MINUTES
ORMOND BEACH CITY COMMISSION
HELD AT CITY HALL COMMISSION CHAMBERS

February 18, 2025	**7:00 p.m.**	**Commission Chambers**

Present: Mayor Jason Leslie, Commissioners Lori Tolland, Travis Sargent, Kristin Deaton and Harold Briley, City Manager Joyce Shanahan, City Attorney Randy Hayes, Assistant City Manager Shawn Finley, Assistant City Manager Claire Whitley, and City Clerk Susan Carroll Dauderis.

A G E N D A

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS AND PROCLAMATIONS

A. Becky Parker

B. Annual Comprehensive Financial Report Presentation Fiscal Year 2023-2024

5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA

6. APPROVAL OF MINUTES

A. Minutes from City Commission meeting - February 4, 2025

7. CONSENT AGENDA

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

A. **RESOLUTION NO. 2025-51:** A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF AN AGREEMENT WITH MOTOROLA SOLUTIONS, INC. FOR THE PURCHASE OF EQUIPMENT AND INSTALLATION SERVICE REGARDING FIRE STATION ALERTING SYSTEM UPGRADES UNDER COUNTY OF VOLUSIA CONTRACT 042021-MOT; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Nathan Quartier, Deputy Fire Chief, (386) 676-3270*

B. **RESOLUTION NO. 2025-53:** A RESOLUTION ACCEPTING A PROPOSAL FROM MEAD & HUNT TO PROVIDE CONSTRUCTION ADMINISTRATION SERVICES REGARDING THE HUDSON WELLFIELD EXPANSION PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Bob Preis, Utilities Manager, (386) 676-3305*

C. **RESOLUTION NO. 2025-54:** A RESOLUTION ACCEPTING A PROPOSAL FROM J.D. WEBER CONSTRUCTION CO. TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES REGARDING THE RIVERSIDE DRIVE FORCE MAIN REPLACEMENT PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Bob Preis, Utilities Manager, (386) 676-3305*

D. **RESOLUTION NO. 2025-55:** A RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENT 1-2025 TO THAT CONTRACT

AWARDED TO AMERICAN JANITORIAL, INC. REGARDING PROFESSIONAL JANITORIAL SERVICES, BY INCREASING THE CONTRACT PRICE BY $52,150.12; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Robert Carolin, Leisure Services Director, (386) 676-3279*

E. **RESOLUTION NO. 2025-56:** A RESOLUTION AUTHORIZING THE EXECUTION OF ADDITIONAL WORK NO. 1 TO THAT CONTRACT AWARDED TO BUILT-RITE CONSTRUCTION OF CENTRAL FLORIDA, INC., REGARDING THE FLEMING AVENUE DRAINAGE IMPROVEMENTS PROJECT, BY INCREASING THE CONTRACT PRICE BY $175,530.00 AND THE CONTRACT TIME BY 30 DAYS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Alex Schumann, City Engineer, (386) 676-3302*

F. **RESOLUTION NO. 2025-57:** A RESOLUTION ACCEPTING A BID FROM CROWN CASTLE FIBER, LLC FOR INTERNET SERVICES AT FIRE STATION 94, NOVA COMMUNITY CENTER AND THE POLICE DEPARTMENT, UNDER BID NO. 2025-11; AUTHORIZING THE EXECUTION OF A MASTER TELECOMMUNICATIONS LICENSE AGREEMENT AND PAYMENT THEREFOR; REJECTING ALL OTHER BIDS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Chuck Osteen, Information Technology Manager, (386) 615-7031*

G. **RESOLUTION NO. 2025-58:** A RESOLUTION AUTHORIZING THE EXECUTION OF A PUBLIC TRANSPORTATION GRANT AGREEMENT BETWEEN THE CITY AND THE FLORIDA DEPARTMENT OF TRANSPORTATION REGARDING FUNDING FOR THE REPLACEMENT OF VEHICULAR ACCESS GATES IN THE SOUTHEAST QUADRANT OF THE ORMOND BEACH MUNICIPAL AIRPORT; AUTHORIZING THE EXECUTION OF ALL DOCUMENTS NECESSARY AND INCIDENTAL THERETO FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Steven Lichliter, Airport Manager, (386) 615-7019*

