



# City of Ormond Beach

## City Commission Meeting

City Hall Commission Chambers

22 South Beach St., Ormond Beach FL 32174

**August 5, 2025, 7:00 PM**

*Jason Leslie, Mayor  
Lori Tolland, Zone 1  
Travis Sargent, Zone 2  
Kristin Deaton, Zone 3  
Harold Briley, Zone 4*

---

## Minutes

### 1. **CALL TO ORDER**

Mayor Leslie called the meeting to order at 07:01 PM.

Present: Mayor Jason Leslie, Commissioners Lori Tolland, Travis Sargent, Kristin Deaton, and Harold Briley, City Manager Joyce Shanahan, City Attorney Randy Hayes, Assistant City Managers Claire Whitley, and Shawn Finley, and City Clerk Susan Dauderis.

### 2. **INVOCATION**

Mayor Leslie provided the invocation.

### 3. **PLEDGE OF ALLEGIANCE**

Mayor Leslie led the Pledge of Allegiance.

### 4. **PRESENTATIONS AND PROCLAMATIONS**

Mayor Leslie informed the Commission the Ormond Beach Soccer Club was unable to attend and would be rescheduled to a future time.

A. Ormond Beach Soccer Club

### 5. **AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA & ON THE CONSENT AGENDA**

Captain David Randall, 99 Chrysanthemum Drive, stated he was a Captain within the city's Fire Department and the president of the firefighters union. He voiced support of the City's proposed budget. He provided background on the Fire Department compared to prior years and thanked the Commission for their support.

Mr. Jeff Boyle, 614 North Halifax Drive, presented a firefighter helmet gifted to him from his time as a Commissioner. He praised the firefighters and the proposed budget.

Mr. Stan Driscoll, 10 Sandalwood Lane, expressed support of the proposed budget. He discussed the property values, the residents, and work put into the proposed budget.

Ms. Debbie Carter, 26 Dormont Drive, voiced support of the increase in taxes to allow for a more proactive code enforcement.

Mr. Robbie Coleman, 332 Oak Drive, stated he was the contractor on the Cassen Park project and thanked all those involved and the Commission and staff support on the project. He discussed the subcontractors on the project highlighting many were Ormond Beach residents.

Mayor Leslie, Commissioner Briley, and Commissioner Tolland thanked Mr. Coleman for all his and his team's work.

Commissioner Deaton commended the new design of Cassen Park.

Ms. Coleen McMahon, 45 Carrolwood Circle, thanked Mayor Leslie for returning her phone call and requested a response from Commissioner Tolland and City Manager Joyce Shanahan regarding her Freedom of Information Act (FOIA) request previously submitted. She stated she had a team of roughly 20 individuals ready to review all auto-renewal contracts pending the completion of her request. She noted she forwarded the request to Tallahassee with a DOGE financial audit request for the city. She voiced concerns regarding the landscaping and trash within the city. She stated on 978 Carrolwood Drive was a house she believed should be condemned, requesting staff look into it.

Commissioner Tolland requested staff look into the property.

Mayor Leslie asked if staff could follow up with Ms. McMahon on her FOIA request.

Ms. Elaine Davis, 76 Melrose Avenue, voiced support of the proposed budget requesting a proactive code enforcement. She proposed ideas on how to improve code enforcement and requested approval of the proposed budget.

Ms. Connie Colby, 108 Roble Lane, requested event signage in other public places west of the Granada Boulevard bridge. She inquired about the city's website advisory board notification system. She discussed how other municipalities assist with the educational aspect of code enforcement.

Mayor Leslie inquired about the website's advisory board notifications; whereby, Ms. Shanahan stated it may be due to no vacancies on the advisory boards.

## **6. APPROVAL OF MINUTES**

### **A. Minutes from City Commission meeting - July 22, 2025**

Mayor Leslie advised the minutes from the July 22, 2025, City Commission meeting were sent to the Commission for review and posted on the city's website for public viewing. He asked if there were any corrections, additions, or omissions. He stated, hearing no corrections, the minutes would stand approved as presented.

