City of Ormond Beach

City Commission Meeting

City Hall Commission Chambers

22 South Beach St., Ormond Beach FL 32174

September 9, 2026, 7:00 PM

Jason Leslie, Mayor
Lori Tolland, Zone 1
Travis Sargent, Zone 2
Kristin Deaton, Zone 3
Harold Briley, Zone 4

Agenda

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS AND PROCLAMATIONS

A. Constitution Week

5. ADOPTION OF FISCAL YEAR 2026-2027 PROPOSED MILLAGE RATES AND TENTATIVE BUDGET

A. Proposed Millage Rates for 2026-2027 Fiscal Year

RESOLUTION NO. 2026-102: A RESOLUTION ADOPTING PROPOSED MILLAGE RATES FOR THE 2026-2027 FISCAL YEAR; ESTABLISHING A DATE TIME AND PLACE FOR A PUBLIC HEARING TO ADOPT FINAL MILLAGE RATES AND FINAL BUDGET; AND SETTING FORTH AN EFFECTIVE DATE.

B. Approval of the Proposed FY 2026-2027 Budget

ORDINANCE NO. 2026-15: AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE 2026-2027 FISCAL YEAR BEGINNING OCTOBER 1, 2026 AND ENDING SEPTEMBER 30, 2027; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

6. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA & ON THE CONSENT AGENDA

7. APPROVAL OF MINUTES

A. Minutes from City Commission meeting - August 25, 2026

8. CONSENT AGENDA

The action proposed is stated for each item on the Consent Agenda. Unless a City Commissioner removes an item from the Consent Agenda, no discussion on individual items will occur and a single motion will approve all items.

A. Ormond Beach Housing Authority Reappointments

RESOLUTION NO. 2026-103: A RESOLUTION REAPPOINTING LINDSEY WOLF AND NINOSKA MORALES AS MEMBERS TO SERVE AS COMMISSIONERS OF THE ORMOND BEACH HOUSING AUTHORITY; SETTING FORTH TERM AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

B. Victims of Crime Act (VOCA) Grant Award for FY 2026-2027

RESOLUTION NO. 2026-104: A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE STATE OF FLORIDA, OFFICE OF THE ATTORNEY GENERAL REGARDING FUNDING FOR THE CITY'S VICTIM'S ADVOCATE PROGRAM; AUTHORIZING THE EXECUTION OF ALL DOCUMENTS INCIDENTAL THERETO, INCLUDING ANY CONTRACT NECESSARY FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

C. Work Authorization – Fleet Fuel Improvements

RESOLUTION NO. 2026-105: A RESOLUTION ACCEPTING A PROPOSAL FROM A.M. WEIGEL CONSTRUCTION, INC. FOR CONSTRUCTION MANAGEMENT SERVICES REGARDING THE FLEET FUEL ISLAND IMPROVEMENTS PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

D. Work Authorization – Solar Parking Lot Lighting Projects

RESOLUTION NO. 2026-106: A RESOLUTION ACCEPTING A PROPOSAL FROM A.M. WEIGEL CONSTRUCTION, INC. FOR CONSTRUCTION MANAGEMENT SERVICES REGARDING THE INSTALLATION OF SOLAR PARKING LOT LIGHTS AT THE ORMOND BEACH SPORTS COMPLEX AND NOVA COMMUNITY PARK; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

E. Agreement with Zen Tennis, LLC, Management & Operation of Ormond Beach Tennis Center

RESOLUTION NO. 2026-107: A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWAL FOR THE OPERATION AND MANAGEMENT OF THE ORMOND BEACH TENNIS CENTER BETWEEN THE CITY OF ORMOND BEACH AND ZEN TENNIS, LLC; AND SETTING FORTH AN EFFECTIVE DATE.

F. Agreements with Florida East Coast Railroad – Proposed Tymber Creek Road Above Grade Crossing

RESOLUTION NO. 2026-108: A RESOLUTION AUTHORIZING THE EXECUTION OF A RAILROAD REIMBURSEMENT AGREEMENT BETWEEN THE CITY, FLORIDA EAST COAST RAILWAY, LLC., ORMOND CROSSINGS WEST, LLC., AND THE COUNTY OF VOLUSIA, REGARDING THE CONSTRUCTION AND MAINTENANCE OF THE TYMBER CREEK ROAD AERIAL BRIDGE (RR MILEPOST 98.03 (+0158));

AND AUTHORIZING THE EXECUTION OF AN ASSIGNMENT AND ASSUMPTION AGREEMENT, REGARDING THE AERIAL CROSSING EASEMENT; AND SETTING FORTH AN EFFECTIVE DATE.

G. Termination of Contract – Nelson Construction, Orchard Lane Stormwater Drainage Improvements

RESOLUTION NO. 2026-109: A RESOLUTION APPROVING TERMINATION OF A CONTRACT WITH NELSON CONSTRUCTION COMPANY, LLC REGARDING CONSTRUCTION OF THE ORCHARD LANE STORMWATER DRAINAGE IMPROVEMENTS PROJECT; AUTHORIZING THE EXECUTION OF A SETTLEMENT AND RELEASE OF CLAIMS AND SETTING FORTH AN EFFECTIVE DATE.

H. Work Authorization — JD Weber, Orchard Lane Stormwater Drainage Improvements

RESOLUTION NO. 2026-110: A RESOLUTION ACCEPTING A PROPOSAL FROM J.D. WEBER CONSTRUCTION CO. TO PROVIDE UNDERGROUND UTILITY CONSTRUCTION MANAGEMENT SERVICES REGARDING THE ORCHARD LANE STORMWATER DRAINAGE IMPROVEMENTS PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION; AUTHORIZING PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

I. Additional Work – Andy Romano Beachfront Park Seawall and ADA Ramp Reconstruction

RESOLUTION NO. 2026-111: A RESOLUTION AUTHORIZING THE EXECUTION OF ADDITIONAL WORK NO. 2 TO THAT CONTRACT AWARDED TO CONSTRUCT CO., INC. REGARDING THE ANDY ROMANO BEACHFRONT PARK SEAWALL & ADA RAMP RECONSTRUCTION PROJECT, BY INCREASING THE CONTRACT PRICE BY $346,676.27; INCREASING THE CONTRACT TIME BY 133 DAYS; AND SETTING FORTH AN EFFECTIVE DATE.

9. PUBLIC HEARINGS

A. Code of Ordinance Amendment, Building Permit Schedule of Fees

ORDINANCE NO. 2026-16: AN ORDINANCE AMENDING SECTION 8-2, BUILDING CODE ADOPTED, OF ARTICLE I, IN GENERAL, OF CHAPTER 8, BUILDING AND CONSTRUCTION REGULATIONS AND SECTION 8-3, LOCAL AMENDMENTS TO BUILDING CODE, OF ARTICLE I, IN GENERAL, OF CHAPTER 8, BUILDING AND CONSTRUCTION REGULATIONS OF THE CODE OF ORDINANCES OF THE CITY OF ORMOND BEACH TO AMEND THE SCHEDULE OF PERMIT FEES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

B. Cliffhaven Court Parcels, Annexation

ORDINANCE NO. 2026-17: AN ORDINANCE ANNEXING THREE PARCELS OF REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTY

LOCATED ALONG CLIFFHAVEN COURT, VOLUSIA COUNTY PARCEL NUMBERS 3136-01-24-0020, 3136-01-24-0030, AND 3136-01-24-0031, NEAR THE RIDGEHAVEN SUBDIVISION; SETTING FORTH ZONING PRIVILEGES AND OBLIGATIONS REGARDING THE PROPERTY; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; REDESIGNATING THE BOUNDARIES OF ZONE 1 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; PROVIDING FOR TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

10. FIRST READING OF ORDINANCES

A. Firefighters' Pension Ordinance Amendment

ORDINANCE NO. 2026-18: AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING ARTICLE III, FIREFIGHTERS' PENSION TRUST FUND, OF CHAPTER 16, PENSIONS AND RETIREMENT, OF THE CODE OF ORDINANCES; AMENDING SECTION 16-45, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 16-67, DEFERRED RETIREMENT OPTION PLAN; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

B. Police Officers' Pension Ordinance Amendment

ORDINANCE NO. 2026-19: AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING ARTICLE IV, POLICE OFFICERS' PENSION TRUST FUND, OF CHAPTER 16, PENSIONS AND RETIREMENT, OF THE CODE OF ORDINANCES; AMENDING SECTION 16-76, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 16-80, OPTIONAL FORMS OF BENEFITS; AMENDING SECTION 16-98, DEFERRED RETIREMENT OPTION PLAN; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

C. FY 2025-26 Budget Amendments

ORDINANCE NO. 2026-20: AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-2026 BY AMENDING THE GENERAL FUND (001); DOWNTOWN REDEVELOPMENT TRUST FUND (104); ORMOND CROSSINGS TRUST FUND (106); STORMWATER UTILITY FUND (107); AIRPORT FUND (108); LOCAL LAW ENFORCEMENT TRUST FUND (109); PENSION CONTRIBUTION PASS THROUGH FUND (113); RECREATION FACILITY FEE FUND (115); GRANT FUND (116); FINANCING DEBT SERVICE FUND (205); 2002 GENERAL OBLIGATION BOND FUND (209); 2003 GENERAL OBLIGATION BOND FUND (210); CAPITAL IMPROVEMENT NOTE FUND (211) BEACHFRONT PARK BOND FUND (220); CAPITAL IMPROVEMENTS FUND (301); EQUIPMENT RENEWAL & REPLACEMENT FUND (302); PUBLIC SAFETY VEHICLE & EQUIPMENT FUND (305); TRANSPORTATION IMPROVEMENTS FUND (308); RECREATIONAL IMPACT FEE FUND (310); FACILITIES RENEWAL & REPLACEMENT FUND (317); WATER AND WASTEWATER FUND (401); VEHICLE REPLACEMENT FUND (408); RENEWAL & REPLACEMENT FUND (409); WATER SYSTEM IMPACT FEE FUND

(434); WASTEWATER SYSTEM IMPACT FEE FUND (435); 2024 WATER & WASTEWATER BOND PROJECTS FUND (446); 2026 WATER & WASTEWATER BOND PROJECTS FUND (447) AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE.

11. RESOLUTIONS

A. Certification of Primary Election Results

RESOLUTION NO. 2026-112: A RESOLUTION DECLARING THE RESULTS OF THE PRIMARY MUNICIPAL ELECTION CONDUCTED IN THE CITY OF ORMOND BEACH, FLORIDA, ON TUESDAY, AUGUST 18, 2026; AUTHORIZING THE ISSUANCE OF CERTIFICATES; SETTING FORTH AN EFFECTIVE DATE.

12. REPORTS, SUGGESTIONS, REQUESTS

13. ADJOURNMENT

Website Address – www.ormondbeach.org

NOTICE – Pursuant to Section 286.0105 of the Florida Statutes, if any person decides to appeal any decision made by the City Commission with respect to any matter considered at this public meeting, such person will need a record of the proceedings and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.



For special accommodations, please notify the City Clerk's Office at least 72 hours in advance.
Phone: 386-610-0400



Help for the hearing impaired is available through the Assistive Listening System. Receivers can be obtained from the City Clerk's Office.

In accordance with the Americans with Disabilities Act (ADA), persons with a disability, such as a vision, hearing or speech impairment, or persons needing other types of assistance, and who wish to attend City Commission meetings or any other board or committee meeting may contact the City Clerk's Office in writing, or may call 386-610-0400 for information regarding available aids and services.

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	5.A.
Section	ADOPTION OF FISCAL YEAR 2026-2027 PROPOSED MILLAGE RATES AND TENTATIVE BUDGET	**Category**	Resolution
Subject	Proposed Millage Rates for 2026-2027 Fiscal Year		
Recommended Action	Staff recommends approval of the tentative operating millage rate of 4.3202 and voter-approved debt millage rate of 0.0590. As in the past, the operating and debt rates will be set with a single resolution.		
Strategic Goal	Governance - Strive to achieve the public's trust through honest, transparent, respectful, and equitable behavior in conducting City business.		
Department Staff Contact	Finance Kelly McGuire, Finance Director		

Summary

This is a request for the City Commission to set the proposed millage rate. The final millage rate will be adopted at the public hearing on Wednesday, September 23, 2026 at 7:00 p.m.

Financial Impact

The proposed tentative millage rate for FY 2026-2027 is as follows:

Purpose	Millage Rate
General Fund	3.6392
Facilities Renewal & Replacement	0.1650
Capital Improvements	0.0840
Vehicle & Equipment Renewal & Replacement	0.0440
Transportation Improvements	0.1040
Public Safety Fund	0.1800

Leisure Services Fund	0.1040
Total Operating Millage Rate	4.3202
2010 General Obligation Bond	0.0590
Total Millage	4.3792

The rolled-back tax rate is 4.1794 mills. The proposed tax rate is 3.37% above the rolled back rate.

Citizen Impact

The operating rate will provide funding to continue the high level of services currently provided to the community and dedicates funding for continued maintenance of City facilities, roadways, and recreational expenditures.

Attachments

1. 26-102 FY 2026-27 Proposed Millage Rate (P26-0091G)

RESOLUTION NO. 2026-102

A RESOLUTION ADOPTING PROPOSED MILLAGE RATES FOR THE 2026-2027 FISCAL YEAR; ESTABLISHING A DATE TIME AND PLACE FOR A PUBLIC HEARING TO ADOPT FINAL MILLAGE RATES AND FINAL BUDGET; AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, on July 28, 2026, the Ormond Beach City Commission approved Resolution 2026-85, adopting proposed millage rates for fiscal year 2026-2027; and setting a public hearing on the aforestated proposed millage rates and tentative Fiscal Year 2026-2027 Annual Budget, to be held Wednesday, September 9, 2026 at 7:00 p.m. in the City Commission Chambers at Ormond Beach City Hall, 22 South Beach Street, Ormond Beach, Florida, and

WHEREAS, said public hearing has officially been held in accordance with the requirements of Section 200.065, *Florida Statutes*, and

WHEREAS, the Ormond Beach City Commission desires to adopt or re-adopt proposed millage rates for the 2026-2027 Fiscal Year, now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. After careful consideration of the estimate of receipts and the estimate of expenditures of the City of Ormond Beach, Florida ("the City"), it is hereby agreed that the rates of taxation necessary to meet such expenses will be, for each of the hereinafterstated purposes, the amounts estimated, declared and hereby levied, to-wit:

(a) in order to meet the estimate of expenses of the City, it is hereby determined and declared that the total operating millage shall be at the rate of 4.3202 mills or $4.3202 per

$1,000 of taxable value, and the same is hereby levied and imposed upon all non-exempt taxable property within the corporate limits of the City for those purposes hereinafter described to provide for the expenditures as estimated in the Fiscal Year 2026-2027 Annual Budget;

(i) in order to meet the estimate of General Fund, Capital Improvements Fund, Facilities Renewal and Replacement Fund, Vehicle and Equipment Replacement Fund, Public Safety Vehicle and Equipment Replacement Fund, Transportation Improvements Fund, and Leisure Services Fund expenses of the City, it is hereby determined and declared that the operating millage rate (General Fund, Capital Improvements Fund, Facilities Renewal and Replacement Fund, Vehicle and Equipment Replacement Fund, Public Safety Vehicle and Equipment Replacement Fund, Transportation Improvements Fund, and Leisure Services Fund combined) shall be at the rate of 4.3202 mills or $4.3202 per $1,000 of taxable value, and the same is hereby levied and imposed upon all non-exempt taxable property within the corporate limits of the City for general purposes to provide for the General Fund, Capital Improvements Fund, Facilities Renewal and Replacement Fund, Vehicle and Equipment Replacement Fund, Public Safety Vehicle and Equipment Replacement Fund, Transportation Improvements Fund, and Leisure Services Fund expenditures as estimated in the Fiscal Year 2026-2027 Annual Budget;

(ii) the millage rate to be levied, 4.3202 mills, is a 3.37% increase over the "rolled-back" millage rate, which is $4.1794 per $1,000 of taxable value;

(iii) in order to pay interest upon and sinking fund requirements for the outstanding 2010 general obligation bond issue of the City, and for the purpose of paying the expenses of servicing such bonds, it is hereby determined and declared that the debt service millage shall be at the rate of 0.0590 mills or 5.90¢ per $1,000 of taxable value, and the same is hereby levied and imposed on all non-exempt taxable property within the corporate limits of the City for the purposes hereinbefore stated in this Subsection. Voters approved the 2010 general obligation bond issue on August 24, 2010 for the acquisition and development of a beachfront park.

SECTION TWO. A public hearing to adopt final millage rates and a final Fiscal Year 2026-2027 Annual Budget will be held on Wednesday, September 23, 2026 at 7:00 p.m., in the Commission Chambers of the Ormond Beach City Hall, 22 South Beach Street, Ormond Beach, Florida.

SECTION THREE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED this 9th day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	5.B.
Section	ADOPTION OF FISCAL YEAR 2026-2027 PROPOSED MILLAGE RATES AND TENTATIVE BUDGET	**Category**	First Reading of Ordinances
Subject	Approval of the Proposed FY 2026-27 Budget		
Recommended Action	Staff recommends approval of the proposed FY 2026-27 budget.		
Strategic Goal	Governance - Strive to achieve the public's trust through honest, transparent, respectful, and equitable behavior in conducting City business.		
Department Staff Contact	Finance Kelly McGuire, Finance Director		

Summary

The annual budget serves as the essential financial guide for the City and continues the City Commission's long legacy of careful fiscal stewardship while being mindful of the needs of the residents and business community. Preparation of the budget is driven by the goals collectively determined by the City Commission at the Strategic Goal Planning session in early 2025, along with the Commission's continued commitment to providing the highest quality services to the citizens within the framework of fiscal responsibility. The budget, *net of inter-fund transfers and internal charges* is $126,823,155.

The proposed budget includes the following changes made at the August 25, 2026 budget workshop:

Description	**Reduction Amount**
City Commission Travel Expenses	$33,000
Sports Subsidies	$27,000
Downtown Bridge Lighting Options	$200,000
Nova Field #1 Design	$150,000

ALL FUNDS SUMMARY	
Description	**Proposed Budget FY 2026-2027**
General Fund	53,207,775
Special Revenue Funds	31,129,404
Debt Service Funds	1,029.862
Capital Project Funds	8,671,817
Water & Wastewater Funds	40,184,696
Solid Waste Fund	14,922,000
Workers Compensation Fund	747,500
General Liability Fund	2,142,400
Total Budget Appropriation	152,035,454
Less:	
Interfund Transfers	(18,789,917)
Fleet Operations (Internal Service Charges)	(2,245,511)
Engineering (Internal Service Charges)	(1,286,971)
Consolidated Insurance Fund (Internal Service Charges)	(2,889,900)
Total Net Budget	126,823,155

Financial Impact

The FY 2026-2027 budget provides funding to maintain existing service levels, make necessary repairs and upgrades to City equipment and facilities, and implement the top priorities from the Commission's Strategic Plan.

Citizen Impact

The proposed budget continues to adhere to the City’s conservative approach to the budget by managing costs without compromising the services that add value and serve our residents and businesses. It provides the funds necessary to maintain and improve infrastructure, ensure qualified and responsive fire and police protection, and offer amenities that define our community through committed, dedicated, and exceptional employees that remain steadfast in our goal to provide the highest quality service.

Attachments

1. 26-15 Adopt Annual Budget (P26-0126G)
2. Attachment A
3. FY 2026-27 Proposed Budget
4. Business Impact Statement Budget Adoption

ORDINANCE NO. 2026-15

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE 2026-2027 FISCAL YEAR BEGINNING OCTOBER 1, 2026 AND ENDING SEPTEMBER 30, 2027; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, in accordance with the provisions of the City of Ormond Beach, Florida, *Charter* and *Code of Ordinances,* the City Manager has submitted to the City Commission her Annual Budget for the various funds of the City, and

WHEREAS, Section 4.04(f), *Charter,* requires the Annual Budget to be adopted by Ordinance, and

WHEREAS, the City Commission has determined that it is necessary and appropriate to adopt an annual budget as attached hereto, now therefore,

BE IT ENACTED BY THE PEOPLE OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The City Commission hereby adopts, as its Annual Budget for the 2026-2027 Fiscal Year (October 1, 2026 through September 30, 2027, inclusive), those appropriations set forth on Attachment "A" and the FY26-27 Proposed Budget document, which are attached hereto and incorporated herein by reference, including all travel, stipend, and wage adjustments for all elected and appointed officials, and all bargaining and non-bargaining unit employees in the classified and unclassified services.

SECTION TWO. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION THREE. This Ordinance shall take effect immediately upon its adoption.

PASSED UPON at the first reading of the City Commission, this 9th day of September, 2026.

PASSED UPON at the second and final reading of the City Commission, this 23rd day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

ALL FUNDS SUMMARY	
ATTACHMENT A	
	Budget
Description	**FY 2026-27**
General Fund (001)	**53,207,775**
Special Revenue Funds:	
Downtown Redevelopment Trust Fund (104)	2,902,080
Ormond Crossings Trust Fund (106)	399,640
Stormwater Utility Fund (107)	22,952,152
Airport Fund (108)	3,399,718
Local Law Enforcement Trust Fund (109)	-
Economic Development Fund (110)	-
State Law Enforcement Trust Fund (112)	-
Pension Contribution Pass Through Fund (113)	1,400,000
Recreation Facility Fee Fund (115)	75,814
Total Special Revenue Funds	**31,129,404**
Debt Service Funds:	
Financing Debt Service Fund (205)	678,689
2010 Beachfront Park Bond Fund (220)	351,173
Total Debt Service Funds	**1,029,862**
Capital Improvement Funds:	
Capital Improvements Fund (301)	633,430
Equipment Renewal & Replacement Fund (302)	644,291
Public Safety Vehicle & Equipment Fund (305)	1,076,374
Transportation Improvements Fund (308)	2,302,629
Recreational Impact Fee Fund (310)	400,000
Local Road Impact Fee Fund (316)	200,000
Facilities Renewal & Replacement Fund (317)	1,265,093
Stormwater Impact Fee Fund (318)	-
Parks and Recreation Capital Fund (322)	2,150,000
Total Capital Improvement Funds	**8,671,817**
Water and Wastewater Funds:	
Water and Wastewater Fund (401)	28,420,303
Vehicle Replacement Fund (408)	1,066,000
Renewal & Replacement Fund (409)	5,777,450
Water/Wastewater Consolidated Debt Service Fund (414)	3,320,943
West Ormond Reuse Impact Fee Fund (433)	-
Water System Impact Fee Fund (434)	750,000
Wastewater System Impact Fee Fund (435)	850,000
Water/Wastewater 2026 Bond Projects (447)	-
Total Water and Wastewater Funds	**40,184,696**
Solid Waste Fund (460)	**14,922,000**
Workers Compensation Fund (502)	**747,500**
General Liability Fund (504)	**2,142,400**
TOTAL BUDGET APPROPRIATION	**152,035,454**
Less: Interfund Transfers	**(18,789,917)**
Fleet Operations (Internal Service Charges)	**(2,245,511)**
Engineering (Internal Service Charges)	**(1,286,971)**
Consolidated Insurance Fund (Internal Service Charges)	**(2,889,900)**
TOTAL NET BUDGET	**126,823,155**

PROPOSED
BUDGET
2026-27



Presented By
City of Ormond Beach

CITY OF ORMOND BEACH BUDGET

FY 2026-27

OCTOBER 1, 2026 – SEPTEMBER 30, 2027



CITY COMMISSION

JASON LESLIE, MAYOR

LORI TOLLAND, DEPUTY MAYOR & ZONE ONE

TRAVIS SARGENT, ZONE TWO COMMISSIONER

KRISTIN DEATON, ZONE THREE COMMISSIONER

HAROLD BRILEY, ZONE FOUR COMMISSIONER

Joyce A. Shanahan	City Manager
Shawn P. Finley	Asst. City Manager
Claire Whitley	Asst. City Manager
Kelly A. McGuire	Finance Director
Christopher D. Byle	Asst. Finance Director

TABLE OF CONTENTS

Introduction 4
Financial Policies 31
Overview 49
General Fund Revenues, Expenditures, Staffing, Goals,
Accomplishments, and Performance Measures 63
Other Funds Revenues, Expenditures, Staffing, Goals,
Accomplishments, and Performance Measures 183
Enterprise Fund Revenues, Expenditures, Staffing, Goals,
Accomplishments, and Performance Measures 209
Capital Improvement Program 249
Appendix 255

INTRODUCTION
TABLE OF CONTENTS

Community Overview 5
Statement of Vision 6
Organizational Chart 8
Budget Transmittal Letter 9
Strategic Goal Setting and Financial Planning Process 13

COMMUNITY OVERVIEW
CITY OF ORMOND BEACH

The city that is now Ormond Beach, which is located on the northeast coast of Florida, dates from the period immediately following the Civil War. J. Andrew Bostrom, a former Union soldier originally born in Sweden, settled land on the peninsula. Concentrated settlement on the mainland began in 1873 with the establishment of New Britain, founded by a small community of New Englanders intent on making their living from citrus cultivation. In 1875, New Britain was subdivided into blocks and lots, with the original plat containing eleven (11) streets. Of the eleven (11) streets, seven (7) retain their original names, with four (4) located in present downtown Ormond Beach.



By 1880, New Britain had grown enough to warrant incorporation. During the elections for incorporation, the town name was changed to Ormond, in honor of James Ormond III, descendant of an early British colonist from the 1770's. The town was legally incorporated on April 22, 1880 and adopted the banana tree as the town emblem.

The development of Ormond Beach accelerated during the 1880's when John Anderson, Joseph Price, Stephen Van Cullen White and other pioneers saw that the small wilderness community was linked by rail with the eastern United States. Their entrepreneurial spirit led to the construction of a bridge spanning the Halifax River (Atlantic Intra-coastal Waterway) from the mainland to the peninsula and the Ormond Hotel, a building that helped define the social and economic character of the community. During the late nineteenth and early twentieth centuries, Ormond became one of Florida's most recognized resort communities and the location of some of the first automobile races in the United States. Consequently, Ormond Beach became and is still known today as the "Birthplace of Speed". Ironically, following World War I, as the automobile became increasingly available to middle America, the character of Florida tourism changed, and Ormond declined in importance as a winter resort and tourist mecca, becoming a more traditional residential community.

In 1959, the City was granted 1,164 acres of land from the Federal government that was developed into a municipal airport that consists of two (2) active runways and six (6) taxiways. In addition, the City purchased 176 acres from the Federal government in 1959; a site that has since been developed into a successful commerce center. Since 1970, the city's population increased from approximately 14,000, to the present population of approximately 45,000, which has resulted from a combination of real growth and annexations. During the 1990's, residential development and the City's commercial and retail center expanded westward beyond Interstate 95 as the size of the City grew to approximately 29 square miles.

The median age of the City's residents is 48.7. Approximately 42% of households include someone over the age of 65. Median income is $62,243 with 32% of citizens having achieved a higher education (Bachelor or Master degree).

City of Ormond Beach
Mission Statement





To ensure Ormond Beach is one of the most attractive, stimulating and innovative communities in Florida, while protecting our rich history and maintaining our unique charm. Boasting an environment where our children can thrive, with a prosperously diverse and balanced economy. All the while, delivering exceptionally responsive service to our citizens and cultivating the highest quality of life.





GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Ormond Beach
Florida

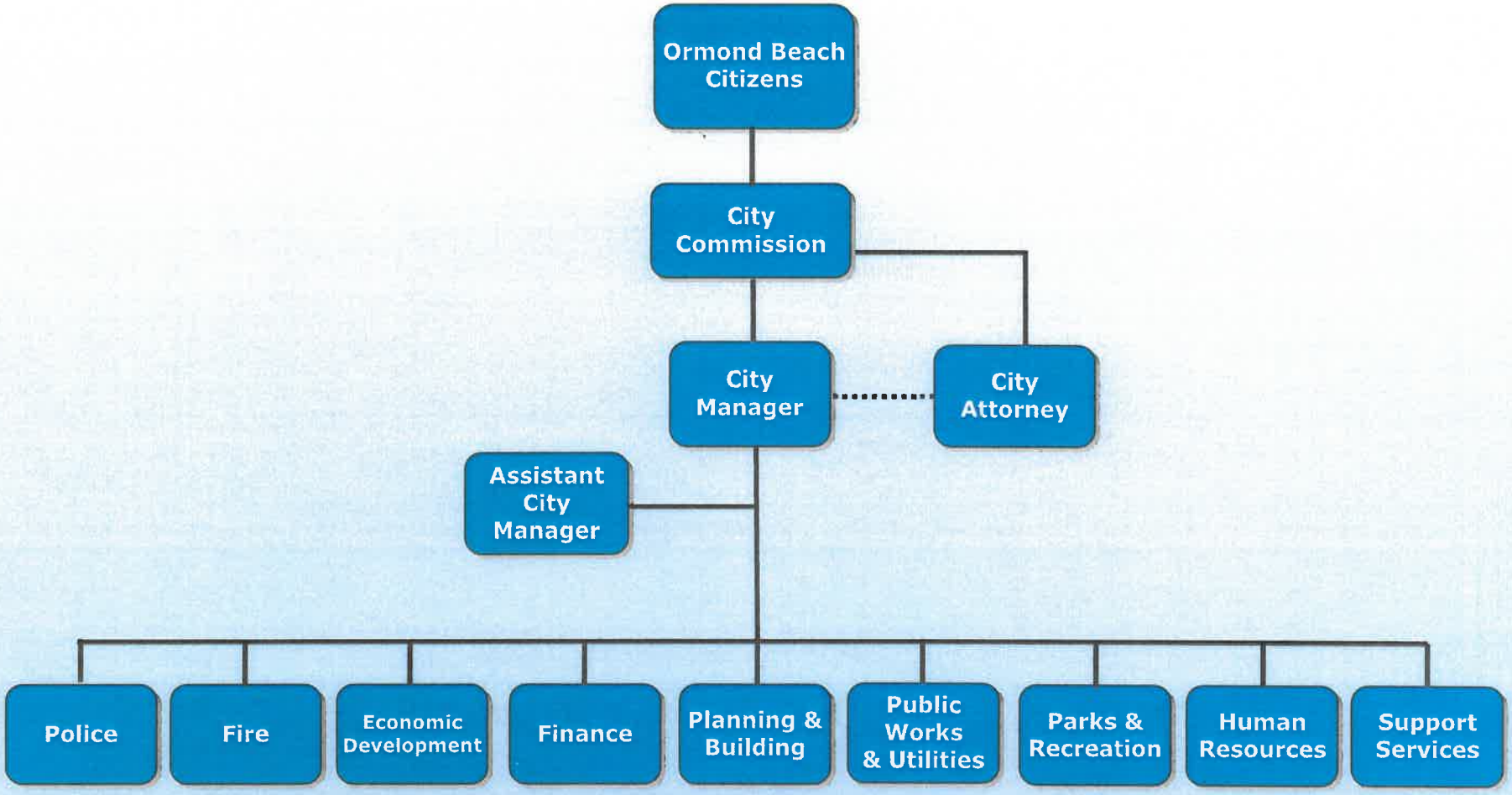
For the Fiscal Year Beginning

October 01, 2025



Executive Director

City of Ormond Beach Organizational Chart



This is to certify that this is the official organizational chart of the City of Ormond Beach referred to in Chapter 2, Article II, of the City of Ormond Beach, Florida, *Code of Ordinances.*

On September 3, 2025 by official action of the city commission, the following changes were made in the official organizational chart: the department title of "Leisure Services" was amended to "Parks & Recreation".

8

Jason Leslie, Mayor

Susan Carroll Dauderis, City Clerk

City of Ormond Beach
FY 2026–2027 Budget Message

To support the goals and priorities adopted by the City Commission, the FY 2026–2027 budget totals **$152,035,454,** prepared by the Finance Director and presented by the City Manager**,** is balanced with an operating millage rate of **4.3202 mills**. This budget reflects a continued commitment to public safety, infrastructure resilience, and enhancements across the community while preparing for potential tax reform measures that, if approved, will impact future budgets and service levels.

Strategic Investment Highlights

At the direction of the City Commission, this year's budget provides targeted funding to advance the City's top strategic priorities:

- **Public Safety Enhancements**
    - Continued replacement of Police vehicles
    - Replacement of Fire extrication equipment
- **Stormwater Improvements**
    - Invest $17.6 million (including $14.1 million in grant funding) to construct the Fleming stormwater pump station to reduce localized flooding within and around the City's Central Park area
- **Utility Infrastructure**
    - Continued maintenance of the City's Water Plant, Water Reclamation Facility, Water Distribution system and Wastewater Collection system.

Continued Investment Through Dedicated Millage

Since FY 2021–2022, a dedicated millage has provided stable funding for critical public safety needs. Initial investments included:

- Nine police vehicles
- Two fire pumpers
- Upgrades to the Police Department's access control system
- Fire Department gear dryers
- Emergency traffic preemption improvements

Prior budget investments have funded the following:

- Nine police vehicle replacements annually
- A new fire brush truck
- Tactical equipment upgrades
- Purchase of a Quint fire apparatus
- Staffing additions, including a Police Lieutenant, Public Safety Information Officer, and Fire Inspector

The FY 2026–2027 budget keeps this dedicated public safety millage to support equipment replacements and ensure reliable emergency response services.

Enhancing Parks, Recreation, and Community Facilities

Through Parks and Recreation funding including dedicated millage, this year's budget includes:

- **Reconstruction** of the Ormond Beach Sports Complex softball field
- **Rebuilding the Riviera Park fishing pier**

General Fund Overview

- **Total Revenues:** $53,207,775
    - Increase of **$851,564 million** or 1.6% over the prior year
    - **Ad valorem tax revenue:** $21,860,798 – the is City's largest revenue source
    - **Overall property value increased: 4.75**%, as certified by the Volusia County Property Appraiser for Tax Year 2026.

Of the $25,714,162 generated by the adopted millage rate **$4.05 million** is distributed to capital funds supporting:

- Public safety vehicles and equipment
- Parks and recreation
- Transportation improvements
- Technology upgrades

- Facility maintenance

Fund Balance and Fiscal Responsibility

Ormond Beach is still in a strong financial position. The City General Fund reserves projected by Finance Staff at **15.6%** at the end of FY 2025–2026, are consistent with the City Commission's reserve policy. Per Commission Policy, these reserves are dedicated to fund one-time purchases or emergency purchases.

Strategic Plan Alignment

This budget supports the goals of the Commission's 2025 Strategic Plan focusing on public safety, environmental resilience, and quality. It includes funding for the following Commission:

1. Public Safety

Goal: Ensure efficient and effective emergency response through adequate staffing and resources.
Implementation:

- Fund competitive compensation and benefits to enhance recruitment, retention, and service levels
- Continue youth outreach through **DARE programs** and similar initiatives

2. Water Quality & Environment

Goal: Reduce flooding risk and improve sustainability through targeted infrastructure investments.
Implementation:

- Allocate **$17.6 million** for stormwater improvements:
    - Utilizing $14.1 million in grant funding with a City match of $3.5 million, the Fleming stormwater pump station will be constructed to reduce localized flooding within and around the City's Central Park area

3. Quality of Life

Goal: Expand recreational opportunities and improve recreational facilities

Implementation:

- Reconstruct the Sports Complex softball field

This budget reflects a balanced and responsible investment in Ormond Beach's future. One that supports core services, safeguards infrastructure, and enhances community amenities. By the dedication of our exceptional staff and the support of a forward-thinking City Commission, who remain dedicated to community investment, enhancing core services, keeping financial stability, and advancing the strategic vision for Ormond Beach.

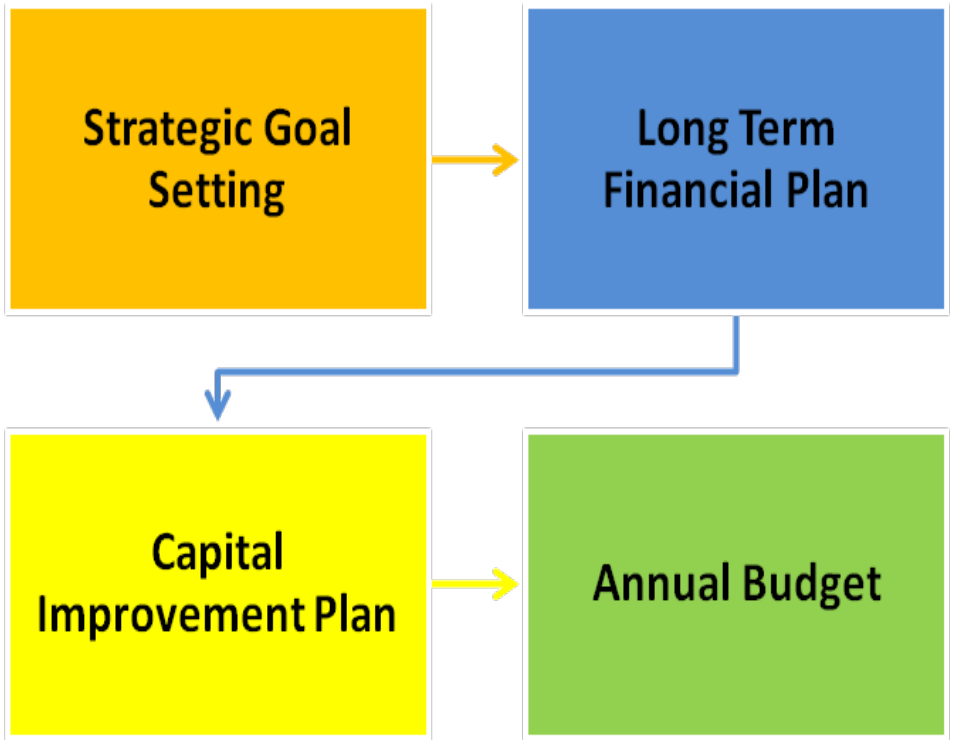
Respectfully,



City Manager

Strategic Goal Setting & Financial Planning Process

Long-term Financial Planning is based on the strategic goals set forth by the City Commission and is used to inform the Capital Improvement Plan process and the annual budget preparation process.



In 2018, the City of Ormond Beach conducted an extensive citizen engagement process, The OB Life, to fully engage the community to help determine the kind of city Ormond Beach would be in the future. A series of six community forums were held addressing community development; transportation and livable communities; environment and water quality; public safety; leisure and culture; and economic development. Nearly 700 people attended the meetings where they heard presentations from 17 speakers, participated in small group discussions, and posed more than 600 questions which are all answered by city staff and posted on the city's website.

This comprehensive process of gathering citizen input first so it can be used to guide the discussions of the Mayor and City Commissioners during their strategic planning workshop has continued to be used. The last strategic planning was held in 2025 and resulted in the following prioritization of issues and priorities

CITY OF ORMOND BEACH

STRATEGIC PLAN 2025



VISION STATEMENT

RECOGNIZED AS ONE OF FLORIDA'S MOST ATTRACTIVE, SAFE, FISCALLY RESPONSIBLE, AND DESIRABLE COASTAL COMMUNITIES BY PROTECTING OUR RICH HISTORY, PRESERVING OUR DISTINCTIVE SMALL-TOWN CHARM, AND CULTIVATING NATURAL ENVIRONMENTS, RECREATIONAL SPACES, AND ECONOMIC OPPORTUNITIES.

MISSION STATEMENT

DELIVERING EXCEPTIONALLY RESPONSIVE CITY SERVICES TO OUR RESIDENTS, BUSINESSES, AND VISITORS THAT FOSTERS A WELCOMING AND PROSPEROUS ENVIRONMENT AND CREATES THE HIGHEST QUALITY OF LIFE FOR CURRENT AND FUTURE GENERATIONS.

CITY COMMISSION

Mayor
Jason Leslie

Deputy Mayor & Zone 1 Commissioner
Lori Tolland

Zone 2 Commissioner
Travis Sargent

Zone 3 Commissioner
Kristin Deaton

Zone 4 Commissioner
Harold Briley

ORGANIZATIONAL VALUES

Integrity: We hold ourselves accountable to the highest ethical standards in all aspects of work.

Customer Service: We deliver exceptional customer service through professional engagement and compassion for those we serve.

Resilient: We strive for preparedness in emergency planning, assessing future needs, and preserving natural resources by incorporating sustainability and resilience in the design and operation of our facilities, infrastructure, programs, services, and development standards.

Transparency: We are committed to building and maintaining trust in one another and with our community through continued public engagement through proactive and open communication.

Responsive: We prioritize delivering timely, thoughtful service that reflects the needs of those who live, work, and visit Ormond Beach.

Innovative: We continuously seek new ideas and better ways to serve our community by balancing fiscal responsibility with forward-thinking solutions that strengthen Ormond Beach for generations to come.

Empowerment: We foster a culture of trust and accountability where every employee is encouraged to lead, collaborate, and find smart, community-first solutions that deliver meaningful results.

MAYOR'S MESSAGE

JASON LESLIE

As a City Commission, our top priority is serving the residents of Ormond Beach with transparency, accountability, and respect. We are committed to making decisions that reflect the needs, values, and aspirations of our community. That starts with listening. Whether it's an email, a comment at a public meeting, a survey response, or a conversation at a neighborhood event, we take your input seriously.

Every voice matters and plays a role in shaping the future of our city. From public safety and infrastructure to parks, economic development, and responsible growth, your feedback helps guide the policies and projects we pursue. Our goal is to ensure Ormond Beach remains a place we are all proud to call home. A place where quality of life, natural beauty, and community spirit are protected and strengthened for generations to come.



2025 STRATEGIC PILLARS

1. TRANSPORTATION & COMMUNITY DEVELOPMENT
2. ECONOMIC DEVELOPMENT
3. GOVERNANCE
4. PUBLIC SAFETY
5. QUALITY OF LIFE
6. WATER QUALITY & THE ENVIRONMENT



TRANSPORTATION & COMMUNITY DEVELOPMENT

GOAL STATEMENT

TO ENSURE THE CHARM AND RICH HISTORY OF OUR COMMUNITY IS WELL MAINTAINED THROUGH RESPONSIBLE DEVELOPMENT/REDEVELOPMENT THROUGH THE PROVISION OF INFRASTRUCTURE TO MEET CURRENT AND FUTURE NEEDS.

- **Engage with the Florida Department of Transportation (FDOT) to ensure Ormond Beach's input into the design and aesthetics of the new US-1 and I-95 Interchange as the entranceway to our community.**

- **Improve City gateway corridors entry features to convey a sense of arrival in Ormond Beach.**
  - **Underground utilities along US 1, North Beach Street, around US 1 & I-95 interchange.**

- **Pursue the development of multi-modal trail connectivity to historical, cultural, business, residential, recreational, and other points of interests both within Ormond Beach and with neighboring regional trails.**
  - **Trail connectivity to Penland Property conservation land.**
  - **Work with Volusia County to expand Beach Street Trail and connect A1A to Volusia County Trails through Ormond Beach.**
  - **Trail connectivity along the Halifax River to US 1 and to the I-95 interchange with connectivity to Ormond Scenic Loop and Trail.**

- **Explore cost effective measures with the Building and Community Development Departments that could result in improvements to Ormond Beach's current CRS 5 rating to attain benefits of reduced insurance costs for our residents and businesses.**



Rendering Courtesy of Florida Department of Transportation.

ECONOMIC DEVELOPMENT

GOAL STATEMENT

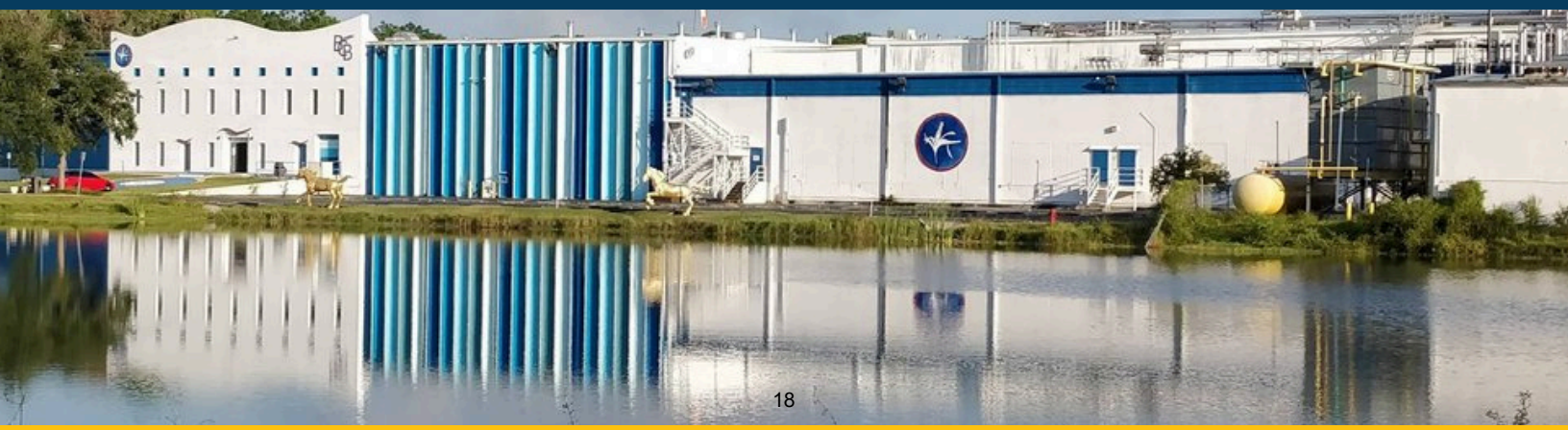
TO ENSURE THE ECONOMIC HEALTH AND VITALITY OF THE CITY OF ORMOND BEACH BY PROVIDING AN ENVIRONMENT ALLOWING BUSINESSES TO THRIVE THROUGH RETENTION, EXPANSION, AND ATTRACTION.

- **Actively consider Community Redevelopment Authority (CRA) projects in both the Granda and Ormond Crossings Districts to spur development, redevelopment, and associated investment.**

- **Promote and protect Ormond Beach's Historic Downtown to ensure its economic vitality.**

- **Actively promote the value of the Municipal Airport and pursue improvements that maximize its use and economic/business contributions to the City.**
  - **Pursue the upgrade or replacement of the existing Fixed Base Operator (FBO) Building to provide improved welcoming appearance and safety for patrons.**
  - **Consider the expansion of the Airport's runway to 4,500 – 5,000 feet to improve safety for existing and new patrons of the facility.**
  - **Investigate the need for additional hangars at the Airport.**

- **Encourage a diversified economic base, which provides for the City's longterm economic health and quality of life.**
  - **Continue to invest in attracting and retaining high-wage jobs.**
  - **Reuse or repurpose Riverbend property.**



GOVERNANCE

GOAL STATEMENT

TO BUILD AND MAINTAIN STRONG GOVERNANCE PRACTICES INTERNALLY AND EXTERNALLY THROUGH CONTINUED CIVIC ENGAGEMENT EFFORTS WITH RESIDENTS, EFFECTIVE MANAGEMENT AND OPERATIONAL POLICIES, AND STRATEGIC PARTNERSHIPS WITH OTHER GOVERNMENTS AND AGENCIES.

Strive to achieve the public's trust through honest, transparent, respectful, and equitable behavior in conducting City business.

- **Develop a Mayor & City Commission Norms & Procedures Policy.**

Attract, develop, and support the best talent for Ormond Beach to be recognized as an Employer of Choice.

Provide convenient, modern, and technologically advanced municipal services to improve efficiencies and accessibility of services to both internal and external customers.

Provide citizen education and engagement opportunities to support the city's decision-making in policies, ordinances, and programs.

- **Advocate for the goals and priorities of Ormond Beach and promote related regional action through active participation in intergovernmental relations and partner agencies.**
- **Continue Citizen's Academy.**
- **Complete the City website redesign and other technology upgrades.**
- **Continue Chamber partnership for Youth Leadership Program and Student Government Day to encourage future leaders.**



PUBLIC SAFETY

GOAL STATEMENT

TO PROVIDE A SAFE AND SECURE COMMUNITY WITH EFFECTIVE, EFFICIENT AND RESPONSIVE EMERGENCY SERVICES, STAFFING, AND INFRASTRUCTURE.

- **Provide efficient, effective staffing to ensure a high level of services and response times for Public Safety services.**
  - **Evaluate compensation, benefits, and training programs that enhance recruitment, retention and succession planning in a competitive market.**
  - **Maintain DARE program and other youth outreach programs.**
  - **Mental wellness signage and resources on the website/first responder assistance.**
  - **Encourage collaboration with drug/alcohol treatment providers and Narcan/Safety measures in response to affected populations.**
- **Strive to maintain one of the lowest crime rates among comparable cities.**
- **Consider options including dialogue with churches and social service providers, establishment of Task Force, ordinances, regulations, and other measures to mitigate the impact of homelessness in Ormond Beach.**
- **Ensure the physical security of City assets and operations.**
  - **Pursue the relocation of the Police Department, Emergency Operations Center (EOC), and the Public Works Facility from their current flood zone locations.**
  - **Continue the conversion of city outdoor lighting fixtures to LED.**
- **Consider enhancements to City's property maintenance Codes to achieve a higher adherence to community standards in support of beautifying Ormond Beach.**
- **Explore measures with the Fire & Utilities Departments that could result in improvements to Ormond Beach's current ISO #3 rating to attain benefits of reduced insurance costs for our residents and businesses.**



Ormond Beach police officers saluting during 2025 Police Week at Memorial Park.



Ormond Beach firefighters train for Mayday, emergencies where a firefighter is lost, trapped, or injured on scene.

QUALITY OF LIFE

GOAL STATEMENT

TO ENSURE ORMOND BEACH REMAINS THE CROWN JEWEL OF CENTRAL FLORIDA, BY PROVIDING FOR THE QUALITY, QUANTITY AND VARIETY OF PASSIVE AND ACTIVE RECREATION AREAS AND FACILITIES TO SERVE THE NEEDS OF OUR COMMUNITY.

Pursue the expansion of recreation fields in Ormond Beach and prioritize the projects in the City's current Park & Recreation Master Plan for funding and development.

Continue to be recognized as a leader in Parks & Recreation through the offering of diverse, high-quality parks and natural spaces.

- **Desire to have U.S. National Anthem played at start of every game.**
- **Explore improved field lighting in sports fields and recreational facilities.**
  - **Priority locations: behind Nova Rec to Nova Road on north side & parking lot lighting of softball quad.**

Consider the development of additional facilities for public programs and community gatherings/events.

- **Determine the best redevelopment option for the former Church property located at 56 N. Beach St.**
- **Establish Founder's Day as a community flagship event.**
- **Plan for future needs of East and West Ormond Beach Community Centers/Venues.**

Continue to improve the attraction and beautification of Ormond Beach by supporting the placement of public art, community gateway planting/landscaping, and lighting of bridge.

- **Develop policies and collaborate with partner agencies to enhance the beautification of the US 1 Corridor.**
- **Continue to work with Volusia County and citizen groups to promote and enhance North Beach Street/Scenic Loop and Trail.**
- **Continue to pursue and promote new Public Art projects in Downtown/Main Street.**
- **Maintain downtown seasonal lights and add bridge uplighting.**
- **Verbally support the rehabilitation of Chief Tomokie statue.**



WATER QUALITY & THE ENVIRONMENT

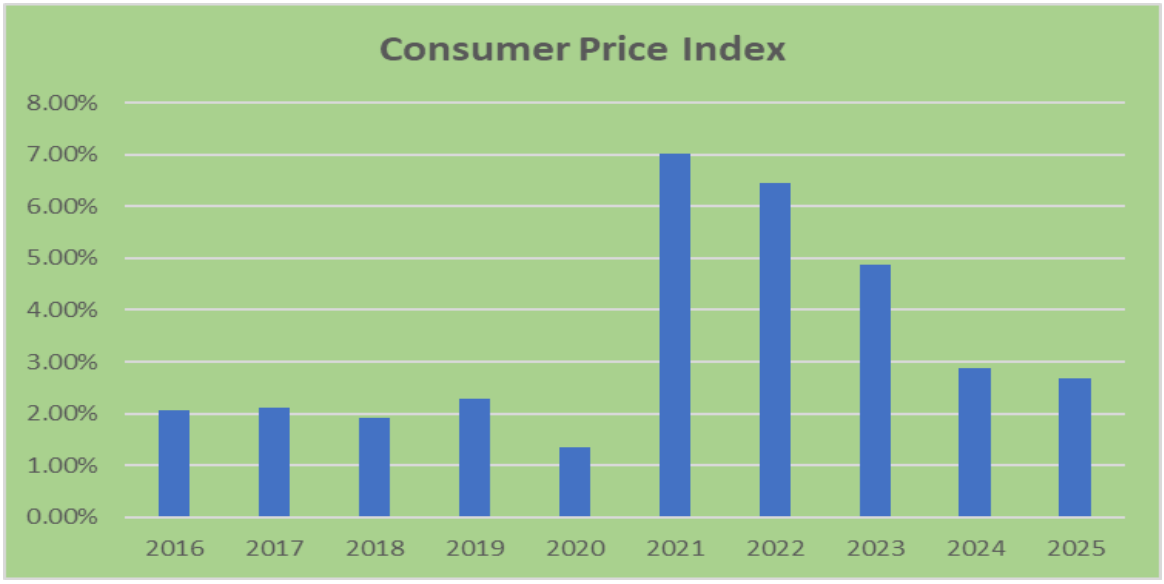
GOAL STATEMENT

TO ADVANCE THE CITY'S ENVIRONMENTAL STEWARDSHIP THROUGH PROJECTS AND OUTREACH PROMOTING WATER QUALITY, STORMWATER MANAGEMENT, AND RECYCLING.

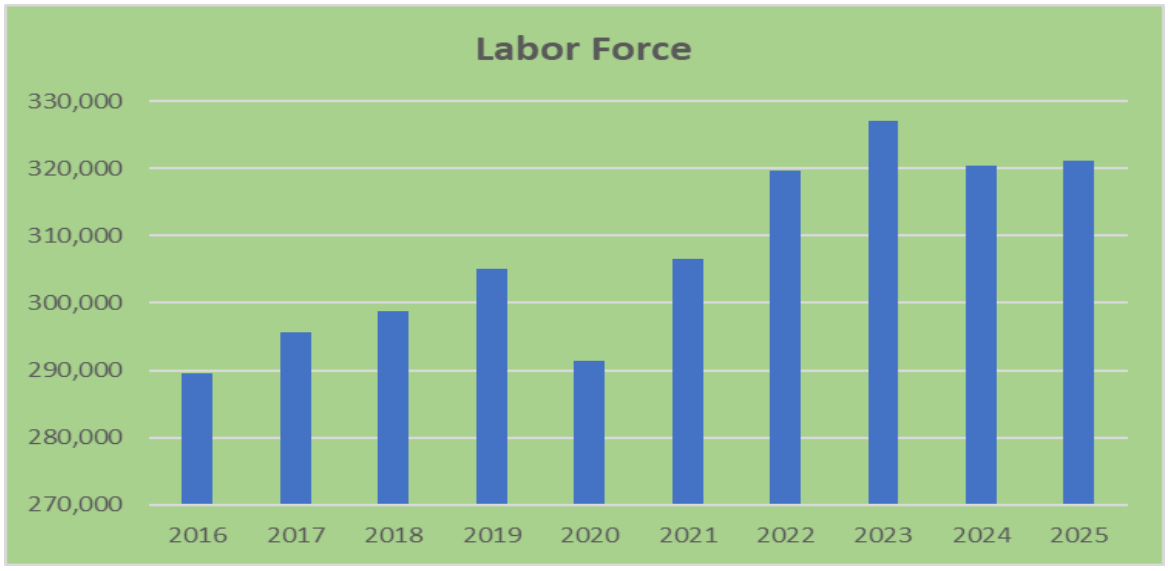
- **Protect and enhance our environment and invest in infrastructure projects and assets that build resilience benefits to reduce flooding risk and increase sustainability.**
  - **Reduce the impacts of localized stormwater flooding through the prioritization of key projects in the Stormwater Master Plan and through pre-storm mitigations activities.**
- **Advocate for projects that can improve the overall quality of Ormond Beach's water bodies.**
  - **Expand reclaimed water system and reuse pond out West.**
  - **Continue effort of septic to sewer conversions in Magnolia, Oak, and Bonita targeted areas on the mainland.**
  - **Evaluate the possible benefits of a new Federal inlet north of Highbridge to improve the water quality of the Halifax River.**
- **Promote the value of the City's recycling program to reduce the impact of the waste stream sent to the landfill.**
- **Consider the establishment of a Protective Wildlife Corridor.**



National Economy:
Economic indicators are useful for evaluating the environment within which the City operates. The Consumer Price Index (CPI), a widely used indicator of inflation prepared by the U.S. Bureau of Labor Statistics increased by 2.68% as of the end of calendar year 2025.

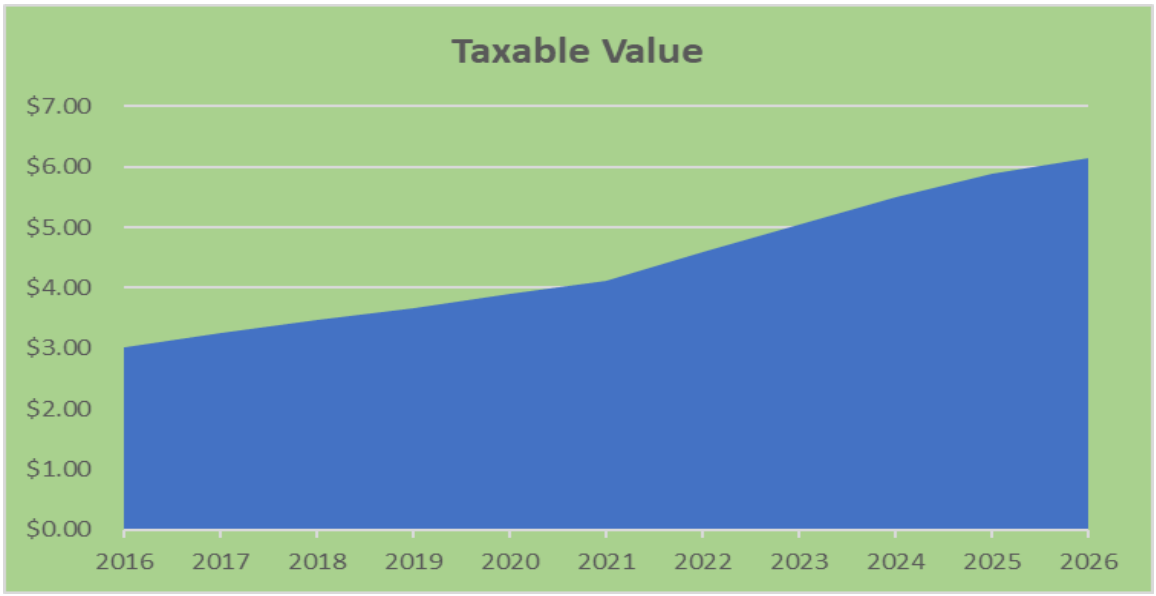


Local Economy:
According to the U.S. Bureau of Labor Statistics, unemployment for the Deltona-Daytona Beach-Ormond Beach area increased by 4.12% from 2024 to 2025 while the labor force has risen. As of December 2025, an estimated 16,773 people locally were unemployed.



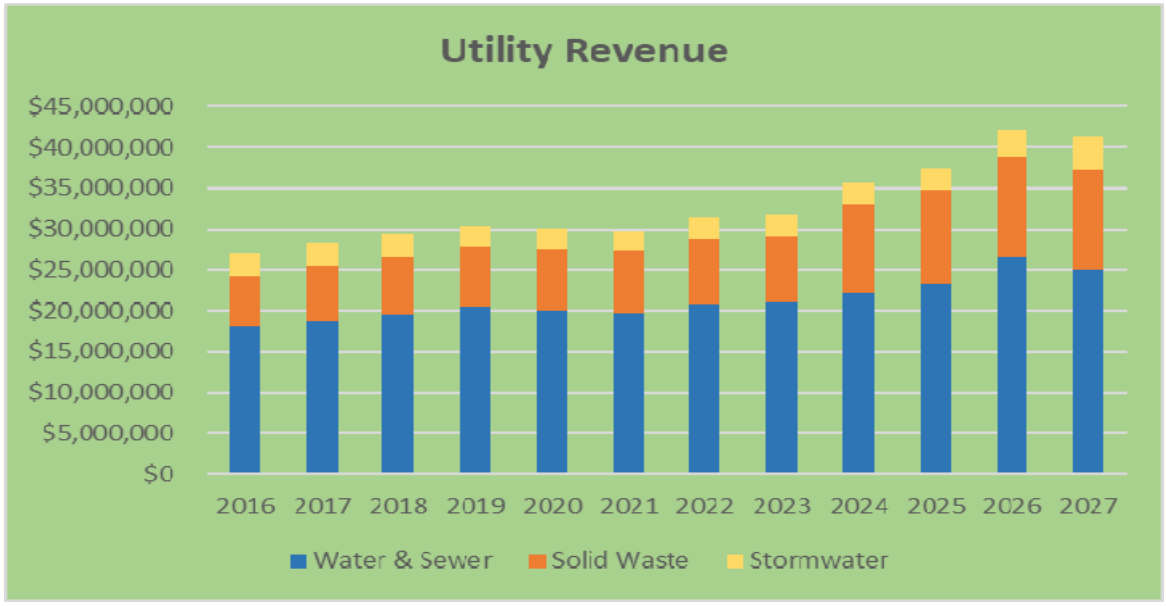
Major Revenue Sources Historical and Projected:

The 2026 taxable value is $6.14 billion, an increase of $278 million from 2025. The increase includes $6.05 billion from existing properties and $82 million from new construction and annexations.



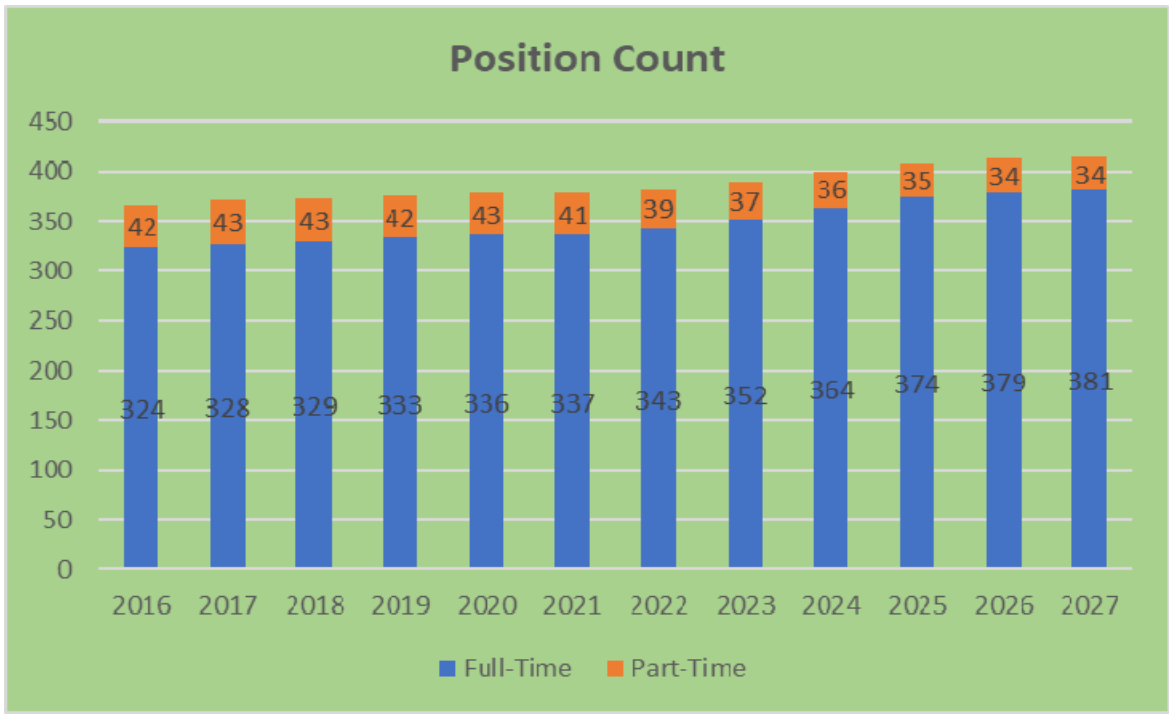
Aside from property taxes, the largest revenue sources consist of franchise fees, utility taxes, intergovernmental revenue and utility user fees are levied to fund the costs of certain activities or services. Franchise fees and utility taxes are generated from a surcharge on electric and natural gas. Intergovernmental revenue consists largely of sales tax passed through to local governments from the State. These revenues are expected to remain relatively stable.

Stormwater fees are expected to increase due to a rate adjustment. Water, Sewer and Solid Waste fees are expected to remain steady.



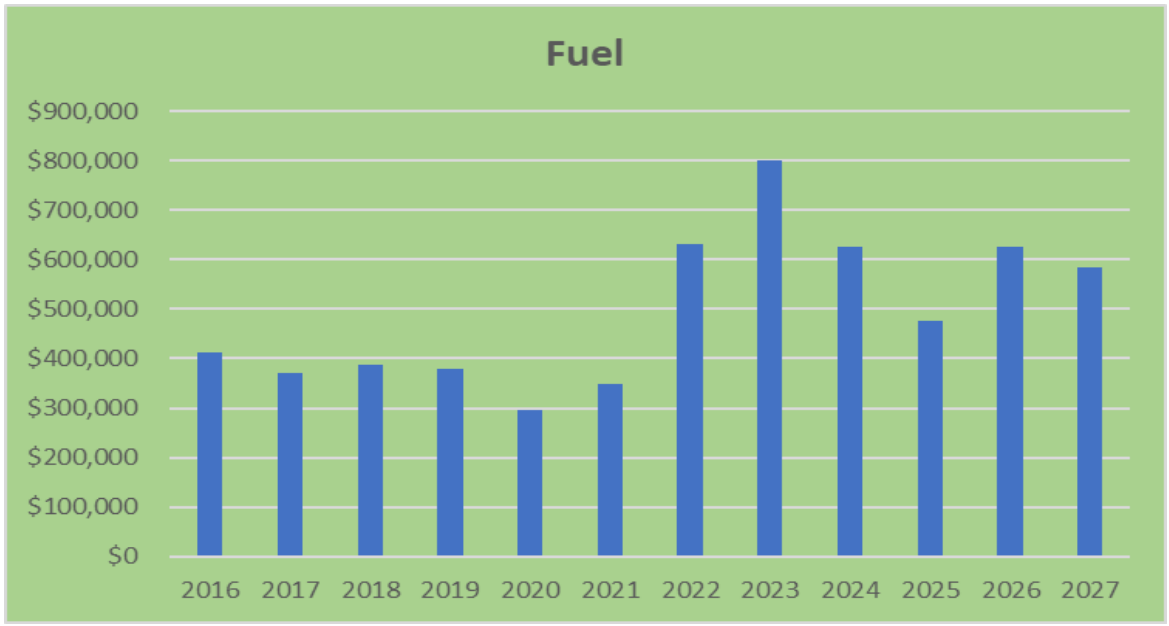
Major Expenditure Categories Historical and Projected:

The number of positions has stayed relatively stable over the past ten years while the cost of wages has increased steadily consistent with the Collective Bargaining Agreements of the City's three unions.



The category of contractual services is largely comprised of expenditures for landscaping medians and maintenance of the City's sports fields. These costs continue to rise. Fuel costs associated with the City vehicles also continue to rise.





Water & Wastewater operating costs consist mainly of chemical and electric expenses associated with operations of the two plants. These costs have slowly increased over time consistent with inflation.



Solid Waste operating costs consist mainly of expenses paid to the contractual waste hauler for collection of trash and recycling. The costs increased significantly in 2017 when the City rebid the contract. Costs have steadily increased since that time.



Revenues

1. Conservative revenue estimates are utilized to allow for unanticipated changes in collection levels or economic deterioration.

2. The budget was prepared using an operating millage rate of 4.3202 mills. The total millage, including debt, is 4.3792.

3. The budget does not include a 3% increase in Parks and Recreation fees.

Expenditures

1. As a service provider, employee costs account for a significant portion of the City's budget. The budget has been prepared according to the following assumptions:
    a. Collective bargaining contracts – Necessary funding for anticipated changes to the collective bargaining contracts has been included.

2. Personnel changes include the following:

    a. Two positions have been added for FY 2026-27.

Cost allocation/Transfers

The City's Engineering Division provides services to capital project funds such as Transportation, Stormwater, General Capital Improvements and Water/Wastewater. The cost allocation plan provides for a direct department charge in lieu of an interfund transfer resulting in more complete financial disclosure. Similarly, the Fleet division provides services for other departments and costs are allocated accordingly.

Budget Advisory Board Recommendation

The Budget Advisory Board will review the budget and provide recommendation a recommendation prior to the City Commission budget workshop.

Capital Improvement Program Workshop

After the completion of strategic goal setting and financial trend analysis, the City develops the capital improvement program and presents it to the City Commission at a workshop. The City's Five-Year Capital Improvements Program represents a substantial effort to identify and schedule capital investments for a multi-year period. Departments submit capital improvement requests to the Finance Director (capital projects with a cost of $75,000 or greater). The Finance Director and City Manager meet with departments to discuss their requests. The Parks and Recreation Advisory Board, Quality of Life Board, Aviation Advisory Board, and Public Works Board also provide recommendations for consideration. The proposed capital improvement plan is reviewed and finalized by the City Commission during a workshop in June. Projects recommended for funding in the next fiscal year are incorporated into the proposed annual budget. The CIP workshop focuses on the following areas:

- Developing a consensus with respect to appropriating the necessary funding for the upcoming budget years.

- Developing a consensus on the level of funding for property tax supported projects included in the following categories: Facilities Renewal and Replacement, General Capital Improvement and Transportation. Also discuss the addition of a dedicated millage for General Vehicle Replacement.

- Projects included in the CIP will be funded based on one or more of the following factors with maintenance or upgrade of existing facilities being the highest priority:

    - Involves necessary or planned maintenance, renovation or construction of an existing facility, equipment or infrastructure.
    - Reflects a prior multi-year commitment previously approved by the City Commission.
    - Enhances the use or appearance of an existing facility or City-maintained public area.
    - Included in a previous Master Plan or conceptual plan previously considered and endorsed or reviewed by the City Commission.

Budget Development and Workshop

Departments submit annual budget requests (personnel and operating) to the Finance Director in April. Department requests are reviewed by the City Manager and Finance Director. Thereafter, the proposed budget is provided to the City Commission for review prior to the budget workshop held in mid-July. This workshop is a culmination of the aforementioned planning workshops. Changes to the proposed budget and tax rate are discussed during this workshop. The tentative tax rate is approved by the City Commission during a regular meeting in July. The final tax rate and budget are approved by the City Commission in September.


CITY OF ORMOND BEACH
FLORIDA

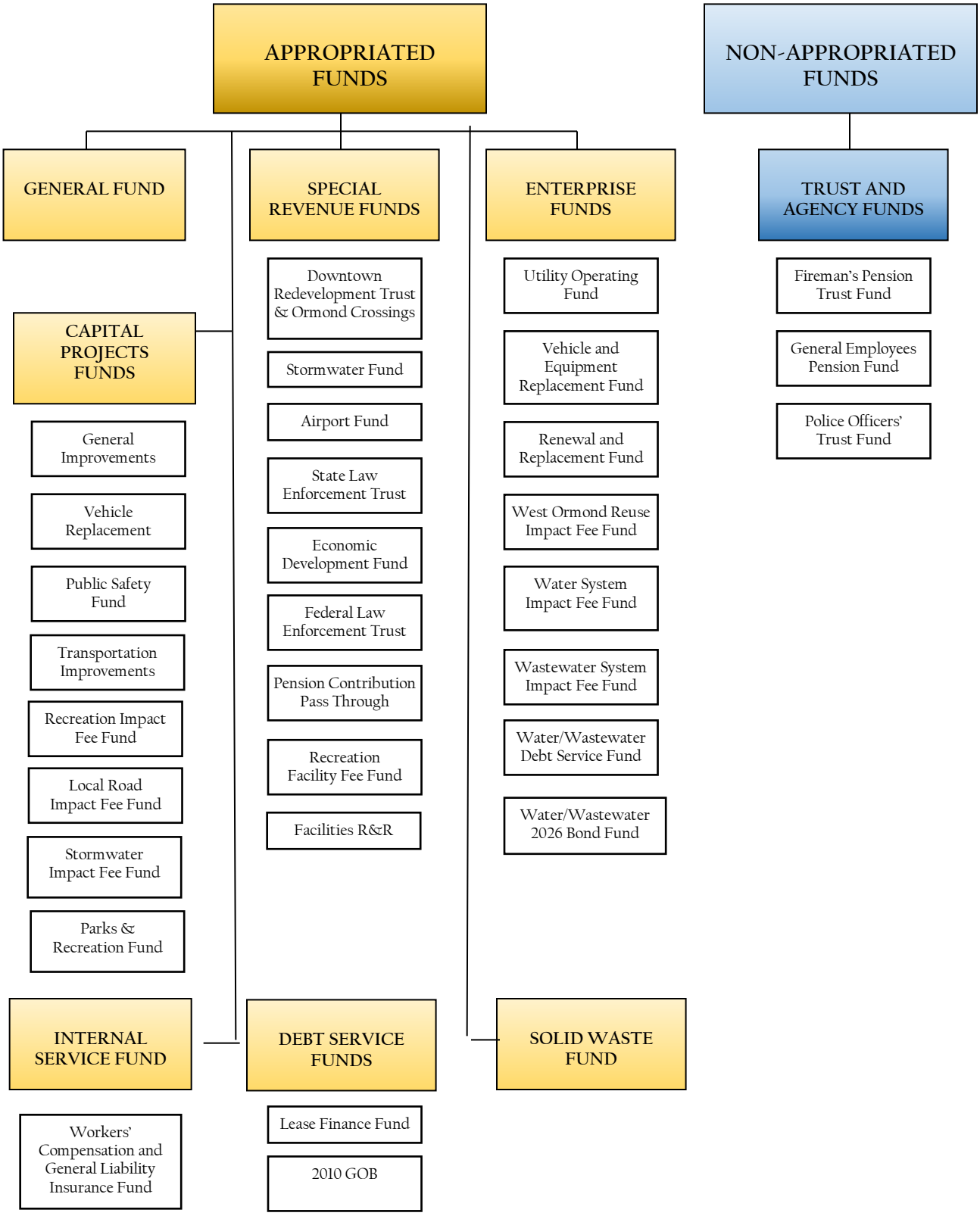
POLICIES
TABLE OF CONTENTS

Budget Calendar 32
Fund Structure 33
Discussion of Major Funds 34
Financial Policies 38

BUDGET CALENDAR

DATE	ACTIVITY
May 1	Prepare Budget Requests with Departments
May 19	Capital Improvement Plan City Commission Workshop
June 11	Budget Review with City Manager
July 1	Certification of taxable value submitted to City
July 10	Budget document submitted to City Commission
July 28	Operating Budget Workshop
July 28	Approval of tentative millage levy at regular City Commission meeting (7:00 at City Commission Chambers)
September 9	First Public Hearing to adopt proposed millage rates and budget
September 23	Second and Final Public Hearing to adopt Final millage rates and budget.

FUND STRUCTURE



MAJOR FUNDS

GOVERNMENTAL FUND TYPES

1. **General Fund** - The General Fund is the general operating fund of the City. It is used to account for all financial resources, except those required to be accounted for in another fund.

2. **Special Revenue Funds** - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

   - **Downtown Redevelopment Trust and Ormond Crossings Funds** - Used to account for tax increment proceeds received by the City within a specific district authorized by state statute.
   - **Stormwater Drainage Utility Fund** - The fund's purpose is to provide maintenance to the City's existing stormwater drainage system. Revenues are provided from user charges assessed to utility customers.
   - **Municipal Airport Fund** - The fund accounts for the financial activities of the Ormond Beach Airport. The airport was deeded to the City in 1959. The agreement restricts the use of the land and revenues derived from aviation related purposes. The airport is funded through rentals and lease revenues, grant revenues and transfers from the General Fund.
   - **Local Law Enforcement Trust Fund** - Used to account for proceeds generated by confiscation activities of the Police Department. Expenditures are restricted for law enforcement purposes only.
   - **Economic Development Fund** - This fund accounts for the City's proceeds of land sales and development costs associated with the City's airport business park.
   - **Federal Law Enforcement Trust Fund** - Used to account for proceeds generated by confiscation activities of the Police Department. Expenditures are restricted for law enforcement purposes only.
   - **Pension Contribution Pass Through** - Used to account for State contributions to the Police and Fire pension funds.
   - **Recreational Facility Use Fee Fund** - This fund accounts for impact fees assessed against users of recreation and cultural facilities within the City. Use of these funds is limited to expansion of those facilities.
   - **Facilities Renewal and Replacement** - This fund accounts for dedicated tax revenue used to maintain City facilities.

3. **Debt Service Funds** - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

   - **Financing Debt Service Fund** - This fund records principal and interest payments on various capital lease and notes payable obligations. Revenue sources include interest on investments and transfers from the General Fund.

- **2010 General Obligation Debt Service Fund** - This fund records principal and interest payments on Series 2010 General Obligation Bonds. The proceeds of this debt issue were utilized to construction a beachfront park

4. **Capital Projects Funds** - Capital Projects Funds are used to account for financial resources to be used for equipment replacement or the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

   - **Capital Improvement Fund** - This fund is used to account for capital assets acquisitions and construction from general government resources and intergovernmental grants.
   - **Equipment Renewal and Replacement Fund** - This fund accounts for replacement of existing capital assets provided by general government resources.
   - **Public Safety Vehicle & Equipment Fund** - This fund accounts for replacement of vehicles and equipment for public safety provided by general government resources.
   - **Transportation Improvements Fund** - This fund is used to account for transportation related capital infrastructure acquisition and construction from general government resources.
   - **Recreation Facilities Impact Fee Fund** - This fund accounts for impact fees assessed and collected against new construction activities. Use of funds is restricted for expansion of existing recreational facilities or construction of new recreational facilities.
   - **Local Roads Impact Fee Fund** - This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion of existing local roadway links or construction of new local roadways.
   - **Stormwater Drainage Impact Fee Fund** - This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion of existing stormwater management facilities or construction of new stormwater management facilities.
   - **Parks and Recreation Fund** - This fund accounts for replacement of parks and recreation capital assets provided by general government resources.

PROPRIETARY FUND TYPES

1. **Enterprise Funds** - Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises--where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

- **Water and Wastewater Fund** - This fund is used to account for general water and sewer operations. The primary source of funding is user charges to water and sewer customers.
- **Water and Wastewater Vehicle and Equipment Replacement** - This fund accounts for replacement of existing vehicles and equipment for the benefit of Water and Wastewater.
- **Water and Wastewater Renewal and Replacement** - This fund accounts for replacement of existing capital assets for the benefit of Water and Wastewater.
- **Water and Wastewater Debt Service** - Used to account for principal and interest payments resulting from the issuance of revenue bonds and other forms of debt.
- **West Ormond Reuse Impact Fee** - This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion and construction of reuse facilities.
- **Water Impact Fee** - This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion and construction of water facilities.
- **Wastewater Impact Fee** - This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion and construction of wastewater facilities.
- **Water & Wastewater 2026 Bond Fund** - This fund accounts for the construction costs associated with the expansion of the utility system.
- **Solid Waste Fund** - Used to account for activities associated with the removal of trash and debris. Expenditures are funded through user charges to customers.

2. **Internal Service Fund** - The Internal Service Fund is used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis.

   - **Workers Compensation Fund** - This fund is used to account for expenditures associated with providing workers compensation coverage to employees.
   - **General Liability Insurance Fund** - This fund is used to account for expenditures associated with providing general liability coverage to employees.

FIDUCIARY FUND TYPES

1. **Trust and Agency Funds** - Trust and Agency Funds account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. ***These funds are not included in the adopted budget.***

   - **Firemen's Pension Fund** - Used to account for employee and employer contributions towards the Firemen's pension fund.
   - **Police Officer's Pension Fund** - Used to account for employee and employer contributions towards the Police Officer's pension fund.
   - **General Employee's Pension Fund** - Used to account for employee and employer contributions towards the General Employee's pension fund.

FINANCIAL POLICIES

The accounting policies of the City of Ormond Beach conform to generally accepted accounting principles as applicable to governments. The following is a summary of the most significant accounting and budgeting policies.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The purposes of the City's various funds and account groups are as follows:

1. BASIS OF BUDGETING

The *basis of budgeting* for all funds is the same as the basis of accounting noted below.

2. BASIS OF ACCOUNTING

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All Governmental Funds are accounted for using the modified accrual basis of accounting. Under the modified accrual basis, revenues are recognized when they become measurable and available as net current assets. Revenues that are susceptible to accrual include taxes, intergovernmental revenues, charges for services and investment earnings. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt which are recognized when due.

All Proprietary Fund Types and Pension Trust Funds are accounted for using the accrual basis of accounting. Their revenues are recognized when earned and expenses are recognized when incurred.

BUDGET POLICIES

1. **BALANCED BUDGET**
   The City will adopt a balanced budget annually. A balanced budget occurs when revenues plus use of available fund balance equals expenditures with individual funds.

2. **BUDGET TRANSFERS AND AMENDMENTS**

   - **Administrative Approval of Intra-departmental Budget Transfers**
     Any budget transfer between line item expenditures accounts (personnel service, operating, and capital outlay) that does not increase or decrease the approved total appropriation of a department within the same fund and is less than $25,000 shall be reviewed by the Budget Director and approved by the City Manager or her designee.

   - **Commission Approval of Budget Transfers**
     The following budget transfers shall be approved by a majority vote of the City Commission:

     - Transfers of $25,000 or more
     - All interfund transfers

   - **Commission Approval of Budget Amendments**
     The following budget amendments shall be approved by Resolution by a majority vote of the City Commission:

     - Recognition of non-budgeted and unanticipated revenues received during the fiscal year.
     - Any increase or decrease in appropriated fund balance.
     - Any increase or decrease in the total approved appropriation of a fund.

REVENUE GUIDELINES

The City employs the following revenue guidelines as part of the budget development process:

1. The General Fund operating budget millage rate will be based on a 97% tax collection rate as computed against the Current Year Gross Taxable Value as shown on Form DR-420 provided to the City by the Volusia County Property Appraiser.

2. The City will annually review Charges for Service to ensure that the fee structure, at a minimum, maintains the current level of cost recovery.

3. Ensure that fees charged in enterprise operations are calculated at a level that will support all direct and indirect costs of the enterprise.

4. Ensure that the basis for computing indirect cost allocations are reviewed annually and are based on prudent and defensible assumptions.

5. Revenue projections for all major non-ad valorem revenue sources will be based on prudent trend analysis that considers current and projected economic conditions. Budget projections for State-shared revenues will consider State of Florida estimates that are contained in the Local Government Financial Information Handbook as one of several factors for determining final revenue estimates.

6. Ensure that the City does not accept any revenue source whose terms of acceptance or collection may adversely affect the City.

7. The use of revenues which have been pledged to bond holders will conform to bond covenants which commit those revenues.

8. The undesignated fund balance in the General Fund will be maintained at no less than 15% of the total General Fund budget exclusive of budgeted reserves for contingency.

9. Water and Wastewater Impact fees will be set at a level that recovers the highest percentage of the cost of future capacity as permitted by law.

10. In financing capital improvements through the use of General Obligation Bonds, the City shall limit outstanding indebtedness to no more than 5% of current gross taxable value.

APPROPRIATION GUIDELINES

1. The City Commission adopts the annual budget at the fund level, whereas department managers prepare their respective budgets at the program level and allocate appropriations to specific line items in order to provide services at the current level of service.

2. Personnel services are estimated based on collective bargaining provisions governing salary adjustments, whereas salary adjustments for non-bargaining unit employees are based on parameters defined by the City Manager and approved by the City Commission. Pension amounts are based on the defined level of funding as determined by the city's actuary. Health insurance premiums for employee coverage are estimated based on current market conditions that affect annual premium adjustments.

3. The emphasis in preparing the annual budget is on the development of performance outcomes and the relationship of those outcomes to providing the current or enhanced level of service and the budget resources needed to accomplish the identified service level.

4. The budget request for all programs will include an itemized list of capital equipment with a unit value of $5,000 or more and a separate line item appropriation for vehicle depreciation that will fund future replacement of city vehicles and heavy equipment based on the vehicle replacement schedule developed by the Fleet Manager and Finance Director.

5. Annually, the City Manager will have a comprehensive Five Year Capital Improvements Program (CIP) developed for review and approval by the City Commission. The Five Year CIP will identify and schedule priority capital improvements and provide recommended financing and the estimated operating budget impact for each project.

6. The level of classification detail at which expenditures may not legally exceed appropriations is the fund level. Department Directors and Division Managers are held accountable for their respective budgets at the program level.

7. Encumbrances outstanding at year-end represent the estimated amount of the expenditures ultimately to result if unperformed contracts/receipt of goods or services in process at year-end are completed. Such encumbrances do not constitute expenditures or liabilities, but rather reservations of fund balance for subsequent years' appropriation.

8. Debt service millage will be set at levels which will generate sufficient revenue to make all required principal and interest payments.

CITY OF ORMOND BEACH FUND BALANCE POLICY

1. INTRODUCTION

Sound financial principles dictate that adequate fund balance will be maintained in order to reduce the risks associated with revenue shortfalls, natural disasters, and unanticipated expenditures. As such, the City hereby establishes a Fund Balance policy in accordance with Governmental Accounting and Standards Board Statement (GASB) No. 54.

2. FUND BALANCE CLASSIFICATIONS

- **Non-Spendable Fund Balance** - Amounts that cannot be spent because of the following reasons:
  - not in spendable form
  - legally or contractually required to be maintained intact. Non-Spendable Fund Balance includes items such as inventory, prepaid expenses, and long-term receivables.

- **Restricted Fund Balance** - Amounts constrained to being used for specific purposes by external parties. Examples of constraints on use of fund balance include those imposed by debt covenants, enabling legislation, and grantors.

- **Committed Fund Balance** - Amounts that can be used only for the specific purposes determined by formal action of the City Commission. The specific purpose may only be altered or removed by the City Commission taking the same formal action used to originally impose the constraint. The balance must be determined by the close of the fiscal year.

- **Assigned Fund Balance** - Amounts intended to be used for a specific purpose. The intended purpose may be determined by the City Commission, City Manager, or Finance Director.

- **Unassigned Fund Balance** - This classification represents any fund balance that has not been classified as non-spendable, restricted, committed, or assigned.

3. MINIMUM LEVEL OF UNASSIGNED FUND BALANCE (GENERAL FUND)

The City will attempt to maintain unassigned fund balance of 15% of budgeted annual expenditures for the current year in the General Fund. Unassigned fund balance in the General Fund which is in excess of the 15% target may be used for any purpose designated by the City Commission as set forth in the annual budget and subsequent budget amendments. The City will attempt to avoid use of unassigned fund balance for recurring expenditures.

If, after the annual audit, the unassigned fund balance is determined to be below 15%, the Finance Director will notify the City Commission. The Finance Director will provide a plan to reduce expenditures and/or increase revenues in order to restore the fund balance with a timeframe determined by the City Commission.

4. CLASSIFICATION OF FUND BALANCE (GENERAL FUND)

- **Non-Spendable Fund Balance:**
  - Advances to Other Funds-Advances made by the General Fund to address negative balances in other funds.
  - Prepaids
  - Inventories

- **Restricted Fund Balance**
  Restricted fund balance reserves in the General Fund consist of:

  - Frazier Trust-Funds held by the City for use by the Ormond Memorial Art Museum to establish an endowment as stipulated in the final judgment entered by Judge Rouse on July 21, 1997.

- **Committed Fund Balance**

  - Ormond Beach Sports Complex-Funds received from the Volusia County School Board in connection with an agreement dated October 21, 2008 and approved by the City Commission with Resolution 2008-202.

- **Assigned Fund Balance**
  The City Commission hereby establishes the following assigned fund balance reserves in the General Fund:

  - Assignment to Subsequent Year's Budget-Assigned fund balance may be designated for use in the subsequent year's budget by the City Commission, City Manager or Finance Director to appropriate a portion of unassigned fund balance for the purpose of eliminating projected deficits.

- **Unassigned Fund Balance**
  The City Commission hereby establishes the following unassigned fund balance reserves in the General Fund:

  - Revenue Stabilization - The City hereby establishes a budget stabilization fund of $2 million. The budget stabilization fund will be utilized to ensure adequate funding is available to maintain services during periods of significant revenue declines (both anticipated and unforeseen). Furthermore, the reserve can be used to address unfunded mandates.

    The use of budget stabilization reserves which may be appropriated in the subsequent year's budget is limited to $1 million or 50% of the revenue stabilization fund balance available.

    Use of unassigned fund balance will be authorized by the City Commission through approval of a budget ordinance in conjunction with the annual budget process or budget amendment.

- General Fund- The City will attempt to maintain unassigned fund balance of 15% of budgeted annual expenditures for the current year. This balance is in addition to the Revenue Stabilization fund balance.

5. **SPENDING ORDER OF FUND BALANCES**
   Restricted amounts will be used first unless there is a legal prohibition to doing so. The City will then utilize committed fund balance followed by assigned fund balance. Unassigned fund balance will be used last.

   The Revenue Stabilization balance will only be used to provide funding for existing services/programs and unfunded mandates when current revenues are insufficient. General Fund Unassigned Fund Balance will be used in all other cases which include funding for one-time expenditures/capital projects and increases in service levels/programming.

6. **LEVEL OF AUTHORITY**
   Committed Fund balance may only be established and revised by approval of the City Commission. The remaining reserve levels and policies herein may be revised and approved by the City Manager or Finance Director.

7. **EFFECTIVE DATE**
   This Policy took effect immediately upon adoption and will be applied beginning with the preparation of the City's September 30, 2011 Comprehensive Annual Financial Report and adoption of the City's Fiscal Year 2011-12 Budget.

CITY OF ORMOND BEACH PURCHASING POLICY

1. INTRODUCTION

This document serves to provide uniform purchasing procedures for all individuals authorized to make purchases on behalf of the City of Ormond Beach. Every employee involved in the purchasing process is required to adhere to the requirements of this document as well as Chapter 2, Article IX, Division 3 of the City of Ormond Beach Code of Ordinance which outlines the regulations applicable to procurement by City employees.

2. NEW VENDORS

The purchaser must submit the New Vendor Request form when making purchases from vendors who have not previously done business with the City.

3. PURCHASING PROCEDURES

- Purchases exceeding $75,000 require issuance of an invitation to bid or RFP:
  - Bid/RFP specifications are to be submitted to the Purchasing Coordinator for review along with a Bid/RFP Request Approval form.
  - Once the specifications have been approved, the Purchasing Coordinator will advertise the bid/RFP and post to DemandStar.
  - All bids/RFP's and corresponding amendments will be provided exclusively through DemandStar unless other arrangements are approved by the Purchasing Coordinator.
  - Recommendations for award will be determined as follows:
    - For invitations to bid, the Contract Manager will determine the lowest qualified, responsive, and responsible bidder.
    - For RFP's, a review committee will determine which proposal is deemed appropriate for recommendation of award.
  - A recommendation for award (via a CM memo) will be prepared by the Contract Manager and submitted to the Finance Director for approval. Once approved, the CM memo will be forward to the City Attorney and City Clerk for placement on the appropriate agenda.

- Purchases $2,500-$75,000:
  - The purchaser will obtain three written quotations.

- Special Purchasing Issues:
  - Sole source procurement where there is only one source for the required item(s) or service(s).
    - The purchaser must submit a Sole Source Procurement form to the Purchasing Coordinator prior to making such purchases.
    - The Sole Source Procurement form will be posted on DemandStar for ten days prior to making such purchases.

- Emergency procurements may be authorized by the Finance Director when there exists a threat to public health, welfare or safety; provided that such emergency procurements shall be made with such competition as is practicable under the circumstances.
    - The purchaser must submit a memo to the Finance Director outlining the need to make an emergency purchase in advance of making such purchase.
- Change orders
    - If the cumulative value is less than $75,000, City Commission approval is NOT required prior to the authorization of additional work. The City Commission will be notified upon completion of the project of the total change order amount.
    - If/when the cumulative value exceeds $75,000, City Commission approval must be received prior to the authorization of additional work.

4. PURCHASE REQUISITIONS

- Purchase requisitions should be entered for ALL items/services with the following exceptions:
    - Travel reimbursement-In lieu of a purchase requisition, employees should submit a Travel Request Voucher and applicable supporting documentation prior to undertaking any travel. **An employee may elect to pay the cost of travel and receive reimbursement thereafter or have payment made directly to the appropriate vendors.**
    - Debt Service payments
    - Reimbursements to employees, civic organizations, entertainers
    - Refunds
    - Employee/Retiree benefit payments
    - Waste Management monthly disbursements

- Except as noted above, no purchases shall be made until a purchase requisition has been entered and all approvals have been received.

- Education reimbursement is first approved by submittal of the Education Reimbursement Request form. Once all necessary signatures have been obtained, a purchase requisition should be entered.

- All vendors who are providing services to the City must be licensed accordingly. It is the purchaser's responsibility to contact the City's building division and validate that the vendor has obtained all applicable business licenses.

- The purchaser is expected to verify that the vendor chosen has met the applicable insurance requirements as specified in Resolution 2011-116 dated 8/16/11.
    - Insurance requirements can be found in the New Vendor attachment.
    - Existing insurance certificates will be maintained by the Risk Manager and are available for review by the purchaser at S:\VendorInsurance

- If a valid insurance certificate is not available at S:\VendorInsurance, it is the purchaser's responsibility to obtain the necessary certificate(s) and email the certificate(s) to the Risk Manager.
- Once the Risk Manager has received the necessary insurance certificate(s), she will approve the requisition.

➢ If the purchase requires obtainment of written quotations, the quotations must be emailed to the Purchasing Coordinator. All quotations (whether verbal or written) should be documented within the electronic purchase requisition.

5. REQUEST FOR PAYMENT

➢ Invoices submitted to the Finance Department for payment should include:
- Two signatures, one of which is a Department Head, Division Manager, or Supervisor/Foreman.
- For purchases made with a purchase order:
  - Complete the receipts processing in Naviline.
  - Write the purchase order number on the invoice.
- For purchases made without a purchase order, write the account number(s) on the invoice.
- All invoices must be received by Tuesday at noon for payment on Friday of the same week.

6. CREDIT CARD USAGE

In the event a purchase can only be made via a credit card, the purchaser must first obtain the approval of the Finance Director and Purchasing Coordinator by submitting the Credit Card Approval form.

CITY OF ORMOND BEACH INVESTMENT POLICY

1. The City of Ormond Beach is hereby authorized to invest funds under its control, which are in excess of those funds required to meet short-term expenses, in the following instruments, and may divest itself of such investments, at prevailing market prices or rates, subject to the limitations stated:
    a) The Local Government Surplus Funds Trust Fund, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Section 163.01, Florida Statutes;
    b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
    c) Savings accounts in state-certified qualified public depositories, as defined in Section 280.02, Florida Statutes;
    d) Certificates of deposit in state-certified qualified public depositories, as defined in Section 280.02, Florida Statutes;
    e) Direct obligations of the U.S. Treasury; and
    f) Federal instrumentalities. Agencies and instrumentalities.

2. The securities listed in subparagraphs (c), (d), (e), and (f) of Paragraph 1 shall be invested to match investment maturities with known cash needs and anticipated cash-flow requirements.

3. This Investment Policy shall not apply to pension funds, trust funds, or funds related to the issuance of debt, provided that there are other existing policies or indentures in effect for such funds.

The complete policy can be found in the appendix of this document.

OVERVIEW
TABLE OF CONTENTS

Budget Summaries **50**

Revenue Highlights

Taxable Value Trends 53

Property Tax Revenue/Rates 54

Expenditure Highlights

Personnel Costs 57

Position Count 58

ALL FUNDS SUMMARY

The FY 2026-27 budget includes total appropriations of $152.04 million

ALL FUNDS SUMMARY			
	Actuals	Budget	Budget
Description	**FY 2024-25**	**FY 2025-26**	**FY 2026-27**
General Fund (001)	**50,346,329**	**52,356,211**	**53,207,775**
Special Revenue Funds:			
Downtown Redevelopment Trust Fund (104)	3,476,339	1,999,836	2,902,080
Ormond Crossings Trust Fund (106)	-	399,640	399,640
Stormwater Utility Fund (107)	5,640,311	5,613,386	22,952,152
Airport Fund (108)	721,983	1,318,198	3,399,718
Local Law Enforcement Trust Fund (109)	-	-	-
Economic Development Fund (110)	-	-	-
State Law Enforcement Trust Fund (112)	-	-	-
Pension Contribution Pass Through Fund (113)	1,194,985	1,300,000	1,400,000
Recreation Facility Fee Fund (115)	4,416	46,970	75,814
Total Special Revenue Funds	**11,038,034**	**10,678,030**	**31,129,404**
Debt Service Funds:			
Financing Debt Service Fund (205)	684,134	675,000	678,689
2010 Beachfront Park Bond Fund (220)	355,720	358,068	351,173
Total Debt Service Funds	**1,039,854**	**1,033,068**	**1,029,862**
Capital Improvement Funds:			
Capital Improvements Fund (301)	2,287,741	3,051,339	633,430
Equipment Renewal & Replacement Fund (302)	421,514	840,000	644,291
Public Safety Vehicle & Equipment Fund (305)	1,035,006	1,028,051	1,076,374
Transportation Improvements Fund (308)	1,163,923	3,306,010	2,302,629
Recreational Impact Fee Fund (310)	-	1,100,000	400,000
Local Road Impact Fee Fund (316)	-	275,000	200,000
Facilities Renewal & Replacement Fund (317)	1,345,892	1,665,797	1,265,093
Stormwater Impact Fee Fund (318)	-	15,000	-
Parks and Recreation Capital Fund (322)	891,498	1,700,000	2,150,000
Total Capital Improvement Funds	**7,145,574**	**12,981,197**	**8,671,817**
Water and Wastewater Funds:			
Water and Wastewater Fund (401)	20,686,736	28,748,938	28,420,303
Vehicle Replacement Fund (408)	286,551	830,000	1,066,000
Renewal & Replacement Fund (409)	7,571,649	6,830,768	5,777,450
Water/Wastewater Consolidated Debt Service Fund (414)	2,594,392	3,824,000	3,320,943
West Ormond Reuse Impact Fee Fund (433)	-	-	-
Water System Impact Fee Fund (434)	-	751,000	750,000
Wastewater System Impact Fee Fund (435)	-	850,000	850,000
Water/Wastewater 2026 Bond Projects (447)	-	5,680,000	-
Total Water and Wastewater Funds	**31,139,328**	**47,514,706**	**40,184,696**
Solid Waste Fund (460)	**15,366,259**	**14,960,267**	**14,922,000**
Workers Compensation Fund (502)	**869,164**	**747,500**	**747,500**
General Liability Fund (504)	**2,978,294**	**2,142,400**	**2,142,400**
TOTAL BUDGET APPROPRIATION	**119,922,836**	**142,413,379**	**152,035,454**
Less: Interfund Transfers	**(14,854,306)**	**(18,789,917)**	**(18,789,917)**
Fleet Operations (Internal Service Charges)	**(2,039,721)**	**(2,296,000)**	**(2,245,511)**
Engineering (Internal Service Charges)	**(1,277,145)**	**(1,457,708)**	**(1,286,971)**
Consolidated Insurance Fund (Internal Service Charges)	**(3,696,188)**	**(2,889,900)**	**(2,889,900)**
TOTAL NET BUDGET	**98,055,476**	**116,979,854**	**126,823,155**

BUDGET SUMMARY

BUDGET THREE YEAR SUMMARY CITY OF ORMOND BEACH, FLORIDA					
REVENUES	**Actuals FY 2024-25**	**Budget FY 2025-26**	**Budget FY 2026-27**	**Change FY 2025-26 to FY 2026-27**	**% Change FY 2025-26 to FY 2026-27**
Taxes	31,290,594	33,650,925	35,203,835	1,552,910	4.61%
Licenses and Permits	11,476,278	10,085,087	10,675,575	590,488	5.86%
Intergovernmental Revenue	12,686,456	12,602,669	27,209,810	14,607,141	115.91%
Charges for Service	43,904,663	46,844,788	46,064,038	(780,750)	-1.67%
Fines and Forfeitures	332,884	73,000	75,000	2,000	2.74%
Miscellaneous Revenues	6,275,278	5,187,407	4,986,181	(201,226)	-3.88%
TOTAL SOURCES	**105,966,153**	**108,443,876**	**124,214,439**	15,770,563	14.54%
Transfers In	14,854,306	18,789,917	17,863,769	(926,148)	-4.93%
Bond Proceeds and Other Sources	0	15,179,586	9,957,246	(5,222,340)	-34.40%
TOTAL REVENUES, TRANSFERS AND BALANCES	**120,820,459**	**142,413,379**	**152,035,454**	9,622,075	6.76%

EXPENDITURES	**Actuals FY 2024-25**	**Budget FY 2025-26**	**Budget FY 2026-27**	**Change FY 2025-26 to FY 2026-27**	**% Change FY 2025-26 to FY 2026-27**
General Government Services	14,315,534	15,654,511	16,868,041	1,213,530	7.75%
Public Safety	25,431,322	26,195,681	27,341,903	1,146,222	4.38%
Physical Environment	38,782,087	45,780,681	58,208,601	12,427,920	27.15%
Transportation	9,138,114	13,770,828	9,395,134	(4,375,694)	-31.78%
Economic Environment	388,234	448,226	422,330	(25,896)	-5.78%
Human Services	90,507	291,528	291,528	-	0.00%
Parks and Recreation	13,304,281	12,780,014	12,722,251	(57,763)	-0.45%
Debt Service	3,634,246	3,646,000	4,319,632	673,632	18.48%
TOTAL EXPENDITURES	**105,084,325**	**118,567,469**	**129,569,420**	11,001,951	9.28%
Transfers Out	14,838,511	18,789,917	17,863,769	22,466,034	119.56%
Contingency	0	5,055,993	4,602,265	(453,728)	-8.97%
TOTAL APPROPRIATED EXPENDITURES, RESERVES AND BALANCES	**119,922,836**	**142,413,379**	**152,035,454**	9,622,075	6.76%

CHANGE IN FUND BALANCE

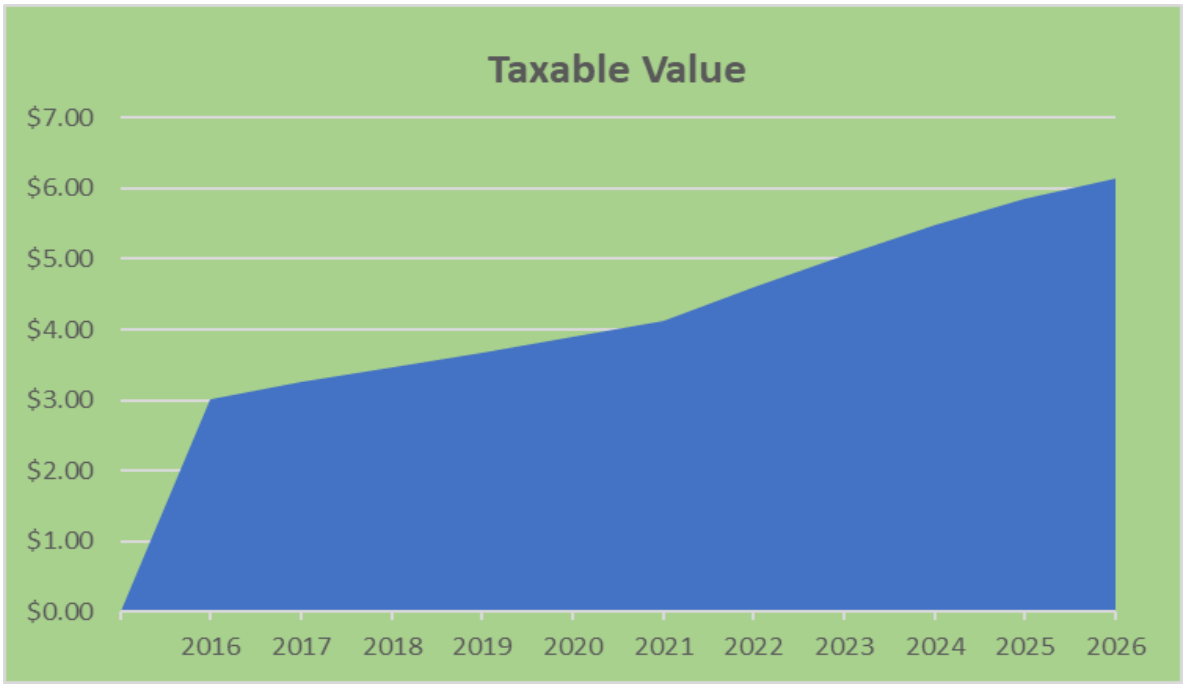
Description	Estimated Beginning Fund Balance	Budget Revenue FY 2026-27	Budget Expenditures FY 2026-27	Use of Fund Balance	Estimated Ending Fund Balance
GENERAL FUND (001)	**7,500,000**	52,441,281	**53,207,775**	**766,494**	6,733,506
SPECIAL REVENUE FUNDS					
DOWNTOWN REDEVELOPMENT TRUST FUND (104)	3,301,000	2,902,080	2,902,080	-	3,301,000
ORMOND CROSSINGS TRUST FUND (106)	1,925,000	399,640	399,640	-	1,925,000
STORMWATER UTILITY FUND (107)	4,952,000	18,603,360	22,952,152	4,348,792	603,208
AIRPORT FUND (108)*	(989,000)	2,921,135	3,399,718	478,583	(1,467,583)
LOCAL LAW ENFORCEMENT TRUST FUND (109)	535,000	-	-	-	535,000
ECONOMIC DEVELOPMENT FUND (110)	-	-	-	-	0
STATE LAW ENFORCEMENT TRUST FUND (112)	6,000	-	-	-	6,000
PENSION CONTRIBUTION PASS THROUGH (113)	-	1,400,000	1,400,000	-	0
RECREATION FACILITY FEE FUND (115)	535,000	40,225	75,814	35,589	499,411
TOTAL SPECIAL REVENUE FUNDS	**10,265,000**	**26,266,440**	**31,129,404**	**4,862,964**	**5,402,036**
DEBT SERVICE FUNDS					
FINANCING DEBT SERVICE FUND (205)	368,000	670,000	678,689	8,689	359,311
2010 BEACHFRONT PARK BONDS (220)	2,000	351,173	351,173	-	2,000
TOTAL DEBT SERVICE FUNDS	**370,000**	**1,021,173**	**1,029,862**	**-**	**370,000**
CAPITAL PROJECT FUNDS					
CAPITAL IMPROVEMENTS FUND (301)	200,000	514,974	633,430	118,456	81,544
EQUIPMENT RENEWAL AND REPLACEMENT FUND (302)	389,000	644,291	644,291	-	389,000
PUBLIC SAFETY VEHICLE & EQUIPMENT FUND (305)	500,000	-	1,076,374	-	500,000
TRANSPORTATION IMPROVEMENTS FUND (308)	582,000	1,759,016	2,302,629	543,613	38,387
RECREATION IMPACT FEE FUND (310)	1,528,000	400,000	400,000	-	1,528,000
LOCAL ROAD IMPACT FEE FUND (316)	2,164,000	200,000	200,000	-	2,164,000
FACILITIES RENEWAL & REPLACEMENT (317)	-	1,265,093	1,265,093	-	-
STORMWATER IMPACT FEE FUND (318)	594,000	-	-	-	594,000
PARKS AND RECREATION CAPITAL (322)	600,000	1,624,016	2,150,000	525,984	74,016
TOTAL CAPITAL PROJECTS FUNDS	**6,557,000**	**6,407,390**	**8,671,817**	**10,619,567**	**5,368,947**

*Deficit is being funded through an advance from the General Fund

REVENUE HIGHLIGHTS

OVERVIEW:
Citywide net revenues and use of prior year's reserves for FY 2026-27 are budgeted at $152,035,454.

TAXABLE VALUE:
The 2026 taxable value is $6.14 billion, an increase of $278 million from the 2025 taxable value. The increase in taxable value includes $6.05 billion from existing properties and $82 million from new construction and annexations.



PROPERTY TAX REVENUE & RATES:

General operating revenue available for general operations and capital improvements is estimated to be $25.7 million.

Summary of Property Tax Rates

	Fund	FY 2025-26	FY 2026/27	$ Var	% Var
General Fund	001	3.6392	3.6392	-	0.00%
Facilities Renewal & Replacement	317	0.1650	0.1650	-	0.00%
Capital Improvements	301	0.0840	0.0840	-	0.00%
Vehicle & Equipment R & R	302	0.0440	0.0440	-	0.00%
Transportation Improvements	308	0.1040	0.1040	-	0.00%
Public Safety Fund	305	0.1800	0.1800	-	0.00%
Leisure Service Fund	322	0.1040	0.1040	-	0.00%
Subtotal - Operating Millage		**4.3202**	**4.3202**	**-**	**0.00%**
2010 GOB	220	0.0630	0.0590	(0.0040)	-6.35%
Subtotal - Debt Millages		**0.0630**	**0.0590**	**(0.0040)**	**-6.35%**
Combined City Tax Rate		**4.3832**	**4.3792**	**(0.0040)**	**-0.09%**

The operating tax rate is proposed to be 4.3202 mills. The total tax rate (including debt service) is proposed at 4.3792 mills.

GENERAL FUND REVENUES

General Fund net revenues are budgeted to be $53,207,775, an increase of $851,564 from the previous year. The change includes an increase in property tax revenue of $976,984 resulting from an increase in the taxable value and rate. License and Permit revenue is expected to increase by $501,488 and Use of Fund balance will decrease by $570,985.

The largest components of General Fund revenue include:

- Property taxes ($21.9 million)
- Other Taxes ($7.8 million)
- License and Permits ($6.0 million)
- Intergovernmental revenues ($5.0 million) which includes the half cent sales tax and municipal revenue sharing.
- Transfers to the General Fund ($6.5 million)

DOWNTOWN REDEVELOPMENT FUND:

Tax increment proceeds are the primary revenue source for the Downtown Development Fund. The incremental taxable value of the district increased by $4 million with 95% being captured within the fund. Revenue from tax increment proceeds are used for capital improvements within the district.

STORMWATER UTILITY FUND:

Revenues consist of stormwater user fees in the amount of $4 million.

CAPITAL IMPROVEMENT FUND,

Pursuant to the City Commission's direction, the budget includes a dedicated millage for capital improvements which generates $500,000 in property tax revenue.

VEHICLE/EQUIPMENT RENEWAL & REPLACEMENT:

Pursuant to the City Commission's direction, the budget includes a dedicated millage for capital improvements which generates $262,000 in property tax revenue to fund General vehicles.

PUBLIC SAFETY VEHICLE/EQUIPMENT FUND:

In fulfillment of the City Commission's strategic plan, the budget includes a dedicated millage for public safety vehicle and equipment replacement which will generate $1,071,000 in property tax revenue.

TRANSPORTATION FUND:

Pursuant to the City Commission's direction, the budget includes a dedicated millage for capital improvements which generates $619,000 in property tax revenue.

FACILITIES RENEWAL & REPLACEMENT FUND:

Pursuant to the City Commission's direction, the budget includes a dedicated millage of for facilities renewal and replacement which generates $982,000.

LEISURE SERVICES CAPITAL FUND:
Pursuant to the City Commission's direction, a new dedicated millage has been established for Leisure Service capital projects which generates $619,000.

WATER AND WASTEWATER:
The primary revenue source of the Water and Wastewater Fund consists of user fees to customers both inside and outside the City. Water and sewer fees account for $25.8 million.

WATER AND WASTEWATER RENEWAL & REPLACEMENT FUND:
Revenues of the Renewal and Replacement Fund include a transfer of $5 million from the Water and Wastewater Operating Fund.

SOLID WASTE:
The primary revenue source is solid waste user fees ($12.3 million). No increase to rates is proposed.

EXPENDITURE HIGHLIGHTS

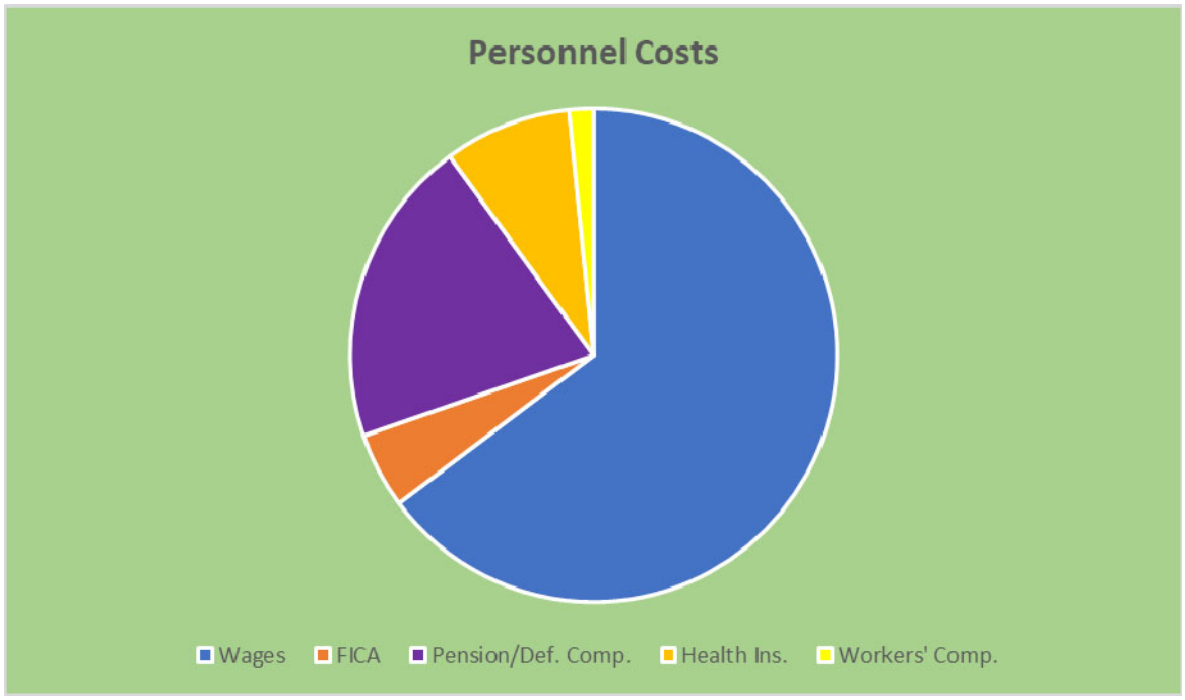
PERSONNEL COSTS:

Total personnlel costs are budgeted to be $42.95 million for FY 2026-27.

