

**MINUTES
ORMOND BEACH CITY COMMISSION
HELD AT CITY HALL COMMISSION CHAMBERS**

February 4, 2025	7:00 p.m.	Commission Chambers
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Present: Mayor Jason Leslie, Commissioners Lori Tolland, Kristin Deaton and Harold Briley, City Attorney Randy Hayes, Assistant City Manager Shawn Finley, Assistant City Manager Claire Whitley, and City Clerk Susan Carroll Dauderis.

A G E N D A

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PRESENTATIONS AND PROCLAMATIONS**
 - A. The American Revolution Experience
- 5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA**
- 6. APPROVAL OF MINUTES**
 - A. Minutes from City Commission meeting - January 21, 2025
- 7. COMMUNITY REDEVELOPMENT AGENCY**
 - A. **RESOLUTION NO. 2025-45:** A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA ACCEPTING A PROPOSAL FROM ZEV COHEN & ASSOCIATES, INC. TO PROVIDE CONSTRUCTION ADMINISTRATION SERVICES FOR THE CASSEN PARK REDEVELOPMENT PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE. **(SEE ITEM 8A)**
Staff Contact: Alex Schumann, City Engineer, (386) 676-3302
- 8. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

 - A. **RESOLUTION NO. 2025-45:** A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA ACCEPTING A PROPOSAL FROM ZEV COHEN & ASSOCIATES, INC. TO PROVIDE CONSTRUCTION ADMINISTRATION SERVICES FOR THE CASSEN PARK REDEVELOPMENT PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Alex Schumann, City Engineer, (386) 676-3302
 - B. **RESOLUTION NO. 2025-46:** A RESOLUTION APPOINTING MEMBERS OF THE GOODWILL AMBASSADOR PROGRAM; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Susan Dauderis, City Clerk, (386) 676-3340
 - C. **RESOLUTION NO. 2025-47:** A RESOLUTION APPOINTING

ALTERNATE MEMBERS OF THE CITIZENS' LAW ENFORCEMENT ADVISORY BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Susan Dauderis, City Clerk, (386) 676-3340

- D. **RESOLUTION NO. 2025-48:** A RESOLUTION APPOINTING ALTERNATE MEMBERS OF THE QUALITY OF LIFE ADVISORY BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Susan Dauderis, City Clerk, (386) 676-3340

- E. **RESOLUTION NO. 2025-49:** A RESOLUTION AUTHORIZING THE EXECUTION OF A COMMUNITY DEVELOPMENT SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND HALIFAX URBAN MINISTRIES, INC., REGARDING HOMELESSNESS PREVENTION SERVICES PROVIDED AT HOPE PLACE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Loretta Moio, Grants Coordinator, (386) 676-3315

- F. **RESOLUTION NO. 2025-50:** A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF ONE CATERPILLAR MINI HYDRAULIC EXCAVATOR, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA23-EQU21.0; DECLARING VEHICLE #276 TO BE SURPLUS PROPERTY AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Kevin Gray, Deputy Public Works Director, (386) 676-3325

- G. **RESOLUTION NO. 2025-51:** A RESOLUTION AUTHORIZING THE SOLE SOURCE PROCUREMENT OF EQUIPMENT AND INSTALLATION SERVICE FROM MOTOROLA SOLUTIONS, INC. REGARDING FIRE STATION ALERTING SYSTEM UPGRADES; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Nathan Quartier, Deputy Fire Chief, (386) 676-3270

- H. **RESOLUTION NO. 2025-52:** A RESOLUTION ACCEPTING A BID FROM FLORIDA PPE SERVICES, LLC FOR FIRE DEPARTMENT GEAR WASHERS AND DRYERS, UNDER BID NO. 2025-16; AUTHORIZING THE EXECUTION OF A PURCHASE AUTHORIZATION AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Nathan Quartier, Deputy Fire Chief, (386) 676-3270

- I. **Construction & Demolition Franchise Renewal, Waste Management Inc. of Florida**

Staff Contact: Kevin Gray, Deputy Public Works Director, (386) 676-3325

Disposition: Approve as recommended in the City Manager staff report dated February 4, 2025.

- J. **Intent to Bid - Concrete Delivery Services**

Staff Contact: Kevin Gray, Deputy Public Works Director, (386) 676-3325

Disposition: Approve as recommended in the City Manager staff report dated February 4, 2025.

