MINUTES
ORMOND BEACH CITY COMMISSION
HELD AT CITY HALL COMMISSION CHAMBERS

June 3, 2025	**7:00 p.m.**	**Commission Chambers**

Present: Mayor Jason Leslie, Commissioners Lori Tolland, Travis Sargent, Kristin Deaton, and Harold Briley, City Manager Joyce Shanahan, City Attorney Randy Hayes, Assistant City Manager Shawn Finley, and City Clerk Susan Dauderis.

A G E N D A

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS AND PROCLAMATIONS

A. Boys State Delegates, American Legion Florida Post 267

B. 2025 Citizens Academy Graduation

C. 2025 Home Rule Hero Award

5. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA & CONSENT AGENDA ITEMS

6. APPROVAL OF MINUTES

A. Minutes from City Commission meeting - May 20, 2025

7. COMMUNITY REDEVELOPMENT AGENCY

A. **RESOLUTION NO. 2025-96:** A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, APPROVING THE DOWNTOWN MASTER ARTS PLAN; AND SETTING FORTH AN EFFECTIVE DATE. **(SEE ITEM 8A)**

Staff Contact: *Steven Spraker, Planning Director, (386) 676-3341*

8. CONSENT AGENDA

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

A. **RESOLUTION NO. 2025-96:** A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, APPROVING THE DOWNTOWN MASTER ARTS PLAN; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Steven Spraker, Planning Director, (386) 676-3341*

B. **RESOLUTION NO. 2025-97:** A RESOLUTION APPOINTING A MEMBER TO THE LEISURE SERVICES ADVISORY BOARD; SETTING FORTH TERMS AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Susan Dauderis, City Clerk, (386) 676-3340*

C. **RESOLUTION NO. 2025-98:** A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWAL OF A SCHOOL RESOURCE OFFICER AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND THE SCHOOL BOARD OF VOLUSIA

COUNTY; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Jesse Godfrey, Police Chief, (386) 676-3500*

D. **RESOLUTION NO. 2025-99:** A RESOLUTION ACCEPTING THE BID OF SPARKS CONCRETE, LLC D/B/A SPARKS CONCRETE & ASPHALT REGARDING THE 2025 ROADWAY RESURFACING PROJECT, UNDER BID NO. 2025-35; REJECTING ALL OTHER BIDS; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Alex Schumann, City Engineer, (386) 676-3302*

E. **RESOLUTION NO. 2025-100:** A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF ONE INTERNATIONAL MV DUMP TRUCK, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA 23-VEH21.1; DECLARING VEHICLE #352 TO BE SURPLUS PROPERTY AND AUTHORIZING THE DISPOSITION THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Kevin Gray, Deputy Public Works Director, (386) 676-3325*

F. **RESOLUTION NO. 2025-101:** A RESOLUTION ADOPTING RULES OF PARLIAMENTARY PROCEDURE; AND SETTING FORTH AN EFFECTIVE DATE.

Staff Contact: *Randy Hayes, City Attorney, (386) 236-2000*

G. **Notification of Riverside Drive Road Closure - Forcemain Replacement Project**

Staff Contact: *Bob Preis, Utilities Manager, (386) 676-3305*

Disposition: Approve as recommended in the City Manager staff report dated June 3, 2025.

H. **FY 2024-2025 Edward Byrne Memorial Justice Assistance Grant (JAG) - Countywide Distribution**

Staff Contact: *Loretta Moisio, Grants Coordinator, (386) 676-3315*

Disposition: Approve as recommended in the City Manager staff report dated June 3, 2025.

I. **Auto Renewal - Pretreatment Effluent Pump Purchase**

Staff Contact: *Bob Preis, Utilities Manager, (386) 676-3305*

Disposition: Approve as recommended in the City Manager staff report dated June 3, 2025.

J. **Auto Renewal - Yellowstone Landscape Grounds Maintenance Agreement**

Staff Contact: *Robert Carolin, Leisure Services Director, (386) 676-3279*

Disposition: Approve as recommended in the City Manager staff report dated June 3, 2025.

K. **Intent to Bid - Airport Security Gates Replacement**

Staff Contact: *Steven Lichliter, Airport Manager, (386) 615-7019*

Disposition: Approve as recommended in the City Manager staff report dated June 3, 2025.