All Funds Wages and Benefits				
	Budget FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2025-26	% Change FY 2025-26 to FY 2025-26
Wages	28,292,626	29,756,797	1,464,171	5.18%
FICA	2,183,158	2,277,539	94,381	4.32%
Pension/Deferred Comp.	5,900,677	6,289,054	388,377	6.58%
Health Insurance	4,742,179	3,880,996	(861,183)	-18.16%
Worker's Compensation	747,500	747,500	-	0.00%
Totals	41,866,140	42,951,886	1,085,746	2.59%

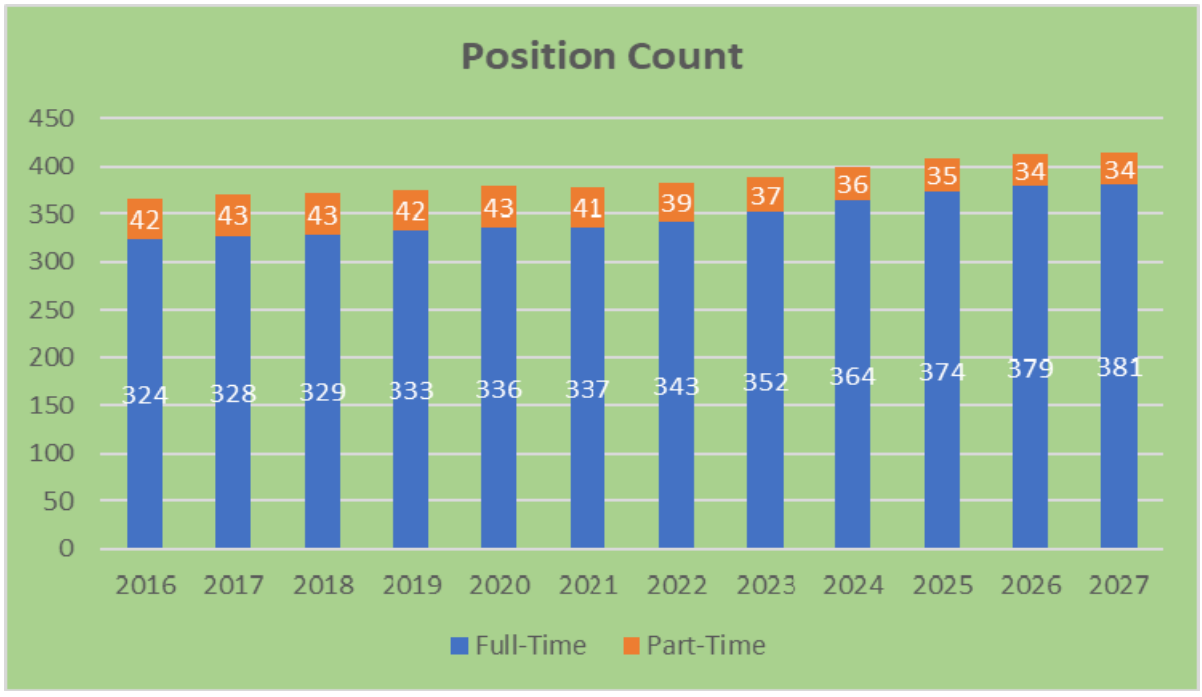
General Fund Wages and Benefits				
	Budget FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2025-26	% Change FY 2025-26 to FY 2025-26
Wages	22,705,335	23,852,022	1,146,687	5.05%
FICA	1,755,331	1,825,828	70,497	4.02%
Pension/Deferred Comp.	5,096,854	5,492,042	395,188	7.75%
Health Insurance	3,612,567	2,947,561	(665,006)	-18.41%
Worker's Compensation	590,152	596,397	6,245	1.06%
Totals	33,760,239	34,713,850	953,611	2.82%

Other Fund Wages and Benefits				
	Budget FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2025-26	% Change FY 2025-26 to FY 2025-26
Wages	5,357,399	5,904,775	547,376	10.22%
FICA	409,842	451,711	41,869	10.22%
Pension/Deferred Comp.	663,986	797,012	133,026	20.03%
Health Insurance	1,053,453	933,435	(120,018)	-11.39%
Worker's Compensation	174,002	151,103	(22,899)	-13.16%
Totals	7,658,682	8,238,036	579,354	7.56%



POSITION COUNT HISTORY:

The budget includes 381 full-time positions and 34 part-time positions.



AUTHORIZED POSITIONS:

	FY 24-25			FY 25-26			FY 26-27		
	Full-time	Part-time		Full-time	Part-time		Full-time	Part-time	
Department / Division	Positions	Positions	FTE	Positions	Positions	FTE	Positions	Positions	FTE
Office of City Manager	6.00	-		6.00	-	6.00	6.00	-	6.00
City Clerk	4.00	-	4.00	4.00	-	4.00	4.00	-	4.00
Office of City Attorney	5.00	-	5.00	6.00	-	6.00	6.00	-	6.00
Human Resources	4.00	-	4.00	5.00	-	5.00	5.00	-	5.00
Finance Department									
Budget/Finance	10.00	-	10.00	9.00	-	9.00	9.00	-	9.00
Utility Billing	12.00		12.00	12.00		12.00	12.00		12.00
Information Technology	8.00	-	8.00	8.00	-	8.00	8.00	-	8.00
Planning Department	6.00	-	6.00	6.00	-	6.00	6.00	-	6.00
Building Inspections/Permitting	14.00	-	14.00	15.00	-	15.00	16.00	-	16.00
Economic Development	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Police Department	94.00	-	94.00	94.00	-	94.00	94.00	-	94.00
Neighborhood Improvement	6.00	-	6.00	7.00	-	7.00	7.00	-	7.00
Fire Department	52.00	-	52.00	53.00	-	53.00	54.00	-	54.00
Public Works Department									
Engineering	11.00	-	11.00	11.00	-	11.00	11.00	-	11.00
Streets and Roadside Mnt.	21.00	-	21.00	19.00	-	19.00	19.00	-	19.00
Fleet Operations	6.00	1.00	6.50	6.00	1.00	6.50	6.00	1.00	6.50
Page Subtotal	260.00	1.00	254.50	262.00	1.00	262.50	264.00	1.00	264.50

AUTHORIZED POSITIONS:

	FY 24-25			FY 25-26			FY 26-27		
	Full-time	Part-time		Full-time	Part-time		Full-time	Part-time	
Department / Division	Positions	Positions	FTE	Positions	Positions	FTE	Positions	Positions	FTE
Stormwater Maintenance	11.00	-	11.00	10.00	-	10.00	10.00	-	10.00
Utilities									
Water Production	23.00	1.00	23.50	24.00	1.00	24.50	24.00	1.00	24.50
Wastewater Treatment	15.00	-	15.00	16.00	-	16.00	16.00	-	16.00
Water Distribution	14.00	-	14.00	14.00	-	14.00	14.00	-	14.00
Wastewater Collection	13.00	-	13.00	13.00	-	13.00	13.00	-	13.00
Solid Waste									
Collection and Disposal	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Recycling	-	-	-	-	-	-	-	-	-
Parks and Recreation									
Building Maintenance	7.00	1.00	7.50	7.00	1.00	7.50	7.00	1.00	7.50
Administration	6.00	1.00	6.50	6.00	1.00	6.50	6.00	1.00	6.50
Nova Community Center	2.00	4.00	4.00	2.00	4.00	4.00	2.00	4.00	4.00
South Ormond Neighborhood Center	2.00	3.00	3.50	2.00	3.00	3.50	2.00	3.00	3.50
Gymnastics	-	-	-	-	-	-	-	-	-
Athletic Field Maintenance	6.00	7.00	9.50	6.00	7.00	9.50	6.00	7.00	9.50
Parks and Grounds Mnt.	5.00	3.00	6.50	7.00	3.00	8.50	7.00	3.00	8.50
The Casements	2.00	5.00	4.50	2.00	5.00	4.50	2.00	5.00	4.50
Environmental Discovery Center	2.00	2.00	3.00	2.00	2.00	3.00	2.00	2.00	3.00
Performing Arts Center	2.00	6.00	5.00	2.00	6.00	5.00	2.00	6.00	5.00
Community Events	2.00	-	2.00	2.00	-	2.00	2.00	-	2.00
Airport	1.00	-	1.00	1.00	-	1.00	1.00	-	1.00
Total FTE	**374.00**	**35.00**	**385.00**	**379.00**	**34.00**	**396.00**	**381.00**	**34.00**	**398.00**

Added FY 2026-27:
Deputy Building Official
Fire Inspection Administrative Assistant

EXPENDITURES

GENERAL FUND:
General fund net expenditures are $52,356,211, an increase of $851,564 from the previous year. The budget includes a $1.2 million increase for wage adjustments per the approved collective bargaining agreements.

DOWNTOWN REDEVELOPMENT FUND:
The budget includes $1.7 million for maintenance and capital improvements. Property improvement grant funding is also included in the amount of $200,000.

STORMWATER UTILITY FUND:
The budget includes $2.3 million for personnel and operating costs, transfers of $339,000, and $19.8 million in capital improvement projects.

CAPITAL IMPROVEMENT FUND:
The budget includes $500,000 for Security Access Control at the City's four Fire Stations as well as the Public Works Facility.

TRANSPORTATION FUND:
The budget includes $1.4 million in infrastructure improvements and $807,000 in transfers to the General Fund for streets maintenance.

FACILITIES RENEWAL AND REPLACEMENT FUND:
The budget includes maintenance to various City facilities of $15,000 and capital improvement projects of $1.1 million.

LEISURE SERVICE CAPITAL FUND:
The budget includes capital improvement projects of $2.2 million.

WATER AND WASTEWATER:
The budget includes $15.9 million of personnel and operating expenditures and $12.5 million in transfers for capital project funding and debt service.

SOLID WASTE:
This fund receives fees for solid waste removal and recycling services from City residents and business and pays an outside contractor to perform these services. The budget includes $12.9 million for personnel and operating expenses and $2 million in transfers.

DEBT SUMMARY:

The Charter of the City of Ormond Beach does not provide a debt limit. Bond Series 2024 was issued to finance several technology projects. Series 2010, was the result of a voter referendum for the construction of a beachfront park.

GENERAL GOV'T DEBT SERVICE REQUIREMENTS *Amounts in thousands*			
Fiscal Year Ending	2024 Capital Improvement Note Technology		
	Principal	Interest	Total
2027	225	89	314
Beyond	1,855	331	2,186
Fiscal Year Ending	2010 General Obligation Bonds Beachfront Park		
	Principal	Interest	Total
2027	310	37	347
Beyond	975	57	1,032
Total	1,285	94	1,379

Water and Sewer Bonds are issued to provide financing for the construction and rehabilitation of the City's water and wastewater system.

WATER AND SEWER REVENUE BONDS AND SRF LOAN FOR WWW In thousands			
FY Ending	Principal	Interest	Total
2027	$ 2,505	$ 806	$ 3,311
2028	$ 2,595	$ 727	$ 3,322
2029	$ 2,679	$ 645	$ 3,324
2030	$ 2,767	$ 560	$ 3,327
2031	$ 2,377	$ 461	$ 2,838
2032	$ 2,186	$ 400	$ 2,586
2033	$ 1,788	$ 329	$ 2,117
2034	$ 975	$ 270	$ 1,245
2035	$ 1,015	$ 230	$ 1,245
2036	$ 1,055	$ 187	$ 1,242
2037	$ 1,100	$ 143	$ 1,243
2038	$ 1,145	$ 97	$ 1,242
2039	$ 1,195	$ 50	$ 1,245
Total	**$ 23,382**	**$ 4,905**	**$ 28,287**

GENERAL FUND
TABLE OF CONTENTS

BUDGETARY AND STAFFING INFORMATION

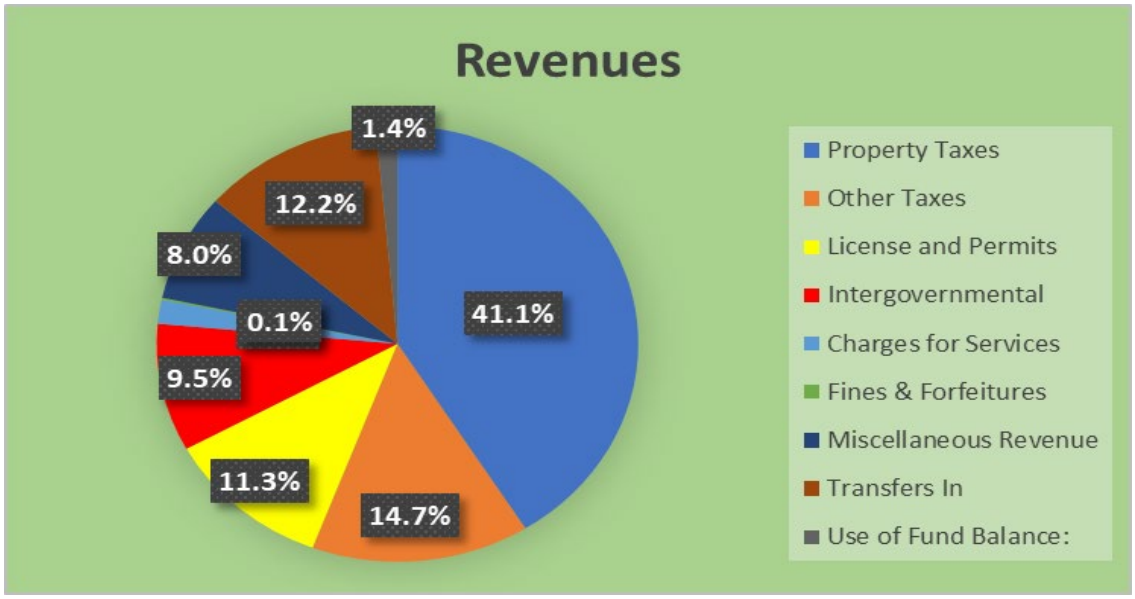
General Fund Revenues/Expenditures **64**

City Commission 68
Office of City Manager 70
Support Services 73
City Attorney 77
Budget/Finance/Purchasing 80
Information Technology 83
Human Resources 88
Planning 91
Building Maintenance 94
Police 98
Neighborhood Improvement 119
Fire and Emergency Medical Services 122
Building Inspections 126
Roadside and Right of Way Maintenance 129
Engineering 132
Fleet Maintenance 136
Economic Development 139
Parks & Grounds 142
Leisure Services Administration 145
The Casements 149
Performing Arts Center 153
Senior Center 158
Community Events 161
Environmental Discovery Center 165
Nova Community Center 169
South Ormond Neighborhood Center 173
City Sponsored Sports/Athletic Fields Maintenance 176
Contributions/Contingency 180
Transfers 181

GENERAL FUND REVENUES

General Fund Revenue Summary Description	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Revenues					
Property Taxes	18,301,345	20,883,814	21,860,798	976,984	4.68%
Other Taxes	7,858,282	7,398,500	7,798,500	400,000	5.41%
License and Permits	5,952,943	5,487,862	5,989,350	501,488	9.14%
Intergovernmental	5,111,582	5,162,000	5,042,000	(120,000)	-2.32%
Charges for Services	1,084,222	883,138	944,138	61,000	6.91%
Fines & Forfeitures	109,486	73,000	75,000	2,000	2.74%
Miscellaneous Revenue	4,144,697	4,465,407	4,244,181	(221,226)	-4.95%
Transfers In	6,852,948	6,665,011	6,487,314	(177,697)	-2.67%
Use of Fund Balance:	-	1,337,479	766,494	(570,985)	-42.69%
Total Revenues	**49,415,505**	**52,356,211**	**53,207,775**	**851,564**	**1.63%**
Less: Fleet	**2,039,721**	**2,296,000**	**2,245,511**	**(50,489)**	**-2.20%**
Less: Engineering	**1,277,145**	**1,457,708**	**1,286,971**	**(170,737)**	**-11.71%**
Total Net Revenues	**46,098,639**	**48,602,503**	**49,675,293**	**1,072,790**	**2.21%**

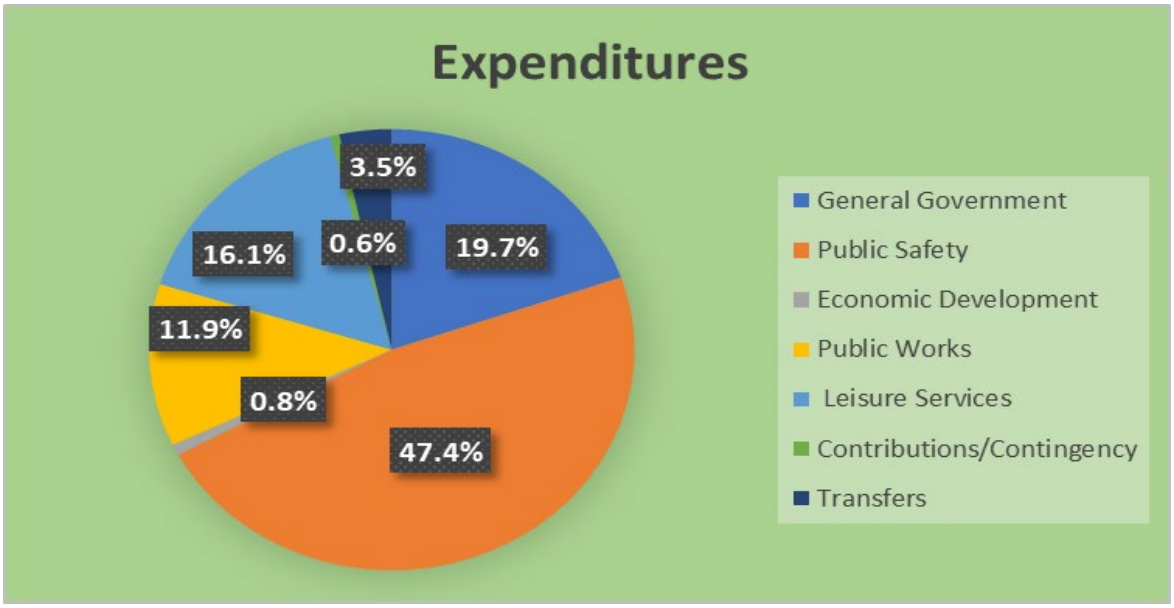
GENERAL FUND REVENUES



GENERAL FUND EXPENDITURES

General Fund Summary Description	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Government					
City Commission	383,692	474,127	405,806	(68,321)	-14.41%
City Manager	1,203,083	1,310,599	1,333,323	22,724	1.73%
Support Services	451,087	539,600	503,943	(35,657)	-6.61%
City Attorney	1,434,681	1,458,131	1,566,937	108,806	7.46%
Finance	1,057,624	1,135,901	1,154,494	18,593	1.64%
Information Technology	2,506,851	2,606,989	2,666,141	59,152	2.27%
Human Resources	636,254	731,880	799,359	67,479	9.22%
Planning	845,302	922,966	966,588	43,622	4.73%
Building Maintenance	1,031,284	1,086,670	1,051,307	(35,363)	-3.25%
Total General Government	**9,549,858**	**10,266,863**	**10,447,898**	**181,035**	**1.76%**
Public Safety					
Police Administration	1,240,218	1,288,336	1,323,911	35,575	2.76%
Police Operations	8,597,373	8,809,844	9,205,326	395,482	4.49%
Police Community Outreach	599,238	698,042	684,950	(13,092)	-1.88%
Police Criminal Investigations	1,672,682	1,855,567	1,848,457	(7,110)	-0.38%
Police Community Services	506,835	635,960	569,915	(66,045)	-10.39%
Police Records	195,845	216,238	215,355	(883)	-0.41%
Neighborhood Improvements	528,490	811,859	735,758	(76,101)	-9.37%
Fire & EMS	8,368,631	8,099,114	8,464,142	365,028	4.51%
Building Inspections	1,535,070	1,700,721	2,175,589	474,868	27.92%
Total Public Safety	**23,244,382**	**24,115,681**	**25,223,403**	**1,107,722**	**4.59%**
Public Works					
Roadside and Right of Way Mnt.	2,530,912	2,883,795	2,809,796	(73,999)	-2.57%
Engineering	1,277,145	1,457,708	1,286,971	(170,737)	-11.71%
Fleet	2,039,721	2,296,000	2,245,511	(50,489)	-2.20%
Total Public Works	**5,847,778**	**6,637,503**	**6,342,278**	**(295,225)**	**-4.45%**
Economic Development	388,234	448,226	422,330	(25,896)	-5.78%
Parks & Recreation					
Parks & Grounds	2,855,809	3,010,718	3,157,605	146,887	4.88%
Administration	910,354	940,733	906,845	(33,888)	-3.60%
Cultural					
Casements	487,097	445,125	465,296	20,171	4.53%
Performing Arts Center	438,005	465,043	475,664	10,621	2.28%
Senior Center	158,212	97,933	95,633	(2,300)	-2.35%
Community Events	287,728	319,076	329,192	10,116	3.17%
Environmental Learning Center	267,984	307,215	332,415	25,200	0.00%
Athletics					
Nova Recreation Center	524,482	480,510	465,536	(14,974)	-3.12%
South Ormond Center	448,983	441,128	441,188	60	0.01%
Athletic Fields/City Sponsored Sport	1,733,293	1,856,450	1,875,861	19,411	1.05%
Total Leisure Services	**8,111,947**	**8,363,931**	**8,545,235**	**181,304**	**2.17%**
Non-Departmental					
Contributions/Contingency	90,507	291,528	374,315	82,787	28.40%
Transfers	3,113,623	2,232,479	1,852,316	(380,163)	-17.03%
Total Expenditures	**50,346,329**	**52,356,211**	**53,207,775**	**851,564**	**1.63%**
Less: Fleet expenditures	**2,039,721**	**2,296,000**	**2,245,511**	**(50,489)**	**-2.20%**
Less: Engineering	**1,277,145**	**1,457,708**	**1,286,971**	**(170,737)**	**-11.71%**
Total Net Expenditures	**47,029,463**	**48,602,503**	**49,675,293**	**1,072,790**	**2.21%**

GENERAL FUND EXPENDITURES



CITY COMMISSION

The City Commission is comprised of five members and is the elected legislative and governing body of the City. The City Commission is responsible for:

- Establishing policies
- Managing growth and land use
- Adopting an annual budget and tax rate
- Setting water and wastewater rates and other fees and charges for City services
- Adopting local laws and ordinances
- Hiring and overseeing the City Manager and City Attorney

Four members of the City Commission are elected from geographically defined zones and must reside within the zone to be its elected representative. The Mayor is elected by voters City-wide and must reside within the City limits of Ormond Beach. All members serve two-year terms.



Pictured: From left to right; Zone 1 City Commissioner and Deputy Mayor Lori Tolland, Zone 2 City Commissioner Travis Sargent, Mayor Jason Leslie, Zone 3 City Commissioner Kristin Deaton, and Zone 4 City Commissioner Harold Briley.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	383,692	474,127	405,806	(68,321)	-14.41%
Total	383,692	474,127	405,806	(68,321)	-14.41%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	161,375	181,727	170,731	(10,996)	-6.05%
Operating	222,317	292,400	235,075	(57,325)	-19.60%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	383,692	474,127	405,806	(68,321)	-14.41%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Mayor	1.00	1.00	1.00	0.00	0.00%
City Commissioners	4.00	4.00	4.00	0.00	0.00%
Total	**5.00**	**5.00**	**5.00**	**0.00**	**0.00%**

OFFICE OF CITY MANAGER

The City Manager is the chief executive officer of the City and provides executive leadership necessary to carry out the mission, goals, and policies established by the City Commission.

The City Manager's Office is responsible for administration of all City services and enforcement of all laws pursuant to the City Charter, including:

- appointment and removal of all employees (except City Attorney and the Attorney's staff)
- operational and financial management of City services
- preparation and recommendation of an annual operating budget and five (5) year capital improvements program
- keeping the City Commission informed as to the financial condition and future needs of the City
- preparation of the City Commission's meeting agendas
- implementing and administering the policy directives of the City Commission within the parameters of the City Charter

OFFICE OF CITY MANAGER

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	1,203,083	1,310,599	1,333,323	22,724	1.73%
Total	1,203,083	1,310,599	1,333,323	22,724	1.73%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	1,093,241	1,159,998	1,193,372	33,374	2.88%
Operating	109,842	150,601	139,951	(10,650)	-7.07%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,203,083	1,310,599	1,333,323	22,724	1.73%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
City Manager	1.00	1.00	1.00	0.00	0.00%
Assistant City Manager	2.00	2.00	2.00	0.00	0.00%
Communications Manager	1.00	1.00	1.00	0.00	0.00%
Public Information Officer	1.00	1.00	1.00	0.00	0.00%
Executive Secretary	1.00	1.00	1.00	0.00	0.00%
Total	**6.00**	**6.00**	**6.00**	**0.00**	**0.00%**

GOALS:

In 2018, the City of Ormond Beach conducted an extensive citizen engagement process, The OB Life, to fully engage the community to help determine the kind of city Ormond Beach would be in the future. A series of six community forums were held addressing

- transportation and livable communities
- environment and water quality
- public safety
- community development
- economic development
- leisure and culture

Nearly 700 people attended the meetings where they heard presentations from 17 speakers, participated in small group discussions, and posed more than 600 questions which are all answered by city staff and posted on the city's website.

This comprehensive process provided community education and gathered valuable input that guided the discussions of the Mayor and City Commissioners during the strategic planning workshop held on February 27, 2019, which was also attended by the City Manager, City Attorney and the city's senior staff.

Using the information gathered from participants in The OB Life series, the Commissioners identified strategic issues the city should address along with specific objectives for the city to accomplish in the next few years. The final activity of the workshop was for the City Commission to select and refine priority objectives for implementation in the following key areas:

- COMMUNITY DEVELOPMENT
- ECONOMIC DEVELOPMENT
- GOVERNANCE
- PUBLIC SAFETY
- QUALITY OF LIFE
- TRANSPORTATION
- WATER QUALITY & ENVIRONMENT

SUPPORT SERVICES

The Support Services Department provides a wide range of services to support the City Commission, City Departments, and the public. These responsibilities include but are not limited to:

- Administration
  - Preparing City Commission workshop and meeting agenda packets and minutes
  - Preparation of proclamations on behalf of the Mayor
  - Providing administrative services to various City departments and advisory boards
  - Coordinating the advisory board application and nomination process
  - Operation of receptionist station on the second floor of City Hall
- Election Management
  - Coordination of municipal elections
  - Monitoring of the required filing of related financial disclosures by staff, elected officials, and candidates
- Records Management
  - Accepting and processing of public records requests
  - Coordinating and managing the City's records management program
  - Archiving all City Commission legislative actions





Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	451,087	539,600	503,943	(35,657)	-6.61%
Total	451,087	539,600	503,943	(35,657)	-6.61%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	382,635	440,071	411,539	(28,532)	-6.48%
Operating	68,452	99,529	92,404	(7,125)	-7.16%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	451,087	539,600	503,943	(35,657)	-6.61%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
City Clerk	1.00	1.00	1.00	0.00	0.00%
Assistant City Clerk	1.00	1.00	1.00	0.00	0.00%
Support Services Administrator	2.00	2.00	2.00	0.00	0.00%
Total	**4.00**	**4.00**	**4.00**	**0.00**	**0.00%**

GOALS:

- Provide timely preparation and publication of the City Commission agenda packets and minutes.
- Confirm receipt and the timely fulfillment of public records requests.
- 2026 municipal election coordination, including timely submittal of candidate financial reports.
- Coordinate commissioner onboarding and governance & compliance training, organizational meeting, and advisory board workshops and appointments following the 2026 election.
- Ensure new appointee and annual Form 1 financial disclosure forms are completed by the Commission, Advisory Boards, and staff through the FL Commission on Ethics online portal.
- Coordinate/deliver citizen civic education, including Citizens' Academy, participation in FL League of Cities – Florida City Week and Chamber adult and youth leadership programs.
- Continue implementation of secure automated web-based forms for citizens and staff.
- Assist with the City's review and implementation of responsible and productive use of AI.
- Continue assisting departments with updating their pages and content within the City's website.
- Continue working on enhancements to the City's records management program, including assisting with the scanning of permanent retention documents.
- Training/education: Assistant City Clerk working on receiving IIMC Master Municipal Clerk (MMC) designation; other staff working on Florida Certified Records Manager (FCRM) designation.

				Change	% Change
	Actual	Estimate	Budget	FY 2025-26	FY 2025-26
	FY 2024-25	FY 2025-26	FY 2026-27	to FY 2026-27	to FY 2026-27
City Commission Meetings:					
Number agenda items	346	182	200	18	10.00%
Number of items processed within 4 days of meetings	346	182	200	18	10.00%
% of minutes completed in 6 working days	100%	88%	100%	0	13.33%
Number of proclamations prepared	51	68	75	7	10.00%
Number of public records requests received and processed	1104	1229	1413	50	4.07%

ACCOMPLISHMENTS:

- Coordinated the 2026 qualifying and primary election for Mayor and City Commission.
- Coordinated the City's new website redesign and the addition of DocAccess software to ensure ADA accessibility to PDF documents posted to the website.
- Facilitated several enhancements to the City Commission's agenda software and citizen portal, including audio/content bookmarks, closed-captioning, and revised agenda and staff reports.
- Implemented software to automate the advisory board application process for the 2027 City Commission appointments.
- Assisted with the implementation of new 311 citizen service software (SeeClickFix/OB Connect).
- Facilitated JustFOIA software department training and assisted in setting up the capability of Lien Search online credit card payments.
- Updated the electronic repository software/Questys to an improved, more user-friendly version.
- Reviewed and implemented an electronic records disposition schedule, in accordance with FL Statue.
- Reorganized the Records Warehouse and City Clerk's storage and file cabinets.
- Coordinated numerous Commission midterm advisory board appointments.
- Coordinated the City's participation in the Florida League of Cities – Florida City Week and delivered the Ormond Beach Chamber's adult and youth leadership City Government Days.
- Provided support for 21 Commission meetings, 12 Commission workshops, and 2 Special Commission meetings, with agenda packets totaling an estimated 182 agenda items (25,992 pgs.).
- Coordinated and drafted 68 proclamations and 44 special certificates on behalf of the Mayor.
- Processed an estimated 1,229 public records requests.
- Efficient records management, including the disposition of 237 cubic feet of records in accordance with Florida statute.
- Ensured the completion of Form 1 financial disclosure forms for 2025.
- City Clerk received IIMC Master Municipal Clerk (MMC) designation and Assistant City Clerk received IIMC Certified Municipal Clerk (CMC) designation.

CITY ATTORNEY

The Office of City Attorney is responsible for:

- providing legal advice and recommendations to the City Commission, City Department Directors, Division Managers and to the various advisory and quasi-judicial boards
- litigation brought against or on behalf of the City
- handling all legal issues involving or affecting the City
- communicating the City's position on various legislative matters to State and Federal legislative bodies.

The Office of City Attorney coordinates the City's response and strategy regarding general liability insurance claims brought against the City, handles related litigation, and determines if specialized outside legal assistance is needed.





CITY ATTORNEY

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	1,434,681	1,458,131	1,566,937	108,806	7.46%
Total	1,434,681	1,458,131	1,566,937	108,806	7.46%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	877,508	898,676	1,009,232	110,556	12.30%
Operating	557,173	559,455	557,705	(1,750)	-0.31%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,434,681	1,458,131	1,566,937	108,806	7.46%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
City Attorney	1.00	1.00	1.00	0.00	0.00%
Deputy City Attorney	1.00	1.00	1.00	0.00	0.00%
Assistant City Attorney	1.00	1.00	1.00	0.00	0.00%
Senior Paralegal	1.00	1.00	1.00	0.00	0.00%
Paralegal	1.00	1.00	1.00	0.00	0.00%
Intern	0.00	1.00	1.00	0.00	0.00%
Total	**5.00**	**6.00**	**6.00**	**0.00**	**0.00%**

CITY ATTORNEY

GOALS:

- Keep the City Commission and management staff apprised of new developments in statutory, regulatory, and decisional law.
- Assist the City Commission and management staff in avoiding litigation and claims to the maximum extent possible.
- Successfully defend/prosecute litigation involving the City.
- Provide legal opinions to the City Commission and management staff in a timely manner.
- Keep City laws and policies in compliance with current law.



ACCOMPLISHMENTS:

- Informed the City Commission and management staff apprised of new developments in statutory, regulatory, and decisional law.
- Assist the City Commission and management staff in avoiding litigation and claims to the maximum extent possible.
- Successfully defend/prosecute litigation involving the City.
- Provide legal opinions to the City Commission and management staff in a timely manner.
- City laws and policies are in compliance with current law.

FINANCE

The Department is responsible for maintaining the City's financial accounting system that includes processing of all City financial transactions, maintaining and disseminating financial statements and related reports to City departments, governmental agencies and insurance and bond rating companies, and preparation of the City's bi-weekly payroll.

In addition, this program produces the City's Annual Comprehensive Financial Report (ACFR), provides assistance to the City's external auditing firm, provides pension administration services for retired City employees, oversees the investment of City funds and is responsible for debt administration.

The Department provides support service of City government responsible for coordinating and directing the development of the City's Annual Operating Budget and five-year Capital Improvement Program. In addition, the Budget Office monitors revenues and expenditures, evaluates performance results of all City programs, provides technical assistance to City departments, oversees the performance outcome system, and provides information and technical assistance to the City Manager, elected officials and City staff.

The Department is responsible for overseeing a decentralized purchasing system that reviews and processes purchase orders for commodities and services that exceed $500. The Purchasing Office is also responsible for obtaining price quotes to ensure competitive bidding in accordance with City purchasing thresholds, coordinating and developing formal bids and requests for proposals and ensuring compliance with the City's Purchasing Ordinance and accepted industry standards.

The Department also is responsible for coordinating the City's Risk Management program through the efforts of a full time Risk Manager. This program conducts employee safety workshops and on-site inspections, keeps departments advised of safety issues, recommends loss control measures and conducts investigations on workers' compensation, accidents and general liability claims.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	1,057,624	1,135,901	1,154,494	18,593	1.64%
Total	1,057,624	1,135,901	1,154,494	18,593	1.64%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	1,021,528	1,079,588	1,103,081	23,493	2.18%
Operating	36,096	56,313	51,413	(4,900)	-8.70%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,057,624	1,135,901	1,154,494	18,593	1.64%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Finance Director	1.00	1.00	1.00	0.00	0.00%
Assistant Finance Director	1.00	1.00	1.00	0.00	0.00%
Staff Accountant	1.00	1.00	1.00	0.00	0.00%
Purchasing Coordinator	1.00	1.00	1.00	0.00	0.00%
Grants Coordinator	1.00	1.00	1.00	0.00	0.00%
Accounting Technician	2.00	2.00	2.00	0.00	0.00%
Payroll/Pension Specialists	2.00	2.00	2.00	0.00	0.00%
Risk Manager	1.00	0.00	0.00	0.00	100.00%
Total	**10.00**	**9.00**	**9.00**	**0.00**	**0.00%**

FINANCE

GOALS:

- Maintain the high standard and level of financial reporting in obtaining GFOA "Certificate of Achievement for Excellence in Financial Reporting".
- Complete publication of the Comprehensive Annual Financial Report (CAFR) and submit to the City Commission no later than February following the end of the prior fiscal year.
- Process 100% of invoice payments within 25 days of approval date.
- Submit the proposed Five-Year CIP and Annual Budget documents to the City Commission five days prior to the respective scheduled budget workshops.
- Complete budget document with 30 days of adoption.
- Achieve a forecast accuracy rate (estimate vs. actual) for undesignated fund balance in the General Fund that is within 5% of audited results.
- Obtain an average of three (3) responses to formal bids and RFP's.
- Reimbursement of projected expenses for hurricane Ian and Nicole.

PERFORMANCE MEASURES:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Workload:					
# of A/P checks	5,611	5,500	5,500	-	0.00%
# of Accounts Payable EFT	1,900	2,000	2,000	-	0.00%
# of Purchase orders issued	705	760	775	15	1.97%
# of Payroll checks	-	-	-	-	0.00%
# of Payroll direct deposits	9,750	9,850	9,950	100	1.02%
Effectiveness:					
% participating in direct deposit	100%	100%	100%	-	0.00%
Number of days to issue ACFR	140	140	140	-	0.00%

ACCOMPLISHMENTS:

- Continued maintaining the high standard and level of financial reporting in obtaining the GFOA "Certificate of Achievement for Excellence in Financial Reporting".
- Completed publication of the Annual Comprehensive Financial Report (ACFR) and submitted to the City Commission in early February following the end of the prior fiscal year.
- Maintained participation in the payroll direct deposit program at 100%.
- Processed 100% of invoice payments within 25 days of approval date.
- Completed budget document within 30 days of budget adoption.
- Submitted proposed Five-Year CIP and Annual Budget to City Commission at least five days before workshops.
- Maintained proper funding levels to offset hurricane Ian, Nicole and Milton expenses.

INFORMATION TECHNOLOGY

Information Technology is a support service operation of City government that provides operating system support, software support and technical assistance for the City's local and Wide Area Networks (WAN). The WAN consists of an IBM AS/400 mini-computer, servers, Local Area Networks (LAN), microcomputers and the electronics that connect them. The primary mini-computer applications supported by MIS include:

- Accounting, Miscellaneous Receivables, Purchasing, and Fixed Assets
- Utility Billing
- Site Plan Review, Building Permits, Occupational Licenses and Code Enforcement
- Computer Aided Dispatch and Records Management
- Work Order/Facility Management
- Payroll and Personnel Management
- Cash Receipts
- Land/Parcel Management

In addition, there are eight supporting modules which communicate with the primary mini-computer applications which allow both citizens and city staff to conduct business processes and inquiries over the intranet/internet. A Geographic Information System module (Looking Glass) allows the City's users to produce maps from the existing GIS with integrated information from the data base of the primary mini-computer applications.

Networking and telecommunications support are provided for all City departmental systems, which include:

- Leisure Services Registration and Facility Reservation
- Support Services (City Clerk) Document Imaging System and Clerks Index
- Inventory systems for Fleet
- The Police network
- FireHouse (data management) and TeleStaff (scheduling program) for the Fire Department
- The City's internet and e-mail systems.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	2,506,851	2,606,989	2,666,141	59,152	2.27%
Total	2,506,851	2,606,989	2,666,141	59,152	2.27%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	864,670	962,681	915,020	(47,661)	-4.95%
Operating	1,642,181	1,644,308	1,751,121	106,813	6.50%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	2,506,851	2,606,989	2,666,141	59,152	2.27%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
IT Manager	1.00	1.00	1.00	0.00	0.00%
Project Manager	1.00	1.00	1.00	0.00	0.00%
System Administrator	2.00	2.00	2.00	0.00	0.00%
Senior Systems Administrator	1.00	1.00	1.00	0.00	0.00%
Help Desk Specialist	1.00	1.00	1.00	0.00	0.00%
Senior GIS Technician	2.00	2.00	2.00	0.00	0.00%
Total	**8.00**	**8.00**	**8.00**	**0.00**	**0.00%**

GOALS:

- Provide support for desktop equipment through help desk and on-site customer assistance
- Provide network infrastructure to support city computer operations and information transfer
- Provide for the procurement, development, upgrade, and support of business software for all departments and divisions
- Support telephony and electronic communications for City departments
- Ensure security and integrity of Ormond Beach network and data
- IOT support provides integration and support for converged networked smart solutions to include IOT physical security, security cameras, paging/alerting and smart building systems integration

PERFORMANCE MEASURES:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 FY 2026-27
Workload:					
# of workstations	490	500	550	50	10.00%
# of sites maintained	25	25	25	-	0.00%
# of support calls	4,800	6,000	8,000	2000.00	25.00%
Efficiency/Effectiveness:					
Windows Servers uptime	95.00%	99.99%	99.99%	4.99%	4.99%
Tyler system uptime	90.00%	90.00%	90.00%	0.00%	0.00%

Sites

1. City Hall	8. FD94	15. Fleet	22. HDC
2. PD	9. PAC	16. Public Works	23. Senior Center
3. Water Plant	10. Casements	17. Legal	24. Water Tower 1
4. Wastewater	11. Discovery	18. Airport	25. Water Tower 2
5. FD91	12. Nova	19. Ball Fields	
6. FD92	13.SONC	20. Andy Romano	
7. FD93	14. PAL	21. Leeway	

ACCOMPLISHMENTS:

- Completed major Microsoft 365 migration efforts, including Exchange Online, Teams, OneDrive, SharePoint, security configuration, user training, and administrative support.
- Completed major VoIP and unified communications upgrades using FortiVoice, Microsoft Teams Voice, and related call routing, voicemail, mobility, and reporting tools.
- Completed City Commission Chambers and Meeting Room 103 audio-visual upgrades to improve public meetings, hybrid participation, livestreaming, recording, and accessibility.
- Implemented and expanded Fortinet network security capabilities, including firewall modernization, secure remote access, MFA integration, network segmentation, centralized reporting, and improved threat visibility.
- Advanced Verkada-based physical security and access control deployment at City facilities, with additional phases planned for Public Works and Fire Stations.
- Advanced the data center refresh procurement process, including completion of the RFP process and selection of qualified firms for design, cost, and implementation planning.
- Continued support for public safety, CJIS-related systems, mobile device management, Tyler applications, VPN profiles, field tablets, and department-specific technology needs.
- Resolved more than 3,500 work orders while continuing daily operational support, system monitoring, staff onboarding, cybersecurity response, and citywide technology service delivery.


CITY OF ORMOND BEACH
FLORIDA

HUMAN RESOURCES

The Human Resources Department provides administrative and technical support services to assist in the management of the City's workforce of approximately 400 employees. The core services provided by Human Resources include:

- Recruitment, selection and processing of new employees
- Maintenance of the pay and classification system
- Maintenance of employee personnel records
- Administration of the City's employee benefits program
- Coordination of employee and supervisory training and publishing of employee and supervisory newsletters
- Serve as the liaison with the City's Human Resources Board
- Negotiation and management of collective bargaining agreements with the City's three bargaining units.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	636,254	731,880	799,359	67,479	9.22%
Total	636,254	731,880	799,359	67,479	9.22%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	411,015	474,728	556,907	82,179	17.31%
Operating	225,239	257,152	242,452	(14,700)	-5.72%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	636,254	731,880	799,359	67,479	9.22%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Asst. HR Director	1.00	1.00	1.00	0.00	0.00%
HR Generalist	2.00	3.00	3.00	0.00	0.00%
Administrative Assistant	1.00	1.00	1.00	0.00	0.00%
Total	**4.00**	**5.00**	**5.00**	**0.00**	**0.00%**

HUMAN RESOURCES

GOALS:

- Continue to evaluate strategic health care plan and expand wellness program.
- Continue to explore customization of HR/ Risk Management components of Tyler/Munis software system.
- Continue to revise and develop employee and leadership training program.
- Continue to revise and develop Administrative Policies.
- Update and revise the Drug Free Workplace Policy 2025
- Conduct and document updated succession planning for City departments.
- Transition new hire and benefit orientations to electronic self-guided format.

PERFORMANCE MEASURES:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Total employee turnover in government/organization	36%	28%	30%	2.00%	6.67%
Number of individuals hired/placed for period	96	105	82	(23)	-28.05%
Number of new employees that left prior to one full year of service	45	45	39	(6)	-13.33%
Total number of internal HR-sourced training hours					
Number of positions filled from within ranks	43	40	47	7	17.50%
Number of positions filled from outside sources (not promotional)	70	75	82	7	9.33%
Number of requisitions (request-to-fill, job opening, job order, etc.) during period	131	110	129	19	17.27%
Number of requisitions that were filled during period	113	90	129	39	43.33%
Average number of Vacancies	44	51	23	(28)	-54.90%
Average days to fill position	60	60	60	60	0.00%
Average Vacancy Rate	8%	8%	8%	8%	0.00%

ACCOMPLISHMENTS:

- Continued implementation of Tyler/Munis HR/Risk Management modules
- Revised and implemented the Compensation Under a Declared Emergency Policy
- Updated and implemented Human Resources Policy 2024
- Integrated Risk Management into Human Resources
- Successfully integrated a new broker and insurance provider for property and general liability
- Successfully implemented a cadet program/hiring bonus to improve Police Officer recruitment

PLANNING

The Planning Department performs two distinct functions: comprehensive planning and development review.

Comprehensive planning is responsible for monitoring compliance with and administering the City's Comprehensive Plan in accordance with Chapter 163, Florida Statutes, and Chapter 9J-5, Florida Administrative Code. The primary services provided in this program include:

- review of Comprehensive Plan Amendments
- coordination with various regional and State authorities
- review for consistency with the Volusia County Growth Management Commission, City Planning Board, and the City's Official Zoning Map and Land Development Code
- review and updating of the various required elements of the Comprehensive Plan

Development Review is responsible for current planning in general and for administering the City's Land Development Code. Specific activities include:

- site plan review and permitting of proposed development applications
- inspection of all residential and commercial development projects
- staff support and liaison with the Planning Board and the Development Review Board
- interpreting and processing amendments to the Land Development Code
- coordinating the activities of the City's Site Plan Review Committee (SPRC) – this involves interdepartmental cooperation with Engineering, Building Inspection and the City Attorney
- responding to informational requests by the public regarding zoning, flood zone classification, land use information, and development regulations
- reviewing and providing comments to Volusia County for certain applications in the County but located within the Ormond Beach service area
- remaining up-to-date with Federal and State mandates and regulations that will affect development review and procedures (the Unified Mitigation Assessment Methodology, for example)

PLANNING

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Site Plan Review Fees	376,412	85,000	200,000	115,000	135.29%
Zoning Variances/Appeals	7,409	92,500	15,000	(77,500)	-83.78%
General Fund	461,481	745,466	751,588	6,122	0.82%
Total	845,302	922,966	966,588	43,622	4.73%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	695,918	767,631	816,568	48,937	6.38%
Operating	149,384	155,335	150,020	(5,315)	-3.42%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	845,302	922,966	966,588	43,622	4.73%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Planning Director	1.00	1.00	1.00	0.00	0.00%
Senior Planner	3.00	3.00	3.00	0.00	0.00%
Office Manager	1.00	1.00	1.00	0.00	0.00%
Civil Engineer	1.00	1.00	1.00	0.00	0.00%
Total	**6.00**	**6.00**	**6.00**	**0.00**	**0.00%**

PLANNING

GOALS:

- 100% of all professionally prepared plans shall be submitted electronically using the Tyler permitting system.
- The Site Plan Review Committee shall provide review comments or approval for site plan submittals within 21 days from the date of submittal.
- Development of the Multi-Modal Trails Plan in coordination with HDR Inc., including opportunities for public engagement with a survey and public meetings.
- Development of the mural assistance grant within the Downtown redevelopment area to encourage the development of public art.
- Land Development Code amendments and public hearings as needed.
- Amendments to the Code of Ordinances, Land Development Code, and Comprehensive Plan to implement changes enacted with the 2026 legislative session.

PERFORMANCE MEASURES:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Workload:					
# of site plans	20	50	50	-	0.00%
# of Special Exceptions	7	6	6	-	0.00%
# of LDC/City code amendments	10	10	5	(5)	-50.00%
# of planned development amendment	6	6	4	(2)	-33.33%
# of annexations/annexation agreements	-	4	3	(1)	-25.00%
# of Certificate of Appropriateness	3	3	3	-	0.00%
# of Variances	12	10	14	4	40.00%
# of rezonings	5	5	5	-	0.00%
# of Property Improvement Grants	2	1	1	-	0.00%
# of Volusia/Flagler County Reviews	4	4	4	-	0.00%
# of Utility Easement/ROW Vacations	10	5	5	-	0.00%
# of Land Use Plan amendments	4	4	4	-	0.00%
# of Alcohol Zoning Approvals	6	6	6	-	0.00%
# of Zoning Verifications	5	10	17	7	70.00%
# of Preliminary or Final Plats	3	7	7	-	0.00%
Total:	101	104	134	30	28.85%

ACCOMPLISHMENTS:

- Refinement of the Tyler permitting system to assist internal and external users.
- Land Development Code amendments, such as detached garages, certified recovery residences, home-based businesses, and the Live Local Act.
- Provided technical reports and presentations on planning-related items to the Historic Landmark Preservation Board, Board of Adjustment and Appeals, Planning Board, and City Commission.
- Completion of multiple development projects, such as Stor-It, Marriott hotel, Stor-It, Fountain View, Archer's Mill, and Ellianos.
- Processed a number of public hearing items, including First United Methodist Church, Advent Health, and Tomoka Commerce Park.
- Coordinated, provided plan reviews, and minutes for the Site Plan Review Committee.
- Plan review for residential and non-residential building permits, accessory uses and Business Tax receipts.

BUILDING MAINTENANCE

Building Maintenance is a support service function of City government that includes:

- repair and maintenance services for City buildings and structures, including routine electrical, plumbing, carpentry, air conditioning, painting and miscellaneous repairs.
- oversight and monitoring service of contracts for janitorial, electrical and air conditioning
- performance of one-time building and minor renovation projects when it is less costly than using an outside contractor.

Direct costs for materials and supplies that cannot be assigned or charged to a department operating budget are charged to the Building Maintenance budget. Otherwise, these costs and HVAC maintenance are charged directly to the department or program where the repair has occurred. All in-house labor costs are charged directly to the Building Maintenance budget regardless of where the work is performed.

In addition, building maintenance personnel are assisting with the maintenance of the Airport Tower and repair of the City's airport runway and taxiway lighting systems. This includes weekly lighting inspections and immediate repair of discrepancies found.

BUILDING MAINTENANCE

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	1,031,284	1,086,670	1,051,307	(35,363)	-3.25%
Total	1,031,284	1,086,670	1,051,307	(35,363)	-3.25%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	540,582	634,380	607,023	(27,357)	-4.31%
Operating	490,702	452,290	444,284	(8,006)	-1.77%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,031,284	1,086,670	1,051,307	(35,363)	-3.25%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Office Assistant	1.00	1.00	1.00	0.00	0.00%
Contract Manager - Buildings	1.00	1.00	1.00	0.00	0.00%
Maintenance Lead	1.00	1.00	1.00	0.00	0.00%
Tradesworker	3.00	3.00	3.00	0.00	0.00%
Supervisor	1.00	1.00	1.00	0.00	0.00%
Part-time Positions:					
Maintenance Worker II	0.50	0.50	0.50	0.00	0.00%
Total	**7.50**	**7.50**	**7.50**	**0.00**	**0.00%**

BUILDING MAINTENANCE

GOALS:

- Immediately respond to all emergency calls for repairs.
- Complete all non-emergency daily work orders within two working days of request.
- Continue our maintenance plan for the City's 73 facilities.
- Continue refurbishment of snowflake holiday decorations.
- No work-related injuries.
- Keeps all city facility gates in working order.
- Replace a/c filters Quarterly.
- Replace ice machines filters Quarterly.
- Keep city decorative fountain's clean.
- Maintain airport runway, taxi, REIL and PAPI lights.
- Maintain a parts inventory for Splash Pads Emergency's.
- Maintain all City Facilities Parking Lot lights and DOT lights.
- Maintain lighting on City Buildings.
- Assist electrical contractor repairing city wide decorative street lights.
- Keep all park bathrooms in working order.

ACCOMPLISHMENTS:

- Completed all emergency calls for repairs.
- Work with contractors to complete facility repairs citywide.
- Completed 98% of all non-emergency work orders within two working days of request.
- Completed numerous non-work order special request projects citywide.
- No work-related injuries.
- Notification in-person or email of the completion of a work request.
- Daily morning meeting to review workflow and assign work for the day.
- All emergency work orders were completed within 12 hours.
- Maintained all city and DOT lighting citywide.
- Maintained all sports lighting to keep fields open and safe for play.
- Maintained airport runway lighting repairs and safety checks three times per week.
- Maintained splash pads with minimal interruptions.

GOALS (Facilities R&R Program):

- Receive a composite rating of satisfactory or better on quarterly janitorial service ratings from 90% of respondents
- Maintain the appearance of City facilities through regular preventative maintenance and repair
- Manage the successful completion of projects described in the Facilities Renewal and Replacement Fund
- Work with Facilities Maintenance staff to identify and prioritize facility R&R projects
- Work with Engineering Department to identify C.I.P. related projects
- Update the comprehensive five-year Facilities Maintenance R&R plan



ACCOMPLISHMENTS (Facilities R&R Program):

- Managed Janitorial Services Contract with American Janitorial Inc.
- Updated the quarterly janitorial review survey to be more inclusive of specific tasks.
- Managed 17 different miscellaneous crafts and trades vendors, primarily used in completing Facilities Renewal and Replacement projects.
- Successfully managed and completed 100% of the Facilities Renewal & Replacement fund projects.
- Completed office renovations in the IT Department at City Hall.
- Managed Citywide pest control services.
- Completed installation of safety/privacy glass in select City facilities.
- Completed repainting/sealing of entire Airport Tower exterior.

POLICE DEPARTMENT

The Police Department consists of the following divisions:

- Administration
- Operations
- Community Outreach
- Community Service/Animal Control
- Criminal Investigations
- Records
- Neighborhood Improvement

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Special Duty	65,995	50,000	50,000	-	0.00%
Fines/Forfeits	38,717	45,000	45,000	-	0.00%
Code Violations	70,768	28,000	28,000	-	0.00%
General Fund	13,165,201	14,192,846	14,460,672	267,826	1.89%
Total	13,340,681	14,315,846	14,583,672	267,826	1.87%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Administration	1,240,218	1,288,336	1,323,911	35,575	2.76%
Operations	8,597,373	8,809,844	9,205,326	395,482	4.49%
Community Outreach	599,238	698,042	684,950	(13,092)	-1.88%
Criminal Investigations	1,672,682	1,855,567	1,848,457	(7,110)	-0.38%
Community Services	506,835	635,960	569,915	(66,045)	-10.39%
Records	195,845	216,238	215,355	(883)	-0.41%
Neighborhood Improvements	528,490	811,859	735,758	(76,101)	-9.37%
Total	13,340,681	14,315,846	14,583,672	267,826	1.87%

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	1,240,218	1,288,336	1,323,911	35,575	2.76%
Total	1,240,218	1,288,336	1,323,911	35,575	2.76%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	329,197	463,938	495,225	31,287	6.74%
Operating	911,021	824,398	828,686	4,288	0.52%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,240,218	1,288,336	1,323,911	35,575	2.76%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Police Chief	1.00	1.00	1.00	0.00	0.00%
Office Manager	1.00	1.00	1.00	0.00	0.00%
Administrative Assistant	1.00	1.00	1.00	0.00	100.00%
Total	**3.00**	**3.00**	**3.00**	**0.00**	**0.00%**

GOALS:

- Maintain the police department's staffing levels at 95% or greater.
- Provide in-service training in Active Shooter and Taser 10 weapon system.
- Implement ELVIS at Police Department.
- Continue to update Police Department's Access Control System (front doors)
- Work with County to continue the update to the CAD systems.
- Improve building by replacing worn flooring and furniture
- Convert areas of building not being used to full potential into viable work areas
- Hire a second full time Victim Advocate for the Police Department
- Hire a full time Finance employee for the Police Department
- Update the departments Tasers
- Improve the department's License Plate Reader program
- Complete 10-33 LEESO program inventory

ACCOMPLISHMENTS:

- Attended First Amendment Auditor Training
- Participated in Vehicle Operation Training
- Hired a Public Safety Public Information Officer
- Issued and trained all Police Personnel on the Axon Body 4 Body Worn Camera System.
- Improve security of the Police Department by obtaining an updated Access Control and camera system
- Successfully completed all the required annual and quarterly audits and inventories associated with the Property and Evidence Unit to ensure compliance with Accreditation Standards.
- Successfully completed all quarterly and annual examinations and inspections throughout the year.
- Completed the quarterly and annual DAVID audits.
- Hired and trained new employees.
- Hired a Part Time Evidence Custodian
- Hired two new Records Clerk
- Hired a new Community Service Officer
- Hired a new Crime Scene Investigator
- Created a Police Officer Recruit (Cadet) program.
- Instituted a vehicle replacement plan that was incorporated by the City
- Transitioning the police department's fleet from sedans to sport utility vehicles
- Successfully completed the Accreditation re-assessment process for re-accreditation

POLICE OPERATIONS

Operations is the core law enforcement and community policing arm of the Police Department that responds to approximately 60,000 to 65,000 calls for service annually and provides patrol and traditional law enforcement activities such as traffic control and initiates proactive steps to reduce crime and enhance the quality of life in Ormond Beach. Approximately 8% of all calls involve some type of serious crime, whereas all other calls are service-related.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Special Duty	65,995	50,000	50,000	-	0.00%
Fines/Forfeits	38,717	45,000	45,000	-	0.00%
General Fund	8,492,661	8,714,844	9,110,326	395,482	4.54%
Total	8,597,373	8,809,844	9,205,326	395,482	4.49%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	7,559,129	7,863,114	8,245,302	382,188	4.86%
Operating	1,038,244	946,730	960,024	13,294	1.40%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	8,597,373	8,809,844	9,205,326	395,482	4.49%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Captain	2.00	2.00	2.00	0.00	0.00%
Lieutenant	3.00	3.00	3.00	0.00	0.00%
Sergeant	6.00	6.00	6.00	0.00	0.00%
Corporal	3.00	3.00	3.00	0.00	0.00%
Police Officer	48.00	48.00	48.00	0.00	0.00%
Total	**62.00**	**62.00**	**62.00**	**0.00**	**0.00%**

POLICE OPERATIONS

GOALS:

- To enhance the quality of life for the residents and visitors in Ormond Beach through effective, efficient, courteous, and responsive police services.
- Maintain an average response time of less than 5 minutes for all priority police calls for service.
- Continue the community policing project program to assist in the deterrence of public order crimes. This program addresses incidents such as code violations, civil infractions, public nuisance crimes, and traffic issues. By continuing this program, we will reduce the number of repeat calls and improve the overall quality of life for our citizens and visitors.
- Continue implementation of a License Plate Reader program that interacts with the systems used by other agencies within the county.
- Acquire additional traffic safety equipment, namely pole-mounted radar feedback systems.
- Continued training and equipment acquisition to strengthen Special Response Team.
- Continued development of the Aerial Tech Unit (ATU); training of qualified personnel to operate robots, unmanned aerial systems, and the SRT MRAP for critical incidents and special operations.

ACCOMPLISHMENTS:

- Handled approximately 67,538 *total* calls for service. This is 9% lower than FY 2022-23 (74,293). *Total* calls for service represent dispatched calls, self-initiated calls for service, directed patrol requests, and extra service calls.
    - Personnel handled 33,922 *self-initiated, proactive* calls. This is 16% lower than FY 2022-23 (40,547), and can be attributed to a shortage in personnel staffing in the Patrol Division and Traffic / Motor Unit during that FY period.
    - There were 61 sworn personnel in service during FY 2023-24, six fewer on average than the previous year, and representing an overall shortage of 20% among allocated sworn police officer positions (76).
    - Handled 6,755 fewer *total* calls for service, with 6,625 of those being *self-initiated* calls for service since last FY. To summarize, the citizen-initiated calls remained statistically neutral with last FY, while our officers had less opportunity for proactivity.
- Maintained an average response time of 3 minutes and 40 seconds to emergency calls for service, and an average of 8 minutes and 21 seconds for total calls for service. Overall response times have remained virtually neutral from the previous FY.
- Completed about 3,985 police reports. This is 18% lower than FY 2022-23 (4,840).
- Issued 4,071 traffic related citations/written warnings. This is 29% lower than FY 2022-23 (5,711).
- Conducted 6,717 traffic stops. This is 26% lower than FY 2022-23 (9,130).
- Hired and trained three (3) sworn police officers during FY 2023-24. Two (2) separated from employment during Field Training phase.
- Seven (7) additional officers separated employment during FY 2023-24
    - Five (5) resignations
    - One (1) retirement
    - One (1) death in the line of duty
- Increased amount of trained personnel with operation MRAP armored vehicle for Special Response Team.
- The OBPD Special Response Team joined the Southeast Volusia Regional (SEVR) SWAT team, comprised of specialists from five (5) other Coastal Volusia law enforcement agencies. While strengthening our readiness and response with this combined task force, we reduced our number of qualified operators to seven (7) PD members and eliminated the need for FD members that previously served as team medics.
- Implemented Pepperball™ less-lethal munitions systems. Four (4) PD personnel trained as instructors / armorers, who subsequently trained about a dozen others for deployment. Funded by OB Police Foundation.

- Continued development of the Aerial/Tech Unit (ATU), which has solicited personnel to supplement SRT and the Police Operations Division with the deployment of tactical drones and robots to provide better safety and intelligence during critical incidents and special events, in addition to the operation of the MRAP armored rescue vehicle. Currently, four (4) personnel have been trained on robot operation, and we currently have three (3) FAA Part-107 certified drone pilots. About ten (10) personnel have been trained as MRAP operators.
- Acquired and deployed four (4) pole-mounted radar feedback speed limit signs and three (3) mobile radar feedback speed limit trailers.
- Acquired and deployed one (1) "Road Warrior" mobile license plate reader and radar feedback trailer.
- Continual equipment acquisition for the Special Response Team, including body armor kits, rifles, less-lethal munitions, breaching gear, Tactical Combat Casualty Care supplies, etc.
- Renewed acquisition of Narcan / Naloxone grant from Florida Department of Health; distribution to police personnel, with lives successfully saved as a result.
- Completed successful operations during numerous special events in the area to include:
    - Race Week
    - Bike Week
    - Spring Break
    - Daytona Truck Rally
    - Biketoberfest
    - Pop-up "Invasion"-style events
    - Memorial Day Honor Ceremony
    - 9/11 Honor Walk
    - Several holiday toy drives
    - Mutual Aid to surrounding agencies for other events, escorts, etc.
- Continued use of Social Media to enhance the Police Department's image and deploy information to the public.

POLICE COMMUNITY OUTREACH

Community Outreach provides several educational and intervention-oriented programs that are designed to enhance life skills and prevent crime including:

- Drug Abuse Resistance Education (DARE)
- Police Athletic League (PAL)
- Explorers
- volunteers and neighborhood and business watches
- DARE program for middle schools

The program is supported in part through grant funding from the National Police Athletic League Youth Enrichment Program (PALYEP) and the Youth Leadership Council (YDC). In addition to City revenues that are the primary source of program funding, a not-for-profit PAL board raises funds for Police Athletic League activities.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	599,238	698,042	684,950	(13,092)	-1.88%
Total	599,238	698,042	684,950	(13,092)	-1.88%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	531,818	637,397	623,780	(13,617)	-2.14%
Operating	67,420	60,645	61,170	525	0.87%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	599,238	698,042	684,950	(13,092)	-1.88%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Community Program Coordinator	1.00	1.00	1.00	0.00	0.00%
Athletic Activities Specialist	1.00	1.00	1.00	0.00	0.00%
Recreation Leader	1.00	1.00	1.00	0.00	0.00%
Police Officer	3.00	3.00	3.00	0.00	0.00%
Seasonal:					
Tutors	0.00	0.00	0.00	0.00	0.00%
Total	**6.00**	**6.00**	**6.00**	**0.00**	**0.00%**

POLICE-COMMUNITY OUTREACH

GOALS:

- The Crime Prevention/Outreach unit will continue to create and conduct programs and events to address the variety of needs of the community and provide information related to crime prevention. These events should also bring the community and their police department together to enhance the positive relationship already shared.
- The Crime Prevention/Outreach unit will develop and maintain positive relationships with the business owners in the city, neighborhood associations, children and citizens.
- Present Drug Abuse Resistance Education (DARE) educational programs to public and private school students and achieve a "graduation" rate of 100%.
- Provide PAL educational tutoring, science, and reading enhancement programs to 100 at risk youth in the Ormond Beach Community.
- Provide anti-bulling presentations to youth attending 5th grades at schools in the Ormond Beach community.
- Maintain the number of Police Officer hours (excluding time of assigned officers) in PAL activities at 200 annually.
- Maintain and expand community partnerships with Ormond Beach area schools through social events.
- Build a relationship with the Ormond Beach Middle School staff and students by using programs that bring officers into the school.
- Continue our annual National Night Out, and make changes to fit our community's needs.
- Train DARE Officer as a crime prevention practitioner, which is a series of (5) classes.
- Maintain and expand partnerships with clergy members in our community to help with their needs.
- Perform Crime Prevention Surveys for business' and schools, and provide a confidential in depth CPTED (Crime Prevention Through Environmental Design) and Crime Prevention report.
- Be an active part of the Police Academy to assist with recruiting new police officers and actively attend recruiting events, continue social media advertising, facilitate ride along scheduling and have an open communication with potential recruits. Use social media to reach out to our community about our events, and to have an open door for clear constant communication.
- Investigate the creation and implementation of an OBPAL Running Club for elementary and middle school age students.
- Expand the Tutors Are Us Program to include practice college entry exams for high school age students
- Explore new avenues to offer Reading with a COP Program at local elementary schools
- Continue the Do the Right Thing Program partnership with Ormond Beach Middle School
- Expand the OBPAL Running Club (The Extra Mile Club) to middle school age students.

POLICE-COMMUNITY OUTREACH

ACCOMPLISHMENTS:

- Outreach planned our first Torch Run which benefits Special Olympics. This family fun event was a 1-mile fun run to raise money for the Special Olympics. All Law Enforcement agencies in Volusia County attended.
- Continued teaching D.A.R.E by attending 5th grade graduations, dances, skating, were appointed the Grand Marshals for the 5th grade Derby race at Pathways Elem.
- Outreach organized and participated in a dodgeball game at OBMS, where officers played with students against teachers and attended OBMS Career Day where students interviewed officers about what the career entails.
- Outreach has formed a partnership with Our Seniors Radio, and several topics on fraud were discussed on air.
- Outreach attended the annual Easter Jam at Calvary Church which had approximately 2500 attendees.
- Outreach formed a partnership with the Falls Community who organized a Hot Rod and Hot Dog event to raise money for OBPD. Over $3200 was raised for bleed kits.
- Outreach is the chair for the OBPD awards committee. There are bi-monthly scheduled meetings where award nominations are discussed. If approved, awards are given out to officers and civilians
- Organized summer camp visits with vehicle displays for local schools and facilities.
- SLAP (ladies self-defense) was presented by Outreach at 5 local ladies' groups. These were all well attended and received.
- Outreach created a recruitment flyer for social media with proven success for applicants. Outreach planned several interviews, and will continue to do so.
- Annual "Shop with a COP" program was successfully had a total of 30 participants.
- The 10th Annual "Santa on Patrol" was successful. This year yielded the most toy donations to the program. This resulted in around 2000 children were contacted at city parks, pre-schools, elementary schools, and retail stores. Performed two fill "Fill the M-Rap" events collecting toys for Santa on Patrol & PAL.
- "Coffee with a Cop" was conducted 3 times.
- "*Badges & Brunch*" *Crimes Against Seniors* program was conducted at 7 city locations.
- Presented to every student in the Ormond Beach Middle School, Pathways Elem. Parents, and St. Brendan's School with a Safety and Dangers of Social Media.
- The annual National Night Out was the largest attended event yet with 2500 attendees, with free food, bounce houses, raffles, games, and community partnership.
- The DARE Officers taught the 9- week DARE curriculum to (5) schools. There was a 100% graduation rate for all 600 students who attended.
- Outreach partnered with schools for Trunk or Treat & Fall Festivals.
- Outreach attended formal recruitments events, and stayed active with the police academy staff for a continued positive relationship.
- Outreach planned approximately 30 Community Helper Days at local public and private schools where children were presented with a vehicle static display, and educational material about safety.
- Attended several HOA meetings for safety presentations and neighborhood concerns.
- Outreach attended several Boy Scout meetings and a Flag Retirement Ceremony
- Provided an Active Killer presentation at several schools and Houses of Worship

POLICE-COMMUNITY OUTREACH

- Outreach started the "Pub Sub with the Police" program where he Police Department partnered with Publix who provided subs to citizens to eat with officers
- Partnered with Chick-Fil-A to host a Soda Pop with a Cop event that well attended
- Outreach has partnered with the Ormond Beach Reginal Library for Frauds and Scams presentation which was well attended.
- The Outreach Crime Prevention Officer attended CPTED For Houses of Worship
- Outreach is responsible for all outside detail requests for off duty officers. We started using a new program Detail Commander, that assists in this time- consuming task. We have had positive feedback.
- Nineteen Students in grades 3, 4, and 5 from Ormond Beach Elementary School participated in the 2023 R.E.A.D. Reading Exploration Adventure and Discovery program. Based on statistics collected by the school in the majority youth attained learning gains on standardized tests as a result of participation in the program.
- Tutors Are Us provided an opportunity for 45 youth in grades k-12 to receive one-on-one and/or small group instruction designed to assist each participant's specific academic goals. Sessions are offered in the Fall and Spring.
- Approximately 300 students participated in OBPAL Summer educational program partnership during the Summer Connections program at South Ormond Neighborhood Center. Programs included science, reading, math and art.
- 338 youth ages 6 - 13 attended field trips provided by OBPAL in partnership with the South Ormond Neighborhood Center in 2023. The trips were to: Daytona Lagoon, Brevard Zoo and the Orlando Science Center.
- 9 Youth Leadership Council members qualified to attend the 2023 State of Florida Association of Police Athletic League's Annual Conference in Orlando in July 2023.
- 27 Ormond Beach Middle School Students in grades 6, 7 and 8 participated in Science on Patrol which increases math and science skills through forensic science-based labs and scenarios.
- OBPAL hosted the 7th Annual Donut Dash 5K on April 20, 2024 at the Trails Shopping Center. Runner participation increased to 284 pre-registered runners. The partnership with the Daytona Running Series continued in 2024 featuring the DD5k as the final race of the series.
- Hosted the Annual OBPAL Holiday Program. Over 100 children and their families participated in the program which included a walk though toy evening and Secret Santa deliveries of bikes and specialty toys.
- 26 youth participated in the OBPAL Travel Basketball program, in 6 tournaments, in 2023. Teams participated in both in state and out of state tournaments. The 14U team placed 2nd in their division at the Florida PAL Tournament, the Eighth-grade team place second at the May Day Hoop Fest in Tampa, FL.
- Fifteen (15) elementary ages youths joined the OBPAL Extra Mile Club offered in partnership with Ormond Beach Elementary school in the spring of 2024.
- Two 2023 Ormond Beach PAL Senior Scholarships of $1000 were awarded to seniors who actively participate in OBPAL programs.
- Three (3) Do the Right Thing Luncheons were held during the 22-23 school year. Forty-two (42) Ormond Beach Middle School Students were honored for their positive choices and model citizenship.
- Re-implement the Science of Patrol Program for elementary school students.

POLICE-CRIMINAL INVESTIGATIONS

The Criminal Investigations program provides follow up investigations on over 1,500 UCR reported crimes annually and conducts pro-active investigations into illegal drug sales and possession.

POLICE-CRIMINAL INVESTIGATIONS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	1,672,682	1,855,567	1,848,457	(7,110)	-0.38%
Total	1,672,682	1,855,567	1,848,457	(7,110)	-0.38%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	1,604,345	1,785,644	1,766,494	(19,150)	-1.07%
Operating	68,337	69,923	81,963	12,040	17.22%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,672,682	1,855,567	1,848,457	(7,110)	-0.38%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Police Officer	7.00	7.00	7.00	0.00	0.00%
Sergeant	1.00	1.00	1.00	0.00	0.00%
Corporal	2.00	2.00	2.00	0.00	0.00%
Victim Advocate Coordinator	1.00	1.00	1.00	0.00	0.00%
Evidence/Crime Scene Supervisor	1.00	1.00	1.00	0.00	0.00%
Evidence/Crime Scene Technician	2.00	2.00	2.00	0.00	0.00%
Administrative Assistant	1.00	1.00	1.00	0.00	0.00%
Total	**15.00**	**15.00**	**15.00**	**0.00**	**0.00%**

POLICE-COMMUNITY SERVICE AND ANIMAL CONTROL

Community Services provides operational and logistical support to other police department functions such as:

- animal control
- police forensics
- alcohol breath testing
- traffic control
- communications

The program's animal control responsibilities include the investigation, documentation and tracking of animal bite complaints and dangerous/vicious animals throughout the city.

The program also serves as a proving ground for employees seeking to become sworn law enforcement officers with the Police Department.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	506,835	635,960	569,915	(66,045)	-10.39%
Total	506,835	635,960	569,915	(66,045)	-10.39%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	377,090	436,532	407,250	(29,282)	-6.71%
Operating	129,745	199,428	162,665	(36,763)	-18.43%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	506,835	635,960	569,915	(66,045)	-10.39%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Community Service Officer	4.00	4.00	4.00	0.00	0.00%
Lead Community Service Officer	1.00	1.00	1.00	0.00	0.00%
Total	**5.00**	**5.00**	**5.00**	**0.00**	**0.00%**

POLICE-COMMUNITY SERVICE AND ANIMAL CONTROL

GOALS:

- Promote responsible pet ownership through public awareness speaking at H.O.A. meetings and "Career Days" at schools in the area.
- Double the amount of City Animal Licenses sold to residents through advertising, in the city water bill and social media.
- Expand public awareness and education regarding the availability of Low Cost Spay and Neuter programs.
- Increase the number of animals returned to owners from the Police Department without having to transport to the Humane Society to keep impound fees down social media has been a big help in reuniting animals with their families.
- Increase training and awareness of animal cruelty and dangerous dog issues.
- Partnering with ASPCA Low Cost Vaccination Clinic to assist residents pet vaccination needs.
- Equipping 1 trained CSO with all needed equipment for Chemical Capture
- Send CSO's to continuing education Training Classes now that the classes are becoming more available.
- Making sure the CSO's have all the protective equipment needed to conduct the job safely.

ACCOMPLISHMENTS:

- Community Service Officers continue to fit children with helmets for safe bicycle riding.
- No CSO reported Injuries.
- Continuing to assist patrol with low priority calls like Found and lost property.
- Continue to maintain the Mobile Speed Trailer Fleet.
- Hired and Trained 2 New CSO's
- Continue to participate in community helper day's and speak with children various schools about animal safety and handling.
- Maintain the RTF program for the City with great success, and monetary savings to the City.

POLICE-RECORDS MANAGEMENT

Records Management provides internal upkeep and management of all Police Department records through a computerized records management system, processing approximately 18,000 to 20,000 reports and citations annually. Records personnel also serve as the point of first contact in person representing the Ormond Beach Police Department to respond to information requests. Records personnel are also first point of contact for many incoming telephone calls.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	195,845	216,238	215,355	(883)	-0.41%
Total	195,845	216,238	215,355	(883)	-0.41%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	183,028	202,438	201,905	(533)	-0.26%
Operating	12,817	13,800	13,450	(350)	-2.54%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	195,845	216,238	215,355	(883)	-0.41%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Records Clerk	3.00	3.00	3.00	0.00	0.00%
Total	**3.00**	**3.00**	**3.00**	**0.00**	**0.00%**

POLICE-RECORDS MANAGEMENT

GOALS:

- Continually purge the old report documents that have met the retention schedule. Keeping up to date on the purging will enable the records Unit to have more usable space.
- Maintain an entry rate of 100% for reports and citations that are continually submitted to the unit on a daily basis.
- Maintain the transfer of Uniform Crime Reports entries between the two separate reporting systems with no more than 5 days of backlog.
- Work towards a completely paperless records management system.
- Streamline the report submission process.
    - Implement the use of the Trespass Form in the TRACS software for paperless submission.
    - Negate the need for an incident report where a charging affidavit is completed.
- Transition from UCR to FIBRS reporting
- Hire and train an administrative assistant position within the records unit.

ACCOMPLISHMENTS:

- Successfully uploaded the Uniform Crime Report statistics to the Florida Department of Law Enforcement on time as required.
- Continue to improve and restructured the work flow of the records department.
- Streamlined the report submission process for Baker Act Forms through paperless submission using the TRACS software.
- Streamlined the maintenance of different logs within the unit, creating paperless entry versions submitted to the "PD Records" Drive.
- Hired and trained two new Records Clerks
- Created a master calendar of repetitive tasks that must be completed by the unit.

NEIGHBORHOOD IMPROVEMENT

Neighborhood Improvement investigates approximately 5,600 cases annually to ensure compliance with City codes and ordinances through inspections, neighborhood sweeps, and citizen complaints and inquiries. More specifically, Neighborhood Improvement enforces the City's Land Development Code requirements regarding land use and development regulations, sign usage, as well as environmental code requirements. This Division also enforces the regulations contained in the Code of Ordinances with regard to water restrictions, solid waste and various other regulations. In addition, Neighborhood Improvement processes approximately 760-tree removal permits, conducts approximately 940 landscape inspections for new residential construction, and approximately 75 landscape maintenance inspections on existing commercial sites.

Neighborhood Improvement also coordinates a "partnering" effort with neighborhood associations, interested citizens and civic organizations.

NEIGHBORHOOD IMPROVEMENT

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Code Violations	70,768	28,000	28,000	-	0.00%
General Fund	457,722	783,859	707,758	(76,101)	-9.71%
Total	528,490	811,859	735,758	(76,101)	-9.37%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	497,926	565,719	673,655	107,936	19.08%
Operating	30,564	246,140	62,103	(184,037)	-74.77%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	528,490	811,859	735,758	(76,101)	-9.37%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Neighborhood Improvement Manager	1.00	1.00	1.00	0.00	0.00%
Neighborhood Improvement Superviso	0.00	1.00	1.00	0.00	0.00%
Environmental Enforcement Officer	1.00	1.00	1.00	0.00	0.00%
Neighborhood Improvement Officer	3.00	3.00	3.00	0.00	0.00%
Office Manager	1.00	1.00	1.00	0.00	0.00%
Total	**6.00**	**7.00**	**7.00**	**0.00**	**0.00%**

NEIGHBORHOOD IMPROVEMENT

GOALS:

- Hire outside vendor to perform services related to Environmental Improvement duties (ISA Certified Arborist) as we continue to search for our future Environmental Officer (full time).
- Expedite the code enforcement notification process with the use of new equipment/technology (Tyler/Munis) as provided by the Information Technology Division. The use of Tyler has begun regarding the tracking of NID citation payment(s).
- Continue proactive pursuit of outstanding balances related to fine amounts and/or services rendered prior to the lien process.
- Achieve full staffing levels and provide all code related education/training as time and resources allow.
- Successfully complete a community partnership project to assist residents that face life challenges which delay/prevent code violations from ultimate compliance.

ACCOMPLISHMENTS:

- As a proactive approach to unsafe structures, the Unsafe Structure Abatement Team (USAT) has been formed and continues to exist. USAT is compromised of the Chief Building Official, City Engineer, Fire Chief, Neighborhood Improvement Division Manager, and a Police Officer. The purpose of USAT is to set forth standards to ensure that structures are safe, sanitary and fit for occupancy and use, the closing and vacating of buildings and structures unfit for human occupancy and use, and if necessary, the demolition of such existing structures.
- Should the Chief Building Official determine that an unsafe structure does not meet the criteria for demolition, the Neighborhood Improvement Division can present the matter before a magistrate and pursue compliance through the hearing process.
- The Neighborhood Improvement Division has significantly reduced the use of paper files except for cases going before the Special Magistrate, cases which have resulted in a City contractor abating the violation, and for new trainees.
- Waste Pro has committed to providing a commercial roll-off container for a community partnership project.

CITY FIRE SUPPRESSION AND EMERGENCY MEDICAL SERVICES

The Fire Department is responsible for providing fire protection, technical rescue, hazardous material response/mitigation and emergency medical services within the city limits of Ormond Beach from four (4) fire station locations. The Department personnel include firefighters many of which are certified as Emergency Medical Technicians (EMT's) and certified as paramedics.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	8,368,631	8,099,114	8,464,142	365,028	4.51%
Total	8,368,631	8,099,114	8,464,142	365,028	4.51%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	6,787,661	6,778,905	7,166,366	387,461	5.72%
Operating	1,580,970	1,320,209	1,297,776	(22,433)	-1.70%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	8,368,631	8,099,114	8,464,142	365,028	4.51%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Fire Battalion Commander	4.00	4.00	4.00	0.00	0.00%
Captain	12.00	12.00	12.00	0.00	0.00%
Driver Engineer	12.00	12.00	12.00	0.00	0.00%
Firefighters	19.00	19.00	19.00	0.00	0.00%
Fire Chief	1.00	1.00	1.00	0.00	0.00%
Deputy Fire Chief	1.00	1.00	1.00	0.00	0.00%
Office Manager	1.00	1.00	1.00	0.00	0.00%
Fire Marshal	1.00	1.00	1.00	0.00	0.00%
Fire Inspectors	1.00	2.00	2.00	0.00	0.00%
Administrative Assistant	0.00	0.00	1.00	1.00	100.00%
Total	**52.00**	**53.00**	**54.00**	**1.00**	**1.89%**

CITY FIRE SUPPRESSION AND EMERGENCY MEDICAL SERVICES

GOALS:

- Continuously evaluate the current fire-rescue delivery model and make recommendations to elevate service levels.
- Identify and implement cost-saving measures without compromising service quality.
- Seek and apply for grant opportunities to fund equipment, training, and infrastructure enhancements.
- Implement a scheduled apparatus replacement program, evaluating needs for primary and secondary units (e.g., ladders, engines, tenders, brush trucks, marine vessels, command units) to meet current and future demands.
- Improve service delivery to the community:
    1. Plan for the construction of Fire Station 95 (Ormond Crossings) to improve coverage.
    2. Acquiring land for future fire station 90 (Granada & Tymber Creek road area).
    3. Expansion of existing Closest Unit Response agreements.
    4. Continue the planning of a proposed Public Safety Complex to include fire administration and fire prevention that will centralize operations and enhance efficiency.
- Improve Public Fire Safety & EMS Education:
    1. Enhance fire prevention practices through rigorous inspections and life safety code enforcement.
    2. Expand Fire Prevention staffing (Inspector and staff assistant) to cover expanded duties and workload demands.
    3. Implement a Fire Inspection fee schedule, integrated into the Business Tax Receipt (BTR) process.
    4. Continue delivering public fire safety and EMS education to our residents.

PERFORMANCE MEASURES:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
100- Fires Total number of calls dispatched as building fires	142	156	172	16	10.00%
200- Overpressure Rutures, Explosions	3	3	4	0	10.00%
300- Emergency Medical Services	4,684	5,152	5,668	515	10.00%
400-Hazardous Condition	118	130	143	13	10.00%
500- Service Calls	1,455	1,601	1,761	160	10.00%
600- Good Intent Calls	1,304	1,434	1,578	143	10.00%
700- False Alarmes	500	550	605	55	10.00%
800- Severe Weather	1	1	1	0	10.00%
900- Special Incident Type	13	14	16	1	10.00%
Real Property Value	32,215,000	35,436,500	38,980,150	3,543,650	10.00%
Fire Loss	3,082,500	3,390,750	3,729,825	339,075	10.00%
Property Saved	29,132,500	32,045,750	35,250,325	3,204,575	10.00%
Public Education Events	30	50	60	10	20.00%
Total number of people touched by Public Education	2,500	5,000	8,000	3,000	60.00%

ACCOMPLISHMENTS:

- Fire-Rescue responded to a total of 8,220 incidents in FY 2024, with. 3,536 fire-related responses and 4,684 Emergency Medical Services-related responses. Fire Loss Analysis – estimated property loss of $3,082,500, with estimate of $29,132,500 of property saved.
- Creation of a Closest Unit Response agreement for Fire/EMS services between Ormond Beach, Volusia County, and Flagler County.
- Creation of the City Fire Marshal position - Fire Department resumed conducting required business fire inspections and plan reviews.
- Creation of Administrative Battalion Chief position, to manage additional department needs, including special projects, facilities, R&R, and Fleet repairs/maintenance.
- Accepted into Florida Department. of Health's HEROES program, which provides free Narcan supplies to Fire/EMS agencies, resulting in a budgetary savings of $2,000
- Purchased an additional extractor/washer and two dryers for cleaning firefighting PPE ("bunker gear") and were awarded a $23,000 grant under FEMA's Assistance to Firefighters Grant Program.
- Purchased fireground decontamination equipment and PPE and were awarded a $13,000 firefighter safety grant from the Florida Division of the State Fire Marshal.
- Partnered with Daytona Beach and Holly Hill Fire Departments on purchase of regional Air Cart trailer, to provide additional breathing air to fire scenes in the area, and were awarded a $50,000 grant FEMA's Assistance to Firefighters Grant Program.
- Increased community outreach efforts began coordinating attendance of events with OBPD Outreach Division, increasing OBFD presence and engagement within the community.

BUILDING INSPECTIONS AND SERVICES

Building Inspections provides the following services:

- review of all construction plans for residential, commercial and industrial construction
- issuance of approximately 3,000 building permits annually
- conducts approximately 13,000 building, plumbing, mechanical and electrical inspections for various types of construction within the City limits of Ormond Beach in accordance with the Florida building Code and other State and local laws.

Occupational Licensing provides the following services:

- issuance of occupational license renewals
- issuance of new occupational licenses
- completion of contractor registrations

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Permit Fees	1,535,070	1,700,721	2,175,589	474,868	27.92%
General Fund	-	-	-	-	0.00%
Total	1,535,070	1,700,721	2,175,589	474,868	27.92%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	1,382,111	1,468,512	1,691,295	222,783	15.17%
Operating	152,959	232,209	484,294	252,085	108.56%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,535,070	1,700,721	2,175,589	474,868	27.92%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Chief Building Official	1.00	1.00	1.00	0.00	0.00%
Permit Manager	1.00	1.00	1.00	0.00	0.00%
Senior Permit Technician	1.00	1.00	1.00	0.00	0.00%
Permit Technician	3.00	3.00	3.00	0.00	0.00%
Plans Examiner	2.00	2.00	2.00	0.00	0.00%
Chief Building Inspector	1.00	1.00	1.00	0.00	0.00%
Building Inspector	3.00	4.00	4.00	0.00	0.00%
Engineering Inspector	1.00	1.00	1.00	0.00	0.00%
Permitting Systems Administrator	1.00	1.00	2.00	1.00	0.00%
Total	**14.00**	**15.00**	**16.00**	**1.00**	**6.67%**

BUILDING INSPECTIONS

GOALS:

- To provide building reviews and inspections to protect the health, safety, and general welfare of the public related to building design, construction, improvements, repair, or demolition.
- To complete permit reviews within adopted timeframes.
- Continue providing time-sensitive inspection response (next business day) to contractors and homeowners.
- Continued refinement of the Tyler permitting system for the most efficient use for staff and applicants.
- To provide education and training to the general public for the use of the Tyler permitting system.
- To assist new business owners in completing the business tax receipt process and to provide renewal notices to existing business owners.
- Provide training and professional development for building inspectors and permit technicians.
- Provide building permit review and inspections to emerging subdivisions of Fountain View, Archer's Mill, Bradford Lakes, Bradford Park, RidgeHaven, and Ormond Crossings.
- Compliance with state-mandated legislation.
- Continue to use the Building Assistance Meeting (BAM) to allow applicants to discuss projects and any outstanding issues on a weekly basis.
- Scanning of older paper building permits into an electronic format.

ACCOMPLISHMENTS:

- 100% of all building plans were submitted electronically.
- Maintained a 24-hour inspection turnaround for all requests.
- Implemented the Building Assistance Meeting (BAM) to allow applicants to meet with building and other plan reviewers to discuss potential and existing projects every Thursday morning.
- Continued to provide external user training for the Tyler permitting system to engineers, architects, and builders.
- Completed several complex new-construction projects, including the Marriott Renaissance hotel, SunBros, Ellianos, the US 1 storage facility, Salty Church renovations, Maverick renovations, and the demolition of 239 Ocean Shore Boulevard.
- Permit approval of approximately 7,000 permits.
- Approximately 20,000 inspections throughout the City.
- Implemented new positions, including Deputy Building Official and Plans Examiner, to provide efficient plan reviews and inspections.

ROADSIDE AND RIGHT OF WAY MAINTENANCE

The Roadside and Right-of-Way Maintenance program is responsible for the maintenance and repair of City Parks and Properties, 150+ mile network of local roads and related public right of way, including:

- vegetation and debris maintenance of road shoulders, and sidewalks
- right-of-way mowing on a contractual basis
- maintenance and grading of 11 miles of unpaved roads and parking lots that are under the maintenance responsibility of the City
- mowing at the Business Park, Airport and the closed class III Landfill

Program costs are offset in part by the Florida Department of Transportation (FDOT) for road shoulder maintenance and mowing rights-of-way on State roads within the City limits of Ormond Beach. Approximately 98 lane miles of roads are maintained in accordance with an agreement between the City and FDOT for State Road 40, US 1, Nova Road, and A1A (10 lane miles added on Nova Rd). Approximately $99,000 of the $175,000 FDOT contract amount offsets road maintenance costs with the balance dedicated to drainage maintenance.

In-house city personnel provide the services listed above except for right-of-way mowing which is a contracted operation.

ROADSIDE AND RIGHT-OF-WAY MAINTENANCE

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Right of Way Maintenance	127,138	127,138	127,138	-	0.00%
State Highway Lighting	157,464	135,000	135,000	-	0.00%
General Fund	2,246,310	2,621,657	2,547,658	(73,999)	-2.82%
Total	2,530,912	2,883,795	2,809,796	(73,999)	-2.57%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	1,163,295	1,497,859	1,375,245	(122,614)	-8.19%
Operating	1,367,617	1,385,936	1,434,551	48,615	3.51%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	2,530,912	2,883,795	2,809,796	(73,999)	-2.57%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Asst. Public Works Director	1.00	1.00	1.00	0.00	0.00%
Streets Supervisor	1.00	1.00	1.00	0.00	0.00%
Lead Eqiupment Operator	1.00	1.00	1.00	0.00	0.00%
Equipment Operator	14.00	14.00	14.00	0.00	0.00%
Lead Sign Technician	1.00	1.00	1.00	0.00	0.00%
Sign Technician	1.00	1.00	1.00	0.00	0.00%
Public Works Director	1.00	0.00	0.00	0.00	0.00%
Administrative Assistant	1.00	0.00	0.00	0.00	100.00%
Total	**21.00**	**19.00**	**19.00**	**0.00**	**0.00%**

ROADSIDE AND RIGHT OF WAY MAINTENANCE

GOALS:

- Respond to customer service calls usually by the end of business daily.
- Respond within 1 hour for afterhours call-outs.
- Respond to non-Public Works related work orders by end of business for scheduling.
- Incur no more than twelve (12) reported deficiencies on FDOT inspections yearly and complete FDOT deficiencies with 15 working days.
- Assist in providing signage, banners and traffic control for special events and accidents.
- Work to create greater efficiency in all aspects of street maintenance and repair.
- Respond to and schedule interdepartmental work orders and utility repairs in a timely manner.
- Respond to emergency weather events to clear roads and assist other City departments as needed including sandbags, pumping, traffic redirection and debris removal.

ACCOMPLISHMENTS:

Right of Way Maintenance

- 12 shell parking lots, boat ramps and driveways were graded on an average of at least twice a month. Projected same in FY 26/27.
- To date, 1360 maintenance work orders were completed. Projected 2,000 maintenance work orders in FY 26/27.
- To date: 8 maintenance work orders were completed on FDOT roads. Most of the ROW maintenance was removed from the FDOT MOA. Projected 10 maintenance work orders for FY 26/27.
- 1,120 (+-) man-hours were expended assisting other City departments. Projected 1,500 man-hours assisting other departments in FY 26/27.
- 620 (+-) man-hours working for other departments were for maintenance in City Parks (roughly half of all interdepartmental hours). Projected 650 in FY26/27.
- Crews have removed 22 large carcasses from ROW's and easements city-wide
- Weekly "Bridge Sign" installation and removal/replacement.
- Trash removal at City Hall, Granada Bridge and ROW's and easements city-wide.
- We have responded to 23 complaints of large objects/ FOD in the roads city-wide.
- 75 Gallons of mixed glyphosate has been sprayed on FDOT and City ROW's and easements.
- Responded to 17 complaints for sidewalk maintenance; trimming back vegetation, low hanging branches, weed eating, edging and blowing.

ENGINEERING

The Engineering Department is responsible for the following functions:

- Liaison with consultant engineers for the design and construction management for airport, road, drainage, water and sewer, recreational facility, beautification and other capital improvement projects.
- Survey and mapping and computer aided design for in-house projects that are not contracted to a consultant engineer.
- Site plan review and permitting of proposed development applications and inspection of all residential and commercial development projects.

ENGINEERING

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	1,277,145	1,457,708	1,286,971	(170,737)	-11.71%
Total	1,277,145	1,457,708	1,286,971	(170,737)	-11.71%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	1,185,351	1,366,836	1,196,831	(170,005)	-12.44%
Operating	91,794	90,872	90,140	(732)	-0.81%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,277,145	1,457,708	1,286,971	(170,737)	-11.71%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
City Engineer	1.00	1.00	1.00	0.00	0.00%
Engineer	3.00	3.00	3.00	0.00	0.00%
Chief Engineering Technician	1.00	1.00	1.00	0.00	0.00%
Engineering Inspector	3.00	3.00	3.00	0.00	0.00%
Engineering Project Coordinator	1.00	1.00	1.00	0.00	0.00%
Landscape Architect	1.00	1.00	1.00	0.00	0.00%
Engineering Technician	1.00	1.00	1.00	0.00	0.00%
Total	**11.00**	**11.00**	**11.00**	**0.00**	**0.00%**

ENGINEERING

GOALS:

- Coordinate with all departments to complete CIP projects in a timely manner.
- No work-related injuries.
- Maintain the staffing levels at 90% or greater.
- Provide education/training toward maintain licensure as time and resources allow.
- To enhance the quality of life for the residents and visitors in Ormond Beach through effective, efficient, courteous, and responsive engineering services.
- Assist with emergency project management as projects arise.
- Complete 75% of assigned capital improvement projects within 30 days of the substantial completion date established with the Notice to Proceed.
- To receive 85% of bids below Engineer's final design cost estimate.
- Increase public involvement in City projects.
- Strive to complete franchise and stormwater permit reviews within streamlined timeframes.
- Assist Utilities with Plant improvement projects and maintaining regulatory permitting compliance.
- Maintain regulatory permit compliance at the Nova Landfill.
- Continue success of preventive maintenance projects including the road repaving, storm water lining, and Sanitary sewer I&I.

ACCOMPLISHMENTS:

Commenced Projects-

- A1A Utility relocation
- ARBP Hurricane IAN repairs to seawall and ADA ramp
- 2025 Roadway resurfacing design and bidding
- CDBG North side of Division Ave sidewalk
- CDBG Military Blvd. sidewalk repair design and bidding
- Crosswind Business Park design of subdivision infrastructure
- Engineering and Planning office renovation
- Facility Hardening phase II
- Fleet canopy improvements design
- Halifax River utility crossing – Began design
- Hudson Wellfield expansion construction
- OBSC Stormwater pond expansion design and bid
- Ormond Shores Park stormwater pond repair
- SR40 Water and force main loop
- Traffic signal maintenance designs for SR 40/ I-95, Clyde Morris/ Hand, and SR 40/ Seminole Dr intersections
- WRF Ultraviolet disinfection conversion design


CITY OF ORMOND BEACH
FLORIDA

FLEET OPERATIONS

Fleet Operations is a support service function of city government and provides a comprehensive array of repair and preventative maintenance services for a fleet of approximately 229 vehicles and 399 pieces of equipment and other non-rolling stock. Fleet Operations core services include:

- maintaining a parts shop and inventory
- coordination of all sublet repairs
- management of the City's vehicle replacement program
- overseeing operations of the City's central fueling facility
- maintaining management and billing information for all vehicles and equipment

As an "internal service" operation, Fleet Maintenance recovers its labor and overhead through an hourly labor rate billed to user departments and from a 25% surcharge levied on parts and sublet repairs and a 10% surcharge on fuel. The cost of all parts and sublet repairs are charged directly to the user department.

FLEET OPERATIONS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	2,039,721	2,296,000	2,245,511	(50,489)	-2.20%
Total	2,039,721	2,296,000	2,245,511	(50,489)	-2.20%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	435,781	603,446	590,507	(12,939)	-2.14%
Operating	1,603,940	1,692,554	1,655,004	(37,550)	-2.22%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	2,039,721	2,296,000	2,245,511	(50,489)	-2.20%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Garage Supervisor	1.00	1.00	1.00	0.00	0.00%
Fleet System Specialist	1.00	1.00	1.00	0.00	0.00%
Mechanic II	1.00	1.00	1.00	0.00	0.00%
Mechanic III	2.00	2.00	2.00	0.00	0.00%
Fleet Manager	1.00	1.00	1.00	0.00	100.00%
Part-time Positions:					
Courier (part-time)	0.50	0.50	0.50	0.00	0.00%
Total	**6.50**	**6.50**	**6.50**	**0.00**	**0.00%**

FLEET OPERATIONS

GOALS:

- Focus Fleet Operations on rolling stock by subletting of small repairs and maintenance of handheld equipment.
- Maintain vehicle downtime of no more than 9% for all Fire and Police vehicles.
- Maintain an average productivity rate for all mechanics of 88% that generates billable labor rate hours from work orders.
- Utilize sublet vendors who have technicians that can come on site for repairs to reduce vehicle downtime.
- Price shop parts vendors to achieve maximum savings.
- Continue to provide for efficient, timely and cost effective delivery of repair and maintenance service to the City.
- Pursue options for succession planning within Fleet Operations.
- Continue implementation of cost savings on sublet work orders.
- Communicate with outside departments to determine what their future vehicle and equipment needs are to better prepare for vehicle / equipment replacements.
- Implement a parts ordering and parts stocking process for frequently used items to avoid delay in repairs and maintenance while waiting for parts.
- Work with Engineering with needs for new fuel island and coordinate smooth transition from old fueling site to new.
- Evaluate condition of oil tank farm and get quotes for needed repairs.

ACCOMPLISHMENTS:

- Streamlined preventative maintenance scheduling with all departments with an appointment-based process.
- Appointed 2 mechanics to light vehicle repairs and 2 to heavy vehicle repairs to be reduce down time for different departments.
- Consulted with various departments for vehicle / equipment replacements.
- Achieved a 24-48 hour downtime rate of 1.53% for all emergency vehicles and 2.13% for all vehicles.
- Continued reduction in parts inventories by Identifying obsolete parts and provide a cost-effective recovery and disposal program.
- Prepared and auctioned surplus vehicles and equipment.
- Met with contractors to prepare for replacement of fuel island.

ECONOMIC DEVELOPMENT

The City's Economic Development Department promotes development and redevelopment in Ormond Beach, including the Airport Business Park, downtown, and other areas within the community. In addition, Economic Development works closely with private property owners and City and County officials in the creation and development of a business park in the area along north US1 and Interstate 95. Economic Development also markets the City of Ormond Beach to prospective businesses and visitors.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	388,234	448,226	422,330	(25,896)	-5.78%
Total	388,234	448,226	422,330	(25,896)	-5.78%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	171,962	191,274	196,833	5,559	2.91%
Operating	150,438	220,552	206,097	(14,455)	-6.55%
Capital	-	-	-	-	0.00%
Economic Incentives	65,834	36,400	19,400	(17,000)	-46.70%
Total	388,234	448,226	422,330	(25,896)	-5.78%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Economic Development Dir.	1.00	1.00	1.00	0.00	0.00%
Total	**1.00**	**1.00**	**1.00**	**0.00**	**0.00%**

ECONOMIC DEVELOPMENT

GOALS:

- Retain industrial businesses through visitation programs and assist with expansion projects.
- Conduct annual Business Retention Survey of target industry in the city to keep a pulse on business sentiment.
- Work with key target businesses in plant expansion and job creation initiatives.
- Collaborate with economic development partners to market & attract out-of-state businesses/visitors to the city.
- Develop/Implement Main Street economic development initiatives.
- Encourage ER/medical presence on the beachside.
- Repurpose Riverbend airport property.
- Manage City's Business Park including:
  - Prepare marketing material and promote development opportunities at the airport and business park for attraction and expansion of target industry.
  - Work closely with businesses on improvements to the electrical, cellular and internet infrastructure.
- Work closely with the owners of Ormond Crossings as they develop and implement the Ormond Crossings Master Plan.

ACCOMPLISHMENTS:

- Construction completed on Runway Drive in the Airport Business Park. This new road is a secondary access road for the Business Park.
- Completed the design and engineering plans for the 15-acre city-owned airport property in the airport business park to aid in the expansion and attraction of target industry.
- Worked with businesses throughout the city to retain and expand their operations and employment base. Expansions included Beach House Graphics, Valiant Modular, and Germfree.
- Conducted annual business visitation program, visiting over 50 companies in the city.
- Implemented a social media marketing campaign supporting and promoting economic development in Ormond Beach. Efforts included the publication of a dozen evergreen articles and quarterly social media posts.
- In partnership with Volusia/Flagler SCORE hosted an in-person session of the Kauffman FastTRAC Program graduating 13 entrepreneurs/small business owners. The 10-week workshop concluded with a pitch competition and graduation celebration.
- Assisted in the development and promotion of the City's legislative priorities for state appropriation funding.
- Provided leadership and consultation to the Ormond Beach Chamber of Commerce, Main Street Inc., and Team Volusia EDC organizations to improve the business climate in the city.

PARKS AND GROUNDS MAINTENANCE

Parks and grounds maintenance program is responsible for:

- routine grounds maintenance
- mowing, general beautification and upkeep of all City's parks and on-site buildings to include:
  - grass mowing
  - flower bed and shrub maintenance
- maintenance and trash collection of the medians along A1A and State Road 40

With the exception of the Memorial Art Gardens, all parks and ground maintenance is performed on a contracted basis.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Rental Fees	24,615	25,000	25,000	-	0.00%
General Fund	2,831,194	2,985,718	3,132,605	146,887	4.92%
Total	2,855,809	3,010,718	3,157,605	146,887	4.88%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	445,252	554,124	552,459	(1,665)	-0.30%
Operating	2,410,557	2,456,594	2,605,146	148,552	6.05%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	2,855,809	3,010,718	3,157,605	146,887	4.88%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Maintenance Lead	1.00	1.00	1.00	0.00	0.00%
Contract Manager	1.00	1.00	1.00	0.00	0.00%
Tradesworker	1.00	2.00	2.00	0.00	0.00%
Maintenance Worker	2.00	3.00	3.00	0.00	0.00%
Part-time Positions:					
Maintenance Worker (3)	1.50	1.50	1.50	0.00	0.00%
Total	**6.50**	**8.50**	**8.50**	**0.00**	**0.00%**

PARKS AND GROUNDS MAINTENANCE

GOALS:

- Ensure all parks and grounds are inspected biweekly to ensure safety, accessibility and cleanliness.
- Monthly safety meetings .
- Quarterly meetings with park staff to discuss progress and course of maintenance.
- Additional leaf blowing removal/pressure washing of concrete and wood paths.
- Assist building maintenance in preparation for special events.
- Daily staff meetings prioritizing Parks repairs and upgrades.
- Maintain the appearance of City parks and facilities through regular maintenance.
- Assist Building Maintenance with large projects.

PERFORMANCE MEASURES:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Number acres of passive park	79	79	79	-	0.00%
Number of acres of active park	528	528	528	-	0.00%
Number of park acres maintained	607	607	607	-	0.00%
Number of volunteer hours	14,510	20,000	30,000	10,000	50.00%
Number of children registered in summer programs	130	202	225	23	11.39%
Number of available spaces in summer programs (number of registered that are placed)	130	200	225	25	12.50%
Number of children in jurisdiction	7,769	7,870	7,975	105	1.33%

ACCOMPLISHMENTS:

- Responded to emergency issues (Vandalism, Fire, Etc.) throughout city Parks within 1 hour.
- Maintained files for photographs and supporting documents.
- Refurbished Memorial Gardens benches.
- Refurbished Rockefeller Gardens picnic tables.
- Followed standard work schedule for all part-time and full-time employees covering all parks for each week.
- Continuation of repairs as required in the parks.
- Weekly meetings with Parks staff to discuss progress and course of maintenance.
- Additional leaf blowing and pressure washing of added concrete and wood paths.
- Communicated with Building Maintenance the park needs to ensure buildings are clean, safe, and inviting to the public.
- Worked with Building Maintenance in preparation for Independence Day Event.
- Maintained a high level of appearance and safety.
- Continual support of the Riverbend Bike Trail.
- Number of accomplishments cross with Building Maintenance.
- Consistent Magic Forest and Skate Park inspections.
- Worked with the EDC for Community Gardens maintenance issues (dirt deliveries, etc.)

PARKS & RECREATION ADMINISTRATION

Parks & Recreation Administration provides the executive leadership and guidance necessary to carry out the mission, goals and policies for recreational, cultural, senior center, special events, special populations, and athletic field's maintenance programs. Parks & Recreation Administration also processes enrollment and completes registrations for:

- Youth and adult recreation programs
- Contractual instructor classes
- Gymnastics
- Summer camp programs
- Tennis programs
- Field and park rentals

Parks & Recreation manages recreation center activities held at Nova Community Center, South Ormond Neighborhood Center, Ormond Beach Gymnastics Center and Performing Arts Center.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Liability Insurance	10,345	13,000	10,000	(3,000)	-23.08%
Rentals	23,541	8,500	8,500	-	0.00%
General Fund	876,468	919,233	888,345	(30,888)	-3.36%
Total	910,354	940,733	906,845	(33,888)	-3.60%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	636,324	687,520	682,373	(5,147)	-0.75%
Operating	274,030	253,213	224,472	(28,741)	-11.35%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	910,354	940,733	906,845	(33,888)	-3.60%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Leisure Services Director	1.00	1.00	1.00	0.00	0.00%
Asst. Leisure Services Director	1.00	1.00	1.00	0.00	0.00%
Recreation Program Specialist	1.00	1.00	1.00	0.00	0.00%
Office Manager	1.00	1.00	1.00	0.00	0.00%
Office Assistant	2.00	2.00	2.00	0.00	0.00%
Part-time Positions:					
Office Assistant	0.50	0.50	0.50	0.00	0.00%
Total	**6.50**	**6.50**	**6.50**	**0.00**	**0.00%**

GOALS:

- Continue to update Parks & Recreation website to become more user friendly and focus more on programming and activities.
- Apply for Tree City USA Growth Award through National Arbor Day Foundation in order to retain Ormond Beach's Tree City USA designation.
- Expand advertising for summer camps and yearly programming.
- Partner with Engineering and Grants Coordinator to apply for ECHO grants.
- Continue to promote the existing Memorial Tree program.
- Expand the continued use of volunteers.
- Apply for departmental awards and accolades through agencies including FFEA & FRPA.
- Continue to implement and improve Hometown Heroes Banner Program.
- Achieve all City Commission goals for Leisure Services for FY 2025-26 by the end of the fiscal year.
- Continue harmonious relationship with Leisure Services Advisory Board to build a stronger community.
- Continue to provide exceptional customer service to the residents of Ormond Beach.
- Host Earth Day at Environmental Discovery Center to incorporate tree distribution and educational sessions.
- Implement additional staff training and certifications.
- Transition fully to Parks & Recreation re-brand on all official documentation and materials.
- Continue to offer the Parks & Recreation Month Photography Contest.

PERFORMANCE MEASURES:

Leisure Admin	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Workload:					
# of Field/Park/Facility Rentals	606	725	800	75	10.34%
# of Online Registrations	798	1,000	1,075	75	7.50%
Efficiency/Effectiveness:					
Achieve City Commission Goals	100%	100%	100%	-	0.00%
Customer Satisfaction %	90%	90%	90%	-	0.00%

ACCOMPLISHMENTS:

- City was once again designated as Tree City USA and obtained the Tree City USA Growth Award.
- Employee Appreciation Day event.
- Hosted successful Summer Camp Connections and Enviro Camp Programs and revamped Camp T-Rec Program.
- Helped facilitate State of City banquet.
- Expanded involvement with Volusia County Recreation Directors' Association and attended the annual luncheon.

- Three, free fishing tournaments were once again held this year.
- Continued to update and improve the registration software for Parks & Recreation programming.
- Recreation Program Specialist increased social media presence and Citizen awareness of all Parks & Recreation platforms.
- Continued to assist our veterans with the Hometown Heroes application process, banner delivery, and drive-through luncheon.
- Assist with ECHO grant process for new applications.
- South Ormond new gym addition and program implementation.
- Worked in partnership with YMCA to ensure dog park facility is maintained to a high standard for our citizens.
- Continued to promote the existing Memorial Tree program.
- Continued to improve and promote field condition reporting software (Statusfy).
- Won two FFEA Awards for original programming.
- Began participation at area Public School Career Day events to promote Parks & Recreation.

THE CASEMENTS

The Casements is the flagship community enrichment center on the peninsula serving nearly one third of the city's population. Programs that take place at The Casements, in Central Park or as outreach experiences include:

- environmental education such as urban homeowner's landscape conservation
- organic gardening
- safe boating
- manatee and wildlife protection classes and the arts
- Youth-at-Risk programs through story-telling
- computer enrichment classes
- arts and literacy education

Programs and classes offered at Osceola School and the Casements raise confidence and self-esteem to benefit youth, serve families and enhance community values.

As ***a historic facility***, the former home of John D. Rockefeller, Sr., a Great Floridian is on the National Register for Historic Places and is an echo-tourism destination for visitors in Ormond Beach. It serves as an important landmark and symbol of historic preservation for the community within an urban park setting of Parks & Recreation facilities.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Casement Fees	82,009	81,500	81,500	-	0.00%
General Fund	405,088	363,625	383,796	20,171	5.55%
Total	487,097	445,125	465,296	20,171	4.53%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	278,026	267,418	277,630	10,212	3.82%
Operating	209,071	177,707	187,666	9,959	5.60%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	487,097	445,125	465,296	20,171	4.53%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Cultural Center Coordinator	1.00	1.00	1.00	0.00	0.00%
Special Events Tech	1.00	1.00	1.00	0.00	100.00%
Part-time Positions:					
Maintenance Worker (2)	1.00	1.00	1.00	0.00	0.00%
Recreation Leader (2)	1.00	1.00	1.00	0.00	0.00%
Special Events Tech (1)	0.50	0.50	0.50	0.00	0.00%
Total	**4.50**	**4.50**	**4.50**	**0.00**	**0.00%**

THE CASEMENTS

GOALS:

- Generate revenue through rentals, programs and events.
- Continue to rotate art exhibits monthly inviting local artists and art groups.
- Grow sponsorships for community events.
- Continue growing partnership opportunities with Ormond MainStreet, Ormond Memorial Art Museum and Gardens, The Ormond Beach Historical Trust, Ormond Beach Chamber of Commerce, National Multiple Sclerosis, Ormond Beach Rotary, The Antique Automobile Association, Realty Pros and The Jewish American Society and Cultural Awareness Fund as it relates to the various community events held on our property.
- Continue monthly "Movies on the Halifax".
- Plan and execute the 4th annual Father-Daughter Dance for children 7-12 years old.
- Continue to plan and execute an "Art Walk" each 1st Saturday.
- Continue monthly gallery exhibit videos to promote local artists.
- Expand on children's scavenger hunts during the holiday for the upcoming year.
- Create new StoryStroll programs for the holiday season and summer.
- Partner with The Casements Guild to produce another night with "The Three Mrs. Flagler's".
- Partner with The Casements Guild to execute the 47th Casements Christmas Gala.
- Honor our Casements Guild members with an Appreciation Luncheon marking their 48th year of service.
- Offer a Fall program for the Halloween season.

PERFORMANCE MEASURES:

	Actual FY 2024-25	Estimate FY 2025-26	Estimate FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Workload:					
Attendance/Participants:					
Special Events	55,692	62,000	65,000	3,000	4.84%
Tours *	23,803	25,000	28,000	3,000	12.00%
Programs/Classes	330	350	375	25	7.14%
# Rentals:					
Rentals/Groups - Casements	144	150	165	15	10.00%
Rentals/Groups - Riverbridge	109	120	130	10	8.33%
Efficiency/Effectiveness:					
Overall "satisfied/very satisfied" %	95	95	95	-	0.00%

ACCOMPLISHMENTS:

- The Casements continues to partner with Ormond MainStreet for Celtic Festival, Taste of Ormond and Riverfest.
- The Casements worked with Songwriters Showcase of America to offer the annual "Ormond LIVE!" event.
- Worked with the National MS Society with their annual bike race.
- Worked closely with the Seaside Herb Society to execute their annual Plant Sale.

THE CASEMENTS

- Assisted members of the Ormond Beach Garden Club to plan and execute their annual Flower Show and Tea.
- Worked with the coordinator of Sophies Circle to offer their annual bridge walk.
- Hosted the annual Memorial Day program in Rockefeller Gardens; Community Events Departments Art in the Park, organizing and installing the Girl Scouts of the Citrus Council Art Exhibit; City's Independence Day Celebration.
- Worked with members of the Antique Automobile Club to host their annual Gaslight Parade and Antique Car Show.
- Assisted members of Mainland High School's ROTC and The Casements Guild to decorate The Casements for the holiday season.
- Celebrated Florida Arbor Day with 3 trees planted in Rockefeller Garden and the North Lawn, donated from the Ormond Kiwanis and Ormond Beach Garden Club.
- Assisted the Casements Guild in offering a Mother's Day Tea, and 46th Annual Christmas Gala.
- Planned and executed a successful "Breakfast with Santa" with over 360 guests offering a QR code to aid in streamlining ticket sales.
- Worked with Community Events to offer "Holidays at The Casements" holiday concert.
- Created a new Holiday Challenge, "Reindeer Roundup" for our younger guests.
- Participated in the Ormond MainStreet "Christmas in July" event with photo opportunities with Santa, as well as the Reindeer Roundup Scavenger Hunt.
- Created a monthly newsletter for The Casements for those who don't use Facebook, and have added another 650 emails to our mailing list.
- Assisted Ormond Rotary Club with the Craft Beer Festival.
- Continued the educational facts on Facebook under the caption of "Did You Know?"
- The Casements Gallery hosted monthly exhibits with local artists and photographers.
- Hosted the 2nd annual "Young Photography" exhibit in memory of city photographer, David Pizzo.
- Offered eight monthly "Once Upon a Storytime" events for children aged two-four with a story, craft and special treat, sponsored by Morejon Andrews Orthodontics.
- Offered three weeks of watercolor workshops with artist Janet Rogers.
- Planned and executed, "Swing into Spring" with three free concerts in May.
- Held the 46th annual Guild Appreciation Luncheon sponsored and catered by Amber's Jewel Catering outside on the stage in Rockefeller Gardens.
- Participated in the ECHO Ranger program with two site visits, in February and September. Children toured the home and created a bookmark to take home.
- Our "Movies on the Halifax" event happened every first Friday of each month.
- Worked with Ormond MainStreet and the Volusia County Library to offer a free "StoryStroll" in Rockefeller Gardens for the holiday season.
- Reached 6500 followers on Facebook and 2,300 on Instagram.
- Planned and executed a program honoring our Declaration of Independence in partnership with The Casements Guild.
- Repaired the Dance Room and Hallway floors with new wood floors, matching the existing Atrium floors.
- Installed Museum quality exhibit panels in the Archive Room and Birthplace of Speed Room, funded by The Casements Guild.

PERFORMING ARTS CENTER

The Ormond Beach Performing Arts Center (OBPAC) consists of an auditorium, rehearsal room, studio and music rooms for City-sponsored groups, professional theater and musical productions. The Center has a seating capacity for 627 people and is built in a fan-shaped, stadium-style configuration.

