

**MINUTES
ORMOND BEACH CITY COMMISSION
HELD AT CITY HALL COMMISSION CHAMBERS**

April 15, 2025	7:00 p.m.	Commission Chambers
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Present: Mayor Jason Leslie, Commissioners Lori Tolland, Travis Sargent, Kristin Deaton, and Harold Briley, City Manager Joyce Shanahan, City Attorney Randy Hayes, Assistant City Managers Claire Whitley and Shawn Finley, and City Clerk Susan Carroll Dauderis.

A G E N D A

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA & CONSENT AGENDA ITEMS**
- 5. APPROVAL OF MINUTES**
 - A. Minutes from City Commission meeting - April 1, 2025
- 6. CONSENT AGENDA**

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

 - A. **RESOLUTION NO. 2025-79:** A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF ONE FREIGHTLINER M2 16 YARD DUMP TRUCK, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA 23-VEH21.1; DECLARING VEHICLE #368 TO BE SURPLUS PROPERTY AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Kevin Gray, Deputy Public Works Director, (386) 676-3325
 - B. **RESOLUTION NO. 2025-80:** A RESOLUTION RATIFYING AND AFFIRMING AN EMERGENCY PROCUREMENT FROM HAZEN CONSTRUCTION, LLC FOR CONSTRUCTION SERVICES TO REPAIR A SEWER LATERAL AT 515 HAND AVENUE; AUTHORIZING PAYMENT THEREFORE; AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Bob Preis, Utilities Manager, (386) 676-3305
 - C. **RESOLUTION NO. 2025-81:** A RESOLUTION AUTHORIZING THE EXECUTION OF A QUITCLAIM DEED IN FAVOR OF STEVEN TACINELLI AND DARLYNN TACINELLI, RELEASING A FIVE FOOT (5.0') PORTION OF A PLATTED CONSERVATION EASEMENT LOCATED ALONG THE REAR PROPERTY OF LOT 18, ORMOND LAKES UNIT VI (21 BLOCKHOUSE COURT); PROVIDING FOR RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.
Staff Contact: Steven Spraker, Planning Director, (386) 676-3341
 - D. **RESOLUTION NO. 2025-82:** A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE COUNTY OF VOLUSIA, UNDER THE OPIOID ABATEMENT FUNDING PROGRAM; AUTHORIZING THE EXECUTION OF ALL DOCUMENTS INCIDENTAL THERETO, INCLUDING ANY

CONTRACT NECESSARY FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Loretta Moisio, Grants Coordinator, (386) 676-3315*

- E. **RESOLUTION NO. 2025-83:** A RESOLUTION ACKNOWLEDGING THE RECEIPT OF THE 2023 ORMOND CROSSINGS ANNUAL REPORT DATED JANUARY 27, 2025; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Steven Spraker, Planning Director, (386) 676-3341*

- F. **RESOLUTION NO. 2025-84:** A RESOLUTION ACKNOWLEDGING THE RECEIPT OF THE 2024 ORMOND CROSSINGS ANNUAL REPORT DATED JANUARY 27, 2025; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Steven Spraker, Planning Director, (386) 676-3341*

- G. **RESOLUTION NO. 2025-85:** A RESOLUTION AUTHORIZING THE EXECUTION OF A QUITCLAIM DEED IN FAVOR OF PINE25 ORMOND BEACH LLC, RELEASING ANY AND ALL RIGHTS, TITLE AND INTEREST THE CITY MAY HAVE IN AND TO THE PROPERTY GENERALLY LOCATED AT 4 SUNSHINE BOULEVARD, ORMOND BEACH, FLORIDA (PARCEL ID NUMBERS: 4218-00-03-0011 AND 4218-01-00-0730) AT THE AIRPORT BUSINESS PARK, PHASE I; PROVIDING FOR RECORDATION; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Brian Rademacher, Economic Development Director, (386) 676-3266*

- H. **Intent to Bid - Sports Complex Stormwater Retention Expansion**

Staff Contact: *Alex Schumann, City Engineer, (386) 676-3302*

Disposition: Approve as recommended in the City Manager staff report dated April 15, 2025.