**Commissioner Briley moved, seconded by Commissioner Sargent, for approval of the July 22, 2025, City Commission meeting minutes.**

**Motion passed by voice vote.**

## 7. **CONSENT AGENDA**

Mayor Leslie advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

Commissioner Tolland requested Items 7F and 7G be pulled from the Consent Agenda.

**Commissioner Sargent moved, seconded by Commissioner Briley, for approval of the Consent Agenda, absent Items 7F and 7G.**

|            |                      |     |
|------------|----------------------|-----|
| Call Vote: | Commissioner Tolland | Yes |
|            | Commissioner Sargent | Yes |
|            | Commissioner Deaton  | Yes |
|            | Commissioner Briley  | Yes |
| Carried.   | Mayor Leslie         | Yes |

### A. Authorization to Approve Purdue Pharma Bankruptcy Plan

**RESOLUTION NO. 2025-124:** A RESOLUTION APPROVING THE PURDUE PHARMA BANKRUPTCY PLAN IN CONNECTION WITH THE NATIONAL OPIOID CRISIS; AUTHORIZING THE SUBMITTAL OF A VOTE ON THE PLAN; AND SETTING FORTH AN EFFECTIVE DATE.

### B. River to Sea TPO Funding Agreement

**RESOLUTION NO. 2025-125:** A RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE CITY OF ORMOND BEACH AND THE RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION D/B/A/ VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION IN SUPPORT OF PLANNING AND FUNDING OF VOLUSIA COUNTY TRANSPORTATION SYSTEM PROJECTS; AUTHORIZING THE EXPENDITURE OF FUNDING AND SETTING FORTH AN EFFECTIVE DATE.

### C. Memo of Agreement - Volusia County Combined-Drug Task Force Central Florida HIDTA

**RESOLUTION NO. 2025-127:** A RESOLUTION AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN VOLUSIA COUNTY COMBINED-DRUG TASK FORCE AND CENTRAL FLORIDA HIDTA (CFHIDTA); AND SETTING FORTH AN EFFECTIVE DATE.

### D. Mutual Aid Agreement - Volusia County Combined-Drug Task Force Multi-Agency Voluntary Cooperation

**RESOLUTION NO. 2025-128:** A RESOLUTION AUTHORIZING THE EXECUTION OF A MUTUAL AID AGREEMENT WITH THE VOLUSIA COUNTY SHERIFF'S OFFICE REGARDING A MULTI-AGENCY STREET LEVEL DRUG TASK FORCE; AND SETTING FORTH AN EFFECTIVE DATE.

E. Request to Purchase - Generators for Fire Stations 92 & 93 Under HMGP Award

**RESOLUTION NO. 2025-129:** A RESOLUTION AUTHORIZING THE APPROVAL AND EXECUTION OF A PURCHASE AUTHORIZATION FOR THE PURCHASE OF TWO MODEL TP125 TRADEWINDS GENERATOR SETS AND MODEL TS870 AUTOMATIC TRANSFER SWITCHES, UNDER FLORIDA SHERIFFS ASSOCIATION BID NO. FSA 23-EQU21.0; AND SETTING FORTH AN EFFECTIVE DATE.

H. 205 South Atlantic Avenue, Spark by Hilton, Geometric Patterns

**RESOLUTION NO. 2025-132:** A RESOLUTION APPROVING THE USE OF GEOMETRIC PATTERNS ON THE FACADE OF THE "SPARK BY HILTON" BUILDING LOCATED AT 205 SOUTH ATLANTIC AVENUE; AND SETTING FORTH AN EFFECTIVE DATE.