The Center is also used for many activities, to include:

- Youth dance classes
- Recitals
- Senior shows
- Music events
- Children's theater
- Workshops
- Additional dance classes
- Acting classes
- Voice and piano lessons
- Children's choir
- Cultural arts classes
- Activities seminars

PERFORMING ARTS CENTER

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Tickets/Concessions	123,720	52,000	102,000	50,000	96.15%
General Fund	314,285	413,043	373,664	(39,379)	-9.53%
Total	438,005	465,043	475,664	10,621	2.28%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	247,412	288,554	281,940	(6,614)	-2.29%
Operating	190,593	176,489	193,724	17,235	9.77%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	438,005	465,043	475,664	10,621	2.28%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
P.A.C. Supervisor	1.00	1.00	1.00	0.00	0.00%
Assistant P.A.C. Supervisor	1.00	1.00	1.00	0.00	0.00%
Part-time Positions:					
Maintenance Worker (2)	1.00	1.00	1.00	0.00	0.00%
Recreation Leader (1)	0.50	0.50	0.50	0.00	0.00%
Box Office Attendant (2)	1.00	1.00	1.00	0.00	0.00%
House Technician (1)	0.50	0.50	0.50	0.00	0.00%
Total	**5.00**	**5.00**	**5.00**	**0.00**	**0.00%**

PERFORMING ARTS CENTER

GOALS:

- Achieve a 90% or better satisfaction rating from show producers, classes and instructors.
- Seek business partnerships to generate grants/donations.
- Achieve 80% or better of returning producers/rentals.
- Maintain total performance visits over 10,000.
- Host a 3-week children's summer theatre/production camp through partnership with local theatre/children's arts group.
- Host a 3-week summer dance camp through local partnerships.
- Increase rental/facility revenue by partnering with producers to bring in national performers.
- Work with internal show groups to improve ticket sales.
- Increase online ticket sales by two percent over last year through public awareness campaign.
- Establish traveling producer/production list to increase show rentals.
- Increase social media and marketing engagement by 10%.

PERFORMANCE MEASURES:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Workload:					
Rentals	301	330	350	20	6.06%
Shows/Rentals Attendance	17,353	18,000	20,000	2,000	11.11%
New Contracts	21	15	15	-	-
Not for Profit Shows	32	38	40	2	5.26%
For Profit Shows	17	14	15	1	7.14%
Efficiency/Effectiveness:					
Returning Contracts	19	42	45	3	7.14%
Customer Satisfaction %	95%	95%	95%	0%	0.00%

ACCOMPLISHMENTS:

- Conducted a survey of rental rates for area venues and updated the rates for contracts.
- The PAC held a mandatory training for Ushers to improve facility procedures.
- The PAC developed a strategic business plan and operational guide that introduced a streamlined rental process, significantly reducing booking turnaround time and enhancing the overall producer experience. This plan additionally clarified roles and outline the jobs for all Performing Arts Center staff and volunteers.
- The PAC hosted Children's Musical Theatre Workshop to present four performances each for Finding Nemo Kids, SpongeBob the Musical Jr., At the Bandstand, Kilroy Was Here as well as their Winter & Spring Dance Recitals, and Summer Camp Program and dance and musical theatre classes continued year-round.

- The PAC hosted Ormond Ballet who presented Under the Mistletoe: The Nutcracker & More, Prometheus, and Swan Lake.
- The Performing Art Center hosted Halifax Repertory Theatre who presented two performances for Jingles and Jammies. The Performing Art Center also hosted Halifax Repertory Theatre who used the space to film promotional and educational material.
- The PAC hosted and provided a tour to the Daytona Beach CVB Ambassador Program.
- The PAC hosted two open- house events to allow the public to visit the facility. Free performances were featured from Ormond Beach Community Choir, Children's Musical Theatre Workshop, and Halifax Repertory Theatre.
- The PAC hosted Victor Wainwright and The Train and the Conversations with Chagall fundraisers for the Friends of the OBPAC.
- The PAC hosted the Coffee with the Mayor event.
- The PAC hosted Happy Productions who presented Myles Savage: Singing Love Songs for God, The Last Original Stars of the Platters, Coasters, Drifters and Motown Salute.
- The PAC hosted Elko Concert who presented Jim Messina, and Hotel California: A Salute to the Eagles.
- The Performing Art Center hosted BMG Concerts who presented Garrison Keillor Live, The Mancini Centennial: Jukebox Saturday Night, Spyro Gyra, Tab Benoit: I Hear Thunder Tour, and Blues Legend Larry McCray with Special Guest Selwyn Birchwood.
- The PAC hosted Praia Entertainment who presented Herman's Hermits Starring Peter Noone, and Chris Ruggiero.
- The PAC hosted MusicWorks Concerts who presented Ticket to the Moon: The World's Best ELO Tribute, and The Traveling Milburys: The World's Greatest Tribute to The Traveling Wilburys.
- The PAC hosted Allengang Entertainment who presented Solitary Man: A Neil Diamond Tribute and The Blues Brother Revue.
- The PAC hosted The NY Rockabilly Rockets, The Rat Pack Together Again Starring Tony Sands, The Edwards Twins, and Steeln' Peaches: Allman Brothers Band Immersive Experience.
- The PAC hosted the Volusia/Flagler Jewish Federation who presented A Salute to Israel Starring Micha Biton.
- The PAC hosted meetings for and presented the Memorial Day Concert Band.
- The PAC hosted Dance and Act with Ms. Debby who presented Mol's Speak Easy.
- The PAC hosted The Dance Factory who presented Art in Motion: Dance Factory's 24th Spring Recital.
- The PAC hosted monthly OBYBSA Meetings in coordination with athletics.
- The PAC hosted several art galleries and receptions with the Friends of the OBPAC including Volusia County Schools, The Dynamic Duo, FLWAA, and Cultivue.
- The PAC hosted the monthly Leisure Service Advisory Board meetings.
- The PAC has conducted several meetings with a variety of venues and producers to explore opportunities for enhancing our facility and overall operations.
- The PAC assisted with additional Parks & Recreation Events (4th of July, Hometown Heroes, Veterans Day Luncheon, Memorial Day Celebration, and the annual Christmas Parade).

- The PAC gained several new vendors to enhance the quality and maintenance of our technical systems. These vendors include, but are not limited to: G2AV, Doug Bishop LLC, AllianceAV, and EOS Systems. Through these collaborations, we have successfully refocused and upgraded and repaired our lighting and sound systems. We also installed new curtains and identified key technical issues, further enhancing the overall functionality and performance capabilities of the facility.
- The PAC attended the Florida Professional Presenters Consortium. The Florida Professional Presenters Consortium is an organization representing performing arts facilities, centers and public venues committed to strengthening Florida's quality of life, economy and communities through the business of culture and education.
- The PAC attended InfoComm, the most comprehensive pro AV trade show.
- The PAC increased social media marketing in all categories in terms of views, reach, content interaction, link clicks, page visits, and follows by at least 40%.

SENIOR CENTER

The Senior Center program coordinates the activities of a multi-purpose center that includes programs for persons over 55 years of age in the following areas:

- Health
- Arts
- Languages
- Nutrition
- Theater
- Personal finance
- Technology
- Music

The Center also offers classes and activities for physically and mentally challenged citizens and those with other special needs.

In addition, the Center hosts the Ormond Senior Games and maintains the Mainland Council on Aging Senior Congregate Dining and Meals on Wheels programs.

SENIOR CENTER

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Senior Center	1,669	5,000	5,000	-	0.00%
General Fund	156,543	92,933	90,633	(2,300)	-2.47%
Total	158,212	97,933	95,633	(2,300)	-2.35%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	39,551	-	-	-	0.00%
Operating	118,661	97,933	95,633	(2,300)	-2.35%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	158,212	97,933	95,633	(2,300)	-2.35%

SENIOR CENTER

GOALS:

- Monitor the management agreement with Council on Aging to ensure terms of the contract are met.
- Expand evening and weekend rentals to increase revenue wherever possible.
- Improve all around safety for the public in terms of equipment.

ACCOMPLISHMENTS:

- Continued the Council on Aging Lease Agreement for Operation and Meals on Wheels Congregate Dining.
- The Senior Center hosted weekly Granada Squares Dances.
- The Senior Center hosted City staff meetings and Advisory Board meetings.
- The Senior Center hosted meetings of the Police Explorers.
- The Senior Center hosted the Tomoka Oaks Home Owners Association meeting.
- The Senior Center hosted rentals for Family Reunions, Birthday, Wedding, and Graduation parties.
- The Senior Center hosted the Parks & Recreation Hometown Heroes drive-through event.

COMMUNITY EVENTS

Community Events coordinates and produces community and City-sponsored holiday and cultural events such as the Fireworks on the Halifax & Independence Day Celebration, Santa Land, Holiday Parade, Art in the Park and the Birthplace of Speed Celebration. This division also coordinates various celebrations, dedications, remembrances, groundbreakings, historical celebrations and various other official City events. Assistance is also provided to other City departments, boards and committees, outside agencies and community service clubs with the presentation of their event schedules.

COMMUNITY EVENTS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Fees	2,350	5,500	1,500	(4,000)	-72.73%
General Fund	285,378	313,576	327,692	14,116	4.50%
Total	287,728	319,076	329,192	10,116	3.17%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	127,836	152,623	153,521	898	0.59%
Operating	159,892	166,453	175,671	9,218	5.54%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	287,728	319,076	329,192	10,116	3.17%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Community Events Coordinator	1.00	1.00	1.00	0.00	0.00%
Community Events Leader	0.00	0.00	1.00	1.00	100.00%
Part-time Positions:					
Community Events Leader (2)	1.00	1.00	0.00	-1.00	-100.00%
Total	**2.00**	**2.00**	**2.00**	**0.00**	**0.00%**

COMMUNITY EVENTS

GOALS:

- Continue to increase sponsorships for all annual community events.
- Continue to add new elements of health, wellness and education to the annual Mayor's Health & Fitness Challenge. Secure businesses that will provide sponsorship or be a Perks & Wellness partner during the challenge and offer additional health, wellness and educational opportunities to the challengers, to enable them to achieve their goals.
- Host three Reel in the Fun free, annual kid's fishing tournaments.
- Continue the development of the popular Art in the Park event to encompass additional components for everyone and event amenities.
- Assist with Memorial Day Remembrance Service event with the cooperation and support of the Memorial Committee.
- Assist with Senior Games events with the cooperation and support of the Senior Games Board.
- Develop new partnerships for the major annual events: July 4th Independence Day Celebration, Summer Sounds Free Concert Series, Veteran's Day Celebration, Home for the Holidays Parade, Art in the Park, Memorial Day Remembrance Service and three Reel in the Fun kid's fishing tournaments.
- Assist with the organization and programming for the annual Hometown Heroes Ceremony with sponsor Halifax Health.
- Increase volunteer participation for event support.

PERFORMANCE MEASURES:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Community Events					
Workload:					
Events Total	5	26	45	19	73.08%
Non-annual events	6	14	35	21	150.00%
Efficiency/Effectiveness:					
Customer Satisfaction % - Events	94%	94%	94%	-	0.00%

ACCOMPLISHMENTS:

- Continued with community partnerships with many non-profits and civic groups including: Kiwanis Club, Lions Club, Boy & Girl Scouts, Ormond Beach Historical Society, The Casements Guild, Ormond Main Street, Ormond Beach Chamber of Commerce, American Legion Post 267, Civil Air Patrol, Disabled American Veterans, PACE, and Seabreeze High School.
- Partnered with EDC Coordinator for the annual Arbor Day Tree Planting.
- Two successful kid's fishing tournaments were planned and presented. New and return sponsors contributed prizes, fishing poles, tackle and refreshments for the participants.

COMMUNITY EVENTS

- Applied for and received grant from Florida Fish and Wildlife for free fishing poles to distribute during Reel in the Fun fishing tournaments.
- City and Memorial Day Committee hosted the Memorial Day Remembrance Service.
- Produced and organized a successful Veteran's Day Celebration for local veterans and guests.
- Produced and organized a successful Hometown Heroes Celebration for 100 local banner recipients and guests.
- Staff programmed and facilitated several successful holiday events including:
  Decorating City Hall tree
  Holidays at The Casements Concert
  Breakfast with Santa
  Letters to Santa
  Home for the Holidays Parade
- Successfully hosted the Independence Day Celebration on July 4th.
- Hosted three Summer Sounds Free Concerts.
- Assisted with many cross-departmental events: Employee Appreciation Day Luncheon, Citizen's Academy, Earth Day, Doug Thomas Way Ribbon Cutting, National Night Out.
- Assisted with City Commission workshops, shade meetings and strategic planning sessions.
- Assisted with State of the City luncheon and presentation.
- Assisted with Senior Games events.
- Planned, coordinated and presented the Mayor's Health & Fitness Challenge.

ENVIRONMENTAL DISCOVERY CENTER

The Environmental Discovery Center's mission is to foster an awareness and appreciation of the natural environment by providing stimulating environmental education programs that inspire participants to be active stewards of their surrounding natural resources.

The City of Ormond Beach's Environmental Discovery Center (EDC) provides visitors with a glimpse into the diverse ecosystems of Ormond Beach, specifically Central Park. This 2,000 square foot facility is designed to be self-guided. The building serves as a hub for the programming and special events that will immerse visitors in these ecosystems and provide hands-on education.

ENVIRONMENTAL DISCOVERY CENTER

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Fees	15,620	12,000	12,000	-	0.00%
General Fund	252,364	295,215	320,415	25,200	8.54%
Total	267,984	307,215	332,415	25,200	8.20%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	157,652	210,007	220,007	10,000	4.76%
Operating	110,332	97,208	112,408	15,200	15.64%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	267,984	307,215	332,415	25,200	8.20%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Recreation Center Coordinator	1.00	1.00	1.00	0.00	0.00%
Rec Leader	1.00	1.00	1.00	0.00	0.00%
Part-time Positions:					
Rec Leader (2)	1.00	1.00	1.00	0.00	0.00%
Total	**3.00**	**3.00**	**3.00**	**0.00**	**0.00%**

GOALS:

- Increase overall attendance and volunteer numbers by five percent each quarter.
- Host Arbor Day in January, Earth Day in April, and Enviro Camp open house.
- Host all new ECHO Ranger Program in February and September with new scavenger hunt program. Host Enviro Camp 2026, with 2 new sessions of Enviro Camp for 2026, for 7-9 years and 10-12 years.
- Create and offer all new Firefly program and Nature Journaling classes to ages 15+.
- Attend Lyonia Wildlife Festival, Ponce Inlet Earth Day Festival, "How-To Festival" in Port Orange, and outreach events as they become scheduled.
- Increase and expand partnerships between EDC and other environmental agencies.
- Commission outdoor cut-outs of various butterfly and bat wings as photo opportunities on the EDC grounds and Central Park.
- Continue to partner with Florida Native Plant Society and other native plant volunteers to maintain wildflower and butterfly gardens at EDC, with the goal of attracting Hummingbirds and Monarch butterflies specifically.
- Continue partnering with UF IFAS Master Gardeners & Beekeepers to host monthly classes, plant clinics, and maintain beehive exhibit, and offer education programs.
- Continue partnership with Volusia County Mosquito Control and ReGrow the Loop initiative to host plant sales, tree giveaways, meetings, and classes.
- Continue partnering with Halifax River Audubon to hold weekly bird walks during spring and fall seasons and host Great Backyard Bird Count in February.
- Continue working with volunteer yoga instructors to host weekly outdoor yoga classes and meditative walks, as well as yogalates.
- Partner with City Arborist and Yellowstone Landscaping to identify new offerings of tree varieties for the Earth Day Tree Giveaway, including fruit trees.
- Partner with City Arborist to develop and host educational programming at EDC.
- Continue work with Zev Cohen & Associates to remove invasive plants from parks.
- Commission a Sandhill art piece into mural wrap for mammal corner.
- Work with local wildlife photographers to make prints of plants and wildlife, install permanently throughout EDC.
- Install sound dampening panels in EDC classroom.
- Update Eagle Cam area—hang small TV on wall; remove kiosk from wall. Update plant exhibits—bog aquarium and large plant stand. Update EDC entry way area.
- Work with IT to make game kiosk.
- Add wrap, lights and larger deck to turtle tank and increase biodiversity of native fish tanks, including plants.
- Create planting and harvesting regimen for hydroponics tower to offer fresh herbs to visitors on a regular basis.

Community Gardens:

- Work with Eagle Scouts to rebuild plots in disrepair at Fleming location.
- Work with Master gardeners to assign plots to new gardeners from wait list.
- Continue partnering with local Eagle Scouts to rebuild plots at Hammock Gardens.
- Work with volunteer committee and Master Gardeners to host monthly workshops for gardeners.

- Work with City Arborist to develop tree trimming schedule at Hammock gardens.
- Hold quarterly garden committee meetings.
- Identify new leaders for Fleming Garden.
- Provide garden soil for gardeners before Term 1 begins in September.
- Provide materials to solarize plots during summer.
- Provide tools and materials needed for repairs and upgrades.

ACCOMPLISHMENTS:

- Hosted monthly kids' craft programs, semi-annual ECHO Rangers Program.
- Presented adult/family nature programs regarding plants and wildlife.
- Increased volunteer force and attendance to EDC and classes, programs and events.
- Hosted field trips for public, private and homeschool groups.
- Partnered with Halifax Audubon to provide multiple fall and spring guided bird walks in Central Park.
- Decorated an EDC holiday tree for The Casements holiday tree gallery.
- Decorated EDC for Halloween and Christmas.
- Hosted Arbor Day event with City Commission and Earth Day event at the EDC.
- Partnered with Halifax River Audubon to host annual Great Backyard Bird Count event in February.
- Expanded native plants in the EDC Wildflower and Butterfly gardens, successfully attracted Hummingbirds and Monarchs.
- Partnered with Volusia County Mosquito Control to develop classes and outreach.
- Collected used monofilament for recycling program with Volusia County.
- Worked with Zev Cohen & Associates to remove Brazilian Pepper trees from parks and facility grounds.
- Attended Wildlife Festival at Lyonia Educational Center in March.
- Hosted Enviro Camp Open House in March and Enviro Camp, June 3 – August 2.
- Hosted monthly gardening classes and plant clinics with UF IFAS Master Gardeners.
- Maintain new hydroponics area and successfully growing vegetables and herbs.
- Update Enviro Camp webpage with photos and up to date registration information.
- Hosted ReGrow the Loop partner meetings, plant sales, and tree giveaways.
-

Community Gardens Accomplishments:

- Worked with Master gardeners to assign available plots to new gardeners from wait list.
- Provided garden soil for gardeners during spring term.
- Provided materials for gardeners to solarize plots during summer.
- Provided materials for plot repairs.

NOVA COMMUNITY CENTER

The Nova Community Center is a totally air-conditioned facility, which includes:

- Gymnasium
- family game room
- fitness room
- restrooms
- classroom
- multi-purpose activity room

There are ongoing classes and activities for both children and adults throughout the year.

Outdoor facilities located at the Nova Community Park include:

- Basketball court
- Tennis & racquetball courts
- Jogging trail
- Skateboard court
- Playground
- Baseball fields
- Wide sidewalks

NOVA COMMUNITY CENTER

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Fees	71,150	63,500	63,500	-	0.00%
General Fund	453,332	417,010	402,036	(14,974)	-3.59%
Total	524,482	480,510	465,536	(14,974)	-3.12%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	320,074	279,607	260,933	(18,674)	-6.68%
Operating	204,408	200,903	204,603	3,700	1.84%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	524,482	480,510	465,536	(14,974)	-3.12%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Recreation Center Coordinator	1.00	1.00	1.00	0.00	0.00%
Asst. Recreation Coorindator	1.00	1.00	1.00	0.00	100.00%
Part-time Positions:					
Recreation Leaders (4)	2.00	2.00	2.00	0.00	0.00%
Total	**4.00**	**4.00**	**4.00**	**0.00**	**0.00%**

NOVA COMMUNITY CENTER

GOALS:

Nova Community Center:

- Increase social media presence to promote the Nova Community Center and activities.
- Continue to rent the Tennis Shack.
- Continue to manage Skate Park contractor to ensure safe operation of Nova Community Skate Park.
- Increase usage of the workout room.
- Continue partnership with Volusia County Human Services Summer Food Program.
- Ensure the center is physically and emotionally safe for all ages and abilities.
- Promote inclusivity, respect, and cultural competence.

Special Populations:

- Maintain existing programs and events for special populations while increasing participant numbers by using improved flyers, gaining community contacts through health fairs and community days and increased social media presence.
- Increasing participant numbers by using improved flyers and gaining community contacts through health fairs and community days and increased social media presence.
- Provide regular, reliable opportunities for social engagement in a welcoming environment for young adults.
- Create a theatre program and perform the production on stage.
- Use individualized goals, observation, and feedback to assess personal growth and program impact.
- Present Pickle Squad: Intervention Protocol for Adolescents and Young Adults with IDD at various conferences to spread the awareness of the benefits of playing pickleball.

PERFORMANCE MEASURES:

NOVA	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Workload:					
Total Visits (inside only) Attendance	30,149	32,775	34,000	1,225	3.74%
	,				
Special Populations					
Workload:					
Special Needs Division Programs/Events	35	36	40	4	11.11%
Special Needs Division Community Partners	3	2	6	4	200.00%
Efficiency/Effectiveness:					
Customer Satisfaction %	95%	96%	97%	0	1.04%

ACCOMPLISHMENTS:

Nova Community Center:

- Continued pickleball lessons to teach the game to new players.
- Continued to offer Open Play pickleball.
- Continued to offer Open Play basketball/weight room during time available.
- Continued rental programming with Jazzercise being offered six days a week and Dance and Acting classes three days a week.
- Hosted a successful youth basketball league.
- Hosted a successful youth coed volleyball league.
- Increased open play basketball participant numbers.

Special Populations:

- Offered a safe and rewarding Camp-T-Rec experience.
- Attended FRPA Annual Conference and Therapeutic Recreation Institute.
- Increased participants in Challenger Sports, Social Squad, and Explorers Club for individuals with special needs that were offered throughout the year. Each session offered a different focus.
- Continued the award-winning Pickle Squad for young adults with special needs.
- Partnered with SPARC to host holiday parties.
- Designed programs that offered continuity, progression, and opportunities for continued involvement.
- Created structured and unstructured opportunities for peer relationships and teamwork.

SOUTH ORMOND NEIGHBORHOOD CENTER

The South Ormond Neighborhood Center is an air-conditioned facility with an indoor gymnasium, weight and game room, full service kitchen, concession stand, small theatrical stage for special events, multipurpose room, and computer and learning center.
Recreational programs include:

- Arts and crafts
- Ceramics
- Dances
- Tutoring classes
- Teen programs
- Progressive young men's club
- Boys & Girls club
- Young ladies club
- Chess club
- Sports
- Occasional field trips

SOUTH ORMOND NEIGHBORHOOD CENTER

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Fees	31,082	26,000	26,000	-	0.00%
General Fund	417,901	415,128	415,188	60	0.01%
Total	448,983	441,128	441,188	60	0.01%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	247,641	276,832	278,684	1,852	0.67%
Operating	201,342	164,296	162,504	(1,792)	-1.09%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	448,983	441,128	441,188	60	0.01%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Recreation Center Coordinator	1.00	1.00	1.00	0.00	0.00%
Asst. Recreation Coordinator	1.00	1.00	1.00	0.00	100.00%
Part-time Positions:					
Recreation Leaders (3)	1.50	1.50	1.50	0.00	0.00%
Total	**3.50**	**3.50**	**3.50**	**0.00**	**0.00%**

SOUTH ORMOND NEIGHBORHOOD CENTER

GOALS:

- Continue to keep the South Ormond Neighborhood Center a safe and healthy environment for all users.
- Continue to offer mentoring/life skills teaching programming with the desired outcome of having at least 100 children involved in "education through recreation" and positive behavior type activities.
- Continue to promote lifetime health activities as well as prevention and/or elimination of obesity.
- Continue to promote diversity and fellowship through varied youth programming.
- Hold at least six neighborhood festivals and intergenerational events.
- Continue to offer more events involving nutritional education to promote the healthy lifestyle movement (similar to our "lunch and learn" programs).
- Create a mentor program for at risk females ages 11 thru 15.
- Continue to offer a safe, fun and memorable summer camp.
- Continue NYSCA educational opportunities.
- Continue partnership with Volusia County Human Services Summer Food Program.

PERFORMANCE MEASURES:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Workload:					
Total Visits/Attendance	66,500	90,000	105,000	15,000	16.67%
Efficiency/Effectiveness:					
Customer Satisfaction %	90%	90%	90%	-	0.00%

ACCOMPLISHMENTS:

- Revision of programming and tutoring in SONC Computer & Learning Center through partnership with Ormond Beach PAL.
- Continued the partnership with the Ormond Beach PAL in providing Arts & Crafts Programs and additional funding to promote health and positive lifestyle programs.
- Continued to partner with the Ormond Beach YMCA to provide opportunities for underprivileged children at the YMCA and to aid in cross utilization of facilities.
- Continue provided support to local families in need during the holidays.
- Continue to revise and run safe and successful summer camp program.

ATHLETIC FIELDS MAINTENANCE/CITY SPONSORED SPORTS

Athletic Fields Maintenance is responsible for turf maintenance and related athletic field repairs at the Nova Community Park, Ormond Beach Sports Complex and the South Ormond Neighborhood Center. Additional responsibilities include general maintenance and clean-up of various hard courts and playgrounds. Current maintenance responsibilities include the following:

- 9 playgrounds
- 4 major league baseball fields
- 9 softball fields
- 11 youth baseball fields
- 8 soccer fields
- 8 handball/racquetball courts
- 10 tennis courts
- 3-1/2 basketball courts
- 4 football fields
- Skateboard park
- Shuffleboard courts

City-Sponsored Sports coordinates and schedules an array of activities for City sponsored sports, parent run sports, local high schools, colleges, and outside rentals. Games and practices take place at Ormond Beach Sports Complex, Nova Community Park, Nova Community Center and South Ormond Neighborhood Center Gymnasiums.

Youth sports programs include flag football, cheerleading, volleyball, a basketball training league, girls' basketball leagues, softball sports camps, and golf clinics.

Adult sports consist of men and women's softball, coed softball, church leagues, senior softball, coed volleyball, men's basketball and various softball tournaments.

Parent Run Sports-The City acts as the facilitator by providing topnotch athletic facilities for children to play baseball, softball, basketball, and soccer. In addition to providing facilities, the Athletic Supervisor schedules all games, practices, and offers NYSCA Coaching clinics for all sports.
Outside user groups also use City facilities such as Seabreeze High School, Father Lopez High School, ERAU, BCC, and local churches. The Athletic Supervisor assists groups renting fields for tournaments.

ATHLETIC FIELDS MAINTENANCE/CITY SPONSORED SPORTS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Fees	131,801	81,000	81,000	-	0.00%
General Fund	1,601,492	1,775,450	1,794,861	19,411	1.09%
Total	1,733,293	1,856,450	1,875,861	19,411	1.05%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	543,857	582,460	592,142	9,682	1.66%
Operating	1,189,436	1,273,990	1,283,719	9,729	0.76%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,733,293	1,856,450	1,875,861	19,411	1.05%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Athletic Field Maint Supervisor	1.00	1.00	1.00	0.00	0.00%
Maintenance Lead	1.00	1.00	1.00	0.00	0.00%
Maintenance Worker	4.00	4.00	4.00	0.00	0.00%
Part-time Positions:					
Maintenance Worker (4)	2.00	2.00	2.00	0.00	0.00%
Athletic Leader (3)	1.50	1.50	1.50	0.00	0.00%
Total	**9.50**	**9.50**	**9.50**	**0.00**	**0.00%**

ATHLETIC FIELDS MAINTENANCE/CITY SPONSORED SPORTS

ATHLETIC FIELD MAINTENANCE:

GOALS:

- Achieve a customer satisfaction rating of "satisfactory or better" from 90% of surveyed participants regarding facility maintenance.
- With new laser grader, laser grade all fields on a monthly basis at Nova Community Park Fields, South Ormond Field, and Ormond Beach Sports Complex.
- Work with Public Works on mutual projects.
- Track true costs to City for tournaments.
- Increase use of volunteers.
- Work with the sports associations in an effort to better manage practices and games to reduce wear on athletics fields.
- Continue to develop preventive maintenance program by partnering with Fleet to train ballfield maintenance employees to perform a daily maintenance program with each machine.
- Improve playing surfaces and pitching mounds at all baseball fields.
- Continue a successful partnership with Yellowstone Landscape.
- Add crimson stone to fence lines, warning tracks, front of dugouts, behind backstops and at Shuffleboard to assist with appearance, drainage and weed control.
- Add clay and field conditioner to all baseball and softball fields.
- Improve fencing and barrier structures at the Sports Complex and Nova Fields.

ACCOMPLISHMENTS:

- Increased the number of hours dedicated to the maintenance of South Ormond Neighborhood Center.
- Hosted the Harry Wendelstedt Umpire School for 5 weeks.
- Hosted more than (16) tournament days on the weekends.
- Maintain shuffleboard courts at Sports Complex.
- Added clay and Turface to infields at Nova Community Park.
- Leveled Nova Fields and Quads by cutting out "lips" to insure safe play.
- Instituted routine lip maintenance practice of blowing and watering out lips.
- Added clay and field conditioner to baselines at Wendelstedt Fields, Championship Softball and Kiwanis.
- Replaced cutouts on Kiwanis, Nova Field 5 and Wendelstedt Field 1.
- Replaced carpet and hitting mats in Nova cages 1 and 4.
- Edging of all infields at Nova, Sports Complex, SONC and Osceola.
- Set up soccer fields at SONC for YMCA Leagues.
- Replaced numerous batting cage and soccer goals/nets.
- Rebuilt all bullpens across the Ormond Beach Sports Complex and Nova.
- Replaced all field number and notice signs with new color coordinated signs at the Ormond Beach Sports Complex and Nova.
- Built bullpen mound and renovated structures in the Quad Field Batting cage area.

ATHLETIC FIELDS MAINTENANCE/CITY SPONSORED SPORTS

CITY SPONSORED SPORTS:

GOALS:

- Revamp participant and coaches' surveys.
- Increase player participation.
- Achieve a customer service rating of higher than 90%.
- Promote lifetime healthy activities as well as prevention and/or elimination of obesity.
- Schedule Athletic Field Maintenance Department to ensure seamless preparation for daily activities.
- Work hand-in-hand with the Associations (baseball/softball, soccer, basketball and football) for better utilization of fields/gyms through scheduling.
- Strive to decrease light costs at the Sports and Nova complexes.
- Use volunteers for varied tasks and responsibilities.
- Laser Grade Fields in off-season to improve play & less rainouts.
- Implement live online scheduling for all in-house sport programs.

ACCOMPLISHMENTS:

- Continued the reduction of electricity for utilizing overhead field lights at the Ormond Beach.
  Sports Complex and the Nova Community Complex.
- Increased outside rentals with additional adult and youth sports tournaments.
- Hosted successful youth flag football fall season.
- Scheduled all flag football, OBYBSA softball and baseball games.
- Successfully managed the Athletic Field Maintenance division and City Sponsored Sports division.
- Increased rentals by bringing in Additional Youth Baseball tournaments and Calvary Christian & Halifax Baseball to Sports Complexes.
- Hosted Adult Coed Softball in fall and spring.
- Hosted High School Districts for baseball, soccer, softball, and flag football.
- Hosted High School State Playoff games for baseball.
- Hosted successful City Volleyball Program in Fall and Spring.

CONTRIBUTIONS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	90,507	291,528	374,315	82,787	28.40%
Total	90,507	291,528	374,315	82,787	28.40%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	90,507	91,528	91,528	-	0.00%
Contingency	-	200,000	282,787	82,787	0.00%
Total	90,507	291,528	374,315	82,787	28.40%

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
General Fund	3,113,623	2,232,479	1,852,316	(380,163)	-17.03%
Total	3,113,623	2,232,479	1,852,316	(380,163)	-17.03%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Transfers	3,113,623	2,232,479	1,852,316	(380,163)	-17.03%
Total	3,113,623	2,232,479	1,852,316	(380,163)	-17.03%


CITY OF ORMOND BEACH
FLORIDA

.SPECIAL REVENUE, DEBT SERVICE AND CAPITAL PROJECT FUNDS
TABLE OF CONTENTS

BUDGETARY AND STAFFING INFORMATION

Special Revenue Funds

Downtown Redevelopment Trust Fund 184
Ormond Crossings Trust Fund 185
Stormwater Utility Drainage Fund 186
Municipal Airport Fund 189
Local Law Enforcement Trust Fund 192
Economic Development Fund 193
Federal Law Enforcement Trust Fund 194
Pension Contribution Pass Through 195
Recreational Facility Fee Fund 196

Debt Service Funds

Financing Debt Fund 197
2010 General Obligation Bond Debt Service Fund 198

Capital Project Funds

Capital Improvements Fund 199
Equipment Renewal and Replacement Fund 200
Public Safety Vehicles and Equipment Fund 201
Transportation Improvements Fund 202
Recreation Impact Fee Fund 203
Local Road Impact Fee Fund 204
Facilities Renewal & Replacement Fund 205
Stormwater Impact Fee Fund 206
Leisure Services Capital Fund Fund 207

DOWNTOWN REDEVELOPMENT TRUST FUND

Used to account for tax increment proceeds received by the City within a specific district authorized by state statute.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Intergovernmental	1,232,025	1,135,798	2,038,042	902,244	79.44%
Miscellaneous	123,313	30,000	30,000	-	0.00%
Transfers	700,392	834,038	834,038	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	2,055,730	1,999,836	2,902,080	902,244	45.12%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	284,649	307,866	342,826	34,960	11.36%
Capital	3,191,690	646,000	1,454,716	808,716	125.19%
Contributions and Transfers	-	200,000	200,000	-	0.00%
Contingency	-	845,970	904,538	58,568	0.00%
Total	3,476,339	1,999,836	2,902,080	902,244	45.12%

ORMOND CROSSINGS TRUST FUND

Used to account for tax increment proceeds received by the City within a specific district authorized by state statute.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Intergovernmental	208,826	190,624	190,624	-	0.00%
Miscellaneous	38,891	20,000	20,000	-	0.00%
Transfers	154,716	189,016	189,016	-	0.00%
Use of Fund Balance	-			-	0.00%
Total	402,433	399,640	399,640	-	0.00%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	399,640	399,640	-	0.00%
Total	-	399,640	399,640	-	0.00%

STORMWATER DRAINAGE UTILITY FUND

Stormwater Maintenance is responsible for maintaining the drainage systems along City-maintained roads in an effort to reduce flooding and impacts to water quality of receiving streams associated with stormwater runoff. The program responds to public concerns and needs by investigating and resolving complaints of localized flooding. Routine inspections of facilities are scheduled to ensure that all swales, ditches, drains, creeks, rivers, water retention areas and drainage structures are functioning as intended.

In accordance with a formal agreement with FDOT, the City also maintains drainage ways along US 1, SR 40, A1A and Nova Road.

Maintenance operations are supported through a monthly stormwater utility fee of $8.00 per "equivalent residential unit" which is charged to all residential and commercial units within the City limits of Ormond Beach. The balance of all revenue generated by the fee that is not applied to maintenance operations is dedicated to the ten-year stormwater improvements program approved in FY 96-97.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Intergovernmental	1,490,972	769,020	14,453,360	13,684,340	0.00%
Charges for Service	2,660,624	3,301,750	4,025,000	723,250	21.91%
Miscellaneous	167,772	125,000	125,000	-	0.00%
Transfers	-	-	-	-	0.00%
Use of Fund Balance	-	1,417,616	4,348,792	2,931,176	0.00%
Total	4,319,368	5,613,386	22,952,152	17,338,766	308.88%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	757,612	818,126	728,339	(89,787)	-10.97%
Operating	914,991	989,411	1,600,669	611,258	61.78%
Capital	3,687,232	3,478,360	19,783,720	16,305,360	468.77%
Contributions and Transfers	280,476	327,489	339,424	11,935	3.64%
Contingency	-	-	500,000	500,000	0.00%
Total	5,640,311	5,613,386	22,952,152	17,338,766	308.88%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Office Manager	1.00	0.00	0.00	0.00	0.00%
System Mnt. Supervisor	1.00	1.00	1.00	0.00	0.00%
Stormwater Technicians	8.00	8.00	8.00	0.00	0.00%
Lead Stormwater Technician	1.00	1.00	1.00	0.00	0.00%
Total	**11.00**	**10.00**	**10.00**	**0.00**	**0.00%**

GOALS:

- Receive less than twelve (12) maintenance-related complaints annually.
- Perform a minimum of 35,000 catch basin inspections annually.
- Perform a minimum of 125 outfall inspections annually.
- Maintain a minimum of 4 million square feet (sf.) of ditches within the City and 2.5 million sf. in the FDOT contract area.
- Clean a minimum of 50,000 linear feet of storm sewer annually.
- Sweep a minimum of 5,029 curb miles
- Divert 2,125+ cubic yards of debris from the storm drain line system

PERFORMANCE MEASURES:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Workload:					
Linear Ft. of lines cleaned **(City)**	32,643	18,750	7,500	(11,250)	-60.00%
Sq footage of ditch maintenance **(City)**	4,150,984	2,931,852	555,772	(2,376,080)	-81.04%
Sq footage of ditch maintenance (FDOT)	2,907,223	1,813,908	1,813,008	(900)	-0.05%
Pump station inspections	207	149	78	(71)	-47.65%
Outfall inspections	138	98	90	(8)	-8.16%
Catch basin inspections	34,579	26,562	16,640	(9,922)	-37.35%
Miles of street sweeping	5,029	7,492	16,000	8,508	113.56%
Efficiency/Effectiveness:					
Diverted Debris Cubic Yards	2,115	1,358	1,550	192	14.14%
Maintenance Related Downtime Days	11	70	75	5	7.14%

Linear Ft. of Line cleaned (City)

ACCOMPLISHMENTS:

- Stormwater received 20 emailed or called in Storm related concerns ranging from flood concerns, broken or cracked drains, clogged pipes, or mowing.
- Storm personnel performed 11,405 catch basin inspections/cleanings as of YTD.
- Performed 13 inspections on critical pump stations city wide.
- 48 Riverside Outfall inspections and maintenance were performed.
- 81,092 Sqft of ditch maintenance has been completed as of YTD.
- 3,781,816 Sqft of DOT ditch Mowing has been performed.
- 133,417 Sqft of ditch, outfall, and pond Herbicide treatments were performed.
- 1,132 Linear ft of Storm lines have been cleaned way of Jet Vac.
- Contract Menzi Muck canal mowing and maintenance.
- 475 Feet of Pipe replacement and repair have been performed.
- 6 Open throat corner concrete structures were replaced damaged by large vehicles.
- 1 Baffle Boxes were cleaned out removing 8 cubic yards of debris.
- 9,061 miles of curbed miles swept between 2 sweepers 561 cubic yards removed.
- 6 DOT ponds are treated 13.73 acres for unwanted vegetation for compliance.
- Airport business park vegetation spray program has been achieved.

MUNICIPAL AIRPORT FUND

The Municipal Airport is located on 1,164 acres of land that was granted to the City in 1959 by the Federal Government. The Airport facility includes two (2) active runways and six (6) taxiways that are fully lighted. Aviation management and other flight support services are provided through private operations including two (2) full service Fixed Based Operators, an automated weather observation system and ten (10) specialty FBOs that include an aircraft paint shop, maintenance facilities, aircraft sales and flight instructors. In addition, there are two (2) non-precision instrument approaches and an FAA Vortac facility.

There are approximately 140 aircraft based at the airport including three (3) flight schools that are based at the airport and two (2) other flight schools that use the airport extensively for training.

MUNICIPAL AIRPORT FUND

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Intergovernmental	226,796	822,591	2,632,273	1,809,682	0.00%
Miscellaneous	202,859	152,000	152,000	-	0.00%
Transfers	129,696	132,979	136,862	3,883	2.92%
Use of Fund Balance	-	210,628	478,583	267,955	127.22%
Total	559,351	1,318,198	3,399,718	2,081,520	157.91%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	136,462	138,245	131,919	(6,326)	-4.58%
Operating	245,548	205,814	210,239	4,425	2.15%
Capital	319,009	949,779	3,032,918	2,083,139	0.00%
Contributions and Transfers	20,964	24,360	24,642	282	1.16%
Contingency	-	-	-	-	0.00%
Total	721,983	1,318,198	3,399,718	2,081,520	157.91%

Staffing Summary:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Full-time Positions:					
Airport Manager	1.00	1.00	1.00	0.00	0.00%
Total	**1.00**	**1.00**	**1.00**	**0.00**	**0.00%**

GOALS:

- Complete the construction of the extension of Signal Avenue and East Tower Circle from the Airport Business Park into the Southwest Quadrant of the airport.
- Complete the construction of the connecting perimeter access road within the Southwest Quadrant of the airport between the new Signal Avenue and East Tower Circle access points.
- Complete the construction of the extension of Runway 9/27 and Taxiway Alpha to the west.
- Complete the rehabilitation and realignment of Taxiway Delta and the rehabilitation of Taxiway Bravo.
- Complete the construction of a new Automated Weather Observing System (AWOS) for the airport.
- Complete a land use study to assess appropriate aeronautical and non-aeronautical uses for the former golf course leasehold area on the airport.
- Commence design of new perimeter fencing and airport access systems, to include additional lighting and surveillance technology.
- Complete the construction of new directory signage at the airport.
- Assist with the development of new hangar and FBO facilities on the airport.
- Assist companies with plans to relocate their businesses to the airport.
- Market and lease available aeronautical and non-aeronautical use properties at the airport.
- Secure all FDOT and FAA grants necessary to complete airport capital improvement projects.

ACCOMPLISHMENTS:

- Completed the design phase of the project to rehabilitate and realign Taxiway Delta and rehabilitate Taxiway Bravo.
- Completed the design of the extension of Signal Avenue and East Tower Circle from the Airport Business Park into the Southwest Quadrant of the airport.
- Completed the design of the connecting perimeter access road within the Southwest Quadrant of the airport between the new Signal Avenue and East Tower Circle access points.
- Completed the design phase of the project to construct a new Automated Weather Observing System (AWOS) for the airport.
- Secured $514,073 in state grant funds for design and construction of the airport access roads project, which will provide ground vehicle access to the Southwest Quadrant of the airport from the Airport Business Park and facilitate development in the Southwest Quadrant that will create jobs and produce additional revenue for the airport.
- Secured $2,532,084 in federal and state grant funds for the construction phase of the projects to rehabilitate Taxiways Bravo and Delta.
- Secured $69,000 under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), $57,162 under the Airport Coronavirus Response Grant Program (ACRGP) and $59,000 under the American Rescue Plan Act (ARPA) for the airport.

LOCAL LAW ENFORCEMENT TRUST FUND

This fund accounts for proceeds generated by confiscation activities of the Police Department. Expenditures are restricted for law enforcement purposes only.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Fines and Forfeits	223,398	-	-	-	0.00%
Miscellaneous	8,682	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	100.00%
Total	232,080	-	-	-	100.00%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	100.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	-	-	-	-	100.00%

ECONOMIC DEVELOPMENT FUND

This fund accounts for the City's proceeds of land sales and development costs associated with the City's airport business park.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Intergovernmental	-	-	-	-	0.00%
Miscellaneous	4,824	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Transfers	-	-	-	-	0.00%
Total	4,824	-	-	-	0.00%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	-	-	-	-	0.00%

FEDERAL LAW ENFORCEMENT TRUST FUND

Used to account for proceeds generated by confiscation activities of the Police Department. Expenditures are restricted for law enforcement purposes only.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Fines and Forfeits	-	-	-	-	0.00%
Miscellaneous	141	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	141	-	-	-	0.00%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	-	-	-	-	0.00%

PENSION CONTRIBUTION PASS THROUGH

Used to account for State contributions to the Police and Fire pension funds.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Intergovernmental	1,194,985	1,300,000	1,400,000	100,000	7.69%
Total	1,194,985	1,300,000	1,400,000	100,000	7.69%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	1,194,985	1,300,000	1,400,000	100,000	7.69%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,194,985	1,300,000	1,400,000	100,000	7.69%

RECREATIONAL FACILITY FEE FUND

This fund accounts for impact fees assessed against users of recreation and cultural facilities within the City. Use of these funds is limited to expansion of those facilities.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Miscellaneous (Impact Fees)	53,358	40,225	40,225	-	0.00%
Use of Fund Balance	-	6,745	35,589	28,844	0.00%
Total	53,358	46,970	75,814	28,844	61.41%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	4,416	26,970	45,441	18,471	68.49%
Capital	-	20,000	20,373	373	1.87%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	10,000	10,000	0.00%
Total	4,416	46,970	75,814	28,844	61.41%

FINANCING DEBT SERVICE FUND

This fund records principal and interest payments on various capital lease and notes payable obligations. Revenue sources include interest on investments and transfers from the General Fund.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Miscellaneous	-	-	-	-	0.00%
Transfers	660,000	675,000	670,000	(5,000)	-0.74%
Use of Fund Balance	-	-	8,689	8,689	0.00%
Total	660,000	675,000	678,689	3,689	0.55%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Debt Service	684,134	675,000	668,689	(6,311)	-0.93%
Contingency	-	-	10,000	10,000	0.00%
Total	684,134	675,000	678,689	3,689	0.55%

2010 GENERAL OBLIGATION DEBT SERVICE FUND

This fund records principal and interest payments on Series 2010 General Obligation Bonds. The proceeds of this bond issue are for a beachfront park.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Property Taxes	346,700	358,068	351,173	(6,895)	-1.93%
Miscellaneous	1,898	-	-	-	0.00%
Total	348,598	358,068	351,173	(6,895)	-1.93%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Debt Service	355,720	347,000	340,000	(7,000)	-2.02%
Contingency and Transfers	-	11,068	11,173	105	0.95%
Total	355,720	358,068	351,173	(6,895)	-1.93%

CAPITAL IMPROVEMENT FUND

This fund is used to account for capital asset acquisitions and construction from general government resources and intergovernmental grants.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Property Taxes	448,925	477,424	499,974	22,550	4.72%
Intergovernmental	26,679	1,847,636	-	(1,847,636)	0.00%
Miscellaneous	39,593	15,000	15,000	-	0.00%
Transfers	1,426,795	-	-	-	0.00%
Use of Fund Balance	-	711,279	118,456	(592,823)	-83.35%
Total	1,941,992	3,051,339	633,430	(2,417,909)	-79.24%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	2,256,493	3,013,514	595,000	(2,418,514)	-80.26%
Contributions and Transfers	31,248	37,825	38,430	605	1.60%
Contingency	-	-	-	-	0.00%
Total	2,287,741	3,051,339	633,430	(2,417,909)	-79.24%

EQUIPMENT RENEWAL AND REPLACEMENT FUND

This fund accounts for replacement of existing capital assets provided by general government resources.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Property Taxes	235,144	250,079	261,891	11,812	4.72%
Miscellaneous	62,976	5,000	5,000	-	0.00%
Transfers	90,000	261,446	377,400	115,954	0.00%
Lease Financing	-	-	-	-	0.00%
Use of Fund Balance	-	323,475	-	(323,475)	-100.00%
Total	388,120	840,000	644,291	(195,709)	-23.30%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	421,514	840,000	644,291	(195,709)	-23.30%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	421,514	840,000	644,291	(195,709)	-23.30%

PUBLIC SAFETY VEHICLE AND EQUIPMENT FUND

This fund accounts for replacement of public safety vehicles and equipment.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Property Taxes	871,121	1,023,051	1,071,374	48,323	100.00%
Miscellaneous	21,650	5,000	5,000	-	0.00%
Bond Proceeds	48,645	-			
Transfers	166,000	-	-	-	100.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	1,107,416	1,028,051	1,076,374	48,323	100.00%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	680,010	635,000	590,000	(45,000)	100.00%
Contributions and Transfers	354,996	360,000	355,000	(5,000)	100.00%
Contingency	-	33,051	131,374	98,323	100.00%
Total	1,035,006	1,028,051	1,076,374	48,323	100.00%

TRANSPORTATION IMPROVEMENTS FUND

This fund is used to account for transportation related capital infrastructure.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Property Taxes	555,814	591,096	619,016	27,920	4.72%
Other Taxes	1,235,645	1,140,000	1,140,000	-	0.00%
Intergovernmental	-	-	-	-	0.00%
Miscellaneous	45,846	-	-	-	0.00%
Bond Proceeds	-	-	-	-	0.00%
Transfers	-	-	-	-	0.00%
Use of Fund Balance	-	1,574,914	543,613	(1,031,301)	-65.48%
Total	1,837,305	3,306,010	2,302,629	(1,003,381)	-30.35%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	112,806	194,413	56,988	(137,425)	-70.69%
Capital	301,165	2,309,000	1,438,200	(870,800)	-37.71%
Contributions and Transfers	749,952	802,597	807,441	4,844	0.60%
Contingency	-	-	-	-	0.00%
Total	1,163,923	3,306,010	2,302,629	(1,003,381)	-30.35%

RECREATION IMPACT FEE FUND

This fund accounts for impact fees assessed and collected against new construction activities. Use of funds is restricted.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Fees	684,922	200,000	400,000	200,000	100.00%
Intergovernmental	-	300,000	-	(300,000)	-100.00%
Miscellaneous	25,856	-	-	-	0.00%
Transfers	-	-	-	-	0.00%
Use of Fund Balance	-	600,000	-	(600,000)	-100.00%
Total	710,778	1,100,000	400,000	(700,000)	-63.64%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	500,000	-	(500,000)	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	600,000	400,000	(200,000)	0.00%
Total	-	1,100,000	400,000	(700,000)	-63.64%

LOCAL ROAD IMPACT FEE FUNDS

This fund accounts for impact fees collected for the purposes of maintaining local roads.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Fees	281,571	250,000	150,000	(100,000)	-40.00%
Miscellaneous	43,502	25,000	50,000	25,000	100.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	325,073	275,000	200,000	(75,000)	-27.27%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	275,000	200,000	(75,000)	-27.27%
Total	-	275,000	200,000	(75,000)	-27.27%

FACILITIES RENEWAL AND REPLACEMENT FUND

This fund accounts for dedicated tax revenues and corresponding facilities maintenance expenditures.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Property Taxes	881,404	937,797	982,093	44,296	4.72%
Miscellaneous	99,229	3,000	280,000	277,000	0.00%
Intergovernmental	-	225,000	3,000	(222,000)	0.00%
Transfers	773,815	500,000	-	(500,000)	0.00%
Use of Fund Balance	-	-	-	-	100.00%
Total	1,754,448	1,665,797	1,265,093	(400,704)	-24.05%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	152,056	29,700	15,000	(14,700)	-49.49%
Capital	1,193,836	1,335,833	1,148,900	(186,933)	-13.99%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	300,264	101,193	(199,071)	0.00%
Total	1,345,892	1,665,797	1,265,093	(400,704)	-24.05%

STORMWATER IMPACT FEE FUNDS

This fund accounts for impact fees collected for the purposes of maintaining the stormwater system.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Fees	-	10,000	-	(10,000)	0.00%
Miscellaneous	12,811	5,000	-	(5,000)	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	12,811	15,000	-	(15,000)	0.00%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	15,000	-	(15,000)	0.00%
Total	-	15,000	-	(15,000)	0.00%

LEISURE SERVICES CAPITAL FUND

This fund accounts for dedicated tax revenues and corresponding leisure services capital expenses.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Property Taxes	555,814	591,096	619,016	27,920	4.72%
Miscellaneous	12,827	5,000	5,000	-	0.00%
Intergovernmental	435,445	850,000	1,000,000	150,000	17.65%
Transfers	-	-	-	-	0.00%
Use of Fund Balance	-	253,904	525,984	272,080	107.16%
Total	1,004,086	1,700,000	2,150,000	450,000	26.47%

Expenditures:

	Actual FY 2024-25	Estimate FY 2025-26	Budget FY 2026-27	Change FY 2025-26 to FY 2026-27	% Change FY 2025-26 to FY 2026-27
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	891,498	1,700,000	2,000,000	300,000	17.65%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	150,000	150,000	0.00%
Total	891,498	1,700,000	2,150,000	450,000	26.47%


CITY OF ORMOND BEACH
FLORIDA

ENTERPRISE AND INTERNAL SERVICE FUNDS
TABLE OF CONTENTS

BUDGETARY AND STAFFING INFORMATION

Enterprise Funds

Water and Wastewater Operations Fund:

Fund Summary 210
Utility Billing and Customer Service 212
Water Production 215
Wastewater Treatment 220
Water Distribution 224
Water Collection and Reuse Distribution 228
Transfers 232
Water and Wastewater Vehicle Replacement Fund 233
Water and Wastewater Renewal and Replacement Fund 234
Water and Wastewater Consolidated Debt Service Fund 235
Reuse Impact Fee Fund 236
Water System Impact Fee Fund 237
Wastewater System Impact Fee Fund 237
2024 Water & Wastewater Bond Projects Fund 238
2026 Water & Wastewater Bond Projects Fund 238

Solid Waste Fund:

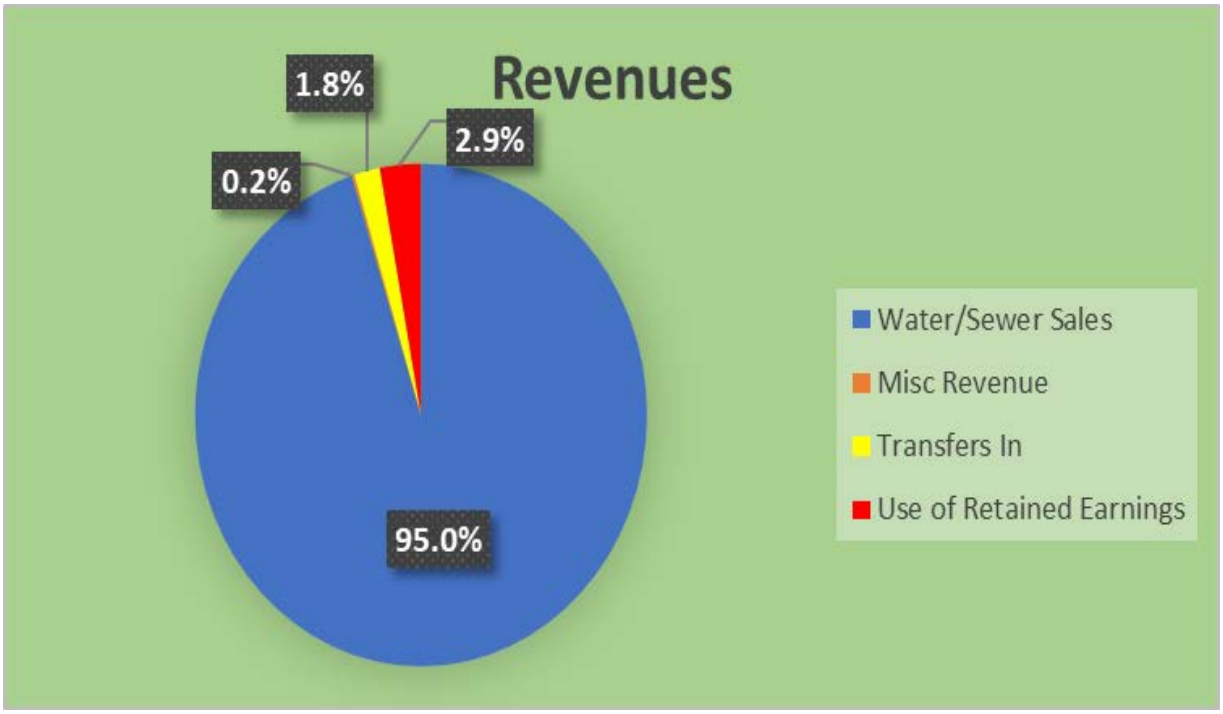
Fund Summary 239
Collection and Disposal 241
Recycling 244
Transfers 246

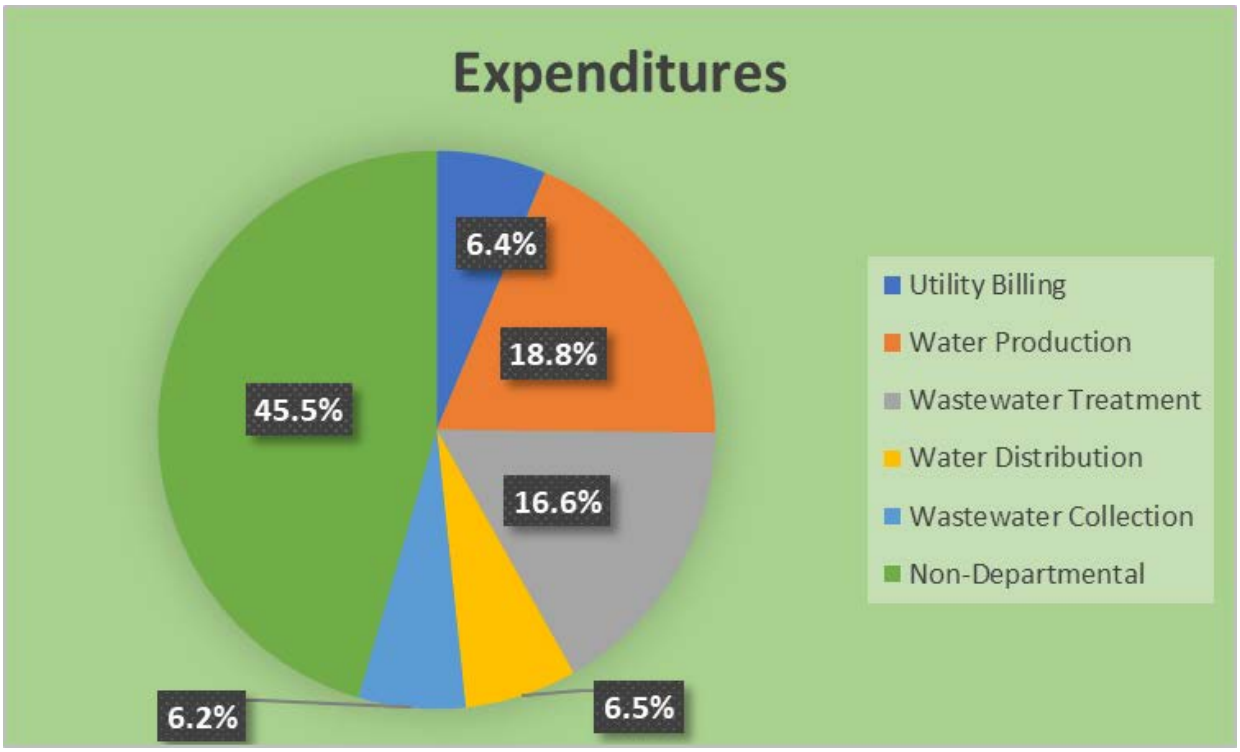
Internal Service Funds

Workers Compensation Fund 247
General Liability Fund 248

WATER AND SEWER SUMMARY

Description	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Revenues					
Water/Sewer Sales	22,922,165	23,471,000	27,325,000	3,854,000	16.42%
Intergovernmental	-	-	-	-	0.00%
Misc Revenue	351,220	60,000	51,000	(9,000)	-15.00%
Transfers In	461,796	450,984	530,427	79,443	17.62%
Use of Retained Earnings	-	2,325,903	842,511	(1,483,392)	-63.78%
Total Net Revenues	**23,735,181**	**26,307,887**	**28,748,938**	**2,441,051**	**9.28%**
Expenditures					
Utility Billing	1,821,011	1,698,991	1,831,300	132,309	7.79%
Water Production	4,692,936	5,175,140	5,402,295	227,155	4.39%
Wastewater Treatment	3,855,945	4,439,203	4,786,102	346,899	7.81%
Water Distribution	1,681,719	1,720,373	1,875,744	155,371	9.03%
Wastewater Collection	1,612,808	1,639,761	1,787,071	147,310	8.98%
Non-Departmental	3,628,616	11,634,419	13,066,426	1,432,007	12.31%
Total Net Expenditures	**17,293,035**	**26,307,887**	**28,748,938**	**2,441,051**	**9.28%**


Revenues
1.8%
2.9%
0.2%
95.0%
Water/Sewer Sales
Misc Revenue
Transfers In
Use of Retained Earnings


Expenditures
6.4%
18.8%
45.5%
16.6%
6.2%
6.5%
Utility Billing
Water Production
Wastewater Treatment
Water Distribution
Wastewater Collection
Non-Departmental

UTILITY BILLING AND CUSTOMER SERVICE

Utility Billing and Customer Service administers the City's utility billing system, which includes meter reading, billing and collection, and customer service support. This program produces bills annually for water and wastewater service, stormwater utility, solid waste collection and recycling and performs approximately 260,000 meter readings per year.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Water & Wastewater	1,821,011	1,698,991	1,831,300	132,309	7.79%
Total	1,821,011	1,698,991	1,831,300	132,309	7.79%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	840,792	888,570	951,351	62,781	7.07%
Operating	980,219	810,421	879,949	69,528	8.58%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,821,011	1,698,991	1,831,300	132,309	7.79%

Staffing Summary:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Full-time Positions:					
Accounting Clerk	2.00	2.00	2.00	0.00	0.00%
Accounting Technician	3.00	3.00	3.00	0.00	0.00%
Staff Accountant	1.00	1.00	1.00	0.00	0.00%
Customer Serv. Supervisor /Acct.	1.00	1.00	1.00	0.00	0.00%
Meter Reader Supervisor	1.00	1.00	1.00	0.00	0.00%
Meter Reader	4.00	4.00	4.00	0.00	0.00%
Total	**12.00**	**12.00**	**12.00**	**0.00**	**0.00%**

GOALS:

- Complete the tenth phase of the City-wide meter replacement program.
- Develop a future plan for City water meters as the tenth phase will complete the process of ensuring all meters throughout the City are radio read meters.
- Maintain generation of 90% of all utility bills within forty-eight hours of the meter read date.
- Maintain the active participation rate for bank drafting utility account payments at 25% of the customer base.
- Increase the active participation rate for customers paying by Internet credit card method.
- Complete 98% of utility work orders within three business days of request.
- Continue working with the utilities distribution program staff replacing commercial meters with radio read meters.
- Increase customer usage of the Interactive Voice Response System by 5%, currently 10%.
- Increase customer usage of the Online Payment Portal by 5%, currently 18%.
- Transition to the online payment portal Resident Self-Service.
- Update the City online payment portal.

PERFORMANCE MEASURES:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Workload:					
Number of utility bills	298,296	305,000	315,000	10,000	3.28%
Customers participating in bank drafting	6,750	7,100	7,300	200	2.82%
Total Number of work orders	21,595	22,000	22,250	250	1.14%
Number of work orders - delinquent cut-offs	3,965	4,120	4,250	130	3.16%
Number of work orders - reconnects	3,414	3,500	3,650	150	4.29%
Efficiency/Effectiveness:					
% customers using bank draft payment	28%	30%	35%	0	0.00%

ACCOMPLISHMENTS:

- Maintained generation of 90% of all utility bills within forty-eight hours of the meter read date.
- Maintained the active participation rate for bank drafting utility account payments.
- Maintained the active participation rate for customers using the Internet account charge and consumption inquiry at 18% of the customer base.
- Completed 98% of utility work orders within three business days of request.

WATER PRODUCTION

The City's Water Production section is responsible for providing a reliable source for safe drinking water to customers contained within the City's 57-square mile service area which includes the incorporated city limits and adjacent unincorporated areas.

The Water Production program is responsible for licensed operation and maintenance of all equipment associated with the City's twelve (12) million gallons per day (mgd) Water Treatment Facility. The treatment facility includes an 8 mgd lime softening process and a 4 mgd low pressure reverse osmosis (LPRO) process. Water is blended from both treatment processes prior to distribution. The LPRO concentrate serves as an irrigation source water source as it is blended with reclaimed water for public access irrigation.

The water production section operates and maintains five (5) wellfields that withdraw groundwater from the Upper Florida aquifer through 38 existing wells to meet current and future water demands. The five wellfields, starting in the west and continuing easterly toward the city, include the Rima Ridge, Hudson, Breakaway Trails, State Road 40, and Division Avenue wellfields. Additionally, two elevated storage tanks & 2 ground storage tanks (total storage @ 4.7 mg) and five booster pumping stations are contained within the distribution system to further assist the delivery of finished water to customers.

The program also maintains the water system in conformance with the requirements of the Safe Drinking Water Act, the regulations of the Florida Department of Environmental Protection, Florida Department of Health (DOH) and the Consumptive Use Permit conditions issued by the St. Johns River Water Management District.

WATER PRODUCTION

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Water & Wastewater	4,692,936	5,175,140	5,402,295	227,155	4.39%
Total	4,692,936	5,175,140	5,402,295	227,155	4.39%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	2,031,229	2,213,837	2,399,948	186,111	8.41%
Operating	2,661,707	2,961,303	3,002,347	41,044	1.39%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	4,692,936	5,175,140	5,402,295	227,155	4.39%

Staffing Summary:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Full-time Positions:					
Utilities Manager	1.00	1.00	1.00	0.00	0.00%
Utilities Engineer	2.00	2.00	2.00	0.00	0.00%
Office Assistant II	1.00	1.00	1.00	0.00	0.00%
Chief Treatment Plant Oper. "A"	1.00	1.00	1.00	0.00	0.00%
Supervisor of Equipment Mnt.	1.00	1.00	1.00	0.00	0.00%
Equipment Maintenance Lead	1.00	1.00	1.00	0.00	0.00%
Lead WTP Operator	1.00	1.00	1.00	0.00	0.00%
Treatment Plant Operator	8.00	8.00	9.00	1.00	12.50%
Plant/Pump Mechanic	1.00	1.00	1.00	0.00	0.00%
Utility Electrician	1.00	1.00	2.00	1.00	100.00%
Enviro. Regulatory Compl. Coord.	1.00	1.00	1.00	0.00	0.00%
Sludge Hauling Tech	1.00	1.00	1.00	0.00	0.00%
SCADA Tech.	1.00	2.00	2.00	0.00	0.00%
Part-time Positions:					
Treatment Plant Operator (1)	0.50	0.50	0.50	0.00	0.00%
Total	**21.50**	**22.50**	**24.50**	**2.00**	**8.89%**

* Indicates primary department

WATER PRODUCTION

GOALS:

- Maintain compliant and reliable water production activities meeting customer use demands and regulatory standards to include 4 log Removal Disinfection Certification Status for 12 MGD Water Treatment Facility (8 MGD Lime Softening / 4 MGD LPRO Processes) which requires a 0.7 mg/L Free Chlorine in all three Clearwells and a Combined Filter Effluent (CFE) turbidity of less than or equal to 1 NTU.
- Maintain compliant and reliable water production activities for control of lead and copper, specifically through the use of corrosion inhibitor, to include triennial lead and copper sampling of the distribution system and maintaining an LSI in the finished water of +/- 0.20.
- Maintain an impeccable safety record with a zero loss of work record.
- Implement Citywide Workplace Safety Program as it pertains to Utilities.
- Implement new and improved Safety Procedures including but not limited to gas detection device and use for confined space entry and other Personal Protection Equipment and usage.
- Maintain accurate records and submit regulatory reports on schedule.
- Enhance record keeping and tracking practices for water loss prevention and audit purposes.
- Continue to assess well field, in-plant and distribution system operations to identify all groundwater and finished water use.
- Continue to amend the Water Plants Standard Operating procedures
- Maintain accurate database for recording well pumping, water distribution system flushing, leak detection, main break and fire hydrant flushing activities for quantifying water use and for adherence to regulatory permit standards.
- Promptly and efficiently address recommendations made during periodic Florida Dept. of Health (FDEP/ FDOH) inspections.
- Continue the integration and efficiently utilize the VT SCADA/ RTU systems for in-plant and remote wellfields and storage tanks and booster pumping stations.
- Continue to repaint aboveground yard piping to coincide with FDEP regulations.
- Consistently monitor the status of the LPRO Membranes by utilizing the normalization software provided by the membrane manufacturer.
- Improve plant equipment efficiency reduce downtime through timely maintenance and replacement.
- Continue study to site and permits additional production wells.
- Continued design and refurbishment of the aeration tank, blowers, clear well project.
- Procure contractors to remediate the corrosion and paint the Clairicone treatment units
- Procure contractors to clean and inspect ALL potable water tanks and clearwells
- Procure a contractor or equipment to remove the lime sludge from the south pits.

WATER PRODUCTION

PERFORMANCE MEASURES:

	Actual FY 2023-24	Actual YTD FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Volume of water (in MG) processed during reporting period	2,042	2,216	2,212	(4)	-0.18%
Volume of wastewater (in MG) processed during reporting period	1,772	2,123	1,956	(167)	-7.88%
Volume of Reclaimed Water (in MG) distributed during reporting period	1,230	1,612	1,200	(412)	-25.56%
Total volume of raw sewage collected for treatment (MGD AADF) from retail customers	5.33	5.45	5.35	(0)	-1.83%
Total number of manhole failures in collection system	201	95	125	30	31.58%
Total number of leaks in distribution system	211	572	300	(272)	-47.55%
Total number of pipeline breaks in distribution system	34	40	45	5	12.50%
Total number of leaks in reclaimed water system	27	28	30	2	7.14%
Total number of pipeline breaks in reclaimed water system	7	17	10	(7)	-41.18%
Sum of all qualified formal training hours completed by all employees	700	700	700	-	0.00%
Number of calendar days utility was in full compliance with all drinking water quality and treatment technique requirements contained in National Primary Drinking Water Regulations	365	365	365	-	0.00%
Number of calendar days utility was in full compliance with all drinking water quality and treatment technique requirements contained in National Secondary Drinking Water Regulations	365	365	365	-	0.00%
Total number of standard non-compliance days	-	-	-	-	-
Total water treatment plant effluent flow distributed to distribution system	2,042	2,017	2,200	183	9.07%

ACCOMPLISHMENTS:

- Maintained compliant Consumptive Use Permit (CUP) operating and reporting requirements and annual groundwater withdrawal allocations. Current year groundwater withdrawal allocation at 8.041 MGD. Current year annual average day groundwater withdrawals for FY 2023-24 at 5.962 MGD.
- Reporting includes semi-annual EN-50 Groundwater Withdrawal & Annual Wetlands Monitoring reports along with other groundwater conditions sampling, monitoring
- Completed 2023 Annual Water Quality "Consumer Confidence" Report.
- Maintained compliant and reliable water production activities meeting customer use demands and regulatory standards. Current year water plant average day production is 5.51 Million Gallons per Day (MGD) with 6.71 max day demand during previous 12-month period (May 2024).
- Provide necessary training and continuing education opportunities.

WATER PRODUCTION

- Maintained Citywide Workplace Safety Program as it pertains to Utilities.
- Maintained the distribution system through consistent monthly flushing programs.
- Controlled biological growth in the distribution system by conducting two "Change in Disinfection" event.
- Updated the Water Plant's Standard Operating Procedures
- Trained Water Treatment Plant Operators in the use of the E-logs to accurately record daily plant activities.
- Completed the input of plant equipment inventory in new Asset Management software.
- Staff has been trained to utilize the Asset Management software to generate and track preventative maintenance actions, work orders, identify assets for replacement.
- Continued using the Tour Trax Asset management system to ensure that quality inspections on vital equipment are done consistently around the plant.
- Upgraded the security surveillance equipment around the facility
- Continued the Water Plant beautification project. This project includes the remediation of rust and corrosion on the plant infrastructure, the addition of planters, shrubbery and trees, as well as painting the pipes and the interior of the Administration building.
- Upgraded ALL compliance and operational instrumentation throughout the water plant and pumping stations
- Succeeded in cross training Operators to assist in miscellaneous duties such as BacT collection and instrumentation calibration.
- Implemented a Lock Out Tag Out system at the Water Plant
- Maintain a zero loss of work record by way of continuously implementing plant safety measures.
- Completed the Consumptive Use Permit Renewal Process.
- Added VFD motor control to the production wells to increase efficiency and save energy.
- Added Use cellular technology for RTU/SCADA communications to replace radios where signal strength is no longer acceptable.

WASTEWATER TREATMENT

The City's Wastewater Treatment section is responsible for the compliant operation and maintenance of an advanced domestic wastewater treatment facility having an annual average day capacity of 8.0 million gallons per day (mgd). The treatment process utilized at the City's WWTP consists of influent pumping with odor control, primary screening, five-stage Bardenpho™ (fermentation, first anoxic, aeration, second anoxic, and re-aeration), clarification, media filtration, and disinfection. The wastewater section is also responsible for the reliable operation of over eighty (80) remote lift stations contained within the sanitary sewer service area.

The wastewater treatment facility serves as the source of water for the City's public access reclaimed water system. The reclaimed water system generally consists of two reclaimed water storage tanks (one with a capacity of 3.0 million gallons and one with a capacity of 4.0 million gallons, one high service pump station with a total installed pumping capacity rated at 9800 gpm (14.1 mgd) at 85 psi. This program produces approximately 840 million gallons of reuse water annually, providing an available alternative water source for irrigation needs for 2,345 reuse customers in addition to two golf courses. Treated effluent not reused for irrigation is discharged to the City's permitted surface water discharge, the Halifax River. De-watered residuals (or biosolids) are transported from the wastewater treatment facility and treated to Class AA residual standards by a State-licensed contractor.

Competent, State-licensed operators are responsible for operating the plant in conformance with the requirements of the Clean Water Act, the operating permit and NPDES (National Pollution Discharge Elimination System) permit issued by the Florida Department of Environmental Protection (DEP) and the Environmental Protection Agency (EPA).

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Water & Wastewater	3,855,945	4,439,203	4,786,102	346,899	7.81%
Total	3,855,945	4,439,203	4,786,102	346,899	7.81%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	1,147,152	1,321,974	1,369,716	47,742	3.61%
Operating	2,708,793	3,117,229	3,416,386	299,157	9.60%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	3,855,945	4,439,203	4,786,102	346,899	7.81%

Staffing Summary:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Full-time Positions:					
Equipment Mnt. Lead	1.00	1.00	1.00	0.00	0.00%
Plant/Pump Mechanic	2.00	2.00	3.00	1.00	50.00%
Chief Treatment Plant Operator	1.00	1.00	1.00	0.00	0.00%
Lead Operator	1.00	1.00	1.00	0.00	0.00%
Treatment Plant Operator	9.00	9.00	9.00	0.00	0.00%
Chief Lab Technician	1.00	1.00	1.00	0.00	0.00%
Total	**15.00**	**15.00**	**16.00**	**1.00**	**6.67%**

WASTEWATER TREATMENT

GOALS:

- Attain zero permit exceedances for upcoming year.
- NELAC certify plant laboratory for bacteriological testing (Fecal & Total Coliform, E.Coli and Enteroccocci Bacteria). In Process
- Decant pump station upgrades and modifications with new pumps and piping to centrifuge. In Process. WRF Improvements
- Install middle mixer in PAN tank #1. In Process. WRF Improvements
- Replace all Wylo submersible mixers with more reliable Flygt mixers as units fail. CIP
- Upgrade to UV disinfection installation which will eliminate Hypo and Bisulfite chemicals and decrease Fecal Coliform, Enteroccocci, Giardia and Cryptosporidium non-compliance events which is being partially funded by a state grant. In Process
- Replace failed RAS/WAS isolation valves. CIP
- Improve overall SCADA control of equipment and processes for ease of plant operation. On-Going
- Execute Grit Removal contract and complete recommended grit removal from Sedivision results on Fermentation, Carrousel and Post Anoxic Tanks. Sedivision completed. Removal being budgeted for 24-25
- Continue to maintain reliable WWTP operations monitoring and reporting standards and operation parameters for reuse and surface water discharges and Class AA residuals sludge disposal in accordance with regulatory conditions contained in the City's current FDEP Operating Permit. On-going
- Continue optimizing reuse disposal system operations and expansion to further reduce surface water discharges to Halifax River and to promote water conservation. On-going
- Complete the annual reporting requirements for the following topics and activities: Capacity Analysis, Reuse Summary and Correlation, Pretreatment DMR, Primary and Secondary Drinking Water Standards, Summary of Water Quality and Residuals.
- Provide necessary training and continuing education opportunities to current operations staff to promote licensure certification and personnel expertise On-going
- Improve plant equipment and Lift Stations through maintenance, replacement and purchase of critical equipment spares On-going
- Design, permit and construct new WRF headworks. Future CIP
- Design, permit and construct new WRF influent pumping station. Future CIP
- Award and complete WRF improvements to sludge decant and polymer rooms and new post anoxic mixer in PAN tank #1 In process
- Replacing a sand filter with a Diamond Filter cloth media filter.
- Rehab and remodel Operations building
- Apply to FDEP when applicable to reduce required operating hours from 24 hours per day to 16 hours per day
- Replace 2 Sand Filters with Aquadiamond filters. Planning in process
- Install actuators and SCADA control for the 3 Tea Cup grit removal units. In Process
- Install overflow channel at bar screen to avoid headworks overflows.
- Install new Carrousel mixer VFD's and tie to SCADA for future process control automation. 2 units for Outboards are in process and 2 for inboards will be on next budget

- Rebuild failing Clarifier distribution box actuator gears. Awaiting vendor quote
- Modify screw pump roof for access to pumps CIP
- Begin secondary clarifier rehabs at 1 unit per year.
- Build new Main Lift Station within 2 years.
- Reduce Surface Water Discharges via increase reclaim system storage.
- Reduced fecal coliform permit exceedances for 11 straight months since recommended improvements completed.
- Replaced WAS and RAS pump VFD's and tie to SCADA for operational control. 5 out of 7 complete
- Completed input of plant equipment inventory in new Asset Management software. Get staff trained and utilize Asset Management software to generate and track preventative maintenance actions, work orders, identify assets for replacement. Partial completion
- Both Centrifuge units were disassembled and rebuilt by Flottweg
- Replaced roof top AC unit for Operations building.
- Added VFD's and SCADA control improvements for Effluent Transfer pumps.
- Replaced Influent Pump #3 VFD.
- Rectified longstanding FPL plant power imbalance equipment issues that was damaging equipment and causing plant operational issues. Rectified at motor starters
- Completed preparation of bid documents and award for multi-year contracts for annual chemical supplies for water and wastewater treatment facilities and wastewater residuals hauling treatment and disposal contract services
- Completed the sampling and reporting requirements for the following topics and activities: Reuse, Pretreatment DMR, Primary & Secondary Drinking Water Standards, Priority Pollutants, EPA 503 Biosolids, Reuse Summary and Correlation, Summary of Water Quality & Residuals, Bi-annual Giardia and Cryptosporidium, Semi-annual SWD Toxicity, quarterly Groundwater Monitoring and monthly Discharge Monitoring Reports.
- Plant processed 2,103 million gallons of influent flow (5.75 MGD annual avg. day) and distributed 1,129 million gallons of reuse product (3.08 MGD annual avg. day) for reporting period 6/1/23 to 5/31/24.
- Accurately monitored and reported operation parameters for reuse and surface water discharges and Class AA residuals sludge disposal in accordance with regulatory conditions contained in the City's current FDEP Operating Permit.
- Provided necessary training and continuing education opportunities to current operations staff to promote licensure certification and personnel expertise.
- Installed audible and visual Turbidity, Secondary Scum Well and Dewatering Pump Station wet well alarms.
- Multitude of plant lighting improvements for safety.

WATER DISTRIBUTION

The Water Distribution Section is responsible for reliable operation of the water distribution system.

State–licensed operators and experienced technicians operate and maintain over 400 miles of potable and 25 miles of raw water mains comprised of several material types to include nearly 2000 fire hydrants and thousands of various sized valves and miscellaneous appurtenances.

In addition, this section is responsible for the installation of all new water meters, testing, calibration and/or replacement of existing water meters, enforcement of the cross connection control program and backflow prevention device maintenance. The water distribution crews also self-perform leak detection reconnaissance of the distribution system and respond to all customer requests for assistance and perform any repairs necessary to maintain system service reliability.

WATER DISTRIBUTION

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Water & Wastewater	1,681,719	1,720,373	1,875,744	155,371	9.03%
Total	1,681,719	1,720,373	1,875,744	155,371	9.03%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	1,011,245	1,100,027	1,214,637	114,610	10.42%
Operating	670,474	620,346	661,107	40,761	6.57%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,681,719	1,720,373	1,875,744	155,371	9.03%

Staffing Summary:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Full-time Positions:					
Supervisor of Water Distribution	1.00	1.00	1.00	0.00	0.00%
Utility Mapping/Locate Tech.	2.00	2.00	2.00	0.00	0.00%
Water Distribution Lead	2.00	2.00	2.00	0.00	0.00%
Water Distribution Operators	8.00	8.00	8.00	0.00	0.00%
Water Quality Control Tech	1.00	1.00	1.00	0.00	0.00%
Total	**14.00**	**14.00**	**14.00**	**0.00**	**0.00%**

WATER DISTRIBUTION

GOALS:

- Maintain reliable water distribution system operations for meeting customers use and quality demands.
- Continue to search for sources of unaccounted for water with emphasis on leak detection program, frequent large meter testing and maintenance of accurate flushing record database to detect all usage throughout City's distribution system. Perform leak detection with in-house personnel for distribution system annually.
- Implement Citywide Workplace Safety Program as it pertains to Utilities.
- Implement new and improved Safety Procedures including but not limited to gas detection device and use for confined space entry and other Personal Protection Equipment and usage.
- Ensure main breaks and service interruptions are repaired in a timely manner and noticed in accordance with pertinent Florida Dept. of Health Regulations.
- Test and inspect all City owned backflow preventers on an annual basis.
- Complete 100% of all service work orders prepared for fire hydrants as identified by Utilities and Fire Department inspections.
- Complete maintenance of all fire hydrants in Ormond by the Sea per yearly contract condition with Volusia County.
- Complete input of asset inventory in new Asset Management software. Get staff trained and utilize Asset Management software to generate and track preventative maintenance actions, work orders, identify assets for replacement.
- Continue enhancements to City's Cross Connection Control Program and compliance rating.
- Modify for efficiencies and continue to improve current distribution system monitoring, sampling and flushing programs to promote better understanding of system operating conditions and improve water quality.
- Install all new meter requests received due to new development or new customer requests for service.
- Perform accuracy testing on water meters in accordance with or exceeding AWWA standards as referenced in the Water Meter Testing and Repair Manual.
- Complete the Phase IV design for the water main replacement project.
- Construct a secondary 24" raw water main along SR40 from Hunters Ridge to Williamson Boulevard.
- Award bid and complete Leeway Storage Tank and Pump Station Rehabilitation and Improvements project.
- Begin implementation of Western service area improvements including completion of SR 40 / Airport Road water main loop project.
- Have the internal parts of the Residential Dual Checks changed out that are nearing their 10-year life span.
- Continue installing Insert a Valves in areas where there are long distances between in-line valves.

WATER DISTRIBUTION

ACCOMPLISHMENTS:

- Maintained reliable water distribution system operations for meeting customer water use demands and water quality concerns.
- Continued activities and focus to minimize unaccounted water with emphasis on large meter testing, leak detection, flushing database records, small meter replacement and raw water metering accuracy and reporting.
- Repaired all water main breaks and service interruptions in a timely manner and notified affected customers in accordance with pertinent FDEP/ FDOH regulations.
- Inspected and/ or repaired all city owned backflow prevention devices (BFPD). Continue installation of BFPD on city owned irrigation systems lacking protection.
- Installed new or exchanged approximately 275 water meters.
- Serviced approximately 290 fire hydrants in Ormond-by-the-Sea that are under a maintenance contract with Volusia County Fire Dept., performed maintenance activities on 120 fire hydrants within city limits located between Beach St and US1 starting from south city limits.
- Responded to and performed repairs on approximately 59 main breaks and 624 service laterals and prepared the necessary Precautionary Boil Water Notices.
- Tested and repaired 100% of all meters within City sized 3" and larger scheduled for this fiscal year. Continue scheduling four to six-year testing program on 2" and 1½" water meters
- Replaced approximately 8 non-operable isolation valves of various sizes throughout distribution system.
- Performed scheduled valve maintenance activity on approximately 225 water main valves and as necessary in support of scheduled system shutdowns associated with capital projects or water distribution main and services breaks.
- Flushed water mains for Cl2 residual and overall water quality maintenance from US1 to west City Limits.
- Serviced 26 automatic flushing devices in various locations throughout distribution system.
- Located, marked, and exercised valves in preparation for the 2-inch main replacement program.
- Located all in-line and hydrant valves for the completed instillation of the N US 1 expansion project. Also made sure all valves were on and centered in the valve boxes.
- Locate Technicians located a total of 9,784 locates in 2023.

WASTEWATER COLLECTION AND REUSE DISTRIBUTION

The City's wastewater collection system section is responsible for maintaining reliable operating characteristics throughout the City's wastewater customer service area for:

- 182 miles of gravity sewer main
- 54 miles of force mains
- 24 miles of reuse water mains
- 23 miles of low-pressure sewer mains

The Wastewater Collections program services and maintains over 1,600 Pretreatment Effluent Pumping (PEP) systems serving the low pressure sewer collection needs at the Hunter's Ridge and Breakaway Trails development areas.

The wastewater collection and reuse distribution program performs various preventative maintenance functions to include televising sewer mains for determination of repair needs and identifying inflow-infiltration areas of concern, root control, and periodic pigging of force mains due to main pressure fluctuations affecting operational reliability.

This program also provides round the clock piping and manhole repair activities and response to customer requests for assistance in the event of a sewer backup or reuse irrigation service interruption.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Water & Wastewater	1,612,808	1,639,761	1,787,071	147,310	8.98%
Total	1,612,808	1,639,761	1,787,071	147,310	8.98%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	839,351	927,453	1,072,890	145,437	15.68%
Operating	773,457	712,308	714,181	1,873	0.26%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,612,808	1,639,761	1,787,071	147,310	8.98%

Staffing Summary:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Full-time Positions:					
Lead Utilities Technicians	2.00	2.00	2.00	0.00	0.00%
Supervisor of Collection/Reuse	1.00	1.00	1.00	0.00	0.00%
Plant/Pump Mechanic	2.00	2.00	2.00	0.00	0.00%
Utilities Technicians	8.00	8.00	8.00	0.00	0.00%
Total	**13.00**	**13.00**	**13.00**	**0.00**	**0.00%**

WASTEWATER COLLECTION AND REUSE DISTRIBUTION

GOALS

- Maintain reliable wastewater collection system (gravity and force main) and reuse storage and distribution operations for customers.
- Implement Citywide Workplace Safety Program as it pertains to Utilities.
- Implement new and improved Safety Procedures including but not limited to gas detection device and use for confined space entry and other Personal Protection Equipment and usage.
- Continue sanitary sewer lining projects citywide.
- Prioritize multi-year lining contract scope of work and renewal to correct known defects or deteriorated portions of sewer mains to ensure the integrity of the system and reduce inflow and infiltration.
- Clean and televise approximately 10,000 feet of gravity sewer main and 200 each sewer laterals. PM activities are performed to prioritize and correct defects in deteriorated portions of sewer mains/ service laterals to reduce likelihood of overflows, inflow and infiltration.
- Begin input of asset inventory in new Asset Management software. Get staff trained and utilize Asset Management software to generate and track preventative maintenance actions, work orders, identify assets for replacement.
- Rehabilitation of 50 PEP Systems in Hunter's Ridge and Breakaway Trails Areas.
- Complete construction for Lift Station Rehabilitation Projects including station piping, valves and controls upgrades.
- Perform root control services on gravity sanitary sewer as necessary.
- Support Reuse Service area expansion and service to include recent priority to serve south peninsula area customers.
- Develop a Fats, Oils and Grease (FOG) program plan to assist in reducing the amount of the FOG clogging the sewer transmission lines. Initiate records database for development of inspection program for grease interceptors installed at commercial restaurants within the City's sewer collection service area.
- Review best practices concerning flushable items with all Daycare and Senior care facilities to enhance awareness of potentially harmful disposal methods.
- Begin implementation of western service area improvements related to wastewater collection and conveyance including extension of SR 40 Force main and site evaluation of Airport Road Utility Parcels.

ACCOMPLISHMENTS

- Successfully operated City-wide reuse system for annual period delivering reuse product to over 3,200 residential and 1 golf course customers having demand in excess of 1.3 Billion Gallons.
- Submitted the Annual Reuse Report 2024 per FDEP WWTF permit requirements illustrating 4.2 MGD of the 4.43 MGD annual average day flow received at the City's treatment facility is utilized for land application irrigation purposes.
- Maintained Standard Operating Procedures for Reuse Distribution System including responses to extended dry and wet weather conditions and notification to customers regarding service interruptions or other changes.
- Identified locations for additional meters and valves to provide better operational control and water accounting. Installation commenced.
- PEP System PM Activities: Completed rehabilitation of 21 units, replacement of 22 units, performed installation of 3 new units and performed electrical upgrades to 136 PEP System units replaced in West Ormond Low Pressure Sewer Service area.
- Cleaned approximately 7,000 feet of gravity sewer main and 129 each sewer laterals. Televised approximately 1500 feet of gravity sewer main and 333 each sewer laterals. Performed root control program activities on approximately 110 each sewer laterals.
- Completed monthly and annual scheduled preventative maintenance service calls for 95 sewage lift stations throughout the collection system which includes reassembly of each duplex configured pump and motor. Responded to all emergency call outs from SCADA and WIN911 Lift Station monitoring system after hours calls for service alarms (annual average 3 calls per week). Ongoing accomplishment
- Completed approximately 1145 repairs to collection system (gravity, force main, services and manhole) service calls and 130 reuse system leaks and main breaks.
- Completed a variety of lift station and motor replacements and repairs at various lift stations throughout the sanitary sewer collection system.
- Maintained reliable wastewater collection system (gravity and force main) and reuse storage and distribution operations for customers.
- Prepared design plans and specifications for bidding Lift Station Rehabilitation Project to include 4P and 11M lift station piping, valves and controls upgrades.
- Completed the Shadow Crossings Reuse Pump Facility Upgrades Project.
- Prepared design plans and specifications for the West 40 force main improvements project for promoting improved level of service and reliability and for developing effective options for developer considerations.
-

WATER AND WASTEWATER TRANSFERS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Water & Wastewater	3,628,616	11,634,419	13,066,426	1,432,007	12.31%
Total	3,628,616	11,634,419	13,066,426	1,432,007	12.31%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	-	-	-	-	0.00%
Operating	25,136	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contingency	-	-	-	-	100.00%
Contributions and Transfers	3,603,480	11,634,419	13,066,426	1,432,007	12.31%
Total	3,628,616	11,634,419	13,066,426	1,432,007	12.31%

WATER AND WASTEWATER VEHICLE AND EQUIPMENT REPLACEMENT FUND

This fund accounts for replacement of existing vehicles and equipment for the benefit of Water and Wastewater.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Miscellaneous	38,062	-	-	-	0.00%
Transfer	249,996	250,000	750,000	500,000	200.00%
Use of Fund Balance	-	600,000	80,000	(520,000)	0.00%
Total	288,058	850,000	830,000	(20,000)	-2.35%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	850,000	830,000	(20,000)	-2.35%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	-	850,000	830,000	(20,000)	-2.35%

WATER AND WASTEWATER RENEWAL AND REPLACEMENT FUND

This fund accounts for replacement of existing capital assets for the benefit of Water and Wastewater.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Bond Proceeds	-	6,150,000	-	(6,150,000)	0.00%
Intergovernmental	-	2,870,000	-	(2,870,000)	100.00%
Charges for Services	156,062	155,000	150,000	(5,000)	0.00%
Miscellaneous	341,987	100,000	150,000	50,000	0.00%
Transfers	-	3,071,951	4,428,000	1,356,049	44.14%
Use of Retained Earnings	-	-	2,102,768	2,102,768	100.00%
Total	498,049	12,346,951	6,830,768	(5,516,183)	-44.68%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	-	-	-	-	0.00%
Operating	769,720	833,589	952,406	118,817	14.25%
Capital	4,364,670	11,513,362	5,878,362	(5,635,000)	-48.94%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	5,134,390	12,346,951	6,830,768	(5,516,183)	-44.68%

WATER AND WASTEWATER CONSOLIDATED DEBT SERVICE FUND

Used to account for principal and interest payments resulting from the issue of revenue bonds and debt financing.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Bond Proceeds		-	-	-	0.00%
Transfer	-	4,924,000	3,824,000	(1,100,000)	-22.34%
Use of Fund Balance	-	-	-	-	0.00%
Total	-	4,924,000	3,824,000	(1,100,000)	-22.34%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Debt Service	4,361,647	4,924,000	3,824,000	(1,100,000)	-22.34%
Contributions and Transfers	(3,753,175)	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	608,472	4,924,000	3,824,000	(1,100,000)	-22.34%

WEST ORMOND REUSE IMPACT FEE FUND

This fund accounts for impact fees assessed against new construction activities. Use of these funds is restricted for expansion and construction of West Ormond irrigation facilities.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Intergovernmental	-	-	-	-	0.00%
Fees	18,664	-	-	-	0.00%
Miscellaneous	11,950				
Use of Retained Earnings	-	-	-	-	0.00%
Total	30,614	-	-	-	0.00%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Operating	4,975	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	4,975	-	-	-	0.00%

WATER SYSTEM IMPACT FEE FUND

This fund accounts for impact fees assessed against new construction activities.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Intergovernmental	-	-	-	-	0.00%
Fees	610,911	700,000	676,000	(24,000)	-3.43%
Miscellaneous	185,306	-	75,000	75,000	0.00%
Transfers	-	-	-	-	0.00%
Use of Retained Earnings	-	-	-	-	0.00%
Total	796,217	700,000	751,000	51,000	7.29%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	103,899	-	380,000	380,000	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	700,000	371,000	(329,000)	0.00%
Total	103,899	700,000	751,000	51,000	7.29%

WASTEWATER SYSTEM IMPACT FEE FUND

This fund accounts for impact fees assessed against new construction activities.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Intergovernmental	-	-	-	-	0.00%
Fees	1,158,586	675,000	800,000	125,000	18.52%
Miscellaneous	115,459	-	50,000	50,000	0.00%
Transfers	-	-	-	-	0.00%
Use of Retained Earnings	-	-	-	-	0.00%
Total	1,274,045	675,000	850,000	175,000	25.93%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	-	-	-	-	0.00%
Operating	3,179	-	-	-	0.00%
Capital	139,328	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	675,000	850,000	175,000	0.00%
Total	142,507	675,000	850,000	175,000	25.93%

2024 WATER & WASTEWATER BOND PROJECTS

This fund accounts for construction projects funded by bonds.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Bond Proceeds	13,000,000	-	-	-	0.00%
Miscellaneous	47,083	-	-	-	0.00%
Transfers	-	-	-	-	0.00%
Use of Retained Earnings	-	-	-	-	0.00%
Total	13,047,083	-	-	-	0.00%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	-	-	-	-	0.00%
Operating	56,150	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	56,150	-	-	-	0.00%

2026 WATER & WASTEWATER BOND PROJECTS

This fund accounts for construction projects funded by bonds.

Revenue and Expenditure Summaries:

Revenues:

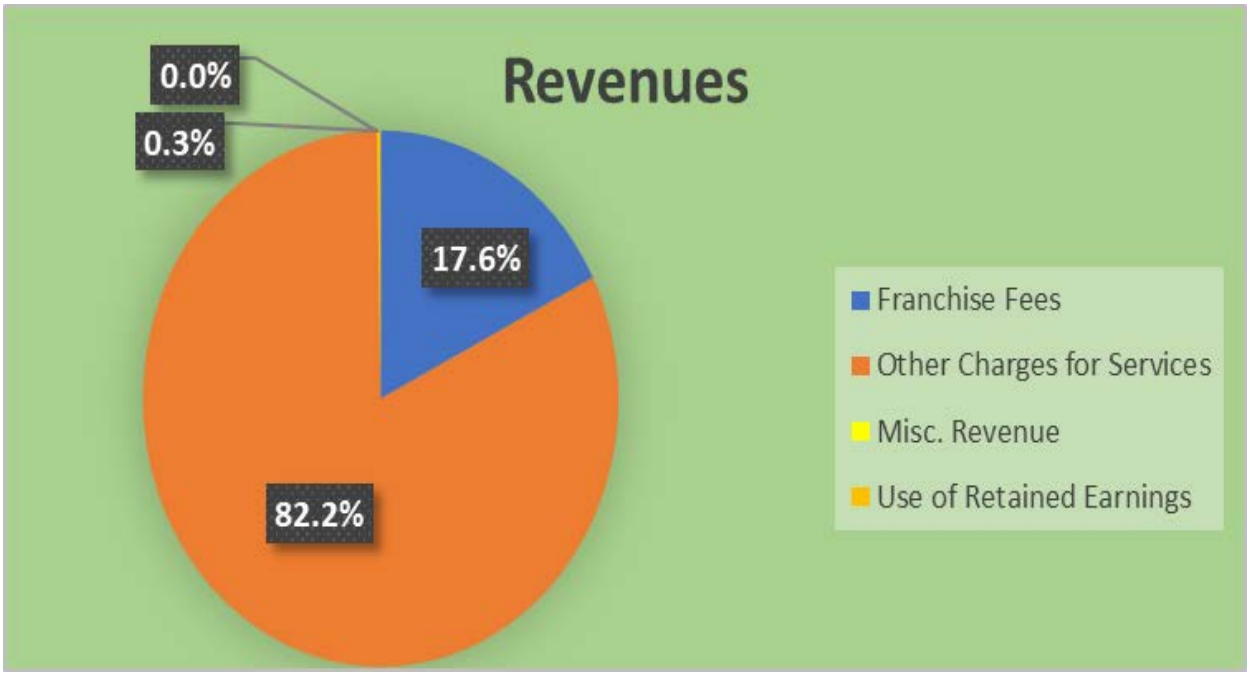
	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Bond Proceeds	-	-	5,680,000	5,680,000	0.00%
Miscellaneous	-	-	-	-	0.00%
Transfers	-	-	-	-	0.00%
Use of Retained Earnings	-	-	-	-	0.00%
Total	-	-	5,680,000	5,680,000	0.00%

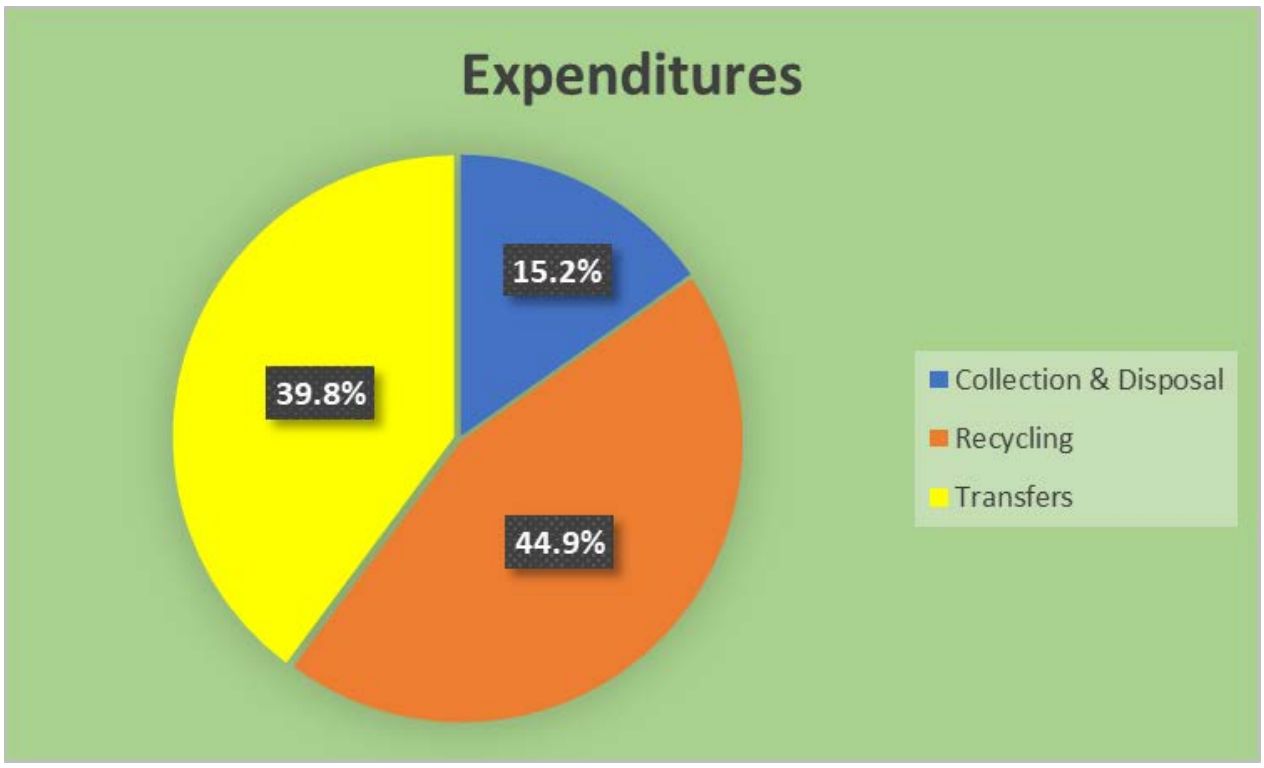
Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	5,680,000	5,680,000	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Contingency	-	-	-	-	0.00%
Total	-	-	5,680,000	5,680,000	0.00%

SOLID WASTE FUND SUMMARY

Description	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Revenues					
Franchise Fees	1,845,925	1,864,304	2,626,000	761,696	40.86%
Intergovernmental	2,050,761	-	-	-	0.00%
Other Charges for Services	11,655,350	11,542,000	12,295,000	753,000	6.52%
Misc. Revenue	66,542	1,000	1,000	-	0.00%
Transfers In	-	-	-	-	0.00%
Use of Retained Earnings	-	-	38,267	38,267	0.00%
Total Net Revenues	**15,618,578**	**13,407,304**	**14,960,267**	**1,552,963**	**11.58%**
Expenditures					
Collection & Disposal	8,715,459	8,796,648	11,414,726	2,618,078	29.76%
Recycling	1,270,448	1,309,300	1,606,800	297,500	22.72%
Transfers	1,709,472	1,720,868	1,938,741	217,873	12.66%
Contingency	-	1,580,488	-	(1,580,488)	-100.00%
Total Net Expenditures	**11,695,379**	**13,407,304**	**14,960,267**	**1,552,963**	**11.58%**


Revenues
0.0%
0.3%
17.6%
82.2%
Franchise Fees
Other Charges for Services
Misc. Revenue
Use of Retained Earnings


Expenditures
15.2%
39.8%
44.9%
Collection & Disposal
Recycling
Transfers

SOLID WASTE COLLECTION AND DISPOSAL

Through an exclusive franchise with a private contractor, the Collection and Disposal program provides for curbside collection of Class I residential solid waste twice per week and yard once per week. The contractor also collects solid waste from all commercial businesses a minimum of three (3) days per week to a maximum of six (6) days per week.

The contractor disposes of all Class I solid waste at the Volusia County solid waste facility. Residential customers pay a monthly fee to cover the costs of collection and disposal. Commercial customers are presently charged per cubic yard of solid waste disposed in two, four, six and eight cubic yard containers.

Approximately 28,000 tons of solid waste consisting of residential (15,000 tons) and commercial (13,000 tons) is collected annually (excludes 8,300 tons of yard waste).

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Solid Waste	8,715,459	8,796,648	11,414,726	2,618,078	29.76%
Total	8,715,459	8,796,648	11,414,726	2,618,078	29.76%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	222,759	306,828	140,988	(165,840)	-54.05%
Operating	8,492,700	8,489,820	10,828,738	2,338,918	27.55%
Capital	-	-	445,000	445,000	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	8,715,459	8,796,648	11,414,726	2,618,078	29.76%

Staffing Summary:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Full-time Positions:					
Contract Manager	1.00	1.00	1.00	0.00	0.00%
Total	**1.00**	**1.00**	**1.00**	**0.00**	**0.00%**

GOALS:

Collection and Disposal:

- Complete 100% of daily residential and commercial collections no later than 7:00 p.m. each day.
- Achieve an on-time daily collection rate of at least 95% (collections time variance of no more than four (4) hours from original time).

Recycling:

- Achieve a monthly participation rate for residential customers of 90%.
- Divert a total of 30% from all solid waste (includes C/D, yard waste tires, etc.) generated within the City from being disposed at a certified Class I Landfill (includes commercial recycling).
- Maintain the number of recyclables collected per residential unit at an average of five (5) pounds.

PERFORMANCE MEASURES:

	Actual FY 2023-24	Actual FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Workload:					
Residential collections	17,650	18,063	18,000	(63)	-0.35%
Commercial collections	550	528	522	(6)	-1.14%
Recycling customers	18,125	18,592	18,625	33	0.18%
Efficiency/Effectiveness:					
Inquiries-Residential collections monthly average	73	43	40	(3)	-6.98%
Inquiries-Commercial collections monthly average	17	14	8	(6)	-42.86%

ACCOMPLISHMENTS:

Collection & Disposal:

- Completed 100% of solid waste collections on time (residential/commercial)
- Achieved a 100% on-time daily collection rate.
- Received compliments for excellence in service provided

Recycling:

- Achieved a monthly participation rate of 90%.
- Achieved a diversion rate of 30% (elimination of glass 5/19)
- Maintained 12 recyclable items collected curbside.
- Maintained a 100% compliance with daily recycling bin delivery.
- Maintained an average 5 pounds per household of recyclables collected curbside.
- Successfully promoted recycling program changes, elimination of glass from recycling collection to the community

SOLID WASTE RECYCLING

The Recycling program provides curbside collection of fourteen (14) different recyclable products for all residential customers on a once per week basis through a private contractor. The program was initiated on a citywide basis on July 1, 1991 in order to meet the requirements of the 1988 Solid Waste Management Act, which requires cities and counties in the State of Florida to reduce the amount of solid waste disposed at landfills by 30%.

Approximately 3,500 tons of recyclable materials are collected annually. Residential customers pay a monthly fee to cover the costs of recycling.

In addition, the program provides educational classes and materials through publications, trade shows and in-school presentations.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Solid Waste	1,270,448	1,309,300	1,606,800	297,500	22.72%
Total	1,270,448	1,309,300	1,606,800	297,500	22.72%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	-	-	-	-	0.00%
Operating	1,270,448	1,309,300	1,606,800	297,500	22.72%
Capital	-	-	-	-	0.00%
Contributions and Transfers	-	-	-	-	0.00%
Total	1,270,448	1,309,300	1,606,800	297,500	22.72%

SOLID WASTE TRANSFERS

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Solid Waste	1,709,472	3,301,356	1,938,741	(1,362,615)	-41.27%
Total	1,709,472	3,301,356	1,938,741	(1,362,615)	-41.27%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	-	-	-	-	0.00%
Operating	-	-	-	-	0.00%
Capital	-	-	-	-	0.00%
Debt Service	-	-	-	-	0.00%
Contributions and Transfers	1,709,472	1,720,868	1,938,741	217,873	12.66%
Contingency	-	1,580,488	-	(1,580,488)	0.00%
Total	1,709,472	3,301,356	1,938,741	(1,362,615)	-41.27%

WORKERS COMPENSATION FUND

This fund is used to account for expenditures associated with providing workers compensation coverage to employees.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Internal Service Charges	8,971	826,612	747,500	(79,112)	-9.57%
Miscellaneous	53,811	25,000	-	(25,000)	0.00%
Use of Fund Balance	-	1,000,000	-	(1,000,000)	0.00%
Total	62,782	1,851,612	747,500	(1,104,112)	-59.63%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	-	-	-	-	0.00%
Operating	545,727	777,500	747,500	(30,000)	-3.86%
Capital	-	-	-	-	0.00%
Contributions and Transfers	74,112	1,074,112	-	(1,074,112)	-100.00%
Total	619,839	1,851,612	747,500	(1,104,112)	-59.63%

GENERAL LIABILITY INSURANCE FUND

This fund is used to account for expenditures associated with providing general liability coverage to employees.

Revenue and Expenditure Summaries:

Revenues:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Internal Service Charges	2,455,253	2,905,253	2,142,400	(762,853)	-26.26%
Miscellaneous	686,503	-	-	-	0.00%
Use of Fund Balance	-	-	-	-	0.00%
Total	3,141,756	2,905,253	2,142,400	(762,853)	-26.26%

Expenditures:

	Actual FY 2023-24	Estimate FY 2024-25	Budget FY 2025-26	Change FY 2024-25 to FY 2025-26	% Change FY 2024-25 to FY 2025-26
Personnel Services	-	-	-	-	0.00%
Operating	2,554,449	2,867,400	2,142,400	(725,000)	-25.28%
Capital	-	-	-	-	0.00%
Contributions and Transfers	748,848	37,853	-	(37,853)	0.00%
Total	3,303,297	2,905,253	2,142,400	(762,853)	-26.26%

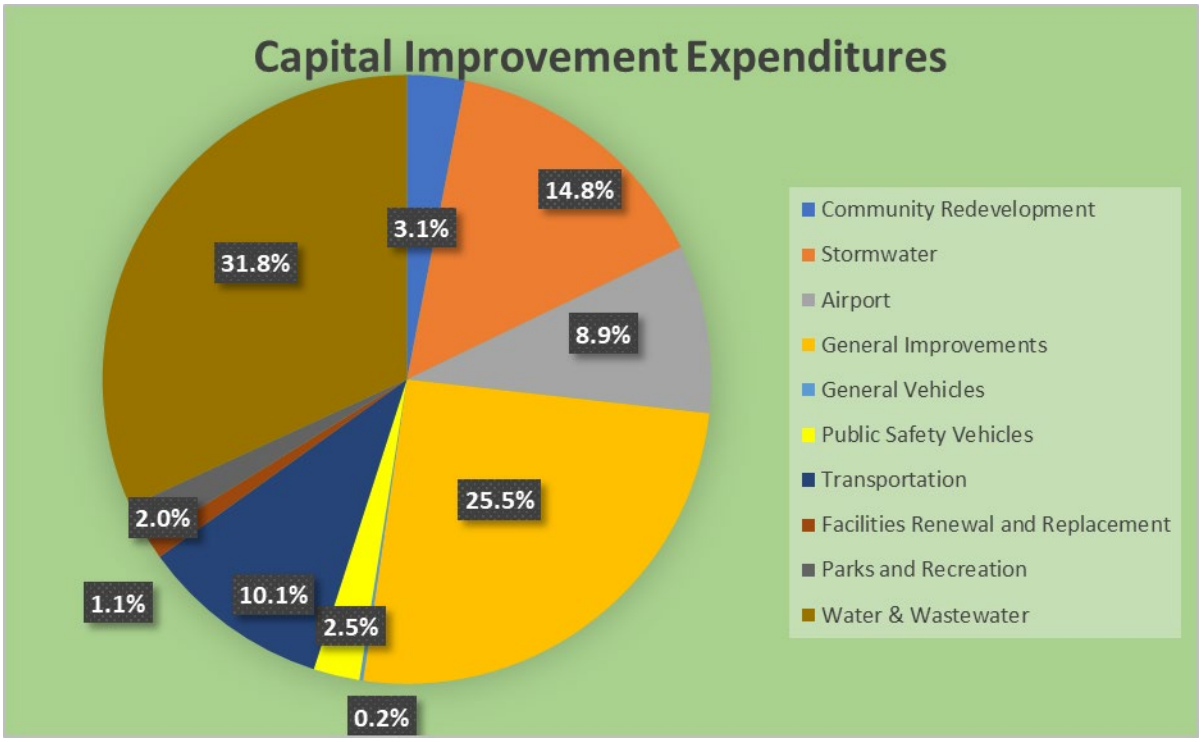
CAPITAL IMPROVEMENTS
TABLE OF CONTENTS

CAPITAL IMPROVEMENTS

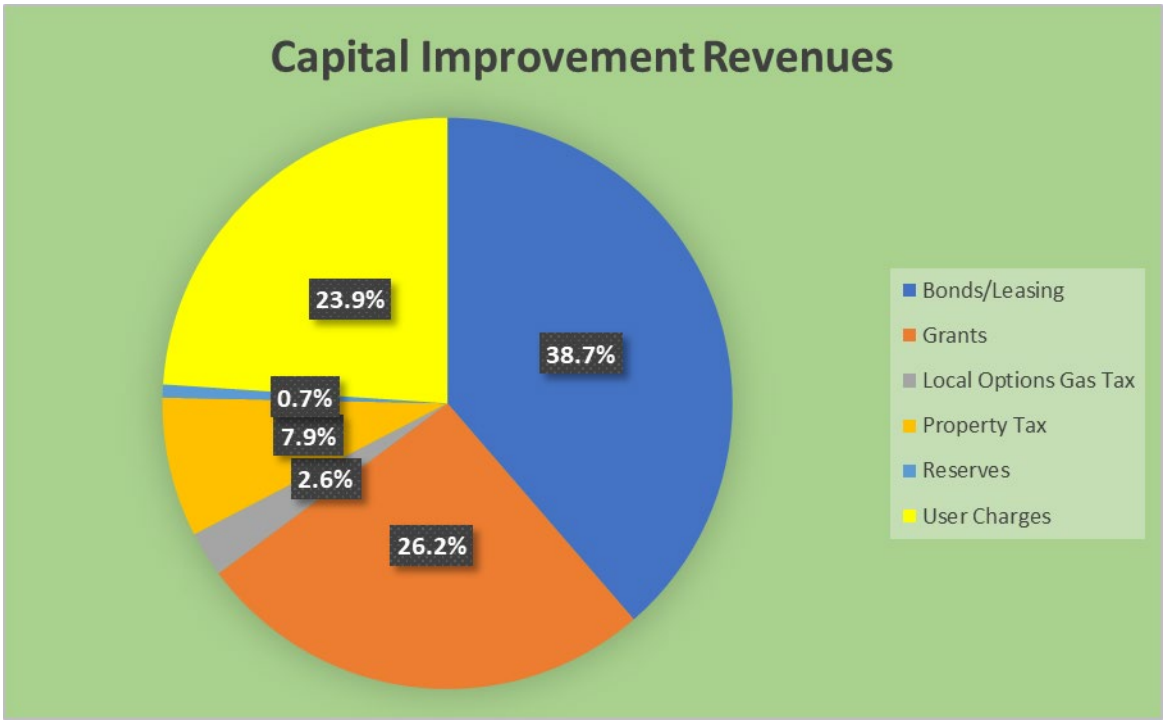
CIP Expenditures 250
CIP Funding Sources 251
Proposed Projects 252

Overview

The City's Five-Year Capital Improvements Program represents a substantial effort to identify and schedule capital investments for a multi-year.



Category	Total
Community Redevelopment	$5,989,989
Stormwater	28,801,720
Airport	17,370,847
General Improvements	49,720,000
General Vehicles	383,400
Public Safety Vehicles	4,775,000
Transportation	19,760,795
Facilities Renewal and Replacement	2,080,000
Leisure Services	3,900,000
Water & Wastewater	62,012,262
TOTAL	$194,794,013



Category	Total
Bonds/Leasing	$75,296,530
Grants	51,024,400
Local Options Gas Tax	5,000,000
Property Tax	15,388,800
Reserves	1,458,673
User Charges	46,625,610
TOTAL	$194,794,013

FY 2026-27 CIP Projects

Fund 104-Community Redevelopment

Downtown improvements are funded through property tax revenue which is expendable only within the downtown area. For FY 2026-27 the projects include Fortunato Park Fishing Pier ($680,000), Public Art initiative ($40,000), Thompson Creek Trail Design ($624,716) and the annual allocation to Upgrades and Improvements ($110,000).

Fund 107-Stormwater Drainage Improvements

FY 2026-27 projects include Fleming Stormwater Pump Station ($17,579,720), Stormwater Construction ($250,000), Stormwater Piping Replacement project ($1,500,000), and Vehicle Replacements ($454,000).