L. **Intent to Bid - Pressure Main Cleaning Services**

Staff Contact: *Bob Preis, Utilities Manager, (386) 676-3305*

Disposition: Approve as recommended in the City Manager staff report dated June 3, 2025.

M. **RFQ - Construction Management At Risk for Utility Services**

Staff Contact: *Bob Preis, Utilities Manager, (386) 676-3305*

Disposition: Approve as recommended in the City Manager staff report dated June 3, 2025.

9. PUBLIC HEARINGS

A. **ORDINANCE NO. 2025-19:** AN ORDINANCE APPROVING THE FINAL PLAT FOR THE "ENCLAVE SUBDIVISION"; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: *Steven Spraker, Planning Director, (386) 676-3341*

B. **ORDINANCE NO. 2025-20:** AN ORDINANCE APPROVING THE FINAL PLAT FOR THE "FOUNTAIN VIEW, PHASE 1C" SUBDIVISION, SHOWN WITHIN PHASE 1 OF THE PLANTATION OAKS PLANNED RESIDENTIAL DEVELOPMENT; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Staff Contact: *Steven Spraker, Planning Director, (386) 676-3341*

10. DISCUSSION AND DIRECTION ITEMS

A. Repeal of Plastic Straws Ordinance

Staff Contact: *Joyce Shanahan, City Manager, (386) 676-3200*

11. REPORTS, SUGGESTIONS, REQUESTS

12. ADJOURNMENT

M I N U T E S

Item #1 – Meeting Call to Order

Mayor Leslie called the meeting to order at 7:00 p.m.

Item #2 – Invocation

Pastor George Ward, Emmanuel Church of the Living God, provided the invocation.

Item #3 – Pledge of Allegiance

Mayor Leslie led the Pledge of Allegiance.

Item #4 – Presentations and Proclamations

Item #4A – Boys State Delegates, American Legion Florida Post 267

Mayor Leslie presented a proclamation to the Boys State Delegates, special guests, and the coordinators from the American Legion Florida Post 267. He reviewed the delegates from Seabreeze High School and the Boys State civic program.

Item #4B – 2025 Citizens Academy

Mayor Leslie presented certificates to the 2025 Citizens Academy participants and thanked them for participating in the program.

Item #5 – Audience Remarks

Ms. Amber Bobak, 397 Collins Street, provided updates on the Circle K project on South Nova Road, including meetings she had and the higher standards she was requesting.

Ms. Carol Kilian, 1218 Champions Drive, Daytona Beach, 32117, stated she was speaking on behalf of Volusia Volunteers in Medicine, noting the name changed to Volusia Free Clinic. She provided details on the program and requested the Commission consider donating to the program. She provided a packet for the Commissioners.

Ms. Judy Robin, 81 Grizzly Bear Path, thanked the city for the free sandbags and self-serve station in preparation of hurricane season. She expressed concerns regarding the flooding in her neighborhood and questioned when the Hull Road drainage improvements would be made. She inquired why the Federal Aviation Administration needed to approve a golf course as a use on airport property when there was previously a golf course.

Mr. Mike Manis, 88 Seton Trail, requested approval to move forward with phase two of the Riverbend Trail System. He reviewed the residents' volunteer time to complete phase one of the trail, thanking them for their continued efforts.

Mr. David Jackson, Representative from American Legion Post 267, presented a check to Barracks of Hope from their Breakfast To-Go fundraiser.

Mr. Alan Burton, 915 Ocean Shore Boulevard, thanked the Commission for passing the landscaping ordinance, which emphasized the need for native plants. He discussed and provided background on monoculture.

Mr. Daniel Bowman, 2 Fernwood Trail, provided facts on the utilization of Riverbend Trail.

Mr. Arthur Armstrong, 77 Emerald Oak Lane, voiced concerns regarding a runway extension, the closed golf course, and the need for a golf course within the city.

Mr. Robert Jones, 46 Sadlers Run, discussed the importance of the trails and outdoor activity. He noted the importance of the expansion of the Riverbend Trail.

Ms. Jennifer Bright, 221 Arlington Way, voiced concerns regarding Items 8C and 8F.

Item #4C – 2025 Home Rule Hero

Mayor Nancy Miller, City of Daytona Beach Shores, stated there were three recipients of the 2025 Home Rule Hero award: Mayor Leslie, Commissioner Tolland, and City Manager Joyce Shanahan. She presented the 2025 Home Rule Hero award to Commissioner Tolland and City Manager Joyce Shanahan, as they were unable to attend the previously held banquet. She thanked them for their continued support.