H. **RESOLUTION NO. 2025-59:** A RESOLUTION APPROVING THE SETTLEMENT OF PERSONAL INJURY CLAIMS FILED BY DOROTHY WOODS; AUTHORIZING THE EXECUTION OF ALL PAPERS NECESSARY AND INCIDENTAL THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Randy Hayes, City Attorney, (386) 676-3217*

I. **RESOLUTION NO. 2025-60:** A RESOLUTION APPROVING THE SETTLEMENT OF PERSONAL INJURY CLAIMS FILED BY ELIZA STONE; AUTHORIZING THE EXECUTION OF ALL PAPERS NECESSARY AND INCIDENTAL THERETO; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Randy Hayes, City Attorney, (386) 676-3217*

J. **Auto Renew - Contracts for Miscellaneous Crafts & Trades Services (As Needed)**

Staff Contact: *Robert Carolin, Leisure Services Director, (386) 676-3279*

Disposition: Approve as recommended in the City Manager staff report dated February 18, 2025.

K. **Auto Renew - Ormond Beach Historical Society, Inc.**

Staff Contact: *Robert Carolin, Leisure Services Director, (386) 676-3279*

Disposition: Approve as recommended in the City Manager staff report dated February 18, 2025.

L. **Auto Renew - Radio Control Club**

Staff Contact: *Robert Carolin, Leisure Services Director, (386) 676-3279*

Disposition: Approve as recommended in the City Manager staff report dated February 18, 2025.

M. **RFP - Automated Paid Parking Services**

Staff Contact: *Robert Carolin, Leisure Services Director, (386) 676-3279*

Disposition: Approve as recommended in the City Manager staff report dated February 18, 2025.

N. **RFP - Sanitary Sewer Collections System Inflow & Infiltration Study**

Staff Contact: *Bob Preis, Utilities Manager, (386) 676-3305*

Disposition: Approve as recommended in the City Manager staff report dated February 18, 2025.

O. **City Manager's Monthly Report, February 2025**

Staff Contact: *Joyce Shanahan, City Manager, (386) 676-3200*

Disposition: Accept as information as recommended in the City Manager staff report dated February 18, 2025.

8. PUBLIC HEARINGS

A. **ORDINANCE NO. 2025-12:** AN ORDINANCE ADOPTING CERTAIN UPDATED SCHEDULES TO THE CAPITAL IMPROVEMENTS ELEMENT OF THE CITY OF ORMOND BEACH COMPREHENSIVE PLAN; PROVIDING WHEN SUCH UPDATES SHALL TAKE EFFECT; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Steven Spraker, Planning Director, (386) 676-3341*

B. **RESOLUTION NO. 2025-61:** A RESOLUTION AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A SPECIAL EXCEPTION REDEVELOPMENT PLAN REGARDING THE PROPOSED "ART SIGNAGE" TO BE LOCATED AT 67 WEST GRANADA BOULEVARD, WITHIN THE B-4 (CENTRAL BUSINESS) ZONING DISTRICT, WITHIN THE DOWNTOWN OVERLAY DISTRICT; APPROVING OF ALTERNATIVE BUILDING SIGNAGE TOTALING APPROXIMATELY 104 SQUARE FEET; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Steven Spraker, Planning Director, (386) 676-3341*

9. REPORTS, SUGGESTIONS, REQUESTS

10. ADJOURNMENT

M I N U T E S

Item #1 – Meeting Call to Order

Mayor Leslie called the meeting to order at 7:00 p.m.

Item #2 – Invocation

Pastor Neal Ganzel Jr., Coquina Presbyterian Church, provided the invocation.

Item #3 – Pledge of Allegiance

Mayor Leslie led the Pledge of Allegiance.