Fund 108-Airport Fund

Projects for FY 2026-27 include Air Traffic Control Tower Rehab ($1,000,000), Obstruction Mitigation ($2,000,000) Rehab of Taxiway Brave Apron ($32,918).

Fund 301-General Improvement Fund

Security Access Control ($500,000) is proposed for next fiscal year.

Fund 302-General Vehicle and Equipment Replacement

The FY 2026-27 plan includes eight vehicle replacements ($383,400).

Fund 305-Public Safety Vehicle and Equipment Replacement

The FY 2026-27 plan includes Police Department vehicle replacements ($540,000).

Fund 308-Transportation

Transportation projects include Railroad Crossings ($200,000), Road Rehabilitation ($1,000,000), Sidewalk Repairs & Replacements ($125,000) and Traffic Signal Maintenance ($88,200).

Fund 317-Facility Renewal and Replacement

For FY 2026-27, projects include Central Park Dock Renovations ($175,000) and Riviera Park Fishing Pier ($560,000).

Fund 322-Leisure Service Capital

The funding provided for FY 2026-27 will be utilized for OBSC Softball Field Reconstruction ($2,000,000).

408-Water & Wastewater Vehicle and Equipment Replacement

The FY 2026-27 plan includes the replacement of utility vehicles and equipment ($1,066,000).

Fund 409-Water and Wastewater System Improvements

Annual recurring projects totaling $5.38 million include Existing Wellfield Repairs, Fire Hydrant & Valve Expansion Program, Force Main Replacement, General Facility and System Upgrades, Lead Service Line Program, Lift Station Rehabilitation, Manhole Rehabilitation Program Meter Installation, PEP Tank Replacement and Sanitary Sewer Inflow Infiltration. Non-recurring projects totaling $173,511 for the design of North US1 Utility Adjustments.

Operating Expenditures

During the capital improvement process, additional staffing requirements and ongoing operating expenses are identified for inclusion in the appropriate department's operating budget. No significant increases in operating revenue or expenditures are anticipated as a result of capital projects. Below is a matrix, by fund, detailing the additional annual operating expenditures anticipated if the identified capital projects were not funded.

Category	Total
Community Redevelopment	$250,000
Stormwater	350,000
Airport	200,000
Economic Development	50,000
General Improvements	250,000
General Vehicles	0
Transportation	300,000
Facilities Renewal and Replacement	50,000
Water & Wastewater	500,000
Solid Waste	15,000

APPENDIX
TABLE OF CONTENTS

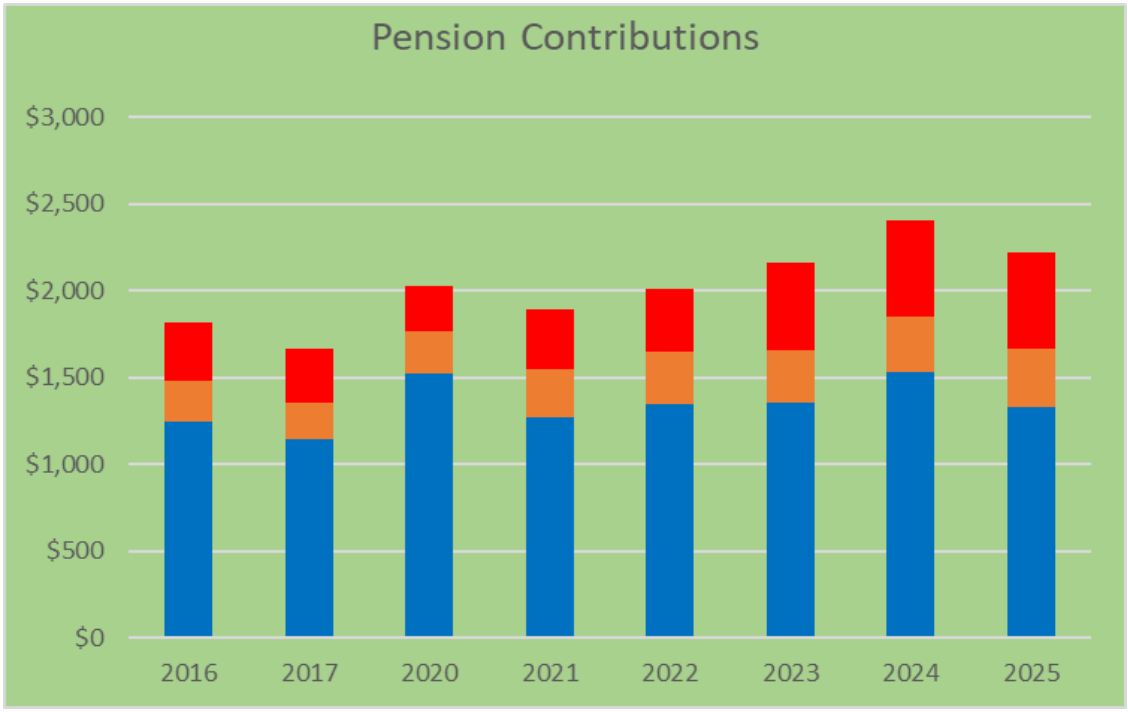
Statistical Information 256
Glossary 262
Cost Allocation Plan 266
Investment Policy 267

CITY OF ORMOND BEACH, FLORIDA
MUNICIPAL FIREFIGHTERS' RETIREMENT TRUST
REVENUES BY SOURCE
LAST TEN FISCAL YEARS
SEPTEMBER 30, 2025

(In Thousands)

Revenues by Source

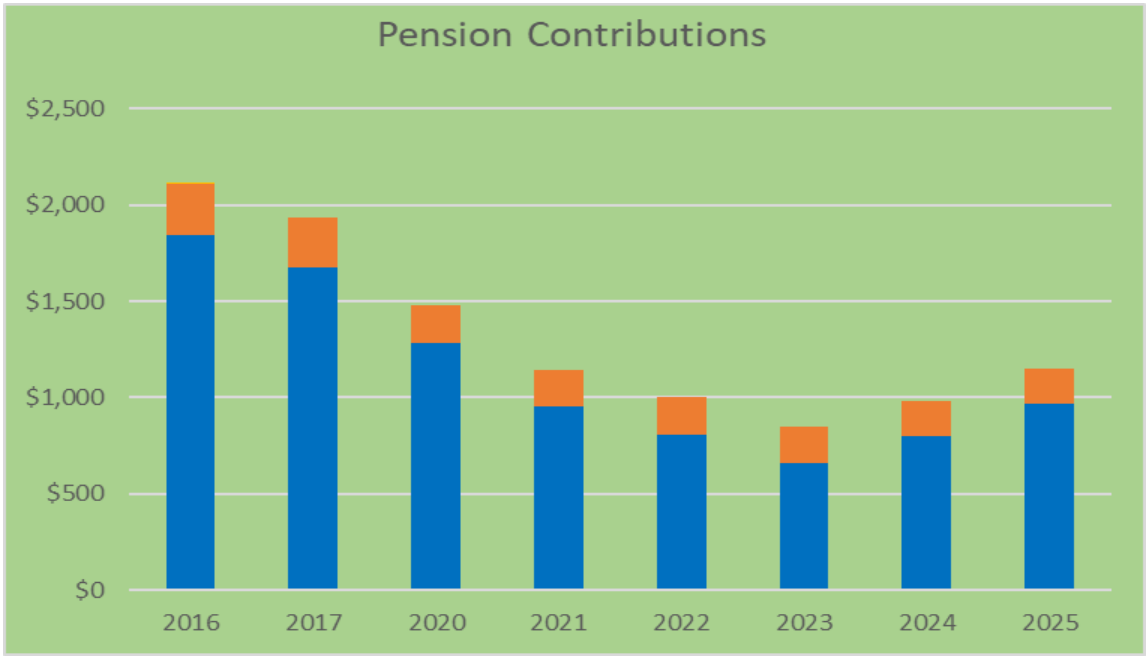
Fiscal Year Ended	Employee Contributions	Employer Contributions	State Contributions	Investment Income	Other	Total
2015	216	1,136	358	(399)	-	1,311
2016	235	1,241	338	2,036		3,850
2017	212	1,145	306	3,046	-	4,709
2018	203	1,019	295	3,046	-	4,563
2019	228	1,303	306	921	-	2,758
2020	246	1,520	259	2,423	-	4,448
2021	277	1,273	346	6,283		8,179
2022	300	1,344	365	(5,787)	-	(3,778)
2023	310	1,350	505	4,165	-	6,330
2024	322	1,530	552	6,644	-	9,048
2025	340	1,325	554	6,481		8,700



CITY OF ORMOND BEACH, FLORIDA
GENERAL EMPLOYEES PENSION
REVENUES BY SOURCE
LAST TEN FISCAL YEARS
SEPTEMBER 30, 2025
(In Thousands)

Revenues by Source

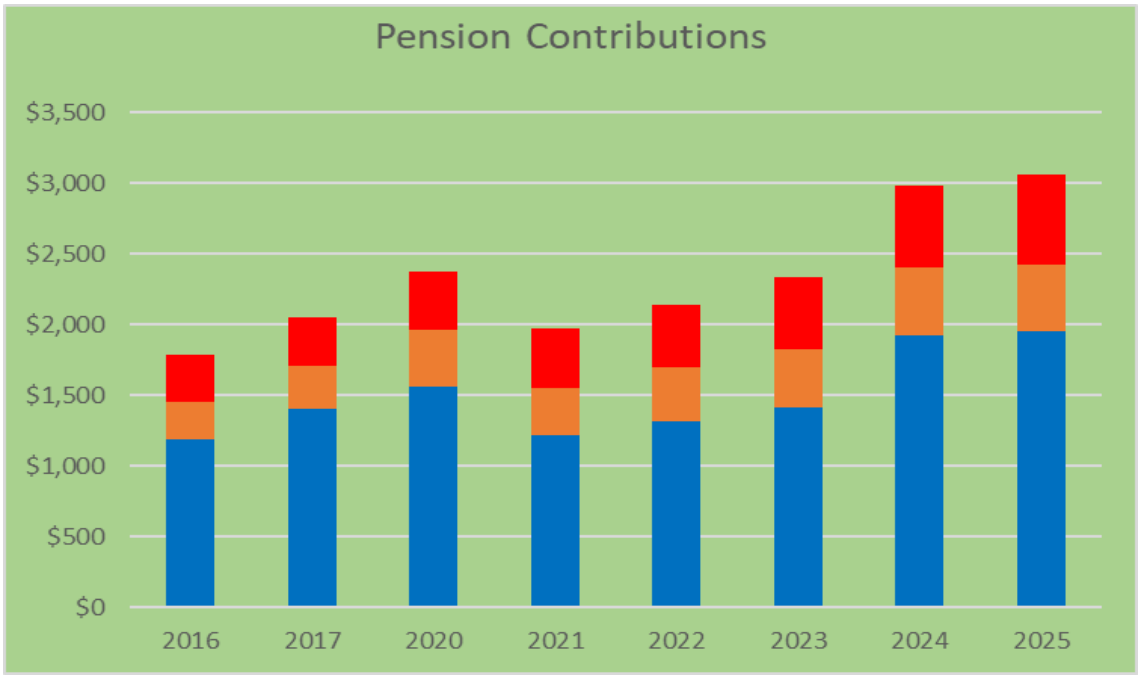
Fiscal Year Ended	Employee Contributions	Employer Contributions	Investment Income	Total
2015	280	1,958	(584)	1,654
2016	268	1,842	3,480	5,590
2017	258	1,677	5,035	6,970
2018	258	1,677	5,035	6,970
2019	212	1,433	1,501	3,146
2020	201	1,280	3,775	5,256
2021	195	950	10,348	11,493
2022	198	807	(9,294)	(8,289)
2023	189	657	6,562	7,408
2024	184	799	10,314	11,297
2025	178	969	5,692	6,839



CITY OF ORMOND BEACH, FLORIDA
MUNICIPAL POLICE OFFICERS' RETIREMENT TRUST
REVENUES BY SOURCE
LAST TEN FISCAL YEARS
SEPTEMBER 30, 2025
(In Thousands)

Revenues by Source

Fiscal Year Ended	Employee Contributions	Employer Contributions	State Contributions	Investment Income	Total
2015	260	1,166	315	(472)	1,269
2016	272	1,184	334	2,355	4,145
2017	302	1,406	343	5,432	7,483
2018	318	1,527	379	3,475	5,699
2019	338	1,575	407	978	3,298
2020	406	1,561	411	2,849	5,227
2021	340	1,213	415	7,218	9,186
2022	378	1,316	440	(6,706)	(4,572)
2023	416	1,413	507	4,846	7,182
2024	482	1,921	581	8,080	11,064
2025	476	1,948	641	4,919	7,984



CITY OF ORMOND BEACH, FLORIDA
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS
SEPTEMBER 30, 2025

Fiscal Year	Population[1]	Personal Income *(In thousands)*	Per Capita Personal Income[2]	Median Age[3]	Unemployment Rate[4]
2014	39,455	1,376,980	34,900	46.3	5.00%
2015	40,013	1,447,230	36,169	46.6	5.00%
2016	40,366	1,541,860	38,197	46.6	5.20%
2017	40,722	1,591,660	39,086	47.0	3.70%
2018	42,816	1,427,314	33,336	51.0	3.20%
2019	43,475	1,503,322	34,579	51.5	3.20%
2020	43,759	1,523,645	34,819	50.8	5.90%
2021	43,159	1,502,753	34,819	50.2	4.30%
2022	43,517	1,665,874	38,281	52.5	2.80%
2023	44,052	1,889,787	42,899	51.5	3.07%
2024	44,663	1,973,033	44,176	51.9	4.00%
2025	44,680	2,127,081	47,607	51.9	5.00%

CITY OF ORMOND BEACH, FLORIDA
PRINCIPAL EMPLOYERS
CURRENT YEAR AND TEN YEARS AGO
SEPTEMBER 30, 2025

Fiscal Year 2025

Employer	Number of Employees	Percent of Total Employment
Volusia County School Board	8,212	2.53
Advent Healthcare	7,923	2.44
Halifax Hospital	4,447	1.37
Publix	4,106	1.27
Walmart	3,504	1.08
State of Florida	2,758	0.85
County of Volusia	2,740	0.84
Embry-Riddle	1,939	0.60
Stetson	1,502	0.46
Amazon	1,300	0.40
Total	**38,431**	**11.84**
Estimated total workforce	324,480	

Fiscal Year 2016 Fiscal Year 2015

Employer	Number of Employees	Percent of Total Employment
Volusia County School Board	7,443	2.57
Halifax Community Health	4,384	1.51
Floirda Hospital - All Divisions	4,690	1.62
County of Volusia	3,447	1.19
Publix Supermarkets Incorporated	3,179	1.10
State of Florida	2,007	0.69
Walmart	2,589	0.89
Daytona State College	1,416	0.49
Embry Riddle Aeronautical University	1,326	0.46
U.S Government	1,259	0.43
Total	**31,740**	**10.95**
Estimated total workforce	289,923	

CITY OF ORMOND BEACH, FLORIDA
OPERATING INDICATORS BY FUNCTION/PROGRAM
LAST FIVE FISCAL YEARS
SEPTEMBER 30, 2025

	2025	2024	2023	2022	2021
Police					
Number of traffic citations issued	4,071	6,635	7,294	6,750	6,669
Number of offense reports	3,985	5,809	6,114	6,550	6,448
Number of calls for service	67,538	64,740	71,583	70,200	70,124
Fire					
Emergency fire responses	3,536	3,534	3,534	3,586	3,299
Emergency rescue responses (ALS/BLS)	4,684	4,637	4,637	4,533	4,435
Education classroom presentations	60	84	84	33	31
Airport	-	-	-	-	-
Fixed based operator	13	13	13	11	14
Flight School	4	4	4	3	3
Based aircraft	150	150	150	145	144
Total 12 hour, operations	109,649	109,649	109,649	96,487	105,143
Water treatment plants					
Jefferson Street Plant:					
Design capacity	12.00 MGD	12.00 MGD	12.00 MGD	12.00 MGD	12.00 MGD
Current production rate	5.5	5.5	5.5	5.59 MGD	5.54 MGD
Number of water utility connections	25,655	25,162	24,946	24,400	23,923
Solid waste system					
Number of solid waste disposal customers	18,263	18,012	17,917	17,650	17,617
Number of active participating recycling program (units)	17,410	17,164	17,070	16,900	16,834
Water pollution control plants					
Orchard Street Plant:					
Design capacity	8.00 MGD	8.00 MGD	8.00 MGD	8.00 MGD	8.00 MGD
Current treatment rate	5.8	5.8	5.3	4.39 MGD	4.19 MGD
Number of collection system connections	18,300	18,266	18,150	18,130	18,125
Number of effluent reuse connections	3,330	3,311	3,205	3,199	3,199

* Information not available.

GLOSSARY

Accounting Basis- Method used to determine when revenues and expenses (with associated assets and liabilities) are recognized in the accounts of a firm, and reported in its financial statements. In accrual basis accounting, for example, revenues are recognized when earned and expenses are recognized when incurred, whether or not any cash is received or paid. In cash basis accounting, however, revenues and expenses are recognized only when cash is received or paid, irrespective of the timing of actual sales or purchases.

Accrual- A basis of accounting in which revenues are recognized when they are measurable and earned and expenditures are recorded when incurred.

ACFR- (annual comprehensive financial report) a standard accounting requirement followed by local and state governments to show how tax money is spent. The report serves several purposes which also help explain various aspects of government activity for taxpayers.

Appropriation- Authorization by the City Commission that allows expenditures to be made on behalf of the City against governmental resources.

Audit- An examination of internal controls and financial statements.

Balance Sheet- A statement which presents the financial position of an entity as of a specified date.

Budget- A financial plan or proposed revenues and expenditures for a specified period of time (usually one year).

Budgetary Accounting- Used by governments where a formal budget is adopted through an extensive approval process as an expression of public policy. The budget is a statement of financial intent indicating how the government plans to raise revenue and expend its resources.

Budget Calendar- The schedule of key dates or milestones, which the City follows in the preparation and adoption of the budgets.

Budget Deficit- A budget in which expenditures exceed the projected funds available.
Capital Expenditures- Expenditures for items which exceed $25,000 in value and have a useful life of 1 year or more.

Capital Projects- Have long range returns, useful life spans, are relatively expensive, and have physical presence such as buildings, roads, sewage systems, water systems, etc.

CIP- (capital improvement project) New or continued and approved capital projects for the maintenance or improvement of city assets.

Committed- Fund balance classification that can only be used for a specific purpose pursuant to constraints imposed by formal action of the government's highest level of decision making authority.

Debt Service- The City's obligation to pay principal and interest according to a predetermined schedule.

Debt Service Fund- The funds created to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Department- A major organizational unit that indicates management responsibility for a group of related operations.

DEP- (Florida Department of Environmental Protection) Florida agency devoted to environmental management and stewardship. Florida's environmental priorities include achieving regulatory certainty, consistency and protection, and achieving the highest water quality.

Depreciation- The periodic expiration of an asset's useful life. Depreciation is a requirement in proprietary-type funds, such as enterprise and internal service funds. It is not used in any other fund. Depreciation is a non-cash expense and while it is recorded in the annual financial statements, it is not budgeted.

Encumbrances- Commitments against an appropriation.

EPA- (Environmental Protection Agency) an independent federal agency, created in 1970, that sets and enforces rules and standards that protect the environment and control pollution.

Enterprise Fund- The funds established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Estimated Revenues- Projections of funds to be received during the fiscal year.

FAA- (Federal Aviation Administration) is a component of the U.S. Department of Transportation that sets standards for the air-worthiness of all civilian aircraft, inspects and licenses them and regulates civilian and military air traffic control centers.

FDOT- (Florida Department of Transportation) a decentralized agency charged with the establishment, maintenance, and regulation of public transportation in the state of Florida.

Franchise Fees- Fees levied on a corporation in return for granting privilege, sanctioning a monopoly, or permitting the use of public property, usually subject to regulation.

Fund Balance- The amount by which assets exceed liabilities.

GIS- (geographic information system) allows the city's users to produce maps from the existing GIS with integrated information from the data base of the primary mini-computer application.

Impact Fees- A connection's contribution toward its equitable share of the cost of capital improvements required to serve new customers.

Interfund Transfers- Amounts transferred from one fund to another.

Intergovernmental Revenues- Revenues received from another government.

Internal Service Funds- The funds established for the financing of goods or services provided by one department to other departments within the City on a cost reimbursement basis. Examples are the Data Processing Fund and the Insurance Fund.

LAN- (local area network) a computer network covering a small local area, such as a home or office.

Levy- Imposed taxes, special assessments, or service charges.

MGD- (million gallons per day) a measurement standard for city owned water treatment pumps.

Modified Accrual Method- Method under which revenues are recognized in the period they become available and measurable, and expenditures are recognized in the period the associated liability is incurred. Most government accounting follows this method.

NPDES- (national pollution discharge elimination system) a national program under Section 402 of the Clean Water Act for regulation of discharges of pollutants from point sources to waters of the United States. Discharges are illegal unless authorized by an NPDES permit.

OBPAC- (Ormond Beach Performing Arts Center) consists of an auditorium, rehearsal room, studio and music rooms for city sponsored groups, professional theater and musical productions.

Operating Expenditures- Ongoing expenditures that are not wages, benefits or capital in nature.

Ordinance- A formal legislative enactment by the governing board of a municipality.

Personal Property- Livestock, commercial equipment and furnishings, attachments to mobile homes, railroad cars, and similar possessions that are taxable under State law.

Real Property- Land and the buildings and other structures attached to it that are taxable under state law.

Reserved- Indicates that a portion of fund balance is restricted for a specific purpose.

Roll back tax rate- The tax rate that generates the same amount of revenue as the prior year exclusive of gains from new construction.

SOH- (save our homes) an amendment to the Florida Constitution that mandates that the assessed value of your Homestead property can increase by no more that 3% above last years assessed value (or the consumer price index, whichever is less).

Special Revenue Fund- Account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

State Revenue Sharing- Allocations to municipalities from a trust fund primarily supported by State cigarette and motor fuel taxes.

Taxable Value- Assessed value of property minus any exceptions, which may be applicable.

Tax Base- The total property valuations on which each taxing agency levies its tax rates.

Tentative Millage- The tax rate adopted at the first public hearing of a taxing agency. Under State law, the agency may reduce, but not increase, the tentative millage during the second budget hearing.

Truth in Millage- State law establishing mandatory procedures, including advertising requirements and the holding of public hearings, for adoption of budgets and tax rates.

Unassigned- Fund balance classification that has not been assigned to other fund balance classifications.

Utility Tax- Municipal charges levied by the City in each and every purchase of a public service within the corporate limits of the City. Public service is electricity, gas, fuel oil, water, and telephone service.

WAN- (wide area network) a large, integrated computer network with multiple access points and users. An example would be the World Wide Web.

Cost Allocation Plan FY 2026-27

Allocation of General Fund Costs to Other Funds through interfund transfer

	General Fund Administration Budget (Commission, City Manager, Legal, Support Services) Allocation based on % of agenda items		General Fund Finance and Human Resources Budget Allocation based on # of employees		General Fund Information Technology Munis/Energov	General Fund Police Department Budget Allocated based on estimated cost to secure assets 0.5%	General Fund Fire Department Budget Allocated based on estimated time spent on flow testing & hydrant maintenance 2.0%	General Fund Planning Department Budget Allocated based on estimated cost of development review plus Avolve 15.0%	Total General Fund Costs Allocated to Other Funds	
Amount to be allocated		**$ 3,843,009**		**$ 1,953,853**	**$ 2,666,141**	**$ 14,577,430**	**$ 8,398,509**	**$ 970,003**		
Allocation of costs to:										**Allocation of costs to:**
Stormwater	4.0%	153,720	2.2%	43,419	0.0% -	NA	NA	NA	**197,139**	Stormwater
Airport	0.5%	19,215	0.3%	5,427	0.0% -	NA	NA	NA	**24,642**	Airport
General Capital Improvements	1.0%	38,430	0.0%	-	0.0% -	NA	NA	NA	**38,430**	General Capital Improvements
Transportation	8.0%	307,441	0.0%	-	0.0% -	NA	NA	NA	**307,441**	Transportation
Water/Wastewater Operating	15.0%	576,451	17.8%	347,352	35.0% 933,149	72,887	167,970	145,500	**2,243,310**	Water/Wastewater Operating
Solid Waste	1.0%	38,430	0.6%	10,855	0.6% 14,812	NA	NA	NA	**49,285**	Solid Waste

Allocation of Engineering Costs to Other Funds through department charge

		General Fund Engineering Budget Allocation based on average CIP budget
Amount to be allocated		$ 1,286,971
Planning	2.00%	**25,739**
Streets	2.00%	**25,739**
Parks	2.00%	**25,739**
Building	2.00%	**25,739**
Leisure Services	2.00%	**25,739**
Airport	1.00%	**12,870**
		141,567
Allocation of costs to:		
Downtown Redevelopment	5.83%	**66,724**
Stormwater	69.65%	**797,755**
Transportation	4.98%	**56,986**
Water/Wastewater R&R	19.55%	**223,939**
Solid Waste	0.00%	-
		1,145,404
	28,405,147	**1,286,971**

Allocation of Water/Wastewater Utility Billing Costs to Other Funds through interfund transfer

		Water/Wastewater Utility Billing Costs (Excluding Meter Reading Costs) Allocation based on Fund Revenues to Total Revenue
Amount to be allocated		$ 1,422,848
Allocation of costs to:		
Stormwater	10.00%	**142,285**
Solid Waste	30.00%	**426,854**

Cost Allocation for Utility Billing Services

Budget 40151302	1,917,077.00
Less: Professional Services	(100,000.00)
Less: Meter Reading Personnel Costs	(350,000.00)
Less: Vehicle Costs	(38,029.00)
Less: Equipment Repairs	(4,700.00)
Less: Uniforms/Clothing	(1,500.00)
Total to Allocate	1,422,848.00

Investment Policy
City of Ormond Beach, Florida

Approved By City Council
April 16, 2013

Table of Contents

		Page
I.	PURPOSE	3
II.	SCOPE	3
III.	INVESTMENT OBJECTIVES	3
IV.	DELEGATION OF AUTHORITY	4
V.	STANDARDS OF PRUDENCE	4
VI.	ETHICS AND CONFLICTS OF INTEREST	5
VII.	INTERNAL CONTROLS AND INVESTMENT PROCEDUR	5
VIII.	CONTINUING EDUCATION	5
IX.	AUTHORIZED INVESTMENT INSTITUTIONS AND DEALERS	5
X.	MATURITY AND LIQUIDITY REQUIREMENTS	6
XI.	COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS	6
XII.	AUTHORIZED INVESTMENTS AND PORTFOLIO COMPOSTION	7
XIII.	DERIVATIVES AND REVERSE REPURCHASE AGREEMENTS	15
XIV.	PERFORMANCE MEASUREMENTS	16
XV.	REPORTING	16
XVI.	THIRD-PARTY CUSTODIAL AGREEMENTS	17
XVII.	INVESTMENT POLICY ADOPTION	17

ATTACHMENT A: Glossary of Cash and Investment Management Terms
ATTACHMENT B: Investment Pool/Fund Questionnaire

Investment Policy
of the
City of Ormond Beach, Florida

I. PURPOSE

The purpose of this Investment Policy (hereinafter "Policy") is to set forth the investment objectives and parameters for the management of the funds of the City of Ormond Beach, Florida, (hereinafter the "City"). This Policy is designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed, and an investment return competitive with comparable funds and financial market indices.

II. SCOPE

In accordance with Section 218.415, Florida Statues, this Policy applies to all cash and investments held or controlled by the City and shall be identified as "general operating funds" of the City with the exception of the City's Pension Funds and funds related to the issuance of debt where there are other existing policies or indentures in effect for such funds. Additionally, any future revenues, which have statutory investment requirements conflicting with this Policy and funds held by state agencies (e.g., Department of Revenue), are not subject to the provisions of this Policy.

III. INVESTMENT OBJECTIVES

Safety of Principal

The foremost objective of this investment program is the safety of the principal of those funds within the portfolios. Investment transactions shall seek to keep capital losses at a minimum, whether they are from securities defaults or erosion of market value. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Maintenance of Liquidity

The portfolios shall be managed in such a manner that funds are available to meet reasonably anticipated cash flow requirements in an orderly manner. Periodical cash flow analyses will be completed in order to ensure that the portfolios are positioned to provide sufficient liquidity.

Return on Investment

The portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. However, return is attempted through active management where the adviser utilizes a total return strategy (which includes both realized and unrealized gains and losses in the portfolio). This total return strategy seeks to increase the value of the portfolio through reinvestment of income and capital gains. The

core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Despite this, an Investment Manager(s) may trade to recognize a loss from time to time to achieve a perceived relative value based on its potential to enhance the total return of the portfolio.

IV. DELEGATION OF AUTHORITY

In accordance with the City's Charter, the responsibility for providing oversight and direction in regard to the management of the investment program resides with the City's Manager. Responsibility for the administration of the investment program is hereby delegated by the City Manager to the Finance Director, who shall maintain an Investment Procedures and Internal Controls Manual based on this Policy. The Finance Director shall be responsible for monitoring internal controls, administrative controls and to regulate the activities of the City's staff involved with the investment program. The City may employ an Investment Advisor(s) to assist in managing some of the City's portfolios. Such Investment Advisor(s) must be registered under the Investment Advisors Act of 1940.

V. STANDARDS OF PRUDENCE

The standard of prudence to be used by investment officials shall be the "Prudent Person" standard and shall be applied in the context of managing the overall investment program. Investment officers acting in accordance with written procedures and this investment Policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectation are reported to the City Council in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this Policy. The "Prudent Person" rule states the following:

> Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment.

While the standard of prudence to be used by investment officials who are officers or employees is the "Prudent Person" standard, any person or firm hired or retained to invest, monitor, or advise concerning these assets shall be held to the higher standard of "Prudent Expert". The standard shall be that in investing and reinvesting moneys and in acquiring, retaining, managing, and disposing of investments of these funds, the contractor shall exercise: the judgment, care, skill, prudence, and diligence under the circumstances then prevailing, which persons of prudence, discretion, and intelligence, acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of like character and with like aims by diversifying the investments of the funds, so as to minimize the risk, considering the probable income as well as the probable safety of their capital.

VI. ETHICS AND CONFLICTS OF INTEREST

Employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Also, employees involved in the investment process shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City,

and they shall further disclose any material personal financial/investment positions that could be related to the performance of the City's investment program.

VII. INTERNAL CONTROLS AND INVESTMENT PROCEDURES

The Finance Director shall establish a system of internal controls and operational procedures that are in writing and made a part of the City's operational procedures. The internal controls should be designed to prevent losses of funds, which might arise from fraud, employee error, and misrepresentation by third parties, or imprudent actions by employees. The written procedures should include reference to safekeeping, repurchase agreements, separation of transaction authority from accounting and record keeping, wire transfer agreements, banking service contracts, collateral/depository agreements, and "delivery vs. payment" procedures. No person may engage in an investment transaction except as authorized under the terms of this Policy. These procedures are intended to reduce the relatively low risk that material losses may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Independent auditors as a normal part of the annual financial audit to the City shall conduct a review of the system of internal controls to ensure compliance with policies and procedures.

VIII. CONTINUING EDUCATION

The Finance Director, management designee and/or appropriate staff shall annually complete 8 hours of continuing education in subjects or courses of study related to investment practices and products.

IX. AUTHORIZED INVESTMENT INSTITUTIONS AND DEALERS

Authorized City staff and Investment Advisor(s) shall only purchase securities from financial institutions, which are Qualified Institutions by the City or institutions designated as "Primary Securities Dealers" by the Federal Reserve Bank of New York. Authorized City staff and Investment Advisor(s) shall only enter into repurchase agreements with financial institutions that are Qualified Institutions and Primary Securities Dealers as designated by the Federal Reserve Bank of New York.

The City's Investment Advisor(s) shall utilize and maintain its own list of approved primary and non-primary securities dealers.

The Finance Director and/or the management designee shall maintain a list of financial institutions and broker/dealers that are approved for investment purposes and only firms meeting the following requirements will be eligible to serve as Qualified Institutions:

1) regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule);
2) Capital of no less than $10,000,000;
3) registered as a dealer under the Securities Exchange Act of 1934;
4) member of the National Association of Dealers (NASD);
5) registered to sell securities in Florida; and
6) the firm and assigned broker have been engaged in the business of effecting transactions in U.S. government and agency obligations for at least five (5) consecutive years.

All brokers, dealers and other financial institutions deemed to be Qualified Institutions shall be provided with current copies of the City's Investment Policy. A current audited financial statement is required to be on file for each financial institution and broker/dealer with which the City transacts business.

X. MATURITY AND LIQUIDITY REQUIREMENTS

To the extent possible, an attempt will be made to match investment maturities with known cash needs and anticipated cash flow requirements. .

Investments shall have a term appropriate to the need for funds and in accordance with debt covenants, but in no event shall exceed five (5) years.

XI. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS

After the Finance Director or management designee and the Investment Advisor(s) has determined the approximate maturity date based on cash flow needs and market conditions and has analyzed and selected one or more optimal types of investments, a minimum of three (3) Qualified Institutions and/or Primary Dealers must be contacted and asked to provide bids/offers on securities in questions. Bids will be held in confidence until the bid deemed to best meet the investment objectives is determined and selected.

However, if obtaining bids/offers are not feasible and appropriate, securities may be purchased utilizing the comparison to current market price method on an exception basis. Acceptable current market price providers include, but are not limited to:

A. Telerate Information System

B. Bloomberg Information Systems

C. Wall Street Journal or a comparable nationally recognized financial publication providing daily market pricing

D. Daily market pricing provided by the City's custodian or their correspondent institutions

The Finance Director and the Investment Advisor(s) shall utilize the competitive bid process to select the securities to be purchased or sold. Selection by comparison to a current market price, as indicated above, shall only be utilized when, in judgment of the Finance Director and the Investment Advisor(s), competitive bidding would inhibit the selection process.

Examples of when this method may be used include:

A. When time constraints due to unusual circumstances preclude the use of the competitive bidding process

B. When no active market exists for the issue being traded due to the age or depth of the issue

C. When a security is unique to a single dealer, for example, a private placement

D. When the transaction involves new issues or issues in the "when issued" market

Overnight sweep investments or repurchase agreements will not be bid, but may be placed with the City's depository bank relating to the demand account for which the sweep investments or repurchase agreement was purchased.

XII. AUTHORIZED INVESTMENTS AND PORTFOLIO COMPOSITION

Investments should be made subject to the cash flow needs and such cash flows are subject to revisions as market conditions and the City's needs change. However, when the invested funds are needed in whole or in part for the purpose originally intended or for more optimal investments, the Finance Director or management designee may direct the Investment Advisor(s) to sell the investment at the then-prevailing market price and place the proceeds into the proper account at the City's custodian.

The following are the investment requirements and allocation limits on security types, issuers, and maturities as established by the City. The Finance Director or management designee shall have the option to further restrict investment percentages from time to time based on market conditions, risk and diversification investment strategies. The percentage allocations requirements for investment types and issuers are calculated based on the original cost of each investment. Investments not listed in this Policy are prohibited.

In the event of a ratings downgrade of a security, the Investment Advisor(s) shall notify the Finance Director within five business days of such a decline in the required rating. The Investment Advisor(s) and the Finance Director will review the individual facts and circumstances of the situation and determine an appropriate course of action.

The allocation limits and security types do not apply to the investment of debt proceeds. These investments shall be governed by the debt covenant included in the debt instrument.

Security Type	Minimum Rating Requirement	Maturity Limits	Maximum Allocation Limit	Maximum Issuer Limit
United States Government Securities	N/A	5 Years	100%	N/A
United States Government Agencies (full faith and credit of the United States Government)	N/A	5 Years	50%	25%
Federal Instrumentalities (United States Government Sponsored Enterprises ("GSE") which are non-full faith and credit).*	N/A	5 Years	80%	40%
Mortgage-Backed Securities (MBS) *	N/A	5 Years	20%	15%
Non-Negotiable Interest Bearing Time Certificates of Deposit	N/A	1 Years	50%	25%
Repurchase Agreements	N/A	60 Days	50%	25%
Commercial Paper	P-1/A-1	270 Days	25%	15%
Corporate Notes	single "A" category by any two NRSROs	5 Years	25%	5%
Bankers' Acceptances	P-1/A-1	180 Days	35%	20%
State and/or Local Government Taxable and/or Tax-Exempt Debt	Single "A" category by two NRSROs	5 Years	20%	20%
Registered Investment Companies (Money Market Mutual Funds)	AAAm	N/A	50%	25%
Intergovernmental Investment Pool	AAA	N/A	25%	N/A
Florida PRIME	AAAm	N/A	25%	N/A

*The combined total of available funds invested in Federal Instrumentalities and Mortgage- Backed Securities cannot be more than 80%.

A. United States Government Securities

1. Purchase Authorization

Authorized Staff may invest in negotiable direct obligations, or obligations the principal and interest of which are unconditionally guaranteed by the United States Government. Such securities will include, but not be limited to the following:

Cash Management Bills
Treasury Securities – State and Local Government Series (SLGS)
Treasury Bills
Treasury Notes
Treasury Bonds
Treasury Strips

2. Portfolio Composition

A maximum of 100% of available funds may be invested in the United States Government Securities.

3. Maturity Limitations

The length to maturity of any direct investment in the United States Government Securities is five (5) years from the date of purchase.

B. United States Government Agencies (full faith and credit of the United States Government)

1. Purchase Authorization

Authorized Staff may invest in bonds, debentures or notes issued or guaranteed by the United States Government agencies, provided such obligations are backed by the full faith and credit of the United States Government. Such securities will include, but not be limited to the following:

Government National Mortgage Association (GNMA)
United States Export – Import Bank
Direct obligations or fully guaranteed certificates of beneficial ownership
Farmer Home Administration
Certificates of beneficial ownership
Federal Financing Bank
Discount notes, notes and bonds
Federal Housing Administration Debentures
General Services Administration
New Communities Debentures
United States Government guaranteed debentures
United States Public Housing Notes and Bonds
United States Government guaranteed public housing notes and bonds
United States Department of Housing and Urban Development
Project notes and local authority bonds

2. Portfolio Composition

A maximum of 50% of available funds may be invested in United States Government agencies.

3. Limits on Individual Issuers

A maximum of 25% of available funds may be invested in individual United States Government agencies.

4. Maturity Limitations

The length to maturity for an investment in any United States Government agency security is five (5) years from the date of purchase.

C. Federal Instrumentalities (United States Government Sponsored Enterprises ("GSE") which are non-full faith and credit).

1. Purchase Authorization

Authorized Staff may invest in bonds, debentures or notes issued or guaranteed by Untied States Government Sponsored Enterprises (Federal Instrumentalities which are non-full faith and credit agencies) limited to the following:

Federal Farm Credit Bank (FFCB)
Federal Home Loan Bank or its District banks (FHLB)
Federal National Mortgage Association (FNMA)
Federal Home Loan Mortgage Corporation (Freddie-Macs) including Federal Home Loan Mortgage Corporation participation certificates

2. Portfolio Composition

A maximum of 80% of available funds may be invested in Federal Instrumentalities. The combined total of available funds invested in Federal Instrumentalities and Mortgage-Backed Securities cannot be more than 80%.

3. Limits on Individual Issuers

A maximum of 40% of available funds may be invested in any one issuer.

4. Maturity Limitations

The length to maturity for an investment in any Federal Instrumentality is five (5) years from the date of purchase.

D. Mortgage-Backed Securities (MBS)

1. Purchase Authorization

Authorized Staff may invest in mortgage-backed securities (MBS) which are based on mortgages that are guaranteed by a government agency or GSE for payment of principal and a guarantee of timely payment.

2. Portfolio Composition

A maximum of 20% of available funds may be invested in MBS. The combined total of available funds invested in Federal Instrumentalities and Mortgage Backed Securities cannot be more than 80%.

3. Limits of Individual Issuers

A maximum of 15% of available funds may be invested with any one issuer.

4. Maturity Limitations

A maximum length to maturity for an investment in any MBS is five (5) years from the date of purchase.

The maturity of mortgage securities shall be considered the date corresponding to its average life. This date reflects the point at which an investor will have received back half of the original principal (face) amount. The average life may be different from the stated legal maturity included in a security's description.

E. Non-Negotiable Interest Bearing Time Certificates of Deposit

1. Purchase Authorization

Authorized Staff may invest in non-negotiable interest bearing time certificates of deposit or savings accounts in banks organized under the laws of this state and/or in national banks organized under the laws of the United States and doing business and situated in this state, provided that any such deposits are secured by the Florida Security for Public Deposits Act, Chapter 280, Florida Statutes.

2. Portfolio Composition

A maximum of 50% of available funds may be invested in non-negotiable interest bearing time certificates of deposit or savings accounts.

3. Limits on Individual Issuers

A maximum of 25% of available funds may be deposited with any one issuer.

4. Maturity Limitations

The maximum maturity on any certificate shall be no greater than one (1) year from the date of purchase.

F. Repurchase Agreements

1. Purchase Authorization

a. Authorized Staff may invest in repurchase agreements comprised of only those investments based on the requirements set forth by the City's Master Repurchase Agreement. All firms with whom the City enters into repurchase agreements will have in place an executed Master Repurchase Agreement with the City.

b. A third party custodian shall hold collateral for all repurchase agreements with a term longer than one (1) business day.

c. Securities authorized for collateral are negotiable direct obligations of the United States Government and Federal Instrumentalities with maturities under five (5) years and must have a mark-to-market value at a minimum of 102 percent during the term of the repurchase agreement.

Immaterial short-term deviations from 102 percent requirement are permissible only upon the approval of the Authorized Staff.

2. Portfolio Composition

A maximum of 50% of available funds may be invested in repurchase agreements with the exception of one (1) business day agreements and overnight sweep agreements.

3. Limits on Individual Issuers

A maximum of 25% of available funds may be invested with any one institution with the exception of one (1) business day agreements and overnight sweep agreements.

4. Maturity Limitations

The maximum length to maturity of any repurchase agreement is 60 days from the date of purchase.

G. Commercial Paper

1. Purchase Authorization

Authorized Staff may invest in commercial paper of any United States company that is rated, at the time of purchase, "Prime-1" by Moody's and "A-1" by Standard & Poor's (prime commercial paper). If backed by a letter of credit (LOC), the long-term debt of the LOC provider must be rated at least single "A" category by any two Nationally Recognized Statistical Rating Organizations ("NRSROs").

2. Portfolio Composition

A maximum of 25% of available funds may be directly invested in prime commercial paper.

3. Limits on Individual Issuers

A maximum of 15% of available funds may be invested with any one issuer.

4. Maturity Limitations

The maximum length to maturity for prime commercial paper shall be 270 days from the date of purchase.

H. Corporate Notes

1. Purchase Authorization

Authorized Staff may invest in corporate notes issued by corporations organized and operating within the United States or by depository institutions licensed by the United States that have a long term debt rating, at the time of purchase, at a minimum single "A" category by any two NRSROs.

2. Portfolio Composition

A maximum of 25% of available funds may be directly invested in corporate notes.

3. Limits on Individual Issuers

A maximum of 5% of available funds may be invested with any one issuer.

4. Maturity Limitations

The maximum length to maturity for corporate notes shall be five (5) years from the date of purchase.

I. Bankers' Acceptances

1. Purchase Authorization

Authorized Staff may invest in bankers' acceptances which are issued by a domestic bank which has at the time of purchase, an unsecured, uninsured and unguaranteed obligation rating of at least "Prime-1" by Moody's or "A-1" by Standard & Poor's.

2. Portfolio Composition

A maximum of 35% of available funds may be directly invested in bankers' acceptances.

3. Limits on Individual Issuers

A maximum of 20% of available funds may be invested with any one issuer.

4. Maturity Limitations

The maximum length to maturity for bankers' acceptances shall be 180 days from the date of purchase.

J. State and/or Local Government Taxable and/or Tax-Exempt Debt

1. Purchase Authorization

Authorized Staff may invest in state and/or local government taxable and/or tax-exempt debt, general obligation and/or revenue bonds, rated at the time of purchases, at a minimum single "A" category by any two NRSROs, or rated at least "MIG-2" by Moody's or "SP-2" by Standard & Poor's for short-term debt.

2. Portfolio Composition

A maximum of 20% of available funds may be invested in taxable and tax-exempt debts.

3. Limits on Individual Issuers

A maximum of 20% of available funds may be invested with any one issuer.

4. Maturity Limitations

A maximum length to maturity for an investment in any state or local government debt security is five (5) years from the date of purchase.

K. Registered Investment Companies (Money Market Mutual Funds)

1. Purchase Authorization

Authorized Staff may invest in shares in open-end and no-load money market funds provided such funds are registered under the Federal Investment Company Act of 1940 and operate in accordance with 17 C.F.R. § 270.2a-7, which stipulates that money market funds must have an average weighted maturity of 60 days or less. In addition, the share value of the money market funds must be equal to $1.00.

2. Portfolio Composition

A maximum of 50% of available funds may be invested in money market funds.

3. Limits of Individual Issuers

A maximum of 25% of available funds may be invested with any one money market fund.

4. Rating Requirements

The money market funds shall be rated “AAAm” by Standard & Poor’s or the equivalent by another NRSRO.

5. Due Diligence Requirements

A thorough review of any money market fund is required prior to investing, and on a continual basis. There shall be a questionnaire developed by the Finance Director that will contain a list of questions that covers the major aspects of any investment pool/fund.

L. Intergovernmental Investment Pool

1. Purchase Authorization

Authorized Staff may invest in intergovernmental investment pools that are authorized pursuant to the Florida Interlocal Cooperation Act, as provided in s. 163.01, F.S.

2. Portfolio Composition

A maximum of 25% of available funds may be invested in intergovernmental investment pools.

3. Rating Requirements

The Intergovernmental Investment Pool shall be rated “AAA” by Standard & Poor’s or the equivalent by another NRSRO.

4. Due Diligence Requirements

A thorough review of any investment pool/fund is required prior to investing, and on a continual basis. There shall be a questionnaire developed by the Finance Director that will contain a list of questions that covers the major aspects of any investment pool.

M. The Florida PRIME

1. Purchase Authorization

Authorized Staff may invest in the Florida PRIME.

2. Portfolio Composition

A maximum of 25% of available funds may be invested in the Florida PRIME.

3. Rating Requirements

The Florida PRIME shall be rated "AAAm” by Standard & Poor’s or the equivalent by another NRSRO.

4. Due Diligence Requirements

A thorough review of the Florida PRIME is required prior to investing, and on a continual basis. There shall be a questionnaire developed by the Finance Director that will contain a list of questions that covers the major aspects of any investment pool/fund.

XIII. DERIVATIVES AND REVERSE REPURCHASE AGREEMENTS

Investment in any derivative products or the use of reverse repurchase agreements requires specific City Council approval prior to their use. If the City Council approves the use of derivative products, the Finance Director or management designee shall develop sufficient understanding of the derivative products and have the expertise to manage them. A “derivative” is defined as a financial instrument the value of which depends on, or is derived from, the value of one or more underlying assets or indices or asset values. If the City Council approves the use of reverse repurchase agreements or other forms of leverage, the investment shall be limited to transactions in which the proceeds are intended to provide liquidity and for which the Finance Director or management designee has sufficient resources and expertise to manage them.

XIV. PERFORMANCE MEASUREMENTS

In order to assist in the evaluation of the portfolios' performance, the City will use performance benchmarks for short-term and long-term portfolios. The use of benchmarks will allow the City to measure its returns against other investors in the same markets.

A. Investment performance of funds designated as short-term funds and other funds that must maintain a high degree of liquidity will be compared to the return on the S&P Rated GIP Index Government 30 Day Yield. Investments of current operating funds shall have maturities of no longer than twenty-four (24) months.

B. Investment performance of funds designated as core funds and other non-operating funds that have a longer-term investment horizon will be compared to the Merrill Lynch 1-3 Year U.S. Treasury Note Index and the portfolio's total rate of return will be compared to this benchmark. The appropriate index will have a duration and asset mix that approximates the portfolios and will be utilized as a benchmark to be compared to the portfolios' total rate of return. Investments of bond reserves, construction funds, and other non-operating funds ("core funds") shall have a term appropriate to the need for funds and in accordance with debt covenants, but in no event shall exceed five (5) years.

XV. REPORTING

The Finance Director, management designee and/or Investment Advisor(s) shall provide the City Manager with a "Quarterly Investment Report" that summarizes but not limited to the following:

A. Recent market conditions, economic developments and anticipated investment conditions.

B. The investment strategies employed in the most recent quarter.

C. A description of all securities held in investment portfolios at month-end.

D. The total rate of return for the quarter and year-to-date versus appropriate benchmarks.

E. Any areas of the Policy concern warranting possible revisions to current or planned investment strategies. The market values presented in these reports will be consistent with accounting guidelines in GASB Statement 31.

On an annual basis, the City Manager designee shall submit to the City Council a written report on all invested funds. The annual report shall provide all, but not limited to, the following: a complete list of all invested funds, name or type of security in which the funds are invested, the amount invested, the maturity date, earned income, the book value, the market value, the yield on each investment.

The annual report will show performance on both a book value and total rate of return basis and will compare the results to the above-stated performance benchmarks. All investments shall be reported at fair value per GASB Statement 31. Investment reports shall be available to the public.

XVI. THIRD-PARTY CUSTODIAL AGREEMENTS

Securities, with the exception of certificates of deposits, shall be held with a third party custodian; and all securities purchase by, and all collateral obtained by the City should be properly designated as an asset of the City. The securities must be held in an account separate and apart from the assets of the financial institution. A third party custodian is defined as any bank depository chartered by the Federal Government, the State of Florida, or any other state or territory of the United States which has a branch or principal place of business in the State of Florida, or by a national association organized and existing under the laws of the United States which is authorized to accept and execute trusts and which is doing business in the State of Florida. Certificates of deposits will be placed in the provider's safekeeping department for the term of the deposit.

The custodian shall accept transaction instructions only from those persons who have been duly authorized by the City Manager and which authorization has been provided, in writing, to the custodian. No withdrawal of securities, in whole or in part, shall be made from safekeeping, shall be permitted unless by such a duly authorized person.

The custodian shall provide the Finance Director or management designee with safekeeping statements that provide detail information on the securities held by the custodian. On a monthly basis, the custodian will also provide reports that list all securities held for the City, the book value of holdings and the market value as of month-end.

Security transactions between a broker/dealer and the custodian involving the purchase or sale of securities by transfer of money or securities must be made on a "delivery vs. payment" basis, if applicable, to ensure that the custodian will have the security or money, as appropriate, in hand at the conclusion of the transaction. Securities held as collateral shall be held free and clear of any liens.

XVII. INVESTMENT POLICY ADOPTION

The Investment Policy shall be adopted by City resolution. The Finance Director and Accounting Manager shall review the Policy annually and submit recommendations to the City Manager for review and approval. If a change in the Policy is recommended for approval by the City Manager, the Finance Director will prepare the necessary report to Council.

APPROVED AND ADOPTED BY THE CITY COUNCIL ON April 16, 2013.
RESOLUTION NUMBER

_____

Name:_____

Title: _____

Attachment A
Glossary of Cash and Investment Management Terms

Accrued Interest. Interest earned but which has not yet been paid or received.

Agency. See "Federal Agency Securities."

Ask Price. Price at which a broker/dealer offers to sell a security to an investor. Also known as “offered price.”

Asset Backed Securities (ABS). A fixed-income security backed by notes or receivables against assets other than real estate. Generally issued by special purpose companies that “own” the assets and issue the ABS. Examples include securities backed by auto loans, credit card receivables, home equity loans, manufactured housing loans, farm equipment loans and aircraft leases.

Average Life. The average length of time that an issue of serial bonds and/or term bonds with a mandatory sinking fund feature is expected to be outstanding.

Bankers' Acceptance (BA's). A draft or bill of exchange drawn upon and accepted by a bank. Frequently used to finance shipping of international goods. Used as a short-term credit instrument, bankers' acceptances are traded at a discount from face value as a money market instrument in the secondary market on the basis of the credit quality of the guaranteeing bank.

Basis Point. One hundredth of one percent, or 0.01%. Thus 1% equals 100 basis points.

Bearer Security. A security whose ownership is determined by the holder of the physical security. Typically, there is no registration on the issuer’s books. Title to bearer securities is transferred by delivery of the physical security or certificate. Also known as “physical securities.”

Benchmark Bills: In November 1999, FNMA introduced its Benchmark Bills program, a short-term debt securities issuance program to supplement its existing discount note program. The program includes a schedule of larger, weekly issues in three- and six-month maturities and biweekly issues in one-year for Benchmark Bills. Each issue is brought to market via a Dutch (single price) auction. FNMA conducts a weekly auction for each Benchmark Bill maturity and accepts both competitive and non-competitive bids through a web based auction system. This program is in addition to the variety of other discount note maturities, with rates posted on a daily basis, which FNMA offers. FNMA's Benchmark Bills are unsecured general obligations that are issued in book-entry form through the Federal Reserve Banks. There are no periodic payments of interest on Benchmark Bills, which are sold at a discount from the principal amount and payable at par at maturity. Issues under the Benchmark program constitute the same credit standing as other FNMA discount notes; they simply add organization and liquidity to the short-term Agency discount note market.

Benchmark Notes/Bonds: Benchmark Notes and Bonds are a series of FNMA “bullet” maturities (non-callable) issued according to a pre-announced calendar. Under its Benchmark Notes/Bonds program, 2, 3, 5, 10 and 30-year maturities are issued each quarter. Each Benchmark Notes new issue has a minimum size of $4 billion, 30-year new issues having a minimum size of $1 billion, with re-openings based on investor demand to further enhance liquidity. The amount of non-callable issuance has allowed FNMA to build a yield curve in Benchmark Notes and Bonds in maturities ranging from 2 to 30 years. The liquidity emanating from these large size issues has facilitated favorable financing opportunities through the development of a liquid overnight and term repo market. Issues under the Benchmark program constitute the same credit standing as other FNMA issues; they simply add organization and liquidity to the intermediate- and long-term Agency market.

Benchmark. A market index used as a comparative basis for measuring the performance of an investment portfolio. A performance benchmark should represent a close correlation to investment guidelines, risk tolerance and duration of the actual portfolio's investments.

Bid Price. Price at which a broker/dealer offers to purchase a security from an investor.

Bond Market Association (BMA). The bond market trade association representing the largest securities markets in the world. In addition to publishing a Master Repurchase Agreement, widely accepted as the industry standard document for Repurchase Agreements, the BMA also recommends bond market closures and early closes due to holidays.

Bond. Financial obligation for which the issuer promises to pay the bondholder (the purchaser or owner of the bond) a specified stream of future cash flows, including periodic interest payments and a principal repayment.

Book Entry Securities. Securities that are recorded in a customer's account electronically through one of the financial markets electronic delivery and custody systems, such as the Fed Securities wire, DTC and PTC

(as opposed to bearer or physical securities). The trend is toward a certificate-free society in order to cut down on paperwork and to diminish investors' concerns about the certificates themselves. The vast majority of securities are now book entry securities.

Book Value. The value at which a debt security is reflected on the holder's records at any point in time. Book value is also called "amortized cost" as it represents the original cost of an investment adjusted for amortization of premium or accretion of discount. Also called "carrying value." Book value can vary over time as an investment approaches maturity and differs from "market value" in that it is not affected by changes in market interest rates.

Broker/Dealer. A person or firm transacting securities business with customers. A "broker" acts as an agent between buyers and sellers, and receives a commission for these services. A "dealer" buys and sells financial assets from its own portfolio. A dealer takes risk by owning inventory of securities, whereas a broker merely matches up buyers and sellers. See also "Primary Dealer."

Bullet Notes/Bonds. Notes or bonds that have a single maturity date and are non-callable.

Call Date. Date at which a call option may be or is exercised.

Call Option. The right, but not the obligation, of an issuer of a security to redeem a security at a specified value and at a specified date or dates prior to its stated maturity date. Most fixed-income calls are a par, but can be at any previously established price. Securities issued with a call provision typically carry a higher yield than similar securities issued without a call feature. There are three primary types of call options (1) European - one-time calls, (2) Bermudan - periodically on a predetermined schedule (quarterly, semi-annual, annual), and (3) American - continuously callable at any time on or after the call date. There is usually a notice period of at least 5 business days prior to a call date.

Callable Bonds/Notes. Securities, which contain an imbedded call option giving the issuer, the right to redeem the securities prior to maturity at a predetermined price and time.

Certificate of Deposit (CD). Bank obligation issued by a financial institution generally offering a fixed rate of return (coupon) for a specified period of time (maturity). Can be as long as 10 years to maturity, but most CDs purchased by public agencies are one year and under.

Collateral. Investment securities or other property that a borrower pledges to secure repayment of a loan, secure deposits of public monies, or provide security for a repurchase agreement.

Collateralization. Process by which a borrower pledges securities, property, or other deposits for securing the repayment of a loan and/or security.

Collateralized Mortgage Obligation (CMO). A security that pools together mortgages and separates them into short, medium, and long-term positions (called tranches). Tranches are set up to pay different rates of interest

depending upon their maturity. Interest payments are usually paid monthly. In “plain vanilla” CMOs, principal is not paid on a tranche until all shorter tranches have been paid off. This system provides interest and principal in a more predictable manner. A single pool of mortgages can be carved up into numerous tranches each with its own payment and risk characteristics.

Commercial Paper. Short term unsecured promissory note issued by a company or financial institution. Issued at a discount and matures for par or face value. Usually a maximum maturity of 270 days, and given a short-term debt rating by one or more NRSROs.

Convexity. A measure of a bond's price sensitivity to changing interest rates. A high convexity indicates greater sensitivity of a bond's price to interest rate changes.

Corporate Note. A debt instrument issued by a corporation with a maturity of greater than one year and less than ten years.

Counterparty. The other party in a two party financial transaction. "Counterparty risk" refers to the risk that the other party, to a transaction, will fail in its related obligations. For example, the bank or broker/dealer in a repurchase agreement.

Coupon Rate. Annual rate of interest on a debt security, expressed as a percentage of the bond’s face value.

Current Yield. Annual rate of return on a bond based on its price. Calculated as (coupon rate / price), but does not accurately reflect a bond’s true yield level.

Custody. Safekeeping services offered by a bank, financial institution or trust company, referred to as the “custodian.” Service normally includes the holding and reporting of the customer's securities, the collection and disbursement of income, securities settlement and market values.

Dealer. A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

Delivery Versus Payment (DVP). Settlement procedure in which securities are delivered versus payment of cash, but only after cash has been received. Most security transactions, including those through the Fed Securities Wire system and DTC, are done DVP as a protection for both the buyer and seller of securities.

Depository Trust Company (DTC). A firm through which members can use a computer to arrange for securities to be delivered to other members without physical delivery of certificates. A member of the Federal Reserve System and owned mostly by the New York Stock Exchange, the Depository Trust Company uses computerized debit and credit entries. Most corporate securities, commercial paper, CDs and BAs clear through DTC.

Derivatives. For hedging purposes, common derivatives are options, futures, swaps and swaptions. All Collateralized Mortgage Obligations (“CMOs”) are derivatives. (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

Derivative Security. Financial instrument created from, or whose value depends upon, one or more underlying assets or indexes of asset values.

Designated Bond. FFCB’s regularly issued, liquid, non-callable securities that generally have a 2 or 3 year original maturity. New issues of Designated Bonds are $1 billion or larger. Re-openings of existing Designated Bond issues are generally a minimum of $100 million. Designated Bonds are offered through a syndicate of two to six dealers. Twice each month the Funding Corporation announces its intention to issue a new Designated Bond, reopen an existing issue, or to not issue or reopen a Designated Bond. Issues under the Designated Bond

program constitute the same credit standing as other FFCB issues; they simply add organization and liquidity to the intermediate- and long-term Agency market.

Discount Notes. Unsecured general obligations issued by Federal Agencies at a discount. Discount notes mature at par and can range in maturity from overnight to one year. Very large primary (new issue) and secondary markets.

Discount Rate. Rate charged by the system of Federal Reserve Banks on overnight loans to member banks. Changes to this rate are administered by the Federal Reserve and closely mirror changes to the "fed funds rate."

Discount Securities. Non-interest bearing money market instruments that are issued at discount and redeemed at maturity for full face value. Examples include: U.S. Treasury Bills, Federal Agency Discount Notes, Bankers' Acceptances and Commercial Paper.

Discount. The amount by which a bond or other financial instrument sells below its face value. See also "Premium."

Diversification. Dividing investment funds among a variety of security types, maturities, industries and issuers offering potentially independent returns.

Dollar Price. A bond's cost expressed as a percentage of its face value. For example, a bond quoted at a dollar price of 95 ½, would have a principal cost of $955 per $1,000 of face value.

Duff & Phelps. One of several NRSROs that provide credit ratings on corporate and bank debt issues.

Duration. The weighted average maturity of a security's or portfolio's cash flows, where the present values of the cash flows serve as the weights. The greater the duration of a security/portfolio, the greater its percentage price volatility with respect to changes in interest rates. Used as a measure of risk and a key tool for managing a portfolio versus a benchmark and for hedging risk. There are also different kinds of duration used for different purposes (e.g. MacAuley Duration, Modified Duration).

Fannie Mae. See "Federal National Mortgage Association."

Fed Money Wire. A computerized communications system that connects the Federal Reserve System with its member banks, certain U. S. Treasury offices, and the Washington D.C. office of the Commodity Credit Corporation. The Fed Money Wire is the book entry system used to transfer cash balances between banks for themselves and for customer accounts.

Fed Securities Wire. A computerized communications system that facilitates book entry transfer of securities between banks, brokers and customer accounts, used primarily for settlement of U.S. Treasury and Federal Agency securities.

Fed. See "Federal Reserve System."

Federal Agency Security. A debt instrument issued by one of the Federal Agencies. Federal Agencies are considered second in credit quality and liquidity only to U.S. Treasuries.

Federal Agency. Government sponsored/owned entity created by the U.S. Congress, generally for the purpose of acting as a financial intermediary by borrowing in the marketplace and directing proceeds to specific areas of the economy considered to otherwise have restricted access to credit markets. The largest Federal Agencies are GNMA, FNMA, FHLMC, FHLB, FFCB, SLMA, and TVA.

Federal Deposit Insurance Corporation (FDIC). Federal agency that insures deposits at commercial banks, currently to a limit of $250,000 per depositor per bank.

Federal Farm Credit Bank (FFCB). One of the large Federal Agencies. A government sponsored enterprise (GSE) system that is a network of cooperatively-owned lending institutions that provides credit services to farmers, agricultural cooperatives and rural utilities. The FFCBs act as financial intermediaries that borrow money in the capital markets and use the proceeds to make loans and provide other assistance to farmers and farm-affiliated businesses. Consists of the consolidated operations of the Banks for Cooperatives, Federal Intermediate Credit Banks, and Federal Land Banks. Frequent issuer of discount notes, agency notes and callable agency securities. FFCB debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and agricultural industry. Also issues notes under its “designated note” program.

Federal Funds (Fed Funds). Funds placed in Federal Reserve Banks by depository institutions in excess of current reserve requirements, and frequently loaned or borrowed on an overnight basis between depository institutions.

Federal Funds Rate (Fed Funds Rate). The interest rate charged by a depository institution lending Federal Funds to another depository institution. The Federal Reserve influences this rate by establishing a "target" Fed Funds rate associated with the Fed's management of monetary policy.

Federal Home Loan Bank System (FHLB). One of the large Federal Agencies. A government sponsored enterprise (GSE) system, consisting of wholesale banks (currently twelve district banks) owned by their member banks, which provides correspondent banking services and credit to various financial institutions, financed by the issuance of securities. The principal purpose of the FHLB is to add liquidity to the mortgage markets. Although FHLB does not directly fund mortgages, it provides a stable supply of credit to thrift institutions that make new mortgage loans. FHLB debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes and callable agency securities. Also issues notes under its “global note” and “TAP” programs.

Federal Home Loan Mortgage Corporation (FHLMC or "Freddie Mac"). One of the large Federal Agencies. A government sponsored public corporation (GSE) that provides stability and assistance to the secondary market for home mortgages by purchasing first mortgages and participation interests financed by the sale of debt and guaranteed mortgage backed securities. FHLMC debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes, callable agency securities and MBS. Also issues notes under its “reference note” program.

Federal National Mortgage Association (FNMA or "Fannie Mae"). One of the large Federal Agencies. A government sponsored public corporation (GSE) that provides liquidity to the residential mortgage market by purchasing mortgage loans from lenders, financed by the issuance of debt securities and MBS (pools of mortgages packaged together as a security). FNMA debt is not an obligation of, nor is it guaranteed by the U.S. government, although it is considered to have minimal credit risk due to its importance to the U.S. financial system and housing market. Frequent issuer of discount notes, agency notes, callable agency securities and MBS. Also issues notes under its “benchmark note” program.

Federal Reserve Bank. One of the 12 distinct banks of the Federal Reserve System.

Federal Reserve System (the Fed). The independent central bank system of the United States that establishes and conducts the nation's monetary policy. This is accomplished in three major ways: (1) raising or lowering bank reserve requirements, (2) raising or lowering the target Fed Funds Rate and Discount Rate, and (3) in open market operations by buying and selling government securities. The Federal Reserve System is made up of twelve Federal Reserve District Banks, their branches, and many national and state banks throughout the nation. It is headed by the seven member Board of Governors known as the “Federal Reserve Board” and headed by its Chairman.

Financial Industry Regulatory Authority, Inc (FINRA). is a private corporation that acts as a self-regulatory organization (SRO). FINRA is the successor to the National Association of Securities Dealers, Inc. (NASD). Though sometimes mistaken for a government agency, it is a non-governmental organization that performs financial regulation of member brokerage firms and exchange markets. The government also has a regulatory arm for investments, the Securities and Exchange Commission.

Fiscal Agent/Paying Agent. A bank or trust company that acts, under a trust agreement with a corporation or municipality, in the capacity of general treasurer. The agent performs such duties as making coupon payments, paying rents, redeeming bonds, and handling taxes relating to the issuance of bonds.

Fitch Investors Service, Inc. One of several NRSROs that provide credit ratings on corporate and municipal debt issues.

Floating Rate Security (FRN or "floater"). A bond with an interest rate that is adjusted according to changes in an interest rate or index. Differs from variable-rate debt in that the changes to the rate take place immediately when the index changes, rather than on a predetermined schedule. See also "Variable Rate Security."

Freddie Mac. See "Federal Home Loan Mortgage Corporation".

Ginnie Mae. See "Government National Mortgage Association".

Global Notes: Notes designed to qualify for immediate trading in both the domestic U.S. capital market and in foreign markets around the globe. Usually large issues that are sold to investors worldwide and therefore have excellent liquidity. Despite their global sales, global notes sold in the U.S. are typically denominated in U.S. dollars.

Government National Mortgage Association (GNMA or "Ginnie Mae"). One of the large Federal Agencies. Government-owned Federal Agency that acquires, packages, and resells mortgages and mortgage purchase commitments in the form of mortgage-backed securities. Largest issuer of mortgage pass-through securities. GNMA debt is guaranteed by the full faith and credit of the U.S. government (one of the few agencies that is actually full faith and credit of the U.S.).

Government Securities. An obligation of the U.S. government, backed by the full faith and credit of the government. These securities are regarded as the highest quality of investment securities available in the U.S. securities market. See "Treasury Bills, Notes, Bonds, and SLGS."

Government Sponsored Enterprise (GSE). Privately owned entity subject to federal regulation and supervision, created by the U.S. Congress to reduce the cost of capital for certain borrowing sectors of the economy such as students, farmers, and homeowners. GSEs carry the implicit backing of the U.S. Government, but they are not direct obligations of the U.S. Government. For this reason, these securities will offer a yield premium over U.S. Treasuries. Some consider GSEs to be stealth recipients of corporate welfare. Examples of GSEs include: FHLB, FHLMC, FNMA and SLMA.

Government Sponsored Enterprise Security. A security issued by a Government Sponsored Enterprise. Considered Federal Agency Securities.

Index. A compilation of statistical data that tracks changes in the economy or in financial markets.

Interest-Only (IO) STRIP. A security based solely on the interest payments from the bond. After the principal has been repaid, interest payments stop and the value of the security falls to nothing. Therefore, IOs are considered risky investments. Usually associated with mortgage-backed securities.

Internal Controls. An internal control structure ensures that the assets of the entity are protected from loss, theft, or misuse. The internal control structure is designed to provide reasonable assurance that these objectives are met.

The concept of reasonable assurance recognizes that 1) the cost of a control should not exceed the benefits likely to be derived and 2) the valuation of costs and benefits requires estimates and judgments by management. Internal controls should address the following points:

1. **Control of collusion** - Collusion is a situation where two or more employees are working in conjunction to defraud their employer.

2. **Separation of transaction authority from accounting and record keeping** - By separating the person who authorizes or performs the transaction from the people who record or otherwise account for the transaction, a separation of duties is achieved.

3. **Custodial safekeeping** - Securities purchased from any bank or dealer including appropriate collateral (as defined by state law) shall be placed with an independent third party for custodial safekeeping.

4. **Avoidance of physical delivery securities** - Book-entry securities are much easier to transfer and account for since actual delivery of a document never takes place. Delivered securities must be properly safeguarded against loss or destruction. The potential for fraud and loss increases with physically delivered securities.

5. **Clear delegation of authority to subordinate staff members** - Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority also preserves the internal control structure that is contingent on the various staff positions and their respective responsibilities.

6. **Written confirmation of transactions for investments and wire transfers** - Due to the potential for error and improprieties arising from telephone and electronic transactions, all transactions should be supported by written communications and approved by the appropriate person. Written communications may be via fax if on letterhead and if the safekeeping institution has a list of authorized signatures.

7. **Development of a wire transfer agreement with the lead bank and third-party custodian** - The designated official should ensure that an agreement will be entered into and will address the following points: controls, security provisions, and responsibilities of each party making and receiving wire transfers.

Inverse Floater. A floating rate security structured in such a way that it reacts inversely to the direction of interest rates. Considered risky as their value moves in the opposite direction of normal fixed-income investments and whose interest rate can fall to zero.

Investment Advisor. A company that provides professional advice managing portfolios, investment recommendations and/or research in exchange for a management fee.

Investment Adviser Act of 1940. Federal legislation that sets the standards by which investment companies, such as mutual funds, are regulated in the areas of advertising, promotion, performance reporting requirements, and securities valuations.

Investment Grade. Bonds considered suitable for preservation of invested capital; bonds rated a minimum of Baa3 by Moody's, BBB- by Standard & Poor's, or BBB- by Fitch. Although "BBB" rated bonds are considered investment grade, most public agencies cannot invest in securities rated below "A."

Liquidity. Relative ease of converting an asset into cash without significant loss of value. Also, a relative measure of cash and near-cash items in a portfolio of assets. Also, a term describing the marketability of a money market security correlating to the narrowness of the spread between the bid and ask prices.

Local Government Investment Pool (LGIP). An investment by local governments in which their money is pooled as a method for managing local funds, (i.e., Florida State Board of Administration's Florida Prime Fund).

Long-Term Core Investment Program. Funds that are not needed within a one year period.

Market Value. The fair market value of a security or commodity. The price at which a willing buyer and seller would pay for a security.

Mark-to-market. Adjusting the value of an asset to its market value, reflecting in the process unrealized gains or losses.

Master Repurchase Agreement. A widely accepted standard agreement form published by the Bond Market Association (BMA) that is used to govern and document Repurchase Agreements and protect the interest of parties in a repo transaction.

Maturity Date. Date on which principal payment of a financial obligation is to be paid.

Medium Term Notes (MTN's). Used frequently to refer to corporate notes of medium maturity (5-years and under). Technically, any debt security issued by a corporate or depository institution with a maturity from 1 to 10 years and issued under an MTN shelf registration. Usually issued in smaller issues with varying coupons and maturities, and underwritten by a variety of broker/dealers (as opposed to large corporate deals issued and underwritten all at once in large size and with a fixed coupon and maturity).

Money Market. The market in which short-term debt instruments (bills, commercial paper, bankers' acceptance, etc.) are issued and traded.

Money Market Mutual Fund (MMF). A type of mutual fund that invests solely in money market instruments, such as: U.S. Treasury bills, commercial paper, bankers' acceptances, and repurchase agreements. Money market mutual funds are registered with the SEC under the Investment Company Act of 1940 and are subject "rule 2a-7" which significantly limits average maturity and credit quality of holdings. MMF's are managed to maintain a stable net asset value (NAV) of $1.00. Many MMFs carry ratings by a NRSRO.

Moody's Investors Service. One of several NRSROs that provide credit ratings on corporate and municipal debt issues.

Mortgage Backed Securities (MBS). Mortgage-backed securities represent an ownership interest in a pool of mortgage loans made by financial institutions, such as savings and loans, commercial banks, or mortgage companies, to finance the borrower's purchase of a home or other real estate. The majority of MBS are issued and/or guaranteed by GNMA, FNMA and FHLMC. There are a variety of MBS structures, some of which can be very risky and complicated. All MBS have reinvestment risk as actual principal and interest payments are dependent on the payment of the underlying mortgages which can be prepaid by mortgage holders to refinance and lower rates or simply because the underlying property was sold.

Mortgage Pass-Through Securities. A pool of residential mortgage loans with the monthly interest and principal distributed to investors on a pro-rata basis. Largest issuer is GNMA.

Municipal Note/Bond. A debt instrument issued by a state or local government unit or public agency. The vast majority of municipals are exempt from state and federal income tax, although some non-qualified issues are taxable.

Mutual Fund. Portfolio of securities professionally managed by a registered investment company that issues shares to investors. Many different types of mutual funds exist (bond, equity, money fund); all except money market funds operate on a variable net asset value (NAV).

Negotiable Certificate of Deposit (Negotiable CD). Large denomination CDs ($100,000 and larger) that are issued in bearer form and can be traded in the secondary market.

Net Asset Value. The market value of one share of an investment company, such as a mutual fund. This figure is calculated by totaling a fund's assets which includes securities, cash, and any accrued earnings, subtracting this from the fund's liabilities and dividing this total by the number of shares outstanding. This is calculated once a day based on the closing price for each security in the fund's portfolio. (See below.)

[(Total assets) - (Liabilities)]/(Number of shares outstanding)

NRSRO. A "Nationally Recognized Statistical Rating Organization." A designated rating organization that the SEC has deemed a strong national presence in the U.S. NRSROs provide credit ratings on corporate and bank debt issues. Only ratings of a NRSRO may be used for the regulatory purposes of rating. Includes Moody's, S&P, Fitch and Duff & Phelps.

Offered Price. See also "Ask Price."

Open Market Operations. Federal Reserve monetary policy tactic entailing the purchase or sale of government securities in the open market by the Federal Reserve System from and to primary dealers in order to influence the money supply, credit conditions, and interest rates.

Par Value. Face value, stated value or maturity value of a security.

Physical Delivery. Delivery of readily available underlying assets at contract maturity.

Portfolio. Collection of securities and investments held by an investor.

Premium. The amount by which a bond or other financial instrument sells above its face value. See also "Discount."

Primary Dealer. Any of a group of designated government securities dealers designated by to the Federal Reserve Bank of New York. Primary dealers can buy and sell government securities directly with the Fed. Primary dealers also submit daily reports of market activity and security positions held to the Fed and are subject to its informal oversight. Primary dealers are considered the largest players in the U.S. Treasury securities market.

Prime Paper. Commercial paper of high quality. Highest rated paper is A-1+/A-1 by S&P and P-1 by Moody's.

Principal. Face value of a financial instrument on which interest accrues. May be less than par value if some principal has been repaid or retired. For a transaction, principal is par value times price and includes any premium or discount.

Prudent Investor Standard. Standard that requires that when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency. More stringent than the "prudent person" standard as it implies a level of knowledge commensurate with the responsibility at hand.

Qualified Public Depository - Per Florida Statute 280, means any bank, saving bank or savings association that:

1. Is organized and exists under the laws of the United States, the laws of this state or any other state or territory of the United States;

2. Has its principal place of business in this state or has a branch office in this state which is authorized under the laws of this state or of the United States to receive deposits in this state.

3. Has deposit insurance under the provision of the Federal Deposit Insurance Act, as amended, 12 U.S.C. ss.1811 seq.

4. Meets all requirements of F.S. 280

5. Has been designed by the Treasurer as a qualified public depository.

Range Note. A type of structured note that accrues interest daily at a set coupon rate that is tied to an index. Most range notes have two coupon levels; a higher accrual rate for the period the index is within a designated range, the lower accrual rate for the period that the index falls outside the designated range. This lower rate may be zero and may result in zero earnings.

Rate of Return. Amount of income received from an investment, expressed as a percentage of the amount invested.

Realized Gains (Losses). The difference between the sale price of an investment and its book value. Gains/losses are "realized" when the security is actually sold, as compared to "unrealized" gains/losses which are based on current market value. See "Unrealized Gains (Losses)."

Reference Bills: FHLMC's short-term debt program created to supplement its existing discount note program by offering issues from one month through one year, auctioned on a weekly or on an alternating four-week basis (depending upon maturity) offered in sizeable volumes ($1 billion and up) on a cycle of regular, standardized issuance. Globally sponsored and distributed, Reference Bill issues are intended to encourage active trading and market-making and facilitate the development of a term repo market. The program was designed to offer predictable supply, pricing transparency and liquidity, thereby providing alternatives to U.S. Treasury bills. FHLMC's Reference Bills are unsecured general corporate obligations. This program supplements the corporation's existing discount note program. Issues under the Reference program constitute the same credit standing as other FHLMC discount notes; they simply add organization and liquidity to the short-term Agency discount note market.

Reference Notes: FHLMC's intermediate-term debt program with issuances of 2, 3, 5, 10 and 30-year maturities. Initial issuances range from $2 - $6 billion with re-openings ranging $1 - $4 billion.

The notes are high-quality bullet structures securities that pay interest semiannually. Issues under the Reference program constitute the same credit standing as other FHLMC notes; they simply add organization and liquidity to the intermediate- and long-term Agency market.

Repurchase Agreement (Repo). A short-term investment vehicle where an investor agrees to buy securities from a counterparty and simultaneously agrees to resell the securities back to the counterparty at an agreed upon time and for an agreed upon price. The difference between the purchase price and the sale price represents interest earned on the agreement. In effect, it represents a collateralized loan to the investor, where the securities are the collateral. Can be DVP, where securities are delivered to the investor's custodial bank, or "tri-party" where the securities are delivered to a third party intermediary. Any type of security can be used as "collateral," but only some types provide the investor with special bankruptcy protection under the law. Repos should be undertaken only when an appropriate BMA approved master repurchase agreement is in place.

Reverse Repurchase Agreement (Reverse Repo). A repo from the point of view of the original seller of securities. Used by dealers to finance their inventory of securities by essentially borrowing at short-term rates. Can also be used to leverage a portfolio and in this sense, can be considered risky if used improperly.

Safekeeping. Service offered for a fee, usually by financial institutions, for the holding of securities and other valuables. Safekeeping is a component of custody services.

Secondary Market. Markets for the purchase and sale of any previously issued financial instrument.

Securities Lending. An arrangement between and investor and a custody bank that allows the custody bank to "loan" the investors investment holdings, reinvest the proceeds in permitted investments, and shares any profits with the investor. Should be governed by a securities lending agreement. Can increase the risk of a portfolio in that the investor takes on the default risk on the reinvestment at the discretion of the custodian.

Sinking Fund. A separate accumulation of cash or investments (including earnings on investments) in a fund in accordance with the terms of a trust agreement or indenture, funded by periodic deposits by the issuer (or other entity responsible for debt service), for the purpose of assuring timely availability of moneys for payment of debt service. Usually used in connection with term bonds.

Spread. The difference between the price of a security and similar maturity U.S. Treasury investments, expressed in percentage terms or basis points. A spread can also be the absolute difference in yield between two securities. The securities can be in different markets or within the same securities market between different credits, sectors, or other relevant factors.

Standard & Poor's. One of several NRSROs that provide credit ratings on corporate and municipal debt issues.

STRIPS (Separate Trading of Registered Interest and Principal of Securities). Acronym applied to U.S. Treasury securities that have had their coupons and principal repayments separated into individual zero-coupon Treasury securities. The same technique and "strips" description can be applied to non-Treasury securities (e.g. FNMA strips).

Structured Notes. Notes that have imbedded into their structure options such as step-up coupons or derivative-based returns.

Swap. Trading one asset for another.

TAP Notes: Federal Agency notes issued under the FHLB TAP program. Launched in 6/99 as a refinement to the FHLB bullet bond auction process. In a break from the FHLB's traditional practice of bringing numerous small issues to market with similar maturities, the TAP Issue Program uses the four most common maturities and reopens them up regularly through a competitive auction. These maturities (2, 3, 5 and 10 year) will remain open for the calendar quarter, after which they will be closed and a new series of TAP issues will be opened to replace them. This reduces the number of separate bullet bonds issued, but generates enhanced awareness and liquidity in the marketplace through increased issue size and secondary market volume.

Tennessee Valley Authority (TVA). One of the large Federal Agencies. A wholly owned corporation of the United States government that was established in 1933 to develop the resources of the Tennessee Valley region in order to strengthen the regional and national economy and the national defense. Power operations are separated from non-power operations. TVA securities represent obligations of TVA, payable solely from TVA's net power proceeds, and are neither obligations of nor guaranteed by the United States. TVA is currently authorized to issue debt up to $30 billion. Under this authorization, TVA may also obtain advances from the U.S. Treasury of up to $150 million. Frequent issuer of discount notes, agency notes and callable agency securities.

Total Return. Investment performance measured over a period of time that includes coupon interest, interest on interest, and both realized and unrealized gains or losses. Total return includes, therefore, any market value appreciation/depreciation on investments held at period end.

Treasuries. Collective term used to describe debt instruments backed by the U.S. Government and issued through the U.S. Department of the Treasury. Includes Treasury bills, Treasury notes, and Treasury bonds. Also a benchmark term used as a basis by which the yields of non-Treasury securities are compared (e.g., "trading at 50 basis points over Treasuries").

Treasury Bills (T-Bills). Short-term direct obligations of the United States Government issued with an original term of one year or less. Treasury bills are sold at a discount from face value and do not pay interest before maturity. The difference between the purchase price of the bill and the maturity value is the interest earned on the bill. Currently, the U.S. Treasury issues 4-week, 13-week and 26-week T-Bills

Treasury Bonds. Long-term interest-bearing debt securities backed by the U.S. Government and issued with maturities of ten years and longer by the U.S. Department of the Treasury. The Treasury stopped issuing Treasury Bonds in August 2001.

Treasury Notes. Intermediate interest-bearing debt securities backed by the U.S. Government and issued with maturities ranging from one to ten years by the U.S. Department of the Treasury. The Treasury currently issues 2-year, 5-year and 10-year Treasury Notes.

Trustee. A bank designated by an issuer of securities as the custodian of funds and official representative of bondholders. Trustees are appointed to insure compliance with the bond documents and to represent bondholders in enforcing their contract with the issuer.

Uniform Net Capital Rule. SEC regulation 15C3-1 that outlines the minimum net capital ratio (ratio of indebtedness to net liquid capital) of member firms and non-member broker/dealers.

Unrealized Gains (Losses). The difference between the market value of an investment and its book value. Gains/losses are “realized” when the security is actually sold, as compared to “unrealized” gains/losses which are based on current market value. See also “Realized Gains (Losses).”

Variable-Rate Security. A bond that bears interest at a rate that varies over time based on a specified schedule of adjustment (e.g., daily, weekly, monthly, semi-annually or annually). See also “Floating Rate Note.”

Weighted Average Maturity (or just “Average Maturity”). The average maturity of all securities and investments of a portfolio, determined by multiplying the par or principal value of each security or investment by its maturity (days or years), summing the products, and dividing the sum by the total principal value of the portfolio. A simple measure of risk of a fixed-income portfolio.

Weighted Average Maturity to Call. The average maturity of all securities and investments of a portfolio, adjusted to substitute the first call date per security for maturity date for those securities with call provisions.

Yield Curve. A graphic depiction of yields on like securities in relation to remaining maturities spread over a time line. The traditional yield curve depicts yields on U.S. Treasuries, although yield curves exist for Federal Agencies and various credit quality corporates as well. Yield curves can be positively sloped (normal) where longer-term investments have higher yields, or “inverted” (uncommon) where longer-term investments have lower yields than shorter ones.

Yield to Call (YTC). Same as “Yield to Maturity,” except the return is measured to the first call date rather than the maturity date. Yield to call can be significantly higher or lower than a security’s yield to maturity.

Yield to Maturity (YTM). Calculated return on an investment, assuming all cash flows from the security are reinvested at the same original yield. Can be higher or lower than the coupon rate depending on market rates and whether the security was purchased at a premium or discount. There are different conventions for calculating YTM for various types of securities.

Yield. There are numerous methods of yield determination. In this glossary, see also "Current Yield," "Yield Curve," "Yield to Call" and "Yield to Maturity."

Attachment B
Investment Pool/Fund Questionnaire

1. A description of eligible investment securities, and a written statement of investment policy and objectives.

2. A description of interest calculations and how it is distributed, and how gains and losses are treated.

3. A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.

4. A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.

5. A schedule for receiving statements and portfolio listings.

6. Are reserves, retained earnings, etc. utilized by the pool/fund?

7. A fee schedule, and when and how is it assessed.

8. Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?


CITY OF ORMOND BEACH
FLORIDA

Ordinance Adoption
Business Impact Estimate

Proposed ordinance's number and legal title:

ORDINANCE NO. 2026-15

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE 2026-2027 FISCAL YEAR BEGINNING OCTOBER 1, 2026 AND ENDING SEPTEMBER 30, 2027; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law for the proposed ordinance, but the City is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☒ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:
  a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
  b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
  c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
  d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City hereby publishes the following information:

1. A summary of the proposed ordinance, including a statement of the public purpose to be served by the proposed ordinance, such as serving the public health, safety, morals, and welfare of the City.

Ordinance is required to comply with Florida Statute regarding annual adoption of budgets.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, including the following, if any:

    a. An estimate of direct compliance costs that businesses may reasonably incur if the ordinance is enacted;

    None

    b. Identification of any new charge or fee on businesses subject to the proposed ordinance, or for which businesses will be financially responsible; and

    None

    c. An estimate of the City's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.

    None

3. A good faith estimate of the number of businesses likely to be impacted by the ordinance.

    Not applicable

4. Any additional information the City determines may be useful.

    (This section may include: methodology or data used to prepare the Business Impact Estimate, e.g., City staff solicited comments from businesses as to the potential impact of the proposed ordinance by contacting the chamber of commerce, social media posting, direct mail/email, posting on the City's website, public workshop, etc.; efforts made to reduce the potential fiscal impact on businesses; and state the proposed ordinance is a generally applicable ordinance that applies to all persons similarly situated (individuals or businesses) and, therefore, the proposed ordinance does not affect only businesses.)

City of Ormond Beach

City Commission Meeting

City Hall Commission Chambers

22 South Beach St., Ormond Beach FL 32174

August 25, 2026, 7:00 PM

Jason Leslie, Mayor
Lori Tolland, Zone 1
Travis Sargent, Zone 2
Kristin Deaton, Zone 3
Harold Briley, Zone 4

Minutes

1. CALL TO ORDER

Mayor Leslie called the meeting to order at 07:00 PM.

Present: Mayor Jason Leslie, Commissioners Lori Tolland, Travis Sargent, Kristin Deaton, and Harold Briley, City Manager Joyce Shanahan, City Attorney Randy Hayes, Assistant City Manager Shawn Finley, and Assistant City Clerk Taylor Lochert.

2. INVOCATION

Chaplain Sam Mercado, Advent Health, provided the invocation.

3. PLEDGE OF ALLEGIANCE

Mayor Leslie led the Pledge of Allegiance.

4. AUDIENCE REMARKS - REGARDING ITEMS NOT ON THE AGENDA & ON THE CONSENT AGENDA

Mr. Glenn Sheely, 8 Lake Isle Way, stated Ms. Coleen McMahon requested he speak regarding the Riverbend Golf Club. He discussed his history with local golf and closure of neighborhood golf courses. He noted the local support of golf courses and the potential for Riverbend Golf Course to thrive.

Mr. William Krug, 67 Nicholas Court, expressed concerns regarding short-term rentals within the city. He highlighted the City of Daytona Beach's aggressive approach to short-term rentals and requested the Commission and city staff watch one of the recorded Special Magistrate hearings from Daytona Beach.

Mr. Marvin Miller, 40 Riverside Drive, expressed concerns regarding electronic bicycles (e-bikes) and scooters. He provided recent issues he encountered regarding children and e-bikes.

Ms. Sheila Lind, 35 Grizzly Bear Path, stated she provided the Commission a handout regarding support of reopening the Riverbend Golf Course. She read excerpts from the handout and discussed the lack of transparency regarding an email from the Federal Aviation Administration (FAA).

Mr. Gary Kelly, 106 Ashby Cove Lane, New Smyrna Beach, voiced concerns regarding a contractor in the Volusia County area scamming residents out of their money. He provided details of his encounter with the contractor, noting he filed a report with the

police department.

Ms. Marsha Blew, 12 Honey Bear Path, discussed the consultant's report regarding Riverbend Golf Course land use analysis and the wetlands within the areas. She stated residents wanted the golf course and club house restored and reopened.

Ms. Connie Colby, 108 Roble Lane, discussed the city's Code of Ordinances related to the Ormond Beach Municipal Airport and questioned how many were being enforced.

5. APPROVAL OF MINUTES

Mayor Leslie advised the minutes from the July 28, 2026, and August 4, 2026, City Commission meetings were sent to the Commission for review and posted on the city's website for public viewing. He asked if there were any corrections, additions, or omissions. He stated, hearing no corrections, the minutes would stand approved as presented.

Commissioner Tolland excused herself from the meeting at 7:26 PM

A. Minutes from City Commission meeting - July 28, 2026

Commissioner Briley moved, seconded by Commissioner Sargent, for approval of the July 28, 2026, City Commission meeting minutes.

Motion passed by voice vote. Mayor Leslie noted Commissioner Tolland was not in attendance for the voice vote.

B. Minutes from City Commission meeting - August 4, 2026

Commissioner Sargent moved, seconded by Commissioner Briley, for approval of the August 4, 2026, City Commission meeting minutes.

Motion passed by voice vote. Mayor Leslie noted Commissioner Tolland was not in attendance for the voice vote.

6. CONSENT AGENDA

Mayor Leslie advised the actions proposed for the items on the Consent Agenda were so stated on the agenda. He asked if any member of the Commission had questions or wished to discuss any items separately.

Commissioner Sargent moved, seconded by Commissioner Briley, for approval of the Consent Agenda.

Mayor Leslie stated he would like Item 6B pulled from the Consent Agenda and requested Commissioner Sargent and Commissioner Briley revise the motion.

Commissioner Briley moved, seconded by Commissioner Sargent, for approval of the Consent Agenda, absent Item 6B.

Call Vote: Commissioner Tolland Absent

	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
Carried.	Mayor Leslie	Yes

A. Woodridge Drive Drainage Improvements

RESOLUTION NO. 2026-100: A RESOLUTION ACCEPTING A PROPOSAL FROM JD WEBER CONSTRUCTION, INC. FOR UNDERGROUND UTILITY CONSTRUCTION MANAGEMENT SERVICES REGARDING THE WOODRIDGE DRIVE DRAINAGE IMPROVEMENTS PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

C. **Disposition Item:** City Manager's Monthly Report - August 2026

Assistant City Clerk Taylor Lochert read by legal title only:

B. FAA Infrastructure Investment and Jobs Act (IIJA) - Ormond Beach Municipal Airport Airfield Remarking and Rejuvenation

RESOLUTION NO. 2026-101: A RESOLUTION AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT BETWEEN THE CITY AND THE FEDERAL AVIATION ADMINISTRATION REGARDING FUNDING FOR THE AIRPORT AIRFIELD REJUVENATION AND REMARKING PROJECT AT THE ORMOND BEACH MUNICIPAL AIRPORT; AUTHORIZING THE EXECUTION OF ALL DOCUMENTS NECESSARY AND INCIDENTAL THERETO FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

Commissioner Briley moved, seconded by Commissioner Sargent, for approval of Resolution No. 2026-101 as read by title only.

Mayor Leslie inquired about the city's cost for the project; whereby, Mr. Brian Rademacher, Economic Development Director, reviewed the project, the grants awarded, and the city's cost for the project.

Commissioner Briley inquired if the markings were completed with thermal plastics; whereby, Mr. Shawn Finley, Assistant City Manager, indicated it was.

Call Vote:	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Absent
Carried.	Mayor Leslie	Yes

Consent Agenda Comments
There were no further comments on the Consent Agenda.

7. PUBLIC HEARINGS

Mayor Leslie opened the Public Hearings.

Assistant City Clerk Taylor Lochert read by legal title only:

A. Eighteen-Month Moratorium on Data Centers (SECOND READING)

ORDINANCE NO. 2026-11: AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, IMPOSING A TEMPORARY MORATORIUM FOR EIGHTEEN MONTHS ON THE RECEIPT, CONSIDERATION OF APPLICATIONS OR ISSUANCE OF ANY BUILDING PERMITS, SITE PLAN APPROVALS, DEVELOPMENT ORDERS, DEVELOPMENT AGREEMENTS, SPECIAL EXCEPTION USES, CONDITIONAL USES, REZONINGS, AND COMPREHENSIVE PLAN AMENDMENTS, AND ANY OTHER OFFICIAL ACTION THE CITY OF ORMOND BEACH ACTING BY AND THROUGH ITS ELECTED AND APPOINTED OFFICIALS AND THEIR DESIGNEES RELATED TO DATA CENTERS, LARGE SCALE DATA CENTERS AND OTHER LARGE LOAD UTILITY USERS; PROVIDING LEGISLATIVE FINDINGS; PROVIDING THE DURATION; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE.

Commissioner Tolland returned at 7:35 PM.

Commissioner Sargent moved, seconded by Commissioner Briley, for approval of Ordinance No. 2026-11, on second reading, as read by title only.

Ms. Jennifer Bright, exempt address, expressed concerns regarding the data center moratorium, noting a need for a stronger approach. She discussed the issues surrounding large-scale data centers and the Volusia County ban. She noted the lack of compatibility of data centers with the city and urged the Commission to reconsider the moratorium and enact a permanent ban on large-scale data centers.

Ms. Suzanne Scheiber, 548 Sandy Oaks Boulevard, discussed how large-scale data centers were affecting other county municipalities and stated support for the moratorium.

Ms. Livia Taravella, 18 Ocean Terrace West, expressed concerns regarding data centers and requested the Commission ban data centers in the city.

Mr. Randy Hayes, City Attorney, provided details on how other local municipalities and Volusia County were banning data centers. He discussed the methodical approach the city was taking and he reviewed why the city could not immediately enact a ban.

Call Vote:	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
Carried.	Mayor Leslie	Yes

Assistant City Clerk Taylor Lochert read by legal title only:

B. Zoning Map Amendment, 651 South Ridgewood Avenue (SECOND READING)

ORDINANCE NO. 2026-12: AN ORDINANCE AMENDING PARAGRAPH C, OFFICIAL ZONING MAP, OF SECTION 2-01, ESTABLISHED, OF ARTICLE I, ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL ZONING MAP, OF CHAPTER 2, DISTRICT

AND GENERAL REGULATIONS, OF THE CITY OF ORMOND BEACH LAND DEVELOPMENT CODE, BY AMENDING THE OFFICIAL ZONING MAP TO REZONE CERTAIN REAL PROPERTY TOTALING 0.39± ACRES LOCATED AT 651 SOUTH RIDGEWOOD AVENUE, VOLUSIA COUNTY PROPERTY APPRAISER PARCEL NUMBER 4242-20-32-0100 FROM VOLUSIA COUNTY R-5, URBAN SINGLE-FAMILY RESIDENTIAL TO ORMOND BEACH R-3, SINGLE-FAMILY MEDIUM DENSITY, AUTHORIZING REVISION OF OFFICIAL ZONING MAP; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Commissioner Sargent moved, seconded by Commissioner Briley, for approval of Ordinance No. 2026-12, on second reading, as read by title only.

Call Vote:	Commissioner Briley	Yes
	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
Carried.	Mayor Leslie	Yes

Assistant City Clerk Taylor Lochert read by legal title only:

C. Comprehensive Plan Amendments, Capital Improvement Element Schedules (SECOND READING)

ORDINANCE NO. 2026-13: AN ORDINANCE ADOPTING CERTAIN UPDATED SCHEDULES TO THE CAPITAL IMPROVEMENTS ELEMENT OF THE CITY OF ORMOND BEACH COMPREHENSIVE PLAN; PROVIDING WHEN SUCH UPDATES SHALL TAKE EFFECT; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

Commissioner Briley moved, seconded by Commissioner Sargent, for approval of Ordinance No. 2026-13, on second reading, as read by title only.

Call Vote:	Commissioner Tolland	Yes
	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
Carried.	Mayor Leslie	Yes

Assistant City Clerk Taylor Lochert read by legal title only:

D. Street Renaming, Yoon Way (SECOND READING)

ORDINANCE NO. 2026-14: AN ORDINANCE CHANGING THE STREET NAME OF "YOON WAY" TO "CORNER SQUARE WAY" SAID STREET BEING LOCATED ALONG WEST GRANADA BOULEVARD, APPROXIMATELY 1,450 LINEAR FEET WEST OF THE INTERSECTION OF WEST GRANADA BOULEVARD AND CLYDE MORRIS BOULEVARD; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; PROVIDING FOR TRANSMITTAL AND RECORDING IN THE PUBLIC RECORDS OF VOLUSIA COUNTY; AND SETTING FORTH AN EFFECTIVE DATE.

Commissioner Sargent moved, seconded by Commissioner Deaton, for approval of Ordinance No. 2026-14, on second reading, as read by title only.

Mayor Leslie expressed support of the item.

Commissioner Deaton expressed support of the item and confirmed the Yoon Way sign would be given to the Yoon family.

Call Vote:	Commissioner Sargent	Yes
	Commissioner Deaton	Yes
	Commissioner Briley	Yes
	Commissioner Tolland	Yes
Carried.	Mayor Leslie	Yes

Mayor Leslie closed the Public Hearings.

8. DISCUSSION AND DIRECTION ITEMS

A. Data Centers

Mr. Steven Spraker, Planning Director, reviewed the policy direction needed from the City Commission, including on-premise server rooms and provision of utilities outside of city limits. He explained data centers were not an allowed use within the city limits. He discussed the characteristics of the city, available properties within the city, and nearby areas. He reviewed the timeline for the data center ban.

Commissioner Briley inquired if the initial draw of water from large scale data centers was the only large draw of water, as they would recycle and reuse the water internally after that; whereby, Mr. Spraker stated it depended on how the data center was built.

Mayor Leslie stated the Commission could limit the daily water consumption.

Commissioner Sargent stated there were some data centers built with closed loop water systems. He expressed concerns regarding daily water consumption limits due to other allowed uses such as hospitals; whereby, Mr. Spraker indicated the limitation would only apply to projects outside of the city.

Commissioner Tolland expressed the need for limitations on the electrical impact as well as water impact; whereby, Mr. Spraker stated the proposed policy limits the electrical usage to two megawatts daily.

Commissioner Sargent clarified the city had no control over the electrical use; whereby, Mr. Spraker confirmed that was correct, noting the limitation was to help establish what extraordinary use was.

Mayor Leslie inquired if the city could limit data centers from recycling their water; whereby, Mr. Spraker stated the city could regulate the water consumption outside the city limits but did not think the design criteria would allow for restrictions.

Commissioner Briley stated once it was onsite it was up to the site on how to utilize the water.

Commissioner Tolland questioned if there were other restrictions staff came up with that could be the most restrictive; whereby, Mr. Spraker stated if the Commission had other restrictions to add, staff could explore those restrictions.

Ms. Scheiber listed concerns such as maximum daily water consumption and multiple small scale data centers utilizing the maximum water consumption. She urged the Commission to look at the long-term planning and thanked the Commission for sending neighboring municipalities letters indicating what the city was doing to ban data centers.

Mayor Leslie expressed concerns regarding Volusia County zoning and inquired what the city could do to safeguard the city's future.

Commissioner Tolland voiced concerns regarding multiple small-scale data centers and questioned if there was a way to limit the number of small-scale data centers; whereby, Mr. Spraker stated staff could explore it, noting the concern was the properties were not located within the city.

Mr. Spraker noted if the Commission desired to lower the proposed daily consumption limit that could be done and would maintain a more restrictive policy.

Commissioner Sargent inquired if the restrictions would limit the new planned hotel on the beachside; whereby, Mr. Spraker stated there were no hotels near the proposed limit.

Mayor Leslie stated he would prefer to lower the proposed daily limit; whereby, Commissioner Sargent noted there was business close to the 40,000 gallon limit already and noted support of the proposed 50,000 gallon limit.

Mr. Spraker indicated the daily limits were for the properties outside of the city limits and needed direction on what was an extraordinary use outside of city limits.

Commissioner Briley stated he would support the 50,000 gallon limit.

Commissioner Deaton suggested 45,000 gallons as a compromise; whereby, Mayor Leslie stated he believed lowering the daily limit would be good and could support 45,000.

Commissioner Tolland requested further usage data before deciding, noting she did not want to be too restrictive on other uses; whereby, Commissioner Briley agreed.

Mayor Leslie stated that information could be brought back to Commission; whereby, Mr. Spraker stated he could prepare that information for the Planning Board item. Mayor Leslie inquired if a site needed a higher daily limit, would a variance be utilized; whereby, Mr. Spraker stated the Comprehensive Plan would need to be amended to allow for higher daily usage.

Commissioner Tolland suggested letting the Planning Board recommend the most

appropriate daily limit; whereby, Commissioner Tolland and Commissioner Briley agreed.

9. REPORTS, SUGGESTIONS, REQUESTS

Events, Updates, Requests, and Congratulations

Ms. Shanahan provided details on upcoming meetings, Ormond Beach police statistics, and upcoming events within the city.

Mr. Hayes provided an update regarding the Avalon Park development lawsuits, noting the state lawsuits were dismissed and the federal lawsuit was pending. He thanked the city's legal counsel involved for all their hard work.

Commissioner Deaton discussed recently completed city projects. She stated there was a candidate going around town saying the Triumph Oaks development decision could be reversed and inquired if that was accurate; whereby, Mr. Hayes stated there was a pending lawsuit from the Tomoka Oaks Homeowners Association, noting nothing could be done until the outcome of the appellate review.

Commissioner Tolland thanked staff for their work on the data center discussion item and discussed events she attended. She stated she provided handouts from the Florida Department of Transportation (FDOT) regarding the Interstate interchange project and provided details on the project.

Commissioner Sargent discussed upcoming events, expressed concerns regarding e-bikes, and congratulated Ormond Beach Firefighter David Randall on his 20 years with the city. He complimented the Fire Department and inquired if the Commission would consider directing staff to complete a full assessment of the Fire Department vehicles for replacement; whereby, Mayor Leslie questioned if there was a replacement schedule in place for the fire department vehicles.

Mr. Finley stated there was a replacement schedule in place, noting potential new fire stations.

Mayor Leslie stated the City Attorney's Office was working on recommendations for the City Commission regarding e-bikes; whereby, Mr. Hayes stated his office was actively working with the Police Department, noting he would provide an update at a future meeting. Mayor Leslie thanked staff for all their work on the direction for the data center ban.

Primary Election

Commissioner Deaton, Commissioner Briley, and Commissioner Sargent congratulated Commissioner Tolland and Ms. Melissa DeVriese on their election wins.

Commissioner Tolland expressed gratitude for all who voted for her and recognized all who ran for an elected office. She congratulated Ms. DeVriese on her win and acknowledged Mayor Leslie for his service to the city. She voiced optimism for the future of the city.

Mayor Leslie discussed the election and campaign period, requesting those who run for an elected position not to get discouraged. He congratulated those who won and thanked Commissioner Tolland for her kind words.

Short Term Rentals

Commissioner Tolland voiced concerns regarding short-term rentals and inquired if the Commission would support staff looking into how surrounding municipalities handle them; whereby, Commissioner Deaton agreed.

Mayor Leslie indicated it was discussed at the last Commission meeting the Volusia County Property Appraiser reviews for short-term rentals.

Commissioner Tolland stated she knew staff was confirming that and inquired if there was anything further that could be done; Commissioner Sargent agreed, noting the need to continue the conversation.

Daytona Beach Annexation

Commissioner Briley and Commissioner Tolland voiced opposition to annexing the beachside of Daytona Beach, noting they did not believe the City of Daytona would approve. Commissioner Briley thanked the residents of Daytona Beach for considering Ormond Beach.

Commissioner Sargent discussed the confusion surrounding the Daytona Beach area, noting a majority of the City Commission would need to direct staff to look into a possible annexation. He explained that had not happened. He reviewed the items that would need to be addressed before considering annexing the area.

Mayor Leslie stated he had a Daytona Beach resident provide papers regarding the requested annexation, followed by members of the media contacting him. He explained he could not speak with the Commission regarding the topic outside of a meeting due to Sunshine Laws. He thanked Daytona Beach residents for thinking so highly of Ormond Beach to request to annex into the city.

Commissioner Sargent questioned if Mayor Leslie requested for staff to look into the potential of annexing the area and if he consulted the City Attorney about it; whereby, Mayor Leslie stated he provided the paperwork to the City Attorney and City Manager. Commissioner Sargent inquired what was advised when the paperwork was provided to staff.

10. ADJOURNMENT

Mayor Leslie adjourned the meeting at 8:41 PM.

APPROVED: September 9, 2026

BY: _____
Jason Leslie, Mayor

ATTEST:

_____
Susan Carroll Dauderis,
City Clerk

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	8.A.
Section	CONSENT AGENDA	**Category**	Consent - Resolution
Subject	Ormond Beach Housing Authority Reappointments		
Recommended Action	Approval is recommended for the resolution reappointing Lindsey Wolf and Nonika Morales as commissioners to the Ormond Beach Housing Authority.		
Strategic Goal	Governance - Other		
Department Staff Contact	Support Services Susan Dauderis, City Clerk		

Summary

Per Florida Statute, the Mayor appoints five Housing Authority commissioners, subject to the approval of the City Commission. The term duration for each commissioner is four years. Mayor Leslie is reappointing Ninoska Morales and Lindsey Wolf, whose terms are set to expire on October 5, 2026.

The Housing Authority operates under Chapter 421, Florida Statutes, and was established to provide public housing for individuals with low incomes at affordable rental rates. The Authority manages the housing project located at 100 New Britain Avenue, along with other low-income rentals within the City. Its responsibilities include overseeing repairs, setting rental rates, investigating living conditions, and addressing issues related to public housing. The Mayor is the only person who can make nominations to the housing authority.

At least one commissioner must be a resident of one of the housing projects, paying rent, or a very low-income individual receiving a rent subsidy within the Authority's jurisdiction. Ms. Morales satisfies this requirement. Additionally, Lindsey Wolf serves on the City's Community Development Block Grant and Parks and Recreation Advisory Boards.

Financial Impact

None

Citizen Impact

The appointments enable the Ormond Beach Housing Authority to continue fulfilling its mission of addressing the housing needs of low-income residents within the community.

Attachments

1. 26-103 OB Housing Auth appts
2. Ninoska Morales
3. Lindsey Wolf

RESOLUTION NO. 2026-103

A RESOLUTION REAPPOINTING LINDSEY WOLF AND NINOSKA MORALES AS MEMBERS TO SERVE AS COMMISSIONERS OF THE ORMOND BEACH HOUSING AUTHORITY; SETTING FORTH TERM AND CONDITIONS OF SERVICE; AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, the term of Lindsey Wolf as commissioner for the Ormond Beach Housing Authority expires on October 5, 2026, and

WHEREAS, the term of Ninoska Morales as commissioner for the Ormond Beach Housing Authority expires on October 5, 2026, and

WHEREAS, pursuant to section 421.05, *Florida Statutes*, the Mayor, with the approval of the City Commission, appoints members to serve on the Ormond Beach Housing Authority, and

WHEREAS, the Mayor desires to reappoint Lindsey Wolf and Ninoska Morales to serve on the Ormond Beach Housing Authority, and

WHEREAS, the City Commission concurs with the appointment of said persons to the Ormond Beach Housing Authority; now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. Lindsey Wolf is hereby reappointed to serve as commissioner of the Ormond Beach Housing Authority for a four (4) year term ending October 5, 2030.

SECTION TWO. Ninoska Morales is hereby reappointed to serve as commissioner of the Ormond Beach Housing Authority for a four (4) year term ending October 5, 2030.

SECTION THREE. The said appointees shall receive no compensation for services, but shall be entitled to the necessary expenses, including travel expenses, incurred in the discharge of duties.

SECTION FOUR. The said appointees shall serve in accordance with Resolution 80-135, Chapter 421, *Florida Statutes*, and all other applicable law.

SECTION FIVE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED this 9th day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

Print

Advisory Board Interest Application - Submission #3610

Date Submitted: 9/16/2022

Please select the advisory board(s) for which you wish to be considered:*

- ☐ Aviation Advisory Board
- ☐ Board of Adjustment and Appeals*
- ☐ Budget Advisory Board
- ☐ Brownfield Advisory Board
- ☐ Citizens' Law Enforcement Advisory Board
- ☐ General Employees' Pension Fund*
- ☐ Historic Landmark Preservation Board
- ☑ Housing Authority
- ☐ Human Resources Board
- ☐ Leisure Services Advisory Board
- ☐ Municipal Firefighters' Pension Trust Fund*
- ☐ Municipal Police Officers' Pension Trust Fund*
- ☐ Neighborhood Improvement Advisory Board
- ☐ Planning Board*
- ☐ Quality of Life Advisory Board
- ☐ Intergovernmental Appointments**

ALL ADVISORY BOARDS ARE SUBJECT TO THE "SUNSHINE LAW." Advisory board members are required to be residents of the City of Ormond Beach, and are required to meet attendance requirements.

Members of these advisory boards are required to file a financial disclosure form within 30 days of appointment to the board.

****To boards such as River to Sea Citizens' Advisory Committee, Volusia Growth Management Commission, etc.***

PERSONAL:

First Name:* Ninoska

Last Name:* Morales

Email Address:* Ninoskamorales60@gmail.com

Home Address:* 769 W. Granada Blvd. #3-108

City:* Ormond Beach

State:* Florida

Zip:* 32174

Personal Phone:* 347-392-9050

Work Address:

City:

State:

Zip:

Work Phone:

Present Occupation: N/A

How long have you been a resident of Ormond Beach:* 2 1/2 years

How long have you lived in Volusia County:* 5 years

Are you currently serving on a City advisory board?*

- [ ] Yes
- [x] No

Have you ever served on a City advisory board?*

- [ ] Yes
- [x] No

If yes, which board(s)?

EDUCATION:

High School: **Date Graduated:**

Clara Burton in Brooklyn	1977

College: **Date Graduated:**

2 years	

Degree:

Did not complete

Other Training:

Fashion Institute of Technology in New York from 1978 to 1980

EXPERIENCE:

Company/Employer and type of business or area of experience:*

Admin assistant for Salvation Army in Volusia County

Company/Employer and type of business or area of experience:*

Administration Assistant for Family Matters in Bunnell, Flagler County

Company/Employer and type of business or area of experience:*

Front Desk Office Assistant for Salvation Army in Bunnell, Flagler County

Owner and Childcare Provider in Brooklyn, New York from 1995 to 2009

COMMUNITY INVOLVEMENT:

Please list civic, religious, fraternal, etc., affiliations (include organization name, activity, and dates):*

Volunteer for a lot of things but nothing specific.

INTEREST:

Please provide a brief statement concerning your interest in advisory boards and your willingness to serve as a member. *

I would like to serve people and be the voice for residents in the housing authority community.

AVAILABILITY:

When would you be available for meetings:*

- [x] Mornings
- [ ] Afternoons
- [ ] Evenings
- [ ] Weekends

Notes regarding availability:

I prefer mornings.

CONFLICTS OF INTEREST:

Can you think of any situation that might constitute a conflict of interest if you are selected to serve on an advisory board on which you may be interested in serving?*

I'm not aware of anything that would be a conflict.

REFERENCES:

Please list three business or personal references:

First Name:

Lisa

Last Name:

Cancel

Occupation:

Supervisor

Personal Phone:

484-885-9335

Work Phone:

Address:

First Name:

Wyquila

Last Name:

James

Occupation:

Supervisor

Personal Phone:

386-299-7112

Work Phone:

Address:

Holly Hill

First Name:

Solinka

Last Name:

McIntosh

Occupation:

Director

Personal Phone:

386-216-8650

Work Phone:

Address:

If you have questions concerning the duties and responsibilities of any of the advisory boards, please contact the City Clerk at 386-676-3331.

Print

Advisory Board Interest Application - Submission #5263

Date Submitted: 11/17/2024

Please select the advisory board(s) for which you wish to be considered:*

- ☐ Aviation Advisory Board
- ☐ Board of Adjustments and Appeals*
- ☐ Budget Advisory Board
- ☐ Brownfield Advisory Board
- ☐ Citizens' Law Enforcement Advisory Board
- ☐ General Employees' Pension Fund*
- ☐ Historic Landmark Preservation Board
- ☑ Housing Authority
- ☐ Human Resources Board
- ☐ Leisure Services Advisory Board
- ☐ Firefighters' Pension Trust Fund*
- ☐ Police Officers' Pension Trust Fund*
- ☐ Neighborhood Improvement Advisory Board
- ☐ Planning Board*
- ☐ Quality of Life Advisory Board
- ☐ Intergovernmental Appointments**

ALL ADVISORY BOARDS ARE SUBJECT TO THE "SUNSHINE LAW." Advisory board members are required to be residents of the City of Ormond Beach, and are required to meet attendance requirements.

Members of these advisory boards are required to file a financial disclosure form within 30 days of appointment to the board.

****To boards such as River to Sea Citizens' Advisory Committee, Volusia Growth Management Commission, etc.***

PERSONAL:

First Name:* Lindsey

Last Name:* Wolf

Email Address:* lindseyawolf@outlook.com

Home Address:* 156 Lucky Drive

City:* Ormond Beach

State:* FL

Zip:* 32176

Personal Phone:*

4074323849

Work Address:

2110 Ocean Shore Boulevard

City: Ormond Beach

State: Florida

Zip: 32176

Work Phone:

Present Occupation:

Real Estate Agent

How long have you been a resident of Ormond Beach:*

6.5 years

How long have you lived in Volusia County:*

10.5 years

Are you currently serving on a City advisory board?*

- [x] Yes
- [ ] No

Have you ever served on a City advisory board?*

- [x] Yes
- [ ] No

If yes, which board(s)?

Leisure Services Advisory Board

EDUCATION:

High School:	Date Graduated:
Westminster Academy	2001

College:	Date Graduated:
University of Central Florida	2006

Degree:

Business Administration

Other Training:

I have been the Chair of the New Realtor Forum for DBAAR for the last two years and was Vice Chair the year prior. I also serve on our Grievance Committee and was previously on YPN, Member Services and Government Affairs.

EXPERIENCE:

Company/Employer and type of business or area of experience:*

Realty Pro's Assured - in Real Estate Sales and therefore care about housing in our area.