- I. **Intent to Bid - CDBG Division Avenue North Side Sidewalk Improvements**

Staff Contact: *Alex Schumann, City Engineer, (386) 676-3302*

Disposition: Approve as recommended in the City Manager staff report dated April 15, 2025.

- J. **Intent to Bid - CDBG Military Boulevard Sidewalk Improvements**

Staff Contact: *Alex Schumann, City Engineer, (386) 676-3302*

Disposition: Approve as recommended in the City Manager staff report dated April 15, 2025.

- K. **Construction & Demolition Franchise Renewal - Extreme Concrete**

Staff Contact: *Kevin Gray, Deputy Public Works Director, (386) 676-3325*

Disposition: Approve as recommended in the City Manager staff report dated April 15, 2025.

- L. **RFP - Employee Benefits Broker of Record Services**

Staff Contact: *Claire Whitley, Assistant City Manager, (386) 676-3202*

Disposition: Approve as recommended in the City Manager staff report dated April 15, 2025.

M. **City Manager's Monthly Report, April 2025**

Staff Contact: Joyce Shanahan, City Manager, (386) 676-3200

Disposition: Accept as information as recommended in the City Manager staff report dated April 15, 2025.

7. **PUBLIC HEARINGS**

A. **ORDINANCE NO. 2025-14:** AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE VI, OVERLAY DISTRICTS, SECTION 2-71, HISTORIC DISTRICTS AND LANDMARKS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE BY REMOVING THE PROPERTY LOCATED AT 63 SEVILLE STREET ("THE BARBIE HOUSE") FROM THE ORMOND BEACH HISTORIC LANDMARKS LIST; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

B. **ORDINANCE NO. 2025-15:** AN ORDINANCE ANNEXING ONE PARCEL OF REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTY LOCATED AT 1005 NORTH U.S. HIGHWAY 1, VOLUSIA COUNTY PARCEL NUMBER 4238-01-29-0020; SETTING FORTH ZONING PRIVILEGES AND OBLIGATIONS REGARDING THE PROPERTY; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; REDESIGNATING THE BOUNDARIES OF ZONE 1 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; PROVIDING FOR TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

C. **ORDINANCE NO. 2025-17:** AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING THE COMPREHENSIVE PLAN FOR THE CITY OF ORMOND BEACH IN ITS ENTIRETY PURSUANT TO CHAPTER 163, FLORIDA STATUTES; ADOPTING COMPREHENSIVE PLAN 2045, INCLUDING AMENDMENTS TO THE PLAN ADMINISTRATION, FUTURE LAND USE ELEMENT, TRANSPORTATION ELEMENT, UTILITIES ELEMENT, CONSERVATION ELEMENT, COASTAL MANAGEMENT ELEMENT, HOUSING ELEMENT, RECREATION AND OPEN SPACE ELEMENT, CAPITAL IMPROVEMENTS ELEMENT, INTERGOVERNMENTAL COORDINATION ELEMENT, CULTURAL AND HISTORICAL RESOURCES ELEMENT, PUBLIC SCHOOLS FACILITIES ELEMENT, AND PROPERTY RIGHTS ELEMENT, AND ALL ASSOCIATED MAPS AND FIGURES; PROVIDING FOR THE TRANSMITTAL OF COPIES OF THE NOTICE AND AMENDMENTS TO THE STATE REVIEWING AGENCIES, THE VOLUSIA GROWTH MANAGEMENT COMMISSION, THE COUNTY OF VOLUSIA, AND ANY OTHER LOCAL GOVERNMENT OR GOVERNMENTAL AGENCY REQUESTING A COPY; PROVIDING PUBLIC HEARINGS; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Steven Spraker, Planning Director, (386) 676-3341

8. **FIRST READING OF ORDINANCES**

- A. **ORDINANCE NO. 2025-18:** AN ORDINANCE AMENDING SECTION 17-5, RESERVED, OF CHAPTER 17, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, OF THE CODE OF ORDINANCES; BY ADDING A NEW SECTION TITLED, PRESERVATION OF PUBLIC SPACES; PROVIDING TERMS AND CONDITIONS; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: Randy Hayes, City Attorney, (386) 236-2000