Item #4 – Presentations and Proclamations

Item #4A – Becky Parker

Mayor Leslie presented a proclamation and City Coin to Ms. Becky Parker for her contributions to Ormond Beach MainStreet and the community.

Item #4B – Annual Comprehensive Financial Report Presentation Fiscal Year 2023-2024

Mr. Zach Chalifour, JamesMoore & Co., presented a PowerPoint detailing the city's annual audit reports for the fiscal year ending on September 30, 2024. He highlighted details of the General Fund, Pension Funds, and Community Redevelopment Agency funds, noting the city continued to remain in a strong financial position.

The entire Commission and Ms. Joyce Shanahan, City Manager, thanked Mr. Chalifour for meeting with the City Commission individually to review the audit. They thanked staff for their hard work on the audit and throughout the year.

Item #5 – Audience Remarks

Ms. Amber Bobak, 397 Collins Street, thanked the Planning Department for their assistance. She expressed concerns regarding a proposed gas station along Nova Road and requested the city review the zoning districts which abut residential areas within the city limits.

Mr. Jerry Valcik, 236 Ormwood Drive, expressed support of fluoride in the city's water supply and provided his professional background to demonstrate knowledge on the topic. He expressed concerns regarding the lack of fluoride within the water and child tooth decay.

Ms. Deborah Stanton, 715 Candlewood Circle, expressed concerns regarding code enforcement within her neighborhood and the State Road A1A and East Granada intersection pedestrian crosswalk.

Mayor Leslie inquired if staff could look into the crosswalk; whereby, Mr. Shawn Finley, Assistant City Manager, stated he would work with the Florida Department of Transportation (FDOT).

Ms. Stephanie Mason-Teague, 78 East Granada Boulevard, thanked the city for their partnership with the Ormond Memorial Art Museum and Gardens (OMAM). She discussed a grant they received and the work that would be done based on the grant.

Ms. Elena Krafft, 28 Old Canyon Lane, discussed the importance of community input regarding the future Ormond Crossings development.

Ms. Amy Valcik, 236 Ormwood Drive, expressed support of fluoride in the city's water and discussed her father's, Mr. Valcik's, expertise on the matter. She noted the costs of regular dental visits, the positive benefits of fluoride in the city's water, and safety of fluoride in the water.

Item #6 – Approval of Minutes

Mayor Leslie advised the minutes from the February 4, 2025, City Commission meeting were sent to the Commission for review and posted on the city's website for public viewing. He asked if there were any corrections, additions, or omissions. He stated, hearing no corrections, the minutes would stand approved as presented.

Commissioner Sargent moved, seconded by Commissioner Briley, for approval of the February 4, 2025, City Commission meeting minutes.

Motion passed by voice vote.

Item #7 – Consent Agenda

Mayor Leslie advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

Commissioner Briley moved, seconded by Commissioner Sargent, for approval of the Consent Agenda.

Call Vote:	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
Carried.	Mayor Leslie	Yes

Comments on the Consent Agenda

Commissioner Sargent discussed Items 7A regarding the Request to Purchase – Fire Station Alerting Systems, 7D regarding the Amendment Contract with American Janitorial, Inc., 7G regarding FDOT Grant Agreement, 7J regarding the Auto Renew – Contracts for Miscellaneous Crafts & Trades Services, and 7M regarding the Request for Proposals – Automated Paid Parking Services. He requested staff look into increasing the City Manager's spending limit above the $25,000; whereby Mayor Leslie agreed.

Ms. Shanahan stated staff would complete a survey of surrounding municipalities to see what their spending limits were and bring back information.

Item #8 – Public Hearings

Mayor Leslie opened the Public Hearings.

Item #8A – Comprehensive Plan Amendments, Capital Improvement Element Schedules

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2025-12
AN ORDINANCE ADOPTING CERTAIN UPDATED SCHEDULES TO THE CAPITAL IMPROVEMENTS ELEMENT OF THE CITY OF ORMOND BEACH COMPREHENSIVE PLAN; PROVIDING WHEN SUCH UPDATES SHALL TAKE EFFECT; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Commissioner Sargent moved, seconded by Commissioner Tolland, to approve Ordinance No. 2025-12, on first reading, as read by title only.