I. **Disposition Item:** RFP - Utilities Motor And Pump Repair Services

City Clerk Susan C. Dauderis read by legal title only:

F. Amberwoods Subdivision (Flagler County), Dedication of Easement

**RESOLUTION NO. 2025-130:** A RESOLUTION AUTHORIZING THE ACCEPTANCE OF AN ACCESS, MAINTENANCE AND UTILITY EASEMENT FROM HARDING ZWJ, CORP, LOCATED IN THE "AMBERWOODS" SUBDIVISION, A PORTION OF THE HUNTER'S RIDGE DEVELOPMENT OF REGIONAL IMPACT (DRI) LOCATED IN FLAGLER COUNTY; AND SETTING FORTH AN EFFECTIVE DATE.

**Commissioner Briley moved, seconded by Commissioner Sargent, to approve Resolution No. 2025-130, as read by title only.**

Commissioner Tolland stated Items 7F and 7G she requested to be pulled to inquire about the water and utility rates provided for Flagler County.

Mr. Steven Spraker, Planning Director, explained at first for the Hunter's Ridge subdivision the city was the wholesale provider, noting in 2016 the city agreed to be the utility provider for Hunter's Ridge - Flagler County. He reviewed the process of the easement leading up to the meeting and outlined the easement's timeline after approval.

Commissioner Tolland inquired if the city was losing money by providing utilities to those areas; whereby, Mr. Spraker stated the city was making money as the city charged an out of city rate of 125 percent.

|            |                      |     |
|------------|----------------------|-----|
| Call Vote: | Commissioner Sargent | Yes |
|            | Commissioner Deaton  | Yes |
|            | Commissioner Briley  | Yes |
|            | Commissioner Tolland | Yes |
| Carried.   | Mayor Leslie         | Yes |

City Clerk Susan C. Dauderis read by legal title only:

G. Woodside Subdivision (Flagler County), Dedication of Easement

**RESOLUTION NO. 2025-131:** A RESOLUTION AUTHORIZING THE ACCEPTANCE OF AN ACCESS, MAINTENANCE AND UTILITY EASEMENT FROM SKYWAY HR ACQUISITIONS, LLC, LOCATED IN THE "WOODSIDE AT ORMOND STATION" SUBDIVISION, A PORTION OF THE HUNTER'S RIDGE DEVELOPMENT OF REGIONAL IMPACT (DRI) LOCATED IN FLAGLER COUNTY; AND SETTING FORTH AN EFFECTIVE DATE.

**Commissioner Briley moved, seconded by Commissioner Sargent, to approve Resolution No. 2025-131, as read by title only.**

|            |                      |     |
|------------|----------------------|-----|
| Call Vote: | Commissioner Deaton  | Yes |
|            | Commissioner Briley  | Yes |
|            | Commissioner Tolland | Yes |
|            | Commissioner Sargent | Yes |
| Carried.   | Mayor Leslie         | Yes |

#### Comments on the Consent Agenda

Commissioner Tolland expressed support for Items 7A, Authorization to Approve Purdue Pharma Bankruptcy Plan, and 7B River to Sea Transportation Planning Organization Funding Agreement.

Commissioner Briley explained Item 7B and voiced support for it.

## **8. PUBLIC HEARINGS**

Mayor Leslie opened the Public Hearings.

City Clerk Susan C. Dauderis read by legal title only:

A. Land Development Code Amendments - 1000 block of North US Highway 1 Abutting the Tomoka River (Second Reading)

**ORDINANCE NO. 2025-21:** AN ORDINANCE AMENDING CHAPTER 2, DISTRICT AND GENERAL REGULATIONS, ARTICLE VI, OVERLAY DISTRICTS, SECTION 2-73, GREENBELT AND GATEWAY PRESERVATION DISTRICTS, SUBSECTION (C), DESIGN CRITERIA; AND CHAPTER 3, PERFORMANCE STANDARDS, ARTICLE II, ENVIRONMENTAL PROTECTION STANDARDS, SECTION 3-21, WETLANDS PROTECTION, SUBSECTION (H), BUFFER REQUIREMENTS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE BY AMENDING THE LANDSCAPE BUFFER AND WETLAND BUFFER REQUIREMENTS FOR PROPERTIES LOCATED WITHIN THE 1000 BLOCK OF NORTH U.S. HIGHWAY 1, ORMOND BEACH, TO BE CONSISTENT WITH VOLUSIA COUNTY STANDARDS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