9. SECOND READING OF ORDINANCES

- A. **ORDINANCE NO. 2025-16:** AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ORMOND BEACH, BY AMENDING SECTION 2-300, METHODS OF SOURCE SELECTION, OF DIVISION 3, PURCHASING, OF ARTICLE IX, FINANCIAL MATTERS, OF CHAPTER 2, ADMINISTRATION, BY AMENDING THE PURCHASING THRESHOLD FOR FORMAL BIDDING AND APPROVAL; AND AMENDING SECTION 2-313, PAYMENT OF CLAIMS, OF DIVISION 4, RISK MANAGEMENT PROGRAM, OF ARTICLE IX, FINANCIAL MATTERS, OF CHAPTER 2, ADMINISTRATION, BY INCREASING THE CLAIMS COMMITTEE AUTHORIZATION LIMIT TO SETTLE CLAIMS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: Chris Byle, Assistant Finance Director, (386) 676-3206

10. REPORTS, SUGGESTIONS, REQUESTS

11. ADJOURNMENT

MINUTES

Item #1 – Meeting Call to Order

Mayor Leslie called the meeting to order at 7:03 p.m.

Item #2 – Invocation

Mayor Leslie provided the invocation.

Item #3 – Pledge of Allegiance

Mayor Leslie led the Pledge of Allegiance.

Item #4 – Audience Remarks

Mr. Nathan Davis, 33 11th Street Northeast, Atlanta, Georgia, stated he was with Downtown Redevelopment Services who was working with Ormond Beach MainStreet (MainStreet). He noted he was the consultant working on the historic structure survey for the downtown area on the west side of the intercoastal. He discussed the work his company would be completing with MainStreet and the grants funding the work.

Ms. Jennifer Bright, 221 Arlington Way, explained she read the entire agenda packet and sent questions to her zone commissioner. She expressed concerns regarding the funding not being listed in the title of the items on the agenda.

Item #5 – Approval of Minutes

Mayor Leslie advised the minutes from the April 1, 2025, City Commission meeting were sent to the Commission for review and posted on the city's website for public viewing. He asked if there were any corrections, additions, or omissions. He stated, hearing no corrections, the minutes would stand approved as presented.

Commissioner Deaton moved, seconded by Commissioner Tolland, for approval of the April 1, 2025, City Commission meeting minutes.

Motion passed by voice vote.

Item #6 – Consent Agenda

Mayor Leslie advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

Commissioner Briley requested Item 6J and 6L be pulled from the Consent Agenda.

Commissioner Sargent asked for Item 6A to be pulled from the Consent Agenda.

Commissioner Briley moved, seconded by Commissioner Tolland, for approval of the Consent Agenda, absent Items 6A, 6J, and 7L.

Call Vote:	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
Carried.	Mayor Leslie	Yes

Item #6A – Request to Purchase a Freightliner M2 16-yard Dump Truck

City Clerk Susan C. Dauderis read by title only:

RESOLUTION NO. 2025-79
A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF ONE FREIGHTLINER M2 16 YARD DUMP TRUCK, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA 23-VEH21.1; DECLARING VEHICLE #368 TO BE SURPLUS PROPERTY AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Commissioner Briley moved, seconded by Commissioner Deaton, to approve Resolution No. 2025-79, as read by title only.

Commissioner Sargent expressed concern regarding the replaced vehicle auction price.

Call Vote:	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Leslie	Yes

Item #6J – Intent to Bid - CDBG Military Boulevard Sidewalk Improvements

City Clerk Susan C. Dauderis read:

Disposition Item: Intent to Bid - CDBG Military Boulevard Sidewalk Improvements

Commissioner Briley moved, seconded by Commissioner Tolland, to approve Disposition Item 6J.

Commissioner Briley expressed support of the item reviewing the need for sidewalk improvements in the neighborhood.

Call Vote:	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
Carried.	Mayor Leslie	Yes

Item #6L – RFP - Employee Benefits Broker of Record Services

City Clerk Susan C. Dauderis read:

Disposition Item: RFP - Employee Benefits Broker of Record Services

Commissioner Briley moved, seconded by Commissioner Deaton, to approve Disposition Item 6L.