Call Vote:	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Leslie	Yes

Item #8B – 67 West Granada Boulevard, Special Exception Redevelopment Plan

City Clerk Susan C. Dauderis read by title only:

RESOLUTION NO. 2025-61
A RESOLUTION AUTHORIZING THE EXECUTION AND ISSUANCE OF A DEVELOPMENT ORDER FOR A SPECIAL EXCEPTION

REDEVELOPMENT PLAN REGARDING THE PROPOSED "ART SIGNAGE" TO BE LOCATED AT 67 WEST GRANADA BOULEVARD, WITHIN THE B-4 (CENTRAL BUSINESS) ZONING DISTRICT, WITHIN THE DOWNTOWN OVERLAY DISTRICT; APPROVING OF ALTERNATIVE BUILDING SIGNAGE TOTALING APPROXIMATELY 104 SQUARE FEET; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE.

Mr. Steven Spraker, Planning Director, explained the item was to approve a special exception for signage on the top of the building at 67 West Granada Boulevard. He reviewed nearby signage exceptions that were previously approved and noted Ormond Beach MainStreet and the Planning Board recommended approval.

Commissioner Sargent inquired if the sign could be in a “V” shape angle in relation to the road.

Commissioner Briley, Commissioner Tolland, Commissioner Deaton, and Mayor Leslie expressed support of the item and of Mr. Bill Jones.

Commissioner Deaton questioned if the time the lights would be on was discussed.

Ms. Dorian Burt, 203 Pine Cone Trail, stated there could be a timer from dusk until 2 am.

Mr. Bill Jones, 8 Twelve Oaks Trail, thanked the Commission for their support and explained his hope of slowing down traffic with all the vibrant attractions.

Commissioner Briley moved, seconded by Commissioner Sargent, to approve Resolution No. 2025-61, as read by title only.

Call Vote:	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
Carried.	Mayor Leslie	Yes

Item #9 – Reports, Suggestions, Requests

Events, Updates, Requests, and Condolences
Ms. Shanahan discussed upcoming City Commission meetings, workshops, city events, and the 2025 Citizens Academy. She provided updates on city projects including Cassen Park.

Mr. Finley informed the Commission of the passing of Mr. Al Waitt, Chief Treatment Plant Operator, and discussed his impact on the city.

Commissioner Briley inquired if staff could reach out to FDOT regarding debris in the roadway near the altered medians as well as the detoured traffic; whereby, Mr. Finley stated he would coordinate with FDOT. Commissioner Briley congratulated Ms. Parker on her proclamation and expressed his support for the downtown statues to return in 2026. He requested the Granada Bridge lighting be ready during 2026 for celebrations and festivities. He thanked Public Works for their quick response to a sewage issue he recently experienced.

Commissioner Tolland expressed concerns regarding an individual within the City Commission working independently instead of collectively. She noted previous concerns discussed by other Commissioners, the organizational structure of the Commission, and the need for accurate information to be given to the public. She discussed the roles of staff, issues with one member appearing to speak on behalf of the entire Commission, and inaccurate information given to the media. She respectfully asked the Mayor to work collaboratively and positively with staff and the entire Commission.

Commissioner Sargent explained he was in Washington D.C. during the February 4, 2025, City Commission meeting with the Florida League of Cities and discussed his time there. He requested whenever a Commissioner had trips or attends board meetings on behalf of the Commission, they provide an update at the next City Commission meeting. He requested an update from Mayor Leslie regarding the First Step Homeless Shelter. He ask for further information on the Volusia County Council’s seven-point plan regarding fixing the flooding and how the points would be relevant to the city. He thanked the Finance Department for their assistance with all budget-related items, and all city staff for their hard work for the city. He discussed a concerning phone call he received from a city employee and asked for professionalism with the Commission.