**Commissioner Sargent moved, seconded by Commissioner Tolland, to approve Ordinance No. 2025-21, on the second reading, as read by title only.**

|            |                     |     |
|------------|---------------------|-----|
| Call Vote: | Commissioner Briley | Yes |
|------------|---------------------|-----|

|          |                      |     |
|----------|----------------------|-----|
|          | Commissioner Tolland | Yes |
|          | Commissioner Sargent | Yes |
|          | Commissioner Deaton  | Yes |
| Carried. | Mayor Leslie         | Yes |

City Clerk Susan C. Dauderis read by legal title only:

- B. Circle K, 699 South Nova Road, Appeal of Site Plan Review Committee Determinations

**RESOLUTION NO. 2025-133:** A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, AFFIRMING A FINAL DETERMINATION BY THE SITE PLAN REVIEW COMMITTEE TO APPROVE A SITE PLAN FOR THE DEVELOPMENT OF A PROPOSED CIRCLE K CONVENIENCE STORE WITH GASOLINE SALES AT 699 SOUTH NOVA ROAD (SITE PLAN REVIEW COMMITTEE FILE 2024-000051); DENYING AN APPEAL OF THE FINAL DETERMINATION; AND SETTING FORTH AN EFFECTIVE DATE.

Mr. Randy Hayes, City Attorney, reviewed how the item should be handled, providing guidelines on what could be considered. He informed the Commission of their role in the matter, noting it was more limited than they were typically used to. He noted he would bring back a code amendment to allow for future Site Plan Review Committee (SPRC) appeals to be handled similar to appeals from the Special Magistrate and Board of Adjustments and Appeals. He provided a suggested procedure for how to hear the item.

Mr. Spraker presented the item reviewing the zoning, conditional uses, timeline of the item, proposed site plan, traffic study, the SPRC members, and the SPRC's three final determinations. He reviewed the appellant's statements and staff response to the statements from the appeal.

Commissioner Briley inquired if Senate Bill 180 restricted the Commission from changing the code to prevent a similar case in the future; whereby, Mr. Hayes stated Senate Bill 180 information was provided for general purposes but was not a factor when the item was before the SPRC.

Ms. Bobak, appellate, thanked staff for their information throughout the process. She stated the applicant tried to discredit her as she was not a professional, explaining her stance as a resident. She discussed the research she found and responded to comments made in response to her appeal including pollution, stormwater plan, lighting codes, abutting neighborhoods, neighborhood residents, and wildlife. She requested the Commission consider the Comprehensive Plan's ideals to protect the residents and neighborhoods.

Mr. Rob Merrell, appellee with Cobb Cole Law Firm, stated he and his team were available for any questions. He stated he understood Ms. Bobak's concerns, noting the project was within the outline of the city's code.

Ms. Bobak stated she had no rebuttal.

Commissioner Briley stated he felt as though the Commission's hands were tied; whereby, Mr. Hayes indicated it was a different role with different criteria than the Commission was used to noting, the Commission was to stay within the footprint of the guidelines provided. Commissioner Briley voiced support of Ms. Bobak's effort, noting

he would like to see a change in the future if Senate Bill 180 did not interfere.

Commissioner Sargent thanked Ms. Bobak for her efforts noting his hopes the developers would be good neighbors and help alleviate issues.

Commissioner Deaton expressed gratitude for the way Ms. Bobak handled the appeal.