Item #6 – Approval of Minutes

Mayor Leslie advised the minutes from the May 20, 2025, City Commission meeting were sent to the Commission for review and posted on the city's website for public viewing. He asked if there were any corrections, additions, or omissions. He stated, hearing no corrections, the minutes would stand approved as presented.

Commissioner Briley moved, seconded by Commissioner Sargent, for approval of the May 20, 2025, City Commission meeting minutes.

Motion passed by voice vote.

Item #7 – Community Redevelopment Agency

Mayor Leslie advised the following item was a Community Redevelopment item. He explained the City Commission served as the Community Redevelopment Agency (CRA) of the city and must review the item and make a recommendation as the CRA.

Mayor Leslie recessed the City Commission meeting, called the CRA meeting to order, and opened the public hearings at 7:46 p.m.

Item #7A – Downtown Master Arts Plan Adoption

City Clerk Susan C. Dauderis read by title only:

RESOLUTION NO. 2025-96
A RESOLUTION OF THE CITY COMMISSION, ALSO ACTING AS THE COMMUNITY REDEVELOPMENT AGENCY, OF THE CITY OF ORMOND BEACH, FLORIDA, APPROVING THE DOWNTOWN MASTER ARTS PLAN; AND SETTING FORTH AN EFFECTIVE DATE. **(SEE ITEM 8A)**

Ms. Bright voiced concerns regarding the price, funds, and proposed plans. She noted issues with traffic calming being included in the item.

Ms. Julia Truilo, 307 John Anderson Drive, stated she was the board president of the Ormond Beach Arts District. She thanked the Commission for their support of the plan and discussed the community builder that was public art.

Commissioner Briley moved, seconded by Commissioner Deaton, for recommendation of Resolution No. 2025-96, as read by title only.

The motion passed by voice vote.

Mayor Leslie closed the public hearings, adjourned the CRA meeting, and reconvened the City Commission meeting at 7:52 p.m.

Item #8 – Consent Agenda

Mayor Leslie advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

Commissioner Sargent requested Items 8C, 8D, and 8J be pulled from the Consent Agenda.

Commissioner Briley moved, seconded by Commissioner Sargent, for approval of the Consent Agenda, absent Items 8C, 8D, and 8J.

Call Vote:	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Leslie	Yes

Item #8C – Volusia County Schools SRO Agreement

City Clerk Susan C. Dauderis read by title only:

RESOLUTION NO. 2025-98
A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWAL OF A SCHOOL RESOURCE OFFICER AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND THE SCHOOL BOARD OF VOLUSIA COUNTY; AND SETTING FORTH AN EFFECTIVE DATE.

Commissioner Briley moved, seconded by Commissioner Sargent, to approve Resolution No. 2025-98, as read by title only.

Commissioner Sargent stated he reached out to the Volusia County Schools inquiring how many other municipalities had a similar agreement in place and explained he had not received an answer. He explained he would not support the item as the School Board should fund the needed position, expressing concerns regarding utilizing taxpayer dollars on school items.

Commissioner Tolland inquired if there was time to table the item while Commissioner Sargent waited for the answer. She noted the contract was not to be renewed until late August.

Ms. Shanahan stated the contract would be in year two of a five-year contract. She expressed her understanding of Commissioner Sargent's concerns and noted the importance of the School Resource Officer (SRO) for safety and the relationship building between the children and police.

Commissioner Sargent agreed with Ms. Shanahan noting its importance. He explained he would not support the taxpayers funding the position.

Mayor Leslie inquired if the item could be tabled until Commissioner Sargent heard back.

Commissioner Briley and Commissioner Sargent withdrew their motion and second.

Commissioner Briley moved, seconded by Commissioner Deaton, to Table Resolution No. 2025-98.

Call Vote:	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
Carried.	Mayor Leslie	Yes

Item #8D – Intent to Award - 2025 Roadway Resurfacing

City Clerk Susan C. Dauderis read by title only:

RESOLUTION NO. 2025-99

A RESOLUTION ACCEPTING THE BID OF SPARKS CONCRETE, LLC D/B/A SPARKS CONCRETE & ASPHALT REGARDING THE 2025 ROADWAY RESURFACING PROJECT, UNDER BID NO. 2025-35; REJECTING ALL OTHER BIDS; AUTHORIZING THE EXECUTION OF A CONTRACT AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

Commissioner Sargent moved, seconded by Commissioner Tolland, to approve Resolution No. 2025-99, as read by title only.