Commissioner Deaton discussed the Ormond Beach Chamber of Commerce Leadership program, congratulated Ms. Parker, and expressed concerns regarding information provided by Mayor Leslie during a news interview, and lack of awareness of the interview by staff and other members of the Commission. She requested an update to the timeline regarding the Magic Forest Rainbow Park; whereby, Mr. Finley stated the contractor was working at the park, and the completion was close to four to six weeks. He reviewed the planned park hours during the final stages of the project. She requested a social media update regarding the project. She expressed concerns on the way the information was provided regarding the flags being lowered to honor Mr. Jonathan Campos.

Mayor Leslie discussed the meeting he attended for the Board of Directors of the First Step Homeless Shelter, noting he would bring back ideas and a discussion around budget time. He expressed support of the 2025 Citizens Academy. He offered condolences to the family of Mr. Waitt. He congratulated and thanked Mr. Jones for his contributions to the city. He discussed events he attended and provided updates from them.

<u>Plastic Straws</u>
Commissioner Sargent inquired if the Commission would support repealing the educational plastic straw ban ordinance within the city and provided information behind the request.

Commissioner Deaton supported the repeal.

Commissioner Tolland stated she would support looking into it and having a discussion.

Mayor Leslie questioned if it could be brought back before the Commission; whereby, Mr. Randy Hayes, City Attorney, inquired if the item would be brought back as a discussion item or Ordinance.

Commissioner Sargent requested a discussion be held first to allow the Commission to provide direction to staff.

<u>Vacant Property to Purchase</u>
Commissioner Sargent proposed the purchase of a property off Wilmette Avenue and North Center Street to help mitigate flooding.

Commissioner Briley inquired about the current zoning and development; whereby, Mr. Spraker stated it would be hard to tell without a survey and additional analysis, noting something could be built there.

Commissioner Sargent suggested potential recreation ideas for the property if the city were to purchase.

Commissioner Deaton stated she would support staff looking into the property.

Commissioner Tolland explained she would like to see the suggestion brought back during the future Stormwater Workshop; whereby, Mayor Leslie agreed the property could be brought back during the workshop.

Commissioner Sargent expressed the urgency behind the request.

<u>Dog-Friendly Beach</u>
Commissioner Sargent requested the city send a letter in support of the continuation of the Volusia County Dog-Friendly Beach program. He discussed the overwhelming positive feedback and minor negative feedback received.

Commissioner Briley, Commissioner Tolland, Commissioner Deaton, and Mayor Leslie expressed support for the letter.

Ms. Shanahan stated she would compose a letter for the Mayor to sign and send to the Volusia County Council.

Ordinance – Actions on Behalf of City and City Commission

Commissioner Deaton proposed an ordinance be created stating no actions would be taken by the Mayor or member of the City Commission on behalf of the city unless approved by the majority of the Commission.

Commissioner Sargent inquired if there was any ordinance in place; whereby, Mr. Hayes stated there were provisions to that effect within the City Charter, noting there was no formal ordinance, and that he could look into it, which could also provide further guidance as to the structure and roles of the City Commission.

Commissioner Briley questioned if an ordinance would be needed or if it was more of a policy; whereby, Mr. Hayes stated he could bring back an ordinance. Commissioner Briley asked how other municipalities managed requests like this; whereby, Mr. Hayes stated it differed based on the municipality but would look at the sample ordinance from Daytona Beach Shores provided by Commissioner Deaton.

Mr. Hayes inquired if there was a consensus for staff to prepare an ordinance, noting he could prepare a memorandum outlining the roles and power structure of the City Commission; whereby Commissioner Tolland, Commissioner Sargent, Commissioner Deaton, and Commissioner Briley agreed.

Item #10 – Adjournment

The meeting was adjourned at 8:37 p.m.

APPROVED: March 4, 2025

BY: ______________________________

Jason Leslie, Mayor

ATTEST:

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Susan Carroll Dauderis,
City Clerk