Company/Employer and type of business or area of experience:*

Holt Appraisal Firm - I am currently working on my Appraiser's license and the more connected I am to the housing market, the better I can serve my clients.

Company/Employer and type of business or area of experience:*

Loyal Source Government Services - Previous Employer, but directly delt with government contractors.

COMMUNITY INVOLVEMENT:

Please list civic, religious, fraternal, etc., affiliations (include organization name, activity, and dates):*

I am a member of the Ormond Beach Chamber (since 2021) and a graduate of the Leadership Class this year. I am a member of DBAAR (since 2020), was Chair of New Realtor Forum for the last two years and Vice Chair the year prior, I also did Leadership for DBAAR in 2022. I am a member (2021) and the first Woman to be on a committee or hold a board position for the Daytona Beach Quarterback Club and I am on the Leisure Services Advisory Board (last two years). I also drive for Meals on Wheels and have been since about June of this year. I recently was included to help with Ormond Mainstreet putting on Riverfest and hope to continue with that.

INTEREST:

Please provide a brief statement concerning your interest in advisory boards and your willingness to serve as a member. *

I love Ormond. I am a Florida native and I love this city and passionately care about it thriving. I am willing to serve on any committee to make sure that Ormond is a community that people want to continue to move to and enjoy.

AVAILABILITY:

When would you be available for meetings:*

- [x] Mornings
- [x] Afternoons
- [x] Evenings
- [x] Weekends

Notes regarding availability:

CONFLICTS OF INTEREST:

Can you think of any situation that might constitute a conflict of interest if you are selected to serve on an advisory board on which you may be interested in serving?*

No.

REFERENCES:

Please list three business or personal references:

First Name:

Patty

Last Name:

Lynn

Occupation:

Realtor/Manager

Personal Phone:

386-299-5914

Work Phone:

Address:

First Name: Les

Last Name: Puc

Occupation: Realtor

Personal Phone: 813-449-1111

Work Phone:

Address:

First Name: Paul (Buzzy)

Last Name: Porter

Occupation: Broker/Manager

Personal Phone: 386-547-5545

Work Phone:

Address:

If you have questions concerning the duties and responsibilities of any of the advisory boards, please contact the City Clerk at 386-676-3331.

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	8.B.
Section	CONSENT AGENDA	**Category**	Consent - Resolution
Subject	Victims of Crime Act (VOCA) Grant Award for FY 2026-2027		
Recommended Action	Staff recommends the approval of the VOCA grant award agreement.		
Strategic Goal	Public Safety - Other		
Department Staff Contact	Finance - Grants Loretta Moisio, Grants Coordinator		

Summary

This is a request for the City Commission to authorize the acceptance of a grant award between the State of Florida, Office of the Attorney General, and the City for the twenty-seventh year funding of the Victim Advocate Coordinator position within the Police Department. The grant period will be October 1, 2026 to September 30, 2027.

In March 2026, a grant request was submitted to the Office of the Attorney General for the purpose of continuing the City's Victim Advocate program within the Police Department. The program was established by the U.S. Department of Justice with the passage of the Victims of Crime Act of 1984. The program is a "pass-through" by the State of Florida that provides the Police Department with the resources to assist all crime victims to fully understand and exercise their rights established by the legislature. The advocates are used to assist in cases of assault, domestic violence, child abuse and elder abuse. However, this is only a portion of the victims assisted by the advocate. The advocate assists victims in receiving appropriate notifications of court actions, in receiving referrals to support agencies, and in participating in the Victims of Crime Compensation Program. The City has received a grant award for the Victim Advocate program in the amount of $51,336.00 for FY 2026-2027.

Financial Impact

The total is $64,170, consisting of a grant award of $51,336 and the City's required 20% matching contribution of $12,834. Grant funds will be used to cover a portion of the Victim Advocate's salary and benefits. The remaining costs will be funded by the General Fund 001.

Citizen Impact

Having a victims of crime advocate on staff enhances support for victims, facilitates navigation of the justice system, and promotes community safety.munity in understanding and exercising their rights.

Attachments

1. 26-104 VOCA Grant Award FY 26-27 (P26-0117G)
2. VOCA_Contract_2026 (1)
3. Award Letter VOCA FY 26-27

RESOLUTION NO. 2026-104

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE STATE OF FLORIDA, OFFICE OF THE ATTORNEY GENERAL REGARDING FUNDING FOR THE CITY'S VICTIM'S ADVOCATE PROGRAM; AUTHORIZING THE EXECUTION OF ALL DOCUMENTS INCIDENTAL THERETO, INCLUDING ANY CONTRACT NECESSARY FOR THE CITY TO ACCEPT THE GRANT AWARD; AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, the City's application to the State of Florida, Office of the Attorney General, for financial assistance in the continuation of a Victim's Advocate program within the Ormond Beach Police Department was duly filed and approved for an 80/20% matching grant, and

WHEREAS, the total project cost is $64,170.00, and

WHEREAS, the State will provide grant funding in the amount of $51,336.00 (80% of the cost) and the City is required to provide a match in the amount of $12,834.00 (20% of the cost) and

WHEREAS, the City and the State of Florida desire to enter into an agreement relative thereto, now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The Mayor and City Manager are hereby authorized and directed to execute an Agreement between the State of Florida, Office of the Attorney General regarding the funding of a Victim's Advocate Program. A copy of said agreement is attached hereto and incorporated herein by reference.

SECTION TWO. The Mayor and City Manager are hereby further authorized and directed to execute any contract, including any and all documents that are necessary and incidental thereto, for the City to accept the grant award.

SECTION THREE. The City Manager hereby certifies that the City's matching funds in the total amount of $12,834.00 will be derived from the General Fund (001).

SECTION FOUR. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED this 9th day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

FY 2026/2027
(Grant Period October 1, 2026, through September 30, 2027)

AGREEMENT BETWEEN THE STATE OF FLORIDA
DEPARTMENT OF LEGAL AFFAIRS
OFFICE OF THE ATTORNEY GENERAL

AND

City of Ormond Beach

GRANT NO: VOCA-C-2026-City of Ormond Beach-00105

THIS AGREEMENT is entered into in the City of Tallahassee, Leon County, Florida by and between the State of Florida, Department of Legal Affairs, Office of the Attorney General (OAG), the pass-through agency for the Victims of Crime Act (VOCA), Catalog of Federal Domestic Assistance (CFDA) Number - 16.575, hereafter referred to as "the OAG, " an agency of the State of Florida, with headquarters located at PL-01, The Capitol, Tallahassee, Florida 32399-1050, and the City of Ormond Beach, hereafter referred to as "the Provider," and jointly referred to as "the Parties." The parties agree as follows:

ARTICLE 1. ENGAGEMENT OF THE PROVIDER

The OAG engages the Provider to perform services as specified in this Agreement. All services are to be performed solely by the Provider and may not be subcontracted or assigned without prior written consent of the OAG. The consent of the OAG does not vest any rights in the subcontractor or create any obligation on behalf of the OAG to the subcontractor. All subcontract agreements will contain a disclosure to this effect.

This Agreement will be performed in accordance with the rules implementing the provisions of VOCA, 34 U.S.C. § 20103, Crime Victim Assistance, 28 C.F.R. §§ 94.101 through 94.122, the federal government-wide grant rules as set forth in 2 C.F.R. § 200, et. seq., and the U.S. Department of Justice, (DOJ), Office of Justice Programs, DOJ Grants Financial Guide, (Financial Guide), and any other regulations or guidelines currently or subsequently required by the U.S. Department of Justice and State or Federal laws.

ARTICLE 2. SCOPE OF WORK

For the 2026/2027 Grant Period, the Provider will maintain a victim services program that will be available to provide direct services to victims of crime who are identified by the Provider or are presented to the Provider, as specified in the Provider's 2026/2027 Grant Application as approved by the OAG and incorporated herein by reference.

ARTICLE 3. TIME OF PERFORMANCE

This Agreement will become effective on October 1, 2026, or on the date when this Agreement has been signed by all parties, whichever is later, and will end on September 30, 2027. No costs incurred by the Provider prior to the effective date or after the termination date of this Agreement will be reimbursed and the Provider is solely responsible for any such expenses.

ARTICLE 4. GRANT FUNDS

The Provider will not commingle grant funds (payments and reimbursements made under this Agreement)

with other personal or business accounts. The DOJ Financial Guide does not require physical segregation of cash deposits or the establishment of any eligibility requirements for funds which are provided to a Provider. The Provider's accounting systems must ensure grant funds are not commingled with funds on either a program-by-program or a project-by-project basis. Grant funds specifically budgeted and received for one project may not be used to support another. When the Provider's existing accounting system cannot comply with this requirement, the Provider will establish an additional accounting system to provide adequate grant fund accountability for each project.

In accordance with the provisions of section 287.0582, Florida Statutes, if the terms of this Agreement and reimbursement contemplated by this Agreement extend beyond the current fiscal year, the OAG's performance and obligation to reimburse under this Agreement are contingent upon an annual appropriation and spending authority by the Florida Legislature. In addition, the OAG's performance and obligation to reimburse under this Agreement is contingent upon the OAG's VOCA award, as funded through the DOJ, Office for Victims of Crime formula grant program.

ARTICLE 5. FINANCIAL CONSEQUENCES

In accordance with section 215.971, Florida Statutes, provisions specifying the financial consequences that apply if the Provider fails to perform the minimum level of service required by this Agreement are set forth in this paragraph. The Provider will be held responsible for maintaining a victim services program that will be available to provide direct services to victims of crime who are identified by the Provider or are presented to the Provider, and meeting the deliverables and the performance standards as outlined in the current year VOCA Grant Application and approved by the OAG, included within the OAG E-Grants Management System, and incorporated herein by reference in the approved application, unless otherwise modified as approved by the OAG in writing. If the Provider does not maintain a victim services program that will be available to provide direct services to victims of crime as outlined in the approved application without an approved justification, the OAG may impose a corrective action plan and will reduce the final payment for the grant period under this Agreement by five percent of the total award amount listed in Article 11. Additionally, failure of Provider to comply with all provisions of this agreement, including but not limited to compliance with audits, maintenance of documentation, monitoring, and report submissions will result in the withholding of payments until such issues are resolved as determined by the OAG. The provisions in this Article do not limit the OAG's rights under the law with regard to breach of this agreement or specified termination provisions.

ARTICLE 6. REGISTRATION REQUIREMENTS

Prior to execution of this Agreement, the Provider will be registered electronically with the State of Florida at MyFloridaMarketPlace.com. Failure of the Provider to register electronically with the state of Florida will result in non-payment for expenditures by the Department of Financial Services until the Provider has complied. The online registration can be completed at: https://vendor.myfloridamarketplace.com. If the Provider needs assistance in registering, the Provider may call 1-866-352-3776, fax 866-552-2992, or email: vendorhelp@myflorida.com. Failure of the Provider to timely register may result in cancellation of this Agreement.

The Provider will comply with the applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by the Federal Office of Management and Budget and the DOJ's Office of Justice Programs), and to acquire and provide a Unique Entity Identifier (UEI). The Provider will comply with applicable restrictions on subcontractors that do not acquire and provide a UEI number. The details of Provider obligations are posted on the Office of Justice Programs' website at https://www.ojp.gov/funding (Award condition: Registration with the System for Award Management and Universal Identifier Requirements) and are incorporated by reference. This special condition does not apply to the Provider who is an individual and received the grant award as a natural person (i.e.,

unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

ARTICLE 7. W-9 REQUIREMENT

The State of Florida Department of Financial Services requires that vendors have a verified Substitute Form W-9 on file to avoid delays in payments. Information on how to register and complete your Substitute Form W-9 can be found at http://flvendor.myfloridacfo.com. The Vendor Management Section can also be reached at (850) 413-5519.

ARTICLE 8. E-GRANTS SYSTEM REQUIREMENT

The Provider's administrator has the authority to grant access to the E-Grants system to the Provider's employees. The Provider will immediately remove access to the E-Grants system when an employee is no longer employed at the Provider's agency or when an employee's access is no longer necessary to perform their job duties at the Provider's agency. The Provider will perform quarterly checks to ensure that only authorized employees have access to the E-Grants system and will report quarterly to the OAG their compliance with this provision.

ARTICLE 9. AUTHORIZED EXPENDITURES

Only expenditures which are detailed in the approved budget of the grant application, a revised budget, or an amended budget approved by the OAG are eligible for reimbursement with grant funds. Any requested modification to the budget must be submitted by the Provider in writing to the OAG and will require prior approval by the OAG. Budget modification approval is at the sole discretion of the OAG. Any grant funds reimbursed under this Agreement must be used in accordance with the rules implementing the provisions of VOCA, 34 U.S.C. § 20103, Crime Victim Assistance, 28 C.F.R. §§94.101 through 94.122, the federal government-wide grant rules as set forth in the 2 C.F.R. § 200, and the DOJ, Office of Justice Programs, DOJ Financial Guide, and any other regulations or guidelines currently or subsequently required by the DOJ and state or federal laws. Expenditures for the acquisition of equipment will only be considered for VOCA grant funded positions that are approved at 100% in the budget.

Grant funds cannot be used as a revenue generating source and crime victims cannot be charged either directly or indirectly for services reimbursed with grant funds. Third party payers such as insurance companies, victim compensation, Medicare or Medicaid may not be billed for services provided by grant funded personnel to clients. Grant funds must be used to provide services to all crime victims, regardless of their financial resources or availability of insurance or third-party reimbursements.

Travel expenses will be reimbursed with grant funds only in accordance with section 112.061, Florida Statutes.

Expenditures of state financial assistance must be in compliance with all laws, rules and regulations applicable to expenditures of state funds, including, but not limited to, the Florida Reference Guide for State Expenditures.

Only allowable costs resulting from obligations incurred during the term of this Agreement are eligible for reimbursement, and any balances of unobligated cash that have been advanced or paid that are not authorized to be retained for direct program costs in a subsequent period must be refunded to the OAG. Any funds paid in excess of the amount to which the Provider is entitled under the terms of this Agreement must be refunded to the OAG.

The Provider will reimburse the OAG for all unauthorized expenditures and the Provider will not use grant funds for any expenditures made by the Provider prior to the execution of this Agreement or after the termination date of this Agreement. If the Provider is a unit of local or state government, the Provider must follow the written purchasing procedures of that governmental agency or unit. If the Provider is a non-profit organization, the Provider will obtain a minimum of three written quotes for all single item grant-related purchases equal to or in excess of $2,500 unless it is documented that the vendor is a sole source supplier. The Provider will use the lowest quote for the purchase.

The Provider will not use any federal funds (including grant funds), either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of the U.S. Department of Justice, Office of Justice Programs.

The Provider must report suspected fraud, waste and abuse to the OAG's Office of the Inspector General at 850-414-3300.

ARTICLE 10. PROGRAM INCOME

The Provider will provide services to crime victims, at no charge, through the VOCA grant funded project. Upon request, the Provider will provide the OAG with financial records and internal documentation regarding the collection and disposition of program income, including, but not limited to, Victim Compensation, insurance, Medicare, Medicaid, restitution and direct client fees.

ARTICLE 11. AMOUNT OF FUNDS

A. Total Funds: The OAG will reimburse the Provider for contractual services or availability to provide services for the entire time of performance, as set forth in Article 3 of this Agreement, and completed in accordance with the terms and conditions of this Agreement. The total sum of monies available for reimbursement to the Provider for services provided will not exceed $51,336.00.

B. "Availability to Provide Services" is defined as maintaining sufficient capacity to assist victims during the Provider's business hours throughout the Agreement term. Provider's business hours should be set during standard business work hours, which are between 8:00 a.m. to 6:00 p.m. Monday through Friday, unless otherwise approved as alternative standard business work hours by the OAG. Employee leave earned under this grant period is reimbursable; however, the Provider must continue to maintain sufficient capacity to assist victims.

C. "Contractual Services" are defined as those specified services established within the OAG approved budget for which the Provider is to be paid upon completion at the set rate also established within the OAG approved budget, as authorized expenditures eligible for payment, or reimbursement pursuant to ARTICLE 9, AUTHORIZED EXPENDITURES, of this Agreement.

D. The OAG strongly encourages the Provider to secure funding from other sources if the Provider anticipates the program will continue beyond the current grant year.

ARTICLE 12. METHOD OF PAYMENT

A. Payment: Payment for services performed under this Agreement will be issued in accordance with the provisions of section 215.422, Florida Statutes. The OAG will have 20 days from the receipt of any invoice for the approval and inspection of goods or services.

B. Performance Reports: All required performance reports must be completed by the Provider and received by the OAG to document the provision of the project deliverables. Processing of reimbursement of a monthly invoice is contingent upon timely OAG receipt of performance reports, subject to approval by the OAG of the level of service provided during the invoiced period, and approval by the OAG of all required performance reports. The Provider will provide all performance reports on a quarterly and annual basis unless otherwise requested by the OAG. The quarterly reports for quarters ending December, March, and June must be submitted by the Provider to the OAG by the 15th day of the month immediately following the end of the quarter. The final performance report is due to the OAG no later than the last day of the month immediately following the cancellation, expiration, or termination of this Agreement.

C. Monthly Invoices: Except for the monthly invoices for December, March, and June, each monthly invoice and all required supporting documentation, including a Certificate of Availability, must be submitted by the Provider to the OAG by the last day of the month immediately following the month for which reimbursement is requested, unless otherwise approved by the OAG in writing. The monthly invoices for December, March, and June and all required supporting documentation, including a Certificate of Availability, must be submitted by the Provider to the OAG by the 15th day of the month immediately following the month for which reimbursement is requested, unless otherwise approved by the OAG in writing. The Provider will maintain appropriate documentation of all costs for which reimbursement is sought on the invoice. The OAG may require any appropriate documentation of expenditures prior to approval of the invoice and may withhold reimbursement if services are not satisfactorily completed or if the documentation is not satisfactory. The final invoice is due to the OAG no later than the last day of the month immediately following the cancellation, expiration, or termination of this Agreement.

D. Correction of Invoices: If the Provider submits an invoice that does not accurately reflect the costs associated for that month, the correct costs must be submitted on the next monthly invoice or forfeit reimbursement from the grant for those particular costs. The OAG will not accept any corrected invoices that are not received within this timeframe. If complete and correctly documented invoices are not received within these timeframes, all right to reimbursement may be forfeited, the OAG may not honor any subsequent requests for payment. Any reimbursement due or any approval necessary under the terms of this Agreement will be withheld until all evaluation, financial and program reports due from the Provider, and necessary adjustments thereto, have been approved by the OAG.

E. Notice of Investigation: The Provider is required to inform the OAG if they are being investigated by any governmental agency for financial, programmatic, or other issues. If it comes to the attention of the OAG that the Provider is being investigated, all pending requests for reimbursement may not be processed until the matter is resolved to the satisfaction of the OAG.

F. Maintenance and Submission of Reports: The Provider will maintain and timely submit such progress, fiscal, inventory, and other reports as the OAG may require pertaining to this grant.

G. Matching Grant Award: The Provider is required to match the grant award as required in the rules implementing the Federal Victims of Crime Act. Match contributions equal to 20 percent (cash or in-kind) of the total cost of each VOCA project (VOCA grant funds plus match contributions) must be reported monthly to the OAG. All funds designated as match contributions are restricted in the same manner and to be expended for the same uses as the VOCA victim assistance grant funds and must be expended within the grant period. Unless otherwise approved by the OAG, match contributions must be reported on a monthly basis in an amount consistent with the amount of funding requested for reimbursement.

ARTICLE 13. VENDOR OMBUDSMAN

Pursuant to section 215.422(7), Florida Statutes, the Florida Department of Financial Services has

established a Vendor Ombudsman, whose duties and responsibilities are to act as an advocate for vendors who may have problems obtaining timely payments from state agencies. The Vendor Ombudsman may be reached at (850) 413-5516.

ARTICLE 14. LIABILITY AND ACCOUNTABILITY

The Provider, if a non-profit entity, will provide continuous and adequate director, officer, and employee liability insurance coverage against any personal liability or accountability by reason of actions taken while acting within the scope of their authority during the existence of this Agreement and any renewal and extension thereof. Such coverage may be provided by a self-insurance program established and operating under the laws of the state of Florida.

ARTICLE 15. INDEPENDENT CONTRACTOR

The Provider is an independent contractor and not an officer, employee, agent, servant, joint venture, or partner of the state of Florida, except where the Provider is a state Agency. Neither the Provider nor its agents, employees, subcontractors, or assignees will represent to others that the Provider has the authority to bind the OAG. This Agreement does not create any right to any state retirement, leave or other benefits applicable to state of Florida personnel as a result of the Provider performing its duties or obligations under this Agreement. The Provider will take such actions as may be necessary to ensure that each subcontractor of the Provider will be deemed an independent contractor and will not be considered or permitted to be an officer, employee, agent, servant, joint venturer, or partner of the State of Florida. The OAG will not furnish support services (e.g., office space, office supplies, telephone service, and administrative support) to the Provider, or its subcontractor or assignee, unless specifically agreed to in writing by the OAG.

All deductions for social security, withholding taxes, income taxes, contributions to unemployment compensation funds and all necessary insurance for the Provider, the Provider's officers, employees, agents, subcontractors, or assignees will be the sole responsibility of the Provider.

ARTICLE 16. DOCUMENTATION, RECORD RETENTION

The Provider will maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting procedures and practices which sufficiently and properly reflect all revenues and expenditures of grant funds.

The Provider will maintain a file for inspection by the OAG or its designee, Chief Financial Officer, Auditor General, or the DOJ that contains written invoices for all fees, or other compensation for services and expenses, in detail sufficient for a proper pre-audit and post-audit. This includes the nature of the services performed or expenses incurred, the identity of any persons who performed the services or incurred the expenses, the daily time and attendance records and the amount of time expended in performing the services (including the day on which the services were performed), and if expenses were incurred, a detailed itemization of such expenses. All documentation, including audit working papers, will be maintained by the Provider for a period of five years from the termination date of this Agreement, or until any audit has been completed and any findings have been resolved, whichever is later.

The Provider will give authorized representatives of the OAG the right to access, receive and examine all records, books, papers, case files, documents, goods, and services related to the grant funds. The Provider, by signing this Agreement specifically authorizes the OAG to receive and review any record reasonably related to the purpose of the grant as authorized in the original approved grant application and or the amendments thereto. Failure to provide documentation as requested by the OAG under the provisions of this Agreement will result in

either the termination of the agreement or suspension of further reimbursements to the Provider until all requested documentation has been received, reviewed, and the costs are approved for reimbursement by the OAG.

ARTICLE 17. PUBLIC RECORDS

The Provider will comply with Chapter 119, Florida Statutes, Florida's public record law. The Provider will keep and maintain public records required by the OAG to perform all services required under this Agreement. A request to inspect or copy public records relating to this Agreement must be made directly to the OAG. If the OAG does not possess the requested records, the OAG will immediately notify the Provider of the request. Upon request by the OAG to inspect or copy public records relating to this Agreement, the Provider will provide the OAG with a copy of the requested records at no cost to the OAG or allow the records to be inspected or copied by the member of the public making the records request at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law. The Provider must ensure that in allowing public access to all documents, papers, letters, or other materials made or received in conjunction with this Agreement, those records that are exempt or confidential and exempt from public records disclosure requirements of Chapter 119, Florida Statutes, or other provisions of Florida law, are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement if the Provider does not transfer the records to the OAG.

If the Provider fails to provide the public records to the OAG within a reasonable time, it may be subject to penalties under section 119.10, Florida Statutes, as well as unilateral cancellation of this Agreement by the OAG. In the event the Provider's business closes or the Provider is permanently unable to perform under this Agreement, the Provider will electronically transfer, at no cost, all public records to the OAG upon becoming aware of any impending closure or event that renders the Provider unable to perform said services. Upon completion of this Agreement, the Provider will keep and maintain public records required by the OAG to perform the services to be provided in the scope of this Agreement, or electronically transfer in a file format compatible with the information technology systems of the OAG, at no cost to the OAG, all public records in possession of the Provider. If the Provider transfers all public records to the OAG upon completion or termination of the Agreement, the Provider will destroy all duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Provider keeps and maintains public records upon completion of the Agreement, it must meet all applicable requirements for retaining public records, consistent with the State of Florida's records retention schedule. All public records stored electronically must be provided to the OAG, upon request of its Custodian of Public Records, at no cost to the OAG, in a format compatible with the information technology systems of the OAG. The OAG may unilaterally terminate this Agreement if the Provider refuses to allow access to all public records made or maintained by the Provider in conjunction with this Agreement, unless the records are exempt from Section 24(a) of Art. I, Florida State Constitution, and sections 119.07(1) or 960.15, Florida Statutes.

IF THE PROVIDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE PROVIDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 850-414-3634, PublicRecordsRequest@myfloridalegal.com, OFFICE OF THE ATTORNEY GENERAL, PL-01, THE CAPITOL, TALLAHASSEE, FL 32399-1050.

ARTICLE 18. PROPERTY

The Provider will be responsible for the proper care and custody of all property purchased with grant funds and agrees not to sell, transfer, encumber, or otherwise dispose of property acquired with grant funds without the

written permission of the OAG. If the Provider is no longer a grant funds recipient, all property acquired by grant funds will be subject to the provisions of the DOJ Financial Guide.

ARTICLE 19. AUDITS; COMPLIANCE WITH THE INSPECTOR GENERAL

A. Pursuant to section 20.055, Florida Statutes, the Provider, and any subcontractor to the Provider understand and will comply with their duty to cooperate with the Inspector General in any investigations, audit inspection or review.

B. The administration of funds disbursed by the OAG to the Provider may be subject to audits and monitoring by the OAG, as described in this section.

C. Title 2 C.F.R. Part 2, Subpart A, is applicable if the Provider is a non-federal entity, meaning a state, local government, Indian tribe, institution of higher learning, or nonprofit organization that carries out a federal award as a recipient or subrecipient, as defined in that Part.

1. In the event the Provider expends one million dollars or more during the non-federal entity's fiscal year in federal awards, it must have a single or program-specific audit conducted for that year in accordance with the provisions of federal government-wide grant rules as set forth in 2 C.F.R. § 200, et. seq. Article 11 to this Agreement indicates the amount of federal funds disbursed through the OAG by this Agreement. In determining the federal awards expended in its fiscal year, the Provider will consider all sources of federal awards, including federal resources received from the OAG. The determination of amounts of federal awards expended should be in accordance with the guidelines established by federal government-wide grant rules as set forth in 2 C.F.R. § 200. An audit of the Provider conducted by the Auditor General in accordance with 2 C.F.R. § 200.500, will meet the requirements of this part.

2. In connection with the audit requirements addressed in this part, the Provider will fulfill the requirements relating to auditee responsibilities as provided in 2 C.F.R. § 200.508.

3. In the event the Provider expends less than one million dollars in federal awards in its fiscal year and elects to have an audit conducted in accordance with 2 C.F.R. § 200.500, the cost of the audit must be reimbursed from non-federal funds (i.e., the cost of such an audit must be reimbursed from Provider resources obtained from other than federal entities), as mandated in 2 C.F.R. § 200.400.

ARTICLE 20. AUDIT REPORT SUBMISSION

Copies of audit reports conducted pursuant to Florida Statute 215.97 and the Florida Rules of the Auditor General Chapter 10.650, must be submitted to the Federal Audit Clearinghouse within 30 calendar days after the auditee receives the auditor's report(s) or nine months after the end of the audit period (whichever is earlier) in accordance with 2 C.F.R § 200.512.

A. Copies of audit reports for audits conducted in accordance with the 2 C.F.R. § 200.500, and required by this Agreement will be submitted, when required by 2 C.F.R. § 200.512, by or on behalf of the Provider directly to the following:

Office of the Attorney General
Bureau of Advocacy and Grants Management
PL-01, The Capitol
Tallahassee, Florida 32399-1050

B. Any reports, management letters, or other information required to be submitted to the OAG pursuant to

this Agreement will be submitted timely in accordance with federal government-wide grant rules as set forth in 2 C.F.R. § 200, et. seq., as applicable.

C. Providers should indicate the date the financial reporting package was delivered in correspondence accompanying the financial reporting package.

ARTICLE 21. MONITORING

In addition to reviews of audits conducted in accordance with 2 C.F.R. § 200.500, the Provider will comply and cooperate with any monitoring procedures and processes and additional audits deemed appropriate by the OAG, including but not limited to on-site visits. The Provider will also comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the OAG or its designee, Chief Financial Officer, Auditor General or the U.S. Department of Justice.

The Provider may not accept duplicate funding for any cost, position, service or deliverable funded by the OAG. Duplicative funding is defined as more than 100 percent payment from all funding sources for any cost, position, service or deliverable. If there are multiple funding sources and a program is funded by the OAG, the OAG or its designee has the right to review all documents related to those funding sources to determine whether duplicative funding is an issue. If duplicate funding is found, this Agreement may be suspended, terminated or both while the extent of the overpayment is determined. Failure to comply with state or federal law, and the U.S. Department of Justice Programs, Financial Guide, may also result in the suspension, termination, or both of this Agreement while the extent of the overpayment is determined. Absent fraud, in the event that there has been an overpayment to the Provider for any reason, if the amount of the overpayment cannot be determined to a reasonable degree of certainty, as determined in the sole discretion of the OAG, the Provider will reimburse to the OAG one half of the monies previously paid to the Provider for that line item for the grant year in question.

ARTICLE 22. RETURN OF FUNDS

The Provider will return to the OAG any overpayments made to the Provider for unearned income or disallowed items pursuant to the terms and conditions of this Agreement. In the event the Provider or any outside accountant or auditor determines that an overpayment has been made, the Provider will immediately return to the OAG such overpayment without prior notification from the OAG. In the event the OAG discovers that an overpayment has been made, the contract manager, on behalf of the OAG, will notify the Provider and the Provider will forthwith return the funds to the OAG. Should the Provider fail to immediately reimburse the OAG for any overpayment, the Provider will be charged interest at the rate in effect on the date of the overpayment, as determined by the State of Florida, Chief Financial Officer, pursuant to Chapter 55, Florida Statutes, on the amount of the overpayment or outstanding balance thereof. Interest will accrue from the date of the Provider's initial receipt of funds up to the date of reimbursement of said overpayment funds to the OAG.

ARTICLE 23. GRATUITIES

The Provider will not offer or give any gift or any form of compensation to any OAG employee. As part of the consideration for this Agreement, the parties intend that this provision will survive this Agreement for a period of two years. In addition to any other remedies available to the OAG, any violation of this provision will result in referral of the Provider's name and description of the violation of this term to the Department of Management Services for the potential inclusion of the Provider's name on the suspended vendors list for an appropriate period. The Provider will ensure that its subcontractors, if any, comply with these provisions.

ARTICLE 24. PATENTS, COPYRIGHTS, AND ROYALTIES

The Provider agrees that if any discovery or invention arises or is developed in the course of or as a result

of work or services performed under this Agreement, or in any way connected herewith, the discovery or invention will be deemed transferred to and owned by the State of Florida. Any and all patent rights accruing under or in connection with the performance of this Agreement are hereby reserved to the state of Florida.

In the event that any books, manuals, films, or other copyrightable materials are produced, the Provider will identify all such materials to the OAG. The Provider does hereby assign to the OAG and its assigns or successors, all rights accruing under or in connection with performance under this Agreement, including the United States Copyright, all other literary rights, all rights to sell, transfer or assign the copyright, and all rights to secure copyrights anywhere in the world.

The Provider will indemnify and hold the OAG and its employees harmless from any claim or liability whatsoever, including costs and expenses, arising out of any copyrighted, patented, or unpatented invention, process, or article manufactured or used by the Provider in the performance of this Agreement. The Provider will indemnify and hold the OAG and its employees harmless from any claim against the OAG for infringement of patent, trademark, copyright or trade secrets. The OAG will provide prompt written notification of any such claim. During the pendency of any claim of infringement, the Provider may, at its option and expense, procure for the OAG, the right to continue use of, or to replace or modify the article to render it non-infringing. If the Provider uses any design, device, or materials covered by letters patent, or copyright, it is mutually agreed and understood without exception the compensation paid pursuant to this Agreement includes all royalties or costs arising from the use of such design, device, or materials in any way involved in the work contemplated by this Agreement.

Subcontracts must specify that all patent rights and copyrights are reserved to the state of Florida.

ARTICLE 25. IDEMNIFICATION AND ASSUMPTION OF LIABILITY

The Provider will be liable for and indemnify, defend, and hold the OAG, and all of its officers, agents, and employees, harmless from all claims, suits, judgments, or damages, including attorney's fees and costs, arising out of any act or omission or neglect by the Provider and its agents, employees and subcontractors during the performance or operation of this Agreement or any subsequent modifications or extensions thereof. The Provider's evaluation or inability to evaluate its liability will not excuse the Provider's duty to defend and to indemnify the OAG within seven days after notice by the OAG. The Provider will pay all costs and fees including attorney's fees related to these obligations and their enforcement by the OAG. The OAG's failure to notify the Provider of a claim will not release the Provider from these duties. The Provider will not be liable for any claims, suits, judgments, or damages arising solely from the negligent acts of the OAG. The Provider will assume all liability associated with providing services under the terms and conditions of this Agreement. This includes, but is not limited to, premises liability and any travel taken by any employee of Provider or any recipient of Provider's services.

NOTE: The indemnification provisions of this Article are not applicable to entities identified in section 768.28(2), Florida Statutes, and do not constitute a waiver of sovereign immunity, or increase the limited waiver of sovereign immunity specified in section 768.28, Florida Statutes.

ARTICLE 26. TERMINATION

A. Termination at Will: This Agreement may be terminated by the OAG for any reason upon five days written notice via certified U.S. mail, hand delivery, or email to the Provider to the physical or email address provided by the Provider in the application.

B. Termination for Non-Appropriation or Lack of Funds: In the event funds for payment pursuant to this Agreement become unavailable, the OAG may terminate this Agreement upon no less than 24 hours written

notice to the Provider. The notice will be sent by a method of email, or by hand delivery with proof of delivery, to the representative of the Provider responsible for administration of the program. The OAG will be the final authority as to the availability and adequacy of funds.

C. Upon Termination: In the event this Agreement is terminated by the OAG, the Provider will deliver documentation of ownership or title, if appropriate for all supplies, equipment and personal property purchased with grant funds to the OAG, within 30 days after termination of this Agreement. Any finished or unfinished documents, data, correspondence, reports and other products prepared by or for the Provider under this Agreement will be made available to and for the exclusive use of the OAG.

D. Notwithstanding the above, the Provider will not be relieved of liability to the OAG for damages sustained by the OAG by any termination by the OAG of this Agreement by the Provider. In the event this Agreement is terminated by the OAG, the Provider will be reimbursed for satisfactorily performed and documented services provided prior to the effective date of termination.

ARTICLE 27. AMENDMENTS

Modification of any provision of this Agreement must be mutually agreed upon by all parties and requires a written and fully executed amendment to this Agreement, except as provided for budget modifications submitted by the Provider in writing which have been previously approved by the OAG pursuant to the terms of ARTICLE 9, AUTHORIZED EXPENDITURES.

ARTICLE 28. NONDISCRIMINATION

The Provider may not use these funds to discriminate against, or otherwise give preferential treatment to, any person based on any classification protected by federal or state law or to engage in any activity or practice that is prohibited under Chapter 760, Florida Statutes.

Recipients of federal financial assistance must comply with applicable federal civil rights laws, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. §§ 10228(c) and 10221(a)); the Victims of Crime Act of 1984, as amended (34 U.S.C. § 20110(e)); The Juvenile Justice and Delinquency Prevention Act of 1974, as amended (34 U.S.C. § 11182(b)); Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794), Title II of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); Title IX of the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); and Exec. Order 13279 (67 Fed. Reg. 241).

Pursuant to applicable federal laws and Chapter 760, Florida Statutes, the Provider will not discriminate against any client or employee in the performance of this Agreement or against any applicant for employment because of age, race, religion, color, disability, national origin, marital status or sex. All contractors, subcontractors, sub-grantees, or others that the Provider engages to provide services or benefits to clients or employees in connection with any of its programs and activities will not discriminate against those clients or employees because of age, race, religion, color, disability, national origin, marital status or sex.

The Provider must have policies and procedures in place for responding to complaints of discrimination that employees and beneficiaries file directly with the Provider. Information provided by the U.S. Department of Justice, Office of Justice Programs, to assist with policy and procedure development is available at https://www.ojp.gov/program/civil-rights-office/about.

In the event a federal or state court, or a federal or state administrative agency, makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, marital status or

sex against the Provider, the Provider will forward a copy of the findings to the Office of Justice Programs, Office for Civil Rights (OCR), and the OAG.

The Provider must have policies and procedures in place for responding to complaints of discrimination that employees and beneficiaries file directly with the Provider. Information provided by the DOJ, Office of Justice Programs, to assist with policy and procedure development is available at https://www.ojp.gov/program/civil-rights-office/about.

As clarified by Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with the Safe Streets Act and Title VI of the Civil Rights Act of 1964, the Provider must take reasonable steps to ensure that LEP persons have meaningful access to its programs and activities. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. The Provider is encouraged to consider the need for language services for LEP persons served or encountered both in developing its budgets and in conducting its programs and activities. Additional assistance and information regarding your LEP obligations can be found at http://www.lep.gov.

In accordance with federal civil rights laws, the Provider will not retaliate against individuals for taking action or participating in action to secure rights protected by these laws.

All Providers must complete a review of the Office of Justice Programs, Office for Civil Rights training modules during the 2026-2027 grant period and confirm compliance with this requirement to the OAG through self- reporting by December 31, 2026. The training modules are available at https://www.ojp.gov/program/civil-rights/video-training-grantees/overview. Pursuant to section 287.134, Florida Statutes, an entity or affiliate who has been placed on the discriminatory vendor list may not submit a response on a contract to provide any goods or services to a public entity; may not submit a response on a contract with a public entity for the construction or repair of a public building or public work; may not submit a response on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity. The Provider will notify the OAG if it or any of its suppliers, subcontractors, or consultants have been placed on the convicted vendor list or the discriminatory vendor list during the life of this Agreement.

The OCR issued an advisory document for federal grant recipients on the proper use of arrest and conviction records in making hiring decisions. See Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013), available at http://ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf. Recipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. If warranted, recipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans.

ARTICLE 29. NONDISCRIMINATION IN PROGRAMS INVOLVING STUDENTS

The Provider will not use award funding to discriminate against students that are participating in (or benefiting from) programs that are funded by those same federal funds. As an example, provided by the Office for Victims of Crime, Office of Justice Programs, the Provider cannot use VOCA funding to treat a Catholic student differently than a non-Catholic student when both are applying for, or receiving benefits from, the VOCA program. This same protection also applies to the students' parents or legal guardians.

ARTICLE 30. ACKNOWLEDGEMENTS

A. All publications, advertising, or written descriptions of the sponsorship of the program will state: "This project was supported by Award No. VOCA-C-2026-City of Ormond Beach-00105 awarded by the Office for Victims of Crime, Office of Justice Programs. Sponsored by (City of Ormond Beach) and the state of Florida."

B. The Provider is required to display a civil rights statement prominently on all publications, websites, posters, and informational materials mentioning USDOJ programs in bold print and no smaller than the general text of the document. The full civil rights statement must be used whenever possible. Single page documents that do not have space for the full civil rights statement may contain a condensed version in a print size no smaller than the text used throughout the document. If the civil rights statement is missing on a publication, the statement must be included the next time the publication is revised or reprinted and printed copies of the statement must be attached to the current supply of the publication until the next revision is reprinted.

C. Full Civil Rights Statement: In accordance with federal law and U.S. Department of Justice policy, this organization is prohibited from discriminating on the basis of race, color, national origin, religion, sex, age, or disability. To file a complaint of discrimination, write the Florida Department of Legal Affairs, Federal Discrimination Complaint Coordinator, PL-01 The Capitol, Tallahassee, Florida, 32399-1050, or call 850 -414-3300, or write Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice, 810 7th Street, NW, Washington, DC 20531 or call 202-307-0690 (Voice) or 202-307-2027 (TDD/TYY) or https://www.ojp.gov/program/civil-rights/filing-civil-rights-complaint. Individuals who are hearing impaired or have speech disabilities may also contact OCR through the Federal Relay Service at 800-877-8339 (TTY), 877-877-8982 (Speech), or 800-845-6136 (Spanish).

D. Condensed Civil Rights Statement: The City of Ormond Beach is an equal opportunity provider and employer.

E. The Provider is required to display the OAG's "Civil Rights Fact Sheet" at locations open to the public. The "Civil Rights Fact Sheet" will be made available to the Provider via the OAG E-Grants Management System.

ARTICLE 31. EMPLOYMENT

A. The employment of unauthorized aliens by the Provider is considered a violation of Title 8 section 274A(a) of the Immigration and Nationality Act. If the Provider knowingly employs unauthorized aliens, such violation will be cause for unilateral cancellation of this Agreement. Any services performed by any such unauthorized aliens will not be paid.

B. In accordance with section 448.095(2), Florida Statutes, the Provider must register with and use the U.S. Department of Homeland Security's E-Verify system: https://www.e-verify.gov/, to verify the work authorization status of all new employees hired to perform services specified in the Purchase Order. Subcontractors must also be registered in the E-Verify system and provide the Provider with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. The Provider will maintain a copy of such affidavit for the duration of the Agreement. The OAG may request documentation of compliance with this provision at any time during the Agreement term. The Agreement may be subject to termination for failure to comply with the requirements set forth in this Article, as specified in section 448.095(2)(a), Florida Statutes.

ARTICLE 32. NO THIRD-PARTY RIGHTS

This Agreement and the rights and obligations created by it are intended for the sole benefit of the OAG and the Provider. No third party to this Agreement, including the victims served by the Provider, have any rights under this Agreement. No third party may rely upon this Agreement, or the rights and representations created by it for any purpose.

ARTICLE 33. ADMINISTRATION OF AGREEMENT

A. All approvals referenced in this Agreement must be obtained from the parties' contract administrators or their designees. All notices must be given to the parties' contract administrators respectively.

B. The OAG's contract administrator is Christina F. Harris, Chief, Bureau of Advocacy and Grants Management.

C. The Provider's contract administrator will be provided at the time of execution.

D. The parties will provide each other with written notification of any change in its designated representative for this Agreement. Such changes do not require a formal written amendment to this Agreement.

ARTICLE 34. CONTROLLING LAW AND VENUE

This Agreement will be governed by the laws of the State of Florida. All litigation arising under this Agreement will be instituted in the appropriate state or federal court in Leon County, Florida.

ARTICLE 35. COMPLIANCE WITH RESPECT

PURSUANT TO SECTION 413.036(3), FLORIDA STATUTES, IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT ANY ARTICLES THAT ARE THE SUBJECT OF, OR REQUIRED TO CARRY OUT, THIS CONTRACT SHALL BE PURCHASED FROM A NONPROFIT AGENCY FOR THE BLIND OR FOR THE SEVERELY HANDICAPPED THAT IS QUALIFIED PURSUANT TO CHAPTER 413, FLORIDA STATUTES, IN THE SAME MANNER AND UNDER THE SAME PROCEDURES SET FORTH IN SECTION 413.036(1) AND (2), FLORIDA STATUTES; AND FOR PURPOSES OF THIS CONTRACT THE PERSON, FIRM, OR OTHER BUSINESS ENTITY CARRYING OUT THE PROVISIONS OF THIS CONTRACT SHALL BE DEEMED TO BE SUBSTITUTED FOR THE STATE AGENCY INSOFAR AS DEALINGS WITH SUCH QUALIFIED NONPROFIT AGENCY ARE CONCERNED.

ARTICLE 36. COMPLIANCE WITH PRIDE

PURSUANT TO SECTION 946.515(2), FLORIDA STATUTES, IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT ANY ARTICLES WHICH ARE THE SUBJECT OF, OR REQUIRED TO CARRY OUT, THIS CONTRACT SHALL BE PURCHASED FROM THE CORPORATION IDENTIFIED UNDER CHAPTER 946, FLORIDA STATUTES, IN THE SAME MANNER AND UNDER THE SAME PROCEDURES SET FORTH IN SECTION 946.515(2) AND (4), FLORIDA STATUTES; AND FOR PURPOSES OF THIS CONTRACT THE PERSON, FIRM, OR OTHER BUSINESS ENTITY CARRYING OUT THE PROVISIONS OF THIS CONTRACT SHALL BE DEEMED TO BE SUBSTITUTED FOR THIS AGENCY INSOFAR AS DEALINGS WITH SUCH CORPORATION ARE CONCERNED.

ARTICLE 37. PROCUREMENT OF MATERIALS WITH RECYCLED CONTENT

Any products or materials which are the subject of or are required to carry out this Contract will be procured in accordance with the provisions of section 403.7065, Florida Statutes.

ARTICLE 38. COMPLIANCE WITH THE COPELAND "ANTI-KICKBACK" ACT

As applicable, the Provider must comply with 18 U.S.C. § 874,40 U.S.C. § 3145, and the requirements of 29 C.F.R. Part 3 as may be applicable, which are incorporated by reference into this Agreement. The act prohibits the inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. All suspected violations must be reported to the OAG.

ARTICLE 39. FEDERAL LAW RIGHTS TO INVENTIONS

As applicable, Provider must comply with 37 C.F.R., part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Governmental Grants, Contracts, and Cooperative Agreements."

ARTICLE 40. FEDERAL CLEAN AIR ACT

As applicable, and if this Agreement is over $100,000.00, Provider must comply with all applicable standards, orders, or regulations of the Clean Air Act, as amended (42 U.S.C. chapter 85) and the Clean Water Act, as amended (33 U.S.C. chapter 26), President's Executive Order 11738, and Environmental Protection Agency regulations codified in Title 40 of the Code of Federal Regulations. The Provider must report any violations of the above to the OAG.

ARTICLE 41. PRO-CHILDREN ACT OF 1994

As applicable, Provider must comply with the Pro-Children Act of 1994, 20 U.S.C. sections 6081-6084, which requires that smoking not be permitted in any portion of any indoor facility used for the provision of federally funded services including health, daycare, early childhood development, education or library services on a routine or regular basis, to children up to age 18. Provider's failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to $1,000 for each violation and the imposition of an administrative compliance order on the responsible entity. If applicable, the Provider must also include a similar provision in any subcontracts it enters under this Agreement.

ARTICLE 42. FEDERAL SUSPENSION AND DEBARMENT LIST

As applicable, the Provider agrees to comply with 2 C.F.R. Part 180 and 2 C.F.R. Part 3000 and warrants none of the Provider's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935). The Provider must comply with 2 C.F.R. Part 180, subpart C and 2 C.F.R. Part 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction (as defined by federal law) it enters into. Provider must notify the OAG immediately if it or any of the Provider's employees, affiliates or subcontractors are included on the Federal Suspension or Debarment Lists.

ARTICLE 43. INSPECTION OF RECORDS

In accordance with section 216.1366, Florida Statutes, the OAG is authorized to inspect the: (a) financial records, papers, and documents of the Provider that are directly related to the performance of this Agreement or the expenditure of state funds; and (b) programmatic records, papers, and documents of the Provider which the OAG determines are necessary to monitor the performance of this Agreement or to ensure that the Agreement terms are being met. The Provider must provide such records, papers, and documents requested by the OAG within 10 business days after the request is made.

ARTICLE 44. ENTIRE AGREEMENT

This Agreement and the Provider's approved 2026-2027 grant application in the E-Grants Management System, embody the entire agreement of the parties. There are no provisions, terms, conditions, or obligations other than those contained herein. This Agreement supersedes all previous communications, representations or agreements on this same subject, verbal or written, between the parties. There are no representations or statements that are relied upon by the parties that are not expressly set forth herein.

The Provider's signature below specifically acknowledges understanding of the fact that the privilege of obtaining a VOCA grant is not something this or any Provider is entitled to receive. This Agreement is for one-time funding only and will not exceed one federal fiscal year. There is absolutely no expectation or guarantee, implied or otherwise, the Provider will receive VOCA funding in the future. Each of the parties executing this Agreement have full authority to do so and have received all lawfully necessary approvals to enter into this Agreement.

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IN WITNESS WHEREOF, the OFFICE OF THE ATTORNEY GENERAL and City of Ormond Beach, have executed this Agreement.

Authorizing Official	OAG Authorizing Official
Joyce Shanahan, City Manager Print Name	Print Name
September 9, 2026 Date	Date

Authorizing Official*

Jason Leslie, Mayor
Print Name

September 9, 2026
Date

Authorizing Official*

Print Name

Date

59-6000398
FEID# of Provider

Flair Code

* Provided for use if multiple signatures are required by your organization.

PUR 2024
Use of Coercion for Labor and Services

Pursuant to section 787.06(13), Florida Statutes, this portion of the form **must be completed by an officer or representative of the nongovernmental entity** executing, renewing, or extending a contract with a governmental entity.

City of Ormond Beach does not use coercion for labor or services as defined in section 787.06, Florida Statutes.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

Entity Name: City of Ormond Beach

Representative/Officer's Printed Name: Joyce Shanahan

Representative/Officer's Title: City Manager

Signature: Date: September 9, 2026

Office of the Attorney General
Grant Award Project Summary

Office of the Attorney General Division of Victim Services Bureau of Advocacy and Grants Management PL-01 The Capitol Tallahassee, Florida 32399-1050	**Office of the Attorney General Victims of Crime Act Grant**	**2026-2027**
Subrecipient Name and Address City of Ormond Beach P.O. Box 277 Ormond Beach, Florida 32175-0277	OAG Grant Number VOCA-C-2026-City of Ormond Beach-00105	
Subrecipient UEI Number P7N5EWNDK217	Project Period: From 10/1/2026 To 9/30/2027	
Subrecipient IRS/Vendor/FEIN Number 59-6000398	Budget Period: From 10/1/2026 To 9/30/2027	
Project Title OVC FY 22 VOCA Victim Assistance Formula OVC FY 23 VOCA Victim Assistance Formula	Award Date 10/1/2026	Award is R&D (Y/N) No
Previous Award Amount $0.00	Amount of this Award $51,336.00	Total Award $51,336.00
Special Conditions The above grant project is approved to such conditions or limitations as are set forth in the Office of the Attorney General contract.		
Catalog of Domestic Federal Assistance (CFDA Number) 16.575 - Crime Victim Assistance		
Summary Description of Project This grant award provides funds from the Crime Victims Fund to enhance crime victim services in the State of Florida. Victims of Crime Act (VOCA) assistance funds are typically competitively awarded by the Office of the Attorney General to public agencies and/or local, not-for-profit organizations that provide direct services to crime victims.		
Federal Award Agency U.S. Department of Justice Office of Justice Programs Office for Victims of Crime	OVC Project Period, Award Date 2022-2023: From 10/1/2021 to 9/30/2027 2023-2024: From 10/1/2022 to 9/30/2027	
OVC Federal Award Number 2022-15POVC-22-GG-00725-ASSI Awarded 8-25-2022 2023-15POVC-23-GG-00434-ASSI Awarded 8-23-2023	OVC Total Award to OAG $91,878,955 $87,867,754	
OAG Staff Contact Christina Harris, Bureau Chief (850) 414-3380	Bureau Contact contact.voca@myfloridalegal.com (850) 414-3380	
Signature, OAG Authorizing Official, Date	Signature, Agency Executive Director, Date 9/9/2026	

Award Letter

OFFICE OF ATTORNEY GENERAL
JAMES UTHMEIER
SAFE ★ STRONG ★ FREE

OFFICE OF THE ATTORNEY GENERAL
Division of Victim Services and Criminal Justice Programs
Bureau of Advocacy and Grants Management

PL-01 The Capitol
Tallahassee, FL 32399-1050
Phone (850) 414-3300 | Fax (850) 487-0168
https://www.myfloridalegal.com

The Office of the Attorney General, Bureau of Advocacy and Grants Management, is pleased to inform you that *City of Ormond Beach* will be awarded a Victims of Crime Act (VOCA) grant for the 2026-2027 funding cycle in the amount of ***$51,336.00***.

Our staff has worked diligently to determine how best to distribute the available VOCA grant funding, while maintaining mandatory federal grant distribution guidelines and mission critical services. These considerations and your agency's commitment to providing services to crime victims in your community were the key factors used in making our decision.

Please contact the Bureau of Advocacy and Grants Management at (850) 414-3380 or Contact.Voca@myfloridalegal.com with any questions on this grant. Thank you for your continuing efforts in providing assistance to victims of crime.

Thank you,
The Division of Victim Services and Criminal Justice Programs

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	8.C.
Section	CONSENT AGENDA	**Category**	Consent - Resolution
Subject	Work Authorization - Fleet Fuel Improvements		
Recommended Action	Staff recommends approval of the Work Authorization to A.M. Weigel for the Fleet Fuel Improvements project.		
Strategic Goal	Governance - Provide convenient, modern, and technologically advanced municipal services to improve efficiencies and accessibility of services to both internal and external customers.		
Department Staff Contact	Public Works - Engineering Shawn Finley, Assistant City Manager		

Summary

The purpose of this item is to request approval of the work authorization to A.M. Weigel for necessary improvements to the City's fleet fuel facility.

The existing underground unleaded and diesel fuel storage tanks and pumps are beyond their useful service life and, along with the related components, need to be replaced with a new fueling system up to current codes and standards and maintain compliance with the Environmental Protection Agency and the Florida Office of State Fire Marshal. The canopy structures above the fuel islands are rusting and no longer structurally sound.

This project will replace all diesel and unleaded fuel components including tanks, pumps, piping, electrical, fuel management hardware and software, fuel island, canopy, and paving. The existing underground storage tanks will be removed, cleaned, backfilled, and properly disposed of. The new fuel storage tanks will be dual above-ground tanks, 10,000 gallons diesel and 10,000 gallons unleaded, double-walled, UL-2085 compliant. The new fuel island will be constructed on the south side of the site to allow for the existing fueling system to remain in service during construction.

Upon detailed design of the fueling facility improvements it was determined that upgrades were necessary to the electric supply; flooding of the site, most notably following recent hurricanes, are requiring upgrades to the elevation of the proposed improvements and will require upgrades to the Fleet facilities site in the area of the proposed fuel tanks, pumps, and mechanical equipment.

The combination of all these improvements will ensure that the fleet fueling operations can remain in operation and serve City vehicles throughout the year, and most importantly immediately following a hurricane and through the City's recovery,

Financial Impact

The A.M. Weigel not-to-exceed proposal is for $1,266,672.92. The amount included in the Fiscal Year 2024-25 budget of Fund 301 - General Improvement Fund is $700,000. The additional cost incurred are related to the necessary electric upgrades, site improvements required to ensure safe operation of the fuel facilities following extreme weather events, and price increase that occurred following the placement of this project in the five year CIP. Additional funding would need to be appropriated from the General Fund Reserves through a budget amendment if approved.

Citizen Impact

Fuel for City vehicles is required to serve the public critical City services.

Attachments

1. 26-105 Fleet Fuel Imp-AM Weigel (P26-0093G)
2. Work Authorization - AM Weigel

RESOLUTION NO. 2026-105

A RESOLUTION ACCEPTING A PROPOSAL FROM A.M. WEIGEL CONSTRUCTION, INC. FOR CONSTRUCTION MANAGEMENT SERVICES REGARDING THE FLEET FUEL ISLAND IMPROVEMENTS PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, pursuant to the Continuing Contract for Construction Management Services between the City and A.M. Weigel Construction, Inc., the appropriate City staff members have negotiated with A.M. Weigel Construction, Inc. to provide construction management services for the Fleet fuel island improvements project ("the Project"), as described on the attached Work Authorization and Scope of Work, at a cost not to exceed $1,266,672.92 , and

WHEREAS, the City Manager has certified that funds for the Project in the amount of $1,266,672.92 will be appropriated to the credit of the General Fund (301) through a budget amendment and that these funds will not be appropriated for any other purpose, and

WHEREAS, the City Commission concurs with the foregoing recommendations, now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The proposal submitted by A.M. Weigel Construction, Inc. to perform the Project at a total cost not to exceed $1,266,672.92 is hereby accepted.

SECTION TWO. The Mayor and the City Manager are hereby authorized and directed to execute a Work Authorization with A.M. Weigel Construction, Inc. for the performance of the Project at the said price, and to pay the cost thereof from the General Fund.

SECTION THREE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED this 9th day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

WORK AUTHORIZATION

In accordance with and incorporating the terms of the Contract for Construction Management Services on a Continuing Basis dated September 7, 2022, between the City of Ormond Beach, Florida, and A.M. Weigel Construction, Inc., the following Scope of Work and Schedule of Payments are agreed to by the parties to the Agreement:

Project Title: Fleet Fuel Improvements

Project Description: Construction management services to construct a new fuel island, including 10KGAL diesel and 10KGAL gasoline dual tank, fueling pumps, and canopy at the southern traffic circle of 500 N. Orchard Street, per proposal dated July 29, 2026.

Estimated Project Construction Cost: $1,266,672.92

Schedule of Payments and Fee Basis

Required Work Task	Fee Basis	Fee
Fleet Fuel Improvements	Guaranteed Maximum Price	$1,266,672.92
Total Fee Authorized:	**Not to Exceed**	**$1,266,672.92**

Funding Source: General Fund (301)

Estimated Time for Completion: 180 Days from Authorization to Proceed

AUTHORIZED:
CITY OF ORMOND BEACH

By: _____
Jason Leslie
Mayor

Date: _____

By: _____
Joyce A. Shanahan
City Manager

Date: _____

ACCEPTED:
A.M. WEIGEL CONSTRUCTION, INC.

By: _____
A. Michael Weigel
President

Date: _____

I. COMPLIANCE WITH FLORIDA PUBLIC RECORDS LAW

Contractor expressly agrees that it shall comply with the public records law provided in Florida Statutes, Chapter 119, and specifically to:

(a) Keep and maintain public records required by the City to perform the contracted service.
(b) Upon request from the City Clerk, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the City.
(d) Upon completion of the contract transfer, at no cost to the City, all public records in possession of the contractor or keep and maintain public records required by the City to perform the service. If the contractor transfers all public records to the City upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon the completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City Clerk, in a format that is compatible with the information technology systems of the City.
(e) Failure of the Contractor to comply with Public Records Law as provided by Florida Statutes, Chapter 119, shall subject the Contractor to penalties under Chapter 119.10 and subject this Agreement to termination for cause by the City.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK
22 SOUTH BEACH STREET
ORMOND BEACH, FLORIDA 32174 (386) 610-0400
CITYCLERK@ORMONDBEACH.ORG

Ref: Fla. Stat. §119.0701(2016)

II. VERIFICATION OF EMPLOYMENT STATUS USING E-VERIFY SYSTEM

1. Section 448.09, *Florida Statutes*, makes it unlawful for any person to knowingly employ, hire, recruit, or refer, either for herself or himself, or on behalf of another, for private or public employment within the state, an alien who is not duly authorized to work in the United States. Contractor warrants that it is registered with the U.S. Department of Homeland Security's E-Verify system, and is compliant with the requirements of Sections 448.09 and 448.095, *Florida Statutes*.
2. Contractor agrees that if the contractor enters into an agreement with a subcontractor, the subcontractor must provide the contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, and contractor warrants it shall maintain any such affidavits for the duration of the contract. If the City has a good faith belief that a subcontractor knowingly violated Section 448.09 (1), the City shall promptly notify the contractor and order the contractor to immediately terminate the contract with the subcontractor.
3. In the event the City has a good faith belief that the contractor has knowingly violated Section 448.09 (1), *Florida Statutes*, the City shall terminate the contract, and as provided by statute, the contractor may not be awarded a public contract for at least one (1) year after the date of termination. The contractor may also be held liable for any additional costs incurred by the City as a result of the termination of the contract.

July 29, 2026

Mr. George Lavatelli, P.E.
City Engineering
City of Ormond Beach
22 S. Beach Street,
Ormond Beach, FL 32174

RE: City of Ormond Beach – Fleet Operations
New Fuel Island Dispensing Facility

Dear George,

We are pleased to submit our proposal for the new Fuel Island Dispensing Facility at Fleet Operations (500 N. Orchard Street, Ormond Beach, Florida 32174) in the amount of One Million Two Hundred Sixty Six Thousand Six Hundred Seventy Two Dollars and Ninety Two Cents ($1,266,672.92).

The scope of work is based upon the site walk conducted 07/16/2025 and Owner directions, and Value Engineering discussions with Don Wood, Inc. Full information as to the specific work can be found in the Exhibit "A" Assumptions and Qualifications attachment, based on the Proposed Layout in Exhibit "C".

The proposal has been updated to include over-excavation and backfill at the AST Concrete Pad based on recommendations from Geotech Report #2161072 dated March 30, 2026 by UES Professional Solutions, LLC.

We have based our Guaranteed Maximum Price on the following exhibits, which are attached hereto:

Exhibit "A"	Assumptions & Qualifications
Exhibit "B"	Cost Summary
Exhibit "C"	Proposed Layout

This proposal includes changes to scope for Value Engineering, such as keeping the Convault in-place, a cloud-based FuelMaster system, and other modifications. We are proposing connecting the existing Convault to the new system but not relocating it. Please see Exhibit A for more information.

We are available to meet with you at your convenience to discuss this proposal and to answer any questions you may have. Thank you again for this opportunity to be of service and we look forward to working with you and all the City of Ormond Beach staff in this important project.

Sincerely,

A. M. WEIGEL CONSTRUCTION, INC.



A. Michael Weigel
President

Attachments

Ormond Beach Fleet Operations **EXHIBIT A**
New Fuel Island 2026

PROPOSAL - ASSUMPTIONS and QUALIFICATIONS

A. QUALIFICATIONS:

1. In general terms, the scope of the Project is to construct a new Fuel Island, including 10KGAL diesel and 10KGAL gasoline dual tank, fueling pumps, and canopy at the southern traffic circle of the Fleet Operations property (500 N. Orchard Street, Ormond Beach, Florida 32174). Existing Convault to remain, and existing Underground Storage Tanks to be removed.
2. This proposal is based on the Proposal Document, these Assumptions & Qualifications identified as Exhibit "A", the Cost Summary identified as Exhibit "B".
3. All work will be performed during normal working hours. Premiums for shift work or overtime are not included in the Contract Sum.
4. 6% State Sales Tax, 0.5% County Sales Tax (on the first $5,000) – is included on all materials.

B. EXCLUSIONS:

5. Work related to unsuitable soils, hazardous materials, and ground monitoring is excluded.
6. Work related to conflicting underground utilities is excluded.
7. Work related to new stormwater system work, such as retention ponds, is excluded.
8. Relocation of the existing 6,000 Gal Convault Tank is excluded, it will be tied into new system.
9. Landscaping, irrigation, and tree replacement work is excluded.
10. Existing vacuum / air system is to remain as-is.
11. Temporary fueling during construction activities is excluded.
12. **Final fueling of tanks is excluded.**

C. QUALIFICATIONS BY TRADE:

Division 01 – General Requirements

13. We have included the necessary project management and full-time jobsite supervision for the entire period of construction. The project schedule after receipt of all permit and FDEP approvals is expected to be six (6) months of construction.
14. We have included the cost of Liability Insurance and Builders Risk Insurance coverage and Performance and Payment Bond premiums as described in our contract agreement.
15. It is assumed that all temporary utility services will be connected to existing facilities and that the cost associated with temporary water, sewer, and power consumption are not included.
16. We have included cleanup at the end of the project and dumpsters for demolition debris.
17. Engineering and a set of Permit-Ready documents by Don Wood.
18. An allowance of $25,300 has been carried for permitting costs.
19. A contingency and escalation budget of $54,237.47 has been included in this design build proposal to be used for the purpose of defraying the unexpected expenses due to unforeseen

circumstances, unforeseen cost escalations from inflationary conditions in our currently unstable market conditions or other unforeseen circumstances that are beyond our control. Prior to the use of this budget, the Construction Manager will be required to furnish documentation justifying expenditures charged to this budget prior to the release of funds by the Owner. The budget balance shall be tracked by the CM and reported to the Owner on an ongoing basis throughout the duration of the project. Upon completion of the project, a final accounting of the unused funds will be reconciled with the Owner and any and all unused monies will be credited to the Owner Contract via deductive change order.

Division 02A – Selective Demolition

20. We have included removal of existing underground storage tanks at current Fuel Island.
21. Existing canopy structure and footers at underground storage tank shall be demolished and removed.
22. Demolition includes applicable FDEP Notifications and Tank Closure Report.
23. We have included cutting and removal of asphalt in a roughly 30’ x 64’ area for new fuel island and surrounding concrete pavement.

Division 02A - Sitework

24. We have included excavation and compaction of soils where new concrete tank pads and concrete island are located, along with southern edge of the existing traffic loop.
25. We have included repaving asphalt impacted by our work to existing roadway grades at both the new fuel island and existing location where underground tanks are removed.
26. 4’ Tall x 4” Diameter Steel Traffic Bollards will be positioned around Fuel Pumps and as a barrier between the new fuel tanks and the road.
27. Two (2) underground dispenser sumps and one (1) transition sump for new fuel system.
28. We have included 12” Stabilized Base, 10” Crushed Concrete Base, and 2” Type 12.5 Asphalt to repair where existing fuel island is demolished.
29. We have included over-excavation and backfill of the new AST concrete pad locations based on the recommendations of the Geotech Report 2161072 dated March 30, 2026 by UES Professional Solutions, LLC.

Division 03A - Concrete

30. We have included a roughly 3’ wide by 40’ long by 6” thick concrete fuel island centered in the roadway that can accommodate the two pumps, controller, and overhead canopy. This section will be 12” higher than existing grade.
31. We have included concrete tank service slab to support the dual 10KGAL fuel tanks, monitoring panel, and new electrical panel. Tank Support locations shall be thickened as needed. This slab is designed north of the roadway near the retainage area.
32. We have included 6” heavy-duty concrete pavement in a 30’ x 64’ area around the fuel island.

Division 15A – Fuel System

33. We have included a Turn-Key Fueling System by Don Wood Petroleum Equipment of Orlando, including Fuel System design.

Fuel Tanks

34. Fuel System to include a 20,000 gallon aboveground cylindrical double-wall Dual Atmospheric Fuel Tank (10,000gal Diesel and 10,000gal Gas) UL-2085. Tanks shall include plate saddles, grated floor catwalk with 42" handrails, two (2) emergency vents, and galvanized ladder.
35. Tanks shall include four hose retractors (2 diesel, 2 gas) with base and anchoring hardware, swivel, and breakaway nozzles.
36. Tanks shall include Remote Filling option, based on Type 304 Stainless pipe, Remote Fill Fitting, Check Valves, Ball Valves, Shear Valves, and Solenoid Valves for Anti-Siphon.
37. Tank shall be painted with zinc primer and white urethane exterior paint.
38. Fuel product lines shall be Type 304 Stainless Steel Piping when above-ground.
39. Tanks and Dispenser Sumps shall include Veeder-Root TLS450 Console, Interstitial Sensors, and Level Sensors.

Fuel Pumps

40. Fuel Pumps shall be two (2) Bennett Fuel Dispenser Pumps - Mechanical Type, with External Filters, Exterior-Grade Panels, FuelMaster Card Readers, Control Boxes, Pulse-Out Option for Fuel Management System, and Startup. Pumps shall be gas and diesel. Reels shall be 40'.
41. Fuel Pump lanes shall include a 64' x 30' pre-engineered overhead canopy, including galvanized steel structure, painted 20 ga. metal panels, 12 LED lights, and gutter system.
42. Connect existing 6,000GAL Convault the new fueling system with pump.

Fuel Management

43. Don Wood will connect new fueling equipment, along with the existing Convault, to FuelMaster management system. Fuel Management system shall be cloud-based with antenna.
44. New Fuel Island shall include E-Stop Emergency Shunts wired to Fuel System.
45. Subscription fees for FuelMaster system are not included.

Division 16A – Electrical

46. New Fuel Island shall include one (1) new NEMA 4X 100A capacity electrical panel with remote shunt disconnect, and breakers for new equipment and spare capacity for future.
47. New electrical panel shall be fed from a directional bore 100A Feeder beneath the road from the existing Pump House to the East.
48. New 100A Feeder shall tie to a 30KVA Step-Down Transformer located inside the southeast corner of the pumphouse, fed from the existing 2,000A switchboard.
49. Conduit from new Panel to new equipment shall be ¾" Galvanized Pipe. Where Don Wood determines an explosion hazard, electrical conduit and fittings shall be explosion-proof.
50. Stainless Steel Unistrut mounts are included for E-Stops, Remote Alarm, and Reset Buttons.

OB Fleet Fuel Island 2026

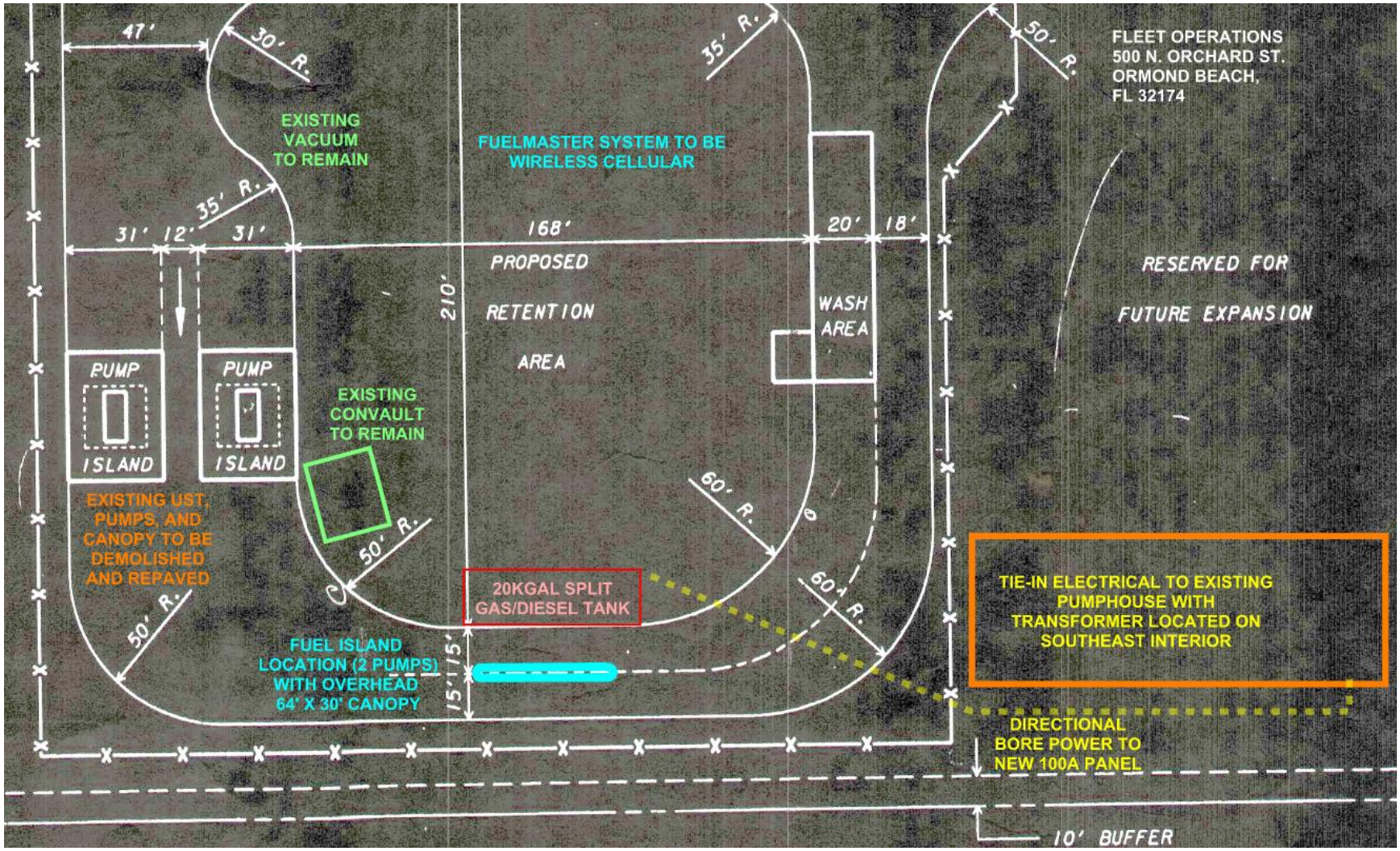
Bid Pkg	Description	Quantity	UM	Unit Cost	Line Item Cost	Total Cost
1A	Project Management	6	WK	2,528.80	15,172.80	
1A	Superintendent	24	WK	2,412.80	57,907.20	
1A	Communication	6	MO	130.00	780.00	
Total 01A						73,860.00
1C	Permitting Allowance	1	LS	25,300.00	25,300.00	
1C	Portable Toilet	6	MO	130.00	780.00	
1C	Dumpster	8	PULLS	500.00	4,000.00	
1C	Daily and Final Cleanup	1	LS	3,000.00	3,000.00	
Total 01B						33,080.00
02A Asphalt Paving at UST						
	Mobilization	1	LS	2,500.00	2,500.00	
	Silt Fence	800	LF	3.00	2,400.00	
	SWPPP	6	MO	900.00	5,400.00	
	Additional Asphalt/Base Demo	1	LS	3,500.00	3,500.00	
	ALLOWANCE - Backfill 2x UST 12000GAL	214	CY	21.32	4,562.48	
	Heavy Duty Base and Subbase with 1.5" SP9.5 Asphalt	945	SY	60.00	56,700.00	
	Layout, Staking, Civil As-Built	1	ls	3,500.00	3,500.00	
Total 02A Asphalt Paving at UST						78,562.48
15A FUEL SYSTEMS						
	Engineered Fueling System Design to AHJ & FDEP	1	LS	15,000.00	15,000.00	
	Underground Tank Cleaning, Removal, Closure Report	1	LS	38,265.00	38,265.00	
	Canopy & Pump Removal	1	LS	15,700.00	15,700.00	
	24" Overexcavation & Backfill for new Concrete Pad	1	LS	15,000.00	15,000.00	
	10" Thick Reinforced Concrete Pad for AST/Equipment	1	LS	73,500.00	73,500.00	
	64' x 30' x 6" thick reinforced concrete drive over 12" base	1	LS	46,875.00	46,875.00	
	20K AST, Equipment, Pumps, Consoles, Accessories	1	LS	283,428.64	283,428.64	
	Fuel Dispenser and Fuel Inventory Control System	1	LS	48,650.00	48,650.00	
	64' x 30' Galvanized Canopy over Pump Area	1	LS	213,000.00	213,000.00	
	3rd Party Soil Testing	1	LS	3,500.00	3,500.00	
	6' Galvanized Catwalk and Ladder	1	LS	38,500.00	38,500.00	
	DON WOOD SUB TOTAL $791,418.64					
	Bonding for Fuel Systems provider 2%			15,828.37	15,828.37	
Total 15A FUEL SYSTEMS						807,247.01

OB Fleet Fuel Island 2026

Bid Pkg	Description	Quantity	UM	Unit Cost	Line Item Cost	Total Cost
16A ELECTRICAL						
	New 100A Panel, Feeder, and Transformer	1	LS	53,500.00	53,500.00	
	Wiring of Pumps and Devices	1	LS	35,000.00	35,000.00	
	Concrete Pads for New Electrical Equipment	1	LS	3,500.00	3,500.00	
Total 16A ELECTRICAL						92,000.00
			SUBTOTAL		1,084,749.49	1,084,749.49
	Escalation Factor & Owner Contingency		5.00%			54,237.47
	Liability Insurance		1.00%			10,847.49
	Builders Risk Insurance		0.35%			3,796.62
	Overhead and Profit		8.50%			98,058.64
						1,251,689.72
	Performance & Payment Bond					14,938.20
					TOTAL	**1,266,672.92**

EXHIBIT "C" – PROPOSED LAYOUT

OB FLEET FUEL ISLAND



LAYOUT IS ILLUSTRATIVE OF APPROXIMATE LOCATIONS OF WORK. FINAL DESIGN PENDING ENGINEERING. NOT TO SCALE.

DON WOOD Inc.
Petroleum Equipment
Sales | Service | Installation
PEI MEMBER
6501 Old Winter Garden Road
Orlando, FL 32835
(407) 293-0891
erosario@donwoodinc.com

Estimate

ESTIMATE#	2247
DATE	07/15/2026
PO#	

CUSTOMER	SERVICE LOCATION
A.M. Weigel Construction, Inc. 166 S Palmetto Ave Daytona Beach FL 32114 (386) 795-3498	City of Ormond Beach Fleet Division 500 N Orchard St Ormond Beach FL 32174 (386) 795-3498

DESCRIPTION

New Fuel Island Project
- Install new 20,000Gal AST split tank (10K Dsl & 10K Unld)
- Install new canopy for fuel island
- Removal of two (2) existing 12,000Gal USTs, Dsl & Unld
- Removal of two (2) existing small canopies and old pumps
- Replace existing Fuel Master with a Cloud base system, for new pumps and connect existing 6,000Gal Convault Dsl tank w/pump

Estimate

Description	Qty	Rate	Total
New Fuel Island Set up: - Prepare a confined space entry permit and site-specific health and safety plan - Provide PE stamped Auto CAD site plans outlining the proposed installation - Submit installation plans to the building department for approval - Submit installation plans and propose equipment list (EQ#) to FDEP	1.00	15,000.00	15,000.00
USTs Removal - Secure the work area - Install a shoring system to allow the tanks to be removed without undermining the area - Break up and remove section of concrete located on top of the USTs - Excavate soil located on top of the USTs - Create a manway into the USTs - Remove all pumpable contents and tank bottoms - Measure explosive gases using a 4-gas meter - Clean tank interiors to prepare for proper disposal - Drain, disconnect, and remove fuel oil pipes associated with the USTs - Transport and dispose of the USTs and associated pipes at a state certifier recycler - Provide customer with USTs closure reports including a limited environmental assessment	1.00	38,265.00	38,265.00
Canopies & Pumps Removal - Drain, disconnect, and remove fuel oil pipes associated with the pumps - Drain and clean pumps to prepare for disposal - Remove existing small canopies	1.00	15,700.00	15,700.00
Concrete Pad and Bollards - Saw cut, break, and remove existing asphalt as needed - Install and compact 12” of road Base as the new concrete pad foundation - Install a new 10” steel reinforced concrete pad with a 4” reveal for the new tank - Install (16) 6” vertical bollards to protect the AST and dispensers from vehicular impact	1.00	73,500.00	73,500.00

Description	Qty	Rate	Total
Fuel Island and Concrete Drive Mat - Excavate and regrade designated area - Install and compact 12” of road Base as the new concrete foundation - Install and pour a 4'x40' concrete island - Install 64'x30'x6" steel reinforced concrete drive mat	1.00	46,875.00	46,875.00
AST Installation - Provide and install (1) 20,000-gallon double wall UL-2085 Fireguard™ compartmented tank (10K/10K) - Perform pre-installation testing of the AST, including any necessary testing as required by the FDEP - Provide the services of a crane to locate the tank on new concrete pad - Anchor AST to concrete pad - Install tie-down saddles - Provide and install tank gauge, emergency vents, remote fill, mechanical leak detection gauge, valves, and tank accessories - Provide and install a grounding cable - Provide and install safety signs and decals - Provide and install a 2HP submersible pump - Provide (1) 1.5” fuel supply lines from the tank to the dispensers - Provide and install new 2" stainless-steel piping from the tank to the transition sump, and install 2" NUPI double-wall piping from the transition sump to each of the dispenser sumps. - Work with customer contracted licensed electrician to provide power to the new fuel pump, dispensers, fuel monitoring system - Provide and install (2) vent pipe with raiser and vent cap, Gauges, E-vents, Remote Fill - Provide and install Veeder-Root TLS450 console with interstitial sensors, level probes and dispenser sump sensors.	1.00	283,428.64	283,428.64
Fuel Dispenser and Fuel Inventory (tracking) Control System - Remove existing Fuel Monitoring control system - Provide and install new Cloud base fuel monitoring system - Provide and install (2) high speed digital Bennett dispensers with pulsers - Provide and install 40’ long hose reel - Install new communication conduits and cables from the new dispensers to the fuel inventory control - Provide the services of a certified technician to start up the new unit	1.00	48,650.00	48,650.00
64’ x 30’ Galvanized Canopy Installation Canopy Footings: - Form and pour (4) steel reinforced footings per the drawing and requirements of the canopy manufacture - Install new electrical conduits in the footings Canopy: - Dimensions: 64' x 30' /Decking:3" x 16" 20 ga Wht Emb - Columns: (4) 10" Square / Clearance Height: 18' - Length Spacing: 14', 12', 14'/ Width Spacing:14', 12', 14' - Building Code: 2021 IBC / Live Load: Per Code - Uplift:07-16 / Wind Load: Per Code - Drain Type: Internal PVC/ Fascia Type:36" 3MM Aluminum Composite Material - Fascia Color: Stock White/ Light Fixtures: (12) LSI CRUS LED 50 SS WHT supplied and mounted by Arning	1.00	213,000.00	213,000.00
Final Inspection - Arrange final inspection with FDEP - Prime and test pumps, meters hoses and fittings - Provide outcome report with test results, cut sheet, warranty information, and permits and as built plans	1.00	0.00	0.00
Soil Adaptation - For concrete pad foot-print excavate 24" deep - Compact existing ground - Install approximately 2' of structural fill and properly compact per geotechnical report	1.00	15,000.00	15,000.00
Soil Testing - 3rd party will be subcontracted to perform final soil testing	1.00	3,500.00	3,500.00

Description	Qty	Rate	Total
Galvanized Catwalk (Optional) 6' Bolt-On Catwalk, 3/16 x 1" Grated Floor, 42" Handrails, Straight Ladder	1.00	38,500.00	38,500.00
Disclaimers ** This proposal is subject to the approval of the authorities having jurisdiction. ** If needed DWI will provide the services of a Professional Geologist to field screen soil using a RAE System Mini RAE photo ionization detector (PID), submit one composite soil sample and one water to a state certified laboratory and provide an environmental closure report. (Additional cost will incur) ** Conduit wiring from designated Veeder-Root console location to the probes and sensors, needs to be included in the electrician's scope of work. **Does not include: - Unforeseen obstacles or obstructions - Electrical work - Asphalt remediation on top of the UST removal area	0.00	0.00	0.00

CUSTOMER MESSAGE

This estimate is not guaranteed. The price named in the estimate is an approximation of the project requirements as described by the client. The actual cost may change after all of the project elements have been negotiated and finalized. Any applicable taxes will be added to the final bill. The client will be informed of any changes in cost in advance.

This estimate is valid for 30 days.

Estimate Total: $791,418.64

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	8.D.
Section	CONSENT AGENDA	**Category**	Consent - Resolution
Subject	Work Authorization – Solar Parking Lot Lighting Projects		
Recommended Action	Staff recommends approval of the work authorization to A.M. Weigel Construction, Inc. in the amount of $214,997.10 to install solar parking lot lights at the 4 locations listed.		
Strategic Goal	Public Safety — Other		
Department Staff Contact	Public Works - Engineering Shawn Finley, Assistant City Manager		

Summary

After a review of parking lot lighting at City recreation facilities, a need was identified to provide lighting in three locations that currently do not have parking lot lights. These parking locations, are ones that historically have been utilized as either overflow parking or for league play that occurs during daylight hours. Increased demand for play on these fields has resulted in the use of these parking lots for extended hours, often extending beyond sundown. To increase user safety parking lot lighting installation was deemed necessary. Those locations identified include the following:

Ormond Beach Sports Complex

- Kiwanis Field Parking Lot
- Multi-Use Field Parking Lot
- Softball Quad parking lot

Nova Community Park

- Parking overflow area

After a review of recent advances in solar lighting for use in parking lots, staff identified the use of solar lighting in these lots as a viable option. The benefits of solar lighting for these lots include lower cost for installation resulting from the ability to install lighting without the need for electric infrastructure including conduit, wiring, transformers, and a power source as well as long term

operating costs realized from the off-grid operation of these lights. Following a thorough review of these locations, a project was developed and included in the 2025-2026 Adopted Capital Improvement Plan. Staff has worked with A.M. Weigel, who have worked extensively throughout the City's recreation facilities, to review lighting manufacturers and have found that the lights manufactured by Fonroche provide the best product for use and long term reliability in the city's facilities.

This is a request from the City Commission to approve a work authorization in the amount of $214,997.10 for construction management services to A.M. Weigel Construction, Inc., one of the City's approved Construction Managers at Risk, to furnish and install solar parking lot lights at the above listed locations.

Financial Impact

The project cost of $215,000 is included in the FY 2025-26 budget within Fund 301-General Capital Improvements.

Citizen Impact

The construction project is scheduled to occur over a 6-week timeframe and will be carefully coordinated to minimize impact on citizens by avoiding conflicts with scheduled events. The new lighting is expected to enhance the overall experience for the community.

Attachments

1. 26-106 Solar parking lot lighting AM Weigel (P26-0100G)
2. Work Authorization - AM Weigel
3. Pages from FY 2025-26 Adopted CIP
4. Solar Lighting Locations Map
5. OB Solar Lighting - EXHIBIT C - Fonroche Lighting Designs 07.17.26

RESOLUTION NO. 2026-106

A RESOLUTION ACCEPTING A PROPOSAL FROM A.M. WEIGEL CONSTRUCTION, INC. FOR CONSTRUCTION MANAGEMENT SERVICES REGARDING THE INSTALLATION OF SOLAR PARKING LOT LIGHTS AT THE ORMOND BEACH SPORTS COMPLEX AND NOVA COMMUNITY PARK; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION AND PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, pursuant to the Continuing Contract for Construction Management Services between the City and A.M. Weigel Construction, Inc., the appropriate City staff members have negotiated with A.M. Weigel Construction, Inc. to provide construction management services regarding installation of solar parking lot lights at the Ormond Beach Sports Complex and Nova Community Park ("the Project"), as described on the attached Work Authorization and Scope of Work, at a cost not to exceed $214,997.10, and

WHEREAS, the City Manager has certified that funds for the Project have been appropriated to the credit of the General Fund (301) in the amount of $214,997.10 and that these funds have not been appropriated for any other purpose, and

WHEREAS, the City Commission concurs with the foregoing recommendations, now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The proposal submitted by A.M. Weigel Construction, Inc. to perform the Project at a total cost not to exceed $214,997.10 is hereby accepted.

SECTION TWO. The Mayor and the City Manager are hereby authorized and directed to execute a Work Authorization with A.M. Weigel Construction, Inc. for the performance of the Project at the said price, and to pay the cost thereof from the General Fund.

SECTION THREE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED this 9th day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

WORK AUTHORIZATION

In accordance with and incorporating the terms of the Contract for Construction Management Services on a Continuing Basis dated September 7, 2022, between the City of Ormond Beach, Florida, and A.M. Weigel Construction, Inc., the following Scope of Work and Schedule of Payments are agreed to by the parties to the Agreement:

Project Title: Solar Park Lot Lighting

Project Description: Construction management services to furnish and install solar powered parking lot lighting at the following locations, per proposal dated July 22, 2026: 1) Kiwanis Parking Area along Doug Thomas Way, 2) Multi-Use Field Parking Area near Soccer Field 9, 3) Quad Parking Lot near Quad Baseball Fields / Championship Softball 7, and 4) Nova Community Park area west of Field 5.

Estimated Project Construction Cost: $214,997.10

Schedule of Payments and Fee Basis

Required Work Task	Fee Basis	Fee
Solar Parking Lot Lighting	Guaranteed Maximum Price	$214,997.10
Total Fee Authorized:	**Not to Exceed**	**$214,997.10**

Funding Source: General Fund (301)

Estimated Time for Completion: 120 Days from Authorization to Proceed

AUTHORIZED:
CITY OF ORMOND BEACH

By: _____
Jason Leslie
Mayor

Date: _____

By: _____
Joyce A. Shanahan
City Manager

Date: _____

ACCEPTED:
A.M. WEIGEL CONSTRUCTION, INC.

By: _____
A. Michael Weigel
President

Date: _____

I. COMPLIANCE WITH FLORIDA PUBLIC RECORDS LAW

Contractor expressly agrees that it shall comply with the public records law provided in Florida Statutes, Chapter 119, and specifically to:

(a) Keep and maintain public records required by the City to perform the contracted service.
(b) Upon request from the City Clerk, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the City.
(d) Upon completion of the contract transfer, at no cost to the City, all public records in possession of the contractor or keep and maintain public records required by the City to perform the service. If the contractor transfers all public records to the City upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon the completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City Clerk, in a format that is compatible with the information technology systems of the City.
(e) Failure of the Contractor to comply with Public Records Law as provided by Florida Statutes, Chapter 119, shall subject the Contractor to penalties under Chapter 119.10 and subject this Agreement to termination for cause by the City.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK
22 SOUTH BEACH STREET
ORMOND BEACH, FLORIDA 32174 (386) 610-0400
CITYCLERK@ORMONDBEACH.ORG

Ref: Fla. Stat. §119.0701(2016)

II. VERIFICATION OF EMPLOYMENT STATUS USING E-VERIFY SYSTEM

1. Section 448.09, *Florida Statutes*, makes it unlawful for any person to knowingly employ, hire, recruit, or refer, either for herself or himself, or on behalf of another, for private or public employment within the state, an alien who is not duly authorized to work in the United States. Contractor warrants that it is registered with the U.S. Department of Homeland Security's E-Verify system, and is compliant with the requirements of Sections 448.09 and 448.095, *Florida Statutes*.
2. Contractor agrees that if the contractor enters into an agreement with a subcontractor, the subcontractor must provide the contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, and contractor warrants it shall maintain any such affidavits for the duration of the contract. If the City has a good faith belief that a subcontractor knowingly violated Section 448.09 (1), the City shall promptly notify the contractor and order the contractor to immediately terminate the contract with the subcontractor.
3. In the event the City has a good faith belief that the contractor has knowingly violated Section 448.09 (1), *Florida Statutes*, the City shall terminate the contract, and as provided by statute, the contractor may not be awarded a public contract for at least one (1) year after the date of termination. The contractor may also be held liable for any additional costs incurred by the City as a result of the termination of the contract.

July 22, 2026

Ms. Cara S. Culliver, RLA, ASLA
Engineering Department
City of Ormond Beach
22 South Beach Street,
Ormond Beach, FL 32174

RE: Ormond Beach Sports Complex and Nova Community Park
Solar Parking Lot Lighting

Dear Cara,

We are pleased to submit our proposal to add Solar Powered Parking Lot Lighting at the following four (4) locations:

a. Ormond Beach Sports Complex (700 Hull Road)
    i. Kiwanis Parking Area along Doug Thomas Way
    ii. Multi-Use Field Parking Area near Soccer Field #9
    iii. Quad Parking Lot near Quad Baseball Fields / Championship Softball #7
b. Nova Community Park (440 N. Nova Road)
    i. Parking Area West of Field #5

for the Guaranteed Maximum Price of:
Two Hundred Fourteen Thousand Nine Hundred Ninety-Seven Dollars & Ten Cents ($214,997.10).

We have based our Guaranteed Maximum Price on the following exhibits, which are attached hereto:

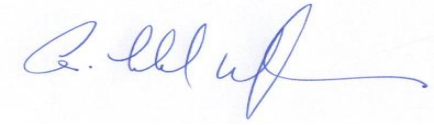
Exhibit "A"	Assumptions & Qualifications
Exhibit "B"	Cost Summary
Exhibit "C"	Fonroche Design & Lighting Layouts

We anticipate an overall project duration of fourteen (14) weeks with six (6) weeks of construction activities on all sites.

We are available to meet with you at your convenience to discuss this proposal and to answer any questions you may have. Thank you again for this opportunity to be of service and we look forward to working with you and all the City of Ormond Beach staff in building this important project.

Sincerely,

A. M. WEIGEL CONSTRUCTION, INC.



A. Michael Weigel
President
Attachments

Ormond Beach Solar Lighting **EXHIBIT A**
Parking Lots – OBSC Quad, DTW, Multi-Use Field, & Nova Park

PROPOSAL - ASSUMPTIONS and QUALIFICATIONS

A. QUALIFICATIONS:

1. In the event of discrepancies between the Contract Documents and these qualifications, these qualifications shall prevail.
2. In general terms, the scope of the Project is limited to furnishing and installing Fonroche Solar-Powered Light Poles in Parking Lots located at:
    a. Ormond Beach Sports Complex (700 Hul1 Road, Ormond Beach, FL 32174)
        i. Kiwanis Parking Area along Doug Thomas Way
        ii. Multi-Use Field Parking Area near Soccer Field #9
        iii. Quad Parking Lot near Quad Baseball Fields / Championship Softball #7
    b. Nova Community Park (440 N. Nova Road, Ormond Beach, FL 32174)
        i. Parking Area West of Field #5
3. This proposal is based on the Proposal Document, these Assumptions & Qualifications identified as Exhibit "A", the Cost Summary identified as Exhibit "B", and the Fonroche Lighting "Application Design" Layouts in Exhibit "C"
4. All work will be performed during normal working hours. Premiums for shift work or overtime are not included in the Contract Sum.
5. 6% State Sales Tax, 0.5% County Sales Tax (on the first $5,000) – is included on all materials. It is our intention for the Owner to directly purchase as many items as feasible for the purpose of realizing the benefit of their tax exempt status.
6. The sales tax saved through the Owner Direct Purchase Process will accrue to the contract as a budget to be used for the purpose of defraying the expenses due to unforeseen circumstances relating to the CM's responsibilities for construction. The Construction Manager will be required to furnish documentation justifying expenditures charged to this budget prior to the release of funds by the Owner. Budget balance shall be tracked by the CM and reported to the Owner on an ongoing basis. Upon completion of the project, a final accounting of the unused funds will be reconciled with the Owner and any and all unused monies will be credited to the Owner Contract via deductive change order.

B. EXCLUSIONS:

1. We have not included any costs associated with removal or replacement of unsuitable soils or hazardous materials found on site.
2. Removal or relocation of unforeseen conflicting utilities is excluded.
3. We are unable to confirm or guarantee specific photometric levels.
4. We have not included any costs for permit or impact fees.
5. Relocation, modification, and new electrical power work are excluded – Lights are Solar.
6. FAA Studies and FAA Warning Lights are excluded.

C. QUALIFICATIONS BY TRADE:

Division 01 – General Requirements

7. We have included the necessary project management and jobsite supervision for the entire period of construction on site.
8. We have included the cost of Liability Insurance and Performance and Payment Bond premiums as described in our contract agreement.
9. It is assumed that all temporary utility services will be connected to existing facilities and that the cost for temporary water and power consumption are not included.

Division 02 – Repair Allowance & Tree Trimming

10. We have included repair allowances for sod disturbed by our work.
11. We have included the cost for Tree Trimming at Multi-Use Field around one light pole expected to be obstructed by trees. Further trimming after completion is excluded.
12. Grading, asphalt work, and curb modifications of parking lots is excluded.

Division 16A - Electrical

13. We have included the cost for a licensed Florida Electrician to erect the new Poles.

Division 16B – Field Lighting

14. We have included the cost to furnish and install new Fonroche SmartLight Assemblies with LED High-Termperature Rated Fixtures and 20’ Light Poles per Exhibit “B” Breakdown.
15. Fixtures provided with 624Wh Battery/190W Solar or 1248Wh Battery/310W Solar depending on Light. Poles are direct-buried type.

Ormond Beach Solar Lighting - 4 Parking Lots

EXHIBIT "B" - GMP COST BREAKDOWN

Bid Pkg	Description	Qty	UM	TotalCost
1A	Project Management/Supervision	240	HRS	13,140.00
1A	Acounting	8	HRS	418.88
1A	Vehicle / Gas & Oil	1.5	MO	225.00
1A	Telephone / Communication	1.5	MO	96.00
1B	Dumpsters & Waste Removal	1	EA	480.00
1B	Temporary Toilet Rental	2	MO	230.00
1B	Temporary Barricades / Signage	1	LS	1,250.00
1B	Periodic & Final Cleanup	4	DAYS	681.60
1A	Permitting & Impact Fees	1	LS	**NIC**
1D	Site Surveying	4	EA	3,000.00
2A	Repair Allowance - Remove and Replace Sod	1,000	SF	1,250.00
2A	Tree Trimming Allowance	1	EA	750.00
16A	Fonroche T43-CK16B-3K-T2-P190F-2P-HW-MC-20FT	3	EA	9,468.00
16A	Fonroche T43-CK16B-3K-T2-P310F-4P-HW-MC-20FT	6	EA	24,378.00
16A	Fonroche T54-CK16B-3K-T4-P190F-2P-HW-MC-20FT	4	EA	12,624.00
16A	Fonroche 2xT54-CK16B-3K-T4-P310F-4P-HW-HM-20FT	2	EA	8,746.00
16A	Fonroche T54-CK16B-3K-T4-P190F-2P-HW-MC-20FT	3	EA	9,468.00
16A	Fonroche 2xT54-CK16B-3K-T4-P310F-4P-HW-HM-20FT	5	EA	21,865.00
16A	Fonroche T54-CK16B-3K-T4-P190F-2P-HW-MC-20FT	4	EA	12,624.00
16A	Fonroche 2xT54-CK16B-3K-T4-P310F-4P-HW-HM-20FT	4	EA	17,492.00
16A	Shipping & Handling	1	LS	11,874.86
16B	Pole Installation - Journeyman	264	HRS	17,160.00
16B	Pole Installation - Apprentice	264	HRS	9,240.00
16B	Pole Installation - Pole Truck	248	HRS	8,680.00
	SUBTOTAL			185,141.34
	ST Contingency		6.50%	8,355.09
	General Liability Insurance		0.82%	1,518.16
	Performance & Payment Bond			2,431.20
	Overhead and Profit		9.00%	17,551.31
	GRAND TOTAL			**214,997.10**

CAPITAL IMPROVEMENT PROGRAM

FY 2025-26 THROUGH FY 2029-30



CAPITAL PROJECT DETAIL

PROJECT TITLE

Solar Parking Lot Lights

PROJECT#

CATEGORY

Recreation and Cultural Facility Improvement

FUND

301-General Improvement Fund

PROJECT LOCATION

OBSC & Nova

MANAGEMENT

Engineering

PROJECT SCOPE

Install solar powered parking lot lights at unlit facilities

JUSTIFICATION

PROJECT COST METHODOLOGY

EXPENDITURE	2025-26	2026-27	2027-28	2028-29	2029-30	Total 2025-26 to 2029-30
Nova Rec	75,000	0	0	0	0	75,000
Multi Use Fields	50,000	0	0	0	0	50,000
Kiwanis Parking Lot	50,000	0	0	0	0	50,000
Softball Quad Parking Lot	40,000	0	0	0	0	40,000
Total	215,000	0	0	0	0	215,000

REVENUE	2025-26	2026-27	2027-28	2028-29	2029-30	Total 2025-26 to 2029-30
Property Taxes-General CIP	215,000	0	0	0	0	215,000
Total	215,000	0	0	0	0	215,000





Solar Parking Lot Lighting Project

N

Prepared by the City of Ormond Beach GIS Department 7/22/2026

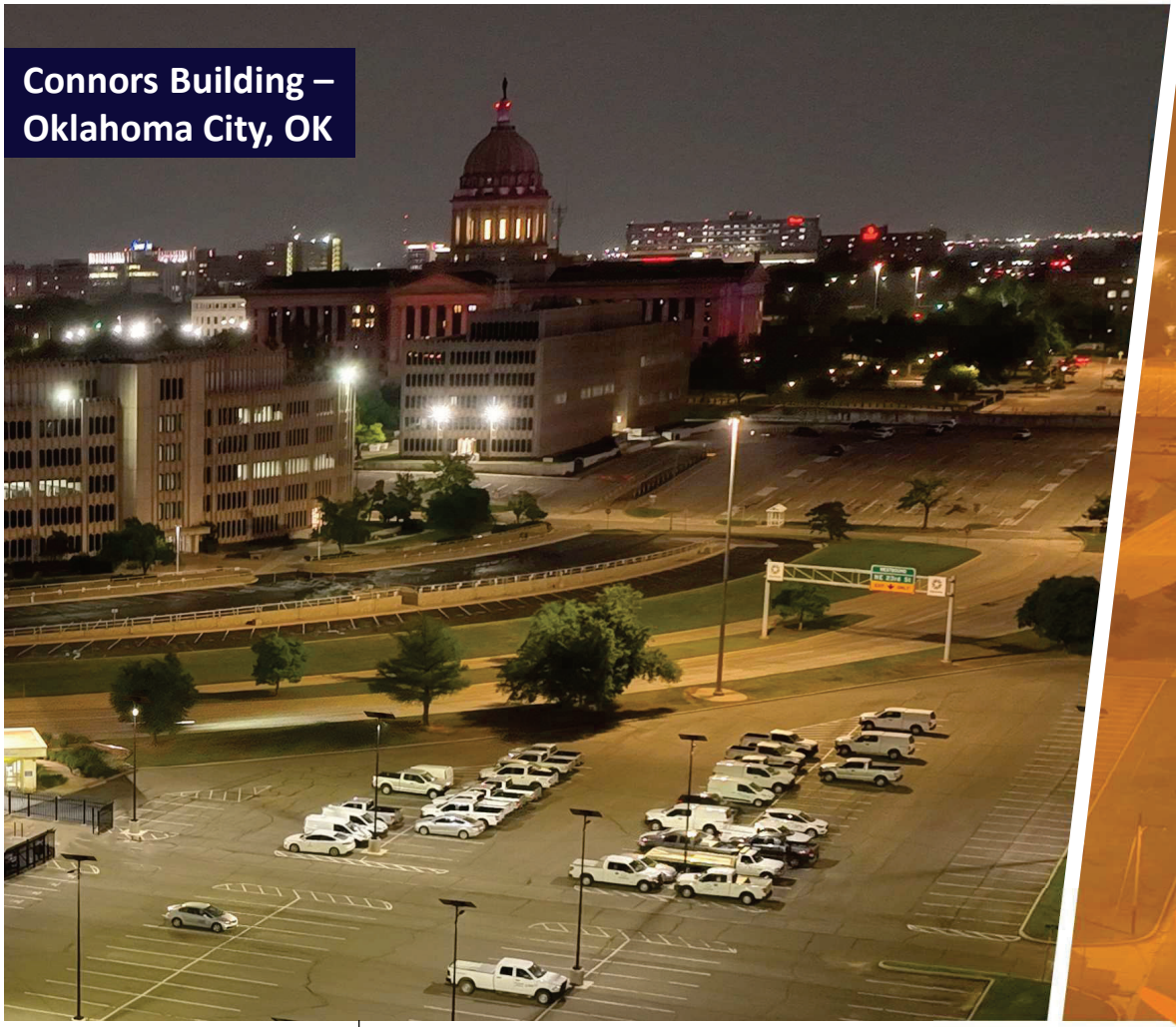
FONROCHE lighting AMERICA

APPLICATION DESIGN

KIWANIS PARKING LOT

Doug Thomas Way Parking Lot

Ormond Beach - FL

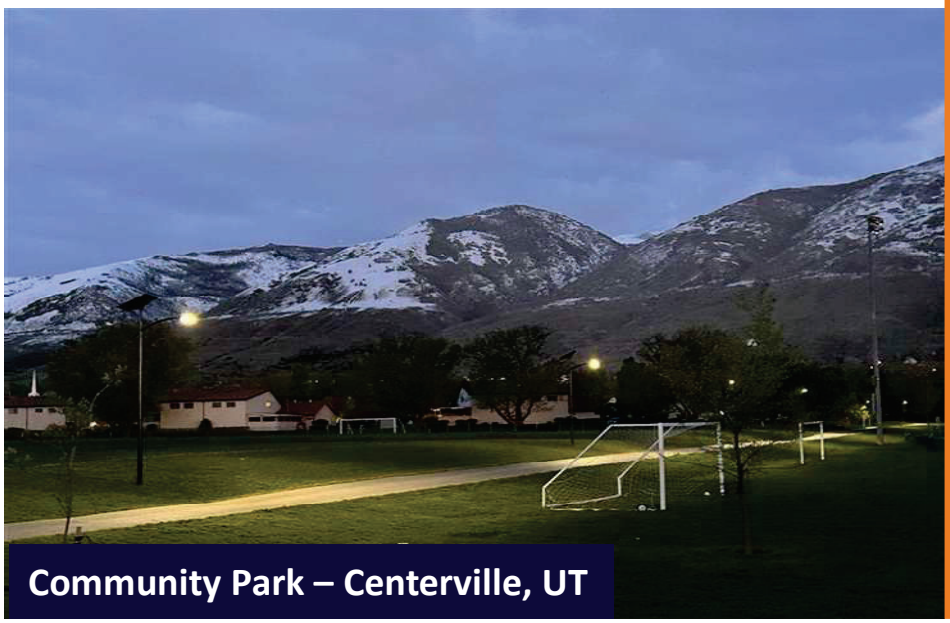


Project Number:	G10689
Date:	12/16/2025
Written by:	Mateo CHEVALIER
Version :	A

The global leader in solar lighting

Fonroche Lighting America is proud to be part of Fonroche Lighting, the global leader in off-grid solar street lighting. The deep resources and broader scope of an established market leader lets us take solar lighting even further, from the State Treasury in Salem, Oregon to the West African Republic of Senegal. Over 150,000 Fonroche SmartLight systems have been deployed worldwide.

With five offices in the USA and installations across the country, Fonroche is never far away. Some solution providers enter the solar lighting market—then move on. We're a reliable partner that sticks around. You get the responsive support and smart answers that you need now—and the confidence that we'll be here for you far in the future. And we can take on projects of any size, from local to national. That's why so many municipalities, military and federal facilities, tribes, commercial properties, and developers trust us to deliver the full promise of solar lighting.



Community Park – Centerville, UT

The 3 key benefits for your project

- OFF-GRID
100% solar, not connected to the utility grid. No outages.
365 nights of light a year – guaranteed.

- POWERFUL
Powerful illumination, on a par with grid-connected systems.

- COST-EFFICIENT
No maintenance for the first 10 years. Rapid installation. No operating costs.

Feasibility of your solar lighting project

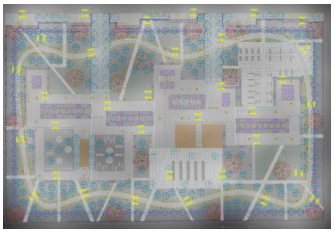
To guarantee powerful, cost-effective off-grid lighting, Fonroche operates its own **design offices**.
We assess the feasibility of each project in four stages:

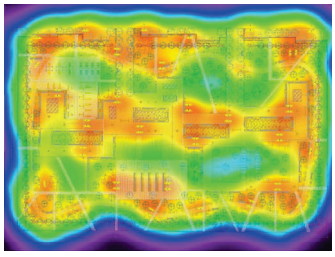
1. First, we define your **lighting requirements**.

2. Next, we analyze the last 10 years of **local weather data** to determine how much energy our PV panels will generate.

3. On this basis, we **calculate** what size and how many products we need to install.

4. Finally, our sales team draws up a **cost estimate**.





Fonroche Lighting America - Design Office

Rightsized to your specific needs

FONROCHE lighting AMERICA

1 Project = 1 Study





10-Year Analysis of local weather data

We use the **PVsyst** software suite and **Meteonorm** historical time series irradiation data to calculate the real-world operating conditions — orientation and tilt angle of the panel, shadow, etc. — and external parameters, such as direct and diffuse irradiation, temperature and the solar calendar.



Simulation of product(s) over a typical year

Our teams have developed a solar sizing software application, which we use to determine which products will best meet your needs. We then simulate how these products operate over a typical year, based on the average conditions for **the last decade**.



Sizing the project to your needs

We use a set of key criteria to optimally specify your project:

- Average battery charge level over the year
- Minimum charge level
- Comparative analysis of energy generated by the panel vs. energy used by the system
- Worst-case scenario (lowest irradiation, longest night)



Results

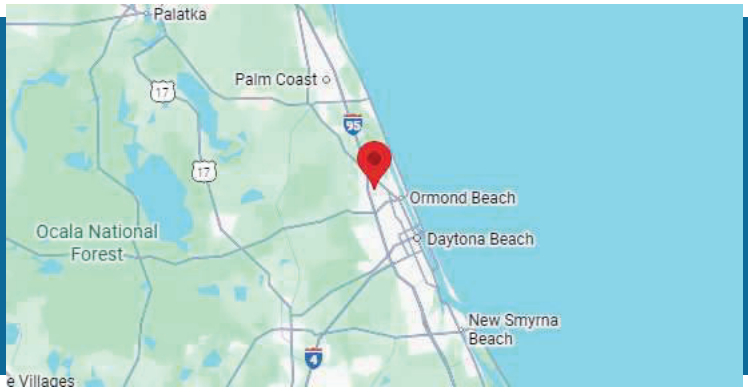
Based on our experience, we propose the **optimal solution** in terms of lighting **performance** and **cost effectiveness**.

Autonomy of 365 nights of lighting /year

Fonroche Lighting America - Design Office

Analyzing your lighting project

Your Project location



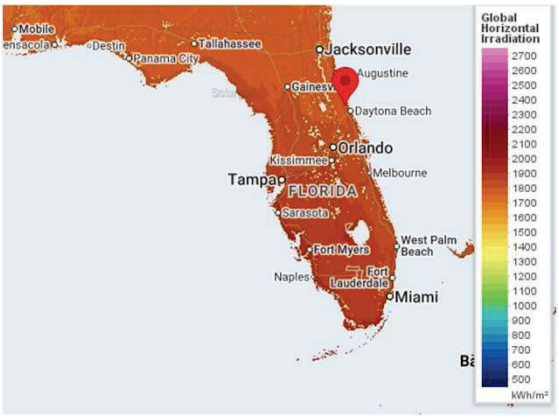
Ormond Beach - FL

USA

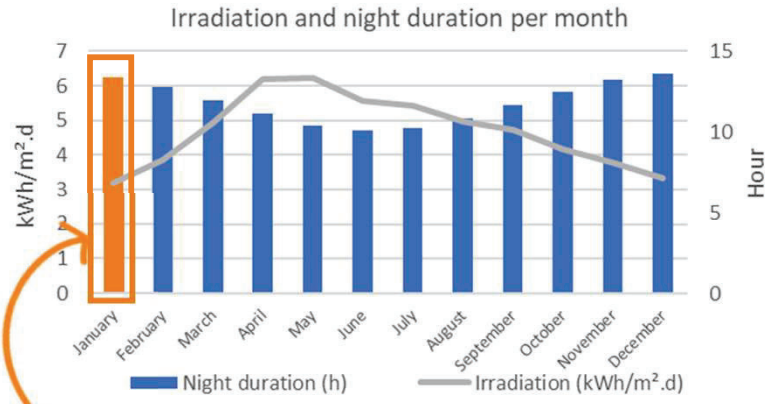
GPS COORDINATES
Latitude: 29.308358
Longitude: -81.118168

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We have analyzed the weather data for the last 10 years at your project location so that we can guarantee constant lighting every night of the year.



Average annual irradiation : 4.71kWh/m².d



Sizing takes account of the month with the lowest irradiation and the longest night.

Your Lighting Application



Parking Lot

Compliance with public lighting standards

Your project has been designed in compliance with:
- AASHTO standard



FONROCHE lighting AMERICA

SMARTLIGHT SYSTEM CONFIGURATION - SINGLE



WARRANTY 8 Years

Non pro-rated

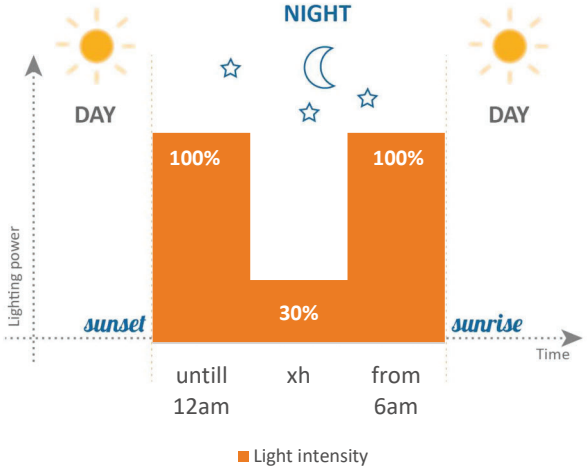
Project-Specific System Specifications

PHOTOVOLTAIC MODULE (30 years service life)	
PV panel power rating	190 Wp
PV panel tilt angle	10°
POWER 365: SMART STORAGE AND MANAGEMENT (10 years service life)	
Battery capacity (Must be NiMH)	624 Wh
LED LIGHT UNIT (20 years service life)	
Lighting power	30 W nominal
LED light unit specification	3000K - 180 Lm/w
POLE & CROSSPIECE	
Pole Height / Arm Length / Base type	20’ / 4’ / Direct Burial
Protective treatment	Powder Coated

POWER 365



Chosen lighting profile for your project



FONROCHE lighting AMERICA

SMARTLIGHT SYSTEM CONFIGURATION - TWIN



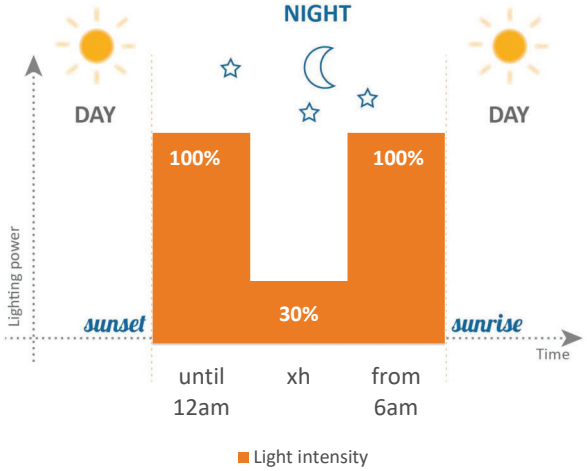
Non pro-rated

Project-Specific System Specifications

PHOTOVOLTAIC MODULE (30 years service life)	
PV panel power rating	1 x 310 Wp
PV panel tilt angle	10°
POWER 365: SMART STORAGE AND MANAGEMENT (10 years service life)	
Battery capacity (Must be NiMH)	1 x 1248 Wh
LED LIGHT UNIT (20 years service life)	
Lighting power	2 x 30 W nominal
LED light unit specification	3000K - 180 Lm/w
POLE & CROSSPIECE	
Pole Height / Arm Length/ Base type	20' / 4' / Direct Burial
Protective treatment	Powder Coated



Chosen lighting profile for your project



Photometric survey results

Zone	Average lighting level (fc)	Minimum	Uniformity (Avg/Min)	Quantity TWIN	Quantity SINGLE
Parking Lot	0.55	0.1	5.50	5	3
TOTAL				8	

Design target : continuous lighting (0.1 fc minimum)

Eco-friendly lighting

Choose Fonroche — and we will reduce your environmental footprint.

A standard streetlight consumes in average 80 W during 4200 h per year which represents 0.08x4200 x number of solar streetlight = X kWh of energy saving.