Commissioner Sargent expressed concern regarding the low price and if the vendor would come back wanting more money. He noted if the vendor came back asking for more money for the project, he would not approve.

Mayor Leslie inquired if there was a stipulation in the contract preventing the vendor from exceeding the bid cost; whereby, Mr. Shawn Finley, Assistant City Manager, explained there was a staff member to verify the project stayed on track as far as timeline and fees.

Mr. Finley stated the contract did cover the city, and staff would hold the vendor to their bid price, noting any amendments would go before the Commission for approval.

Call Vote:	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
Carried.	Mayor Leslie	Yes

Item #8J – Auto Renewal - Yellowstone Landscape Grounds Maintenance Agreement

City Clerk Susan C. Dauderis read:

Disposition Item: Auto Renewal - Yellowstone Landscape Grounds Maintenance Agreement

Commissioner Sargent moved, seconded by Commissioner Tolland, to approve Disposition Item 8J.

Commissioner Sargent voiced concerns regarding the lack of updated documentation, including new required forms, updated scope of service, and current Certificate of Insurance. He requested a map of the service areas moving forward to better understand the entire scope of service. He inquired if the contract should go out to bid. He requested the item be tabled until the proper documentation was provided.

Mr. Robert Carolin, Leisure Services Director, noted the contract included in the packet was the original contract from 2012 and explained he could provide the missing documentation.

Commissioner Sargent expressed the need for all related documents for the Commission to make informed decisions.

Mayor Leslie inquired when the contract was set to expire; whereby, Mr. Carolin stated the contract was on an auto-renewal on October 1 every year, meaning it was a year-to-year contract and needed a 90-day notice to the vendor.

Mr. Carolin stated if it was the Commission's desire to bid it out, he requested time to be able to do so properly.

Commissioner Tolland inquired how long it would take to gather all required information to be able to properly bid out the contract, noting she would support bringing the item back once all documentation was received for the renewal and bringing it back next year as a bid item. She voiced support of the current vendor.

Commissioner Sargent and Commissioner Tolland withdrew their motion and second.

Commissioner Sargent moved, seconded by Commissioner Tolland, to Table Disposition Item 8J.

Call Vote:	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
Carried.	Mayor Leslie	Yes

Comments on the Consent Agenda

There were no further comments on the Consent Agenda.

Item #9 – Public Hearings

Item #9A – Enclave Subdivision, Final Plat

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2025-19

AN ORDINANCE APPROVING THE FINAL PLAT FOR THE "ENCLAVE SUBDIVISION"; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Commissioner Tolland moved, seconded by Commissioner Deaton, to approve Ordinance No. 2025-19, on the second reading, as read by title only.

Call Vote:	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Leslie	Yes

Item #9B – Fountain View, Phase 1C Final Plat

City Clerk Susan C. Dauderis read by title only:

ORDINANCE NO. 2025-20

AN ORDINANCE APPROVING THE FINAL PLAT FOR THE "FOUNTAIN VIEW, PHASE 1C" SUBDIVISION, SHOWN WITHIN PHASE 1 OF THE PLANTATION OAKS PLANNED RESIDENTIAL DEVELOPMENT; ESTABLISHING CONDITIONS AND EXPIRATION DATE OF APPROVAL; AND SETTING FORTH AN EFFECTIVE DATE. **(SECOND READING)**

Commissioner Briley moved, seconded by Commissioner Tolland, to approve Ordinance No. 2025-20, on the second reading, as read by title only.

Call Vote:	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
Carried.	Mayor Leslie	Yes

Item #10 – Discussion and Direction Items

Item #10A – Repeal of Plastic Straws Ordinance

Ms. Shanahan stated the item was for the Commission to discuss and provide feedback to staff regarding repealing the straw ordinance.

Commissioner Deaton moved, seconded by Commissioner Sargent, for staff to bring back an ordinance to repeal the current Plastic Straw Ordinance.

Commissioner Sargent stated the ordinance was more an educational ban and was unneeded.