Commissioner Sargent and Commissioner Tolland disclosed they would abstain from voting on the item.

Commissioner Sargent expressed concerns of the way the Request for Proposals (RFP) was written, noting its limiting language. He stated he would like broader minimum qualifications to allow for more competitive responses and suggested a provision for local preference.

Commissioner Deaton stated she would like to see the item pulled and rewritten with the minimum qualifications edited to reflect for fair and competitive responses. She explained she would like to see the verbiage regarding years under a broker name edited from ten years to five. She noted she would like to see the verbiage regarding geographical areas expanded to Florida specifically.

Mr. Randy Hayes, City Attorney, explained the item could be amended in the vote to prevent delays. He noted the local preference could not be added due to the regulations of RFPs.

Commissioner Deaton expressed interest in having the Florida League of Cities being able to submit a proposal.

Commissioner Sargent noted his interest in the Commission tabling the item.

Mayor Leslie voiced support of amending the item and approving, instead of bringing the item back to a future meeting.

Ms. Claire Whitley, Assistant City Manager, reviewed a few of the concerns and noted changes that could be made before the RFP gets published.

Commissioner Tolland inquired if there was verbiage for creativity ability within the RFP; whereby, Ms. Whitley noted there was, and staff could rewrite with softer requirements on the years, regions, and experience if desired. Commissioner Tolland asked if all of Commissioner Sargent's concerns would be addressed; whereby, Commissioner Sargent confirmed the reduction to five years, specified region, and not just high-deductible options addressed his concerns, and added he would support local preference.

Ms. Whitley explained the RFP called for experience with high-deductible plans, not that it was a required response type.

Mr. Hayes stated the city ordinances did not allow for local preferences for vendors for RFP's.

Commissioner Sargent expressed concerns regarding the verbiage for ten years under the same broker's name, due to many local companies being bought by national firms.

Ms. Whitley stated the requirement could be deleted and generic language about experience be added.

Commissioner Briley expressed support of looser requirements to allow for competitive responses.

Commissioner Briley moved, seconded by Commissioner Deaton, to approve Disposition Item 6L, with the amendments of the broker must have five years of experience and geographic reference changed to Florida municipalities.

Call Vote:	Commissioner Tolland	Abstain
	Commissioner Sargent	Abstain
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Mayor Leslie	Yes
Carried.		

Comments on the Consent Agenda

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME

Tolland, Loretta Rieh L

MAILING ADDRESS

5 Broadriver Rd

CITY

Ormond Beach FL Volusia

DATE ON WHICH VOTE OCCURRED

April 15, 2005

NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE

Commissioner Zone 1, Deputy Mayor

THE BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:

☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY

NAME OF POLITICAL SUBDIVISION:

MY POSITION IS:

☒ ELECTIVE ☐ APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Loretta Tolland, hereby disclose that on April 15, 20 25:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☒ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

My son may potentially bid on agenda item.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

4/15/25

Signature

Loretta R. Tolland

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Sargent - Travis - Craig		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Commission	
MAILING ADDRESS 406 N. Beach St.		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY Ormond Beach	COUNTY Volusia	☒ CITY ☐ COUNTY ☐ OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED April 15, 2025		NAME OF POLITICAL SUBDIVISION: City Commission	
		MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Travis Sargent, hereby disclose that on April 15 2025 :

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☒ inured to the special gain or loss of my business associate, Foundation Risk Partners ;
- ☐ inured to the special gain or loss of my relative, _____ ;
- ☐ inured to the special gain or loss of _____ , by
whom I am retained; or
- ☐ inured to the special gain or loss of _____ , which
is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I am an employee at Foundation Risk Partners and they could participate in this bid.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

4/21/25
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

No comments on the Consent Agenda.