Commissioner Tolland stated the applicant appeared to meet the criteria required, noting she could not find any evidence to approve the appeal. She reviewed the decisions she did not agree with made by the SPRC. She stated the city needed to do better when there were similar projects affecting neighborhoods, requesting changes in the code for the future. She commended Ms. Bobak for her professionalism and commitment to community advocacy.

Mayor Leslie acknowledged the work Ms. Bobak put into her appeal and stated he understood her concerns.

**Commissioner Sargent moved, seconded by Commissioner Deaton, to approve Resolution No. 2025-133, as read by title only.**

|            |                      |     |
|------------|----------------------|-----|
| Call Vote: | Commissioner Tolland | Yes |
|            | Commissioner Sargent | Yes |
|            | Commissioner Deaton  | Yes |
|            | Commissioner Briley  | Yes |
| Carried.   | Mayor Leslie         | No  |

Mayor Leslie closed the public hearings.

## **9. FIRST READING OF ORDINANCES**

City Clerk Susan C. Dauderis read by legal title only:

A. Ordinance regulating city paid parking lots

**ORDINANCE NO. 2025-23:** AN ORDINANCE AMENDING CHAPTER 20, TRAFFIC, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES, BY ADDING A NEW SECTION TO BE NUMBERED AND ENTITLED SECTION 20-21, CITY PAID PARKING LOTS; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR SEVERABILITY AND SETTING FORTH AN EFFECTIVE DATE.

**Commissioner Briley moved, seconded by Commissioner Sargent, to approve Ordinance No. 2025-23, on first reading, as read by title only.**

Mr. Hayes explained the item was the first step in the process to establish parking fees for parking lots, noting staff was still negotiating with the vendor on the contract.

Ms. Shanahan stated it would be similar to Volusia County's paid parking program, where residents park for free once registered.

Mayor Leslie clarified it would be free for Volusia County residents.

Commissioner Sargent voiced concerns with Volusia County's program, requesting staff make sure the future program was better.

Mayor Leslie inquired if his concerns were a vendor or staff issue; whereby, Commissioner Sargent stated that would be a Volusia County question as he did not know.

|            |                      |     |
|------------|----------------------|-----|
| Call Vote: | Commissioner Sargent | Yes |
|            | Commissioner Deaton  | Yes |
|            | Commissioner Briley  | Yes |
|            | Commissioner Tolland | Yes |
| Carried.   | Mayor Leslie         | Yes |

## 10. SECOND READING OF ORDINANCES

City Clerk Susan C. Dauderis read by legal title only:

- A. Amendment to Code of Ordinances, Chapter 15, Parks and Recreation (Second Reading)

**ORDINANCE NO. 2025-22:** AN ORDINANCE AMENDING SECTIONS 15-3 AND 15-8 OF CHAPTER 15, PARKS AND RECREATION, OF THE CITY OF ORMOND BEACH CODE OF ORDINANCES, TO PROVIDE FOR THE REGULATION OF VAPING IN PARKS AND AT OTHER MUNICIPAL FACILITIES; PROVIDING FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY, AND SETTING FORTH AN EFFECTIVE DATE.

**Commissioner Briley moved, seconded by Commissioner Tolland, to approve Ordinance No. 2025-22, on second reading, as read by title only.**

|            |                      |        |
|------------|----------------------|--------|
| Call Vote: | Commissioner Deaton  | Yes    |
|            | Commissioner Briley  | Yes    |
|            | Commissioner Tolland | Yes    |
|            | Commissioner Sargent | Absent |
| Carried.   | Mayor Leslie         | Yes    |

## 11. RESOLUTIONS

**Commissioner Briley moved, seconded by Commissioner Tolland, to table Resolution No. 2025-134.**

Commissioner Sargent and Commissioner Tolland explained they would abstain from voting, noting they would provide their Form 8B to the City Clerk.