Once installed, solar lighting reduces

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Doug Thomas Way Parking Lot

Lighting Plan RevA
Project Number: G10689

By: Mateo Chevalier
m.chevalier@fonroche-lighting.com
Date:12/16/2025

FONROCHE lighting AMERICA

8840 Cypress Waters Blvd
Coppell, TX 75019
Phone Number: (339) 225 4530
www.fonrochesolarlighting.com



Luminaire Schedule

Symbol	Qty	Label	Arrangement	LLF	Luminaire Lumens	Luminaire Watts	Mounting Height	Arm
	5	TWIN-T4-CK16B-3K-2x23W	Back-Back	0.900	4095	23	22	4.577
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Calculation Summary

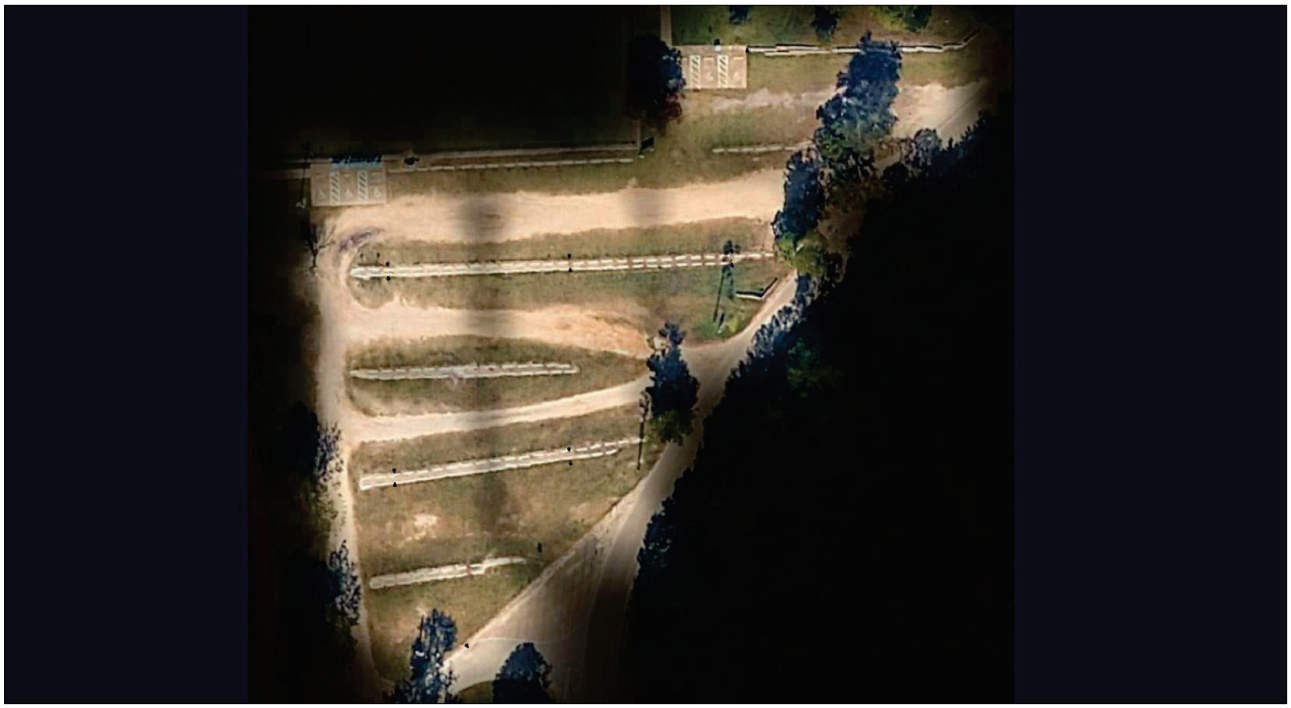
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Parking Lot	Illuminance	Fc	0.55	2.0	0.1	5.50	20.00

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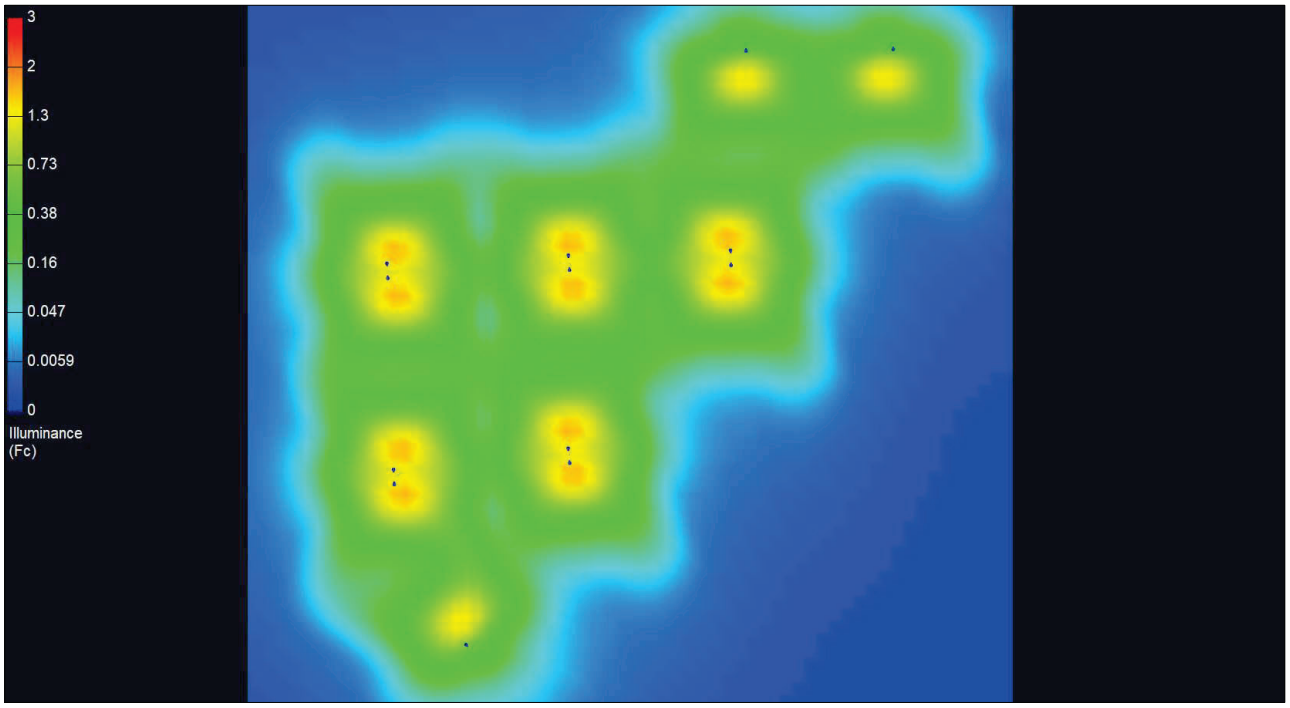


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A few examples



March Lane - Stockton, CA



Fort Worth, TX



Brushy Creek - Cedar Park TX



Marana, AZ

Solar lighting

Your commitment to sustainability

Contact us

Michael Montenaro
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FIND OUT MORE AT

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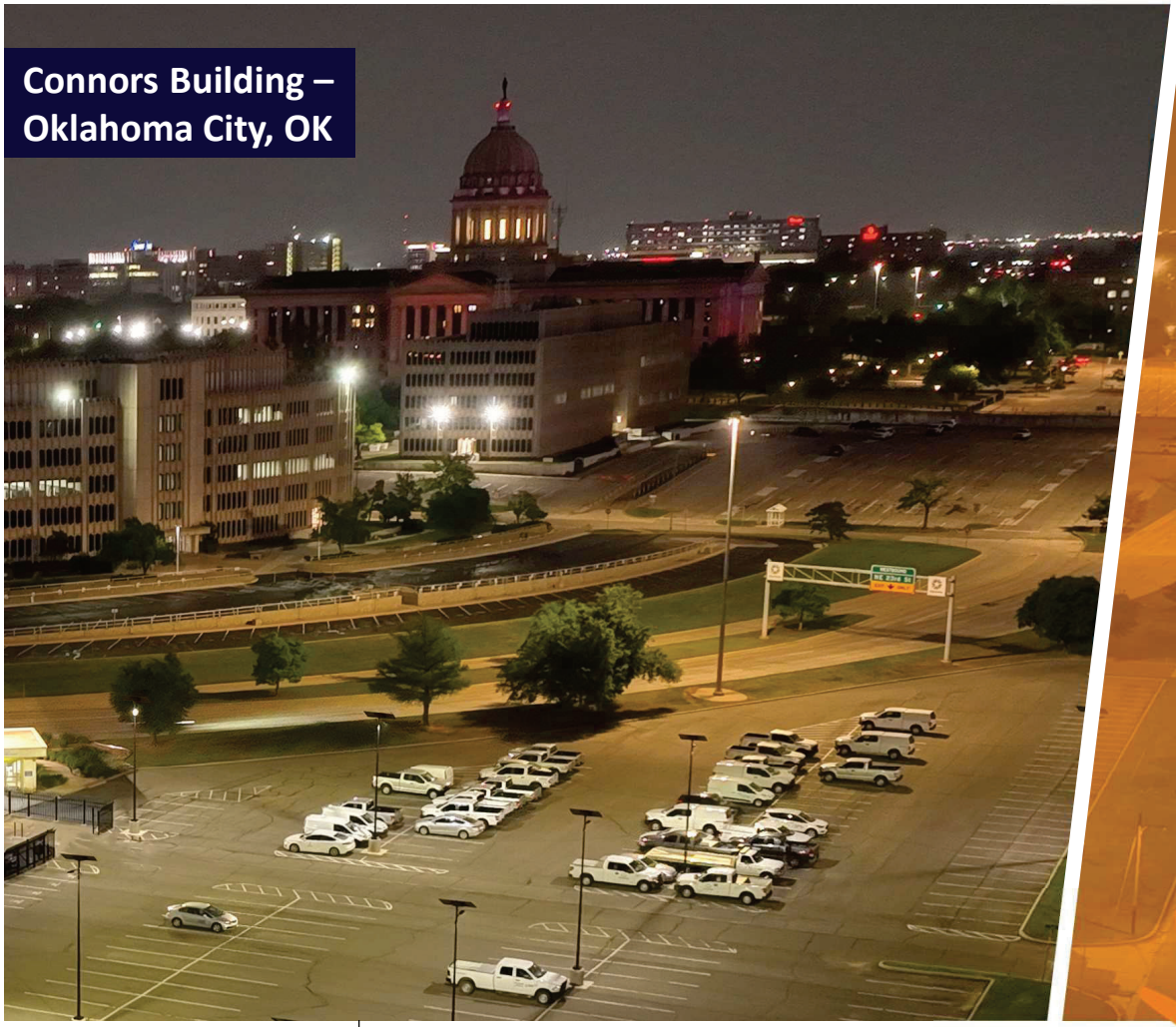
FONROCHE LIGHTING AMERICA | 2224 SE Loop 820 Building C
Fort Worth TX 76140
Telephone : 339-225-4530

FONROCHE lighting AMERICA

APPLICATION DESIGN

Multi-use field Parking Lot

Ormond Beach - FL

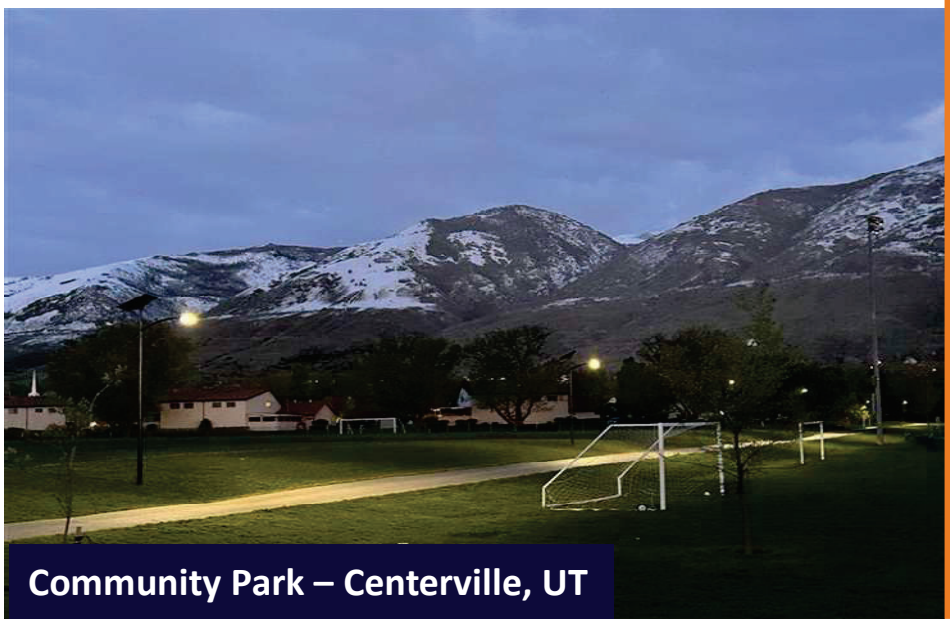


Project Number:	G10692
Date:	12/16/2025
Written by:	Mateo CHEVALIER
Version :	A

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With five offices in the USA and installations across the country, Fonroche is never far away. Some solution providers enter the solar lighting market—then move on. We're a reliable partner that sticks around. You get the responsive support and smart answers that you need now—and the confidence that we'll be here for you far in the future. And we can take on projects of any size, from local to national. That's why so many municipalities, military and federal facilities, tribes, commercial properties, and developers trust us to deliver the full promise of solar lighting.



Community Park – Centerville, UT

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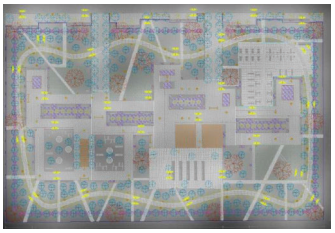
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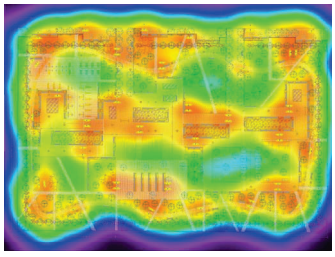
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Fonroche Lighting America - Design Office

Rightsized to your specific needs

FONROCHE lighting AMERICA

1 Project = 1 Study





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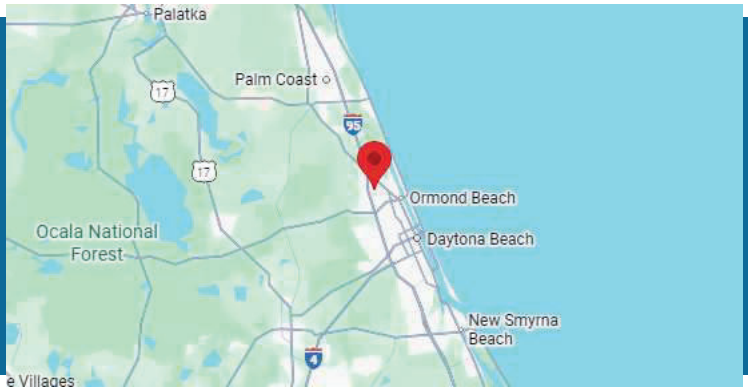
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Autonomy of 365 nights of lighting /year

Fonroche Lighting America - Design Office

Analyzing your lighting project

Your Project location



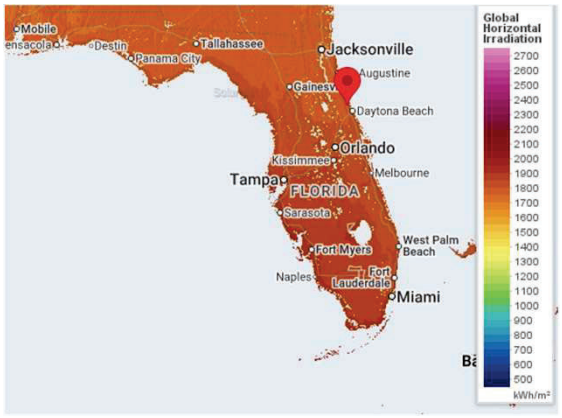
Ormond Beach - FL

USA

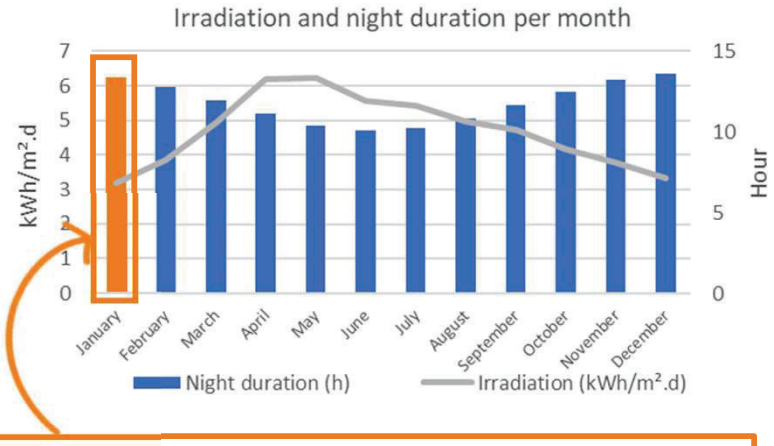
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FONROCHE lighting AMERICA

SMARTLIGHT SYSTEM CONFIGURATION - SINGLE



WARRANTY 8 Years

Non pro-rated

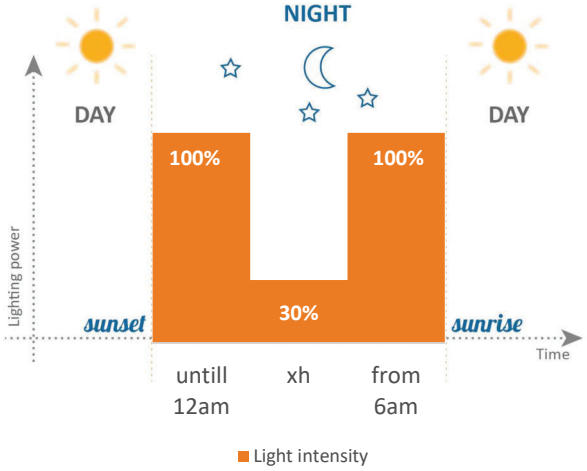
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POWER 365



Chosen lighting profile for your project



FONROCHE lighting AMERICA

SMARTLIGHT SYSTEM CONFIGURATION - TWIN



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Non pro-rated

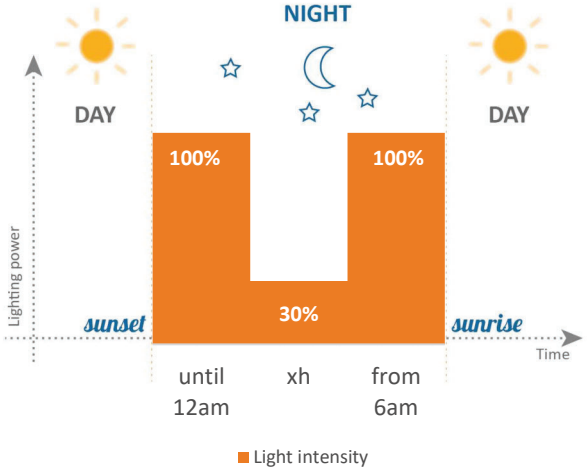
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POWER 365



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Photometric survey results

Zone	Average lighting level (fc)	Minimum	Uniformity (Avg/Min)	Quantity TWIN	Quantity SINGLE
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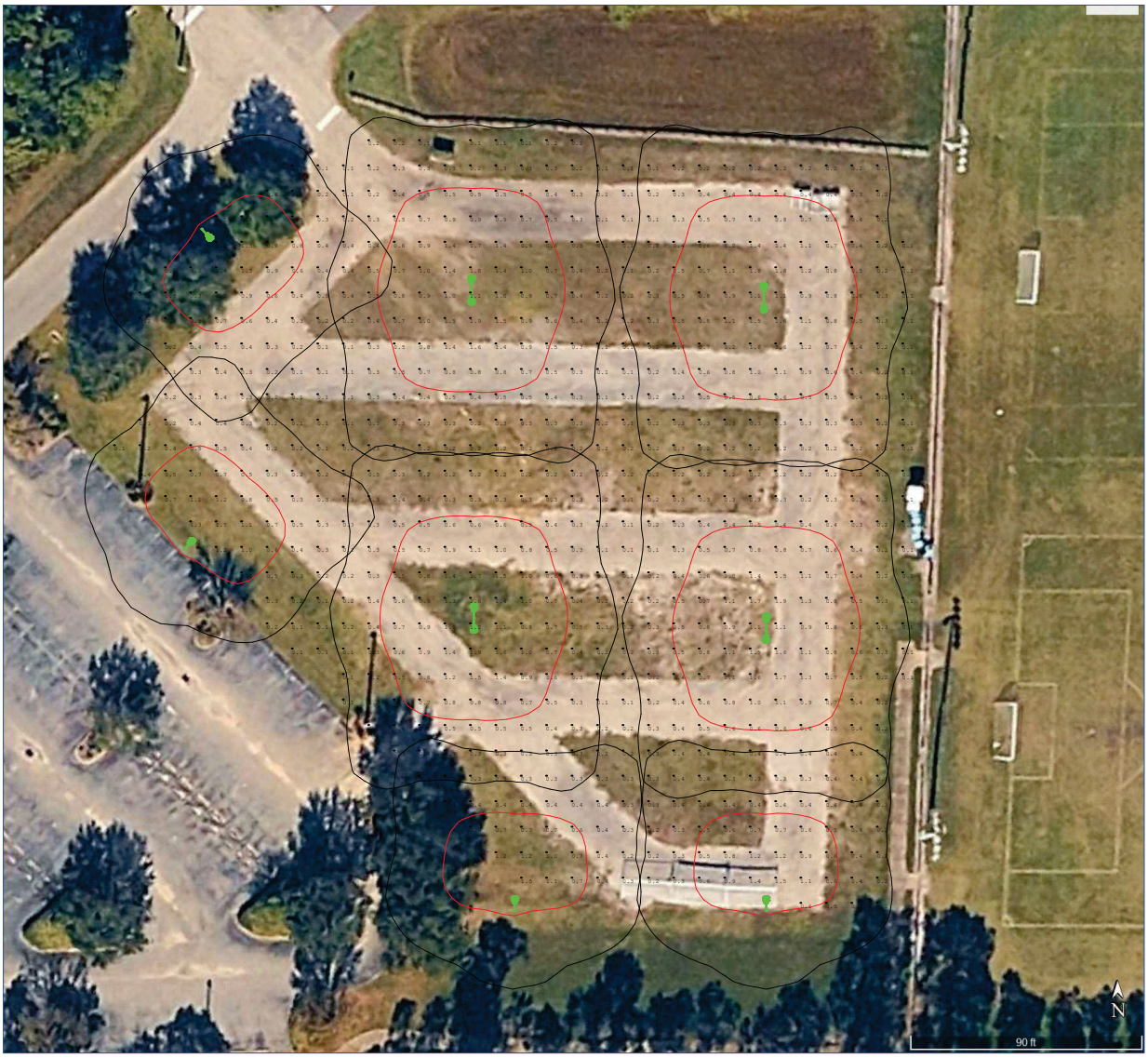
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Multi-use field Parking Lot

Lighting Plan RevA
Project Number: G10692

By: Mateo Chevalier
m.chevalier@fonroche-lighting.com
Date:12/16/2025

FONROCHE lighting AMERICA
8840 Cypress Waters Blvd
Coppell, TX 75019
Phone Number: (339) 225 4530
www.fonrochesolarlighting.com



Luminaire Schedule

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Calculation Summary

Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Parking Lot	Illuminance	Fc	0.50	1.9	0.1	5.00	19.00

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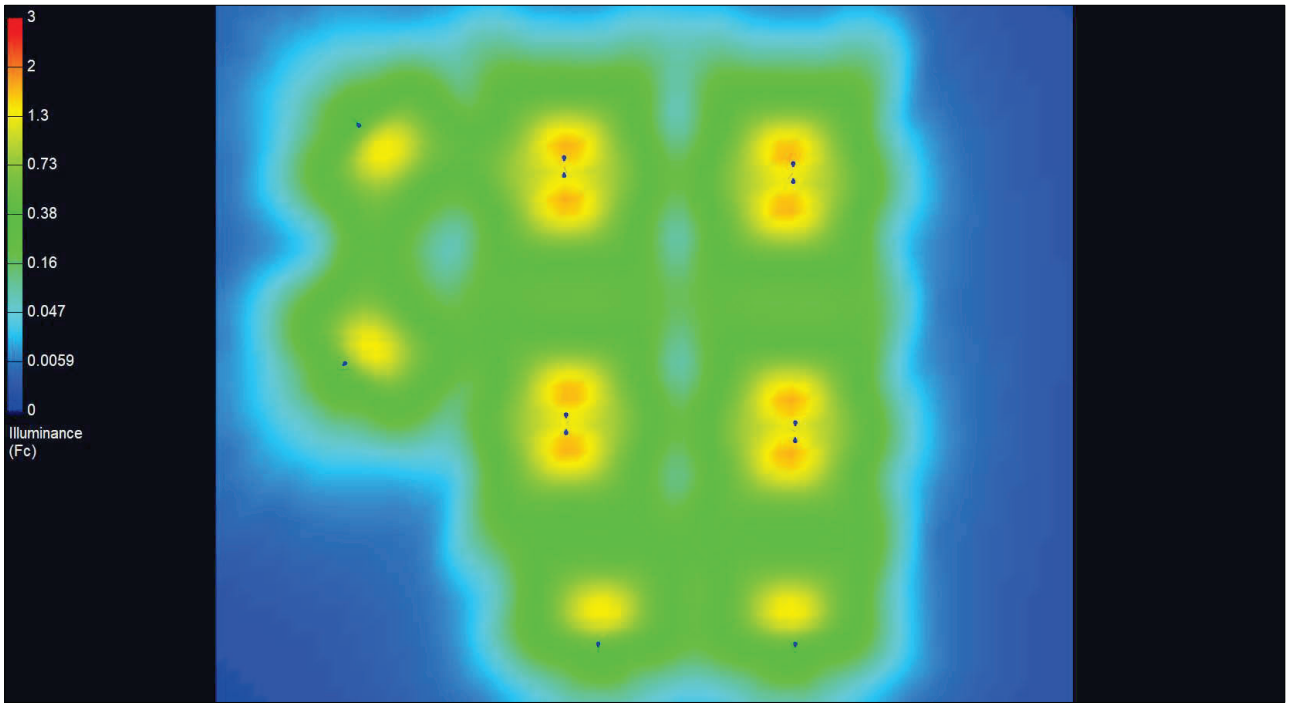


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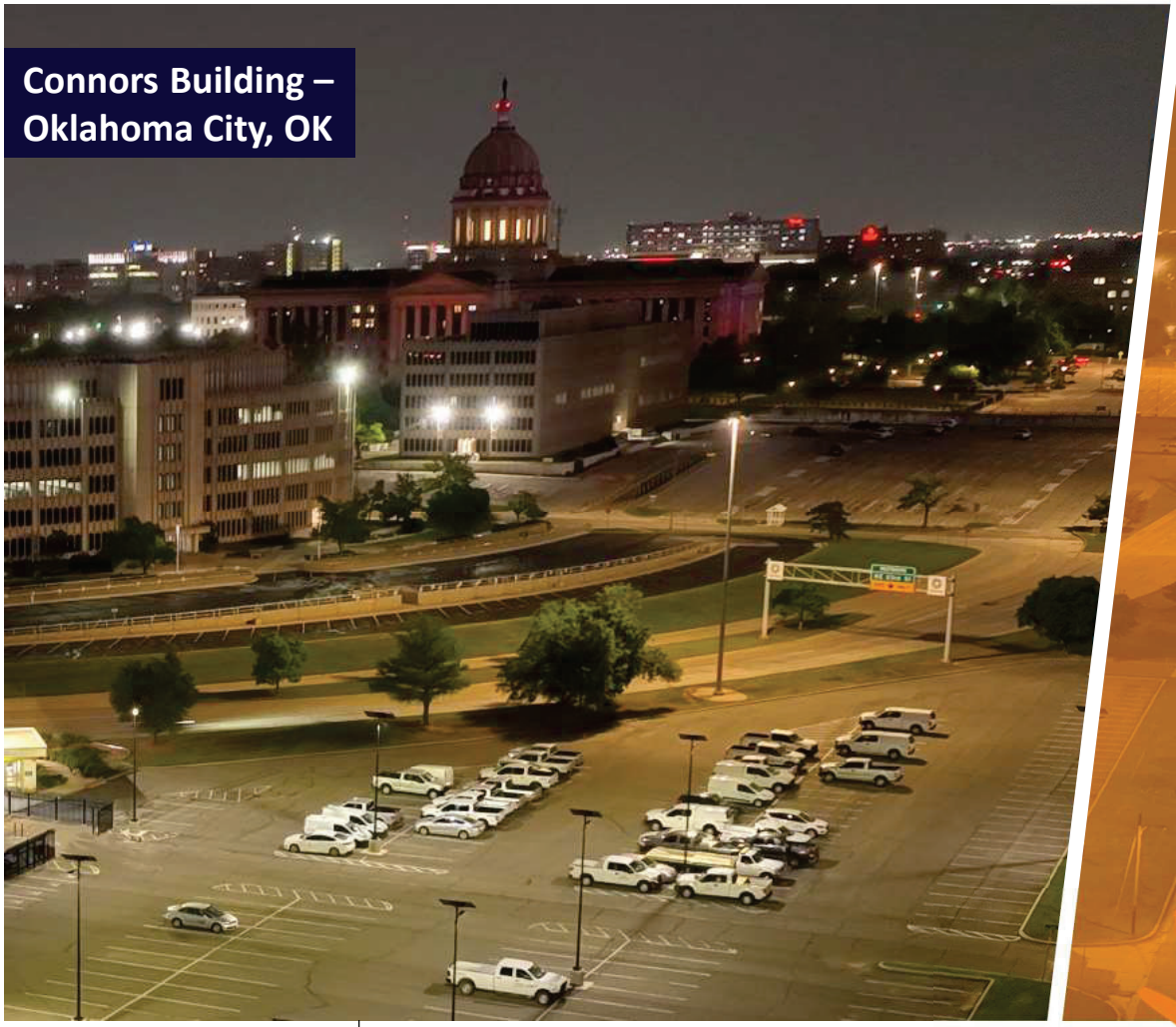
FONROCHE LIGHTING AMERICA | 2224 SE Loop 820 Building C
Fort Worth TX 76140
Telephone : 339-225-4530

FONROCHE lighting AMERICA

APPLICATION DESIGN

Athletic Complex Parking Lot and Walkway

Ormond Beach - FL

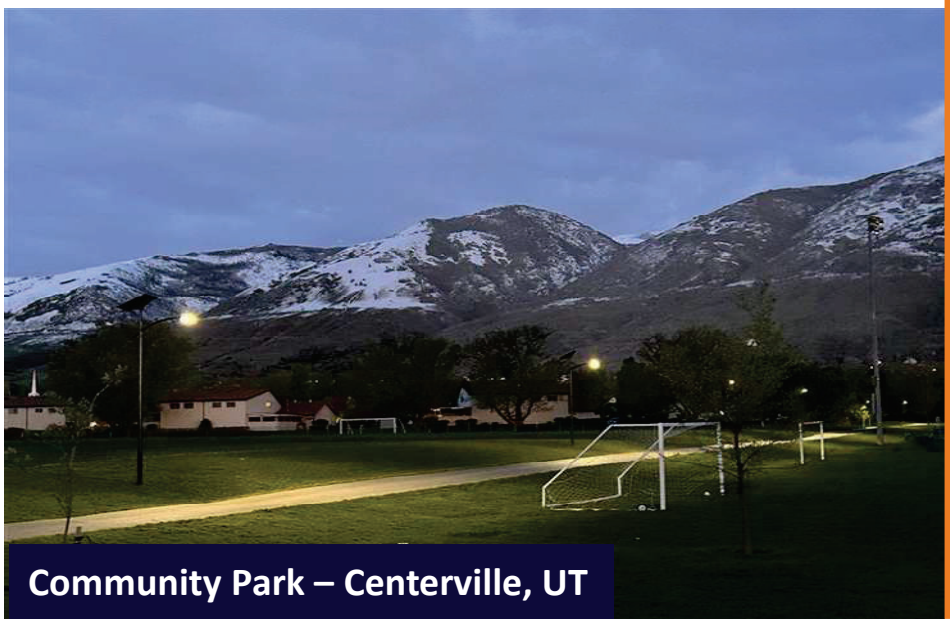


Project Number:	G8953
Date:	2/19/2025
Written by:	Cuong VU
Version :	A

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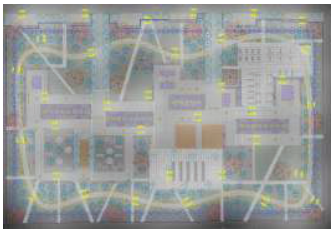
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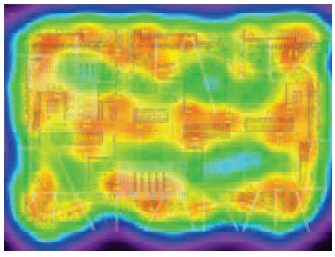
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FONROCHE lighting AMERICA

1 Project = 1 Study





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FONROCHE lighting AMERICA

SMARTLIGHT SYSTEM CONFIGURATION - Parking



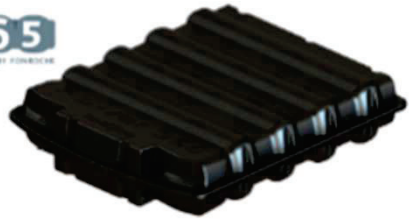
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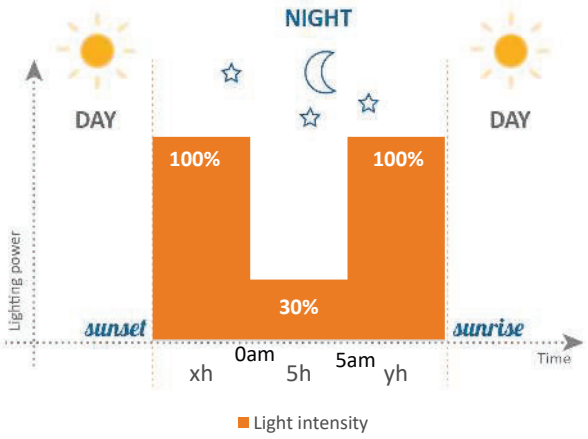
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PV panel power rating	310 Wp
PV panel tilt angle	10°
POWER 365: SMART STORAGE AND MANAGEMENT (SERVICE LIFE 10 years)	
Battery capacity (Must be NiMH)	1248 Wh
LED LIGHT UNIT (SERVICE LIFE 20 years)	
Lighting power	50 W nominal
LED light unit specification	3000K - 180 Lm/w
POLE & CROSSPIECE	
Pole Height / Arm Length	20’ / 4’
Protective treatment	Powder Coated

POWER 365



Chosen lighting profile for your project



FONROCHE lighting AMERICA

SMARTLIGHT SYSTEM CONFIGURATION - Walkway



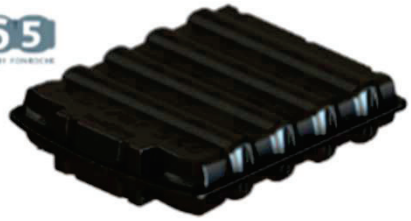
WARRANTY 8 Years

Non pro-rated

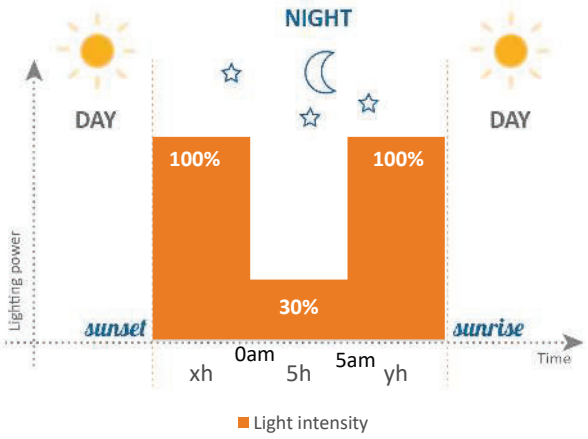
Project-Specific System Specifications

PHOTOVOLTAIC MODULE (SERVICE LIFE 30 years)	
PV panel power rating	190 Wp
PV panel tilt angle	10°
POWER 365: SMART STORAGE AND MANAGEMENT (SERVICE LIFE 10 years)	
Battery capacity (Must be NiMH)	624 Wh
LED LIGHT UNIT (SERVICE LIFE 20 years)	
Lighting power	30 W nominal
LED light unit specification	3000K - 190 Lm/w
POLE & CROSSPIECE	
Pole Height / Arm Length	20’ / 4’
Protective treatment	Powder Coated

POWER 365



Chosen lighting profile for your project



PHOTOMETRIC STUDY

**Note: these results are only valid if the Smartlight PV panel is at an azimuth angle of zero degrees and is completely free of shadow.*

***These results are subject to change due to technological or regulatory advances. This technical report is valid for 60 days from the date you receive it.*

Athletic Complex Parking Lot and Walkway		
Lighting Plan Rev A Project Number: G8953	By: Cuong Vu cuong.vu@fonroche.us Date:2/19/2025	FONROCHE lighting AMERICA 2224 SE Loop 820 Building C Fort Worth TX 76140 Phone Number: (339) 225 4530 www.fonrochesolarlighting.com



Luminaire Schedule					
Symbol	Label	Arrangement	Total Lamp Lumens	LLF	Qty
	T2-CK16B-3K-21W	Single	3990	0.900	3
	T4-CK16B-3K-42W	Single	7560	0.900	6

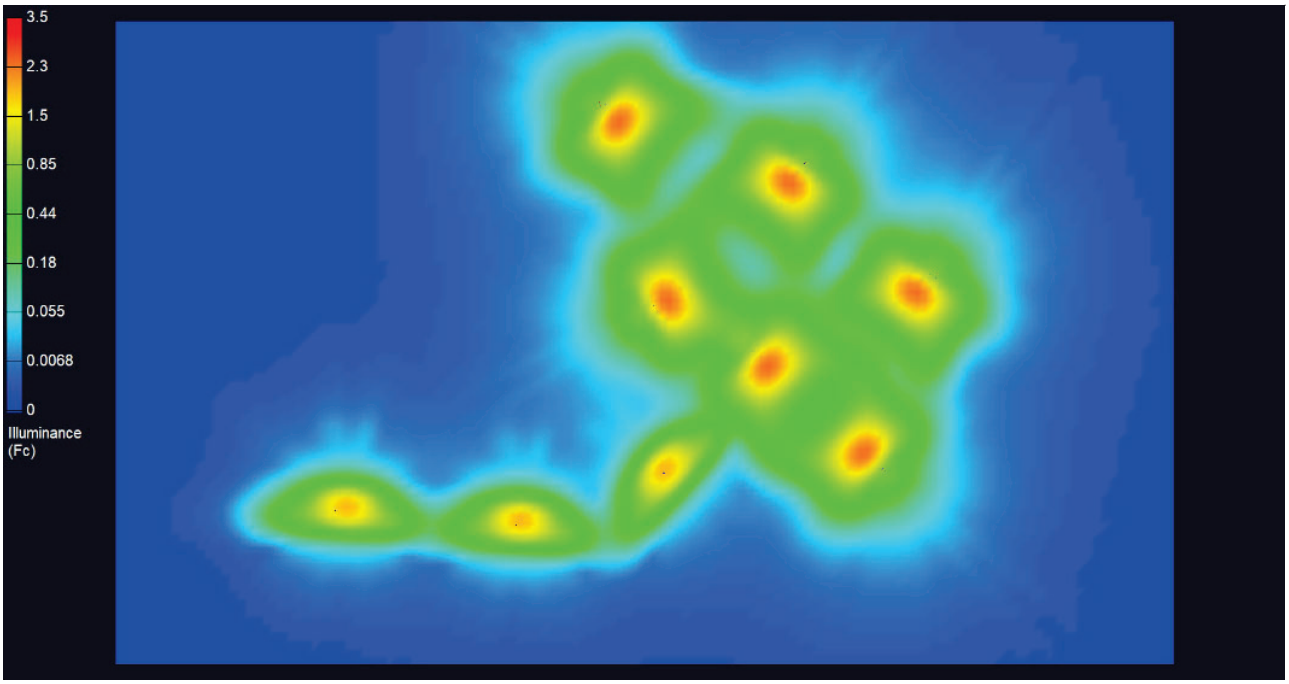
Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Parking	Illuminance	Fc	0.65	2.6	0.1	6.50	26.00
Walkway	Illuminance	Fc	0.91	1.8	0.1	9.10	18.00

Design Target: Continuous light (>=0.1Fc Minimum)

Athletic Complex Parking Lot and Walkway		FONROCHE lighting AMERICA
Lighting Plan Rev A Project Number: G8953	By: Cuong Vu cuong.vu@fonroche.us Date:2/19/2025	2224 SE Loop 820 Building C Fort Worth TX 76140 Phone Number: (339) 225 4530 www.fonrochesolarlighting.com



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A few examples



March Lane - Stockton, CA



Fort Worth, TX



Brushy Creek - Cedar Park TX



Marana, AZ

Solar lighting

Your commitment to sustainability

Contact us

Michael Montenaro
Regional Manager
P: (339) 225-4530 x217
E: michael.montenaro@fonroche.us

FIND OUT MORE AT

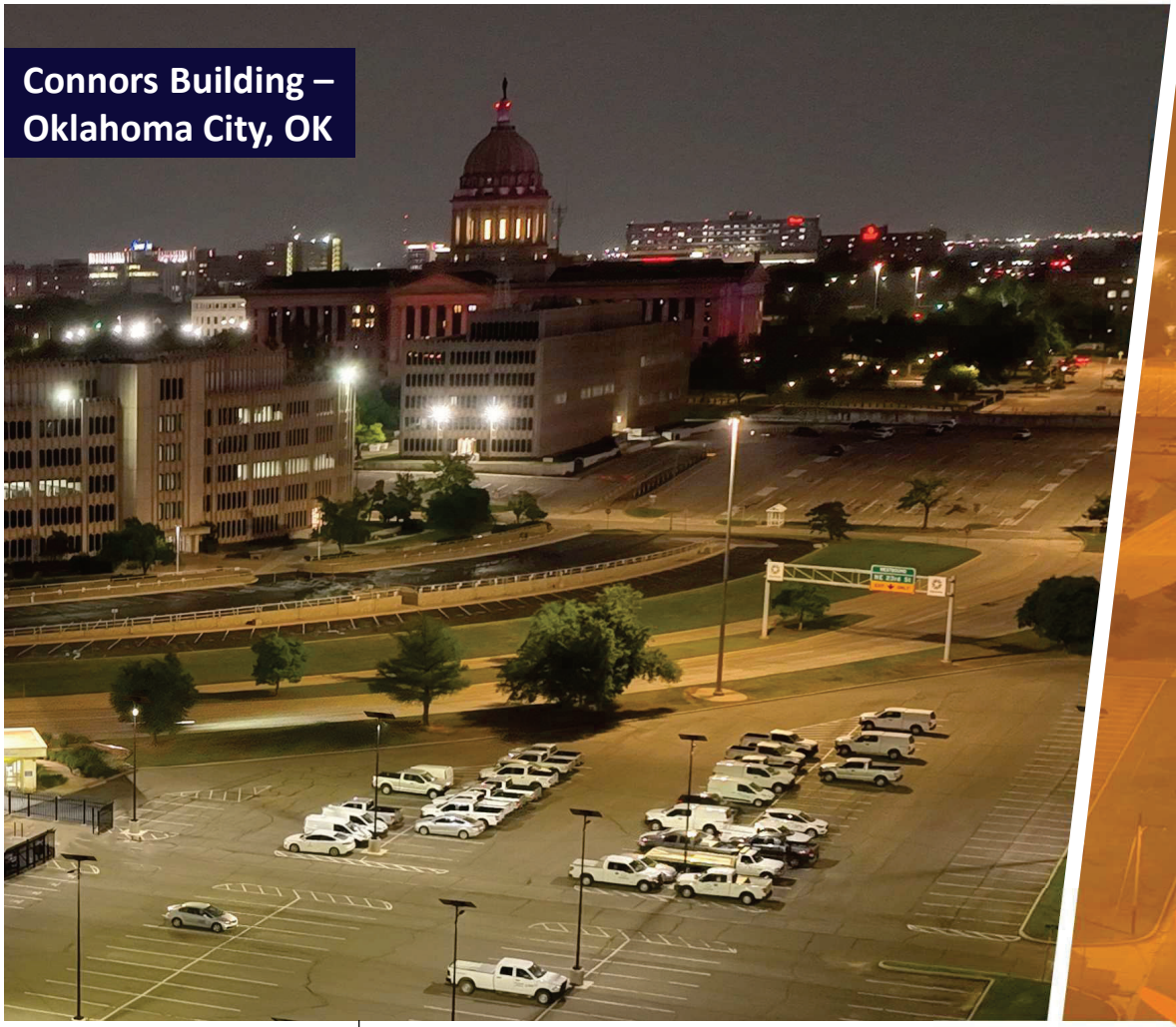
www.FonrocheSolarLighting.com

FONROCHE LIGHTING AMERICA | 2224 SE Loop 820 Building C
Fort Worth TX 76140
Telephone : 339-225-4530

APPLICATION DESIGN

440 N Nova Parking Lot

Ormond Beach - FL



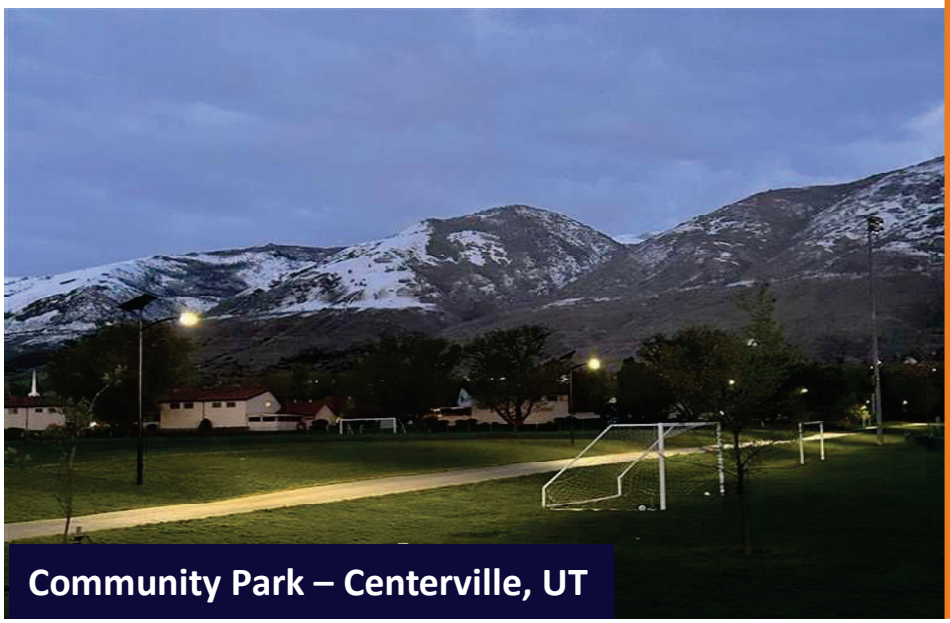
Project Number:	G10688
Date:	12/16/2025
Written by:	Mateo CHEVALIER
Version :	A

The global leader in solar lighting

FONROCHE lighting AMERICA

Fonroche Lighting America is proud to be part of Fonroche Lighting, the global leader in off-grid solar street lighting. The deep resources and broader scope of an established market leader lets us take solar lighting even further, from the State Treasury in Salem, Oregon to the West African Republic of Senegal. Over 150,000 Fonroche SmartLight systems have been deployed worldwide.

With five offices in the USA and installations across the country, Fonroche is never far away. Some solution providers enter the solar lighting market—then move on. We're a reliable partner that sticks around. You get the responsive support and smart answers that you need now—and the confidence that we'll be here for you far in the future. And we can take on projects of any size, from local to national. That's why so many municipalities, military and federal facilities, tribes, commercial properties, and developers trust us to deliver the full promise of solar lighting.



Community Park – Centerville, UT

The 3 key benefits for your project

- OFF-GRID
100% solar, not connected to the utility grid. No outages.
365 nights of light a year – guaranteed.

- POWERFUL
Powerful illumination, on a par with grid-connected systems.

- COST-EFFICIENT
No maintenance for the first 10 years. Rapid installation. No operating costs.

Feasibility of your solar lighting project

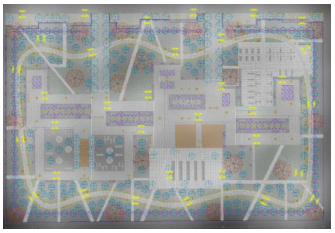
To guarantee powerful, cost-effective off-grid lighting, Fonroche operates its own **design offices**.
We assess the feasibility of each project in four stages:

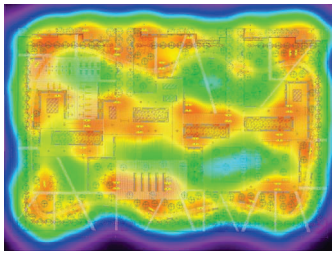
1. First, we define your **lighting requirements**.

2. Next, we analyze the last 10 years of **local weather data** to determine how much energy our PV panels will generate.

3. On this basis, we **calculate** what size and how many products we need to install.

4. Finally, our sales team draws up a **cost estimate**.





Fonroche Lighting America - Design Office

Rightsized to your specific needs

FONROCHE lighting AMERICA

1 Project = 1 Study





10-Year Analysis of local weather data

We use the **PVsyst** software suite and **Meteonorm** historical time series irradiation data to calculate the real-world operating conditions — orientation and tilt angle of the panel, shadow, etc. — and external parameters, such as direct and diffuse irradiation, temperature and the solar calendar.



Simulation of product(s) over a typical year

Our teams have developed a solar sizing software application, which we use to determine which products will best meet your needs. We then simulate how these products operate over a typical year, based on the average conditions for **the last decade**.



Sizing the project to your needs

We use a set of key criteria to optimally specify your project:

- Average battery charge level over the year
- Minimum charge level
- Comparative analysis of energy generated by the panel vs. energy used by the system
- Worst-case scenario (lowest irradiation, longest night)



Results

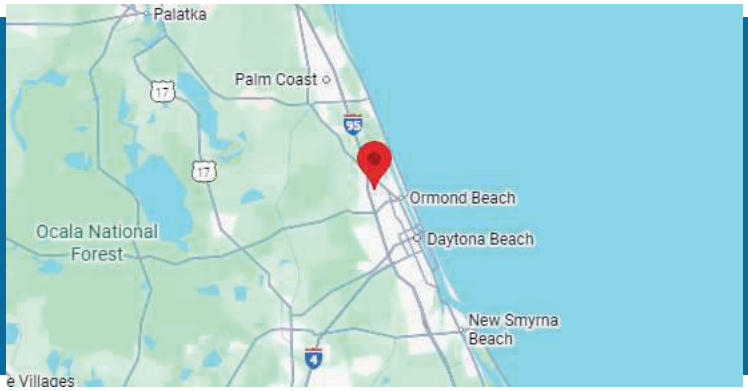
Based on our experience, we propose the **optimal solution** in terms of lighting **performance** and **cost effectiveness**.

Autonomy of 365 nights of lighting /year

Fonroche Lighting America - Design Office

Analyzing your lighting project

Your Project location



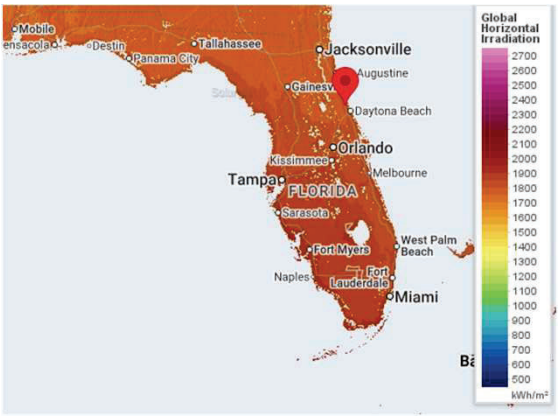
Ormond Beach - FL

USA

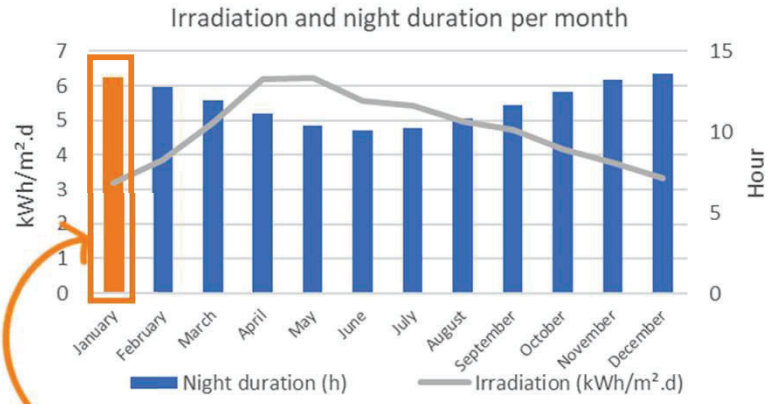
GPS COORDINATES
Latitude: 29.308358
Longitude: -81.118168

Your Solar Potential

We have analyzed the weather data for the last 10 years at your project location so that we can guarantee constant lighting every night of the year.



Average annual irradiation : 4.71kWh/m².d



Sizing takes account of the month with the lowest irradiation and the longest night.

Your Lighting Application



Parking Lot

Compliance with public lighting standards

Your project has been designed in compliance with:
- AASHTO standard



FONROCHE lighting AMERICA

SMARTLIGHT SYSTEM CONFIGURATION - SINGLE



WARRANTY 8 Years

Non pro-rated

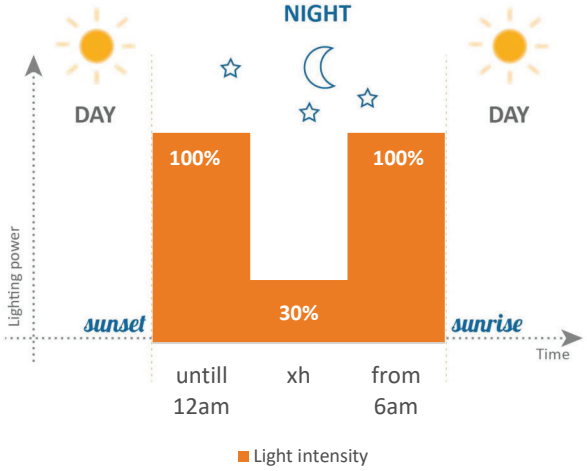
Project-Specific System Specifications

PHOTOVOLTAIC MODULE (SERVICE LIFE 30 years)	
PV panel power rating	190 Wp
PV panel tilt angle	10°
POWER 365: SMART STORAGE AND MANAGEMENT (SERVICE LIFE 10 years)	
Battery capacity (Must be NiMH)	624 Wh
LED LIGHT UNIT (SERVICE LIFE 20 years)	
Lighting power	30 W nominal
LED light unit specification	3000K - 180 Lm/w
POLE & CROSSPIECE	
Pole Height / Arm Length / Base type	20’ / 4’ / Direct Burial
Protective treatment	Powder Coated

POWER 365



Chosen lighting profile for your project



FONROCHE lighting AMERICA

SMARTLIGHT SYSTEM CONFIGURATION - TWIN



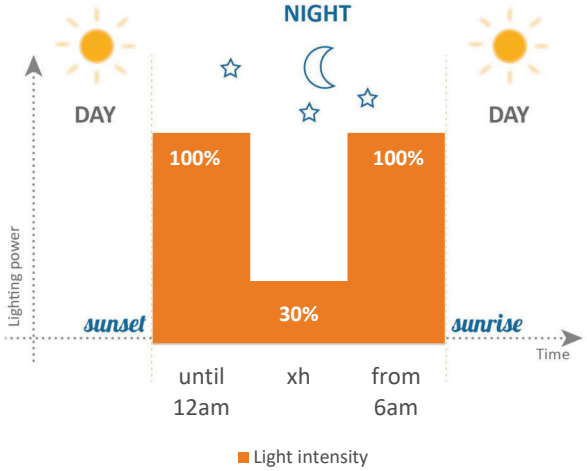
Non pro-rated

Project-Specific System Specifications

PHOTOVOLTAIC MODULE (30 years service life)	
PV panel power rating	1 x 310 Wp
PV panel tilt angle	10°
POWER 365: SMART STORAGE AND MANAGEMENT (10 years service life)	
Battery capacity (Must be NiMH)	1 x 1248 Wh
LED LIGHT UNIT (20 years service life)	
Lighting power	2 x 30 W nominal
LED light unit specification	3000K - 180 Lm/w
POLE & CROSSPIECE	
Pole Height / Arm Length/ Base type	20' / 4' / Direct Burial
Protective treatment	Powder Coated



Chosen lighting profile for your project



Photometric survey results

Zone	Average lighting level (fc)	Minimum	Uniformity (Avg/Min)	Quantity TWIN	Quantity SINGLE
Parking Lot	0.60	0.1	6.00	2	4
TOTAL				6	

Design target : continuous lighting (0.1 fc minimum)

Eco-friendly lighting

Choose Fonroche — and we will reduce your environmental footprint.

A standard streetlight consumes in average 80 W during 4200 h per year which represents 0.08x4200 x number of solar streetlight = X kWh of energy saving.

Once installed, solar lighting reduces

CO_2 emissions by **1kWh = 0.99 lbs** CO_2

compared to a grid-connected installation. (https://www.eia.gov/)

Recycling our components

Long product service life and component recyclability are key aspects of Fonroche Lighting's environmental commitments. Our solar streetlights are over 90% recyclable.

Unlike lead-acid batteries, **NiMH batteries** do not contain any toxic chemicals. They are 98% recyclable — the nickel is extracted and used to make various materials, mostly stainless steel.

The **solar panels** have an extremely long service life. Even after 25 years, they will still be producing at least 80% of their initial peak power. So they can continue to be used. Alternatively, about 96% of their component materials can be recycled to make new panels.

PHOTOMETRIC STUDY

**Note: these results are only valid if the Smartlight PV panel is at an azimuth angle of zero degrees and is completely free of shadow.*

**Note: Fonroche is not in charge of or responsible for utility lines. Fonroche positions its lights on each layout to provide the proper photometric results. It is solely the responsibility of the customer to do their own due diligence in cooperation with the local utility to determine easement/spacing requirements from the utility lines, as well as any other requirements of the local utility.*

***These results are subject to change due to technological or regulatory advances. This technical report is valid for 60 days from the date you receive it.*

440 N Nova Parking Lot

Lighting Plan RevA
Project Number: G10688

By: Mateo Chevalier
m.chevalier@fonroche-lighting.com
Date:12/16/2025

FONROCHE lighting AMERICA
8840 Cypress Waters Blvd
Coppell, TX 75019
Phone Number: (339) 225 4530
www.fonrochesolarlighting.com



Luminaire Schedule

Symbol	Qty	Label	Arrangement	LLF	Luminaire Lumens	Luminaire Watts	Mounting Height	Arm
	2	TWIN-T4-CK16B-3K-2x23W	Back-Back	0.900	4095	23	22	4.577
	4	SINGLE-T4-CK16B-3K-23W	SINGLE	0.900	4095	23	22	4.577

Calculation Summary

Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Parking Lot	Illuminance	Fc	0.60	1.9	0.1	6.00	19.00

440 N Nova Parking Lot

Lighting Plan RevA
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m.chevalier@fonroche-lighting.com
Date:12/16/2025

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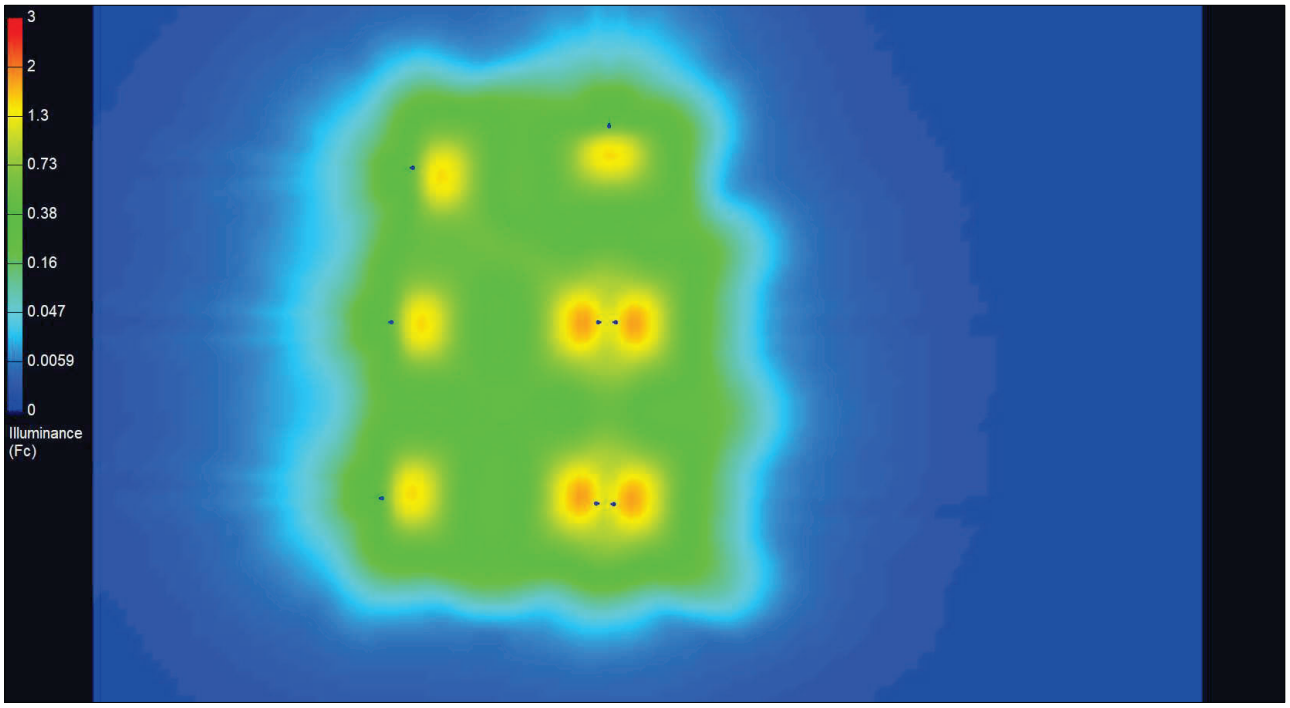


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A few examples



March Lane - Stockton, CA



Fort Worth, TX



Brushy Creek - Cedar Park TX



Marana, AZ

Solar lighting

Your commitment to sustainability

Contact us

Michael Montenaro
Regional Manager
P: (339) 225-4530 x217
E: michael.montenaro@fonroche.us

FIND OUT MORE AT

www.FonrocheSolarLighting.com

FONROCHE LIGHTING AMERICA | 2224 SE Loop 820 Building C
Fort Worth TX 76140
Telephone : 339-225-4530

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	8.E.
Section	CONSENT AGENDA	**Category**	Consent - Resolution
Subject	Agreement with Zen Tennis, LLC, Management & Operation of Ormond Beach Tennis Center		
Recommended Action	Staff requests approval of the renewal of the agreement with Zen Tennis, LLC, for the continued management and operation of the Ormond Beach Tennis Center.		
Strategic Goal	Quality of Life - Other		
Department Staff Contact	Parks and Recreation Robert Carolin, Parks and Recreation Director		

Summary

The City transitioned management and operation of the Ormond Beach Tennis Center to a qualified private operator in 2008 to improve efficiencies and provide cost-effective recreational services. The current agreement with Zen Tennis, LLC commenced on December 6, 2023, for a 3-year term ending December 5, 2026, with an option for one additional 3-year renewal at the City's sole discretion.

Since assuming operations, Zen Tennis has significantly enhanced the Tennis Center through expanded programming, increased participation, and continued investment in the facility. The operator has established a comprehensive schedule of instructional programs, leagues, tournaments, and community events serving players of all ages and skill levels. Annual participation has grown from more than 10,000 visitors in 2024 to a projected 14,500 visitors in 2026, while adult league participation has expanded from two to eight teams, including two Greater Volusia County League championship teams in 2025. Zen Tennis launched a full-service pro shop in 2026, continues to operate the successful Trailblazers youth tennis program, and employs 100% certified and insured tennis professionals.

In addition to program growth, Zen Tennis has invested more than $64,000 in capital improvements, including court maintenance enhancements, irrigation upgrades, and improvements that have expanded evening programming. Under the agreement, the operator remains responsible for all costs associated with the management, promotion, operation, routine maintenance, cleaning, and utility expenses of the Tennis Center, while the City retains

ownership of the facility and responsibility for major building repairs, landscaping, irrigation, and approved capital improvements exceeding $25,000.

Financial Impact

There are no additional financial impacts, other than ongoing building costs as described, as the contractor is responsible for all operational expenses.

Citizen Impact

By renewing the agreement with Zen Tennis, LLC, the City will continue providing high-quality recreational tennis services to the community at this location.

Attachments

1. 26-107 Tennis Ctr renewal Zen (P26-0106G)
2. Zen Tennis Lease Renewal (P26-0106G)
3. Zen Tennis Agreement
4. Certificate of Insurance
5. ZEN TENNIS EXHIBIT A
6. ZEN TENNIS EXHIBIT B
7. OBTC Smashing Success Report June 2026_Final
8. OBTC Daily Sales 1Y 5-31-26

RESOLUTION NO. 2026-107

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWAL FOR THE OPERATION AND MANAGEMENT OF THE ORMOND BEACH TENNIS CENTER BETWEEN THE CITY OF ORMOND BEACH AND ZEN TENNIS, LLC; AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, by Resolution 2023-208, the City and Zen Tennis, LLC entered into a contract for the operation and management of the Ormond Beach Tennis Center with an effective date of December 6, 2023, and

WHEREAS, the initial term of the contract was for three years with the option to renew for one additional three-year period, and

WHEREAS, the City's professional staff recommends that the City exercise the renewal option for the period December 6, 2026 through December 5, 2029, and

WHEREAS, the City Commission concurs with the said recommendation, and finds that renewing the operation and management contract with Zen Tennis, LLC is in the best interest of the health, welfare and safety of the general public, now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The Mayor and City Manager are hereby authorized and directed to execute a Contract Renewal For Operation and Management of the Ormond Beach Tennis Center with Zen Tennis, LLC. A copy of said Contract Renewal is attached hereto and incorporated herein by reference.

SECTION TWO. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED this 9th day of September, 2026.

JASON LESLIE
Mayor

ATTEST:

SUSAN CARROLL DAUDERIS
City Clerk

CONTRACT RENEWAL FOR OPERATION AND MANAGEMENT OF THE ORMOND BEACH TENNIS CENTER

WHEREAS, the **CITY OF ORMOND BEACH**, a Florida municipal corporation, hereinafter referred to as "City", and **ZEN TENNIS, LLC**, hereinafter referred to as "Operator", became parties to a certain Contract for the operation and management of the Ormond Beach Tennis Center for an initial term of three years effective on December 6, 2023, and

WHEREAS, a renewal provision contained in the aforesaid Contract provided for one additional three-year period, and

WHEREAS, the parties hereby agree to the renewal of said Contract for one additional three-year period of time, now therefore

1. This Contract Renewal, including the recitals set forth hereinabove, is made a material part of the aforesaid Contract previously executed by the parties.

2. The initial contract term set forth in Paragraph 3 of the Contract is hereby renewed for a three-year period of time; and the Contract shall remain in effect through December 5, 2029, unless otherwise renewed or terminated in accordance with the terms and conditions set forth therein.

3. All other terms and conditions set forth in the Contract previously executed by the parties shall remain the same.

IN WITNESS WHEREOF, the parties hereto have caused this Contract Renewal to be executed by the following duly authorized representatives of the parties on the dates indicated below.

DATED this _____ day of _____, 2026.

Witnesses:

CITY OF ORMOND BEACH

_____

Print Name: _____

By: _____
JASON LESLIE
Mayor

_____

Print Name: _____

By: _____
JOYCE SHANAHAN
City Manager

DATED this_____day of_____, 2026

Witnesses:

ZEN TENNIS, LLC

_____

Print Name: _____

By: _____

Print Name: _____

Title: _____

_____

Print Name: _____

Attest: _____

Print Name: _____

Title: _____

AGREEMENT FOR THE OPERATION AND MANAGEMENT OF
THE CITY OF ORMOND BEACH
ORMOND BEACH TENNIS CENTER

THIS AGREEMENT is made and entered into by and between the City of Ormond Beach ("City"), a Florida municipal corporation, 22 South Beach Street, Ormond Beach, Volusia County, Florida, and Zen Tennis, LLC ("Operator"), a limited liability corporation, 1 Autumnwood Trail, Ormond Beach, FL 32174 and in consideration of the mutual promises and covenants herein contained, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree to the following:

WHEREAS, the City advertised for proposals (RFP-2024-02) for the operation and management of the City of Ormond Beach Tennis Center, a municipally owned recreation facility located at 38 E. Granada Boulevard, Ormond Beach, FL (LEGAL DESCRIPTION - E 6.96 FT OF LOTS 2 4 6 8 & 10 & W 100 FT OF LOTS 12 14 16 18 & 20 & INC LOTS 11 13 15 17 & 19 WORTHY & HUBBARDS ORMOND BCH MB 1 PG 121 & INC N 50 FT OF W 280 FT OF E 493 FT W OF HALIFAX DR OF LOT 13 ASSRS ORMOND BCH MB 3 PG 108 PER OR 2088 PG 1293) ("Tennis Center" or "Premises"); and

WHEREAS, the City received three proposals, including one from Operator, for the operation and management of the Tennis Center; and

WHEREAS, the City and Operator desire to enter into an agreement for the operation and management of the Tennis Center (Agreement") in accordance with the terms and conditions set forth in this Agreement.

1. Tennis Center Premises

(a) The Tennis Center Premises set forth in the above referenced legal description shall not include the following areas:

(1) The public parking lots north and south of the tennis courts, including the parking lot adjacent to The MacDonald House.

(2) The vacant land immediately adjacent to the storage shed used and maintained by Operator.

(3) Those portions of The MacDonald House other than the tennis office, lounge, and pro shop.

2. **Scope of Services, Use of Premises.**

(a) **Management and Operational Control.** Operator shall exercise full control and supervision of the day-to-day operations of the Tennis Center in accordance with the terms, provisions, policies, and limitations contained in this Agreement as well as any supplementary terms and conditions contained in RFP No. 2024-02 "Management and Operation of the Ormond Beach Tennis Center", and the terms contained in the Operator's Proposal, attached hereto as **Exhibit "A"**. It is expressly understood and acknowledged by the parties hereto that Operator shall manage and operate the Tennis Center as an independent contractor.

(b) **Revenues and Fees**. Operator shall be permitted to collect and retain the revenues derived from the rental of tennis courts and tennis instruction in accordance with a schedule of fees and charges approved by the Ormond Beach City Commission. Operator shall also be permitted to collect and retain revenues generated from the sale of tennis related merchandise and from special events, such as tennis tournaments. **Exhibit "B"** includes the schedules of maximum rental and instructional fees to be charged by Operator during the term of this Agreement. The City Commission, upon a showing of good cause by Operator, may approve annual increases in fees if it deems such increases to be reasonable and justified.

(c) **Compliance with Laws**. Operator shall at all times observe and obey all laws, ordinances, rules and regulations promulgated and enforced by the City of Ormond Beach and by any other governmental authority having jurisdiction or responsibility over the conduct and operations at the Premises.

(d) **Access to Premises by City**. It is expressly understood and agreed that the City retains the right to supervise and control those portions of the real property not otherwise dedicated to Operator's operations. Furthermore, the Ormond Beach City Manager, or designee, shall be granted reasonable access by Operator to all areas of the Premises for purposes of inspection, maintenance or other City functions.

(e) **Public Access**. Operator shall operate the Premises solely for tennis related activities and shall not implement any policies, procedures, or rules that either restrict or prohibit access to and use of the tennis facilities by members of the public who are otherwise eligible to use those facilities.

(f) **Taxes**. Operator shall be responsible for the payment of any and all sales, use, property tax assessments, or any other taxes of any kind imposed upon Operator (or City) by the State of Florida, Volusia County, or any other government agency, arising from Operator's use of the Premises. Operator is also responsible for procuring

and maintaining a local business tax registration certificate from the City of Ormond Beach.

(g) **Hours of Operation**. Operator shall operate the Premises according to the following schedule: Monday through Friday 8:00 AM – 1:00 PM and 3:00 PM - 8:00 PM; Saturday 8:00 AM – 2:00 PM; Sunday (by appointment only) 8:00 AM – 2:00 PM. Substantial changes to hours of operation (excluding weather conditions) may be modified by Operator subject to review and approval of the Ormond Beach City Manager (or designee).

(h) **Marketing & Promotional Activities.** During the term of this Agreement, Operator shall be limited to the use of the name "Ormond Beach Tennis Center" for advertising and promotional purposes. Operator shall plainly advise in its advertising that the Ormond Beach Tennis Center is independently managed by Operator.

(i) **Maintenance and Repairs.**

(1) Operator shall be responsible for janitorial services and all routine maintenance of premises. Operator shall perform daily safety, maintenance, and cleaning checks of the grounds and building. Operator shall clean the restrooms on the days the facility is open and, at a minimum, weekly clean the clubhouse. The City will retain ownership of the Ormond Beach Tennis Center, and will be responsible for major internal/external repairs to the office building including electrical system, heating/air conditioning system, lighting and irrigation. Operator shall ensure, by regular upkeep, timely repairs and/or replacement, that all equipment needed to provide all proposed services for this tennis operation is available and in good working order, and shall ensure that at no time will service be adversely affected by inoperable, damaged, substandard, and/or defective equipment. Operator is responsible for its own furnishings, inside and outside the building, and must keep such furnishings in good repair and aesthetically pleasing. Operator shall be responsible for any and all repairs (major or minor) caused by Operator or any customer of Operator.

(2) Operator shall be responsible for the daily, weekly and annual maintenance of the clay tennis courts in accordance with **Exhibit "A"**.

(3) In the event any portion or all of the premises become unavailable or unusable by Operator for its intended purposes, by reason of structural incapacity, irreparability, condemnation, or sale of the building, or damage, either party may terminate this agreement without penalty.

(j) **Utilities.** Operator shall be responsible for the payment of all utility charges related to that portion of the Tennis Center devoted to the operation of the tennis courts

and grounds. The City shall only be responsible for the utility charges related to the areas not included in the Tennis Center.

(k) **Capital and Property Improvements.**

(1) Any proposed Capital Improvements to the Tennis Center shall be approved by the Ormond Beach City Commission in accordance with applicable laws and the availability of funds. For purposes of this section, "Capital Improvements" are defined as any project(s) that exceed(s) $25,000 in cost with an expected useful life of two (2) years or longer.

(2) Any and all property improvements that may be proposed by Operator shall be approved by the Ormond Beach City Manager (or designee), shall comply with local building and permitting requirements applicable to the Tennis Center, and shall become the property of the City upon the expiration or termination of this Agreement.

3. **Term.** The term of this Agreement shall be for three (3) years commencing on December 6, 2023 and ending December 5, 2026. This Agreement may be renewed for an additional three (3) year period at the sole discretion of the City.

4. **Consideration.** The undersigned parties do hereby mutually agree that ten dollars ($10.00) and the covenants, conditions, promises, and representations herein contained constitute good and valuable consideration for entering into this Agreement.

5. **Termination of Agreement.**

(a) Termination Without Cause. The parties hereto reserve the right to terminate this Agreement without cause upon ninety (90) days written notice to the other party.

(b) Termination With Cause. The Ormond Beach City Manager, or designee, is authorized to closely monitor Operator's operation and use of the Premises and, in the event a factual determination is made by her that Operator has breached a material term or condition of this Agreement, she shall so notify Operator, in writing, specifically as to the manner and basis upon which said breach is predicated. If the City Manager determines that Operator is either unwilling or unable to remedy said breach by taking corrective action within five (5) business days, she may take such action thereon as deemed appropriate, including termination of the Agreement, and the return of the Premises to the City's control.

6. **Assignment.** This Agreement shall not be assignable.

7. **Complete Agreement.** This Agreement constitutes the entire and complete agreement of the parties, and the promises and covenants herein contained shall survive the life of this Agreement.

8. **Amendment to Agreement.** Any amendment, change, or modification of this Agreement must be in writing and fully executed by both parties.

9. **Notices.** All notices which are required by this Agreement shall be provided to the parties at the following addresses, or such other addresses as may be requested in writing by either party:

City of Ormond Beach
Joyce Shanahan, City Manager
(copy to City Attorney)
22 South Beach Street
Ormond Beach, FL 32174

Zen Tennis, LLC
Trishna Patel, General Manager
1 Autumnwood Trail
Ormond Beach, FL 32174

10. **Sovereign Immunity.** The City expressly retains and reserves all rights, privileges, immunities, and benefits of sovereign immunity. This provision shall be construed broadly in favor of the City.

11. **Venue.** The terms and conditions of this Agreement shall be construed and enforced under the laws of the State of Florida. Any action or proceeding, either at law or in equity, regarding this Agreement shall be brought in the circuit court, Seventh Judicial Circuit in and for Volusia County, Florida. Venue in any other jurisdiction or forum, whether it be any other circuit, state or federal venue, is hereby expressly waived.

12. **Waiver of Conditions.** No waiver by the City of any condition or breach of performance by the Operator shall constitute an irrevocable, continuing, or subsequent waiver by the City of the same condition or breach of performance, or of any other condition or other breach of performance.

13. **Attorney's Fees and Costs.** As a result of any action or proceeding regarding this Agreement, the prevailing party shall be entitled to recover a reasonable attorney's fee and all taxable costs, through and including any and all appeals, in addition to any damages which may be awarded.

14. **Severability.** If any part of this Agreement is declared to be unenforceable or void by a court of competent jurisdiction, the remaining parts of the Agreement shall remain in full force and effect as long as the services to be provided by the Operator are not materially affected, altered or impaired as a result of said judicial declaration.

15. **Effective Date.** This Agreement shall become effective on the date it is last executed by the respective parties.

16. **Provisions Relative to Risk Management.**

(a) **Indemnification and Hold Harmless**. The City, its agents, employees, and officials, both elected and appointed, shall be indemnified and held harmless by Operator from any and all liabilities, claims, and causes of action which may arise out of the willful, negligent, or unlawful acts or omissions of the Operator in the performance of this Agreement, unless such claims are a result of the City's sole negligence, as determined by the final decision maker of such claim.

(b) **Payment on Behalf of City**. Operator shall pay all costs of the City's legal defense, as may be selected by the City, for all claims described in the Hold Harmless paragraph. Such payment on behalf of City shall be in addition to any and all other legal remedies available to City and shall not be considered to be City's exclusive remedy.

(c) **Limitation of Remedy and Liability.** Operator and City expressly waive any claim for consequential damages against the other including but not limited to, a waiver of claims for diminished bonding capacity, loss of financing, loss of business reputation, lost profits on other projects or other lost opportunity damage claims.

(d) **Loss Control/Safety**. Precaution shall be exercised at all times by Operator for the protection of all persons, including employees and property. Operator shall comply with all applicable laws, regulations and ordinances related to safety and health and shall make special efforts to detect hazardous conditions and shall take prompt action when loss control/safety measures are reasonably necessary.

(e) **General Insurance Requirements**. Operator shall purchase and maintain for the entire life of the Agreement, including time extensions, such insurance as will protect City from claims for damages insured by usual and unusual injury liability coverage and from claims or injury to or destruction of tangible property and from claims insured by usual Commercial General Liability coverage. This includes loss of use resulting therefrom, any or all of which may arise out of Operator's operations.

(f) **Types of Insurance and Limits of Liability.**

(1) Workers' Compensation Insurance in statutory limits for the State of Florida with Coverage B, Employer's Liability limits of not less than:

$100,000. Each Accident Bodily Injury by Accident
$100,000. Each Employee Bodily Injury by Disease
$500,000. Policy Limit Bodily Injury by Disease

(2) Commercial General Liability Insurance shall be written on a coverage form as broad as Insurance Services Office (ISO) Form CG 00 01 11 88, or its successor form, including but not limited to the following coverage (any deviation shall be noted on the Certificates of Insurance, and the City of Ormond Beach shall be named as an additional insured):

a. Premises, Operations, Products and Completed Operations
b. Owners' & Contractors' Protective
c. Products & Completed Operation
d. Explosion, Collapse & Underground Conditions
e. Blanket Contractual Liability
f. Personal Injury Liability
g. Broad Form Property Damage Endorsement, including Completed Operations
h. Independent Contractors
i. Watercraft--Owned and Non-Owned (if applicable, endorsement must be included in General Liability policy or a separate Protection & Indemnity Policy must be written)
j. Pollution Liability (if applicable)
k. Asbestos Abatement (if applicable)
l. Fire Damage Liability

Certain coverages outlined above may not be required if they do not relate to the Agreement, as may be determined at the sole discretion of City.

Commercial General Liability Coverage shall be written on an occurrence basis and the limits shall be no less than the following amounts:

Limits (not less than)
$1 Million Each Occurrence
$2 Million General Aggregate
$1 Million Aggregate Products & Completed Operations

(3) Automobile Liability Insurance for the operation, use, maintenance, loading or unloading of automobiles - ISO Symbol 1 (Any Auto) or alternatively a combination of Symbol 2 (Owned Autos),

Symbol 8 (Hired Autos), and Symbol 9 (Non-Owned Autos), and the limits shall be no less than:

$1 Million Combined Single Limit for Bodily Injury and Property Damage

(4) Requirements for Certificates of Insurance.

a. With the execution of the Agreement, Operator shall provide certificates of such insurance acceptable to the City. These certificates and insurance policies shall contain an endorsement that the coverage under the policies will not be canceled, non-renewed or materially changed until at least thirty (30) days prior written notice of such cancellation, non-renewal or change (except for nonpayment of premium, which shall be ten (10) days) and a copy of the actual notice be signed by an authorized representative of the insurer and given to City. Operator shall be required to replace any expired or canceled policies in like amount and coverage to the satisfaction of City. The Certificate of Insurance shall be the ACCORD FORM 25-S (7/90), or its successor form, and shall be made a part of the Agreement.

b. New certificates of insurance shall be provided to City at least fifteen (15) days prior to coverage renewals.

c. If requested by City, Operator shall furnish complete copies of Operator's insurance policies, forms and endorsements.

d. For Commercial General Liability coverage Operator shall, at the option of City provide an indication of the amount of claims payments reserves chargeable to the aggregate amount of liability coverage. If the Commercial General Liability form of coverage includes an annual aggregate limitation on the amount of insurance provided, a separate aggregate limit may be required by City for the given Agreement.

e. If Operator fails to obtain and maintain for the life of the Agreement the insurance required hereby or to replace any such expired or canceled policy, City may obtain and maintain such insurance with such company as it deems satisfactory. Any amounts expended by City in payment of premiums for such insurance shall be promptly reimbursed to City by Operator.

(5) Policies of Insurance

a. Except as otherwise provided in this Exhibit, all insurance policies shall be issued by insurers licensed to do business in the State of Florida on an admitted basis or which is an eligible surplus lines insurer, and any such insuring company is required to have a minimum financial rating of (A-), in the latest edition of "Best's Key Rating Guide", published by A. M. Best Co., Inc., or some similar nationally recognized rating authority, including Standard and Poors and Demotech.

b. For Workers' Compensation coverage only, self-insurance programs are acceptable with a minimum A- rated reinsurance carriers; written confirmation is required.

c. All policies of insurance or certificates thereof referred to in this Agreement shall be deposited with the City Clerk.

d. City shall be named an Additional Insured on all General Liability and Automobile Liability policies of insurance and certificates thereof.

17. **Mandatory Record Keeping**. Operator is required to keep a daily record of all gross sales of services, products, court fees, membership fees, tournament fees, and any other sales or fees generated at the premises. Operator shall also keep a daily log of the number of users. Operator shall provide City with copies of the records at the end of each calendar year for its review. This reporting is a material requirement of this agreement and is for the purpose of determining the continued public benefit and viability of the tennis center.

18. **Compliance With Florida Public Records Law**. Operator expressly agrees that it shall comply with the public records law provided in Florida Statutes, Chapter 119, and specifically to:

(a) Keep and maintain public records required by the City to perform the contracted service.

(b) Upon request from the City Clerk, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Operator does not transfer the records to the City.

(d) Upon completion of the contract, transfer at no cost, to the City all public records in possession of the Operator or keep and maintain public records required by the City to perform the service. If the Operator transfers all public records to the City upon completion of the contract, the Operator shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Operator keeps and maintains public records upon the completion of the contract, the Operator shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City Clerk, in a format that is compatible with the information technology systems of the City.

(e) Failure of the Operator to comply with Public Records Law as provided by Florida Statutes, Chapter 119, shall subject the Operator to penalties under Chapter 119.10 and subject this Agreement to termination for cause by the City.

IF THE OPERATOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE OPERATOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK
22 SOUTH BEACH STREET
ORMOND BEACH, FLORIDA 32175. (386)677-0311
CITYCLERK@ORMONDBEACH.ORG

Ref: Fla. Stat. §119.0701(2016)

19. **Waiver of Right to Jury Trial.** THE PARTIES HEREBY KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVE ANY RIGHT WHICH ANY PARTY MAY HAVE TO TRIAL BY JURY IN RESPECT OF ANY PROCEEDING, LITIGATION OR COUNTERCLAIM BASED ON, OR ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS AGREEMENT OR ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENTS (WHETHER VERBAL OR WRITTEN) OR ACTIONS OF ANY PARTY. IF THE SUBJECT MATTER OF ANY LAWSUIT IS ONE IN WHICH THE WAIVER OF JURY TRIAL IS PROHIBITED, NO PARTY TO THIS AGREEMENT SHALL PRESENT AS A NON-COMPULSORY COUNTERCLAIM IN ANY SUCH LAWSUIT ANY CLAIM BASED ON, OR ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS AGREEMENT. FURTHERMORE, NO PARTY TO THIS AGREEMENT SHALL SEEK TO CONSOLIDATE ANY SUCH ACTION IN WHICH A JURY TRIAL CANNOT BE WAIVED.

IN WITNESS WHEREOF, the undersigned parties have caused this Agreement to be signed on the dates indicated hereinbelow.

DATED this 5 day of December, 2023.

Witnesses:

Print Name: Taylor Lochert

Print Name: Ashley Clements

CITY OF ORMOND BEACH

By: Bill Partington
BILL PARTINGTON
Mayor

By: Joyce Shanahan
JOYCE SHANAHAN
City Manager

DATED this 5 day of December, 2023.

Witnesses:

Print Name: Michael L. Jones

Print Name: Lynn Koller

ZEN TENNIS, LLC

By:
TRISHNA PATEL
General Manager

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 12/11/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Joe Armstrong
FOUNDATION RISK PARTNERS PO BOX 30668 LANSING, MI 48909-8168	PHONE (A/C, No, Ext): 844-756-4104 FAX (A/C, No): 517-886-8655 E-MAIL ADDRESS: ServiceCenter.AO@aoins.com
	INSURER(S) AFFORDING COVERAGE / NAIC #
	INSURER A : Southern-Owners 10190
INSURED	INSURER B :
ZEN TENNIS LLC C O TRISHNA PATEL 38 E Granada Blvd ORMOND BEACH, FL 32176	INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:			90845893	11/17/2025	11/17/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG [ ]	$ 1,000,000 $ 50,000 $ $ 1,000,000 $ 2,000,000 $ 2,000,000 $
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) [ ]	$ $ $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE [ ]	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBEREXCLUDED? [ ] N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						[ ] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

City of Ormond Beach
22 South Beach Street
Ormond Beach, FL 32176

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joe Armstrong

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City of Ormond Beach

22 South Beach Street
Ormond Beach, Florida 32174
Telephone (386) 676-3223
Fax (386) 676-3374

REQUEST FOR PROPOSALS

PROPOSER ACKNOWLEDGEMENT FORM

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR PROPOSAL

RFP TITLE: **Management and Operation of the Ormond Beach Tennis Center**

RFP NUMBER: 2024-02

RFP OPENING DATE & TIME: 9/21/23 at 2:00 PM

RFP OPENING LOCATION: Training Room (breezeway) Ormond Beach City Hall

PRE-SUBMITTAL MEETING:

Submittals Received After The Above Date And Time Will Not Be Accepted.

PROPOSER'S NAME: TRISHNA PATEL D/B/A ZEN TENNIS LLC

PROPOSER'S MAILING ADDRESS: 1 AUTUMNWOOD TRAIL

CITY-STATE-ZIP: ORMOND BEACH, FL 32174

F.E.I.N.: 93-3407517

PHONE NUMBER: 917 362 2536

EMAIL: tplaystennis@gmail.com

If returning as a "No Submittal", please state reason (s): _____

I certify that this Proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Proposal for the same materials, services, supplies, or equipment, and is in all respects fair and made without collusion or fraud. I agree to abide by all conditions of this RFP and certify that I am authorized to sign this RFP for the Proposer. In submitting a RFP to the City of Ormond Beach, the Proposer offers and agrees that if the Proposal is accepted, the Proposer will convey, assign or transfer to the City of Ormond Beach all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the Antitrust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the City of Ormond Beach. At the City's discretion, such assignment shall be made and become effective at the time the City tenders final payment to the Proposer.

X _____
AUTHORIZED SIGNATURE (MANUAL)

TRISHNA PATEL
NAME (TYPED)

OWNER & GM
TITLE

9-20-2023
DATED

GENERAL CONDITIONS

PUBLIC ENTITY CRIMES: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases or real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

DISCRIMINATION: Pursuant to Section 287.134(2)(a), Florida Statutes, an entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid or proposal on a contract to provide any goods or services to a public entity, may not submit a bid or proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit bid or proposal on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity.

PUBLIC RECORDS/NON-CONFIDENTIALITY OF BIDS AND/OR PROPOSALS. The City of Ormond Beach cannot and does not warrant the confidentiality of any information submitted in response to this solicitation. Florida law provides that municipal records shall at all times be open for personal inspection by any person, Section 119.01, F.S., The Public Records Law. Information and materials received by the City of Ormond Beach in connection with all Proposers' response shall be deemed to be public records subject to public inspection upon award, recommendation for award, or 10 days after bid opening, whichever occurs first. Section 119.071, F.S.

NOTIFICATION OF BIDS AND RFP'S: The City uses the services of DemandStar (www.demandstar.com) for notification of its Bids and RFP's on-line on the Internet. If you have received a copy of this Bid/RFP from any source other than DemandStar, please be aware that you may not have received the latest version of the Bid/RFP or any related addendums.

SUBMISSION OF RESPONSES: All Submittals shall be delivered in a sealed envelope. The Request for Proposals (RFP) number, title, and opening date shall be clearly displayed on the outside of the sealed envelope (and on the outside of any express shipping package). The delivery of said submittal to the Purchasing Office on or before the specified opening date and time is solely and strictly the responsibility of the Submitter. Any submittal received by the Purchasing Office after the specified date and time will not be accepted. Submittals must be presented on forms provided by the City. No other forms will be accepted. Telephone, telefax and telegraph Submittals will not be considered. No Submittal may be modified after opening. **No Submittal may be**

withdrawn after opening for a period of ninety (90) days unless otherwise specified.

EXECUTION OF SUBMITTAL: Submittals must contain a manual signature of authorized representative in the space(s) provided. Submittals must be typed or printed in ink. Use of erasable ink is not permitted. All corrections made by Submitter to any Submittal entry must be initialed. The company name and Federal Employer Identification Number (F.E.I.N.) number shall appear in the space(s) provided.

RFP OPENING: Submittals shall be opened and the name of the submitters shall be read publicly. No discussion of the Submittals will occur at this time.

SUBMITTAL TABULATION: Any submitter wishing to receive a copy of the tabulation is required to enclose a stamped, self-addressed envelope with their Submittal response.

CLARIFICATION/CORRECTION OF RFP ENTRY: The City of Ormond Beach reserves the right to allow for the clarification of questionable entries and for the correction of obvious mistakes.

INTERPRETATION: Any questions concerning conditions and specifications shall be directed to the Purchasing Coordinator. Those interpretations which may affect the eventual outcome of this Submittal will be furnished in writing to all prospective Submitters. No interpretation shall be considered binding unless provided in writing by the City of Ormond Beach.

MINORITY POLICIES: The City of Ormond Beach, Florida, encourages the full participation of Disadvantaged and Women Business Enterprises (D&WBE) in the provision of goods and services.

LICENSES AND PERMITS: The Vendor/Contractor is responsible for obtaining all necessary permits and licenses to comply with all Federal, State, local laws, rules and regulations required to perform work in accordance with the specifications.

ADDITIONAL TERMS AND CONDITIONS: The City of Ormond Beach reserves the right to reject Submittals containing any additional terms or conditions not specifically requested in the original conditions and specifications.

TAXES: The City of Ormond Beach is exempt from Federal Excise Taxes and all sales taxes.

SILENCE OF SPECIFICATIONS: The apparent silence of any specification and any supplemental specifications as to any details or the omission from same of any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size, and design are to be used. All workmanship is to be first quality. All interpretations of the specifications shall be made upon the basis of this statement.

ASSIGNMENT: Any purchase order or contract issued pursuant to a Submittal and the monies which may become due hereunder are not assignable except with the prior written approval of the City Manager or City Commissioner, whichever authorized the purchase or Agreement.

LIABILITY: The Contractor shall hold and save the City of Ormond Beach, its officers, agents, and employees harmless against claims by third parties resulting from the Contractor's or supplier's breach of contract or negligence, including all attorney's fees and costs, and shall pay any and all damages, fees, and costs assessed on behalf of the City. The City expressly reserves all rights, privileges and benefits of sovereign immunity.

PATENTS AND ROYALTIES: The Contractor, without exception, shall indemnify and save harmless the City of Ormond Beach and its employees from liability of any kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured or used in the performance of the contract, including its use by the City of Ormond Beach. If the Contractor uses any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood without exception that the Submittal prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.

NON-APPROPRIATION OF FUNDS: In the event sufficient budget funds are not available for a new fiscal period, the CITY shall notify the VENDOR/CONTRACTOR of such occurrence and the contract shall terminate on the last day of the current fiscal period, without any penalty or expense to the CITY of any kind whatsoever.

AWARDS: The CITY reserves the right, in its sole discretion, as the best interest of the CITY may require, to make award(s) by individual item, group of items, all or none, or a combination thereof; on a geographical basis and/or with one or more vendors, contractors, consultants or specialists; or to reject any and all Submittals or waive any minor irregularity or technicality in the Submittals received.

OTHER AGENCIES: All Bidder(s) awarded contracts from this bid or proposal may, permit any municipality or other government agency to participate in the contract under the same prices, terms, and conditions, if agreed to by both parties.

It is understood that at no time will any city, municipality, or other agency be obligated for placing an order for any other city, municipality, or agency: nor will any city, municipality, or agency be obligated for any bills incurred by any other city, municipality, or agency. Further, it is understood that each agency will issue its own purchase orders to the awarded bidder(s).

COMPLIANCE WITH FLORIDA PUBLIC RECORDS LAW:

Contractor expressly agrees that it shall comply with the public records law provided in Florida Statutes, Chapter 119, and specifically to:

(a) Keep and maintain public records required by the City to perform the contracted service.
(b) Upon request from the City Clerk, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the City.
(d) Upon completion of the contract, transfer at no cost, to the City all public records in possession of the contractor or keep and maintain public records required by the City to perform the service. If the contractor transfers all public records to the City upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon the completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City Clerk, in a format that is compatible with the information technology systems of the City.
(e) Failure of the Contractor to comply with Public Records Law as provided by Florida Statutes, Chapter 119, shall subject the Contractor to penalties under Chapter 119.10 and subject this Agreement to termination for cause by the City.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK
22 SOUTH BEACH STREET
ORMOND BEACH, FLORIDA 32175.
(386)677-0311
CITYCLERK@ORMONDBEACH.ORG
Or
www.ormondbeach.org/prr

Ref: Fla. Stat. §119.0701(2016)

THE CITY OF ORMOND BEACH RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS, AND TO WAIVE INFORMALITIES, AS MAY BE DEEMED TO BE IN THE BEST INTEREST OF THE CITY.

TERMS AND CONDITIONS

A. The City of Ormond Beach reserves the right without prejudice to reject any or all proposals, to request clarification of information submitted, and to request additional information of one or more proposers.

B. The City reserves the right to award the contract to the next most qualified firm if the successful firm fails to execute a contract within two weeks after the award of the contract by the City Commission.

C. In accordance with federal, State, and local regulations, the firm shall not discriminate under the contract against any person.

D. The firm shall not assign or transfer any interest in the contract without prior approval of the City Commission.

E. The City reserves the right to terminate the contract at any time.

F. Submission of a proposal indicates acceptance by the firm of the conditions contained in this Request for Proposals unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City of Ormond Beach and the firm selected.

G. Submittals should include a copy of firm's insurance certificate, Conflict, Non-Conflict of Interest Statement/Litigation Statement, and Drug Free Workplace Certificate.





I. INTRODUCTION

The Ormond Beach Tennis Center

The City of Ormond Beach is soliciting proposals from qualified tennis management firms or individuals for the management, promotion, operation, and maintenance of the Ormond Beach Tennis Center, located at 38 East Granada Boulevard, Ormond Beach, Florida. Ormond Beach is located on the Atlantic coast just north of Daytona Beach and approximately 65 miles northeast of Orlando, Florida.

The City of Ormond Beach desires proposals which will maximize the use of the Tennis Center while allowing continued use of the facility by existing groups. The City is interested in a tennis management contractor who can provide tennis instruction at all levels of participation, including private and group lessons, and junior programs.

The proposer shall demonstrate the ability to perform in this type of business and clearly articulate achievable plans for operation.

About The Ormond Beach Tennis Center:
The Ormond Beach Tennis Center is a public facility that lies adjacent to the MacDonald House, Historical Trust and The Casements (John D. Rockefeller's winter home). It is under the jurisdiction of the Leisure Services Department of the City of Ormond Beach, Florida.

II. DESCRIPTION OF TENNIS FACILITY

The Tennis Center contractor would be able to use 3 rooms within the City-owned MacDonald House as a pro shop, lounge area and office, along with shared public restrooms. There is a storage building behind the tennis courts to be used to store clay, court equipment, utility cart and other court-related supplies.

There is a large grassy area behind the tennis courts used for overflow parking for the Tennis Center, The Casements and at times special events.

There are eight, lighted clay tennis courts. Currently courts are designated for pay tennis use and reservations.

III. OBJECTIVE OF THE REQUEST FOR PROPOSALS

The objective of this Request for Proposals (RFP) is to award a contractual agreement to the qualified firm or individual(s) who will accomplish the following:

- Optimize visitor participation to the Ormond Beach Tennis Center by providing quality facilities, tennis instruction, friendly service, and quality merchandise, at reasonable prices, thus resulting in the highest quality service possible.
- Acquire, and maintain any furnishings and equipment necessary to create an attractive and inviting facility;

- Display awareness of the demographics and special needs of the community in providing services.
- Assume operation within thirty days of the agreement being awarded

IV. Proposal Process

Proposal Items:
The firm or individual(s) interested in this contract should include a response to each of the following items in their written proposal:

1. Business Plan
The operator of the Ormond Beach Tennis Center will be required to provide top-quality tennis opportunities and instruction at all levels of participation, including private, group lessons, and junior programs and any other tennis related services such as tennis merchandise, sales, racquet stringing, ball machine rental, etc.

Therefore, keeping in mind the demographics of the Ormond Beach patrons as well as the goals and requirements of the Leisure Services Department as set forth in this RFP, proposers are encouraged to offer creative and innovative ideas to provide for a quality tennis operation.

Accordingly, a Contractor is to provide detailed responses to the following:

- Describe your proposed services and fees, including court fees, private and group lessons, clinics, youth programs, rentals, merchandise, etc.;
- Estimate the revenue to be received by the City;
- Any operational subsidy required by the City;
- Other incidental expenses to be assumed by contractor (i.e. plant rental, copier rental, telephones, bottled water, etc.)
- Include staffing/management considerations; at a minimum, how many staff members/instructors will be required;
- Describe your customer service philosophy;
- Indicate your plans to market and advertise the Tennis operation to increase and maintain your customer base;
- Provide a specific plan to maintain and monitor customer satisfaction;
- Provide a detailed schedule of maintenance of the premises and courts.

2. Qualifications and Experience
Proposer must include a response to each of the following items in their written proposal:

- Describe in detail your clay court maintenance experience;
- Describe your experience in and knowledge of the tennis professional industry;
- Provide a minimum of three (3) references to contact to verify past performance;

3. Operation
The Contractor is required to include in their proposal their anticipated operations over the entire term. Be sure to include, at minimum, projected revenue, operating expenses,

fixed expenses, and any capital improvement expenses. Project this information for each year.

4. Capital Improvements
The City of Ormond Beach shall provide Capital Improvements to the Ormond Beach Tennis Center as they relate to the established master plan, if funds are available. Any other capital improvements needed by the Contractor would need to be placed in a formal request for approval by the City of Ormond Beach. However, any improvements that would enhance the public's enjoyment of the facility will be considered. Any capital improvements approved shall become the property of the City.

If proposing capital improvements, the Contractor shall include in their proposals, a timeline which details the design and construction aspects of proposed improvements, specific equipment, products or vendors to be used, and operating alternatives for continuing service during construction, if feasible. Permits and necessary requirements must conform to local City and State codes and ordinances.

Award of the contract shall not be deemed as approval of the proposed improvements, and all laws, including, but not limited to, those requiring environmental review of projects, must be complied with before the successful proposer will be permitted to make any capital improvements to the Tennis Center.

5. Equipment and Furnishings
The Contractor shall provide all necessary equipment and furnishings related to successfully operate the Tennis Center.

6. Hours of Operation
For this RFP, you may propose a variation of operating hours, keeping in mind service to the public as a priority. Final hours of operation will be negotiated with the selected Contractor and incorporated into the Agreement.

7. Standard Conditions for the Operation of the Tennis Center
The selected Contractor must be willing to enter into a written Agreement with the City which incorporates all terms and conditions set forth in this RFP, as well as all applicable provisions in the Department's Standard Conditions. The Contractor shall review said document in its entirety, acknowledging the definitions, duties, and ongoing requirements of the Contractor, along with the limited responsibilities of the Department.

8. Term
The term of the Agreement will be three (3) years and may be renewed for up to an additional three (3) years, at the sole discretion of the City.

9. Fees and Services
Prices are at the Contractor's discretion subject to approval by the City of Ormond Beach. All fee structures purposed should include a fee for a resident and a fee for a non-resident of the City of Ormond Beach. Describe your proposed services and fees, including court fees, private and group lessons, clinics, youth programs, rentals, merchandise, etc.;

10. Utilities
The Contractor shall pay for all utilities or services (trash, electricity, water, sewer, phone, internet, cable, satellite TV, etc.). Telephone numbers shall be placed in the name of the facility and shall not be transferable to any other location.

11. Maintenance
The Contractor will be responsible for janitorial services and all routine maintenance of courts and equipment and other routine internal and external cleaning and maintenance. The City of Ormond Beach will retain ownership of the Ormond Beach Tennis Center, and will be responsible for major internal/external repairs to the office building including, electrical system, heating/air conditioning system, and lighting and irrigation.

The operator shall also include an itemized monthly cleaning schedule that may be monitored by City staff.

Operator shall ensure, by regular upkeep and/or timely repairs, that all equipment needed to provide all proposed services for this Tennis operation is available and in good working order, and shall ensure that at no time will service be adversely affected by inoperable, damaged, substandard, and/or defective equipment.

A copy of the current clay court maintenance schedule is attached for informational purposes as **Exhibit B.**

I. PROPOSAL SUBMITTAL

Please check the contents of your RFP package carefully to ensure that you have in your possession all the necessary documents, as referenced within this RFP, including any addenda. If you are missing any items, please contact the City's Purchasing Coordinator at 386-676-3223, or by e-mail at: rob.hart@ormondbeach.org.

Submission of a proposal pursuant to this RFP shall constitute acknowledgement and acceptance of the terms and conditions set forth herein. Portions of this RFP and the contents of the proposal submitted by the successful proposer may become contractual obligations if an Agreement is awarded. Failure of the successful proposer to accept these obligations may result in cancellation of the award of contract.

The City reserves the right to withdraw this RFP at any time without prior notice. All proposals submitted in response to this RFP become the property of the City of Ormond Beach.

Deadline for Submission: To be considered, proposals must be received no later than 2:00 p.m., September 21, 2023.

Inquiries: Technical questions may arise as firms are preparing their proposals. The City will accept written inquiries regarding this RFP until seven (7) working days prior to the

RFP due date. Questions received after that time will not be responded to. Answers to questions that warrant attention of all the potential proposers will be distributed in the form of an addendum. Please direct written inquiries to: **Last Day for Questions is September 12, 2023 at 5:00 PM.**

Rob Hart
City of Ormond Beach
22 South Beach Street Room 102
Ormond Beach, Florida 32174
Telephone: (386) 676-3223
FAX: (386) 676-3374
rob.hart@ormondbeach.org

Signature Requirements: Proposals must be signed by a duly authorized official(s) of the proposing firm. Consortiums, joint ventures, or teams submitting proposals, although permitted and encouraged, will not be considered responsive unless it is established that all contractual responsibility rests solely with one firm or legal entity which shall not be a subsidiary or affiliate with limited resources. Each proposal shall indicate the entity responsible for execution on behalf of the proposal team.

Proposal Delivery: You must submit one (1) unbound original plus one (1) electronic copy on compact disk (CD) or flash drive of the proposal no later than the date and time specified above. Submit proposals to: Rob Hart, Purchasing Coordinator, at City Hall downstairs in Room 102, 22 South Beach Street, Ormond Beach, FL 32174. The RFP title and number shall be plainly marked on the outside of the delivery envelope or package. It is solely the responsibility of the submitter to ensure that the Proposal is delivered on or before the specified date and time. Late proposals will not be accepted.

Addenda and Supplements to the Request for Proposals (RFP): In the event that it becomes necessary to revise any part of this RFP, or if additional information is necessary to enable the proposing firm to make an adequate interpretation of the provisions of this RFP, a supplement to the RFP will be provided to each firm that has requested a copy of this document.

Rejection Rights: The City of Ormond Beach reserves the right, at any time, to modify, waive or otherwise vary the terms and conditions of this RFP including, but not limited to, the deadlines for submission and submission requirements. The City further reserves the right to reject any or all submittals, to cancel or withdraw this RFP at any time and to negotiate with any party prior to or after submittal of proposals. Selection is also dependent upon the negotiation of a mutually acceptable contract with the successful proposers.

Cost of Proposal Preparation: No reimbursement will be made by the City of Ormond Beach for any costs incurred in the preparation of the proposal or presentation.

Proposals to be in Effect: Each proposal shall state that it is valid for a period of not less than 90 days from date of receipt.

Evaluation Process and Criteria

The City of Ormond Beach will conduct an evaluation of all proposals, submitted by the deadline, to determine compliance with proposal requirements and mandatory document submissions. The committee will evaluate proposals and select the proposer that meets the best interest of the City, and will make a recommendation of Award of Contract to the City Commission.

Evaluation Criteria:
For the purposes of further evaluation, the responsive proposals will be evaluated on, but shall not be limited to, consideration of the following criteria:

Qualifications and experience of proposer applicable to the tennis industry.	20 points
Proven performance and quality of current comparable operations.	20 points
Vision for Tennis Operation, including business plan and marketing.	10 points
Capital Improvements, if any; in terms of appropriateness, reflection of entrepreneurship, monetary value.	10 points
Reasonable, viable financial return to the City in the form of proposed rental terms and capital investment.	20 points
Financial viability to operate all aspects of the Tennis Operation as proposed, as supported by the Contractor financial statements, and other financial information.	20 points

100 points is maximum obtainable score

Responsive proposals will be ranked in each of the criteria above and assigned a point value according to rank. The Department may engage outside experts to compose a review panel. Interviews may be scheduled as needed.

The City reserves the following rights:

- Modify, extend, or cancel this RFP at any time to obtain additional proposals or for any other reason the City determines to be in its best interest;

- Issue a new RFP with terms and conditions that are the same, similar or substantially different as those set forth in this or a previous RFP in order to obtain additional proposals or for any other reason the City determines to be in its best interest;

- Conduct pre-award discussion and/or pre-award negotiations with any or all responsive and responsible proposer(s) who submit proposals determined to be reasonably acceptable of being selected for award; and, conduct personal interviews or require presentations of any or all proposer(s) prior to selection.

- Request that proposer(s) furnish additional information as the City may reasonably require.

- Accept or reject qualifications or proposals in part or whole, and/or waive any defect or deficiency in any proposal, if in the City's sole judgment, the defect or deficiency is not material in response to this RFP;

- Limit and/or determine the actual contract services to be included in a contract.

- Engage outside experts to assist staff in evaluating the merits and viability of each proposer.

- Obtain information for use in evaluating submittals from any source.

- Verify the information received in the proposal. If a proposer knowingly and willfully submits false information or data, the City of Ormond Beach reserves the right to reject that proposal. If it is determined that an Agreement was awarded as a result of false statements or other data submitted in response to this RFP, the City of Ormond Beach reserves the right to immediately terminate the applicable contract with no liability.

RFP RESPONSE FORM

THIS RESPONSE IS SUBMITTED TO:

Purchasing Coordinator
City of Ormond Beach
22 S. Beach Street. Room 102
Ormond Beach, Florida 32174

The undersigned SUBMITTER proposes and agrees, if this Submittal is accepted, to enter into a Contract with the CITY that reflects the items of this Request for Proposal (RFP) and to provide all services, as specified or indicated in the RFP Documents, in full accordance with the terms and conditions set forth in therein.

SUBMITTER accepts all of the terms and conditions of the General Conditions. SUBMITTER will sign the Contract) and submit the Contract security (when applicable) and other documents required by the Contract Documents within ten (10) days after the date of CITY's Notice of Award.

In submitting this information, SUBMITTER represents, as more fully set forth in the Agreement, that:

SUBMITTER has examined copies of all the RFP Documents and of the following Addenda:

Addendum Date	Addendum Number
Aug 30, 2023	1-1
Sep 14, 2023	2-1

Receipt of all of which is hereby acknowledged.

This Submittal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; SUBMITTER has not directly or indirectly induced or solicited any other Submitter to submit a false or sham Submittal; SUBMITTER has not solicited or induced any person, firm or a corporation to refrain from bidding; and SUBMITTER has not sought by collusion to obtain for himself any advantage over any other Bidder or over the CITY.

THIS RESPONSE IS SUBMITTED BY:

COMPANY NAME: TRISHNA PATEL DBA ZEN TENNIS LLC

VENDOR/CONTRACTOR LICENSE NUMBER: 93 - 3407517

ADDRESS: 1 AUTUMNWOOD TRAIL
ORMOND BEACH, FL 32174

PHONE NO.: 917 362 2536 FAX NO.:

SUBMITTER'S NAME: TEJSHVA PATEL
(Typed or Printed in Ink)

TITLE: OWNER & GM

AUTHORIZED SIGNATURE: I, _____ hereby
(Original signature required in each document)

declare that I have read and fully understand the RFP Documents and, including the General Conditions and the Scope of Work, and that I am duly authorized to sign and submit this Submittal.

The CITY reserves the right to reject any and all Submittals, to waive informalities, and to accept any Submittal or parts thereof as the CITY, in its sole discretion, determines to be in the best interest of the CITY.

PROPOSER: PLEASE ENSURE THAT YOU HAVE SIGNED THE RFP RESPONSE FORM OF THIS REQUEST FOR PROPOSAL. OMISSION OF A SIGNATURE ON THAT PAGE WILL RESULT IN REJECTION OF YOUR PROPOSAL.

City of Ormond Beach

Request for Proposals (RFP) 2024-02
Management and Operation of the Ormond Beach Tennis Center

CITY OF ORMOND BEACH, FLORIDA

CONFLICT, NON-CONFLICT OF INTEREST STATEMENT
LITIGATION STATEMENT

1.

[X] To the best of our knowledge, the undersigned firm has no potential conflicts of interest due to any other clients or contracts for this project.

[ ] The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other clients or contracts for this project.

2.

[X] The undersigned firm has had no litigation on any project in the last five (5) years.

[ ] The undersigned firm, by attachment to this form, submits a summary and disposition of individual cases of litigation during the past five (5) years.

ZEN TENNIS, LLC
COMPANY NAME

AUTHORIZED SIGNATURE

TRISHNA PATEL
NAME (PRINT OR TYPE)

OWNER & GM
TITLE

Sep 20, 2023
DATE

CITY OF ORMOND BEACH
DRUG-FREE WORKPLACE CERTIFICATION

IDENTICAL OR "TIE" BID: Preference shall be given to businesses with drug-free workplace programs. Whenever two or more Bids which are equal in respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violation.

Give each employee that engages in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).

In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) calendar days after such conviction.

Impose sanctions on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

ZEN TENNIS LLC
COMPANY NAME

AUTHORIZED SIGNATURE

TRISHNA PATEL
NAME (PRINT OR TYPE)

VERIFICATION OF EMPLOYMENT STATUS USING E-VERIFY SYSTEM

1. Undersigned firm warrants it **IS** currently registered with the U.S. Department of Homeland Security's E-Verify system, **and** is compliant with the requirements of Sections 448.09 and 448.095, *Florida Statutes.*

2. Undersigned firm warrants it **has not** had any contracts terminated as a result of violations of Sections 448.09 or 448.095, *Florida Statutes,* that prohibit it from contracting with a public agency.

3. Undersigned firm warrants that if it enters into an agreement with a subcontractor, an express provision shall be included in all of its subcontracts requiring subcontractors, who perform work or provide services pursuant to the contract, to use the E-Verify system to verify employment eligibility of all new employees hired by the subcontractor during the contract term.

4. Undersigned firm understands that any subcontractor must provide the contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, and the contractor understands it shall maintain any such affidavits for the duration of the contract, and the contract with the subcontractor must be immediately terminated if the City has a good faith belief that the subcontractor knowingly violated Section 448.09 (1), *Florida Statutes.*

5. Undersigned firm understands that in the event the City has a good faith belief that the contractor has knowingly violated Section 448.09 (1), *Florida Statutes,* the City shall terminate the contract, and the contractor may not be awarded a public contract for a period of at least one (1) year after the date of termination. The contractor may be held liable for any additional costs incurred by the City as a result of termination of the contract.

ZEN TENNIS LLC
COMPANY NAME

AUTHORIZED SIGNATURE

TRISHNA PATEL
NAME

OWNER
TITLE

Sep 20, 2023
DATE

EXHIBIT "A"

A. Payment and Performance Bonds

1. Except as otherwise provided herein, the Contractor shall, prior to beginning performance, deliver to the City, and the City shall record in the public records of Volusia County, Florida, the Contractor's Payment and Performance Bond in an amount equal to the full amount of the Contract.

2. (a) Payment and Performance Bonds shall not be required for any contract except those which are for the construction of a public building, for the prosecution and completion of a public work (as described in Section 180.06, **Florida Statutes,** as amended from time to time) or for repairs upon a public building or public work (as described in Section 180.06, **Florida Statutes**, as amended from time to time).

   (b) With respect to those Contracts for which Payment and Performance Bonds are otherwise required:

      i. Unless the City Manager, or designee, determines such Bond to be necessary to protect the interests of the City, no Contractor shall be required to provide a Payment and Performance Bond for any Contract which is for $25,000.00 or less.

      ii. Upon the request of the contractor, good cause shown by the Contractor, and a determination that the public health, safety and welfare will be sufficiently protected, the City Commission may exempt the contractor from the requirement of providing a Payment and Performance Bond for any Contract which is for more than $25,000.00 but is less than $200,000.00.

