

**MINUTES
CITY OF ORMOND BEACH
CAPITAL IMPROVEMENT PLAN WORKSHOP**

June 4, 2024

5:30 p.m.

City Commission Conference Room

I. CALL TO ORDER

Mayor Bill Partington called the meeting to order at 5:30 p.m.

Present: Mayor Bill Partington, Commissioners Lori Tolland, Travis Sargent, Susan Persis, and Harold Briley, City Manager Joyce Shanahan, Assistant City Manager Claire Whitley, City Attorney Randy Hayes, Finance Director Kelly McGuire, Public Works Director Shawn Finley and Assistant Finance Director Chris Byle.

II. DISCUSSIONS

Ms. Joyce Shanahan, City Manager, stated the workshop was to review the proposed Capital Improvement Plan (CIP).

Ms. Kelly McGuire, Finance Director, noted the CIP was based on the strategic plan priorities determined by the Commission. She explained a majority of the projects were funded through bonds and leases, noting the user fees make up the next largest funding source. She reviewed the funding overview and project category overview, noting most projects would be out of the General Capital. She discussed projects and funding from the Community Redevelopment Agency (CRA) fund.

Ms. Shanahan reviewed prior year CRA funds.

Mr. Shawn Finley, Public Works Director, discussed the projects and funding from the Stormwater fund. He reviewed the process for vehicle evaluation and which vehicles were proposed to be replaced.

Ms. McGuire stated there were no planned projects for Fiscal Year (FY) 2024-2025.

Mr. Finley and Ms. McGuire discussed the projects and funding from the General Capital fund, providing details on the projects and legislative funding.

Mr. Finley discussed the projects and funding for vehicles from the General Fund and Public Safety fund.

Ms. Shanahan noted the Commissions goal of upgrading all the public safety vehicles.

Mr. Finley noted the 2024-2025 FY would be when the Capris patrol vehicles would officially be replaced with the Explorer patrol vehicles. He reviewed the projects and funding from the Transportation fund, Facilities Renewal and Replacement fund.

Ms. McGuire discussed the dedicated millage set by the Commission for the Facilities Renewal and Replacement fund, noting only the projects over \$25,000 were listed and the remaining funds would be applied to smaller projects, which would be reflected in the budget.

Commissioner Sargent inquired about the Pineland Trail roadway improvements; whereby, Mr. Finley noted it was a rural road and discussed the paved shoulder, noting staff was working to make sure the road was maintained with fill to reduce the ruts and maintain the ditches. He explained the proposed project was to resurface the road and provided further details on the proposed updates.

Commissioner Sargent and Commissioner Tolland expressed support of the project.

Mr. Finley discussed the projects and funding from the Leisure Services fund.

Ms. Shanahan requested details on the lighting projects and noted the number of projects the city had with Volusia County ECHO and their guidelines; whereby, Mr. Finley explained the lighting project was in progress.

Mr. Finley and Ms. Shanahan reviewed the projects and funding from the Water and Wastewater fund.

Commissioner Tolland inquired if the Halifax River Utility Crossing project would help with resident connections when moving away from septic on the beachside peninsula; whereby, Mr. Finley stated it would help accommodate the additional uses, noting the main objective of the project was for redundancy to ensure if a pipe were to fail there was a working backup.

Commissioner Tolland inquired what was happening with the funds that were originally set aside for the Airport fund projects; whereby, Ms. Shanahan stated the projects and funds would be pushed out to a future FY.

Ms. McGuire indicated there were many projects already approved and in progress or soon to be in progress for the airport, allowing for the movement of proposed project timelines.

Commissioner Briley inquired about the Granada Bridge lighting; whereby, Mr. Finley stated there were preliminary discussions with the Florida Department of Transportation for their support with the community aesthetic feature of bridge lighting, noting the Cassen Park redesign was to include the utility set up to allow for the bridge lighting.

Ms. McGuire reviewed the next steps in the budget process to see if there were no objections to moving forward; whereby, there were no objects.

Ms. Shanahan reviewed upcoming meetings, noting the Operating Budget Workshop could be held on July 23, 2024, instead of July 16, 2024; whereby, the entire Commission agreed. She discussed Florida State changes to the Homestead Exemption.

Mayor Partington thanked staff for their work and noted support for the way staff works to secure grant funding for projects.

III. ADJOURNMENT

The meeting was adjourned at 6:15 p.m.

Prepared by: Taylor Lochert