, 2024, City Commission meeting minutes.**

Item #7 – Consent Agenda

Deputy Mayor Briley advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

**Commissioner Persis moved, seconded by Commissioner Sargent, for approval of the Consent Agenda.**

Call Vote:	Commissioner Sargent	Yes
	Commissioner Persis	Yes
	Commissioner Tolland	Yes
Carried.	Deputy Mayor Briley	Yes

Comments on the Consent Agenda

There were no comments on the Consent Agenda.

Item #8 – Public Hearings

Deputy Mayor Briley opened the Public Hearings.

Item #8A – Land Development Code Amendment, Electronic Changeable Copy Signage

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2024-30  
AN ORDINANCE AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE IV, SIGN REGULATIONS, SECTION 3-47, BUSINESS PREMISES SIGNS, SUBSECTION G, ELECTRONIC CHANGEABLE COPY SIGNS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE BY EXPANDING THE ALLOWANCE OF ELECTRONIC CHANGEABLE COPY SIGNS, AND ESTABLISHING CONDITIONS OF OPERATIONS AND PERMITTING STANDARDS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Commissioner Sargent moved, seconded by Commissioner Persis, to approve Ordinance No. 2024-30, on second reading, as read by title only.**

Commissioner Tolland thanked the Planning Board for their work on the item.

Call Vote:	Commissioner Persis	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
Carried.	Deputy Mayor Briley	Yes

Item #8B – Land Development Code Amendment, Outdoor Activities

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2024-31

AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE III, GENERAL REGULATIONS, SECTION 2-50, ACCESSORY USES, SUBSECTION (W), OUTDOOR ACTIVITIES, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE TO UPDATE THE CONDITIONS AND PERMITTING REQUIREMENTS FOR OUTDOOR ACTIVITIES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Commissioner Sargent moved, seconded by Commissioner Tolland, to approve Ordinance No. 2024-31, on second reading, as read by title only.**

Call Vote:	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Persis	Yes
Carried.	Deputy Mayor Briley	Yes

Deputy Mayor Briley closed the Public Hearings.

Item #9 – First Reading of Ordinances

Item #9A – Request to Rename Neighborhood Improvement Advisory Board to Community Development Block Grant Advisory Board

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2024-35

AN ORDINANCE AMENDING SECTION 2-218, NEIGHBORHOOD IMPROVEMENT ADVISORY BOARD ADVISORY BOARD, OF ARTICLE VI, BOARDS, COMMISSIONS, COMMITTEES AND OTHER AGENCIES, OF CHAPTER 2, ADMINISTRATION, OF THE CODE OF ORDINANCES BY AMENDING THE NAME OF THE BOARD; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF); AND SETTING FORTH AN EFFECTIVE DATE.

Ms. Susan Dauderis, City Clerk, explained the request came from the Neighborhood Improvement Advisory Board to help resolve confusion as residents would attend the advisory board meetings under the impression it was related to code enforcement.

**Commissioner Sargent moved, seconded by Commissioner Persis, to approve Ordinance No. 2024-35, on first reading, as read by title only.**

Call Vote:	Commissioner Sargent	Yes
	Commissioner Persis	Yes
	Commissioner Tolland	Yes
Carried.	Deputy Mayor Briley	Yes

Item #10 – Second Reading of Ordinances

Item #10A – Fiscal Year 2023-2024 Budget Amendments

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2024-32

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2023-2024 BY AMENDING THE GENERAL FUND (001); DOWNTOWN REDEVELOPMENT TRUST FUND (104); STORMWATER UTILITY FUND (107); AIRPORT FUND (108); ECONOMIC