- K. **Intent to Bid - Water Reclamation Facility Temporary Staffing**

Staff Contact: Bob Preis, Utilities Manager, (386) 676-3305

Disposition: Approve as recommended in the City Manager staff report dated February 4, 2025.

L. RFP - Technical Services for Tyler Enterprise Permitting and Licensing (EPL) Energov

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

Disposition: Approve as recommended in the City Manager staff report dated February 4, 2025.

9. PUBLIC HEARINGS

- A. ORDINANCE NO. 2025-08:** AN ORDINANCE AMENDING CHAPTER 1, GENERAL ADMINISTRATION, ARTICLE II, ADMINISTRATION AND ENFORCEMENT, SECTION 1-19, APPEALS; AMENDING CHAPTER 1, GENERAL ADMINISTRATION, ARTICLE III, DEFINITIONS AND ACRONYMS, SECTION 1-22, DEFINITIONS OF TERMS AND WORDS; AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE II, DISTRICT REGULATIONS, SECTION 2-35, PRD, PLANNED RESIDENTIAL DEVELOPMENT DISTRICT, SUBSECTION (H) RECREATIONAL FACILITIES; AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE VI, OVERLAY DISTRICTS, SECTION 2-73, GREENBELT AND GATEWAY PRESERVATION DISTRICTS; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, SECTION 3-03, TREE REMOVAL PROCESS; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, SECTION 3-04, TREE PROTECTION AND REPLACEMENT; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, SECTION 3-05, LANDSCAPE AND IRRIGATION PLAN REQUIREMENTS; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, SECTION 3-06, BUFFER AREA REQUIREMENTS; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, SECTION 3-07, RESERVED, TO CREATE SECTION 3-07, EXISTING DEVELOPMENTS LANDSCAPING; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, SECTION 3-08, MAINTENANCE OF PLANTINGS AND IRRIGATION SYSTEMS/ENFORCEMENT; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, BY REPEALING SECTION 3-09, LAND CLEARING, AND CREATING SECTION 3-09, TREE ABUSE; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, BY REPEALING SECTION 3-10, GRADING AND FILLING, AND CREATING SECTION 3-10, LAND ALTERATION PERMITS; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, BY REPEALING SECTION 3-11, MINING AND EXCAVATION; AMENDING CHAPTER 4, PLAN REVIEW AND SUBDIVISION, ARTICLE I, SITE PLAN REVIEW PROCEDURES, SECTION 4-02, SITE PLAN APPROVAL REQUIRED; THRESHOLDS, AND AMENDING CHAPTER 4, PLAN REVIEW AND SUBDIVISION, ARTICLE I, SITE PLAN REVIEW PROCEDURES, SECTION 4-07, RESTRICTION ON RELEASE OF PERMITS OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE TO UPDATE LANDSCAPING STANDARDS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

10. REPORTS, SUGGESTIONS, REQUESTS

11. ADJOURNMENT

MINUTES

Item #1 – Meeting Call to Order

Mayor Leslie called the meeting to order at 7:01 p.m.

Item #2 – Invocation

Father Roy Allison, St. James Episcopal Church, provided a moment of silence for the loss of Ormond Beach pilot Jonathan Campos and the invocation.

Item #3 – Pledge of Allegiance

Mayor Leslie led the Pledge of Allegiance.

Item #4 – Presentations and Proclamations

Item #4A – The American Revolution Experience

Mayor Leslie presented a proclamation to the Captain James Ormond Chapter of the National Society of the Daughters of the American Revolution, declaring February 22, 2025 as the opening day of the American Revolution Experience and invited residents to visit the exhibit.

Item #5 – Audience Remarks

Volusia County Council Member Troy Kent, 130 Magnolia Drive, thanked the Commission for the removal of the fluoride from the city's water, discussing his concerns with fluoride. He requested the Commission look into additional flashing signage for the two speed tables on Riverside Drive.

Ms. Debbie Kruck-Forrester, 15 Brookwood Drive, discussed the history and importance of Black History Month.

Ms. Jennifer Bright, 221 Arlington Way, discussed Florida's Sunshine Law and expressed concerns regarding the communication between her and her Commissioner. She requested the titles on the Consent Agenda be more specific and more information be added to the staff report. She expressed concerns regarding the city's bidding process.