|            |                      |         |
|------------|----------------------|---------|
| Call Vote: | Commissioner Briley  | Yes     |
|            | Commissioner Tolland | Abstain |
|            | Commissioner Sargent | Abstain |
|            | Commissioner Deaton  | Yes     |
| Carried.   | Mayor Leslie         | Yes     |

- A. RFP Award - Employee Benefits Broker of Record

**RESOLUTION NO. 2025-134:** A RESOLUTION ACCEPTING THE PROPOSAL OF BROWN & BROWN INSURANCE SERVICES, INC. REGARDING EMPLOYEE BENEFITS BROKER OF RECORD SERVICES; AUTHORIZING THE EXECUTION OF

AN AGREEMENT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE. **(OPTION 1)**

**RESOLUTION NO. 2025-134:** A RESOLUTION ACCEPTING THE PROPOSAL OF FOUNDATION RISK PARTNERS CORP. REGARDING EMPLOYEE BENEFITS BROKER OF RECORD SERVICES; AUTHORIZING THE EXECUTION OF AN AGREEMENT AND PAYMENT THEREFOR; REJECTING ALL OTHER PROPOSALS; AND SETTING FORTH AN EFFECTIVE DATE. **(OPTION 2)**

## **12. REPORTS, SUGGESTIONS, REQUESTS**

### Events, Updates, and Requests

Ms. Shanahan provided details on upcoming meetings, workshops, events, and updates on city projects.

Commissioner Briley requested staff look into the tree ordinance, noting concerns from residents; whereby, Ms. Shanahan stated staff was aware of the concern and the ordinance would be modified and brought back at a future meeting. He also requested staff look into the accessory structure ordinance. He inquired if the Commission wanted to be the costume contest judges at the Realty Pros Assured Fall Festival; whereby, the Commission agreed.

Commissioner Tolland inquired about the Riverside Drive construction; whereby, Ms. Shanahan provided updates on the project and provided a timeline including public meetings. Commissioner Tolland thanked staff for looking at and amending the tree ordinance. She voiced concerns and asked if there was an update from the Florida Department of Transportation and their work in the downtown area; whereby, Ms. Shanahan stated staff met with an FDOT representative and reviewed the planned modifications as well as other FDOT plans for the downtown area and Nova Road.

Commissioner Sargent commended the Cassen Park project and thanked FDOT for listening to citizen concerns.

Mayor Leslie discussed events he attended, complimenting the work done at Cassen Park. He inquired about parking for non-trailer vehicles at the park.

Commissioner Tolland stated the non-trailer parking was worth looking into.

Commissioner Sargent stated there used to be signage noting the allowance for non-trailer vehicles to park in the trailer spaces during non-peak hours and inquired if those signs were still in place; whereby, Mr. Alex Schumann, City Engineer, indicated the signage was there.

Commissioner Briley and Commissioner Deaton stated if the signage was in place, that was sufficient.

### Fire Department Ceremony

Ms. Shanahan commended the fire department on their promotion ceremony.

Commissioner Briley congratulated the fire department on their promotion ceremony.

REC.  
8/5/25  
cd

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

|                                                                  |                          |                                                                                                                                                                                                               |  |
|------------------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| LAST NAME—FIRST NAME—MIDDLE NAME<br><b>Tolland Loretta Riehl</b> |                          | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE<br><b>City Commission</b>                                                                                                                         |  |
| MAILING ADDRESS<br><b>5 Broadriver Rd</b>                        |                          | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:<br><input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY |  |
| CITY<br><b>Ormond Beach</b>                                      | COUNTY<br><b>Volusia</b> | NAME OF POLITICAL SUBDIVISION:<br><b>Deputy Mayor - Zone 1</b>                                                                                                                                                |  |
| DATE ON WHICH VOTE OCCURRED<br><b>Aug 5, 2025</b>                |                          | MY POSITION IS:<br><input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE                                                                                                           |  |