3. The Payment and Performance Bond shall list the Contractor as Principal and be issued by a surety insurer authorized to do business in Florida as a surety and listed as an acceptable surety in the Federal Register.

4. The Payment and Performance Bond shall be executed pursuant to Section 255.05, **Florida Statutes**, and be in a form substantially similar to the form set forth in Section 255.05(3), **Florida Statutes**.

5. The Payment and Performance Bond shall specifically provide coverage for delay damages due to a default by the Contractor.

6. The Payment and Performance Bond shall not make the Contract part of the Bond agreement.

7. In lieu of the Payment and Performance Bond, the Contractor may file with the Finance Director of the City, in an amount equal to the full amount of the Contract, cash, a money order, a certified check, a cashier's check, an irrevocable letter of credit, or a security of a type listed in Part II, Chapter 625, **Florida Statutes**.

8. In the event the surety on any Payment and Performance Bond furnished by the Contractor is declared bankrupt or becomes insolvent, or its right to do business in the State of Florida is terminated, the Contractor shall, within five (5) working days thereafter, substitute another Payment and Performance Bond and surety acceptable to the City.

9. The Contractor is totally and solely responsible for keeping its surety informed as to the Base Contract Price as bid, significant changes in the Project Scope, and the overall progress and completion of the Project for the entire life of the Contract.

10. The payment and performance bond requirements stated herein above shall not be applicable to service-related contracts unless otherwise determined by the City Manager in order to protect the health, safety and welfare of the general public.

B. Contractual Provisions Relative to Risk Management

All contracts for any public works to be performed, and service-related contracts, for or on behalf of the City shall include at a minimum, the following, or substantially similar, provisions:

1. Hold Harmless and Indemnity

The Contractor agrees to assume liability for and indemnify, hold harmless, and defend the City, its commissioners, mayor, officers, employees, agents, and attorneys of, from, and against all liability and expense, including reasonable attorney's fees, in connection with any and all claims, demands, damages, actions, causes of action, and suits in equity of whatever kind or nature, including claims for personal injury, property damage, equitable relief, or loss of use, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the Contractor, its agents, officers, contractors, subcontractors, employees, or anyone else employed or utilized by the Contractor in the performance of this Contract. The Contractor's liability hereunder shall include all attorney's fees and costs incurred by the City in the enforcement of this provision.

2. Payment on Behalf of City

The Contractor shall pay all costs of the City's legal defense, as may be selected by the City, for all claims described in the Hold Harmless paragraph.

Such payment on behalf of the City shall be in addition to any and all other legal remedies available to the City and shall not be considered to be the City's exclusive remedy.

3. Loss Control/Safety

Precaution shall be exercised at all times by the Contractor for the protection of all persons, including employees and property. The Contractor shall comply with all applicable laws, regulations and ordinances related to safety and health, shall make special efforts to detect hazardous conditions, and shall take prompt action when loss control/safety measures are reasonably necessary.

The City may order work to be stopped if conditions exist that present an immediate danger to persons or property. The Contractor acknowledges that such work stoppage will not shift responsibility for any damages from the Contractor to the City.

4. Service Bond

For Service-related contracts only, the City may require the Contractor to secure a service bond with a minimum $25,000 coverage limit for the period of the service agreement. The service bond covers dishonest acts of the contractor's employees against the City. A copy of the bond shall be provided to the City when the agreement commences.

Service-related contracts include and are not limited to businesses providing janitorial, pest control, general repair, security, carpet cleaning, locksmith, temporary employment, painting, moving services or other contracts as determined in the discretion of the Risk Manager as necessary to minimize loss.

C. Contractor's Insurance

1. General

The Contractor, including service-related contractors, shall purchase and maintain for the entire life of the Project, including any and all approved time extensions, until its final acceptance by the City, such insurance as will protect the Contractor from claims under Workers' Compensation, disability benefit laws or other similar employee benefit laws; from claims for damages because of bodily injury, occupational sickness or disease, or death of Contractor's employees; from claims insured by usual or unusual

injury liability coverage; from claims or injury to or destruction of tangible property and from claims insured by usual Commercial General Liability coverage. This includes loss of use resulting therefrom, any or all of which may arise out of the Contractor's operations under the Contract Documents, whether such operations be by the Contractor, by any Subcontractor, or by anyone directly or indirectly employed by any of them or for whose acts any of them may be legally liable. The Contractor's deductibles/self-insured retentions shall be disclosed to the City and may be disapproved by the City, and may be reduced or eliminated at the sole discretion of the City. The Contractor is responsible for the amount of any deductible or self-insured retention.

2. Types of Insurance and Limits of Liability

The insurance required herein shall be written for not less than any limits of liability specified and incorporated as part of the Contract Documents or as required by law, whichever is greater, and shall include and not limited to the following:

(a) Workers' Compensation Insurance in statutory limits for the State of Florida with Coverage B - Employer's Liability limits of not less than:

$100,000 Each Accident Bodily Injury by Accident
$100,000 Each Employee Bodily Injury by Disease
$500,000 Policy Limit Bodily Injury by Disease

Certificate of Exemptions. If the contractor has a State-issued Certificate of Exemption, the contractor may provide a copy in place of the requirement for coverage. However, if the contractor subcontracts or retains any other person or entity to perform under the contract, that person or entity must provide proof of workers' compensation insurance as required by law or provide a Certificate of Exemption.

It is the intent of the City that any individual who either contracts directly with the city or performs any work on behalf of any such contractor be covered by workers' compensation insurance or have a valid exemption from said coverage.

(If applicable to the Project, the policy must include benefits under the United States Longshoremen's and Harbor Workers' Act and the Jones Act coverage--all maritime coverage.)

(b) Commercial General Liability Insurance shall be written on a coverage form as broad as Insurance Services Office (ISO) Form CG 00 01 11 85, or its successor form, including but not limited to the

following coverage (any deviation shall be noted on the Certificates of Insurance):

a. Premises, Operations, Products and Completed Operations
b. Owners' & Contractors' Protective
c. Products & Completed Operation
d. Explosion, Collapse & Underground Conditions
e. Blanket Contractual Liability
f. Personal Injury Liability
g. Broad Form Property Damage Endorsement, including Completed Operations
h. Independent Contractors
i. Watercraft--Owned and Non-Owned (if applicable, endorsement must be included in General Liability policy or a separate Protection & Indemnity Policy must be written)
j. Pollution Liability (if applicable)
k. Asbestos Abatement (if applicable)
l. Fire Damage Liability

Certain coverage outlined above may not be required if they do not relate to the Project, as may be determined at the sole discretion of the City.

Commercial General Liability Coverage shall be written on an occurrence basis and the limits shall be no less and not limited to the following amounts:

Limits (not less than)

$1 Million Each Occurrence
$2 Million General Aggregate
$1 Million Aggregate Products & Completed Operations

NOTE: Commercial General Liability Coverage must be purchased on either a project basis (separate policy per contract) or an endorsement allocating an aggregate limit per location or specified project.

(c) Automobile Liability Insurance is required if an Automobile(s) is used in the performance of the contract.

ISO Symbol 1 (Any Auto), or alternatively a combination of Symbol 2 (Owned Autos), Symbol 8 (Hired Autos), and Symbol 9 (Non-Owned Autos), and limits shall be no less than:

$1 Million Combined Single Limit for Bodily Injury

and Property Damage

(d) Excess Liability

For contracts $250,000 or greater an Excess Liability Policy of at least but not limited to $1,000,000 in addition to the scheduled underlying policies for Commercial General Liability, Automobile Liability and Employers' Liability, the Contractor shall also provide an Excess Liability Policy with a maximum self-insured retention not to exceed $25,0000 per occurrence.

(e) Builder's Risk

Contractor shall purchase Builder's Risk Insurance for any contracts that are deemed to be vertical construction on an All-Risk policy, and shall also include coverage for wind, hail, and named storm. Limits of coverage shall be at least and not limited to the value of the project.

(f) Professional Liability, Malpractice and/or Errors and Omissions

The Contractor shall purchase and maintain professional liability, malpractice, or errors or omissions insurance with minimum limits of $1,000,000 per occurrence. If a claims made form of coverage is provided, the retroactive date of coverage shall be no later than the inception date of claims made coverage, unless the prior policy was extended indefinitely to cover prior acts. Coverage shall be extended beyond the policy year either by a supplemental extended reporting period (ERP) of as great a duration as is available, and with no less coverage and with reinstated aggregate limits, or by requiring that any new policy provides a retroactive date no later than the inception date of claims made coverage.

D. Requirements for Certificates of Insurance

1. With the execution of the Contract Documents, the Contractor, including service-related contractors, shall provide certificates of such insurance acceptable to the City. These certificates and insurance policies shall contain an endorsement that the coverage under the policies will not be canceled, non-renewed or materially changed until at least thirty (30) days' prior written notice of such cancellation, non-renewal or change (except for nonpayment of premium, which shall be ten (10) days) and a copy of the cancellation endorsement signed by an authorized representative of the insurer, be given to the City. The contractor shall be required to replace any expired or canceled policies in like amount and coverage to the satisfaction

of the City. The Certificate of Insurance shall be the ACORD FORM 25-S (7/90), or its successor form, and shall be made a part of the Contract Documents.

2. New certificates of insurance shall be provided to the City at least fifteen (15) days prior to coverage renewals.

3. If requested by the City, the contractor shall immediately furnish complete copies of the Contractor's insurance policies, forms and endorsements.

4. For Commercial General Liability coverage the Contractor shall, at the option of the City, provide an indication of the amount of claims payments or reserves chargeable to the aggregate amount of liability coverage. If the Commercial General Liability form of coverage includes an annual aggregate limitation on the amount of insurance provided, a separate project aggregate limit may be required by the City for the given contract.

5. If the Contractor fails to obtain and maintain for the life of the Project the insurance required hereby or to replace any such expired or canceled policy, the City may obtain and maintain such insurance with such company as it deems satisfactory. Any amounts expended by the City in payment of premiums for such insurance shall be deducted by the City form the amount due the Contractor for the work covered by the Contract.

E. Policies of Insurance

1. Except as otherwise provided in this Exhibit, all insurance policies shall be issued by insurers licensed to do business in the State of Florida on an admitted basis or which is an eligible surplus lines insurer in the State of Florida, and any such insuring company is required to have a minimum financial rating of (A-), in the latest edition of "Best's Key Rating Guide", published by A. M. Best Co., Inc., or some similarly nationally recognized rating authority, including Standard and Poors and Demotech.

2. For Workers' Compensation coverage only, self-insurance programs are acceptable with a minimum A- rated reinsurance carrier; written confirmation is required.

3. All policies of insurance or certificates thereof referred to in this Exhibit shall be deposited with the City Clerk.

4. The City shall be named an Additional Insured on General Liability including products and completed operations and Automobile Liability policies of insurance and certificates thereof.

EXHIBIT B
ORMOND BEACH TENNIS CENTER
CLAY COURT YEARLY MAINTENANCE

All 8 courts must be resurfaced entirely once per year. This is necessary to maintain a good playing condition throughout the year. This is normally done starting in May since the GVTL season is completed and other tournaments are coming up in June.

*One or two courts are resurfaced at a time. The following procedure should be used.

1. Scrape all loose clay off a dry court, remove and take to a roll off.

2. Clean areas that are cracked or broken with a regular broom and remove material. Clean around the edges of the court with a broom. Pull any weeds and put down round-up.

3. Fill in these areas with new clay, smooth and water to set up clay.

4. Check all lines. Remove worn tapes, remove old nails from clay and clean the area where the tape had been.

5. Put new clay in depressed areas where there is more play. Smooth and water by hand held hose.

6. Remove nets, scrape and paint net posts with black Rustoleum. Replace nets if needed.

7. Put new clay over entire court. This is usually done in two applications. Smooth clay with a ladder and water using a hand held hose with sprayer to keep the remainder of the court dry. Courts 1,3,6 & 8 only need one application since the clay from courts 2,4,5 & 7 move that direction. This is around 440 bags of clay at 80 pounds each.

8. Once banks of courts, i.e. 1 & 2, have new clay, water with the court system for 30 minutes, let it soak in and water again.

9. Drag the courts the next morning, if they dry down enough, roll with the large roller, both ways north and south, east and west.

10. Install new lines, using precise measurements. Use chalk line, stretch the lines slightly with stretcher, and nail chalk line side first with 2 and a half-inch nails. Do this with all lines that need to be replaced on these two courts. Come back and fill in the other side of the line. Cut off excess from lines. Nail corners in last and make sure there is no tension on the corners.

11. Install nets, trash receptacles and score keepers on the net post.

12. Water courts again, let dry, drag and roll. Do this until you feel comfortable to put players on these courts that don't move around much.

13. Keep higher-level players off these courts as long as possible. Continue to water and roll even as you start the next bank of courts.

APPENDIX A – Table of Fees and Services

OBTC Operating Hours:	Total of 62 hours	
Mon - Fri	8am - 1pm	3pm - 8pm
Sat	8am - 2pm	
Sun (by appt only)	8am - 2pm	

Monthly Adult Membership	$ 85.00	
Monthly Couples Membership	$ 140.00	
Monthly Family Membership	$ 200.00	
Monthly Off Peak Membership	$ 50.00	
6 month UPFRONT Discount	15%	Addtl discount if pay 6 months of membership upfront
Annual UPFRONT Discount	15%	Addtl discount if pay 12 months of membership upfront
Senior / Veteran / Teacher Discount	15%	Addtl discount for Seniors, Veterans, Teachers
Non Resident Markup	20%	Rates are 20% higher for non-residents

	Monthly	6 mos UPFRONT	12 mos UPFRONT
Resident Senior Membership	$ 72.25	$ 368.48	$ 736.95
Non-Resident Senior Membership	$ 86.70	$ 442.17	$ 884.34
Resident Adult Membership	$ 85.00	$ 433.50	$ 867.00
Non-Resident Adult Membership	$ 102.00	$ 520.20	$ 1,040.40
Resident Couples Membership	$ 140.00	$ 714.00	$ 1,428.00
Non-Resident Couple Membership	$ 168.00	$ 856.80	$ 1,713.60
Resident Family Membership	$ 200.00	$ 1,020.00	$ 2,040.00
Non-Resident Family Membership	$ 240.00	$ 1,224.00	$ 2,448.00

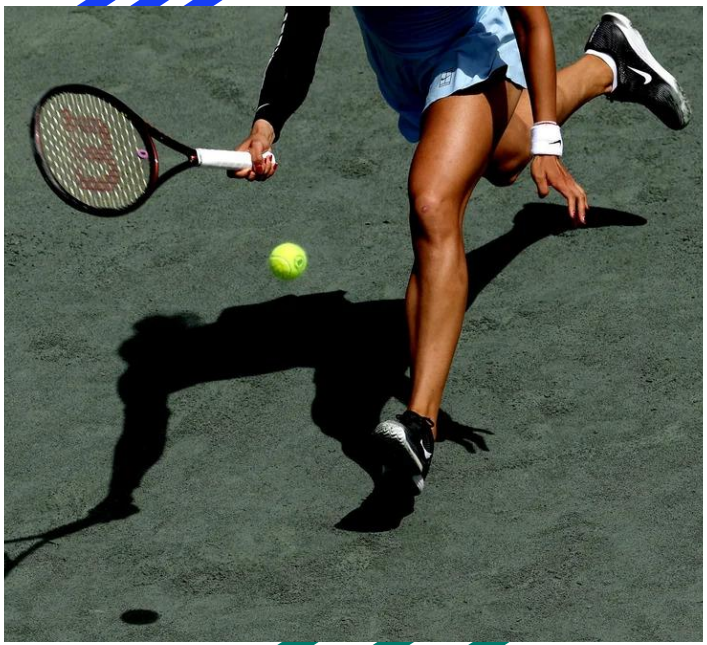
	Non-Member	Member Rate	Member Discount
Head Pro Private Lesson (hr)	$ 90.00	$ 80.00	-11%
Staff Pro Private Lesson (hr)	$ 80.00	$ 70.00	-13%
Junior Pro Private Lesson (hr)	$ 70.00	$ 60.00	-14%
Clinics/Live Ball/Cardio (1.5hr)	$ 30.00	$ 25.00	-17%
Ball Machine (hr)	$ 25.00	$ 20.00	-20%
Daily Guest Fee (per match)	$ 20.00	NA	
Hourly Court Rental Fee	$ 50.00	NA	

Monthly Program Fees:	Non-Member	Member Rate	Discount
Trailblazers Juniors (1hr)	$ 175.00	$ 157.50	10%
Tarilblazers Juniors (1.5hr)	$ 225.00	$ 202.50	10%

**Prices are INCLUSIVE of FL State tax.*

**Annual Members receive discounted adult club programming with pro and free match arranging and social Daily Doubles.*

**Member discounts on Junior Program with Annual Family Memberships only.*



Smashing 1st Act

Ormond Beach Tennis Center

Report as of May 31, 2026

Executive Summary

Why Tennis?

1. Tennis is proved as the **HEALTHIEST SPORT in the WORLD**, adding **9+ years** to your life.
2. Tennis is a sport you can **play for life** with your friends and family.
3. People who play tennis statistically live **longer**, have **stronger social connections** and report **lower levels of anxiety, ailments and addictions** creating **safer communities.**
4. Tennis **brings together community** through a shared goal and **tourism dollars** to the surrounding businesses in our City

Why OBTC?

1. OBTC's **premier location** serves as a hub for **affordable play** within blocks of the beach.
2. Of **5,614 tennis facilities** in FLorida 81% are private and **just 19% are public tennis facilities such as OBTC.**
3. **100% of our teaching staff** licensed and insured making OBTC a premier facility.
4. OBTC has put in place programs and play opportunity via lessons, clinics and competitive play to a club with virtually no prior activity
5. Today at OBTC we support a varied client base from **age 3 to 93** and offer programs serving **all ages and levels**.

Executive Summary *(continued)*

Zen Tennis Report Card:

1. In a short 2.5 years, Zen Tennis has built a **strong team** to **manage, enhance and deliver** tennis services to Ormond Beach Residents and visitors alike.
2. **100% of Tennis pros certified and insured** ensuring best in class service.
3. In 2026 OBTC added **full proshop services** making OBTC a **one-stop** for all things TENNIS.
4. **Trailblazers Tennis** program remains to anchor OBTC on beachside as a premier after-school tennis program in addition to adult competitive teams and social play.
5. In 2025 OBTC was the **Greater Volusia County League CHAMPION** for 2 adult **men's & women's** leagues.

Request to grant 3 years contract extension until December 2029 given:

1. **Positive past performance** as measured by **key metrics**
2. Continued **personal financial investment** into the facility
3. Continuity of l**eadership, advocacy and programming** put into place for **residents** of Ormond Beach

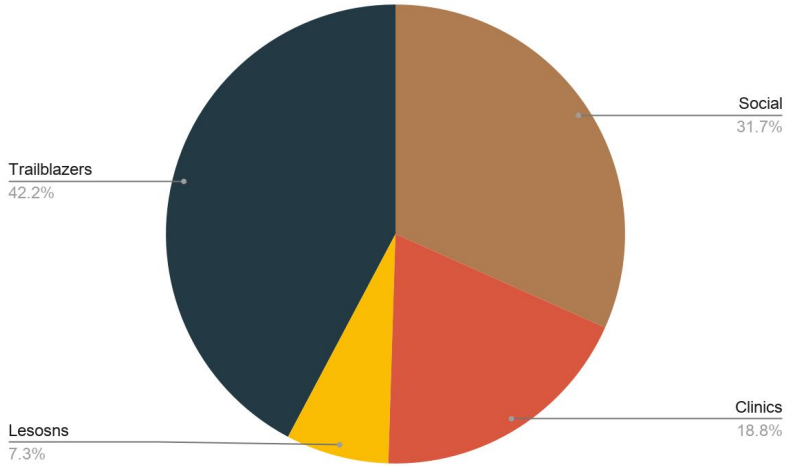
Facility Statistics

	2024	2025	2026 Proj	CAGR
$ Gross Sales	$63,775	$84,060	$89,478	12%
# People Served	10,181	12,362	14,544	13%
# Competitive Adult Teams	2	5	8	39%
# Event Days @ OBTC	22	37	52	33%
# Trailblazers Junior Tennis	1,822	2,285	2,688	14%

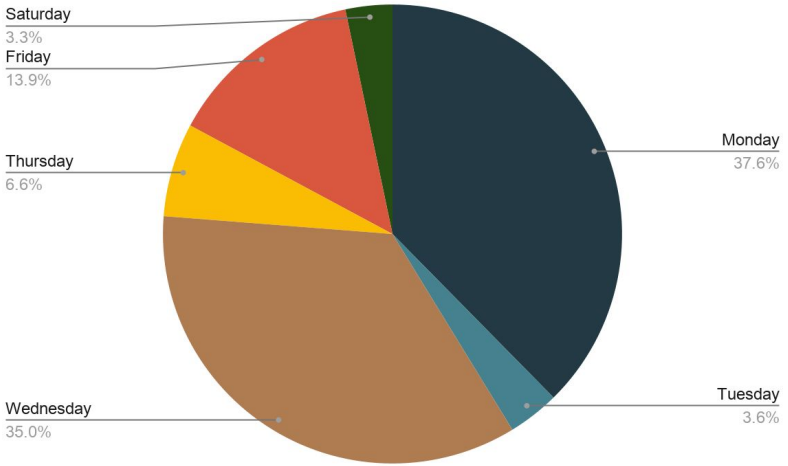
Facility engagement continues to trend up year after year!

Facility Statistics *(continued)*

Social and junior play account for >75% of feet through the door at OBTC



Monday & Wednesday & Friday drive >80% of all foot traffic at OBTC



OBTC Event Highlights

Special Events are Offered throughout the CALENDAR YEAR

- Ormond Beach Senior Games
- Little Lucky Art Show
- Triple Deuce Art Show
- Singles Tennis Ladder
- Summer Camps
- Summer Saturdays for Community
- Thanksgiving Camps
- Winter Break Camps
- Spring Break Camps
- Family Days
- OBTC Fundraiser Tournament
- Greater Volusia Tennis League Teams
- USTA All Girls Tennis Camp
- USTA Women In Tennis Workshop
- USTA Moms Who Coach Training
- USTA Junior Team Tennis
- USTA Level 7 Junior Tournaments
- USTA Junior Circuit Orange & Green Ball Tournaments
- Rising Racquets Jr. Tournament Series
- High School Tennis Season Tune Up
- Tempel Beth El School “Senior Day”
- Volusia Memory Care Tennis Days

Operator Investment

$37,000	Specialized equipment for **facility maintenance & improvements**
$15,100	**Night classes & leagues** for working professionals
$9,600	**Clay** purchases and court redressing labor.
$2,300	**New sprinklers** for proper irrigation of clay courts

Zen Tennis continues to believe in and invest in OBTC:
$64,000 in CAPITAL INVESTMENTS since December 9, 2023





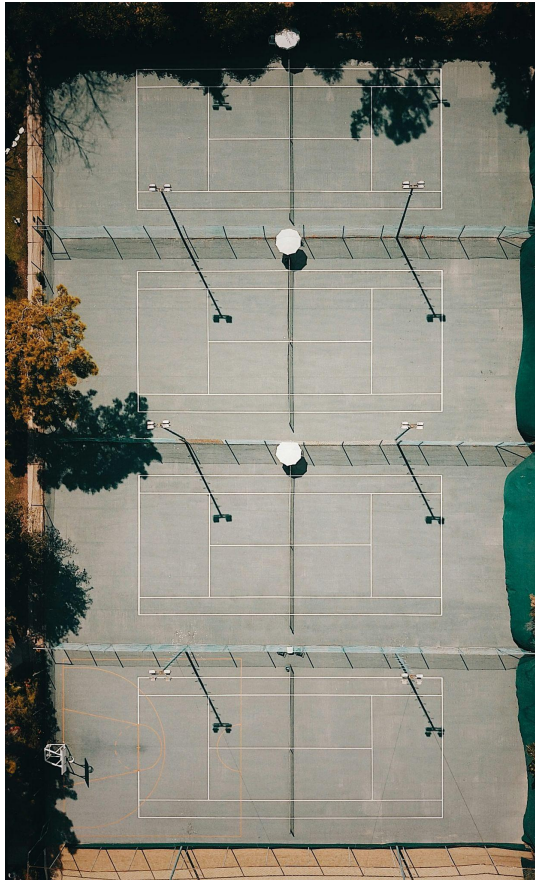
Solutions & Future Improvements

✓ Resurface all 8 har tru courts

- **Completed** May 2025, funded by FEMA and City Funds
- Provided **safe conditions** for social and league play to residents and visitors

? Convert existing lights to LED

- Eliminates **cost prohibitive & outdated technologies**
- **Increases** evening operating hours



Date	Time	Item	Qty	Price Point	Gross Sales	Discounts	Net Sales	Tax	Notes	Customer Name	Unit	Count	Itemization Type	Employee	Channel	Card Brand
5/30/2026	11:23:12	Pro - Private Lesson	3	Regular	$210.00	$0.00	$210.00	$0.00	4-2, 5-1, 5-7 privates	Jennifer Eckert	ea	3	Service	Trishna Patel	Zen Tennis	Visa
5/30/2026	11:13:32	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	30-May	Jennifer Eckert	ea	1	Service	Trishna Patel	Zen Tennis	Visa
5/30/2026	11:11:02	TP clinic - Member	2	Regular	$50.00	$0.00	$50.00	$0.00	5-30 + Finn	Larissa Maloney	ea	2	Service	Trishna Patel	Zen Tennis	Visa
5/30/2026	11:10:17	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	30-May	Becky Railsback	ea	1	Service	Trishna Patel	Zen Tennis	Visa
5/30/2026	11:09:42	Dampener - Worm (single)	1	Regular	$6.00	$0.00	$6.00	$0.39		Cherise Hodge	ea	1	Physical Good	Trishna Patel	Zen Tennis	American Express
5/30/2026	11:09:42	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	30-May	Cherise Hodge	ea	1	Service	Trishna Patel	Zen Tennis	American Express
5/30/2026	11:08:26	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	29-May	Matthew Jones	ea	1	Service	Trishna Patel	Zen Tennis	American Express
5/30/2026	11:08:26	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	jack 5-28	Matthew Jones	ea	1	Service	Trishna Patel	Zen Tennis	American Express
5/28/2026	12:36:14	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	28-May	Ray Leonard	ea	1	Service		Zen Tennis	American Express
5/28/2026	12:18:01	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	May-38	Matthew Jones	ea	1	Service		Zen Tennis	American Express
5/28/2026	12:17:39	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	28-May	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
5/27/2026	14:55:12	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00	Ball Machine Fredrick	fblouin@me.com	ea	1	Service	Vanessa Nikolov	Zen Tennis	Visa
5/27/2026	12:17:27	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	5-27 zemi-private	Jordan Wiley	ea	1	Service	Trishna Patel	Zen Tennis	Visa
5/27/2026	11:01:38	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	27-May	Carol Cawood	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
5/25/2026	7:52:11	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	virginja Medford	Ginny Medford	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
5/23/2026	9:25:01	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00		Ed Kellar	ea	1	Service	Joseph Blake Oliver	Zen Tennis	Visa
5/23/2026	9:24:38	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00		Richard rauscher	ea	1	Service	Joseph Blake Oliver	Zen Tennis	American Express
5/22/2026	17:59:25	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	22-May	Matthew Jones	ea	1	Service		Zen Tennis	American Express
5/22/2026	10:45:12	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	ed	Ed Kellar	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
5/22/2026	10:44:04	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	ricjard r	Richard rauscher	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
5/21/2026	11:49:54	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	21-May	Ray Leonard	ea	1	Service		Zen Tennis	American Express
5/21/2026	11:39:01	Trailblazers Jr	1	Regular	$105.00	$0.00	$105.00	$0.00	May 2026 Juniors 1x week	Matthew Jones	ea	1	Service	Trishna Patel	Zen Tennis	American Express
5/21/2026	11:34:00	TP clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	21-May	Matthew Jones	ea	1	Service	Trishna Patel	Zen Tennis	American Express
5/21/2026	11:33:30	TP clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	21-May	Lorie Ciocchetti	ea	1	Service	Trishna Patel	Zen Tennis	Visa
5/21/2026	7:44:18	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	19-May	Susan Macdonald	ea	1	Service	Trishna Patel	Zen Tennis	American Express
5/21/2026	7:43:18	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	20-May	Susan Macdonald	ea	1	Service	Trishna Patel	Zen Tennis	American Express
5/20/2026	11:07:36	Sports Drink	1	Regular	$3.00	$0.00	$3.00	$0.20		Carol Cawood	ea	1	Physical Good	Trishna Patel	Zen Tennis	MasterCard
5/20/2026	11:07:36	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	20-May	Carol Cawood	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
5/20/2026	7:54:17	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	kelly	Kelly Anderson	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
5/18/2026	11:22:30	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	18-May	Jennifer Eckert	ea	1	Service	Trishna Patel	Zen Tennis	Visa
5/18/2026	11:21:07	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	18-May	Lorie Ciocchetti	ea	1	Service	Trishna Patel	Zen Tennis	Visa
5/18/2026	11:21:07	Trailblazers Jr	1	Regular	$160.00	$0.00	$160.00	$0.00	may 1x enzo luca	Lorie Ciocchetti	ea	1	Service	Trishna Patel	Zen Tennis	Visa
5/18/2026	11:19:21	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	18-May	Larissa Maloney	ea	1	Service	Trishna Patel	Zen Tennis	Visa
5/18/2026	11:18:51	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	18-May	Becky Railsback	ea	1	Service	Trishna Patel	Zen Tennis	Visa
5/16/2026	6:39:32	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	5-15 - Friday Mike Clinic	Janice Vickaryous	ea	1	Service		Zen Tennis	Visa
5/15/2026	18:04:05	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	15-May	Matthew Jones	ea	1	Service		Zen Tennis	American Express
5/15/2026	18:04:05	Custom Amount	1		$25.00	$0.00	$25.00	$0.00	Ball machine - Member 5-15	Matthew Jones	ea	1			Zen Tennis	American Express
5/14/2026	11:05:56	Ball Machine - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00		John Ferguson	ea	1	Physical Good	Denise Wheaton	Zen Tennis	Visa
5/14/2026	11:05:56	Balls	1	Regular	$5.00	$0.00	$5.00	$0.32		John Ferguson	ea	1	Physical Good	Denise Wheaton	Zen Tennis	Visa
5/13/2026	12:14:35	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	14-May	Susan Macdonald	ea	1	Service	Trishna Patel	Zen Tennis	American Express
5/13/2026	12:13:54	TP - 3&pro	1	Regular	$30.00	$0.00	$30.00	$0.00	14-May	Jordan Wiley	ea	1	Service	Trishna Patel	Zen Tennis	Visa
5/13/2026	11:00:33	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	14-May	Carol Cawood	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
5/12/2026	12:12:43	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	12-May	Ray Leonard	ea	1	Service	Trishna Patel	Zen Tennis	American Express
5/12/2026	12:12:18	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	12-May	Susan Macdonald	ea	1	Service	Trishna Patel	Zen Tennis	American Express
5/12/2026	10:37:35	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	5/12 Private lesson Olivia	Ashley Wooden	ea	1	Service	Joseph Blake Oliver	Zen Tennis	Visa
5/12/2026	6:42:10	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	3/31, 4/14 & 4/25 catch up charges	Susan Macdonald	ea	1	Service		Zen Tennis	American Express
5/12/2026	6:42:10	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00		Susan Macdonald	ea	1	Service		Zen Tennis	American Express
5/12/2026	6:42:10	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00		Susan Macdonald	ea	1	Service		Zen Tennis	American Express
5/9/2026	11:21:37	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	9-May	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
5/9/2026	10:49:34	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00		lazaro Ferreira	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
5/7/2026	10:30:20	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	7-May	Ray Leonard	ea	1	Service	Trishna Patel	Zen Tennis	American Express
5/6/2026	13:02:12	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	4/28, 4/29, 5/6	Susan Macdonald	ea	1	Service		Zen Tennis	American Express
5/6/2026	13:02:12	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00		Susan Macdonald	ea	1	Service		Zen Tennis	American Express
5/6/2026	13:02:12	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00		Susan Macdonald	ea	1	Service		Zen Tennis	American Express
5/6/2026	12:50:19	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00		Jordan Wiley	ea	1	Service	Trishna Patel	Zen Tennis	Visa
5/6/2026	12:44:16	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	6-May	Stephanie Drymonis	ea	1	Service	Trishna Patel	Zen Tennis	Visa
5/6/2026	12:38:46	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	may membership	Janice Vickaryous	ea	1	Service	Denise Wheaton	Zen Tennis	Visa

5/6/2026	11:00:30	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00		Carol Cawood	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
5/4/2026	19:35:20	Clinic - Non Member	1 Regular	$30.00	$0.00	$30.00	$0.00		lazaro Ferreira	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
5/4/2026	19:34:46	Clinic - Non Member	1 Regular	$30.00	$0.00	$30.00	$0.00		Beth Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
5/4/2026	19:34:08	Clinic - Non Member	1 Regular	$30.00	$0.00	$30.00	$0.00		Will Hersch	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
5/4/2026	18:41:00	Sports Drink	3 Regular	$9.00	$0.00	$9.00	$0.58		Matthew Jones	ea	3 Physical Good	Joseph Blake Oliver	Zen Tennis	American Express
5/4/2026	16:59:37	Jr Tee	1 Regular	$25.00	$0.00	$25.00	$1.62		Matthew Jones	ea	1 Physical Good	Joseph Blake Oliver	Zen Tennis	American Express
5/4/2026	16:59:37	Overgrip	1 Regular	$4.00	$0.00	$4.00	$0.26		Matthew Jones	ea	1 Physical Good	Joseph Blake Oliver	Zen Tennis	American Express
5/4/2026	15:53:30	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00		John Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
5/4/2026	15:36:25	Sports Drink	3 Regular	$9.00	$0.00	$9.00	$0.58		Matthew Jones	ea	3 Physical Good	Vanessa Nikolov	Zen Tennis	American Express
5/4/2026	12:20:56	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	4-May	Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
5/4/2026	12:20:16	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	4-May	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
5/4/2026	12:19:42	TP clinic - Member	2 Regular	$50.00	$0.00	$50.00	$0.00	5-2 & 5-4	Jennifer Eckert	ea	2 Service	Trishna Patel	Zen Tennis	Visa
5/4/2026	12:19:06	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	2-May	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
5/4/2026	12:18:16	TP clinic - Member	2 Regular	$50.00	$0.00	$50.00	$0.00	5-2 & 5-4	Becky Railsback	ea	2 Service	Trishna Patel	Zen Tennis	Visa
5/4/2026	12:17:35	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	5-1 shannon & matt	Matthew Jones	ea	1 Service	Trishna Patel	Zen Tennis	American Express
5/4/2026	12:17:35	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	5-1 JACK	Matthew Jones	ea	1 Service	Trishna Patel	Zen Tennis	American Express
5/4/2026	12:17:35	Membership - Resident	1 Regular	$125.00	$0.00	$125.00	$0.00	may 2026 couples membership	Matthew Jones	ea	1 Service	Trishna Patel	Zen Tennis	American Express
5/4/2026	8:38:36	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	carol C may	Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
5/2/2026	10:38:28	Clinic - Non Member	1 Regular	$30.00	$0.00	$30.00	$0.00	lazaro ckinic may 2	lazaro Ferreira	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
5/1/2026	10:59:52	Clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	april 29 clinic with Mike	Larissa Maloney	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
5/1/2026	10:35:26	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	may membership	Robert Lasher	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
5/1/2026	10:32:57	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	may membership	Becky Railsback	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
5/1/2026	10:31:33	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	may membership	Larissa Maloney	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
5/1/2026	10:30:05	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	may membership	Lorie Ciocchetti	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
5/1/2026	10:28:04	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	may membership	Barbara Bonarrigo	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
5/1/2026	10:25:28	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00		Sue Wheeler	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
5/1/2026	10:23:49	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	may membership	Jill Shepherd	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
5/1/2026	10:21:31	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	may membership	Mary Pavelka	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
5/1/2026	10:04:58	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	may membership	Nancy Shaffer	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
4/30/2026	12:13:44	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	29-Apr	Ray Leonard	ea	1 Service	Trishna Patel	Zen Tennis	American Express
4/29/2026	21:22:14	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	4/29 Mike	Lorie Ciocchetti	ea	1 Service		Zen Tennis	Visa
4/29/2026	21:21:45	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	4/29 Mike	Becky Railsback	ea	1 Service		Zen Tennis	Visa
4/29/2026	21:21:15	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	4/29 Mike	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
4/29/2026	21:21:15	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	29-Apr	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
4/29/2026	19:32:59	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		lazaro Ferreira	ea	1 Service	Vanessa Nikolov	Zen Tennis	MasterCard
4/28/2026	10:37:33	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		Ashley Wooden	ea	1 Service	Joseph Blake Oliver	Zen Tennis	Visa
4/27/2026	15:59:00	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	for Jake	John Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
4/27/2026	7:42:40	TP - Private Lesson	1 Regular	$10.00	$0.00	$10.00	$0.00	tean warm up play offs	Barbara Bonarrigo	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
4/25/2026	11:16:46	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	4/24 private lesson	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
4/25/2026	11:14:42	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	4/24 Matt & Shannon	Matthew Jones	ea	1 Service		Zen Tennis	American Express
4/25/2026	11:14:42	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	4/24 Jack	Matthew Jones	ea	1 Service		Zen Tennis	American Express
4/25/2026	11:13:50	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	April 17 Jack	Matthew Jones	ea	1 Service		Zen Tennis	American Express
4/25/2026	11:13:50	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	April 17 Matt	Matthew Jones	ea	1 Service		Zen Tennis	American Express
4/25/2026	11:12:45	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	25-Apr	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
4/25/2026	11:12:20	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	25-Apr	Becky Railsback	ea	1 Service		Zen Tennis	Visa
4/23/2026	8:20:32	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	22-Apr	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
4/22/2026	19:33:07	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Will Hersch	ea	1 Service	Vanessa Nikolov	Zen Tennis	MasterCard
4/22/2026	19:32:30	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		lazaro Ferreira	ea	1 Service	Vanessa Nikolov	Zen Tennis	MasterCard
4/22/2026	19:31:43	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00			ea	1 Service	Vanessa Nikolov	Zen Tennis	MasterCard
4/22/2026	11:00:34	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	22-Apr	Susan Macdonald	ea	1 Service	Trishna Patel	Zen Tennis	American Express
4/22/2026	10:59:57	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00		Carol Cawood	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
4/22/2026	10:59:31	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00			ea	1 Service	Trishna Patel	Zen Tennis	Visa
4/22/2026	9:43:06	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	janelle	Janelle Sims	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
4/21/2026	11:57:18	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	21-Apr	Susan Macdonald	ea	1 Service	Trishna Patel	Zen Tennis	American Express
4/21/2026	11:56:21	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	21-Apr	Janice Vickaryous	ea	1 Service	Trishna Patel	Zen Tennis	Visa
4/20/2026	11:10:14	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	20-Apr	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
4/20/2026	11:09:20	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	20-Apr	Larissa Maloney	ea	1 Service	Trishna Patel	Zen Tennis	Visa
4/20/2026	11:08:48	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	20-Apr	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa

4/20/2026	9:15:14	TP - Private Lesson	1	Regular	$10.00	$0.00	$10.00	$0.00	teamwarm up april 16	Barbara Bonarrigo	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
4/20/2026	9:14:00	TP - Private Lesson	1	Regular	$10.00	$0.00	$10.00	$0.00	team warm up april 16	Jill Shepherd	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
4/18/2026	9:17:52	Ball Machine - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00			ea	1	Physical Good	Trishna Patel	Zen Tennis	Visa
4/18/2026	9:15:26	Sports Drink	1	Regular	$3.00	$0.00	$3.00	$0.20		Barbara Bonarrigo	ea	1	Physical Good	Trishna Patel	Zen Tennis	MasterCard
4/18/2026	9:15:26	Water	1	Regular	$1.00	$0.00	$1.00	$0.06		Barbara Bonarrigo	ea	1	Physical Good	Trishna Patel	Zen Tennis	MasterCard
4/17/2026	13:14:46	Overgrip	1	Regular	$4.00	$0.00	$4.00	$0.26			ea	1	Physical Good	Trishna Patel	Zen Tennis	Visa
4/17/2026	10:23:46	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	14-Apr	Ray Leonard	ea	1	Service	Trishna Patel	Zen Tennis	American Express
4/17/2026	7:59:32	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	4.6	Nancy Maher	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/17/2026	7:59:32	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	4.14	Nancy Maher	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/17/2026	7:59:32	Guest Fee	3	Regular	$60.00	$0.00	$60.00	$0.00		Nancy Maher	ea	3	Service	Denise Wheaton	Zen Tennis	Visa
4/17/2026	7:59:32	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00		Nancy Maher	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/16/2026	12:33:53	Clinic - Member	1	Regular	$15.00	$0.00	$15.00	$0.00	16-Apr	Larissa Maloney	ea	1	Service		Zen Tennis	Visa
4/16/2026	12:33:21	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	16-Apr	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
4/15/2026	9:41:33	Membership - Resident	1	Regular	$125.00	$0.00	$125.00	$0.00	John and Evike april membership	John Wienecke	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
4/15/2026	9:29:23	Snack	1	Regular	$2.00	$0.00	$2.00	$0.13		Carol Cawood	ea	1	Physical Good	Trishna Patel	Zen Tennis	MasterCard
4/15/2026	9:29:23	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00		Carol Cawood	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
4/14/2026	10:40:35	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Olivia Private Lesson 4/14	Ashley Wooden	ea	1	Service	Joseph Blake Oliver	Zen Tennis	Visa
4/14/2026	7:53:05	TP - Private Lesson	1	Regular	$10.00	$0.00	$10.00	$0.00	team warn up april 13	Jill Shepherd	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
4/14/2026	7:52:09	TP - Private Lesson	1	Regular	$10.00	$0.00	$10.00	$0.00	mixed team warm up april 11	David Leonard	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/14/2026	7:50:48	TP - Private Lesson	1	Regular	$10.00	$0.00	$10.00	$0.00	mixed team warm up april 11	Travis Medley	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/14/2026	7:49:34	TP - Private Lesson	1	Regular	$10.00	$0.00	$10.00	$0.00	team warm up april 13	Barbara Bonarrigo	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
4/13/2026	18:54:22	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	Half hour	lazaro Ferreira	ea	1	Service	Hanna Noval	Zen Tennis	MasterCard
4/13/2026	15:49:44	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	Jake PL	John Ross	ea	1	Service	Hanna Noval	Zen Tennis	American Express
4/13/2026	13:43:45	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	4/13 clinic	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
4/13/2026	13:43:24	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	4/13 clinic	Larissa Maloney	ea	1	Service		Zen Tennis	Visa
4/13/2026	13:42:56	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	4-13 clinic	Becky Railsback	ea	1	Service		Zen Tennis	Visa
4/13/2026	13:42:32	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	4-13 clinic	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
4/13/2026	12:13:08	Trailblazers Jr	1	Regular	$105.00	$0.00	$105.00	$0.00	april juniors	David Leonard	ea	1	Service	Trishna Patel	Zen Tennis	Visa
4/13/2026	7:56:09	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Becky Railsback	ea	1	Service	Trishna Patel	Zen Tennis	Visa
4/13/2026	7:56:09	Overgrip	1	Regular	$4.00	$0.00	$4.00	$0.26		Becky Railsback	ea	1	Physical Good	Trishna Patel	Zen Tennis	Visa
4/13/2026	7:55:31	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	11-Apr	Catherine Brandner	ea	1	Service	Trishna Patel	Zen Tennis	Visa
4/13/2026	7:55:00	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	11-Apr	Jennifer Eckert	ea	1	Service	Trishna Patel	Zen Tennis	Visa
4/11/2026	10:34:02	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00		lazaro Ferreira	ea	1	Service	Hanna Noval	Zen Tennis	MasterCard
4/10/2026	18:23:04	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00		Chandler Melton	ea	1	Service	Hanna Noval	Zen Tennis	American Express
4/10/2026	13:55:51	Ball Machine - member	1	Regular	$20.00	$0.00	$20.00	$0.00	10-Apr	Larissa Maloney	ea	1	Physical Good		Zen Tennis	Visa
4/10/2026	12:24:04	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	10-Apr	Janice Vickaryous	ea	1	Service	Trishna Patel	Zen Tennis	Visa
4/10/2026	12:23:23	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	10-Apr	Jennifer Eckert	ea	1	Service	Trishna Patel	Zen Tennis	Visa
4/10/2026	10:33:03	TP - Private Lesson	1	Regular	$34.00	$0.00	$34.00	$0.00	team clinic 4.10	David Leonard	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/10/2026	10:30:50	TP - Private Lesson	1	Regular	$34.00	$0.00	$34.00	$0.00	team clinic April 10	Travis Medley	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/8/2026	9:40:14	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	April membership	Mary Pavelka	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/6/2026	12:08:23	Membership - Resident	-1	Regular	($210.00)	$0.00	($210.00)	$0.00	Accidental Charge		ea	-1	Service		Zen Tennis	Visa
4/6/2026	11:37:02	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	6-Apr	Becky Railsback	ea	1	Service		Zen Tennis	Visa
4/6/2026	11:35:33	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	6-Apr	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
4/6/2026	11:34:21	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	6-Apr	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
4/6/2026	11:31:32	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	april membership	Becky Railsback	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/6/2026	11:29:28	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	april membership	Larissa Maloney	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/6/2026	11:28:24	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00	4/6 clinic	Larissa Maloney	ea	1	Service		Zen Tennis	Visa
4/6/2026	11:28:24	Snack	1	Regular	$2.00	$0.00	$2.00	$0.13		Larissa Maloney	ea	1	Physical Good		Zen Tennis	Visa
4/6/2026	11:25:48	Ball Machine - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00	4/3 Ball Machine	Matthew Jones	ea	1	Physical Good		Zen Tennis	American Express
4/6/2026	11:25:48	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	4/3 Jack	Matthew Jones	ea	1	Service		Zen Tennis	American Express
4/6/2026	11:25:42	TP - Private Lesson	1	Regular	$34.00	$0.00	$34.00	$0.00	team clinic 3-6	Barbara Bonarrigo	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
4/6/2026	11:24:23	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	april membership	Lorie Ciocchetti	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/6/2026	11:22:28	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	april membership	Sue Wheeler	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
4/6/2026	11:19:09	Membership - Resident	1	Regular	$210.00	$0.00	$210.00	$0.00	april-may-june membership	Barbara Phillips	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/6/2026	11:11:48	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	april membership	Catherine Brandner	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/3/2026	18:17:18	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00		Chandler Melton	ea	1	Service	Hanna Noval	Zen Tennis	American Express
4/3/2026	11:38:43	Trailblazers Jr	1	Regular	$480.00	$0.00	$480.00	$0.00	shwev Feb & April 2026	Neil Jariwala	ea	1	Service	Trishna Patel	Zen Tennis	Visa
4/3/2026	10:25:59	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	march	Benita Carswell	ea	1	Service	Denise Wheaton	Zen Tennis	Visa

4/3/2026	10:15:56	Membership - Resident	1	Regular	$125.00	$0.00	$125.00	$0.00	Penny and Bernie D April	Bernard Davala	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/3/2026	10:03:35	Membership - Resident	1	Regular	$210.00	$0.00	$210.00	$0.00		Barbara Phillips	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/3/2026	10:01:13	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	april membership	Florine Walters	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/2/2026	8:45:15	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	31-Mar	Barbara Bonarrigo	ea	1	Service		Zen Tennis	MasterCard
4/2/2026	8:44:04	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	30-Mar	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
4/2/2026	8:44:04	Trailblazers Jr	1	Regular	$199.50	$0.00	$199.50	$0.00	April Enzo & Luca 1x week	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
4/2/2026	8:42:19	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	30-Mar	Larissa Maloney	ea	1	Service		Zen Tennis	Visa
4/2/2026	8:41:51	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	28-Mar	Becky Railsback	ea	1	Service		Zen Tennis	Visa
4/2/2026	8:41:51	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	30-Mar	Becky Railsback	ea	1	Service		Zen Tennis	Visa
4/2/2026	8:41:20	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	28-Mar	Benita Carswell	ea	1	Service		Zen Tennis	Visa
4/2/2026	8:40:52	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	3/28, 3/30	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
4/2/2026	8:40:52	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	30-Mar	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
4/2/2026	8:40:52	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00		Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
4/2/2026	8:38:49	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	30-Mar	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
4/2/2026	8:38:28	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	30-Mar	Benita Carswell	ea	1	Service		Zen Tennis	Visa
4/1/2026	10:41:38	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	april membership	Robert Lasher	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/1/2026	10:40:38	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	april membership	Jill Shepherd	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
4/1/2026	10:38:47	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	april membership	Janice Vickaryous	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/1/2026	10:37:36	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	April membership	Anne Schlecht	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
4/1/2026	10:36:36	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	april membership	Barbara Bonarrigo	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
4/1/2026	10:12:22	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	April membership	Nancy Shaffer	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/1/2026	10:11:20	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	April membership	Maria Dahl	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/1/2026	10:10:15	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	membership April	Carol Cawood	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
4/1/2026	10:07:18	Membership - Resident	1	Regular	$816.00	$0.00	$816.00	$0.00	karen boever. April 2026 April 2027	Karen Boever	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
3/31/2026	10:37:32	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Olivia private lesson 3/31	Ashley Wooden	ea	1	Service	Joseph Blake Oliver	Zen Tennis	Visa
3/30/2026	19:38:39	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Beth Ross	ea	1	Service	Hanna Noval	Zen Tennis	American Express
3/30/2026	16:33:24	Custom Amount	1		$2.00	$0.00	$2.00	$0.13		Christiaan Noval	ea	1		Hanna Noval	Zen Tennis	MasterCard
3/30/2026	15:58:40	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	Jake pl	John Ross	ea	1	Service	Hanna Noval	Zen Tennis	American Express
3/30/2026	14:30:10	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00		John Ross	ea	1	Service	Hanna Noval	Zen Tennis	American Express
3/30/2026	10:14:12	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	clinic 3.25	Don Hodge	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
3/30/2026	10:11:42	TP - Private Lesson	1	Regular	$23.00	$0.00	$23.00	$0.00	team clinic march 30	Barbara Bonarrigo	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
3/30/2026	10:04:24	TP - Private Lesson	1	Regular	$23.00	$0.00	$23.00	$0.00	team clinic march 30	Jill Shepherd	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
3/28/2026	11:36:28	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00		Aaron Goldstone	ea	1	Service	Hanna Noval	Zen Tennis	Visa
3/28/2026	11:35:49	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00		Chandler Melton	ea	1	Service	Hanna Noval	Zen Tennis	American Express
3/28/2026	6:40:39	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	23-Mar	Becky Railsback	ea	1	Service		Zen Tennis	Visa
3/28/2026	6:40:14	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	23-Mar	Larissa Maloney	ea	1	Service		Zen Tennis	Visa
3/28/2026	6:39:51	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	23-Mar	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
3/28/2026	5:50:30	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	Guest fee 3/20	Ray Leonard	ea	1	Service		Zen Tennis	American Express
3/28/2026	5:49:36	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	23-Mar	Benita Carswell	ea	1	Service		Zen Tennis	Visa
3/28/2026	5:49:36	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	March Memebrship	Benita Carswell	ea	1	Service		Zen Tennis	Visa
3/28/2026	5:47:48	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	3/9 3/14 3/23 3/25	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
3/28/2026	5:47:48	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
3/28/2026	5:47:48	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
3/28/2026	5:47:48	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
3/28/2026	5:47:48	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	23-Mar	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
3/28/2026	5:47:48	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	3/14 3/27	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
3/28/2026	5:47:48	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00		Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
3/28/2026	5:45:50	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	14-Mar	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
3/27/2026	20:37:34	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	3/27 30min private Jack	Matthew Jones	ea	1	Service		Zen Tennis	American Express
3/27/2026	14:41:34	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00		John Ross	ea	1	Service	Hanna Noval	Zen Tennis	American Express
3/26/2026	16:00:32	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Willow Private		ea	1	Service	Vanessa Nikolov	Zen Tennis	Visa
3/25/2026	19:31:26	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	Will clinic	Will Hersch	ea	1	Service	Vanessa Nikolov	Zen Tennis	MasterCard
3/25/2026	11:29:18	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	25-Mar	Robert Lasher	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
3/25/2026	10:26:55	Trailblazers Jr	1	Regular	$79.00	$0.00	$79.00	$0.00	March Jr 1x month	David Leonard	ea	1	Service		Zen Tennis	Visa
3/25/2026	7:58:56	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	carl W		ea	1	Service	Denise Wheaton	Zen Tennis	Discover
3/25/2026	7:58:56	Overgrip	1	Regular	$4.00	$0.00	$4.00	$0.26			ea	1	Physical Good	Denise Wheaton	Zen Tennis	Discover
3/24/2026	13:22:05	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	24-Mar	Matthew Jones	ea	1	Service		Zen Tennis	American Express
3/24/2026	12:02:21	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	24-Mar	Susan Macdonald	ea	1	Service		Zen Tennis	American Express

3/24/2026	12:01:55	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	24-Mar	Ray Leonard	ea	1 Service		Zen Tennis	American Express
3/24/2026	10:37:22	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Olivia Private 3/24	Ashley Wooden	ea	1 Service	Joseph Blake Oliver	Zen Tennis	Visa
3/24/2026	8:12:00	TP - Private Lesson	1 Regular	$34.00	$0.00	$34.00	$0.00	team clinic March 23	Barbara Bonarrigo	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
3/23/2026	19:32:19	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Beth Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
3/23/2026	18:59:45	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler Private	Chandler Melton	ea	1 Service	Vanessa Nikolov	Zen Tennis	American Express
3/23/2026	16:01:03	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	jake semi-pl	John Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
3/23/2026	16:01:03	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	john PL	John Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
3/23/2026	8:22:22	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	clinic march 14	Heidi DeSiena	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
3/23/2026	8:22:22	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	mixed march 13	Heidi DeSiena	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
3/23/2026	8:05:01	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Don H -March membership	Don Hodge	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
3/23/2026	8:05:01	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	march 18 -adam	Don Hodge	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
3/23/2026	8:05:01	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	march 18 -Don	Don Hodge	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
3/20/2026	13:47:04	Guest Fee	2 Regular	$40.00	$0.00	$40.00	$0.00		Laura	ea	2 Service	Hanna Noval	Zen Tennis	American Express
3/20/2026	9:59:13	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	20-Mar	Janice Vickaryous	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
3/20/2026	7:53:20	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Debbie Friday morning	debbiekweller@gmail.com	ea	1 Service	Joseph Blake Oliver	Zen Tennis	MasterCard
3/20/2026	7:50:57	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00		Robert Lasher	ea	1 Service	Joseph Blake Oliver	Zen Tennis	Visa
3/19/2026	10:10:56	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Christine and Michael		ea	1 Service	Joseph Blake Oliver	Zen Tennis	American Express
3/18/2026	19:31:38	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Lydia Clinic		ea	1 Service	Vanessa Nikolov	Zen Tennis	Visa
3/18/2026	19:28:38	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Will Clinic	Will Hersch	ea	1 Service	Vanessa Nikolov	Zen Tennis	MasterCard
3/18/2026	17:58:03	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00			ea	1 Service	Vanessa Nikolov	Zen Tennis	Visa
3/18/2026	7:49:22	Balls	1 Regular	$5.00	$0.00	$5.00	$0.32		Barbara Bonarrigo	ea	1 Physical Good	Denise Wheaton	Zen Tennis	MasterCard
3/16/2026	16:05:30	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Willow Private		ea	1 Service	Vanessa Nikolov	Zen Tennis	Visa
3/14/2026	10:41:15	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00			ea	1 Service	Joseph Blake Oliver	Zen Tennis	
3/11/2026	14:15:35	Trailblazers Jr	1 Regular	$79.00	$0.00	$79.00	$0.00	March 2026 1x week Jack	Matthew Jones	ea	1 Service		Zen Tennis	American Express
3/11/2026	12:32:36	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	2/28 private	Matthew Jones	ea	1 Service		Zen Tennis	American Express
3/11/2026	12:18:30	TP - 3&pro	1 Regular	$30.00	$0.00	$30.00	$0.00	11-Mar	Stephanie Drymonis	ea	1 Service	Trishna Patel	Zen Tennis	Visa
3/11/2026	11:00:08	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	10-Mar	Carol Cawood	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
3/11/2026	9:40:48	Overgrip	1 Regular	$4.00	$0.00	$4.00	$0.26		David Leonard	ea	1 Physical Good	Denise Wheaton	Zen Tennis	Visa
3/11/2026	9:37:39	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	jill joyce 3.11.	Jill Joyce	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
3/10/2026	10:40:54	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		Ashley Wooden	ea	1 Service	Joseph Blake Oliver	Zen Tennis	Visa
3/9/2026	19:32:28	Membership - Resident	1 Regular	$40.00	$0.00	$40.00	$0.00		Beth Ross	ea	1 Service	Hanna Noval	Zen Tennis	Visa
3/9/2026	19:32:28	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Beth Ross	ea	1 Service	Hanna Noval	Zen Tennis	Visa
3/9/2026	14:37:03	Pro - Private Lesson	1 Regular	$105.00	$0.00	$105.00	$0.00	for Jake and John	John Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
3/9/2026	13:53:24	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	9-Mar	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
3/9/2026	13:51:41	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	9-Mar	Becky Railsback	ea	1 Service		Zen Tennis	Visa
3/9/2026	13:51:16	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	9-Mar	Lorie Ciocchetti	ea	1 Service		Zen Tennis	Visa
3/9/2026	9:49:27	String	1 Regular	$10.00	$0.00	$10.00	$0.65	Prince	Sue Wheeler	ea	1 Physical Good	Denise Wheaton	Zen Tennis	MasterCard
3/9/2026	9:49:27	Stinging Labor	1 Regular	$25.00	$0.00	$25.00	$0.00		Sue Wheeler	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
3/9/2026	9:38:11	TP - Private Lesson	1 Regular	$34.00	$0.00	$34.00	$0.00	team clinic march 9	Jill Shepherd	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
3/9/2026	9:36:58	TP - Private Lesson	1 Regular	$34.00	$0.00	$34.00	$0.00	team clinic march 9	Barbara Bonarrigo	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
3/8/2026	8:40:24	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	6-Mar	Barbara Phillips	ea	1 Service		Zen Tennis	Visa
3/8/2026	8:40:03	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	6-Mar	Mary Pavelka	ea	1 Service		Zen Tennis	Visa
3/7/2026	11:28:42	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		Aaron Goldstone	ea	1 Service	Hanna Noval	Zen Tennis	Visa
3/6/2026	14:33:21	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		John Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
3/6/2026	12:12:13	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	6-Mar	Matthew Jones	ea	1 Service	Trishna Patel	Zen Tennis	American Express
3/6/2026	7:48:37	TP - Private Lesson	1 Regular	$10.00	$0.00	$10.00	$0.00	team warm up march 5	Jill Shepherd	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
3/5/2026	18:57:52	Clinic - Non Member	1 Regular	$17.00	$0.00	$17.00	$0.00	Beth warmup	Beth Ross	ea	1 Service	Vanessa Nikolov	Zen Tennis	Visa
3/5/2026	18:56:27	Clinic - Non Member	1 Regular	$17.00	$0.00	$17.00	$0.00	Catie warmup	Catie Alfonso	ea	1 Service	Vanessa Nikolov	Zen Tennis	MasterCard
3/5/2026	16:00:54	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Willow Private lesson		ea	1 Service	Vanessa Nikolov	Zen Tennis	Visa
3/4/2026	13:37:37	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	3/3 & 3/4 cardio	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
3/4/2026	13:37:37	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00		Susan Macdonald	ea	1 Service		Zen Tennis	American Express
3/4/2026	13:36:25	TP - 3&pro	1 Regular	$30.00	$0.00	$30.00	$0.00	4-Mar	Jordan Wiley	ea	1 Service		Zen Tennis	Visa
3/4/2026	13:36:00	TP - 3&pro	1 Regular	$30.00	$0.00	$30.00	$0.00	4-Mar	Stephanie Drymonis	ea	1 Service		Zen Tennis	Visa
3/4/2026	9:38:19	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00		Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
3/4/2026	7:51:31	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	joanns guesr fee. march 4	Joanne Schnell	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
3/4/2026	7:42:14	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Tom S	Thomas Schurino	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
3/3/2026	14:03:31	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	3-Mar	Ray Leonard	ea	1 Service		Zen Tennis	American Express
3/3/2026	14:03:31	Overgrip	1 Regular	$4.00	$0.00	$4.00	$0.26		Ray Leonard	ea	1 Physical Good		Zen Tennis	American Express

3/3/2026	14:02:35	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	3-Mar	Barbara Bonarrigo	ea	1	Service		Zen Tennis	MasterCard
3/3/2026	9:19:09	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	march membership	Barbara Bonarrigo	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
3/3/2026	8:23:37	TP - Private Lesson	1	Regular	$23.00	$0.00	$23.00	$0.00	team clinic 3.2	Barbara Bonarrigo	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
3/3/2026	8:22:35	TP - Private Lesson	1	Regular	$23.00	$0.00	$23.00	$0.00	team clinic 3.3	Jill Shepherd	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
3/2/2026	19:12:58	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	clinic	Beth Ross	ea	1	Service	Hanna Noval	Zen Tennis	Visa
3/2/2026	19:12:58	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00		Beth Ross	ea	1	Service	Hanna Noval	Zen Tennis	Visa
3/2/2026	16:02:25	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	Jake 3/2	John Ross	ea	1	Service	Hanna Noval	Zen Tennis	American Express
3/2/2026	14:36:14	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00		Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
3/2/2026	14:36:14	Trailblazers Jr	1	Regular	$158.00	$0.00	$158.00	$0.00	March Enzo & Luca 1x week	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
3/2/2026	14:34:29	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	2-Mar	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
3/2/2026	14:32:50	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	2-Mar	Becky Railsback	ea	1	Service		Zen Tennis	Visa
3/2/2026	14:32:27	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	2-Mar	Larissa Maloney	ea	1	Service		Zen Tennis	Visa
3/2/2026	10:24:25	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	march membership	Anne Schlecht	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
3/2/2026	10:21:55	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	march membership	Jan Bullock	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
3/2/2026	10:19:02	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	march membership	Becky Railsback	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
3/2/2026	10:17:32	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	march membership	Lorie Ciocchetti	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
3/2/2026	10:16:09	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	march membership	Mike McCay	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
3/2/2026	10:08:44	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	march membership	Nancy Shaffer	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
3/2/2026	10:03:50	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	march membership	Sue Wheeler	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
3/2/2026	10:02:38	Membership - Resident	1	Regular	$280.00	$0.00	$280.00	$0.00	march . june	Grace Masters	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
3/2/2026	9:39:56	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	march membership	Jill Shepherd	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
3/2/2026	9:37:28	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	march membership	Ricardo Pincheira	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
3/2/2026	9:34:52	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	march membership	Mary Pavelka	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
3/2/2026	9:08:36	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	march membership	Catherine Brandner	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
3/2/2026	8:48:06	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	March membership	Larissa Maloney	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
3/2/2026	8:44:08	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	march membership Flo Walters	Florine Walters	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
3/1/2026	8:31:44	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	28-Feb	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
3/1/2026	8:31:44	Pro - Private Lesson	1	Regular	$17.00	$0.00	$17.00	$0.00	2/26 warm up	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
3/1/2026	8:30:35	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	2/25 & 2/28	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
3/1/2026	8:30:35	Pro - Private Lesson	1	Regular	$17.00	$0.00	$17.00	$0.00	2/26 warm up	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
3/1/2026	8:29:16	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	2/17 & 2/24	Ray Leonard	ea	1	Service		Zen Tennis	American Express
3/1/2026	8:29:16	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00		Ray Leonard	ea	1	Service		Zen Tennis	American Express
2/28/2026	10:43:49	Sports Drink	1	Regular	$3.00	$0.00	$3.00	$0.20			ea	1	Physical Good	Trishna Patel	Zen Tennis	Visa
2/27/2026	14:35:37	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00		Beth Ross	ea	1	Service	Hanna Noval	Zen Tennis	American Express
2/27/2026	12:16:22	Guest Fee	2	Regular	$40.00	$0.00	$40.00	$0.00	Richard and Ed _	Richard rauscher	ea	2	Service	Denise Wheaton	Zen Tennis	American Express
2/26/2026	18:37:12	Stinging Labor	1	Regular	$20.00	$0.00	$20.00	$0.00	Shannon string		ea	1	Service	Vanessa Nikolov	Zen Tennis	MasterCard
2/26/2026	18:37:12	Grip - Replacement	1	Regular	$10.00	$0.00	$10.00	$0.65			ea	1	Physical Good	Vanessa Nikolov	Zen Tennis	MasterCard
2/26/2026	18:05:57	Clinic - Non Member	1	Regular	$17.00	$0.00	$17.00	$0.00	warmup Beth	Beth Ross	ea	1	Service	Vanessa Nikolov	Zen Tennis	Visa
2/26/2026	16:00:13	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Willow Vanessa Private		ea	1	Service	Vanessa Nikolov	Zen Tennis	Visa
2/25/2026	18:03:49	Clinic - Non Member	1	Regular	$55.00	$0.00	$55.00	$0.00	Monday and Wednesday Beth clinic	Beth Ross	ea	1	Service	Vanessa Nikolov	Zen Tennis	Visa
2/25/2026	11:31:59	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	23-Feb	Catherine Brandner	ea	1	Service	Trishna Patel	Zen Tennis	Visa
2/25/2026	11:31:59	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00	2-23 sister	Catherine Brandner	ea	1	Service	Trishna Patel	Zen Tennis	Visa
2/25/2026	11:30:57	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	23-Feb	Jennifer Eckert	ea	1	Service	Trishna Patel	Zen Tennis	Visa
2/25/2026	11:30:57	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	23-Feb	Jennifer Eckert	ea	1	Service	Trishna Patel	Zen Tennis	Visa
2/25/2026	11:30:04	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	23-Feb	Lorie Ciocchetti	ea	1	Service	Trishna Patel	Zen Tennis	Visa
2/25/2026	11:29:34	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	23-Feb	Larissa Maloney	ea	1	Service	Trishna Patel	Zen Tennis	Visa
2/25/2026	11:29:03	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	23-Feb	Becky Railsback	ea	1	Service	Trishna Patel	Zen Tennis	Visa
2/25/2026	11:17:01	TP clinic - Nonmember	5	Regular	$150.00	$0.00	$150.00	$0.00	2-10, 2-11, 2-17, 2-24, 2-25	Susan Macdonald	ea	5	Service	Trishna Patel	Zen Tennis	American Express
2/25/2026	10:07:32	Guest Fee	2	Regular	$40.00	$0.00	$40.00	$0.00	joni H	Joni Heinsch	ea	2	Service	Denise Wheaton	Zen Tennis	Visa
2/25/2026	9:41:54	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	joanne	Joanne Schnell	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
2/25/2026	9:26:53	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00		Carol Cawood	ea	1	Service		Zen Tennis	MasterCard
2/24/2026	13:05:09	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	semi private. 2_21	Ginny Medford	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
2/23/2026	16:05:44	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	Jake 2/23	John Ross	ea	1	Service	Hanna Noval	Zen Tennis	American Express
2/23/2026	10:12:12	Stinging Labor	1	Regular	$25.00	$0.00	$25.00	$0.00		Paul Skowrenski	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
2/23/2026	10:00:01	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	2_21 semi private	Jennifer Eckert	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
2/23/2026	9:56:04	Pro - Private Lesson	1	Regular	$67.50	$0.00	$67.50	$0.00	travis M semi private with Denise Feb 23-9(	Travis Medley	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
2/20/2026	18:53:39	Overgrip	1	Regular	$4.00	$0.00	$4.00	$0.26		Christiaan Noval	ea	1	Physical Good	Hanna Noval	Zen Tennis	MasterCard
2/20/2026	18:53:39	Sports Drink	2	Regular	$6.00	$0.00	$6.00	$0.39		Christiaan Noval	ea	2	Physical Good	Hanna Noval	Zen Tennis	MasterCard

2/20/2026	18:25:49	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		Chandler Melton	ea	1 Service	Hanna Noval	Zen Tennis	American Express
2/20/2026	14:33:42	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		Beth Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
2/20/2026	11:03:37	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Ginny Medford	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/20/2026	9:34:08	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	2.2	Janice Vickaryous	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/20/2026	9:30:49	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	robert		ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/19/2026	16:06:39	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Willow Private		ea	1 Service	Vanessa Nikolov	Zen Tennis	Visa
2/19/2026	7:54:00	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00		Ginny Medford	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/18/2026	19:31:40	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Ginny Medford	ea	1 Service	Vanessa Nikolov	Zen Tennis	Visa
2/18/2026	19:30:56	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Chandler Melton	ea	1 Service	Vanessa Nikolov	Zen Tennis	American Express
2/18/2026	15:36:18	TP - 3&pro	1 Regular	$30.00	$0.00	$30.00	$0.00	18-Feb	Jordan Wiley	ea	1 Service		Zen Tennis	Visa
2/18/2026	11:58:32	TP - Private Lesson	1 Regular	$67.50	$0.00	$67.50	$0.00	rob		ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/18/2026	9:53:20	Stinging Labor	1 Regular	$25.00	$0.00	$25.00	$0.00	Racket restring	Anne Schlecht	ea	1 Service	Joseph Blake Oliver	Zen Tennis	American Express
2/17/2026	12:51:06	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	16-Feb	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/17/2026	12:51:06	Trailblazers Jr	1 Regular	$200.00	$0.00	$200.00	$13.00	1x week jr 2x Feb	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/17/2026	12:47:44	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	16-Feb	Larissa Maloney	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/17/2026	12:46:01	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	14-Feb	Cherise Hodge	ea	1 Service	Trishna Patel	Zen Tennis	American Express
2/17/2026	12:43:58	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	1-30 & 2-13	Barbara Phillips	ea	2 Service	Trishna Patel	Zen Tennis	Visa
2/17/2026	12:42:28	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	14-Feb	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/17/2026	12:42:28	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	16-Feb	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/17/2026	12:37:38	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	30-Jan	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/17/2026	12:35:31	TP clinic - Member	2 Regular	$50.00	$0.00	$50.00	$0.00	16-Feb	Becky Railsback	ea	2 Service	Trishna Patel	Zen Tennis	Visa
2/17/2026	12:35:31	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	14-Feb	Becky Railsback	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/17/2026	12:21:31	TP - Private Lesson	1 Regular	$23.00	$0.00	$23.00	$0.00	2-16 team clinic	Jill Shepherd	ea	1 Service	Trishna Patel	Zen Tennis	American Express
2/17/2026	12:20:37	TP clinic - Member	2 Regular	$50.00	$0.00	$50.00	$0.00	2-16 & 2-17	Barbara Bonarrigo	ea	2 Service	Trishna Patel	Zen Tennis	MasterCard
2/16/2026	19:38:10	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Beth Ross	ea	1 Service	Hanna Noval	Zen Tennis	Visa
2/16/2026	11:00:23	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	17-Feb	Ginny Medford	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/16/2026	8:11:32	Clinic - Member	3 Regular	$60.00	$0.00	$60.00	$0.00	clinics 2-9_2-11_2-13	Don Hodge	ea	3 Service	Denise Wheaton	Zen Tennis	Visa
2/16/2026	8:11:32	Membership - Resident	1 Regular	$50.00	$0.00	$50.00	$0.00	Balance for Feb membership	Don Hodge	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/14/2026	10:59:25	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	30mins	Joseph Zornik	ea	1 Service	Hanna Noval	Zen Tennis	Visa
2/14/2026	10:35:59	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Chandler Melton	ea	1 Service	Hanna Noval	Zen Tennis	American Express
2/14/2026	10:34:50	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Kenneth Ward	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
2/14/2026	10:34:22	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Ginny Medford	ea	1 Service	Hanna Noval	Zen Tennis	Visa
2/13/2026	17:24:22	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Viraaj	Mounica Jammu	ea	1 Service	Hanna Noval	Zen Tennis	Visa
2/13/2026	15:35:58	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		Chandler Melton	ea	1 Service	Hanna Noval	Zen Tennis	American Express
2/13/2026	12:27:06	Stinging Labor	1 Regular	$25.00	$0.00	$25.00	$0.00		Cherise Hodge	ea	1 Service	Trishna Patel	Zen Tennis	American Express
2/13/2026	12:27:06	String	1 Regular	$17.00	$0.00	$17.00	$1.10		Cherise Hodge	ea	1 Physical Good	Trishna Patel	Zen Tennis	American Express
2/13/2026	12:27:06	Clinic - Non Member	3 Regular	$75.00	$0.00	$75.00	$0.00	2-9, 2-11, 2-13	Cherise Hodge	ea	3 Service	Trishna Patel	Zen Tennis	American Express
2/13/2026	12:25:30	Pro - Private Lesson	1 Regular	$17.00	$0.00	$17.00	$0.00	2-12 team.clinic	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/13/2026	12:24:48	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	2-9 & 2-13	Jennifer Eckert	ea	2 Service	Trishna Patel	Zen Tennis	Visa
2/13/2026	12:24:48	Pro - Private Lesson	1 Regular	$17.00	$0.00	$17.00	$0.00	teamwaemup 2-12	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/13/2026	11:02:56	Clinic - Non Member	2 Regular	$50.00	$0.00	$50.00	$0.00	2-13 & 2-14 joni	Mary Pavelka	ea	2 Service	Trishna Patel	Zen Tennis	Visa
2/13/2026	11:01:50	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	2-13 ginny m	Ginny Medford	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/13/2026	9:00:10	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	11-Feb	Jordan Wiley	ea	1 Service		Zen Tennis	Visa
2/13/2026	8:59:48	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	11-Feb	Becky Railsback	ea	1 Service		Zen Tennis	Visa
2/12/2026	16:01:09	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	willow private		ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/11/2026	19:35:41	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Ginny Medford	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/11/2026	19:34:47	Clinic - Non Member	1 Regular	$30.00	$0.00	$30.00	$0.00	will hersch 2-11 $5 from ast clinic	Will Hersch	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
2/11/2026	10:03:21	Pro - Private Lesson	1 Regular	$10.00	$0.00	$10.00	$0.00	team warm up 2.7	David Leonard	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/11/2026	10:01:59	Pro - Private Lesson	1 Regular	$10.00	$0.00	$10.00	$0.00	team warm up 2-7	Travis Medley	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/11/2026	9:57:08	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	andy	Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
2/11/2026	9:54:15	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	guest fee 2-11. Don Hodge	Don Hodge	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/11/2026	9:51:35	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	flo waters February membership	Florine Walters	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/11/2026	8:25:50	Trailblazers Jr	1 Regular	$150.00	$0.00	$150.00	$0.00	Enzo & Luca Jan 2026 1x week	Lorie Ciocchetti	ea	1 Service		Zen Tennis	Visa
2/10/2026	14:47:27	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	2/10 private	Ray Leonard	ea	1 Service		Zen Tennis	American Express
2/10/2026	14:42:10	TP - Private Lesson	1 Regular	$23.00	$0.00	$23.00	$0.00	2/8 team clinic	Jill Shepherd	ea	1 Service		Zen Tennis	American Express
2/10/2026	12:13:01	Stinging Labor	1 Regular	$25.00	$0.00	$25.00	$0.00		Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
2/10/2026	12:13:01	String	1 Regular	$17.00	$0.00	$17.00	$1.10	addixion 54lbs	Barbara Bonarrigo	ea	1 Physical Good	Trishna Patel	Zen Tennis	MasterCard
2/10/2026	12:13:01	TP - Private Lesson	1 Regular	$27.00	$0.00	$27.00	$0.00	2-9 team clinic	Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard

2/10/2026	12:13:01	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	2-10 ladies ckinic	Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
2/10/2026	10:41:46	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Private lesson olivia 2.10	Ashley Wooden	ea	1 Service	Joseph Blake Oliver	Zen Tennis	Visa
2/10/2026	7:54:55	TP - 3&pro	1 Regular	$30.00	$0.00	$30.00	$0.00	4-Feb	Jordan Wiley	ea	1 Service		Zen Tennis	Visa
2/10/2026	7:54:31	TP - 3&pro	1 Regular	$30.00	$0.00	$30.00	$0.00	4-Feb	Stephanie Drymonis	ea	1 Service		Zen Tennis	Visa
2/9/2026	14:36:09	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		John Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
2/9/2026	14:36:09	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	February Membership	John Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
2/9/2026	14:36:09	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	for Jake	John Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
2/9/2026	13:59:46	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	9-Feb	Larissa Maloney	ea	1 Service		Zen Tennis	Visa
2/9/2026	13:59:25	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	9-Feb	Lorie Ciocchetti	ea	1 Service		Zen Tennis	Visa
2/9/2026	13:58:52	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	9-Feb	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
2/8/2026	18:56:21	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	2/7 semi private	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
2/8/2026	18:55:43	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	2/7 Serve private 30min	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
2/8/2026	18:55:43	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	2/7 semi private	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
2/8/2026	18:54:30	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	Feb 3 & 4	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
2/8/2026	18:54:30	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00		Susan Macdonald	ea	1 Service		Zen Tennis	American Express
2/6/2026	18:10:03	Dampner - kids	1 Regular	$3.00	$0.00	$3.00	$0.20			ea	1 Physical Good	Vanessa Nikolov	Zen Tennis	Visa
2/6/2026	18:06:49	Trailblazers Jr	1 Regular	$85.00	$0.00	$85.00	$5.52	Chapel January		ea	1 Service	Vanessa Nikolov	Zen Tennis	Visa
2/6/2026	18:06:49	Pro - Private Lesson	1 Regular	$50.00	$0.00	$50.00	$0.00	Private lesson Ewan Chapel		ea	1 Service	Vanessa Nikolov	Zen Tennis	Visa
2/6/2026	14:36:26	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		John Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
2/6/2026	11:54:47	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	2-4 clinic	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/6/2026	11:54:12	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	2-2 private	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/6/2026	11:54:12	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	4-Feb	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/6/2026	11:51:52	TP clinic - Member	1 Regular	$34.00	$0.00	$34.00	$0.00	2-2 team clinic	Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
2/6/2026	11:50:09	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	6-Feb	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/6/2026	11:49:31	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	6-Feb	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/4/2026	19:54:08	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00		lazaro Ferreira	ea	1 Service	Vanessa Nikolov	Zen Tennis	MasterCard
2/4/2026	18:05:23	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Will Hersch	ea	1 Service	Vanessa Nikolov	Zen Tennis	Visa
2/4/2026	9:47:04	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Judith antippas February membership	Judith Antippas	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/4/2026	9:45:26	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	carol cawood February	Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/4/2026	9:44:20	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	nancy Shaffer February membership	Nancy Shaffer	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/4/2026	9:42:20	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00		Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
2/4/2026	7:51:33	Membership - Resident	1 Regular	$378.00	$0.00	$378.00	$0.00	Richard Y. 6month Feb 2026-July2026	Richard Yovanovic	ea	1 Service	Denise Wheaton	Zen Tennis	Discover
2/3/2026	12:11:02	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	2-3 clinic	Barbara Bonarrigo	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
2/3/2026	12:10:05	Pro - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	Ray L private lesson 2-3	Ray Leonard	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
2/3/2026	11:19:23	Membership - Resident	1 Regular	$714.00	$0.00	$714.00	$0.00	Feb -2026 thru Feb 2027 membership-Ray L	Ray Leonard	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
2/3/2026	10:40:24	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Olivia2-3	Ashley Wooden	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/3/2026	8:42:07	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Feb membership	Sue Wheeler	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
2/3/2026	8:38:13	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Feb membership	Anne Schlecht	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
2/3/2026	8:36:47	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Feb membership	Jan Bullock	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/3/2026	8:34:32	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Feb membership	Benita Carswell	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/3/2026	8:33:20	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Feb membership	Becky Railsback	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/3/2026	8:32:21	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Feb membership	Larissa Maloney	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/3/2026	8:30:51	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Feb membership	Lorie Ciocchetti	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/3/2026	8:27:19	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Feb membership	Jill Shepherd	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
2/3/2026	8:25:40	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Feb membership	Ricardo Pincheira	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/3/2026	8:23:27	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Feb membership	Mary Pavelka	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/3/2026	8:22:17	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Feb membership	Mike McCay	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
2/3/2026	8:19:43	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Feb membership	Barbara Bonarrigo	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
2/3/2026	8:18:39	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Feb membership	Catherine Brandner	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
2/2/2026	17:53:06	Trailblazers Jr	1 Regular	$135.00	$0.00	$135.00	$0.00	Feb 2026 - Madison	Matt Hopkins	ea	1 Service	Hanna Noval	Zen Tennis	Visa
2/2/2026	16:06:07	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Jake 2/2	John Ross	ea	1 Service	Hanna Noval	Zen Tennis	American Express
2/2/2026	12:51:09	Sports Drink	1 Regular	$3.00	$0.00	$3.00	$0.20		Barbara Bonarrigo	ea	1 Physical Good	Trishna Patel	Zen Tennis	MasterCard
2/2/2026	12:50:17	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	2-Feb	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/2/2026	12:50:17	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	31-Jan	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/2/2026	12:50:17	Clinic - Member	1 Regular	$17.00	$0.00	$17.00	$0.00	29-Jan	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/2/2026	12:48:46	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	2-Feb	Becky Railsback	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/2/2026	12:48:46	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	31-Jan	Becky Railsback	ea	1 Service	Trishna Patel	Zen Tennis	Visa
2/2/2026	12:47:54	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	31-Jan	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa

2/2/2026	12:47:54	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	31-Jan	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis Visa
2/2/2026	12:47:54	Clinic - Member	1 Regular	$17.00	$0.00	$17.00	$0.00	1-29 warm.up	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis Visa
2/2/2026	12:45:53	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	30-Jan	Cherise Hodge	ea	1 Service	Trishna Patel	Zen Tennis American Express
2/2/2026	12:45:53	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	31-Jan	Cherise Hodge	ea	1 Service	Trishna Patel	Zen Tennis American Express
2/2/2026	12:42:20	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	2-Feb	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis Visa
2/2/2026	12:41:55	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	2-Feb	Larissa Maloney	ea	1 Service	Trishna Patel	Zen Tennis Visa
2/2/2026	12:41:26	TP clinic - Member	1 Regular	$34.00	$0.00	$34.00	$0.00	2-1 team clinic	Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis MasterCard
1/31/2026	11:37:26	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00		lazaro Ferreira	ea	1 Service	Hanna Noval	Zen Tennis MasterCard
1/31/2026	10:38:16	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Lee	ea	1 Service	Hanna Noval	Zen Tennis MasterCard
1/30/2026	14:37:09	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		John Ross	ea	1 Service	Hanna Noval	Zen Tennis American Express
1/29/2026	18:00:12	Clinic - Member	1 Regular	$17.00	$0.00	$17.00	$0.00	Warmup	Beth Ross	ea	1 Service	Vanessa Nikolov	Zen Tennis American Express
1/29/2026	16:05:04	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00			ea	1 Service	Vanessa Nikolov	Zen Tennis Visa
1/28/2026	12:34:55	Clinic - Non Member	1 Regular	$20.00	$0.00	$20.00	$0.00	28-Jan	Stephanie Drymonis	ea	1 Service		Zen Tennis Visa
1/28/2026	12:34:27	Clinic - Non Member	1 Regular	$20.00	$0.00	$20.00	$0.00	28-Jan	Jordan Wiley	ea	1 Service		Zen Tennis Visa
1/28/2026	12:33:56	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	28-Jan	Becky Railsback	ea	1 Service		Zen Tennis Visa
1/28/2026	12:10:35	TP - Private Lesson	1 Regular	$20.00	$0.00	$20.00	$0.00	28-Jan		ea	1 Service	Trishna Patel	Zen Tennis Visa
1/28/2026	9:14:47	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Brad	Bradford Walton	ea	1 Service	Denise Wheaton	Zen Tennis Visa
1/27/2026	9:46:02	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Olivia,PL. 1.27.26.	Ashley Wooden	ea	1 Service	Denise Wheaton	Zen Tennis Visa
1/27/2026	9:44:21	Pro - Private Lesson	1 Regular	$20.00	$0.00	$20.00	$0.00	To correct charge adding 20 to 90 PL with '	Ray Leonard	ea	1 Service	Denise Wheaton	Zen Tennis American Express
1/27/2026	9:41:18	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Olivis -Private lesson 1.27.26	Ray Leonard	ea	1 Service	Denise Wheaton	Zen Tennis American Express
1/26/2026	19:34:20	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Beth Ross	ea	1 Service	Hanna Noval	Zen Tennis Visa
1/26/2026	19:04:15	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		Kyle Compton	ea	1 Service	Vanessa Nikolov	Zen Tennis American Express
1/26/2026	16:02:28	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Jake 2.26	John Ross	ea	1 Service	Hanna Noval	Zen Tennis American Express
1/26/2026	14:36:45	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		John Ross	ea	1 Service	Hanna Noval	Zen Tennis Visa
1/26/2026	13:27:40	Overgrip	1 Regular	$4.00	$0.00	$4.00	$0.26		Christiaan Noval	ea	1 Physical Good	Hanna Noval	Zen Tennis MasterCard
1/23/2026	14:51:40	Overgrip	2 Regular	$8.00	$0.00	$8.00	$0.52		Christiaan Noval	ea	2 Physical Good	Hanna Noval	Zen Tennis MasterCard
1/23/2026	14:42:34	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		John Ross	ea	1 Service	Hanna Noval	Zen Tennis Visa
1/23/2026	11:20:03	Ball Machine - member	1 Regular	$20.00	$0.00	$20.00	$0.00	20-Jan	Andrew Everett	ea	1 Physical Good	Trishna Patel	Zen Tennis Visa
1/23/2026	11:18:35	Pro - Private Lesson	1 Regular	$17.00	$0.00	$17.00	$0.00	1-22 warmup	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/23/2026	11:18:03	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	23-Jan	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/23/2026	11:18:03	Pro - Private Lesson	1 Regular	$17.00	$0.00	$17.00	$0.00	1-22 warmup	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/23/2026	11:17:15	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	23-Jan	Barbara Phillips	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/23/2026	11:16:38	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	23-Jan	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/23/2026	11:16:08	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	23-Jan	Susan Chu	ea	1 Service	Denise Wheaton	Zen Tennis Visa
1/22/2026	18:37:20	Sports Drink	1 Regular	$3.00	$0.00	$3.00	$0.20		Beth Ross	ea	1 Physical Good	Vanessa Nikolov	Zen Tennis Visa
1/22/2026	18:31:49	Clinic - Member	1 Regular	$17.00	$0.00	$17.00	$0.00	Warm up	Beth Ross	ea	1 Service	Vanessa Nikolov	Zen Tennis Visa
1/22/2026	16:01:36	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00			ea	1 Service	Vanessa Nikolov	Zen Tennis Visa
1/22/2026	7:48:37	TP - 3&pro	1 Regular	$30.00	$0.00	$30.00	$0.00	21-Jan	Stephanie Drymonis	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/22/2026	7:47:56	TP - 3&pro	1 Regular	$30.00	$0.00	$30.00	$0.00	21-Jan	Jordan Wiley	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/21/2026	19:39:43	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00		lazaro Ferreira	ea	1 Service	Vanessa Nikolov	Zen Tennis MasterCard
1/21/2026	19:28:02	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Beth Ross	ea	1 Service	Vanessa Nikolov	Zen Tennis Visa
1/21/2026	12:12:39	TP - Private Lesson	1 Regular	$30.00	$0.00	$30.00	$0.00	21-Jan		ea	1 Service	Trishna Patel	Zen Tennis Visa
1/21/2026	7:31:28	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Olivia PL Jan 20	Ashley Wooden	ea	1 Service	Denise Wheaton	Zen Tennis Visa
1/20/2026	12:15:53	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	19-Jan	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/20/2026	12:15:21	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	19-Jan	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/20/2026	12:14:48	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	19-Jan	Becky Railsback	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/20/2026	12:14:11	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	19-Jan	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/20/2026	12:14:11	Trailblazers Jr	1 Regular	$150.00	$0.00	$150.00	$0.00	Jan Prorated 1x week 2 kids	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/20/2026	12:11:35	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	19-Jan	Larissa Maloney	ea	1 Service	Trishna Patel	Zen Tennis Visa
1/20/2026	12:11:35	Custom Amount	1	$2.00	$0.00	$2.00	$0.13	2 snacks	Larissa Maloney	ea	1	Trishna Patel	Zen Tennis Visa
1/20/2026	12:10:16	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	1-20 clinic	Susan Macdonald	ea	1 Service	Trishna Patel	Zen Tennis American Express
1/20/2026	12:09:31	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	1-20 lesson	Ray Leonard	ea	1 Service	Trishna Patel	Zen Tennis American Express
1/20/2026	8:07:39	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Ricardo P membership	Ricardo Pincheira	ea	1 Service	Denise Wheaton	Zen Tennis Visa
1/19/2026	9:26:53	Adult Tee	1 Regular	$30.00	$0.00	$30.00	$1.95	Travis M xxl	Travis Medley	ea	1 Physical Good	Denise Wheaton	Zen Tennis Visa
1/19/2026	9:26:07	String	1 Regular	$18.00	$0.00	$18.00	$1.17		David Leonard	ea	1 Physical Good	Denise Wheaton	Zen Tennis Visa
1/19/2026	9:26:07	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00		David Leonard	ea	1 Service	Denise Wheaton	Zen Tennis Visa
1/17/2026	11:20:35	Dampner - Scorekeep	1 Regular	$10.00	$0.00	$10.00	$0.65		Ricardo Pincheira	ea	1 Physical Good	Hanna Noval	Zen Tennis Visa
1/16/2026	16:29:01	Water	2 Regular	$2.00	$0.00	$2.00	$0.13			ea	2 Physical Good	Vanessa Nikolov	Zen Tennis Visa

1/16/2026	11:09:12	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	1-16 fri	Benita Carswell	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/16/2026	11:08:12	Pro - Private Lesson	1	Regular	$17.00	$0.00	$17.00	$0.00	16-Jan	Catherine Brandner	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/16/2026	11:06:43	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	1-16 fri	Jennifer Eckert	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/16/2026	11:06:43	Pro - Private Lesson	1	Regular	$17.00	$0.00	$17.00	$0.00	1;15 team clinic	Jennifer Eckert	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/16/2026	11:05:11	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	1-16 fri	Mary Pavelka	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/16/2026	11:04:36	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	1-16 friday	Barbara Phillips	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/16/2026	9:23:50	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	Brandon 116	Bradford Walton	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/14/2026	12:20:05	TP clinic - Nonmember	2	Regular	$60.00	$0.00	$60.00	$0.00	1-13 & 1-14 clinics	Susan Macdonald	ea	2	Service	Trishna Patel	Zen Tennis	American Express
1/14/2026	12:11:06	TP - Private Lesson	1	Regular	$30.00	$0.00	$30.00	$0.00	1-14 clinic	Stephanie Drymonis	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/14/2026	12:10:04	TP - Private Lesson	1	Regular	$30.00	$0.00	$30.00	$0.00	1-14 clinic	Jordan Wiley	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/14/2026	12:10:04	Dampener - round	1	Regular	$4.00	$0.00	$4.00	$0.26		Jordan Wiley	ea	1	Physical Good	Trishna Patel	Zen Tennis	Visa
1/14/2026	12:10:04	Overgrip	1	Regular	$4.00	$0.00	$4.00	$0.26		Jordan Wiley	ea	1	Physical Good	Trishna Patel	Zen Tennis	Visa
1/14/2026	12:07:16	TP - Private Lesson	1	Regular	$30.00	$0.00	$30.00	$0.00	14-Jan		ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/13/2026	11:19:16	Ball Machine - member	1	Regular	$20.00	$0.00	$20.00	$0.00	Andrew E 1.13	Andrew Everett	ea	1	Physical Good	Denise Wheaton	Zen Tennis	Visa
1/12/2026	15:51:45	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00		John Ross	ea	1	Service	Hanna Noval	Zen Tennis	American Express
1/12/2026	11:38:41	TP - Private Lesson	1	Regular	$34.00	$0.00	$34.00	$0.00	1/5 team clinic	Barbara Bonarrigo	ea	1	Service		Zen Tennis	MasterCard
1/12/2026	11:36:21	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	1/12 ladies team clinic	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
1/12/2026	11:35:43	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	1/12 ladies team clinic	Becky Railsback	ea	1	Service		Zen Tennis	Visa
1/12/2026	11:35:16	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	1/12 ladies team clinic	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
1/12/2026	11:34:47	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	1/12 ladies team clinic	Larissa Maloney	ea	1	Service		Zen Tennis	Visa
1/12/2026	11:27:45	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Mary Ellen P Jan membership	Mary Pavelka	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/12/2026	11:26:28	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	Barbara B Jan membership	Barbara Bonarrigo	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
1/12/2026	11:25:33	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Dec membership	Mike McCay	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
1/12/2026	11:24:46	TP - Private Lesson	1	Regular	$68.00	$0.00	$68.00	$0.00	Jan5 and Jan 12 team clinic	Jill Shepherd	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
1/12/2026	11:14:59	Membership - Resident	1	Regular	$816.00	$0.00	$816.00	$0.00	Annual membership Jan 2026-Jan2027 Jen I	Jennifer Eckert	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/12/2026	10:52:28	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Jan membership -Anne Schlecht	Anne Schlecht	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
1/12/2026	10:46:06	Membership - Resident	1	Regular	$714.00	$0.00	$714.00	$0.00	Dave L annual Dec 2025-Dec 2026	David Leonard	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/12/2026	10:42:22	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Jan membership Jill S	Jill Shepherd	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
1/12/2026	10:17:39	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Jan 2026 membership Mike M	Mike McCay	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
1/12/2026	9:19:42	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00		John Ross	ea	1	Service	Hanna Noval	Zen Tennis	Visa
1/11/2026	17:05:09	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	1/7 cardio	Susan Macdonald	ea	1	Service		Zen Tennis	American Express
1/10/2026	15:18:12	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	10-Jan	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
1/10/2026	15:17:48	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	10-Jan	Becky Railsback	ea	1	Service		Zen Tennis	Visa
1/10/2026	15:17:16	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	1/9 & 1/10	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
1/10/2026	15:17:16	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
1/10/2026	15:16:45	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	9-Jan	Mary Pavelka	ea	1	Service		Zen Tennis	Visa
1/10/2026	15:16:21	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	9-Jan	Barbara Phillips	ea	1	Service		Zen Tennis	Visa
1/10/2026	11:18:14	Custom Amount	1		$2.00	$0.00	$2.00	$0.13			ea	1		Trishna Patel	Zen Tennis	Discover
1/10/2026	8:39:23	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00			ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/9/2026	14:49:40	Pro - Private Lesson	1	Regular	$115.00	$0.00	$115.00	$0.00	January membership plus PL 1hr with $35 c	Beth Ross	ea	1	Service	Hanna Noval	Zen Tennis	American Express
1/9/2026	8:28:50	Stinging Labor	1	Regular	$25.00	$0.00	$25.00	$0.00		Sandy Gromer	ea	1	Service	Trishna Patel	Zen Tennis	Discover
1/9/2026	8:28:50	String	1	Regular	$7.00	$0.00	$7.00	$0.46		Sandy Gromer	ea	1	Physical Good	Trishna Patel	Zen Tennis	Discover
1/9/2026	8:14:29	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00			ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/8/2026	15:29:13	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00		John Ross	ea	1	Service	Vanessa Nikolov	Zen Tennis	Visa
1/7/2026	17:48:01	Trailblazers Jr	1	Regular	$230.00	$0.00	$230.00	$0.00	Jan x1	Neil Jariwala	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/7/2026	17:47:01	Trailblazers Jr	1	Regular	$328.70	$0.00	$328.70	$0.00	Dec group x2	Neil Jariwala	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/7/2026	12:34:08	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	1-5 clinic	Larissa Maloney	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/7/2026	12:33:38	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	1-5 clinic	Lorie Ciocchetti	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/7/2026	12:32:58	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	1-6 semi private	Jennifer Eckert	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/7/2026	12:32:58	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	1-6 clinic	Jennifer Eckert	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/7/2026	12:29:18	TP - Private Lesson	1	Regular	$45.00	$0.00	$45.00	$0.00	1-7 semi private	Jordan Wiley	ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/7/2026	12:09:27	Pro - Private Lesson	1	Regular	$45.00	$0.00	$45.00	$0.00	1-7 semi private		ea	1	Service	Trishna Patel	Zen Tennis	Visa
1/7/2026	12:09:27	Overgrip	1	Regular	$4.00	$0.00	$4.00	$0.26			ea	1	Physical Good	Trishna Patel	Zen Tennis	Visa
1/7/2026	10:18:10	Membership - Resident	1	Regular	$816.00	$0.00	$816.00	$0.00	Travis Medley annual Jan 2026-Jan 2027	Travis Medley	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/7/2026	10:13:16	Membership - Resident	1	Regular	$210.00	$0.00	$210.00	$0.00	Jan Feb March Barb Phillips memberships	Barbara Phillips	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/7/2026	10:08:08	Membership - Resident	1	Regular	$210.00	$0.00	$210.00	$0.00	Jan Feb,March membership	Sue Wheeler	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/7/2026	10:05:12	Membership - Resident	1	Regular	$140.00	$0.00	$140.00	$0.00	Grace Masters jan and feb membership	Grace Masters	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/6/2026	13:26:09	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	1/6 lesson	Ray Leonard	ea	1	Service		Zen Tennis	American Express

1/6/2026	11:16:37	Ball Machine - member	1	Regular	$20.00	$0.00	$20.00	$0.00	Andrew jan 6		ea	1	Physical Good	Denise Wheaton	Zen Tennis	Visa
1/6/2026	8:22:52	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	JanBullock Jan membership	Jan Bullock	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/5/2026	19:15:47	Custom Amount	1		$35.00	$0.00	$35.00	$0.00		Beth Ross	ea	1		Hanna Noval	Zen Tennis	American Express
1/5/2026	10:05:18	Membership - Resident	1	Regular	$714.00	$0.00	$714.00	$0.00	Dec-2025 thru Dec 2026 Sandy Gromer	Sandy Gromer	ea	1	Service	Denise Wheaton	Zen Tennis	Discover
1/5/2026	8:46:55	Membership - Resident	1	Regular	$140.00	$0.00	$140.00	$0.00	Sheila Pence Jan and Feb	Sheila Pence	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/3/2026	14:08:40	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	Dec & January Dues	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
1/3/2026	14:08:40	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	Dec & January Dues	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
1/3/2026	14:06:12	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	January dues	Benita Carswell	ea	1	Service		Zen Tennis	Visa
1/3/2026	14:04:07	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	1/2 Friday clinic	Larissa Maloney	ea	1	Service		Zen Tennis	Visa
1/3/2026	14:04:07	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	January dues	Larissa Maloney	ea	1	Service		Zen Tennis	Visa
1/3/2026	14:02:33	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	1/2 clinic	Barbara Phillips	ea	1	Service		Zen Tennis	MasterCard
1/3/2026	14:02:01	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00	3-Jan	Jordan Wiley	ea	1	Service		Zen Tennis	Visa
1/3/2026	14:01:32	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	1/3 cardio	Becky Railsback	ea	1	Service		Zen Tennis	Visa
1/3/2026	14:01:32	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	January dues	Becky Railsback	ea	1	Service		Zen Tennis	Visa
1/3/2026	13:59:52	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	1/2 & 1/3	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
1/3/2026	13:59:52	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00	1/2 & 1/3 Jordyn	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
1/3/2026	13:59:52	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
1/3/2026	13:59:52	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00		Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
1/3/2026	13:58:42	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	1/3 private Christiaan	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
1/3/2026	13:58:42	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	1/2 Friday clinic	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
1/3/2026	13:58:42	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	January dues	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
1/3/2026	12:00:51	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00		Don Hodge	ea	1	Service	Hanna Noval	Zen Tennis	Visa
1/3/2026	12:00:30	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00		Don Hodge	ea	1	Service	Hanna Noval	Zen Tennis	Visa
1/3/2026	11:57:55	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00		Janice Vickaryous	ea	1	Service	Hanna Noval	Zen Tennis	Visa
1/3/2026	10:18:52	Ball Machine - member	1	Regular	$20.00	$0.00	$20.00	$0.00		Andrew Everett	ea	1	Physical Good	Hanna Noval	Zen Tennis	Visa
1/2/2026	10:06:31	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Nancy Schaeffer-jan	Nancy Shaffer	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/2/2026	10:03:07	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Flo Jan	Florine Walters	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/2/2026	9:52:12	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	Don jan 2	Don Hodge	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/2/2026	9:47:56	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Carol cawood Jan 2026	Carol Cawood	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
1/2/2026	9:42:30	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	Andrew		ea	1	Service	Denise Wheaton	Zen Tennis	Visa
12/31/2025	9:56:55	Guest Fee	2	Regular	$40.00	$0.00	$40.00	$0.00	Tessa and guest 12.31		ea	2	Service	Denise Wheaton	Zen Tennis	American Express
12/31/2025	9:53:04	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	Wed Dec 31	Don Hodge	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
12/30/2025	19:49:23	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Dec dues	Jill Shepherd	ea	1	Service		Zen Tennis	American Express
12/30/2025	19:49:23	TP - Private Lesson	1	Regular	$27.00	$0.00	$27.00	$0.00	12/29 team clinic	Jill Shepherd	ea	1	Service		Zen Tennis	American Express
12/30/2025	19:45:19	TP - Private Lesson	1	Regular	$27.00	$0.00	$27.00	$0.00	12/29 team clinic	Barbara Bonarrigo	ea	1	Service		Zen Tennis	MasterCard
12/30/2025	19:40:51	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	29-Dec	Don Hodge	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:40:20	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	Dec membership dues	Travis Medley	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:40:20	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00		Travis Medley	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:40:20	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00		Travis Medley	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:40:20	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00		Travis Medley	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:38:58	Pro - Private Lesson	1	Regular	$24.00	$0.00	$24.00	$0.00	12/20 1hr split by 3 for $24 each	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:38:11	Pro - Private Lesson	1	Regular	$83.00	$0.00	$83.00	$0.00	12/30 1hr split by 3 $24 each + $35 for 30m	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:34:30	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	29-Dec	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:34:30	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	12/29 Jordan	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:34:30	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	29-Dec	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:31:42	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	29-Dec	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:30:07	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	27-Dec	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:29:43	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	27-Dec	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:25:48	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	20-Dec	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
12/30/2025	19:24:29	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	20-Dec	Becky Railsback	ea	1	Service		Zen Tennis	Visa
12/30/2025	12:56:41	Guest Fee	2	Regular	$40.00	$0.00	$40.00	$0.00			ea	2	Service	Vanessa Nikolov	Zen Tennis	Visa
12/27/2025	10:44:05	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00		Christiaan Noval	ea	1	Service	Hanna Noval	Zen Tennis	MasterCard
12/26/2025	12:26:19	Trailblazers Jr	1	Regular	$320.00	$0.00	$320.00	$0.00	Winter mini camp 2 days / 2 kids	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
12/26/2025	11:11:18	TP - Private Lesson	1	Regular	$45.00	$0.00	$45.00	$0.00	Evaluation		ea	1	Service	Trishna Patel	Zen Tennis	Visa
12/26/2025	11:11:18	Racquet	1	Regular	$115.00	$0.00	$115.00	$7.48	Bead TiS6		ea	1	Physical Good	Trishna Patel	Zen Tennis	Visa
12/24/2025	9:56:49	Overgrip	1	Regular	$4.00	$0.00	$4.00	$0.26		David Leonard	ea	1	Physical Good	Denise Wheaton	Zen Tennis	Visa
12/24/2025	9:55:15	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	Lesson 12.23. TP	Ray Leonard	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
12/24/2025	9:09:59	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	23-Dec	Susan Macdonald	ea	1	Service	Trishna Patel	Zen Tennis	American Express

12/24/2025	8:13:58	Trailblazers Jr	1 Regular	$173.00	$0.00	$173.00	$0.00	Dec tennis prorated for holidays	Samantha Evans	ea	1 Service		Zen Tennis	American Express
12/24/2025	8:13:12	Trailblazers Jr	1 Regular	$173.00	$0.00	$173.00	$0.00	Nov tennis prorated for holiday	Samantha Evans	ea	1 Service		Zen Tennis	American Express
12/24/2025	8:11:51	Trailblazers Jr	1 Regular	$230.00	$0.00	$230.00	$0.00	Oct tennis	Samantha Evans	ea	1 Service		Zen Tennis	American Express
12/24/2025	8:09:16	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	12/13 & 12/20	Samantha Evans	ea	1 Service		Zen Tennis	American Express
12/24/2025	8:09:16	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	12/13 & 12/20	Samantha Evans	ea	1 Service		Zen Tennis	American Express
12/23/2025	14:10:26	Overgrip	1 Regular	$4.00	$0.00	$4.00	$0.26		Becky Railsback	ea	1 Physical Good	Trishna Patel	Zen Tennis	Visa
12/23/2025	13:22:44	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	23-Dec	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/23/2025	13:21:40	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	23-Dec	John Ross	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/23/2025	12:04:45	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	23-Dec		ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/23/2025	12:04:45	Stinging Labor	1 Regular	$25.00	$0.00	$25.00	$0.00			ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/23/2025	12:04:45	String	1 Regular	$20.00	$0.00	$20.00	$1.30	Bybrid syn gut & head		ea	1 Physical Good	Trishna Patel	Zen Tennis	Visa
12/23/2025	9:00:03	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Gabe W	Gabriel Ward	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
12/23/2025	8:59:17	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Richard r	Richard rauscher	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
12/23/2025	8:02:55	Guest Fee	2 Regular	$40.00	$0.00	$40.00	$0.00			ea	2 Service	Trishna Patel	Zen Tennis	American Express
12/23/2025	8:02:55	Balls	1 Regular	$5.00	$0.00	$5.00	$0.32			ea	1 Physical Good	Trishna Patel	Zen Tennis	American Express
12/22/2025	12:12:25	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	22-Dec	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
12/22/2025	12:10:17	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	22-Dec	Lorie Ciocchetti	ea	1 Service		Zen Tennis	Visa
12/22/2025	12:09:47	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	22-Dec	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
12/22/2025	9:09:38	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Dec 18 semi private	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/20/2025	12:41:44	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler private 12-20	Kyle Compton	ea	1 Service	William Stone	Zen Tennis	American Express
12/20/2025	12:01:29	Overgrip	1 Regular	$4.00	$0.00	$4.00	$0.26		David Leonard	ea	1 Physical Good	Hanna Noval	Zen Tennis	Visa
12/20/2025	11:00:52	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00		Bill Philips	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
12/19/2025	14:33:21	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Sheina and Mushka private 12-19		ea	1 Service	William Stone	Zen Tennis	American Express
12/19/2025	14:32:06	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	19-Dec	Lorie Ciocchetti	ea	1 Service		Zen Tennis	Visa
12/19/2025	14:31:32	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	19-Dec	Barbara Phillips	ea	1 Service		Zen Tennis	MasterCard
12/18/2025	18:08:00	Clinic - Member	1 Regular	$17.50	$0.00	$17.50	$0.00	Beth semi private warmup 12-18	Beth Ross	ea	1 Service	William Stone	Zen Tennis	Visa
12/18/2025	9:37:19	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00		Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/18/2025	9:37:19	String	1 Regular	$21.00	$0.00	$21.00	$1.36	Babolat addixion	Jennifer Eckert	ea	1 Physical Good	Trishna Patel	Zen Tennis	Visa
12/18/2025	9:32:56	Trailblazers Jr	1 Regular	$150.00	$0.00	$150.00	$0.00	Enzo & Luca Dec 1x week Dec	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/18/2025	9:19:03	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	December dues	Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
12/18/2025	9:19:03	TP - Private Lesson	1 Regular	$10.00	$0.00	$10.00	$0.00	12-18 Team warm up	Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
12/18/2025	9:19:03	Balls	1 Regular	$5.00	$0.00	$5.00	$0.32		Barbara Bonarrigo	ea	1 Physical Good	Trishna Patel	Zen Tennis	MasterCard
12/17/2025	19:29:36	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Beth clinic 12-17	Beth Ross	ea	1 Service	William Stone	Zen Tennis	Visa
12/17/2025	16:22:05	Balls	1 Regular	$5.00	$0.00	$5.00	$0.33		Malcolm Noble	ea	1 Physical Good	William Stone	Zen Tennis	Visa
12/17/2025	16:22:05	Grip - Replacement	1 Regular	$10.00	$0.00	$10.00	$0.65		Malcolm Noble	ea	1 Physical Good	William Stone	Zen Tennis	Visa
12/17/2025	14:53:15	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	12/16 & 12/17	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
12/17/2025	14:53:15	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00		Susan Macdonald	ea	1 Service		Zen Tennis	American Express
12/17/2025	7:53:19	Membership - Resident	1 Regular	$210.00	$0.00	$210.00	$0.00	Dec Jan Feb Denise C	Denise Crisci	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
12/16/2025	18:34:03	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Cate 1 hour private 12-16	Catherine Brandner	ea	1 Service	William Stone	Zen Tennis	Visa
12/16/2025	14:53:47	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Beth private 12-16	Beth Ross	ea	1 Service	William Stone	Zen Tennis	Visa
12/16/2025	10:42:48	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00	Rick farmer		ea	1 Service	William Stone	Zen Tennis	Visa
12/16/2025	10:42:48	String	1 Regular	$15.00	$0.00	$15.00	$0.98			ea	1 Physical Good	William Stone	Zen Tennis	Visa
12/16/2025	10:40:05	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Olivia private 12-16	Ashley Wooden	ea	1 Service	William Stone	Zen Tennis	Visa
12/15/2025	11:08:12	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Lorie private 12-15	Lorie Ciocchetti	ea	1 Service	William Stone	Zen Tennis	Visa
12/15/2025	11:07:41	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00	Ray L. Stringing	Ray Leonard	ea	1 Service	William Stone	Zen Tennis	American Express
12/15/2025	11:07:41	String	1 Regular	$13.00	$0.00	$13.00	$0.84		Ray Leonard	ea	1 Physical Good	William Stone	Zen Tennis	American Express
12/15/2025	11:06:02	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Ray L. Private 12-15	Ray Leonard	ea	1 Service	William Stone	Zen Tennis	American Express
12/13/2025	11:35:51	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler private 12-13	Kyle Compton	ea	1 Service	William Stone	Zen Tennis	American Express
12/12/2025	15:07:45	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Mushka and Sheina semi private 12-12		ea	1 Service	William Stone	Zen Tennis	American Express
12/12/2025	11:17:34	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Olivia private 12-12	Ashley Wooden	ea	1 Service	William Stone	Zen Tennis	Visa
12/12/2025	11:06:03	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	12-12 clinic	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/12/2025	11:04:09	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	12-12 clinic	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/12/2025	11:03:32	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	12-12 clinic	Barbara Phillips	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
12/12/2025	11:02:21	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00		Mike McCay	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
12/12/2025	11:02:21	String	1 Regular	$21.00	$0.00	$21.00	$1.36	Hybrid Babolat Addixion + Synthetic gut	Mike McCay	ea	1 Physical Good	Trishna Patel	Zen Tennis	MasterCard
12/11/2025	18:41:04	Pro - Private Lesson	1 Regular	$17.50	$0.00	$17.50	$0.00	Lorie semi private 12-11	Lorie Ciocchetti	ea	1 Service	William Stone	Zen Tennis	Visa
12/11/2025	18:40:11	Pro - Private Lesson	1 Regular	$17.50	$0.00	$17.50	$0.00	Jen semi private 12-11	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
12/11/2025	18:39:36	Pro - Private Lesson	1 Regular	$17.50	$0.00	$17.50	$0.00	Cate semi private 12-11	Catherine Brandner	ea	1 Service	William Stone	Zen Tennis	Visa

