

**MINUTES
CITY OF ORMOND BEACH
CAPITAL IMPROVEMENT PROGRAM WORKSHOP**

June 3, 2025

5:30 p.m.

City Commission Conference Room

I. CALL TO ORDER

Mayor Jason Leslie called the meeting to order at 5:30 p.m.

Present: Mayor Jason Leslie, Commissioners Lori Tolland, Travis Sargent, Kristin Deaton, and Harold Briley, City Manager Joyce Shanahan, Assistant City Manager Shawn Finley, City Attorney Randy Hayes, Finance Director Kelly McGuire, and Assistant Finance Director Chris Byle.

II. DISCUSSIONS

Ms. Joyce Shanahan, City Manager, stated the workshop was to review the proposed Capital Improvement Program (CIP).

Ms. Kelly McGuire, Finance Director, noted the CIP was based on the strategic plan priorities determined by the Commission. She explained a majority of the projects were funded through bonds, noting the user fees make up the next largest funding source. She stated the bonds were mostly related to the police station and Emergency Operations Center (EOC), should the Commission choose to continue forward with the project. She indicated a referendum may be required, but the costs and plans would be brought before the Commission before the project were to proceed. She reviewed the funding overview and project category overview, noting most projects would be out of the General Capital fund. She discussed projects and funding from the Community Redevelopment Agency (CRA) fund.

Commissioner Tolland inquired about the CRA project regarding the sidewalk banding; whereby, Ms. McGuire explained the project was previously funded and the funds would remain available for the project.

Ms. McGuire reviewed the projects in the CRA budget and staff planned on applying for grants to help supplement the costs.

Mr. Shawn Finley, Assistant City Manager, discussed the projects and funding from the Stormwater fund. He noted different grant programs to assist with the flooding relief projects. He reviewed annual projects and the replacement of vehicles from the Stormwater funds.

Commissioner Tolland inquired about the Ormond Lakes Stormwater project; whereby, Mr. Finley stated the project was a Volusia County Transform386 and provided an update on it.

Ms. McGuire discussed projects in the Airport fund and future grant funding for projects.

Commissioner Deaton clarified none of the projects were for a runway extension; whereby, Ms. McGuire confirmed that was accurate.

Mr. Finley discussed the projects from the General Capital Fund, including the facility hardening project.

Commissioner Sargent inquired if the project included network and security assessment; whereby, Ms. McGuire stated it included an assessment of the entire city's network and security to help develop a plan. She noted the security access control project was planned to start at City Hall, followed by other city buildings.

Mr. Finley discussed the solar lighting project at the recreational facilities. Commissioner Briley inquired if there could be regular LED lighting at Nova Recreation, as the infrastructure was already there; whereby, Mr. Finley informed him staff would look into it and bring back options when it was time for the Commission to approve the proposals.

Commissioner Sargent stated until the solar lighting project was approved and completed, mobile lights needed to be in place for safety.

Commissioner Deaton agreed with Commissioner Sargent's concerns.

Mr. Finley reviewed the Public Safety fund vehicle replacements.

Ms. McGuire noted Fire Chief Howard Bailey indicated a trailer for one of the vehicles was left off the budget. She explained it would be added in after the workshop. She stated staff would go to the Commission before the start of the fiscal year to approve the public safety vehicle purchases. She explained the request would be for 14 vehicles.

Mayor Leslie inquired about the turnaround time from approval of the purchase of the vehicles; whereby, Mr. Finley stated it was around 12 to 14 weeks once staff submitted for the purchase.

Ms. Shanahan stated there would be additional time before the vehicles were street-ready due to the installation of lights and other operational outfitting.

Commissioner Sargent asked if there would be any remaining Capris, Durangos, and Chargers that the Police Department would be using; whereby, Mr. Finley stated the Capris would be replaced with the purchase. Commissioner Sargent inquired if it would be beneficial to look into having the Ford dealership service the vehicles; whereby, Mr. Finley expressed concerns regarding response time, noting staff could look into it.

Commissioner Tolland agreed with Commissioner Sargent, noting the Ford dealership received many awards for their mobile servicing program.

Commissioner Sargent stated the pricing for the service was the same as if the vehicles were taken to the dealership, noting it may be more cost-effective for the city.

Mr. Finley reviewed the projects in the Transportation fund.

Commissioner Sargent inquired if the traffic calming program had been revised yet; whereby, Mr. Finley stated the Engineering Department was finalizing the revision, noting it would be brought before the Commission for approval.

Ms. McGuire discussed the gas tax funds within the Transportation fund. She reviewed the project in the Recreation fund, noting staff would apply for a grant to help fund the project.

Mr. Finley reviewed the Facilities Renewal and Replacement fund projects.

Commissioner Briley expressed support of paving the shell parking lots where possible.

Commissioner Tolland inquired if the shell parking lot restoration included the shell paths; whereby, Mr. Finley explained it was just the parking lots, noting the Leisure Services department could maintain the paths as needed.

Ms. McGuire reviewed the Leisure Services fund projects.

Commissioner Sargent inquired if instead of a consultant to review the Nova Field #1, citizens could provide their feedback; whereby, Commissioner Deaton agreed.

Mr. Finley explained the consultant was due to the prior use of a Class A Landfill and the city needing professionals to do soil and structural analysis, as staff did not possess the capabilities to do that work.

Commissioner Sargent noted support of the consultant for the safety aspect but wanted citizen feedback for the use aspect.

Commissioner Deaton stated a resident was interested in leasing the property to utilize a batting facility.

Mr. Finley and Ms. McGuire discussed the Water and Wastewater fund projects.

Commissioner Sargent and Commissioner Tolland inquired if there were different tools to assist with projects such as metal detectors and Artificial Intelligence (AI); whereby, Mr. Finley stated staff was looking to stay up to date with technology.

Commissioner Briley inquired about the life of wastewater plant pumps; whereby, Mr. Finley indicated seven to ten years and discussed the need for critical spare parts.

Commissioner Sargent expressed a need for a technology and AI advisory board.

Mr. McGuire reviewed the Solid Waste fund projects. She inquired if there were any projects missed.

Commissioner Deaton inquired if the proactive Code Enforcement was to be included in the CIP; whereby, Ms. Shanahan explained that it could be discussed on the budget, noting it was not considered a CIP project.

Commissioner Sargent noted a consultant would not be needed for staff to look into AI, he explained the Florida League of Cities had a plan that cities could refer to.

Ms. McGuire reviewed the next steps in the budget process to see if there were no objections to moving forward; whereby, there were no objects.

III. ADJOURNMENT

The meeting was adjourned at 6:35 p.m.

Prepared by: Taylor Lochert