Item #7 – Public Hearings

Mayor Leslie opened the Public Hearings

Item #7A – 63 Seville Street, Removal from the Historic Landmarks List, Land Development Code Amendment

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2025-14
AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE VI, OVERLAY DISTRICTS, SECTION 2-71, HISTORIC DISTRICTS AND LANDMARKS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE BY REMOVING THE PROPERTY LOCATED AT 63 SEVILLE STREET (“THE BARBIE HOUSE”) FROM THE ORMOND BEACH HISTORIC LANDMARKS LIST; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.
(SECOND READING)

Commissioner Briley moved, seconded by Commissioner Tolland, to approve Ordinance No. 2025-14, on second reading, as read by title only.

Call Vote:	Commissioner Sargent	Absent
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Leslie	Yes

Item #7B – 1005 North US Highway 1, Annexation

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2025-15
AN ORDINANCE ANNEXING ONE PARCEL OF REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTY LOCATED AT 1005 NORTH U.S. HIGHWAY 1, VOLUSIA COUNTY PARCEL NUMBER 4238-01-29-0020; SETTING FORTH ZONING PRIVILEGES AND OBLIGATIONS REGARDING THE PROPERTY; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; REDESIGNATING THE BOUNDARIES OF ZONE 1 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; PROVIDING FOR TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.
(SECOND READING)

Commissioner Tolland moved, seconded by Commissioner Sargent, to approve Ordinance No. 2025-15, on second reading, as read by title only.

Call Vote:	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
Carried.	Mayor Leslie	Yes

Item #7C – Comprehensive Plan Amendments, Comprehensive Plan 2045 update

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2025-17
AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING THE COMPREHENSIVE PLAN FOR THE CITY OF ORMOND BEACH IN ITS ENTIRETY PURSUANT TO CHAPTER 163, FLORIDA STATUTES; ADOPTING COMPREHENSIVE PLAN 2045, INCLUDING AMENDMENTS TO THE PLAN ADMINISTRATION, FUTURE LAND USE ELEMENT, TRANSPORTATION ELEMENT, UTILITIES ELEMENT,

CONSERVATION ELEMENT, COASTAL MANAGEMENT ELEMENT, HOUSING ELEMENT, RECREATION AND OPEN SPACE ELEMENT, CAPITAL IMPROVEMENTS ELEMENT, INTERGOVERNMENTAL COORDINATION ELEMENT, CULTURAL AND HISTORICAL RESOURCES ELEMENT, PUBLIC SCHOOLS FACILITIES ELEMENT, AND PROPERTY RIGHTS ELEMENT, AND ALL ASSOCIATED MAPS AND FIGURES; PROVIDING FOR THE TRANSMITTAL OF COPIES OF THE NOTICE AND AMENDMENTS TO THE STATE REVIEWING AGENCIES, THE VOLUSIA GROWTH MANAGEMENT COMMISSION, THE COUNTY OF VOLUSIA, AND ANY OTHER LOCAL GOVERNMENT OR GOVERNMENTAL AGENCY REQUESTING A COPY; PROVIDING PUBLIC HEARINGS; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

Ms. Bright stated she would like to see all the proposed amended elements to be similar to the Property Rights Element which matched the state standards, noting concerns of Volusia County and State of Florida control over the higher standards. She voiced concerns regarding some of the elements, verbiage, and property acquisition.

Commissioner Sargent moved, seconded by Commissioner Deaton, to approve Ordinance No. 2025-17, on first reading, as read by title only.

Call Vote:	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
Carried.	Mayor Leslie	Yes

Mayor Leslie closed the Public Hearings.

Item #8 – First Reading of Ordinances

Item #8A – Ordinance Regarding the Preservation of Public Spaces

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2025-18
AN ORDINANCE AMENDING SECTION 17-5, RESERVED, OF CHAPTER 17, STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, OF THE CODE OF ORDINANCES; BY ADDING A NEW SECTION TITLED, PRESERVATION OF PUBLIC SPACES; PROVIDING TERMS AND CONDITIONS; AND SETTING FORTH AN EFFECTIVE DATE.

Commissioner Briley moved, seconded by Commissioner Deaton, to approve Ordinance No. 2025-18, on first reading, as read by title only.

Commissioner Tolland inquired about the proposed ordinance regulating the nighttime, if there was anything to be done to regulate during the day; whereby, Mr. Hayes stated the proposed ordinance was to bring the city’s ordinances in line with the state law, which prohibited overnight camping and sleeping on public property.