Item #6 – Approval of Minutes

Mayor Leslie advised the minutes from the January 21, 2025, City Commission meeting were sent to the Commission for review, and posted on the city's website for public viewing. He asked if there were any corrections, additions, or omissions. He stated, hearing no corrections, the minutes would stand approved as presented.

Commissioner Briley moved, seconded by Commissioner Deaton, for approval of the January 21, 2025, City Commission meeting minutes.

Motion passed by voice vote.

Item #7 – Community Redevelopment Agency

Mayor Leslie advised the following item was a Community Redevelopment item. He explained the City Commission served as the Community Redevelopment Agency (CRA) of the city and must review the item and make a recommendation as the CRA.

Mayor Leslie recessed the City Commission meeting, called the CRA meeting to order, and opened the public hearings at 7:19 p.m.

Item #7A – Work Authorization - Construction Admin Services for Cassen Park

City Clerk Susan Dauderis read by title only:

RESOLUTION NO. 2025-45
A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA ACCEPTING A PROPOSAL FROM ZEV COHEN & ASSOCIATES, INC. TO PROVIDE CONSTRUCTION ADMINISTRATION SERVICES FOR THE CASSEN PARK REDEVELOPMENT PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE. **(SEE ITEM 8A)**

Ms. Bright voiced concerns regarding conflicting financial information within the staff report.

Commissioner Briley moved, seconded by Commissioner Tolland, for recommendation of Resolution No. 2025-45, as read by title only.

Commissioner Tolland inquired about the conflicting financial information; whereby, Mr. Shawn Finley, Assistant City Manager, stated it was a rounding inconsistency, but the information provided was correct.

The motion passed by voice vote.

Mayor Leslie closed the public hearing, adjourned the CRA meeting, and reconvened the City Commission meeting at 7:22 p.m.

Item #8 – Consent Agenda

Mayor Leslie advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

Commissioner Deaton requested Item 8E be pulled from the Consent Agenda.

Ms. Claire Whitley, Assistant City Manager, requested Item 8G be removed from the agenda, noting staff would bring the item back on a future agenda.

Commissioner Deaton moved, seconded by Commissioner Tolland, for approval of the Consent Agenda, absent Items 8E and 8G.

Call Vote:	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Leslie	Yes

Item #8E – Agreement with Halifax Urban Ministries for Community Development Block Grant Funds

City Clerk Susan C. Dauderis read by title only:

RESOLUTION NO. 2025-49
A RESOLUTION AUTHORIZING THE EXECUTION OF A COMMUNITY DEVELOPMENT SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND HALIFAX URBAN MINISTRIES, INC., REGARDING HOMELESSNESS PREVENTION SERVICES PROVIDED AT HOPE PLACE; AND SETTING FORTH AN EFFECTIVE DATE.

Commissioner Briley moved, seconded by Commissioner Deaton, to approve Resolution No. 2025-49, as read by title only.

Commissioner Deaton inquired about the sidewalks within the item; whereby, Mr. Finley stated the sidewalks were a separate project and were listed as a prior project. He noted the item strictly approves the agreement with Halifax Urban Ministries, Inc., regarding Hope Place.

Call Vote:	Commissioner Briley	Yes
	Commissioner Tolland	Yes

Carried.

Commissioner Deaton
Mayor Leslie

Yes
Yes

Comments on the Consent Agenda

There were no comments on the Consent Agenda.

Item #9 – Public Hearings

Mayor Leslie opened the Public Hearings.