Commissioner Deaton explained she did not prefer the paper straws and would like the option for residents and vendors to choose which they would prefer.

Call Vote:	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
Carried.	Mayor Leslie	Yes

Item #11 – Reports, Suggestions, Requests

Events, Updates, and Requests
Ms. Joyce Shanahan, City Manager, provided details on upcoming meetings, workshops, events, and updates on city projects.

Commissioner Sargent requested staff to address Ms. Robin's concerns regarding the flooding off Hull Road; whereby, Mr. Finley explained the city was working with Volusia County and their Transform 386 program. Mr. Finley provided updates as to where the Hull Road project was at and the timeline. Commissioner Sargent discussed events he attended, upcoming events, and updates on city projects. He asked if there was an update on the Wilmette Avenue property he proposed for the city to purchase; whereby, Mr. Finley stated staff was waiting on the second appraisal to be completed. He congratulated Mr. Manis on being Volusia County's Volunteer of the Year.

Commissioner Deaton expressed concerns regarding the traffic around the Nova Community Center near the Magic Rainbow Park. She congratulated the three Home Rule Hero award recipients. She thanked all those who assisted her after her medical leave from the May 20, 2025, City Commission meeting.

Commissioner Briley provided updates from the Transportation and Planning Organization. He briefly commented on Ms. Bobak's zoning concerns; whereby, Mr. Randy Hayes, City Attorney, clarified the matter would be brought before the Commission at a later date.

Commissioner Tolland stated she would no longer discuss the events and meetings she attended for efficiency and would be happy to discuss them with any citizen who requested an update. She congratulated the Boys State Delegates and Citizen's Academy participants. She thanked Mayor Miller for presenting the Home Rule Hero awards at the meeting, noting the entire Commission advocates at the state level for the residents. She expressed her gratitude and support of the Riverbend Trail system volunteers and their hard work on the mountain bike trail. She congratulated Mr. Manis on his award and Mr. Livingston Edwards on his Employee of the Year award from Volusia County. She thanked Ms. Truilo for her comments on Item 7A. She provided updates from a discussion she had with a representative from the Florida Department of Transportation. She announced the Florida League of Cities recently opened applications for their policy committees and encouraged the Commission to apply to any committee they were interested in. She inquired if there was an update on the letter to Volusia County regarding the lifeguards; whereby, Ms. Shanahan stated there was no update.

Mayor Leslie congratulated the Citizen's Academy participants and the Boys State Delegates. He reviewed the events he attended. He thanked the Riverbend Trail volunteers for their work and congratulated Mr. Manis on his award. He congratulated the Home Rule Hero Award recipients.

<u>Airport Property – Golf Course</u>
Commissioner Sargent inquired if the revised Federal Aviation Administration (FAA) letter from the May 20, 2025, City Commission meeting had been sent; whereby, Ms. Shanahan stated a draft of the letter would be sent to the Commission and sent to the FAA by the end of the week. He asked if the Commission would approve him reaching out to the Florida Golf Coast University's Golf Management Program to ask questions and gather data and research if the airport property was allowed to house a golf course; whereby the Commission agreed he could do research as long as there was no cost to the city and he did not speak on behalf of the Commission.

<u>Technology and Artificial Intelligence Advisory Board</u>
Commissioner Sargent requested staff bring back information on what it would take to create a Technology and Artificial Intelligence (AI) Advisory Board; whereby, Commissioner Tolland expressed support of the idea, noting concerns of underutilization of other advisory boards.

Ms. Shanahan stated staff could research and bring back information on the proposed board; whereby, Mayor Leslie confirmed the Commissions interest for staff to do so.

<u>Tobacco Free Volusia</u>
Commissioner Tolland stated the Commission received an email from Tobacco Free Volusia requesting the city look into their policies of smoking in the city parks and to revise to include vaping as part of the restriction. She inquired if the Commission was agreeable to updating the policy.

Commissioner Briley expressed support of the no vaping, noting it could fall under the no smoking areas.

Commissioner Deaton and Mayor Leslie acknowledged support of the request.

Mr. Hayes stated he would bring something back to the Commission.

<u>Item #12 – Adjournment</u>

The meeting was adjourned at 8:46 p.m.

APPROVED: July 22, 2025

BY: ______________________________
Jason Leslie, Mayor

ATTEST:

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Susan Carroll Dauderis,
City Clerk