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

## APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Loretta Tolland, hereby disclose that on Aug 5, 20 25:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, \_\_\_\_\_;
- ☒ inured to the special gain or loss of my relative, \_\_\_\_\_;
- ☐ inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- ☐ inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

my son works for a company that  
could potentially be awarded a contract.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

Aug 5, 2025

Signature

Loretta R Tolland

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

|                                                                     |                          |                                                                                                                      |  |
|---------------------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------|--|
| LAST NAME—FIRST NAME—MIDDLE NAME<br><b>SARGENT - TRAVIS - CRAIG</b> |                          | NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE<br><b>Commission</b>                                     |  |
| MAILING ADDRESS<br><b>406 N. Beach St.</b>                          |                          | THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:                                |  |
| CITY<br><b>Ormond Beach</b>                                         | COUNTY<br><b>Volusia</b> | <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY |  |
| DATE ON WHICH VOTE OCCURRED<br><b>8-5-25</b>                        |                          | NAME OF POLITICAL SUBDIVISION:                                                                                       |  |
|                                                                     |                          | MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE                     |  |

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

AUG 8 25 3:41PM

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

## APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

## DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Travis Sargent, hereby disclose that on Aug. 5, 20 25:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☒ inured to the special gain or loss of my business associate, Foundation Risk Partners;
- ☐ inured to the special gain or loss of my relative, \_\_\_\_\_;
- ☐ inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- ☐ inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I am an employee of  
Foundation Risk Partners.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

8-8-25

Date Filed



Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

Commissioner Sargent congratulated the fire department's new hires, promotions, and retirements.

Mayor Leslie complimented the fire department ceremony.

#### Budget

Commissioner Tolland wished Mayor Leslie shared his ideas with the Commission during the budget workshop instead of in a newspaper interview to allow for discussion. She noted her desire to keep the tax rate low.

Commissioner Sargent voiced his concerns regarding the Ormond Beach Observer article regarding the budget. He inquired why the information shared was different compared to conversations from the budget workshop. He agreed the tentative millage rate was a starting point, noting his eagerness to work together to lower it. He discussed the need for a proactive code enforcement, additional staff, and security needs for City Hall. He asked the Mayor how leasing vehicles would lower the vehicles' costs, if he found any waste in spending, and what a zero-based budget was. He asked residents to bring to the attention of any Commissioners any items in the budget they feel could be cut.

Commissioner Deaton reviewed the tentative millage process. She discussed the increases within the budget, low millage, and high property rates. She noted to keep the millage the same as the prior fiscal year, it would require over \$2,000,000 in cuts to the budget. She stated she did not want to see a tax hike, noting she understood the need for the higher rates.

Mayor Leslie stated many residents looked to him to know what was going on with the city and the budget. He clarified the intent behind what he said, noting he never criticized the first responders. He explained he raised some concerns about the bigger items and questioned the actionable plans behind the prices. He provided information on leased vehicles and potential insurance for the city. He noted he did not intend to take anything away from the city, but to provide further information to the residents.

#### Code Enforcement

Commissioner Deaton discussed the need for a proactive code enforcement and suggested the creation of a Code Enforcement Advisory Board.

Mr. Hayes stated he was unsure of the value of the creation of an advisory board as there was one previously and discussed the changes previously made based off prior Commission's direction.

Commissioner Deaton inquired if a policy decision was needed by the Commission; whereby, Ms. Shanahan stated an ordinance change would be needed, and the proposed budget did include funds to begin the proactive code enforcement process.

Ms. Claire Whitley, Assistant City Manager, stated once the proposed budget was approved, with the code enforcement aspect included, staff would bring back information involving a consultant to assist in moving the process along.

### **13. ADJOURNMENT**

Mayor Leslie adjourned the meeting at 09:10 PM.

APPROVED: August 19, 2025

BY:

---

Jason Leslie, Mayor

ATTEST:

---

Susan Carroll Dauderis,  
City Clerk