Item #9A – Landscaping Update, Land Development Code Amendment

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2025-08

AN ORDINANCE AMENDING CHAPTER 1, GENERAL ADMINISTRATION, ARTICLE II, ADMINISTRATION AND ENFORCEMENT, SECTION 1-19, APPEALS; AMENDING CHAPTER 1, GENERAL ADMINISTRATION, ARTICLE III, DEFINITIONS AND ACRONYMS, SECTION 1-22, DEFINITIONS OF TERMS AND WORDS; AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE II, DISTRICT REGULATIONS, SECTION 2-35, PRD, PLANNED RESIDENTIAL DEVELOPMENT DISTRICT, SUBSECTION (H) RECREATIONAL FACILITIES; AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE VI, OVERLAY DISTRICTS, SECTION 2-73, GREENBELT AND GATEWAY PRESERVATION DISTRICTS; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, SECTION 3-03, TREE REMOVAL PROCESS; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, SECTION 3-04, TREE PROTECTION AND REPLACEMENT; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, SECTION 3-05, LANDSCAPE AND IRRIGATION PLAN REQUIREMENTS; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, SECTION 3-06, BUFFER AREA REQUIREMENTS; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, SECTION 3-07, RESERVED, TO CREATE SECTION 3-07, EXISTING DEVELOPMENTS LANDSCAPING; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, SECTION 3-08, MAINTENANCE OF PLANTINGS AND IRRIGATION SYSTEMS/ENFORCEMENT; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, BY REPEALING SECTION 3-09, LAND CLEARING, AND CREATING SECTION 3-09, TREE ABUSE; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, BY REPEALING SECTION 3-10, GRADING AND FILLING, AND CREATING SECTION 3-10, LAND ALTERATION PERMITS; AMENDING CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE I, LANDSCAPING, BY REPEALING SECTION 3-11, MINING AND EXCAVATION; AMENDING CHAPTER 4, PLAN REVIEW AND SUBDIVISION, ARTICLE I, SITE PLAN REVIEW PROCEDURES, SECTION 4-02, SITE PLAN APPROVAL REQUIRED; THRESHOLDS, AND AMENDING CHAPTER 4, PLAN REVIEW AND SUBDIVISION, ARTICLE I, SITE PLAN REVIEW PROCEDURES, SECTION 4-07, RESTRICTION ON RELEASE OF PERMITS OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE TO UPDATE LANDSCAPING STANDARDS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Ms. Bright discussed homeowners' property rights. She expressed concerns regarding potential safety concerns and unnecessary expenses for homeowners.

Mr. Ed LaComb, 9 Kingsgate Court, expressed concerns regarding dangerous trees near homes, discussed his personal experience with dangerous trees, and encouraged educating homeowners on the topic.

Commissioner Briley voiced concerns regarding dangerous trees. He requested staff look into how to encourage the permitting process for their removal, and the education for homeowners regarding what was required to remove trees.

Mr. Randy Hayes, City Attorney, explained the process and homeowners’ obligations.

Mayor Leslie inquired if there was a way to send notice to property owners regarding the process when permits were pulled by contractors; whereby, Mr. Hayes stated education could be posted, noting if a contractor was not informing the homeowner of the process for tree removal, they may not be pulling a permit.

Mr. Hayes expressed concerns regarding amending an ordinance that was not enforceable.

Mr. Finley stated staff could look into the education aspect and what other entities were doing regarding tree removal.

Ms. Whitley explained the city was a “Tree City USA” and the preservation balance was very important to the city.

Commissioner Tolland and Commissioner Deaton discussed tree vendors and the importance of education.

Commissioner Tolland moved, seconded by Commissioner Deaton, to approve Ordinance No. 2025-08, on second reading, as read by title only.

Call Vote:	Commissioner Tolland	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Mayor Leslie	Yes
Carried.		

Item #10 – Reports, Suggestions, Requests

Events, Updates, Requests, and Condolences

Ms. Whitley discussed upcoming events and the upcoming 2025 Citizens Academy.

Commissioner Deaton expressed concerns about misinformation in an Ormond Beach Observer news article. She offered condolences to the Campos family and all families impacted with loss of loved ones.

Commissioner Briley discussed events he attended and offered condolences to the Lassiter family on the passing of Mr. Sans Lassiter.

Commissioner Tolland discussed events she attended, events she missed, and her induction to the Volusia League of Cities Board of Directors. She thanked staff for their work on the 2045 Comprehensive Plan updates.

Mayor Leslie acknowledged the newly appointed Goodwill Ambassadors and invited them to see the City Clerk, Susan Dauderis, before they left to accept a City Coin. He thanked Ms. Dauderis for her assistance and ideas on recognizing citizens’ birthdays. He discussed events he attended, recognized Ormond Beach Police Department Lieutenant Tom Larsen for his assistance regarding a homeless gentleman, and discussed the First Step Shelter. He inquired if the Commission would agree to send a letter of support regarding Council Member Kent’s seven step plan to assist with stormwater and flooding.

Commissioner Briley and Commissioner Tolland stated they would not be opposed but suggested including the steps in the future stormwater workshop to discuss further.

Item #11 – Adjournment

The meeting was adjourned at 7:56 p.m.

APPROVED: February 18, 2025

BY: _____
Jason Leslie, Mayor

ATTEST:

Susan Carroll Dauderis,
City Clerk