DEVELOPMENT FUND (110); PENSION CONTRIBUTION PASS THROUGH FUND (113); RECREATION FACILITY FEE FUND (115); FINANCING DEBT SERVICE FUND (205); CAPITAL IMPROVEMENTS FUND (301); EQUIPMENT RENEWAL & REPLACEMENT FUND (302); PUBLIC SAFETY VEHICLE & EQUIPMENT FUND (305); TRANSPORTATION IMPROVEMENTS FUND (308); FACILITIES RENEWAL & REPLACEMENT FUND (317); LEISURE SERVICES CAPITAL FUND (322); WATER AND WASTEWATER FUND (401); VEHICLE REPLACEMENT FUND (408); RENEWAL & REPLACEMENT FUND (409); WEST ORMOND REUSE IMPACT FEE FUND (433); WATER SYSTEM IMPACT FEE FUND (434); WASTEWATER SYSTEM IMPACT FEE FUND (435); 2024 WATER & WASTEWATER BONDS; AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

**Commissioner Sargent moved, seconded by Commissioner Persis, to approve Ordinance No. 2024-32, on second reading, as read by title only.**

Call Vote:	Commissioner Persis	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
Carried.	Deputy Mayor Briley	Yes

Item #10B – Amendment to Police Officers’ Pension Ordinance

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2024-33

AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING ARTICLE IV, POLICE OFFICERS’ PENSION TRUST FUND, OF CHAPTER 16, PENSIONS AND RETIREMENT, OF THE CODE OF ORDINANCES; AMENDING SECTION 16-74, FINANCES AND FUND MANAGEMENT; ESTABLISHMENT AND OPERATION OF FUND; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE. **(SECOND READING)**

**Commissioner Sargent moved, seconded by Commissioner Persis, to approve Ordinance No. 2024-33, on second reading, as read by title only.**

Call Vote:	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Persis	Yes
Carried.	Deputy Mayor Briley	Yes

Item #12 – Reports, Suggestions, Requests

Events, Updates, Congratulations, and Requests

Ms. Shanahan provided details on upcoming events and provided updates regarding city projects.

Mr. Finley reviewed the changes to the Lead and Copper Rule by the Federal Environmental Protection Agency, and what the city was doing to remain in compliance.

Commissioner Tolland inquired if a social post could be done to raise awareness and educate the public on the changes; whereby, Mr. Finley stated the Public Information Officer was handling that.

Deputy Mayor Briley thanked Mr. Finley and staff for their work and assisting the residents with their end of the checks.

Commissioner Tolland reviewed events and meetings she attended and provided updates from those meetings. She stated she received an email from Mr. Alan Burton regarding open spaces and the renaming of Leisure Services to Parks and Recreation.

Commissioner Sargent inquired if the Commission wanted staff to look into the fluoride levels in the water and discussed a recent study he read about.

Commissioner Briley discussed events he attended and requested for future Employee Appreciation Day events the Commission eat last to show support of the city employees.

Flooding & Drainage

Commissioner Tolland requested a meeting to discuss the flooding within the city and questions she had regarding funding and proposed areas for future projects.

Commissioner Sargent expressed support of a workshop to help address flooding and drainage issues. He noted his interest in an inlet at the Highbridge Road area to ease continual flooding.

Deputy Mayor Briley requested an educational component to the discussion to share with residents the steps taken by staff before a storm approaches to ease flooding.

Elections

Commissioner Tolland expressed support to all candidates who ran in the 2024 elections. She wished Commissioner Persis all the best in her future endeavors, and Mayor-Elect Jason Leslie well in his new role.

Commissioner Sargent and Deputy Mayor Briley expressed support of Commissioner Persis and wished her well, thanking her for her contributions to the Commission.

Commissioner Persis thanked the Commission for their kind words. She reflected on her time served and thanked staff and first responders for their hard work. She stated she would remain invested in the city's future.

Item #13 – Adjournment

The meeting was adjourned at 8:03 p.m.

APPROVED: December 3, 2024

BY:

  
\_\_\_\_\_  
Jason Leslie, Mayor

ATTEST:

  
\_\_\_\_\_  
Susan Carroll Dauderis,  
City Clerk