Commissioner Briley inquired if the state law was sleeping in public places anytime; whereby, Mr. Hayes clarified the state law specified at night.

Call Vote:	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
Carried.	Mayor Leslie	Yes

Item #9 – Second Reading of Ordinances

Item #9A – Update to City's Purchasing Ordinance

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2025-16

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF ORMOND BEACH, BY AMENDING SECTION 2-300, METHODS OF SOURCE SELECTION, OF DIVISION 3, PURCHASING, OF ARTICLE IX, FINANCIAL MATTERS, OF CHAPTER 2, ADMINISTRATION, BY AMENDING THE PURCHASING THRESHOLD FOR FORMAL BIDDING AND APPROVAL; AND AMENDING SECTION 2-313, PAYMENT OF CLAIMS, OF DIVISION 4, RISK MANAGEMENT PROGRAM, OF ARTICLE IX, FINANCIAL MATTERS, OF CHAPTER 2, ADMINISTRATION, BY INCREASING THE CLAIMS COMMITTEE AUTHORIZATION LIMIT TO SETTLE CLAIMS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Ms. Bright expressed concerns regarding the increased threshold citing emergency situations and transparency.

Commissioner Sargent discussed the expediency of purchasing with the proposed increase.

Commissioner Sargent moved, seconded by Commissioner Deaton, to approve Ordinance No. 2025-16, on second reading, as read by title only.

Call Vote:	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Leslie	Yes

Item #10 – Reports, Suggestions, Requests

Events, Updates, and Requests

Ms. Joyce Shanahan, City Manager, provided details on upcoming meetings, workshops, events, and updates on city projects.

Commissioner Deaton discussed park openings, Florida Department of Transportation maintained medians, and transient issues.

Commissioner Briley discussed Volusia County School updates and upcoming events.

Commissioner Tolland expressed her support of the police vehicles being equipped with Automated External Defibrillators (AEDs). She agreed with Commissioner Deaton requesting a workshop and information on the homeless issues. She reviewed events she attended, support of the police officer’s participation in bicycle ride events, and appreciation for staff’s assistance with community events and citizen issues.

Commissioner Sargent discussed upcoming events, appreciation of the police officer’s bicycle ride participation, and provided statistics and updates from MainStreet. He highlighted the ballfields and the economic benefits when used for tournaments.

Mayor Leslie voiced support of the officers who participated in a bicycle ride. He requested an update on Andy Romano Beachfront Park; whereby, Mr. Finley stated construction would be starting soon and they would keep as much of the park open as possible during the construction. Mayor Leslie discussed events he attended.

First Step Homeless Shelter

Ms. Shanahan provided updates and statistics from the First Step Homeless Shelter.

Commissioner Sargent reviewed the impact First Step Homeless Shelter had on individuals and the community. He provided statistics from the shelter emphasizing the need to further utilize. He voiced his support of the shelter, noting last year he stated he would not support funding the shelter if it moved to being a private facility.

Mayor Leslie provided updates from the April 14, 2025 First Step Homeless Shelter Board of Directors meeting, noting the major topic discussed was the contract for the Executive Director.

56 North Beach Street

Commissioner Tolland expressed support of a linear park at 56 North Beach Street and the background of the topic. She requested the Commission direct staff to look into the potential of adding it to the upcoming budget for the planning and design.

The entire Commission agreed for staff to look into the item.

Granada Pier Bait & Tackle Shop

Commissioner Sargent suggested adding lettering to the side of the newly built Granada Bait Shop, labeling it Ike's Granda Pier Bait & Tackle.

Commissioner Briley and Commissioner Deaton expressed support of the request.

Commissioner Tolland voiced concerns regarding names on sides of buildings typically reserved for donors, giving examples and it being a special circumstance when done. She stated she would support his name prominently but temporary on the building.

Ms. Shanahan stated staff could look into the request and bring back information as the city had limitations on signage on buildings.

Item #11 – Adjournment

The meeting was adjourned at 8:13 p.m.

APPROVED: May 6, 2025

BY:

Jason Leslie, Mayor

ATTEST:

Susan Carroll Dauderis,
City Clerk