12/11/2025	10:34:00	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8-Dec	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/11/2025	9:21:55	Overgrip	1 Regular	$4.00	$0.00	$4.00	$0.26		Mary Pavelka	ea	1 Physical Good	Trishna Patel	Zen Tennis	Visa
12/11/2025	9:21:55	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00		Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/11/2025	9:21:55	String	1 Regular	$7.00	$0.00	$7.00	$0.46		Mary Pavelka	ea	1 Physical Good	Trishna Patel	Zen Tennis	Visa
12/10/2025	14:51:51	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	12/10/25 semi private	Stephanie Drymonis	ea	1 Service		Zen Tennis	Visa
12/10/2025	14:51:05	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	12/10/25 semi private	Jordan Wiley	ea	1 Service		Zen Tennis	Visa
12/9/2025	18:10:48	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Jen semi private 12-9	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
12/9/2025	18:10:17	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Cate semi private 12-9	Catherine Brandner	ea	1 Service	William Stone	Zen Tennis	Visa
12/9/2025	18:09:39	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Ray L 12-9 private	Ray Leonard	ea	1 Service	William Stone	Zen Tennis	American Express
12/9/2025	18:08:48	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 12-9 private	Kyle Compton	ea	1 Service	William Stone	Zen Tennis	American Express
12/9/2025	15:43:15	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	12/9/25 3.5 ladies clinic	Heidi DeSiena	ea	1 Service		Zen Tennis	American Express
12/9/2025	15:43:15	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	12/9/25 Semi private with Nicole	Heidi DeSiena	ea	1 Service		Zen Tennis	American Express
12/9/2025	15:27:57	TP clinic - Nonmember	1 Regular	$20.00	$0.00	$20.00	$0.00	Tuesday 12/9/25 - stayed 1 hr	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
12/8/2025	19:35:33	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Will Hersch	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
12/6/2025	11:01:15	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Dec Dues	Benita Carswell	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/6/2025	11:00:27	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	12-6 cardio	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/6/2025	11:00:27	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Dec Dues	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/6/2025	10:59:16	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	12-6 cardio	Janice Vickaryous	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/6/2025	10:58:10	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	6-Dec	Heidi DeSiena	ea	1 Service	Trishna Patel	Zen Tennis	American Express
12/6/2025	10:57:31	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	12-5 & 12-6	Jennifer Eckert	ea	2 Service	Trishna Patel	Zen Tennis	Visa
12/6/2025	10:57:31	Clinic - Non Member	2 Regular	$50.00	$0.00	$50.00	$0.00	12-5 & 12-6	Jennifer Eckert	ea	2 Service	Trishna Patel	Zen Tennis	Visa
12/6/2025	10:55:49	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	5-Dec	Becky Railsback	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/6/2025	10:55:20	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	5-Dec	Larissa Maloney	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/6/2025	10:55:20	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Dec Dues	Larissa Maloney	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/6/2025	10:54:31	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	5-Dec	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/6/2025	10:54:31	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Dec Dues	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/6/2025	10:53:38	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	5-Nov	Barbara Phillips	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
12/6/2025	10:15:38	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 12-6	Kyle Compton	ea	1 Service	William Stone	Zen Tennis	American Express
12/5/2025	9:46:15	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Andrew Everett Dec membership		ea	1 Service	Denise Wheaton	Zen Tennis	Visa
12/5/2025	7:42:46	Pro - Private Lesson	1 Regular	$17.50	$0.00	$17.50	$0.00	12-4 team.lesson	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/5/2025	7:41:52	Pro - Private Lesson	1 Regular	$17.50	$0.00	$17.50	$0.00	12-4 team lesson	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
12/4/2025	21:36:45	Pro - Private Lesson	1 Regular	$17.50	$0.00	$17.50	$0.00	Beth 1 hour semi private (4 people) 12-4	Beth Ross	ea	1 Service	William Stone	Zen Tennis	Visa
12/3/2025	19:29:48	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Beth December dues	Beth Ross	ea	1 Service	William Stone	Zen Tennis	American Express
12/3/2025	15:38:54	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	12/2 & 12/3	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
12/3/2025	15:38:54	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	12/2 & 12/3	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
12/3/2025	9:32:57	Guest Fee	2 Regular	$40.00	$0.00	$40.00	$0.00	Gary		ea	2 Service	Denise Wheaton	Zen Tennis	Visa
12/2/2025	14:33:10	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	1-Dec	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
12/2/2025	14:32:23	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	12/2 TP 3.5 clinic	Heidi DeSiena	ea	1 Service		Zen Tennis	American Express
12/2/2025	14:32:23	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Dec dues	Heidi DeSiena	ea	1 Service		Zen Tennis	American Express
12/2/2025	12:17:30	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Olivia private 12-2	Ashley Wooden	ea	1 Service	William Stone	Zen Tennis	Visa
12/2/2025	9:47:16	Guest Fee	2 Regular	$40.00	$0.00	$40.00	$0.00		Gary Dresser	ea	2 Service	Denise Wheaton	Zen Tennis	Visa
12/2/2025	9:47:16	Balls	1 Regular	$5.00	$0.00	$5.00	$0.32		Gary Dresser	ea	1 Physical Good	Denise Wheaton	Zen Tennis	Visa
12/2/2025	7:17:48	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	1-Dec	Becky Railsback	ea	1 Service		Zen Tennis	Visa
12/2/2025	7:17:48	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Dec 2025 dues	Becky Railsback	ea	1 Service		Zen Tennis	Visa
12/2/2025	7:15:59	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	1-Dec	Lorie Ciocchetti	ea	1 Service		Zen Tennis	Visa
12/2/2025	7:15:59	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Dec dues	Lorie Ciocchetti	ea	1 Service		Zen Tennis	Visa
12/1/2025	19:33:24	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Will Hersch	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
12/1/2025	18:32:03	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Ray L. Private 12-1	Ray Leonard	ea	1 Service	William Stone	Zen Tennis	American Express
12/1/2025	10:54:51	Membership - Resident	1 Regular	$125.00	$0.00	$125.00	$0.00		Anne Schlecht	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
12/1/2025	9:34:14	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Nancy Schafer Dec	Nancy Shaffer	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
12/1/2025	9:25:16	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Nancy guest fee 12.1	Ms L	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
12/1/2025	8:40:07	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Carol C. Dec dues	Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
12/1/2025	8:35:44	Membership - Resident	1 Regular	$140.00	$0.00	$140.00	$0.00	Lourdes D dec and Jan dues	Maria Dahl	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
12/1/2025	8:12:18	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Flo Waters	Florine Walters	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/29/2025	11:17:54	Balls	1 Regular	$5.00	$0.00	$5.00	$0.32		Barbara Bonarrigo	ea	1 Physical Good	Hanna Noval	Zen Tennis	MasterCard
11/29/2025	11:16:03	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Habiba 11-29	Samantha Evans	ea	1 Service	William Stone	Zen Tennis	American Express
11/29/2025	9:46:48	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Joseph 11-29		ea	1 Service	William Stone	Zen Tennis	Visa
11/29/2025	9:20:36	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Sam 11-29		ea	1 Service	William Stone	Zen Tennis	Visa

11/29/2025	9:15:00	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	John 11-29		ea	1 Service	William Stone	Zen Tennis	Visa
11/26/2025	13:40:14	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 11-26	Kyle Compton	ea	1 Service	William Stone	Zen Tennis	American Express
11/26/2025	9:57:11	Ball Machine - Non Member	2 Regular	$50.00	$0.00	$50.00	$0.00	Dan 2 hrs	Dejan Radic	ea	2 Physical Good	Denise Wheaton	Zen Tennis	Visa
11/26/2025	9:37:02	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Neil	Neil Lamis	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
11/25/2025	10:37:56	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Olivia private 11-25	Ashley Wooden	ea	1 Service	William Stone	Zen Tennis	Visa
11/25/2025	9:36:23	Ball Machine - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Dejan Radic	ea	1 Physical Good	Denise Wheaton	Zen Tennis	Visa
11/25/2025	8:53:15	Pro - Private Lesson	1 Regular	$17.50	$0.00	$17.50	$0.00	11.20. Semi private total 4	Beth Ross	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
11/25/2025	8:51:33	Pro - Private Lesson	1 Regular	$17.50	$0.00	$17.50	$0.00	11.20. Semi private total 4	Catherine Brandner	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/25/2025	8:47:40	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	Nov 20 semi private	Jennifer Eckert	ea	2 Service	Denise Wheaton	Zen Tennis	Visa
11/25/2025	8:47:40	Pro - Private Lesson	1 Regular	$17.50	$0.00	$17.50	$0.00	Nov 22 and 24 clinics	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/25/2025	8:38:18	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Semi private 11.20	Benita Carswell	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/25/2025	8:36:59	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Clinic nov 22	Becky Railsback	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/25/2025	8:35:29	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Janice Vickaryous	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/25/2025	8:32:36	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Heidi DeSiena	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
11/24/2025	19:06:36	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Lauren Self 11-24		ea	1 Service	William Stone	Zen Tennis	Visa
11/24/2025	19:05:22	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Wil Hersh 11-24	Will Hersch	ea	1 Service	William Stone	Zen Tennis	MasterCard
11/24/2025	11:29:54	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Ray L private 11-24	Ray Leonard	ea	1 Service	William Stone	Zen Tennis	American Express
11/24/2025	9:41:46	Custom Amount	1	$30.00	$0.00	$30.00	$1.95	Mike large shirt	Mike McCay	ea	1	Denise Wheaton	Zen Tennis	MasterCard
11/21/2025	17:06:07	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		Matt Hopkins	ea	1 Service	Vanessa Nikolov	Zen Tennis	Visa
11/20/2025	12:15:16	Balls	1 Regular	$5.00	$0.00	$5.00	$0.32			ea	1 Physical Good	Trishna Patel	Zen Tennis	MasterCard
11/20/2025	10:48:46	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Ray L. Private 11-20	Ray Leonard	ea	1 Service	William Stone	Zen Tennis	American Express
11/20/2025	10:47:55	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen and Jordyn semi private 11-20	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
11/20/2025	9:50:13	TP - Private Lesson	1 Regular	$10.00	$0.00	$10.00	$0.00	Thu 3.0 warm.up 11-20	Jill Shepherd	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/19/2025	19:33:12	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Chandler clinic 11-19	Kyle Compton	ea	1 Service	William Stone	Zen Tennis	American Express
11/19/2025	19:31:13	Clinic - Non Member	1 Regular	$45.00	$0.00	$45.00	$0.00	Wil Hersh 11-19	Will Hersch	ea	1 Service	William Stone	Zen Tennis	MasterCard
11/19/2025	17:02:54	Trailblazers Jr	1 Regular	$328.00	$0.00	$328.00	$0.00	TB Nov 2025	Sheev	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/19/2025	12:15:56	TP clinic - Nonmember	2 Regular	$60.00	$0.00	$60.00	$0.00	11-18 & 11-19	Susan Macdonald	ea	2 Service	Trishna Patel	Zen Tennis	American Express
11/19/2025	11:02:34	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	19-Nov	Carol Cawood	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
11/19/2025	10:00:48	Balls	1 Regular	$5.00	$0.00	$5.00	$0.32			ea	1 Physical Good	Denise Wheaton	Zen Tennis	Visa
11/19/2025	10:00:48	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Vwronica2 guests		ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/19/2025	10:00:48	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00			ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/18/2025	13:38:43	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	18-Nov	Travis Medley	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/18/2025	12:22:19	TP - Private Lesson	1 Regular	$34.00	$0.00	$34.00	$0.00	11-12 team clinic 1.5hr	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/18/2025	12:21:23	TP - Private Lesson	1 Regular	$34.00	$0.00	$34.00	$0.00	11-12 team clinic 1.5hr	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/18/2025	12:20:23	TP - Private Lesson	1 Regular	$34.00	$0.00	$34.00	$0.00	11-12 team clinic 1.5hrs	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/18/2025	12:18:52	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	17-Nov	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/18/2025	12:18:52	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	15-Nov	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/18/2025	12:16:20	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	11-14 11-17	Jennifer Eckert	ea	2 Service	Trishna Patel	Zen Tennis	Visa
11/18/2025	12:16:20	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	11-15 semi private	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/18/2025	12:16:20	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	17-Nov	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/18/2025	12:13:11	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	14-Nov	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/18/2025	12:12:34	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	14-Nov	Barbara Phillips	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
11/18/2025	12:11:49	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	17-Nov	Benita Carswell	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/18/2025	12:11:20	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	17-Nov	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/18/2025	10:33:39	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Olivia Wooden 11-18	Ashley Wooden	ea	1 Service	William Stone	Zen Tennis	Visa
11/17/2025	19:34:24	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Will Hersch	ea	1 Service	Hanna Noval	Zen Tennis	Visa
11/17/2025	19:12:28	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 11-17	Kyle Compton	ea	1 Service	William Stone	Zen Tennis	American Express
11/17/2025	13:40:36	TP - Private Lesson	1 Regular	$34.00	$0.00	$34.00	$0.00	17-Nov	Jill Shepherd	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/17/2025	8:39:26	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Nancy S Nov	Nancy Shaffer	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/17/2025	8:02:26	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Gabe	Gabriel Ward	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/17/2025	8:01:29	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Richard	Richard rauscher	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
11/14/2025	10:28:31	Guest Fee	2 Regular	$40.00	$0.00	$40.00	$0.00	Heidi. 11.7. 11.14	Heidi DeSiena	ea	2 Service	Denise Wheaton	Zen Tennis	American Express
11/14/2025	9:35:50	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Joe W. 11.14	Joseph Waldron	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/12/2025	11:24:49	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	11-Nov	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/12/2025	11:24:49	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	10-Nov	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/12/2025	11:13:06	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	10-Nov	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/12/2025	11:13:06	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	10-Nov	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa

11/12/2025	11:12:18	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	10-Nov	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/12/2025	11:10:33	TP - Private Lesson	1 Regular	$34.00	$0.00	$34.00	$0.00	Mon team clinic 10-10	Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
11/12/2025	11:08:50	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	12-Nov	Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
11/12/2025	11:08:10	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	12-Nov	Susan Macdonald	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/12/2025	10:50:55	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	Andy	Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
11/12/2025	9:47:26	Guest Fee	2 Regular	$40.00	$0.00	$40.00	$0.00	11.7. 11.10 Gino guest	David Leonard	ea	2 Service	Denise Wheaton	Zen Tennis	Visa
11/12/2025	9:36:33	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00		Joseph Waldron	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/10/2025	19:38:28	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Susan Cate	ea	1 Service	Hanna Noval	Zen Tennis	Visa
11/10/2025	19:37:47	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00			ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
11/10/2025	19:37:15	Ball Machine - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Carolyn Black	ea	1 Physical Good	Hanna Noval	Zen Tennis	Visa
11/10/2025	19:36:27	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Ginny Medford	ea	1 Service	Hanna Noval	Zen Tennis	Visa
11/10/2025	9:23:08	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00		Karen Osborne	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
11/9/2025	6:56:21	Clinic - Member	1 Regular	$10.00	$0.00	$10.00	$0.00	11/6 match warm up	Beth Ross	ea	1 Service		Zen Tennis	American Express
11/9/2025	6:55:03	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8-Nov	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
11/9/2025	6:55:03	Clinic - Member	1 Regular	$10.00	$0.00	$10.00	$0.00	11/6 match warm up	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
11/9/2025	6:55:03	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	11/8 30min serve	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
11/9/2025	6:53:36	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8-Nov	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
11/9/2025	6:53:36	Clinic - Member	1 Regular	$10.00	$0.00	$10.00	$0.00	11/6 Match Warm Up	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
11/9/2025	6:52:08	Trailblazers Jr	1 Regular	$20.00	$0.00	$20.00	$0.00	Tournament 11/1	Larissa Maloney	ea	1 Service		Zen Tennis	Visa
11/6/2025	9:10:34	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	5-Nov	Stephanie Drymonis	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/6/2025	9:10:00	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	5-Nov	Jordan Wiley	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/5/2025	14:59:41	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	4-Nov	Beth Ross	ea	1 Service		Zen Tennis	American Express
11/5/2025	14:58:04	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	5-Nov	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
11/5/2025	11:08:03	Clinic - Member	1 Regular	$60.00	$0.00	$60.00	$0.00	Oct 29oct 31 11.5 clinics	Heidi DeSiena	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
11/5/2025	11:08:03	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00		Heidi DeSiena	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
11/5/2025	9:58:25	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00		Mike McCay	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
11/5/2025	9:46:39	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Carol cawoodNov	Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/5/2025	9:36:16	Membership - Resident	1 Regular	$125.00	$0.00	$125.00	$0.00	John Evike	John Wienecke	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/4/2025	10:16:59	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Nov dues	Becky Railsback	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/4/2025	10:15:35	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Nov dues	Larissa Maloney	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/4/2025	10:13:03	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Nov dues	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/4/2025	10:11:40	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Nov dues	Travis Medley	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/4/2025	10:10:18	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Nov dues	Jill Shepherd	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/4/2025	10:09:04	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	3-Nov	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/4/2025	10:08:21	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Nov dues	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/4/2025	10:08:21	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	3-Nov	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/4/2025	10:06:28	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Nov dues	Ricardo Pincheira	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/4/2025	10:05:36	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Nov dues	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/4/2025	10:03:36	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Nov due	Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
11/4/2025	10:01:54	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Nov dues	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/4/2025	9:58:58	Membership - Resident	1 Regular	$40.00	$0.00	$40.00	$0.00	Catie Alfonso	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/4/2025	9:58:58	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	3-Nov	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/4/2025	7:27:06	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	11/3 mon morning	Benita Carswell	ea	1 Service		Zen Tennis	Visa
11/4/2025	7:27:06	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	11/3 mon	Benita Carswell	ea	1 Service		Zen Tennis	Visa
11/4/2025	7:27:06	Membership - Resident	1 Regular	$350.00	$0.00	$350.00	$0.00	July thru Nov 2025 sr memebrship	Benita Carswell	ea	1 Service		Zen Tennis	Visa
11/3/2025	19:37:02	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Joseph Zornik	ea	1 Service	Hanna Noval	Zen Tennis	Visa
11/3/2025	12:54:17	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	1-Nov	Samantha Evans	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/3/2025	12:53:40	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	11-3 john	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/3/2025	12:47:45	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	1-Nov	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/3/2025	12:47:45	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	3-Nov	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
11/3/2025	12:44:20	TP clinic - Member	2 Regular	$50.00	$0.00	$50.00	$0.00	10-27 & 11-3	Lorie Ciocchetti	ea	2 Service	Trishna Patel	Zen Tennis	Visa
11/3/2025	12:41:34	TP - Private Lesson	1 Regular	$34.00	$0.00	$34.00	$0.00	Mon 11-3	Jill Shepherd	ea	1 Service	Trishna Patel	Zen Tennis	American Express
11/3/2025	8:33:36	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Gabe Ward	Gabriel Ward	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
11/3/2025	8:33:02	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Richard R	Richard rauscher	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
11/1/2025	11:51:02	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00		lazaro Ferreira	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
10/31/2025	11:45:13	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	31-Oct	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
10/31/2025	11:44:41	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	31-Oct	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
10/31/2025	11:44:06	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	31-Oct	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa

10/31/2025	8:48:47	TP clinic - Nonmember	4	Regular	$120.00	$0.00	$120.00	$0.00	4 clinics: 8-19 8-20 8-26 8-27	Susan Macdonald	ea	4	Service	Trishna Patel	Zen Tennis	American Express
10/31/2025	8:42:15	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	29-Oct	Jennifer Eckert	ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/31/2025	8:41:50	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	29-Oct	Beth Ross	ea	1	Service	Trishna Patel	Zen Tennis	American Express
10/31/2025	8:41:21	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	29-Oct	Catherine Brandner	ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/29/2025	19:33:35	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00	Wil Hersh 10-29	Will Hersch	ea	1	Service	William Stone	Zen Tennis	MasterCard
10/29/2025	15:22:39	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	10/28 & 10/29	Susan Macdonald	ea	1	Service		Zen Tennis	American Express
10/29/2025	15:22:39	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00		Susan Macdonald	ea	1	Service		Zen Tennis	American Express
10/29/2025	15:03:19	TP - Private Lesson	1	Regular	$45.00	$0.00	$45.00	$0.00	Semi private 10-29	Stephanie Drymonis	ea	1	Service		Zen Tennis	Visa
10/29/2025	15:02:23	TP - Private Lesson	1	Regular	$45.00	$0.00	$45.00	$0.00	Semi private 10/29	Jordan Wiley	ea	1	Service		Zen Tennis	Visa
10/29/2025	13:51:32	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Beth and John semi 10-29	Beth Ross	ea	1	Service	William Stone	Zen Tennis	American Express
10/29/2025	11:04:05	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00		Carol Cawood	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
10/29/2025	11:04:05	Sports Drink	1	Regular	$3.00	$0.00	$3.00	$0.20		Carol Cawood	ea	1	Physical Good	Trishna Patel	Zen Tennis	MasterCard
10/28/2025	18:51:14	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Ray L private 10-28	Ray Leonard	ea	1	Service	William Stone	Zen Tennis	American Express
10/28/2025	18:50:41	Pro - Private Lesson	1	Regular	$23.00	$0.00	$23.00	$0.00	Jen semi private (3 people) 10-28	Jennifer Eckert	ea	1	Service	William Stone	Zen Tennis	Visa
10/28/2025	18:49:45	Pro - Private Lesson	1	Regular	$23.00	$0.00	$23.00	$0.00	Semi private (3 people) 10-28	Beth Ross	ea	1	Service	William Stone	Zen Tennis	American Express
10/28/2025	15:58:04	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	Owen and his family 10-28	Janelle Sims	ea	1	Service	William Stone	Zen Tennis	American Express
10/28/2025	12:48:19	TP - Private Lesson	1	Regular	$45.00	$0.00	$45.00	$0.00	28-Oct	Travis Medley	ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/28/2025	10:34:40	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Olivia Wooden 10-28	Ashley Wooden	ea	1	Service	William Stone	Zen Tennis	Visa
10/27/2025	16:39:14	Trailblazers Jr	1	Regular	$432.00	$0.00	$432.00	$0.00	Sheev Krish	Sheev	ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/27/2025	15:35:27	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Evelyn Ruano 10-27		ea	1	Service	William Stone	Zen Tennis	Visa
10/27/2025	7:56:28	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Catherine Brandner	ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/27/2025	7:56:28	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00		Catherine Brandner	ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/27/2025	7:55:44	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	25-Oct	Jennifer Eckert	ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/27/2025	7:55:16	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	25-Oct	Benita Carswell	ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/27/2025	7:54:25	Ball Machine - member	1	Regular	$20.00	$0.00	$20.00	$0.00		Becky Railsback	ea	1	Physical Good	Trishna Patel	Zen Tennis	Visa
10/25/2025	15:09:25	Sports Drink	4	Regular	$12.00	$0.00	$12.00	$0.78			ea	4	Physical Good	Kirstie Nichols	Zen Tennis	American Express
10/25/2025	10:02:02	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Chandler 10-25	Kyle Compton	ea	1	Service	William Stone	Zen Tennis	American Express
10/24/2025	18:59:32	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	John (Beth's husband) 10-24	Beth Ross	ea	1	Service	William Stone	Zen Tennis	American Express
10/24/2025	12:18:20	Clinic - Member	1	Regular	$10.00	$0.00	$10.00	$0.00	10/23 warm up	Beth Ross	ea	1	Service		Zen Tennis	American Express
10/24/2025	12:17:46	Clinic - Member	1	Regular	$10.00	$0.00	$10.00	$0.00	10/23 warm up	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
10/24/2025	12:16:37	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	24-Oct	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
10/24/2025	12:16:37	Clinic - Member	1	Regular	$10.00	$0.00	$10.00	$0.00	10/24 Warm up	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
10/24/2025	10:15:09	Racquet	1	Regular	$40.00	$0.00	$40.00	$2.60	Nancy Shaffer racquet wilson	Nancy Shaffer	ea	1	Physical Good	Denise Wheaton	Zen Tennis	Visa
10/24/2025	9:49:57	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	Richard	Richard rauscher	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
10/24/2025	9:49:57	Overgrip	1	Regular	$4.00	$0.00	$4.00	$0.26		Richard rauscher	ea	1	Physical Good	Denise Wheaton	Zen Tennis	American Express
10/24/2025	9:48:32	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	Gabe	Gabriel Ward	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
10/24/2025	8:58:27	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00			ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/24/2025	8:57:13	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00		Florine Walters	ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/23/2025	18:04:33	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Chandler 10-23	Kyle Compton	ea	1	Service	William Stone	Zen Tennis	American Express
10/23/2025	16:26:15	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	22-Oct	Beth Ross	ea	1	Service		Zen Tennis	American Express
10/23/2025	16:25:46	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	22-Oct	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
10/23/2025	16:25:14	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	22-Oct	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
10/23/2025	16:24:33	TP - Private Lesson	1	Regular	$34.00	$0.00	$34.00	$0.00		Jill Shepherd	ea	1	Service		Zen Tennis	American Express
10/23/2025	16:22:22	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	Tracy K - 10/21	Benita Carswell	ea	1	Service		Zen Tennis	Visa
10/22/2025	20:53:47	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00	10/18. The desk was informed by pro to cha	Suzann Cahalan	ea	1	Service		Zen Tennis	Visa
10/22/2025	20:52:50	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	18-Oct	Benita Carswell	ea	1	Service		Zen Tennis	Visa
10/22/2025	20:51:47	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	18-Oct	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
10/22/2025	15:42:45	Trailblazers Jr	1	Regular	$199.50	$0.00	$199.50	$12.97	Oct 1x week sibling discount	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
10/22/2025	15:42:45	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	October Membership	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
10/22/2025	15:42:45	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	Mon 10-20	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
10/22/2025	15:42:45	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	Fro 10/10	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
10/22/2025	11:36:00	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Jen private 10-22	Jennifer Eckert	ea	1	Service	William Stone	Zen Tennis	Visa
10/22/2025	11:03:41	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	Andy	Carol Cawood	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
10/22/2025	11:03:41	Sports Drink	1	Regular	$3.00	$0.00	$3.00	$0.20		Carol Cawood	ea	1	Physical Good	Trishna Patel	Zen Tennis	MasterCard
10/21/2025	19:47:12	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	Beth semi private 10-21	Beth Ross	ea	1	Service	William Stone	Zen Tennis	American Express
10/21/2025	11:35:26	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	John (Beth's husband) 10-21	Beth Ross	ea	1	Service	William Stone	Zen Tennis	American Express
10/21/2025	10:35:41	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Olivia Wooden 10-21	Ashley Wooden	ea	1	Service	William Stone	Zen Tennis	Visa
10/20/2025	20:14:47	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Jennifer Eckert	ea	1	Service	Hanna Noval	Zen Tennis	Visa

10/20/2025	20:14:21	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Beth Ross	ea	1	Service	Hanna Noval	Zen Tennis	American Express
10/20/2025	20:13:52	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Benita Carswell	ea	1	Service	Hanna Noval	Zen Tennis	Visa
10/20/2025	18:30:53	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Mike m oct	Mike McCay	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
10/20/2025	18:30:53	Custom Amount	1		$30.00	$0.00	$30.00	$1.95	Shirt large mike	Mike McCay	ea	1		Denise Wheaton	Zen Tennis	MasterCard
10/20/2025	11:10:28	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Ray L 10-20	Ray Leonard	ea	1	Service	William Stone	Zen Tennis	American Express
10/20/2025	10:52:25	Membership - Resident	1	Regular	$125.00	$0.00	$125.00	$0.00		Anne Schlecht	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
10/20/2025	9:52:17	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Don H October	Don Hodge	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
10/20/2025	9:52:17	Clinic - Member	2	Regular	$40.00	$0.00	$40.00	$0.00	Clinic 10.13 10.15	Don Hodge	ea	2	Service	Denise Wheaton	Zen Tennis	Visa
10/20/2025	9:21:03	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00		Florine Walters	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
10/18/2025	12:35:55	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Habiba 10-18	Samantha Evans	ea	1	Service	William Stone	Zen Tennis	American Express
10/18/2025	12:08:47	Pro - Private Lesson	1	Regular	$60.00	$0.00	$60.00	$0.00	Paul Oneil 10-18		ea	1	Service	William Stone	Zen Tennis	Visa
10/18/2025	9:51:33	Balls	1	Regular	$5.00	$0.00	$5.00	$0.00		Betsy Wolf	ea	1	Physical Good	Hanna Noval	Zen Tennis	Visa
10/18/2025	9:51:33	Guest Fee	4	Regular	$80.00	$0.00	$80.00	$0.00		Betsy Wolf	ea	4	Service	Hanna Noval	Zen Tennis	Visa
10/17/2025	15:16:52	Jr Tee	1	Regular	$25.00	$0.00	$25.00	$1.62			ea	1	Physical Good	Hanna Noval	Zen Tennis	Visa
10/17/2025	15:16:52	Water	1	Regular	$1.00	$0.00	$1.00	$0.07			ea	1	Physical Good	Hanna Noval	Zen Tennis	Visa
10/17/2025	10:37:16	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	10/10 & 10/17	Barbara Phillips	ea	1	Service		Zen Tennis	MasterCard
10/17/2025	10:37:16	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Barbara Phillips	ea	1	Service		Zen Tennis	MasterCard
10/17/2025	10:31:20	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00	17-Oct	Will Hersch	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
10/17/2025	8:55:00	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00		Florine Walters	ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/16/2025	11:22:51	Guest Fee	2	Regular	$40.00	$0.00	$40.00	$0.00			ea	2	Service	Kirstie Nichols	Zen Tennis	Visa
10/15/2025	16:44:44	Jr Tee	3	Regular	$75.00	$0.00	$75.00	$4.88		Janelle Sims	ea	3	Physical Good	Kirstie Nichols	Zen Tennis	American Express
10/15/2025	11:53:58	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Jen 10-15	Jennifer Eckert	ea	1	Service	William Stone	Zen Tennis	Visa
10/15/2025	11:21:14	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	13-Oct	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
10/15/2025	11:20:48	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	13-Oct	Beth Ross	ea	1	Service		Zen Tennis	American Express
10/15/2025	11:20:22	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	13-Oct	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
10/15/2025	11:17:35	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	10-14 & 10-15	Susan Macdonald	ea	1	Service		Zen Tennis	American Express
10/15/2025	11:17:35	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00		Susan Macdonald	ea	1	Service		Zen Tennis	American Express
10/15/2025	11:02:51	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	Andy 10-15	Carol Cawood	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
10/14/2025	11:42:25	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Ray L 10-13	Ray Leonard	ea	1	Service	William Stone	Zen Tennis	American Express
10/14/2025	10:31:57	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Olivia Wooden 10-14	Ashley Wooden	ea	1	Service	William Stone	Zen Tennis	Visa
10/14/2025	9:26:59	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Oct Dues	Sue Wheeler	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
10/14/2025	9:26:20	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	Fri 10-3	Becky Railsback	ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/14/2025	9:26:20	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	Oct Dues	Becky Railsback	ea	1	Service	Trishna Patel	Zen Tennis	Visa
10/14/2025	7:54:38	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00		Karen Osborne	ea	1	Service	Denise Wheaton	Zen Tennis	American Express
10/13/2025	19:36:05	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00		Ginny Medford	ea	1	Service	Hanna Noval	Zen Tennis	Visa
10/13/2025	19:11:00	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Chandler 10-13	Kyle Compton	ea	1	Service	William Stone	Zen Tennis	American Express
10/13/2025	12:27:29	TP - Private Lesson	1	Regular	$34.00	$0.00	$34.00	$0.00	13-Oct	Jill Shepherd	ea	1	Service		Zen Tennis	American Express
10/10/2025	13:44:22	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	8-Oct	Suzann Cahalan	ea	1	Service		Zen Tennis	Visa
10/10/2025	13:43:57	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	8-Oct	Benita Carswell	ea	1	Service		Zen Tennis	Visa
10/10/2025	13:43:36	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	8-Oct	Beth Ross	ea	1	Service		Zen Tennis	American Express
10/10/2025	13:43:12	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	8-Oct	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
10/10/2025	13:42:49	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	8-Oct	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
10/9/2025	18:52:55	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Benita 10-9	Benita Carswell	ea	1	Service	William Stone	Zen Tennis	Visa
10/9/2025	11:27:40	Stinging Labor	1	Regular	$20.00	$0.00	$20.00	$0.00		Jill Shepherd	ea	1	Service	Trishna Patel	Zen Tennis	American Express
10/9/2025	11:27:40	String	1	Regular	$18.00	$0.00	$18.00	$1.17	Wilson revolve spin	Jill Shepherd	ea	1	Physical Good	Trishna Patel	Zen Tennis	American Express
10/9/2025	8:19:20	TP - Private Lesson	1	Regular	$34.00	$0.00	$34.00	$0.00	Team clinic 10/6	Barbara Bonarrigo	ea	1	Service		Zen Tennis	MasterCard
10/9/2025	8:19:20	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	Open clinic 10/7	Barbara Bonarrigo	ea	1	Service		Zen Tennis	MasterCard
10/9/2025	8:18:30	TP - Private Lesson	1	Regular	$34.00	$0.00	$34.00	$0.00	Team clinic 10/6	Jill Shepherd	ea	1	Service		Zen Tennis	American Express
10/8/2025	19:41:27	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	Lazaro October dues	lazaro Ferreira	ea	1	Service	William Stone	Zen Tennis	MasterCard
10/8/2025	19:34:04	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00	Wil Hersh 10-8	Will Hersch	ea	1	Service	William Stone	Zen Tennis	MasterCard
10/8/2025	11:48:55	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00	10-7 & 10-8	Susan Macdonald	ea	1	Service		Zen Tennis	American Express
10/8/2025	11:48:55	TP clinic - Nonmember	1	Regular	$30.00	$0.00	$30.00	$0.00		Susan Macdonald	ea	1	Service		Zen Tennis	American Express
10/8/2025	11:47:52	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	6-Oct	Catherine Brandner	ea	1	Service		Zen Tennis	Visa
10/8/2025	11:47:27	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	6-Oct	Jennifer Eckert	ea	1	Service		Zen Tennis	Visa
10/8/2025	11:46:53	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	6-Oct	Benita Carswell	ea	1	Service		Zen Tennis	Visa
10/8/2025	11:46:20	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	6-Oct	Beth Ross	ea	1	Service		Zen Tennis	American Express
10/8/2025	10:15:40	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Lorie 10-8	Lorie Ciocchetti	ea	1	Service	William Stone	Zen Tennis	Visa
10/8/2025	9:34:32	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	oct Carol	Carol Cawood	ea	1	Service	Denise Wheaton	Zen Tennis	Visa

10/8/2025 9:33:08	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Oct Nancy	Nancy Shaffer	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
10/8/2025 9:29:00	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00		Sue Wheeler	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
10/7/2025 19:52:26	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Ray L. 10-7	Ray Leonard	ea	1 Service	William Stone	Zen Tennis	American Express
10/7/2025 19:51:51	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Benita 10-7	Benita Carswell	ea	1 Service	William Stone	Zen Tennis	Visa
10/7/2025 19:51:19	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	John 10-7	Beth Ross	ea	1 Service	William Stone	Zen Tennis	American Express
10/7/2025 19:51:19	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Beth semi 10-7	Beth Ross	ea	1 Service	William Stone	Zen Tennis	American Express
10/7/2025 19:51:19	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	John 10-7	Beth Ross	ea	1 Service	William Stone	Zen Tennis	American Express
10/7/2025 19:02:27	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 10-7	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
10/7/2025 10:34:49	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Olivia Wooden 10-7	Ashley Wooden	ea	1 Service	William Stone	Zen Tennis	Visa
10/6/2025 19:35:33	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Will Hersch	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
10/6/2025 14:06:25	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	4-Oct	Nancie Pyne	ea	1 Service		Zen Tennis	MasterCard
10/6/2025 14:05:44	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	4-Oct	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
10/6/2025 13:41:27	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Sat 10/4	Samantha Evans	ea	1 Service		Zen Tennis	American Express
10/5/2025 11:55:29	Trailblazers Jr	1 Regular	$230.00	$0.00	$230.00	$0.00	October group	Samantha Evans	ea	1 Service		Zen Tennis	American Express
10/4/2025 12:08:49	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Madison 10-4	Aaron Goldstone	ea	1 Service	William Stone	Zen Tennis	Visa
10/4/2025 10:38:36	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Jackie Gordon	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
10/3/2025 10:28:49	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	1-Oct	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
10/3/2025 10:27:56	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	9-27 & 10-1	Beth Ross	ea	2 Service	Trishna Patel	Zen Tennis	American Express
10/3/2025 10:27:21	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	9-27 & 10-1	Jennifer Eckert	ea	2 Service	Trishna Patel	Zen Tennis	Visa
10/1/2025 19:44:05	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Wil Hersh 10-1	Will Hersch	ea	1 Service	William Stone	Zen Tennis	MasterCard
10/1/2025 16:24:03	Trailblazers Jr	1 Regular	$242.00	$0.00	$242.00	$0.00	Oct x 2 red ball	Brendon Cook	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
10/1/2025 11:14:11	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Oct dues	Larissa Maloney	ea	1 Service	Trishna Patel	Zen Tennis	Visa
10/1/2025 11:10:54	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Oct dues	Travis Medley	ea	1 Service	Trishna Patel	Zen Tennis	Visa
10/1/2025 11:09:07	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Oct dues	Jill Shepherd	ea	1 Service	Trishna Patel	Zen Tennis	American Express
10/1/2025 11:07:58	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Oct dues	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
10/1/2025 11:06:08	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Oct dues	Ricardo Pincheira	ea	1 Service	Trishna Patel	Zen Tennis	Visa
10/1/2025 11:02:24	Membership - Resident	1 Regular	$210.00	$0.00	$210.00	$0.00	Oct, Nov, Dec 2025 dues	Barbara Phillips	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
10/1/2025 10:59:11	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Oct dues	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
10/1/2025 10:57:15	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00		Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
10/1/2025 10:48:57	Membership - Resident	1 Regular	$40.00	$0.00	$40.00	$0.00	Oct for catie alfonso	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
10/1/2025 10:48:57	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Oct dues	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/29/2025 22:35:00	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	26-Sep	Larissa Maloney	ea	1 Service		Zen Tennis	Visa
9/29/2025 22:33:49	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	26-Sep	Barbara Phillips	ea	1 Service		Zen Tennis	MasterCard
9/29/2025 22:33:05	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	26-Sep	Mary Pavelka	ea	1 Service		Zen Tennis	Visa
9/29/2025 22:32:05	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	27-Sep	Nancie Pyne	ea	1 Service		Zen Tennis	MasterCard
9/29/2025 22:31:13	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	9/26 & 9/27	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
9/29/2025 22:31:13	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
9/29/2025 22:27:41	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	9/20 private 1hr	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
9/29/2025 22:25:04	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Mon 9/22 30min private	Nancie Pyne	ea	1 Service		Zen Tennis	MasterCard
9/29/2025 19:33:33	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Will Hersch	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
9/27/2025 11:35:01	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		Matt Hopkins	ea	1 Service	Hanna Noval	Zen Tennis	Visa
9/27/2025 11:28:37	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Habiba 9-27	Samantha Evans	ea	1 Service	William Stone	Zen Tennis	American Express
9/27/2025 10:15:49	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 9-27	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
9/26/2025 11:39:12	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	26-Sep		ea	1 Service		Zen Tennis	Visa
9/26/2025 10:01:14	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00		Mike McCay	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
9/26/2025 8:55:55	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	26-Sep	Janice Vickaryous	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/25/2025 11:54:06	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	30min 9/25	Travis Medley	ea	1 Service		Zen Tennis	Visa
9/25/2025 7:09:53	Overgrip	1 Regular	$4.00	$0.00	$4.00	$0.26		Barbara Phillips	ea	1 Physical Good	Trishna Patel	Zen Tennis	MasterCard
9/25/2025 7:09:53	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00		Barbara Phillips	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
9/25/2025 7:09:53	String	1 Regular	$9.00	$0.00	$9.00	$0.58		Barbara Phillips	ea	1 Physical Good	Trishna Patel	Zen Tennis	MasterCard
9/24/2025 19:33:44	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Beth semi 9-24	Beth Ross	ea	1 Service	William Stone	Zen Tennis	American Express
9/24/2025 18:06:24	Trailblazers Jr	1 Regular	$65.00	$0.00	$65.00	$0.00	Sep-25	Lauren Goldstone	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/24/2025 12:08:35	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	25-Sep		ea	1 Service		Zen Tennis	MasterCard
9/24/2025 9:49:25	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	Amdy	Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
9/23/2025 18:56:49	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Beth Semi 9-23	Beth Ross	ea	1 Service	William Stone	Zen Tennis	American Express
9/23/2025 18:56:49	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Beth husband 9-23	Beth Ross	ea	1 Service	William Stone	Zen Tennis	American Express
9/23/2025 13:37:45	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	23-Sep	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
9/22/2025 19:17:16	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 9-22	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express

9/20/2025 12:19:05	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Cate 9-20	Catherine Brandner	ea	1 Service	William Stone	Zen Tennis	Visa
9/20/2025 12:18:33	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Habiba 9-20	Samantha Evans	ea	1 Service	William Stone	Zen Tennis	American Express
9/19/2025 11:45:54	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	19-Sep		ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/19/2025 10:02:59	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Gabe ward	Gabriel Ward	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
9/19/2025 10:01:41	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Richard R	Richard rauscher	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
9/19/2025 6:51:28	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	18-Sep	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/19/2025 6:50:51	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	18-Sep	Nancie Pyne	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
9/19/2025 6:50:07	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	18-Sep	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/19/2025 6:49:40	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	18-Sep	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
9/18/2025 13:07:51	Trailblazers Jr	1 Regular	$230.00	$0.00	$230.00	$0.00	Sep Juniors	Samantha Evans	ea	1 Service	Trishna Patel	Zen Tennis	American Express
9/18/2025 13:04:14	Trailblazers Jr	1 Regular	$199.50	$0.00	$199.50	$0.00	Sep fees w/sibling discount	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/18/2025 11:13:45	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Semi private 9-13	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/18/2025 11:13:45	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	9-15 & 9-17	Jennifer Eckert	ea	2 Service	Trishna Patel	Zen Tennis	Visa
9/18/2025 11:11:11	Clinic - Non Member	2 Regular	$50.00	$0.00	$50.00	$0.00	9-15 & 9-17	Nancie Pyne	ea	2 Service	Trishna Patel	Zen Tennis	MasterCard
9/18/2025 11:10:15	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	9-15 & 9-17	Beth Ross	ea	2 Service	Trishna Patel	Zen Tennis	American Express
9/18/2025 11:09:39	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	17-Sep	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/17/2025 19:46:24	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Lazaro september dues	lazaro Ferreira	ea	1 Service	William Stone	Zen Tennis	MasterCard
9/17/2025 19:38:24	Overgrip	1 Regular	$4.00	$0.00	$4.00	$0.26		Will Hersch	ea	1 Physical Good	William Stone	Zen Tennis	MasterCard
9/17/2025 19:38:24	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Wil Hersh 9-17	Will Hersch	ea	1 Service	William Stone	Zen Tennis	MasterCard
9/17/2025 18:44:59	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Sep dues	Ricardo Pincheira	ea	1 Service		Zen Tennis	Visa
9/17/2025 16:51:53	Trailblazers Jr	1 Regular	$437.00	$0.00	$437.00	$0.00	Krish & Sheev Sep	Sheev	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/17/2025 12:05:30	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	17-Sep		ea	1 Service		Zen Tennis	Visa
9/17/2025 9:56:46	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	Andy Miller	Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
9/16/2025 19:18:35	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Beth semi private 9-16	Beth Ross	ea	1 Service	William Stone	Zen Tennis	American Express
9/16/2025 12:17:53	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen 9-16	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
9/16/2025 9:48:10	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Sep dues	Larissa Maloney	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/15/2025 19:39:38	Clinic - Non Member	2 Regular	$50.00	$0.00	$50.00	$0.00		Will Hersch	ea	2 Service	Hanna Noval	Zen Tennis	MasterCard
9/15/2025 19:20:28	Pro - Private Lesson	2 Regular	$140.00	$0.00	$140.00	$0.00	Chandler 9-12 9-15	Janelle Sims	ea	2 Service	William Stone	Zen Tennis	American Express
9/15/2025 13:12:10	Custom Amount	1	$27.00	$0.00	$27.00	$0.00	9/15 team clinic	Jill Shepherd	ea	1		Zen Tennis	American Express
9/15/2025 8:51:33	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	12-Sep	Cherise Hodge	ea	1 Service	Trishna Patel	Zen Tennis	American Express
9/15/2025 8:50:41	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	12-Sep	Don Hodge	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/15/2025 8:34:48	Membership - Resident	1 Regular	$280.00	$0.00	$280.00	$0.00	Grace M Sept Oct Nov Dec	Grace Masters	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
9/13/2025 11:35:34	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00	Benita 9-12	Benita Carswell	ea	1 Service	William Stone	Zen Tennis	Visa
9/13/2025 11:34:39	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen 9-10	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
9/13/2025 11:34:00	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Habiba 9-13	Samantha Evans	ea	1 Service	William Stone	Zen Tennis	American Express
9/13/2025 10:32:43	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Kyle Compton	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
9/13/2025 8:04:21	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	12-Sep	Becky Railsback	ea	1 Service		Zen Tennis	Visa
9/13/2025 8:03:45	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	12-Sep	Mary Pavelka	ea	1 Service		Zen Tennis	Visa
9/13/2025 8:03:04	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	12-Sep	Barbara Phillips	ea	1 Service		Zen Tennis	MasterCard
9/13/2025 8:02:28	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	12-Sep	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
9/12/2025 11:39:11	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	12-Sep		ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/11/2025 11:16:53	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	11-Sep	Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
9/11/2025 11:15:39	Adult Tee	1 Regular	$30.00	$0.00	$30.00	$1.95		Don Hodge	ea	1 Physical Good	Trishna Patel	Zen Tennis	Visa
9/10/2025 17:59:57	Clinic - Member	-1 Regular	($20.00)	$0.00	($20.00)	$0.00	Accidental Charge		ea	-1 Service		Zen Tennis	MasterCard
9/10/2025 15:22:17	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	5-Sep	Barbara Phillips	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
9/10/2025 15:20:33	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	5-Sep	Becky Railsback	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/10/2025 15:19:57	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	5-Sep	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/10/2025 15:18:09	Overgrip	2 Regular	$8.00	$0.00	$8.00	$0.52		Brendon Cook	ea	2 Physical Good	Trishna Patel	Zen Tennis	MasterCard
9/10/2025 15:08:34	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	5-Sep	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/10/2025 15:05:20	Clinic - Non Member	4 Regular	$100.00	$0.00	$100.00	$0.00	9-5 9-6x2 9-8	Cherise Hodge	ea	4 Service	Trishna Patel	Zen Tennis	American Express
9/10/2025 15:03:16	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8-Sep	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/10/2025 15:02:32	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8-Sep	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
9/10/2025 14:59:32	Clinic - Member	3 Regular	$60.00	$0.00	$60.00	$0.00	9-5 9-6 9-8	Jennifer Eckert	ea	3 Service	Trishna Patel	Zen Tennis	Visa
9/9/2025 15:12:24	Stinging Labor	-1 Regular	($20.00)	$0.00	($20.00)	$0.00	Accidental Charge		ea	-1 Service		Zen Tennis	American Express
9/9/2025 15:12:24	String	-1 Regular	($23.00)	$0.00	($23.00)	($1.50)	Accidental Charge		ea	-1 Physical Good		Zen Tennis	American Express
9/6/2025 12:20:49	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Cate 9-6	Catherine Brandner	ea	1 Service	William Stone	Zen Tennis	Visa
9/6/2025 12:20:12	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Habiba 9-6	Samantha Evans	ea	1 Service	William Stone	Zen Tennis	American Express
9/6/2025 10:36:29	Guest Fee	2 Regular	$40.00	$0.00	$40.00	$0.00		William Jones	ea	2 Service	Hanna Noval	Zen Tennis	Visa

9/6/2025	10:03:21	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 9-6	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
9/5/2025	19:08:54	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 9-5	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
9/5/2025	11:54:47	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	5-Sep	Becky Railsback	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/5/2025	11:54:47	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Sep membership dues	Becky Railsback	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/5/2025	11:53:31	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	5-Sep	Barbara Phillips	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
9/5/2025	11:52:53	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	5-Sep	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/5/2025	11:47:00	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00			ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/5/2025	11:47:00	Overgrip	1 Regular	$4.00	$0.00	$4.00	$0.26			ea	1 Physical Good	Trishna Patel	Zen Tennis	Visa
9/4/2025	20:02:27	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen private 9-3	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
9/4/2025	17:20:31	Trailblazers Jr	1 Regular	$70.00	$0.00	$70.00	$4.55	Madison wednesdays	Matt Hopkins	ea	1 Service	William Stone	Zen Tennis	Visa
9/4/2025	9:08:58	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Sep dues	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/4/2025	9:00:17	Membership - Resident	1 Regular	$378.00	$0.00	$378.00	$0.00	6 months ending Feb 28-2026	Raymond Krutz	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/4/2025	8:36:32	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Sep dues	Travis Medley	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/4/2025	8:32:02	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Sep dues	Jill Shepherd	ea	1 Service	Trishna Patel	Zen Tennis	American Express
9/4/2025	8:30:01	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Sep dues	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/4/2025	8:23:55	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Sep dues	Barbara Bonarrigo	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
9/4/2025	8:23:12	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Sep dues	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/4/2025	8:22:31	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Sep dues	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
9/4/2025	8:22:31	Membership - Resident	1 Regular	$40.00	$0.00	$40.00	$0.00	Sep dies - Catie A	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
9/3/2025	12:59:49	String	1 Regular	$7.00	$0.00	$7.00	$0.46		Ray Leonard	ea	1 Physical Good	Trishna Patel	Zen Tennis	American Express
9/3/2025	12:59:49	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00		Ray Leonard	ea	1 Service	Trishna Patel	Zen Tennis	American Express
9/3/2025	12:52:14	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	30-Aug	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/3/2025	12:41:06	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	3-Sep		ea	1 Service	Trishna Patel	Zen Tennis	Visa
9/3/2025	10:18:47	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	Andy	Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
9/3/2025	10:18:47	Sports Drink	1 Regular	$3.00	$0.00	$3.00	$0.20		Carol Cawood	ea	1 Physical Good	Denise Wheaton	Zen Tennis	MasterCard
9/3/2025	9:57:40	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00		Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
9/3/2025	9:47:55	Membership - Resident	1 Regular	$140.00	$0.00	$140.00	$0.00	Lourdes Dahl Sept and Nov	Maria Dahl	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
9/2/2025	19:19:58	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Beth semi 9-2	Beth Ross	ea	1 Service	William Stone	Zen Tennis	American Express
8/30/2025	11:42:46	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		Lauren Goldstone	ea	1 Service	Hanna Noval	Zen Tennis	Visa
8/29/2025	10:19:02	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00		Jill Shepherd	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
8/29/2025	10:19:02	String	1 Regular	$18.00	$0.00	$18.00	$1.17		Jill Shepherd	ea	1 Physical Good	Denise Wheaton	Zen Tennis	American Express
8/28/2025	9:01:51	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	27-Aug	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/28/2025	9:01:02	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	27-Aug	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
8/27/2025	19:38:06	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Will Hersh 8-27	Will Hersch	ea	1 Service	William Stone	Zen Tennis	MasterCard
8/27/2025	17:53:20	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Nancie Pyne	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
8/27/2025	12:08:10	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	8/27/2025		ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/27/2025	10:15:58	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00		Andrew Miller	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
8/27/2025	9:43:04	Membership - Resident	1 Regular	$714.00	$0.00	$714.00	$0.00	Annual Susan Chu Sept 2025 thru Sept 2026	Karen Boever	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
8/27/2025	9:21:12	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Lorie semi 8-27	Lorie Ciocchetti	ea	1 Service	William Stone	Zen Tennis	Visa
8/27/2025	9:20:36	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Jen semi 8-27	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
8/26/2025	18:41:27	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Beth semi 8-26	Beth Ross	ea	1 Service	William Stone	Zen Tennis	American Express
8/26/2025	12:09:08	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	8/26/2025		ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/25/2025	16:39:10	Trailblazers Jr	1 Regular	$270.00	$0.00	$270.00	$17.55	Lucy and Ruby Cook	Danielle Cook	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
8/25/2025	11:37:23	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	25-Aug	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/25/2025	11:36:30	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	23-Aug	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/25/2025	11:36:30	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	25-Aug	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/25/2025	11:34:04	Clinic - Non Member	2 Regular	$50.00	$0.00	$50.00	$0.00	8-23 + adam	Cherise Hodge	ea	2 Service	Trishna Patel	Zen Tennis	American Express
8/25/2025	11:34:04	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	25-Aug	Cherise Hodge	ea	1 Service	Trishna Patel	Zen Tennis	American Express
8/25/2025	11:00:41	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00			ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
8/25/2025	9:35:58	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen 8-25	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
8/25/2025	9:30:32	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00		Jan Bullock	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
8/25/2025	9:30:32	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	Jan	Jan Bullock	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
8/25/2025	9:29:07	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Habiba 8-23	Samantha Evans	ea	1 Service	William Stone	Zen Tennis	American Express
8/22/2025	12:03:59	Clinic - Member	3 Regular	$60.00	$0.00	$60.00	$0.00	8-18, 8-20, 8-21	Jennifer Eckert	ea	3 Service	Trishna Patel	Zen Tennis	Visa
8/22/2025	12:02:13	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	8-18-25 & 8-20-25	Beth Ross	ea	2 Service	Trishna Patel	Zen Tennis	American Express
8/22/2025	12:01:20	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8/18/2025	Benita Carswell	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/22/2025	12:00:54	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8/18/2025	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/22/2025	11:59:33	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8/20/2025	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa

8/22/2025 11:59:03	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8/20/2025	Catie Alfonso	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
8/22/2025 11:56:59	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	8/22/2025	Becky Railsback	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/22/2025 11:56:26	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8/22/2025	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/22/2025 11:55:50	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8/22/2025	Barbara Phillips	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
8/22/2025 11:55:02	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8/22/2025	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/22/2025 11:43:32	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	8/22/2025		ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/22/2025 11:43:32	Custom Amount	1	$150.00	$0.00	$150.00	$9.75	Babolat pure strike		ea	1	Trishna Patel	Zen Tennis	Visa
8/20/2025 20:03:09	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen private 8-20	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
8/20/2025 11:03:29	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Andrew Miller	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
8/19/2025 19:15:06	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Enzo and Luca (Lorie's boys) private 8-18	Lorie Ciocchetti	ea	1 Service	William Stone	Zen Tennis	Visa
8/19/2025 19:14:14	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen private 8-18	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
8/19/2025 19:13:32	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Beth semi 8-19	Beth Ross	ea	1 Service	William Stone	Zen Tennis	American Express
8/19/2025 19:09:56	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 8-19	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
8/18/2025 17:04:28	Water	3 Regular	$3.00	$0.00	$3.00	$0.20			ea	3 Physical Good	Trishna Patel	Zen Tennis	MasterCard
8/18/2025 16:39:28	Trailblazers Jr	1 Regular	$150.00	$0.00	$150.00	$0.00	Aug 1w week 2 students	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/18/2025 15:28:38	Trailblazers Jr	1 Regular	$105.00	$0.00	$105.00	$6.82	Jayce August	Bryan Anderson	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
8/18/2025 12:45:39	TP - Private Lesson	1 Regular	$34.00	$0.00	$34.00	$0.00	18-Aug	Jill Shepherd	ea	1 Service	Trishna Patel	Zen Tennis	American Express
8/18/2025 12:37:44	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	18-Aug	Becky Railsback	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/18/2025 12:37:18	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	18-Aug	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/18/2025 7:36:55	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Joe Waldron August dues	Joseph Waldron	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
8/16/2025 11:12:00	Water	3 Regular	$3.00	$0.00	$3.00	$0.20		Beth Ross	ea	3 Physical Good	Hanna Noval	Zen Tennis	American Express
8/16/2025 10:47:59	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Habiba 8-16 private	Samantha Evans	ea	1 Service	William Stone	Zen Tennis	American Express
8/16/2025 8:37:45	Trailblazers Jr	1 Regular	$102.00	$0.00	$102.00	$0.00	Madison - August	Matt Hopkins	ea	1 Service	Hanna Noval	Zen Tennis	Visa
8/15/2025 18:27:01	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen private 8-13	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
8/15/2025 18:26:29	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Benita 8-14 private	Benita Carswell	ea	1 Service	William Stone	Zen Tennis	Visa
8/15/2025 10:57:33	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	15-Aug	Benita Carswell	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/15/2025 10:57:33	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	15-Aug	Benita Carswell	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/15/2025 10:56:15	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	15-Aug	Barbara Phillips	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
8/15/2025 10:54:06	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	15-Aug	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/15/2025 10:53:13	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	15-Aug	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/13/2025 14:30:43	Trailblazers Jr	1 Regular	$150.00	$0.00	$150.00	$0.00	Aug fees x2 w/ sibling discount	Lorie Ciocchetti	ea	1 Service		Zen Tennis	Visa
8/13/2025 13:39:58	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	8/13 cardio	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
8/13/2025 13:39:58	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	8/13 semi private with Libba - Coach Will	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
8/13/2025 11:45:47	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Beth semi 8-12	Beth Ross	ea	1 Service	William Stone	Zen Tennis	American Express
8/13/2025 11:08:48	Clinic - Non Member	2 Regular	$50.00	$0.00	$50.00	$0.00	Adam 8-11 and 8-13		ea	2 Service	William Stone	Zen Tennis	Visa
8/12/2025 19:11:33	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 8-12 and clinic	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
8/12/2025 19:11:33	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
8/12/2025 11:36:52	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Benita private 8-12	Benita Carswell	ea	1 Service	William Stone	Zen Tennis	Visa
8/12/2025 10:12:58	Guest Fee	2 Regular	$40.00	$0.00	$40.00	$0.00	Maxand Emma	Maximilian Hopper	ea	2 Service	Denise Wheaton	Zen Tennis	Visa
8/11/2025 17:28:27	Custom Amount	1	$60.00	$0.00	$60.00	$3.90	One blue and whitw med		ea	1	Denise Wheaton	Zen Tennis	American Express
8/11/2025 11:29:35	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	August dues	Cherise Hodge	ea	1 Service	Trishna Patel	Zen Tennis	American Express
8/11/2025 11:28:31	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	8-8 & 8-9	Benita Carswell	ea	2 Service	Trishna Patel	Zen Tennis	Visa
8/11/2025 11:28:31	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	8-Aug	Benita Carswell	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/11/2025 11:27:20	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	9-Aug	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/11/2025 11:26:52	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	9-Aug	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/11/2025 11:26:52	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	11-Aug	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/11/2025 11:24:46	TP - 3&pro	1 Regular	$45.00	$0.00	$45.00	$0.00	11-Aug	Jill Shepherd	ea	1 Service	Trishna Patel	Zen Tennis	American Express
8/9/2025 10:41:08	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Bill Cash	ea	1 Service	Hanna Noval	Zen Tennis	Visa
8/9/2025 10:16:16	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 8-9	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
8/8/2025 19:16:48	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 8-8	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
8/8/2025 11:07:03	Sports Drink	2 Regular	$6.00	$0.00	$6.00	$0.39		Benita Carswell	ea	2 Physical Good	Trishna Patel	Zen Tennis	Visa
8/8/2025 11:03:40	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	8-7 8-8	Benita Carswell	ea	2 Service	Trishna Patel	Zen Tennis	Visa
8/8/2025 11:03:03	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	8-7 8-8	Jennifer Eckert	ea	2 Service	Trishna Patel	Zen Tennis	Visa
8/8/2025 11:01:32	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	8-Aug	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/8/2025 10:36:15	Ball Machine - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00			ea	1 Physical Good	Trishna Patel	Zen Tennis	American Express
8/8/2025 10:33:51	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Bill Cash	ea	1 Service	Trishna Patel	Zen Tennis	Visa
8/7/2025 19:33:34	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Suzy semi private 8-5	Suzann Cahalan	ea	1 Service	William Stone	Zen Tennis	Visa
8/7/2025 19:33:34	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Suzy august membership	Suzann Cahalan	ea	1 Service	William Stone	Zen Tennis	Visa

8/7/2025 17:26:57	Clinic - Member	2	Regular	$40.00	$0.00	$40.00	$0.00	Suzy 8-7	Suzann Cahalan	ea	2	Service	William Stone	Zen Tennis	Visa
8/7/2025 11:57:27	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	6-Aug	Benita Carswell	ea	1	Service	Trishna Patel	Zen Tennis	Visa
8/7/2025 11:56:29	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	6-Aug	Catie Alfonso	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
8/7/2025 11:55:38	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	6-Aug	Beth Ross	ea	1	Service	Trishna Patel	Zen Tennis	American Express
8/7/2025 11:51:05	Balls	1	Regular	$5.00	$0.00	$5.00	$0.32		Barbara Bonarrigo	ea	1	Physical Good	Trishna Patel	Zen Tennis	MasterCard
8/6/2025 20:08:35	Pro - Private Lesson	1	Regular	$35.00	$0.00	$35.00	$0.00	Beth semi 8-5	Beth Ross	ea	1	Service	William Stone	Zen Tennis	American Express
8/6/2025 20:08:35	Overgrip	1	Regular	$4.00	$0.00	$4.00	$0.26	Beth 8-6	Beth Ross	ea	1	Physical Good	William Stone	Zen Tennis	American Express
8/6/2025 20:08:35	Stinging Labor	1	Regular	$20.00	$0.00	$20.00	$0.00		Beth Ross	ea	1	Service	William Stone	Zen Tennis	American Express
8/6/2025 20:08:35	String	1	Regular	$23.00	$0.00	$23.00	$1.50		Beth Ross	ea	1	Physical Good	William Stone	Zen Tennis	American Express
								Grace m							
8/6/2025 9:48:44	Membership - Resident	1	Regular	$210.00	$0.00	$210.00	$0.00	August september October	Grace Masters	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
8/6/2025 9:47:34	Membership - Resident	1	Regular	$140.00	$0.00	$140.00	$0.00	Sheila pence August and September	Sheila Pence	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
8/6/2025 8:42:33	Grip - Replacement	1	Regular	$10.00	$0.00	$10.00	$0.65		Bill Cash	ea	1	Physical Good	Trishna Patel	Zen Tennis	Visa
8/6/2025 8:42:33	TP - Private Lesson	1	Regular	$45.00	$0.00	$45.00	$0.00		Bill Cash	ea	1	Service	Trishna Patel	Zen Tennis	Visa
8/6/2025 8:23:56	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Aug-25	Nancy Shaffer	ea	1	Service	Trishna Patel	Zen Tennis	Visa
8/5/2025 11:07:02	Stinging Labor	1	Regular	$20.00	$0.00	$20.00	$0.00			ea	1	Service	Trishna Patel	Zen Tennis	American Express
8/5/2025 11:07:02	String	1	Regular	$22.00	$0.00	$22.00	$1.43			ea	1	Physical Good	Trishna Patel	Zen Tennis	American Express
8/5/2025 11:07:02	Custom Amount	1		$120.00	$0.00	$120.00	$7.80	Head fritz raxdical		ea	1		Trishna Patel	Zen Tennis	American Express
8/4/2025 13:49:20	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	8/4 clinic TP	Benita Carswell	ea	1	Service		Zen Tennis	Visa
8/4/2025 13:48:20	TP clinic - Member	1	Regular	$25.00	$0.00	$25.00	$0.00	TP Clinic	Lorie Ciocchetti	ea	1	Service		Zen Tennis	Visa
8/4/2025 13:46:35	TP - Private Lesson	1	Regular	$34.00	$0.00	$34.00	$0.00	8/4 clinic	Jill Shepherd	ea	1	Service		Zen Tennis	American Express
8/4/2025 12:56:39	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Enzo and Luca semi 8-4	Lorie Ciocchetti	ea	1	Service	William Stone	Zen Tennis	Visa
8/4/2025 12:41:04	Custom Amount	1		$25.00	$0.00	$25.00	$0.00	Rating gvtl		ea	1		Trishna Patel	Zen Tennis	Visa
8/4/2025 8:51:55	TP - Private Lesson	1	Regular	$45.00	$0.00	$45.00	$0.00	4-Aug	Bill Cash	ea	1	Service	Trishna Patel	Zen Tennis	Visa
8/4/2025 8:35:25	Membership - Resident	1	Regular	$40.00	$0.00	$40.00	$0.00	Aug dues	Catie Alfonso	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
8/2/2025 18:13:15	Membership - Resident	-1	Regular	($70.00)	$0.00	($70.00)	$0.00	Accidental Charge		ea	-1	Service		Zen Tennis	MasterCard
8/2/2025 12:24:16	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Habiba 8-2	Samantha Evans	ea	1	Service	William Stone	Zen Tennis	Visa
8/2/2025 10:30:20	Clinic - Non Member	1	Regular	$25.00	$0.00	$25.00	$0.00	Doug Palmer 8-2	Doug Palmer	ea	1	Service	William Stone	Zen Tennis	Visa
8/2/2025 9:57:32	Racquet	1	Regular	$150.00	$0.00	$150.00	$9.75	Head Radical Fritz	Bill Cash	ea	1	Physical Good		Zen Tennis	Visa
8/2/2025 9:57:32	TP - Private Lesson	1	Regular	$45.00	$0.00	$45.00	$0.00		Bill Cash	ea	1	Service		Zen Tennis	Visa
8/2/2025 9:03:19	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Chandler 8-2	Janelle Sims	ea	1	Service	William Stone	Zen Tennis	American Express
8/2/2025 8:17:14	Guest Fee	2	Regular	$40.00	$0.00	$40.00	$0.00			ea	2	Service	Trishna Patel	Zen Tennis	MasterCard
8/1/2025 11:48:08	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	Aug 2025 dues	Ricardo Pincheira	ea	1	Service	Trishna Patel	Zen Tennis	Visa
8/1/2025 11:43:05	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	Aug 2025 Dues	Lorie Ciocchetti	ea	1	Service	Trishna Patel	Zen Tennis	Visa
8/1/2025 11:41:50	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	Aug 2025 dues	Travis Medley	ea	1	Service	Trishna Patel	Zen Tennis	Visa
8/1/2025 11:41:07	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Aug 2025 dues	Joseph Zornik	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
8/1/2025 11:37:58	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Aug 2025 dues	Jill Shepherd	ea	1	Service	Trishna Patel	Zen Tennis	American Express
8/1/2025 11:36:50	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	aug 2025 dues	Beth Ross	ea	1	Service	Trishna Patel	Zen Tennis	American Express
8/1/2025 11:34:28	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Aug 2025 dues	Mary Pavelka	ea	1	Service	Trishna Patel	Zen Tennis	Visa
8/1/2025 11:32:20	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Aug 2025 dues	Barbara Bonarrigo	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
8/1/2025 11:30:59	Membership - Resident	1	Regular	$80.00	$0.00	$80.00	$0.00	Aug 2025 dues	Catherine Brandner	ea	1	Service	Trishna Patel	Zen Tennis	Visa
8/1/2025 11:00:26	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	1-Aug	Barbara Phillips	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
8/1/2025 10:59:44	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	31-Jul	Catherine Brandner	ea	1	Service	Trishna Patel	Zen Tennis	Visa
8/1/2025 10:59:13	Clinic - Member	2	Regular	$40.00	$0.00	$40.00	$0.00	7-31. & 8-1	Jennifer Eckert	ea	2	Service	Trishna Patel	Zen Tennis	Visa
8/1/2025 10:58:28	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Beth Ross	ea	1	Service	Trishna Patel	Zen Tennis	American Express
8/1/2025 10:58:28	Stinging Labor	1	Regular	$20.00	$0.00	$20.00	$0.00		Beth Ross	ea	1	Service	Trishna Patel	Zen Tennis	American Express
8/1/2025 10:58:28	String	1	Regular	$23.00	$0.00	$23.00	$1.50	Nxt power	Beth Ross	ea	1	Physical Good	Trishna Patel	Zen Tennis	American Express
8/1/2025 10:57:06	TP - Private Lesson	1	Regular	$90.00	$0.00	$90.00	$0.00	1-Aug	Benita Carswell	ea	1	Service	Trishna Patel	Zen Tennis	Visa
8/1/2025 10:57:06	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00	31-Jul	Benita Carswell	ea	1	Service	Trishna Patel	Zen Tennis	Visa
8/1/2025 10:57:06	Custom Amount	1		$10.00	$0.00	$10.00	$0.00	Half clinic 8-1	Benita Carswell	ea	1		Trishna Patel	Zen Tennis	Visa
8/1/2025 10:23:27	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Susan Chu	Susan Chu	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
8/1/2025 10:23:27	Clinic - Member	1	Regular	$20.00	$0.00	$20.00	$0.00		Susan Chu	ea	1	Service	Denise Wheaton	Zen Tennis	Visa
8/1/2025 9:34:56	Guest Fee	1	Regular	$20.00	$0.00	$20.00	$0.00		Michael Mccay	ea	1	Service	Denise Wheaton	Zen Tennis	MasterCard
8/1/2025 7:48:31	Membership - Resident	1	Regular	$432.00	$0.00	$432.00	$0.00		Richard Yovanovic	ea	1	Service	Denise Wheaton	Zen Tennis	Discover
7/31/2025 17:33:45	Pro - Private Lesson	1	Regular	$70.00	$0.00	$70.00	$0.00	Madison Goldstone 7-31	Lauren Goldstone	ea	1	Service	William Stone	Zen Tennis	Visa
7/30/2025 15:23:49	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	July Dues	Barbara Bonarrigo	ea	1	Service	Trishna Patel	Zen Tennis	MasterCard
7/30/2025 10:16:07	TP clinic - Nonmember	2	Regular	$60.00	$0.00	$60.00	$0.00		Andrew Miller	ea	2	Service	Denise Wheaton	Zen Tennis	MasterCard
7/30/2025 10:02:43	Membership - Resident	1	Regular	$70.00	$0.00	$70.00	$0.00	Carol caqood August	Carol Cawood	ea	1	Service	Denise Wheaton	Zen Tennis	Visa

7/29/2025 11:46:16	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	28-Jul	Beth Ross	ea	1 Service		Zen Tennis	American Express
7/29/2025 11:45:15	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	7-26 & 7-28	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
7/29/2025 11:45:15	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	7-26 & 7-28	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
7/29/2025 11:18:54	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	7/2, 7/23, 7/29	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
7/29/2025 11:18:54	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	7/2, 7/23, 7/29	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
7/29/2025 11:18:54	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	7/2, 7/23, 7/29	Susan Macdonald	ea	1 Service		Zen Tennis	American Express
7/29/2025 11:11:29	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00			ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/29/2025 11:11:29	String	1 Regular	$18.00	$0.00	$18.00	$1.17			ea	1 Physical Good	Trishna Patel	Zen Tennis	Visa
7/29/2025 11:11:29	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00			ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/29/2025 9:48:13	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Richard	Richard rauscher	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
7/29/2025 9:27:58	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	28-Jul	Benita Carswell	ea	1 Service		Zen Tennis	Visa
7/29/2025 9:27:34	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	25-Jul	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/29/2025 9:27:34	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	28-Jul	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/29/2025 9:27:34	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	7-23 semi private	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/29/2025 9:27:34	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	28-Jul	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/29/2025 9:24:50	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Sat 7-26	Benita Carswell	ea	1 Service		Zen Tennis	Visa
7/29/2025 9:24:05	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	7-23 semi private	Benita Carswell	ea	1 Service		Zen Tennis	Visa
7/29/2025 8:32:05	Guest Fee	2 Regular	$40.00	$0.00	$40.00	$0.00	Neil	Michael Fletcher	ea	2 Service	Denise Wheaton	Zen Tennis	American Express
7/29/2025 8:00:55	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Gabe	Gabriel Ward	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
7/26/2025 12:12:41	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Habiba 7-26	Samantha Evans	ea	1 Service	William Stone	Zen Tennis	Visa
7/26/2025 9:02:14	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 7-26	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
7/25/2025 11:13:43	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	25-Jul	Benita Carswell	ea	1 Service		Zen Tennis	Visa
7/25/2025 11:13:43	Custom Amount	1	$25.00	$0.00	$25.00	$0.00	GVTL Ratings Verification 3.0	Benita Carswell	ea	1		Zen Tennis	Visa
7/24/2025 8:22:09	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	23-Jul	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
7/24/2025 8:21:39	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	23-Jul	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/24/2025 8:20:59	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	23-Jul	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/24/2025 8:20:59	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	23-Jul	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/24/2025 8:20:18	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	7-21 & 7-23	Benita Carswell	ea	2 Service	Trishna Patel	Zen Tennis	Visa
7/24/2025 8:17:19	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	23-Jul	Jordan Wiley	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
7/23/2025 20:50:22	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Cate 7-23	Catherine Brandner	ea	1 Service	William Stone	Zen Tennis	Visa
7/23/2025 19:33:02	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Wil Hersch 7-23	Will Hersch	ea	1 Service	William Stone	Zen Tennis	MasterCard
7/23/2025 16:59:39	Guest Fee	2 Regular	$40.00	$0.00	$40.00	$0.00			ea	2 Service	William Stone	Zen Tennis	American Express
7/23/2025 11:56:19	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 7-23	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
7/23/2025 9:36:08	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Mia Esguerra 7-23		ea	1 Service	William Stone	Zen Tennis	Visa
7/21/2025 12:13:48	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Mon 7-21	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/21/2025 12:13:48	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Mon 7-21	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/21/2025 12:13:48	String	1 Regular	$22.00	$0.00	$22.00	$1.43	RPM BLAST	Jennifer Eckert	ea	1 Physical Good		Zen Tennis	Visa
7/21/2025 12:13:48	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00		Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/21/2025 12:13:48	Overgrip	1 Regular	$4.00	$0.00	$4.00	$0.26		Jennifer Eckert	ea	1 Physical Good		Zen Tennis	Visa
7/21/2025 12:13:48	Dampner - kids	1 Regular	$3.00	$0.00	$3.00	$0.19		Jennifer Eckert	ea	1 Physical Good		Zen Tennis	Visa
7/21/2025 12:11:59	TP - Private Lesson	1 Regular	$33.75	$0.00	$33.75	$0.00	Mon 7/21	Jill Shepherd	ea	1 Service		Zen Tennis	American Express
7/20/2025 7:31:58	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Fri 7/18	Mary Pavelka	ea	1 Service		Zen Tennis	Visa
7/20/2025 7:31:26	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Thu 7/17	Catie Alfonso	ea	1 Service		Zen Tennis	MasterCard
7/20/2025 7:30:14	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Thu 7/17	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
7/20/2025 7:30:14	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Wed 7/16	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
7/20/2025 7:29:02	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Wed 7/16	Benita Carswell	ea	1 Service		Zen Tennis	Visa
7/20/2025 7:29:02	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Thu 7/17	Benita Carswell	ea	1 Service		Zen Tennis	Visa
7/20/2025 7:29:02	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Fri 7/18	Benita Carswell	ea	1 Service		Zen Tennis	Visa
7/20/2025 7:27:08	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	7/17 & 7/18	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/20/2025 7:27:08	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	7/17 & 7/18	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/20/2025 7:27:08	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	7/17 & 7/18	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/20/2025 7:27:08	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	7/17 & 7/18	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/20/2025 7:27:08	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Wed 7-16	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/20/2025 7:27:08	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Doubles 7/18	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/20/2025 7:27:08	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Doubles 7/19	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/19/2025 12:14:19	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00	Benita 7-19	Benita Carswell	ea	1 Service	William Stone	Zen Tennis	Visa
7/19/2025 12:13:35	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Habiba 7-19	Samantha Evans	ea	1 Service	William Stone	Zen Tennis	Visa
7/19/2025 9:14:26	Balls	2 Regular	$10.00	$0.00	$10.00	$0.65		Benita Carswell	ea	2 Physical Good	William Stone	Zen Tennis	Visa

7/19/2025	9:04:47	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Guest 7-19		ea	1 Service	William Stone	Zen Tennis	Visa
7/19/2025	9:04:47	Water	2 Regular	$2.00	$0.00	$2.00	$0.13			ea	2 Physical Good	William Stone	Zen Tennis	Visa
7/18/2025	19:11:38	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 7-18	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
7/18/2025	18:09:25	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Guest 7-18		ea	1 Service	William Stone	Zen Tennis	Visa
7/18/2025	11:19:26	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Brian Doyle 7-18	Brian Doyle	ea	1 Service	William Stone	Zen Tennis	MasterCard
7/17/2025	8:32:32	Racquet	1 Regular	$100.00	$0.00	$100.00	$6.50			ea	1 Physical Good	Trishna Patel	Zen Tennis	MasterCard
7/17/2025	8:32:32	Stinging Labor	2 Regular	$40.00	$0.00	$40.00	$0.00			ea	2 Service	Trishna Patel	Zen Tennis	MasterCard
7/17/2025	8:32:32	String	1 Regular	$15.00	$0.00	$15.00	$0.98			ea	1 Physical Good	Trishna Patel	Zen Tennis	MasterCard
7/16/2025	9:23:06	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Andrew Miller	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
7/15/2025	13:48:45	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	14-Jul	Benita Carswell	ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/15/2025	13:48:11	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	14-Jul	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/15/2025	13:47:39	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	14-Jul	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/15/2025	13:47:39	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/14/2025	17:33:12	TP - 3&pro	1 Regular	$45.00	$0.00	$45.00	$0.00	Mon 7-14	Jill Shepherd	ea	1 Service		Zen Tennis	American Express
7/14/2025	9:34:13	Trailblazers Jr	1 Regular	$570.00	$0.00	$570.00	$0.00		Jill Pona	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
7/12/2025	12:15:49	Grip - Replacement	2 Regular	$20.00	$0.00	$20.00	$1.30		Cherise Hodge	ea	2 Physical Good	Trishna Patel	Zen Tennis	American Express
7/12/2025	12:09:54	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	12-Jul	Cherise Hodge	ea	1 Service	Trishna Patel	Zen Tennis	American Express
7/12/2025	12:05:56	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	11-Jul	Janice Vickaryous	ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/12/2025	12:04:30	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	11-Jul	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/12/2025	12:01:45	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	9-Jul	Catie Alfonso	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
7/12/2025	11:59:17	Clinic - Member	3 Regular	$60.00	$0.00	$60.00	$0.00	7-10. 7-11. 7-12	Benita Carswell	ea	3 Service	Trishna Patel	Zen Tennis	Visa
7/12/2025	11:58:37	Clinic - Member	3 Regular	$60.00	$0.00	$60.00	$0.00	7-10. 7-11. 7-12	Catherine Brandner	ea	3 Service	Trishna Patel	Zen Tennis	Visa
7/12/2025	11:57:05	Clinic - Member	4 Regular	$80.00	$0.00	$80.00	$0.00	7-9. 7-10. 7-11. 7-12	Jennifer Eckert	ea	4 Service	Trishna Patel	Zen Tennis	Visa
7/12/2025	11:57:05	Clinic - Non Member	4 Regular	$100.00	$0.00	$100.00	$0.00	7-9. 7-10. 7-11. 7-12	Jennifer Eckert	ea	4 Service	Trishna Patel	Zen Tennis	Visa
7/12/2025	10:04:39	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 7-12	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
7/10/2025	20:24:04	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Cate 30 min private	Catherine Brandner	ea	1 Service	William Stone	Zen Tennis	Visa
7/10/2025	19:49:32	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Thu 7-10	Jordan Wiley	ea	1 Service		Zen Tennis	MasterCard
7/9/2025	19:41:25	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Cate semi private 7-9	Catherine Brandner	ea	1 Service	William Stone	Zen Tennis	Visa
7/9/2025	19:40:25	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Jen semi private 7-9	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
7/9/2025	19:37:10	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Will Hersh 7-9	Will Hersch	ea	1 Service	William Stone	Zen Tennis	MasterCard
7/9/2025	11:04:51	Clinic - Non Member	1 Regular	$30.00	$0.00	$30.00	$0.00	Andy clinic 7-9	Andrew Miller	ea	1 Service	William Stone	Zen Tennis	MasterCard
7/7/2025	11:37:41	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	Thu 7-3 & Sat 7-5	Benita Carswell	ea	2 Service	Trishna Patel	Zen Tennis	Visa
7/7/2025	11:36:26	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	Thu 7-3 & 7-5	Catherine Brandner	ea	2 Service	Trishna Patel	Zen Tennis	Visa
7/7/2025	11:36:26	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Mon 7-7	Catherine Brandner	ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/7/2025	11:34:22	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	Thu 7-3 & 7-5	Jennifer Eckert	ea	2 Service	Trishna Patel	Zen Tennis	Visa
7/7/2025	11:34:22	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Thu 7-3	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/7/2025	11:34:22	TP clinic - Member	2 Regular	$50.00	$0.00	$50.00	$0.00	Mon 7-7	Jennifer Eckert	ea	2 Service	Trishna Patel	Zen Tennis	Visa
7/7/2025	11:28:17	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Mon 7-7	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
7/7/2025	11:27:42	TP - Private Lesson	1 Regular	$33.75	$0.00	$33.75	$0.00	Mon 7-7	Jill Shepherd	ea	1 Service	Trishna Patel	Zen Tennis	American Express
7/7/2025	8:00:32	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Mike July	Michael Mccay	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
7/5/2025	10:45:23	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Doug Palmer	ea	1 Service	Hanna Noval	Zen Tennis	Visa
7/3/2025	15:31:29	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	7-2 split by 3	Lorie Ciocchetti	ea	1 Service		Zen Tennis	Visa
7/3/2025	15:30:59	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	7-2 split by 3	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
7/3/2025	15:30:30	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	7-2 split by 3	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
7/2/2025	19:42:20	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Ricardo July membership	Ricardo Pincheira	ea	1 Service	William Stone	Zen Tennis	Visa
7/2/2025	19:40:59	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Lazaro July membership	lazaro Ferreira	ea	1 Service	William Stone	Zen Tennis	MasterCard
7/2/2025	19:12:32	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen and Jordyn Semi 7-2	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
7/2/2025	12:07:06	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Madison Goldstone 7-2	Aaron Goldstone	ea	1 Service	William Stone	Zen Tennis	Visa
7/2/2025	11:28:46	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	July 2025 Dues	Lorie Ciocchetti	ea	1 Service		Zen Tennis	Visa
7/2/2025	11:26:58	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	July 2025 Dues	Travis Medley	ea	1 Service		Zen Tennis	Visa
7/2/2025	11:26:01	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	July 2025 Dues	Joseph Zornik	ea	1 Service		Zen Tennis	MasterCard
7/2/2025	11:24:34	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	July 2025 Dues	Jill Shepherd	ea	1 Service		Zen Tennis	American Express
7/2/2025	11:23:29	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	July 2025 Dues	Beth Ross	ea	1 Service		Zen Tennis	American Express
7/2/2025	11:22:30	Membership - Resident	1 Regular	$210.00	$0.00	$210.00	$0.00	July, Aug, Sep 2025 Dues	Barbara Phillips	ea	1 Service		Zen Tennis	MasterCard
7/2/2025	11:20:37	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	July 2025 dues	Mary Pavelka	ea	1 Service		Zen Tennis	Visa
7/2/2025	11:18:09	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	July 2025 dues	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
7/2/2025	11:16:52	Membership - Resident	1 Regular	$40.00	$0.00	$40.00	$0.00	July 2025 dues	Catie Alfonso	ea	1 Service		Zen Tennis	MasterCard
7/2/2025	11:01:58	Clinic - Non Member	1 Regular	$30.00	$0.00	$30.00	$0.00	Andy TP clinic 7-2	Andrew Miller	ea	1 Service	William Stone	Zen Tennis	MasterCard

7/2/2025 10:28:35	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00			ea	1 Service	William Stone	Zen Tennis	Visa
6/30/2025 20:12:37	TP - 3&pro	1 Regular	$45.00	$0.00	$45.00	$0.00	Mon 6-30	Jill Shepherd	ea	1 Service		Zen Tennis	American Express
6/30/2025 20:05:59	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	30-Jun	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
6/30/2025 20:05:19	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	30-Jun	Catie Alfonso	ea	1 Service		Zen Tennis	MasterCard
6/30/2025 20:04:18	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	6-28 sat	Becky Railsback	ea	1 Service		Zen Tennis	Visa
6/30/2025 20:03:37	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	27-Jun	Mary Pavelka	ea	1 Service		Zen Tennis	Visa
6/30/2025 20:02:22	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	6-27, 6-28, 6-30 clinic	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
6/30/2025 20:02:22	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
6/30/2025 20:02:22	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
6/30/2025 20:02:22	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	6-27, 6-28, 6-30 clinic	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
6/30/2025 20:02:22	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
6/30/2025 20:02:22	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
6/30/2025 20:02:22	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	6-30 TP 9:30 x2 (charged member rate for J	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
6/30/2025 20:02:22	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	6-30 TP charged member rate for J	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
6/30/2025 19:57:54	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	6-27, 6-28, 6-30	Benita Carswell	ea	1 Service		Zen Tennis	Visa
6/30/2025 19:57:54	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Benita Carswell	ea	1 Service		Zen Tennis	Visa
6/30/2025 19:57:54	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Benita Carswell	ea	1 Service		Zen Tennis	Visa
6/30/2025 19:09:34	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 6-30	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
6/30/2025 11:03:39	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	30-Jun		ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
6/30/2025 9:41:13	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Caeol c july	Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/30/2025 7:57:26	Membership - Nonresident	1 Regular	$77.00	$0.00	$77.00	$0.00	Krst	debbie Salmi	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
6/28/2025 10:33:45	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Sat 6-26	Neil Lamis	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
6/27/2025 16:38:30	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Reid Lamis 6-27	Neil Lamis	ea	1 Service	William Stone	Zen Tennis	MasterCard
6/27/2025 11:20:50	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	6.26	Beth Ross	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
6/27/2025 11:19:44	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	6.26	Becky Railsback	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/27/2025 11:18:52	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	6.26	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/27/2025 11:17:50	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	6.26	Catie Alfonso	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
6/27/2025 11:16:52	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	6.26	Benita Carswell	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/27/2025 11:15:18	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Clinic 6.27	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/27/2025 11:15:18	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Clinic6.27	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/27/2025 10:39:47	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00			ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
6/27/2025 10:31:38	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Fri 6-27		ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/27/2025 10:31:38	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00			ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/27/2025 10:31:38	String	1 Regular	$22.00	$0.00	$22.00	$1.43	NXT Comfort		ea	1 Physical Good	Trishna Patel	Zen Tennis	Visa
6/27/2025 9:47:01	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Janice	Janice Vickaryous	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/27/2025 9:41:04	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Adishs	Aidsha Pastrana	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/27/2025 9:40:03	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Janel	Janell Sims	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/27/2025 9:37:23	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Neil	Neil Lamis	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
6/26/2025 17:33:45	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Neil Lamis 6-24	Neil Lamis	ea	1 Service	William Stone	Zen Tennis	MasterCard
6/26/2025 16:10:19	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen and Jordyn semi 6-24	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis	Visa
6/26/2025 15:05:34	TP - Private Lesson	1 Regular	$90.00	$0.00	$90.00	$0.00	Thu 6-26	Benita Carswell	ea	1 Service		Zen Tennis	Visa
6/25/2025 17:49:55	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Reid Lamis 6-25	Neil Lamis	ea	1 Service	William Stone	Zen Tennis	MasterCard
6/25/2025 10:22:57	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	Andy	Andrew Miller	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
6/25/2025 9:59:26	Membership - Resident	1 Regular	$140.00	$0.00	$140.00	$0.00	Maria Dahl July abd Aug	Maria Dahl	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/25/2025 7:48:36	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Neil	Neil Lamis	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
6/24/2025 17:54:52	Ball Machine - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Neil Lamis 6-24	Neil Lamis	ea	1 Physical Good	William Stone	Zen Tennis	MasterCard
6/24/2025 17:54:52	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Reed Lamis 6-24	Neil Lamis	ea	1 Service	William Stone	Zen Tennis	MasterCard
6/24/2025 12:00:59	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	23-Jun	Beth Ross	ea	1 Service	Trishna Patel	Zen Tennis	American Express
6/24/2025 12:00:28	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	23-Jun	Lorie Ciocchetti	ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/24/2025 11:59:51	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	23-Jun	Joseph Zornik	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
6/24/2025 11:58:55	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	23-Jun	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/24/2025 11:58:55	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	23-Jun	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/24/2025 11:58:55	TP clinic - Member	1 Regular	$25.00	$0.00	$25.00	$0.00	23-Jun	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/24/2025 11:57:30	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	23-Jun	Benita Carswell	ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/24/2025 11:56:51	TP - Private Lesson	1 Regular	$45.00	$0.00	$45.00	$0.00	30 min 6-24	Benita Carswell	ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/24/2025 11:55:19	TP clinic - Nonmember	2 Regular	$60.00	$0.00	$60.00	$0.00	6-17 & 6-24	Susan Macdonald	ea	2 Service	Trishna Patel	Zen Tennis	American Express
6/24/2025 9:17:11	Guest Fee	3 Regular	$60.00	$0.00	$60.00	$0.00	Austin	Austin Cline	ea	3 Service	Denise Wheaton	Zen Tennis	Visa
6/23/2025 19:56:10	Guest Fee	2 Regular	$40.00	$0.00	$40.00	$0.00		Neil Lamis	ea	2 Service	Hanna Noval	Zen Tennis	MasterCard

6/21/2025 11:09:59	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Candler 6-21	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
6/20/2025 11:43:52	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	20-Jun	Becky Railsback	ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/20/2025 11:42:47	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	20-Jun	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/20/2025 11:42:47	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Private will	Mary Pavelka	ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/20/2025 11:40:49	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	20-Jun	Barbara Phillips	ea	1 Service	Trishna Patel	Zen Tennis	MasterCard
6/20/2025 11:40:12	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	6-18, 6-20	Benita Carswell	ea	2 Service	Trishna Patel	Zen Tennis	Visa
6/20/2025 11:40:12	Overgrip	1 Regular	$4.00	$0.00	$4.00	$0.26		Benita Carswell	ea	1 Physical Good	Trishna Patel	Zen Tennis	Visa
6/20/2025 11:39:09	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	6-18 , 6-20	Catherine Brandner	ea	2 Service	Trishna Patel	Zen Tennis	Visa
6/20/2025 11:38:29	Clinic - Member	2 Regular	$40.00	$0.00	$40.00	$0.00	6-18, 6-20	Jennifer Eckert	ea	2 Service	Trishna Patel	Zen Tennis	Visa
6/20/2025 11:38:29	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	20-Jun	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/20/2025 11:38:29	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	19-Jun	Jennifer Eckert	ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/19/2025 19:09:58	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Lorie C. 6-19	Lorie Ciocchetti	ea	1 Service	William Stone	Zen Tennis	Visa
6/19/2025 16:31:32	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Madison Goldstone 6-19	Lauren Goldstone	ea	1 Service	William Stone	Zen Tennis	Visa
6/18/2025 12:58:45	Trailblazers Jr	1 Regular	$300.00	$0.00	$300.00	$0.00	Tennis Camp session 1 2025	Danielle Stephenson	ea	1 Service	Trishna Patel	Zen Tennis	Visa
6/18/2025 9:48:31	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	Andy	Andrew Miller	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
6/18/2025 6:08:37	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Mon 6/16	Benita Carswell	ea	1 Service		Zen Tennis	Visa
6/18/2025 6:08:10	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Mon 6/16	Catherine Brandner	ea	1 Service		Zen Tennis	Visa
6/18/2025 6:07:23	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Mon 6/16	Joseph Zornik	ea	1 Service		Zen Tennis	MasterCard
6/18/2025 6:06:21	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Mon 6/16	Jennifer Eckert	ea	1 Service		Zen Tennis	Visa
6/17/2025 10:08:19	Trailblazers Jr	1 Regular	$300.00	$0.00	$300.00	$19.50	Hazen camp week one	Freda Pennington	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
6/16/2025 7:42:57	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Clinic June 14	Catherine Brandner	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/16/2025 7:42:10	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Clinic June 14	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/16/2025 7:42:10	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Clinic June 14	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/16/2025 7:41:00	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	ClinicJune 14	Benita Carswell	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/14/2025 11:39:47	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Madison Goldstone 6-14	Aaron Goldstone	ea	1 Service	William Stone	Zen Tennis	Visa
6/14/2025 10:39:28	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Janelle Sims	ea	1 Service	Hanna Noval	Zen Tennis	American Express
6/14/2025 10:37:03	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 6-14	Janelle Sims	ea	1 Service	William Stone	Zen Tennis	American Express
6/14/2025 8:41:22	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Kenneth Ward	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
6/14/2025 8:41:22	Membership - Nonresident	1 Regular	$77.00	$0.00	$77.00	$0.00		Kenneth Ward	ea	1 Service	Hanna Noval	Zen Tennis	MasterCard
6/13/2025 11:54:17	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Cate private 6-13	Catherine Brandner	ea	1 Service	William Stone	Zen Tennis	Visa
6/13/2025 10:56:48	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Benita Carswell	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/13/2025 10:45:33	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	13-Jun	Cherise Hodge	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
6/13/2025 10:44:20	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	13-Jun	Barbara Phillips	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
6/13/2025 10:42:04	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00		Mary Pavelka	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/13/2025 10:41:21	Clinic - Member	1 Regular	$40.00	$0.00	$40.00	$0.00	6.12 and 6.13 June 12 and 13	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/13/2025 10:41:21	Clinic - Non Member	1 Regular	$100.00	$0.00	$100.00	$0.00	Joydyn and Antony	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/13/2025 9:37:41	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00		Joseph Waldron	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
6/12/2025 10:08:00	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	11-Jun	Cherise Hodge	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
6/12/2025 10:07:09	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	11-Jun	Catherine Brandner	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/12/2025 10:06:29	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	11-Jun	Beth Ross	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
6/12/2025 10:05:35	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	11-Jun	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/12/2025 10:05:35	Racquet	1 Regular	$20.00	$0.00	$20.00	$1.30		Jennifer Eckert	ea	1 Physical Good	Denise Wheaton	Zen Tennis	Visa
6/12/2025 10:05:35	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00		Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/11/2025 12:12:30	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Habiba 6-11	Samantha Evans	ea	1 Service	William Stone	Zen Tennis	Visa
6/11/2025 10:05:23	TP clinic - Nonmember	1 Regular	$30.00	$0.00	$30.00	$0.00	Andy	Andrew Miller	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
6/10/2025 18:41:28	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Sue 30 min private 6-10	Susan Macdonald	ea	1 Service	William Stone	Zen Tennis	American Express
6/10/2025 18:11:17	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jillian and Jamie Morrison semi 6-10		ea	1 Service	William Stone	Zen Tennis	Visa
6/10/2025 10:30:50	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	6.9	Beth Ross	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
6/10/2025 10:30:01	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	6.9	Joseph Zornik	ea	1 Service	Denise Wheaton	Zen Tennis	MasterCard
6/10/2025 10:28:46	Clinic - Member	1 Regular	$40.00	$0.00	$40.00	$0.00	June 2 and 6	Catherine Brandner	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/10/2025 10:27:13	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	6.2	Cherise Hodge	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
6/10/2025 10:27:13	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	6.2	Cherise Hodge	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
6/10/2025 10:25:39	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	June 2 and 9	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/10/2025 10:25:39	Clinic - Non Member	1 Regular	$50.00	$0.00	$50.00	$0.00	Jordyn 6.2. 6.9	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/10/2025 10:14:02	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Gabe W	Gabriel Ward	ea	1 Service	Denise Wheaton	Zen Tennis	Visa
6/10/2025 10:13:17	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Richard	Richard rauscher	ea	1 Service	Denise Wheaton	Zen Tennis	American Express
6/10/2025 9:37:25	Membership - Nonresident	1 Regular	$88.00	$0.00	$88.00	$0.00	James dooley june	James Dooley	ea	1 Service	Denise Wheaton	Zen Tennis	Visa

6/10/2025	9:36:08	Racquet	1 Regular	$23.00	$0.00	$23.00	$1.50		Cherise Hodge	ea	1 Physical Good	Denise Wheaton	Zen Tennis Visa
6/10/2025	9:36:08	Stinging Labor	2 Regular	$40.00	$0.00	$40.00	$0.00	Don Chris	Cherise Hodge	ea	2 Service	Denise Wheaton	Zen Tennis Visa
6/9/2025	19:37:11	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00		lazaro Ferreira	ea	1 Service	Hanna Noval	Zen Tennis MasterCard
6/9/2025	19:35:33	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Benita Carswell	ea	1 Service	Hanna Noval	Zen Tennis Visa
6/9/2025	19:10:39	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Chandler 6-9	Chandler Melton	ea	1 Service	William Stone	Zen Tennis American Express
6/9/2025	11:02:21	Clinic - Member	1 Regular	$140.00	$0.00	$140.00	$0.00	May 28. 30. June 2.3.4.6.7	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/9/2025	11:02:21	Clinic - Non Member	1 Regular	$175.00	$0.00	$175.00	$0.00	Jordyn May 28.30 June 2.3.4.6.7.	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/9/2025	10:52:16	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	28-May	Catherine Brandner	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/9/2025	10:50:11	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00		Cherise Hodge	ea	1 Service	Denise Wheaton	Zen Tennis American Express
6/9/2025	10:49:19	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Don June 4	Cherise Hodge	ea	1 Service	Denise Wheaton	Zen Tennis American Express
6/9/2025	10:49:19	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	May 30. June. 4 and 7 Clinic	Cherise Hodge	ea	1 Service	Denise Wheaton	Zen Tennis American Express
6/9/2025	10:43:57	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	June 4	Catie Alfonso	ea	1 Service	Denise Wheaton	Zen Tennis MasterCard
6/9/2025	10:29:15	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	June membership	Beth Ross	ea	1 Service	Denise Wheaton	Zen Tennis American Express
6/9/2025	10:27:31	Clinic - Member	1 Regular	$40.00	$0.00	$40.00	$0.00	Clinic 5.28,6.4,6.5 comp	Beth Ross	ea	1 Service	Denise Wheaton	Zen Tennis American Express
6/9/2025	10:00:35	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Sue W. June dues	Sue Wheeler	ea	1 Service	Denise Wheaton	Zen Tennis MasterCard
6/9/2025	9:55:23	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Beth 6.6. Cn	Beth Ross	ea	1 Service	Denise Wheaton	Zen Tennis American Express
6/9/2025	9:47:43	Balls	6 Regular	$30.00	$0.00	$30.00	$1.95		Benita Carswell	ea	6 Physical Good	Denise Wheaton	Zen Tennis Visa
6/7/2025	12:46:19	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Habiba 6-7	Samantha Evans	ea	1 Service	William Stone	Zen Tennis Visa
6/7/2025	11:34:32	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Madison Goldstone 6-7	Matt Hopkins	ea	1 Service	William Stone	Zen Tennis Visa
6/7/2025	10:29:53	Clinic - Member	1 Regular	$20.00	$0.00	$20.00	$0.00	Benita clinic 6-7	Benita Carswell	ea	1 Service	William Stone	Zen Tennis Visa
6/6/2025	17:00:36	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00		Danielle Stephenson	ea	1 Service	Hanna Noval	Zen Tennis Visa
6/6/2025	10:00:41	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Janice 6.6	Janice Vickaryous	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/6/2025	9:57:18	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Nancy S June	Nancy Shaffer	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/6/2025	9:37:19	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Aidsha. Mixed	Aidsha Pastrana	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/6/2025	7:51:30	Membership - Resident	1 Regular	$140.00	$0.00	$140.00	$0.00	Mike M dues may and June	Michael Mccay	ea	1 Service	Denise Wheaton	Zen Tennis MasterCard
6/6/2025	7:31:39	Stinging Labor	1 Regular	$20.00	$0.00	$20.00	$0.00		Joseph Zornik	ea	1 Service	Denise Wheaton	Zen Tennis MasterCard
6/6/2025	7:31:39	String	1 Regular	$15.00	$0.00	$15.00	$0.98	Head touch	Joseph Zornik	ea	1 Physical Good	Denise Wheaton	Zen Tennis MasterCard
6/4/2025	10:29:42	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Barbara B will 6.4	Barbara Bonarrigo	ea	1 Service	Denise Wheaton	Zen Tennis MasterCard
6/3/2025	10:31:14	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen and Jordyn 5-29	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis Visa
6/3/2025	10:26:15	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen 6-2	Jennifer Eckert	ea	1 Service	William Stone	Zen Tennis Visa
6/3/2025	10:25:20	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	Sue McDonald 6-3	Susan Macdonald	ea	1 Service	William Stone	Zen Tennis American Express
6/3/2025	10:15:13	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Becky. R. June	Becky Railsback	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/3/2025	10:10:22	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Lorie C June	Lorie Ciocchetti	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/3/2025	10:05:36	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Joe Z june	Joseph Zornik	ea	1 Service	Denise Wheaton	Zen Tennis MasterCard
6/3/2025	10:02:31	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Mary ellen P June	Mary Pavelka	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/3/2025	10:00:38	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Travis M June	Travis Medley	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/3/2025	7:28:35	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Ricardo P. Ju.e	Ricardo Pincheira	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/2/2025	11:39:54	Membership - Resident	1 Regular	$80.00	$0.00	$80.00	$0.00	Cate B June	Catherine Brandner	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/2/2025	11:38:30	Membership - Resident	1 Regular	$40.00	$0.00	$40.00	$0.00	Catie A June	Catie Alfonso	ea	1 Service	Denise Wheaton	Zen Tennis MasterCard
6/2/2025	11:26:17	Clinic - Non Member	1 Regular	$25.00	$0.00	$25.00	$0.00	Cherisw H 5.30	Cherise Hodge	ea	1 Service	Denise Wheaton	Zen Tennis American Express
6/2/2025	11:26:17	Guest Fee	1 Regular	$20.00	$0.00	$20.00	$0.00	Don H 5.30	Cherise Hodge	ea	1 Service	Denise Wheaton	Zen Tennis American Express
6/2/2025	11:26:17	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Don H ..June	Cherise Hodge	ea	1 Service	Denise Wheaton	Zen Tennis American Express
6/2/2025	10:44:26	Pro - Private Lesson	1 Regular	$70.00	$0.00	$70.00	$0.00	Jen E Will. PL 6.2	Jennifer Eckert	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/2/2025	10:36:23	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Barbara B June dues	Barbara Bonarrigo	ea	1 Service	Denise Wheaton	Zen Tennis MasterCard
6/2/2025	10:30:28	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Jlll S June	Jill Shepherd	ea	1 Service	Denise Wheaton	Zen Tennis American Express
6/2/2025	10:01:19	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	Carol C	Carol Cawood	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/2/2025	10:00:16	Membership - Resident	1 Regular	$70.00	$0.00	$70.00	$0.00	BenitaC	Benita Carswell	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/2/2025	10:00:16	Pro - Private Lesson	1 Regular	$35.00	$0.00	$35.00	$0.00	BenitaC	Benita Carswell	ea	1 Service	Denise Wheaton	Zen Tennis Visa
6/2/2025	8:01:09	Membership - Resident	1 Regular	$65.00	$0.00	$65.00	$0.00	Ray K	Raymond Krutz	ea	1 Service	Denise Wheaton	Zen Tennis American Express

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	8.F.
Section	CONSENT AGENDA	**Category**	Consent - Resolution
Subject	Agreements with Florida East Coast Railroad - Proposed Tymber Creek Road Above Grade Crossing		
Recommended Action	Staff recommends approval and signature of the agreements with Florida East Coast Railroad.		
Strategic Goal	Transportation & Community Development - Other		
Department Staff Contact	Economic Development Brian Rademacher, Economic Development Director		

Summary

Tymber Creek Road will create a new above-ground railroad crossing over the Florida East Coast (FEC) Railroad line. To approve the crossing, the FEC, the City, and Volusia County (County) will enter into a FEC Railway Assignment and Assumption agreement and a FEC Railway Reimbursement Agreement Grade Separation Agreement.

The Assignment and Assumption Agreement establishes the process for transferring the City's rights and obligations related to the Tymber Creek Road aerial bridge crossing to the County upon completion and acceptance of the bridge. Under the existing 2014 Aerial Crossing Easement Agreement, the City currently holds responsibility for owning, operating, and maintaining the bridge once constructed. The new agreement provides that, once the bridge is completed and accepted by both the County and FEC, the City will assign all of its interests and obligations to the County, and the County will assume them. FEC consents to this transfer, and a new easement agreement between FEC and the County will take effect at that time, replacing the 2014 agreement. The document also clarifies the developer's obligation to indemnify the County for construction defects that will survive the termination of the prior easement. Until acceptance occurs, the 2014 easement remains fully in force. The City's role in this document is to formally authorize the assignment of its easement responsibilities to the County once the bridge is complete.

This Grade Separation Agreement outlines the responsibilities of the FEC, Ormond Crossing West (the developer), City, and the County for the construction and long-term maintenance of the Tymber Creek Road bridge over the FEC rail corridor. The agreement affirms the developer is

solely responsible for designing, constructing, and funding all bridge-related work, including reimbursements to FEC for engineering, inspection, signal adjustments, and protective services during construction. The City is not responsible for any construction-related obligations and will only hold temporary ownership of the completed bridge until it is formally accepted by both the County and FEC. At that point, the City will transfer all ownership and maintenance responsibilities to the County through a separate Assignment and Assumption Agreement, and the County will assume ongoing maintenance duties and future reimbursement obligations to FEC. The agreement also establishes required insurance, indemnification, federal compliance provisions, and reimbursement procedures. In short, the City's role is limited to serving as an interim holder of the bridge improvements until construction is complete, after which full responsibility transfers to the County.

Financial Impact

None

Citizen Impact

Although there is no immediate impact to citizens, the project is a critical component supporting the long-term success and connectivity of the Ormond Crossings development and the western portion of the City. The agreement enables construction of the Tymber Creek Road bridge, a key infrastructure improvement that will ultimately enhance safety and mobility for residents by eliminating an at-grade rail crossing.

Attachments

1. 26-108 Ormond Crossings - FEC RR (P26-0114G)
2. 1-1 - Grade Sep Agmt FINAL
3. 1-2 - Xfer Agmt FINAL

RESOLUTION NO. 2026-108

A RESOLUTION AUTHORIZING THE EXECUTION OF A RAILROAD REIMBURSEMENT AGREEMENT BETWEEN THE CITY, FLORIDA EAST COAST RAILWAY, LLC., ORMOND CROSSINGS WEST, LLC., AND THE COUNTY OF VOLUSIA, REGARDING THE CONSTRUCTION AND MAINTENANCE OF THE TYMBER CREEK ROAD AERIAL BRIDGE (RR MILEPOST 98.03 (+0158)); AND AUTHORIZING THE EXECUTION OF AN ASSIGNMENT AND ASSUMPTION AGREEMENT, REGARDING THE AERIAL CROSSING EASEMENT; AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, the City of Ormond Beach (CITY), Florida East Coast Railway LLC. (RAILWAY), Ormond Crossings West, LLC. (DEVELOPER), and the County of Volusia (COUNTY), desire to enter into agreements to facilitate construction and maintenance of a new above grade railroad crossing over the Florida East Coast Railway rail line for the re-alignment of Tymber Creek Road through the Ormond Crossings development; and

WHEREAS, Ormond Crossing West, LLC, a Florida limited liability company ("DEVELOPER"), has acquired the real property formerly held by Tomoka Holdings, LLC and is the successor-in-interest to Tomoka Holdings, LLC; and

WHEREAS, Allete Properties, LLC fully satisfied its role and obligations under the November 5, 2002 Agreement Regarding Railroad Crossings when it assigned its substantive rights and obligations thereunder to Tomoka Holdings, LLC effective December 5, 2002, and joined the January 20, 2014 Perpetual Aerial Crossing Easement Agreements solely to acknowledge that those easements satisfied the RAILWAY's obligations under the 2002 Agreement, which acknowledgment was fully made and performed at that time; accordingly, Allete Properties, LLC has no continuing role or obligation and is not a party to this Agreement; and

WHEREAS, the RAILWAY, CITY, and Tomoka Holdings, LLC and Allete Properties, LLC, have entered into and executed a Perpetual Aerial Crossing Easement Agreement dated **January 20, 2014**, known hereafter as **"Phase B Agreement"** for the purpose of constructing and maintaining the BRIDGE for **Tymber Creek Road**, with centerline located

at RAILWAY's milepost **98.03 (+0158')**, with crossing inventory numbers **984658C (WB Structure), and 984659J (EB Structure)** assigned located within the existing RAILWAY corridor owned by the Florida East Coast Railway, L.L.C., over and above the following described property in Volusia County, Florida; and

WHEREAS, the Bridge design, construction, maintenance, and any associated reimbursements shall be the sole responsibility of the DEVELOPER during construction, and the City shall not be responsible or liable for any obligations of the design, construction, maintenance, or reimbursements of the bridge; and

WHEREAS, the City shall not be responsible or liable for any obligations of the design, construction, maintenance, or reimbursements of the bridge until such time as the completion and acceptance of all work performed by the DEVELOPER, at which time the COUNTY will then accept ownership and maintenance responsibility; and

WHEREAS, the CITY shall enter into and execute an Assignment and Assumption agreement between the CITY and COUNTY, whereupon the effective date will be active at the time of the CITY, COUNTY, and RAILWAY acceptance of the Phase B Agreement work by the CITY, which upon execution will transfer all ownership and maintenance responsibility of the Bridge from the CITY to the COUNTY; and

WHEREAS, the COUNTY shall enter into and execute a Perpetual Aerial Easement agreement between the RAILWAY and COUNTY, whereupon the effective date will be active at the time of the CITY, COUNTY, and RAILWAY acceptance of the Phase B Agreement work by the DEVELOPER, which will transfer all ownership and maintenance responsibility of the Bridge aerial rights from the CITY to the COUNTY; and

WHEREAS, the County shall not be responsible or liable for any obligations of the construction of the BRIDGE by the DEVELOPERS during construction; and

WHEREAS, after the BRIDGE is constructed by the DEVELOPERS, and the Bridge is accepted for maintenance by the County, the County shall thereafter maintain the Bridge subject to the terms provided in this Agreement as it pertains to work rendered necessary by County maintenance, now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The Mayor and the City Manager are hereby authorized and directed to execute a Railroad Reimbursement Agreement between the City, Florida East Coast Railway, LLC., Ormond Crossings West, LLC., and the County of Volusia, regarding the construction and maintenance of the Tymber Creek Road Aerial Bridge (RR Milepost 98.03 (+0158)), a copy of said Agreement being attached hereto and incorporated herein by reference as Exhibit 1.

SECTION TWO. The Mayor and the City Manager are hereby authorized and directed to execute a Railroad Assignment and Assumption Agreement between the City, Florida East Coast Railway, LLC., Ormond Crossings West, LLC., and the County of Volusia, regarding the construction and maintenance of the Tymber Creek Road Aerial Bridge (RR Milepost 98.03 (+0158)), a copy of said Agreement being attached hereto and incorporated herein by reference as Exhibit 2.

SECTION THREE. A certified copy of this Resolution, and executed Railroad Reimbursement Agreement, and Railroad Assignment and Assumption Agreement shall be recorded in the public records of Volusia County.

SECTION FOUR. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED this 9th day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN DAUDERIS
City Clerk

EXHIBIT "1"

FLORIDA EAST COAST RAILWAY
RAILROAD REIMBURSEMENT AGREEMENT
GRADE SEPARATION

PROJECT NO.	ROAD NAME OR NUMBER	COUNTY NAME	RR MILEPOST	FRA INVENTORY NUMBER
5977 (Volusia County) SPRC-2024-000047 (City) 2292877 (Railway)	**TYMBER CREEK ROAD**	**VOLUSIA**	**98.03 (+0158')**	**984658C (WB) 984659J (EB)**

THIS AGREEMENT, made and entered into this_______, day in the month of _____, 2026, by and among Florida East Coast Railway, L.L.C. ("**RAILWAY**"), whose address is 7150 Phillips Highway, Jacksonville, FL 32256, and Ormond Crossing West, LLC, a Florida limited liability company, as successor-in-interest to Tomoka Holdings, LLC, and its successors and assigns, whose address is 8 Ocean Place, Highland Beach, FL 33487 , herein after known as ("DEVELOPER"), and The City of Ormond Beach, a Florida Municipal corporation (the "**CITY**"), whose address is 22 South Beach Street, Ormond Beach, Florida 32174, , and the County of Volusia, a political subdivision of the State of Florida (the "**COUNTY**"), whose address is 123 West Indiana Avenue, DeLand, Florida 32720, have herein agreed;

WITNESSETH:

WHEREAS, Ormond Crossing West, LLC, a Florida limited liability company ("OCW" or "DEVELOPER"), has acquired the real property formerly held by Tomoka Holdings, LLC and is the successor-in-interest to Tomoka Holdings, LLC; and

WHEREAS, Allete Properties, LLC fully satisfied its role and obligations under the November 5, 2002 Agreement Regarding Railroad Crossings when it assigned its substantive rights and obligations thereunder to Tomoka Holdings, LLC effective December 5, 2002, and joined the January 20, 2014 Perpetual Aerial Crossing Easement Agreements solely to acknowledge that those easements satisfied the RAILWAY's obligations under the 2002 Agreement, which acknowledgment was fully made and performed at that time; accordingly, Allete Properties, LLC has no continuing role or obligation and is not a party to this Agreement; and

WHEREAS, the RAILWAY, CITY, and Tomoka Holdings, LLC and Allete Properties, LLC, have entered into and executed a Perpetual Aerial Crossing Easement Agreement dated **January 20, 2014**, known hereafter as **"Phase B Agreement"** for the purpose of constructing and maintaining the BRIDGE for **Tymber Creek Road**, with centerline located at RAILWAY's milepost **98.03 (+0158')**,

with crossing inventory numbers **984658C (WB Structure), and 984659J (EB Structure)** assigned located within the existing RAILWAY corridor owned by the Florida East Coast Railway, L.L.C., over and above the following described property in Volusia County, Florida; and

WHEREAS, the DEVELOPER, during construction, proposes to construct a structure(s) and the necessary approaches thereto to carry a public road, designated by the RAILWAY Project ID 229287/119753, on Road No. **Tymber Creek Road**, as shown on the COUNTY'S complete approved Plan Sets, with representative Sheet Nos. 1, 11, 12, and Structure Plan Set Sheet No. BI-6, BI-7, or the latest approved iteration, included herein as Exhibit A, attached hereto as a part hereof. Said construction, when on the Federal Interstate Highway System, shall be accomplished in accordance with the provisions of the Federal Highway Act of 1956, Public Law 627 of the 84th Congress; and

WHEREAS, the Bridge design, construction, maintenance, and any associated reimbursements shall be the sole responsibility of the DEVELOPER during construction, and the City shall not be responsible or liable for any obligations of the design, construction, maintenance, or reimbursements of the bridge; and

WHEREAS, the City shall not be responsible or liable for any obligations of the design, construction, maintenance, or reimbursements of the bridge until such time as the completion and acceptance of all work performed by the DEVELOPER, at which time the COUNTY will then accept ownership and maintenance responsibility; and

WHEREAS, the CITY shall enter into and execute an Assignment and Assumption agreement between the CITY and COUNTY, whereupon the effective date will be active at the time of the CITY, COUNTY, and RAILWAY acceptance of the Phase B Agreement work by the CITY, which upon execution will transfer all ownership and maintenance responsibility of the Bridge from the CITY to the COUNTY; and

WHEREAS, the COUNTY shall enter into and execute a Perpetual Aerial Easement agreement between the RAILWAY and COUNTY, whereupon the effective date will be active at the time of the CITY, COUNTY, and RAILWAY acceptance of the Phase B Agreement work by the DEVELOPER, which will transfer all ownership and maintenance responsibility of the Bridge aerial rights from the CITY to the COUNTY; and

WHEREAS, the County shall not be responsible or liable for any obligations of the construction of the BRIDGE by the DEVELOPERS during construction; and

WHEREAS, after the BRIDGE is constructed by the DEVELOPERS, and the Bridge is accepted for maintenance by the County, the County shall thereafter maintain the Bridge subject to the terms provided in this Agreement as it pertains to work rendered necessary by County maintenance; and

NOW, THEREFORE, in consideration of the mutual undertakings as herein set forth, the parties hereto agree as follows:

1. The RAILWAY hereby grants to the DEVELOPER during construction the right to construct and maintain the structure(s) and necessary approaches thereto across its right-of-way and over its tracks at the hereinabove referred to location. The RAILWAY hereby grants to the COUNTY, after construction completion, the right to maintain the same.

2. The DEVELOPER will provide, furnish, or have furnished all necessary materials required for, and will construct or have constructed said structure(s) and the necessary approaches thereto at its expense. Said work to be done and materials to be furnished in accordance with plans heretofore approved by the RAILWAY. Upon completion and acceptance of the structure(s), the CITY will, at its expense, maintain the same in a good and safe condition.

3. All work contemplated hereunder shall at all times be subject to the approval of the RAILWAY'S Chief Engineer or his authorized representative. The DEVELOPER during construction, and the COUNTY after construction completion, or their designated Contractor(s), shall give the RAILWAY'S Division Engineer and/or Superintendent at least seventy-two (72) hours' notice prior to the performance of any work within the limits of the RAILWAY'S right-of-way.

4. The DEVELOPER during construction, and the COUNTY after construction completion, will reimburse the RAILWAY for all costs of engineering, design, construction, and all other costs related by RAILWAY related to the BRIDGE, whether incurred by RAILWAY direct or contracted services or representatives. Such costs shall be accrued and billed directly to the DEVELOPER during construction, and the COUNTY thereafter as specified in Paragraph 9.

5. The DEVELOPER will reimburse the RAILWAY for all costs of watchman or flagging

and all related services when carrying out work adjacent to RAILWAY'S tracks and property whenever the contractor is performing work requiring the movement of employees, trucks or other equipment across the tracks of the RAILWAY, or when at other times the RAILWAY determines that such a service is necessary. Such costs shall be accrued and billed directly to the DEVELOPER during construction as specified in Paragraph 9. After construction is complete, the COUNTY will be responsible for the maintenance of the BRIDGE and any improvements within the RAILWAY right-of-way associated with the BRIDGE.

6. The DEVELOPER during construction will require its contractor to furnish Railroad Protective Public Liability and Railroad Protective Property Damage Liability Insurance in a combined amount of $2,000,000 for all personal injuries, death, or property damage, per occurrence arising during the policy period. The maximum dollar amounts of coverage to be reimbursed from Federal funds with respect to bodily injury, death, and property damage is limited to a combined amount of $6,000,000 per occurrence unless approval for larger amounts by the FHWA Division Administrator is made a part of this Agreement. The DEVELOPER during construction will also require its contractor to furnish the RAILWAY a Policy and Certificate of Insurance showing that the contractor carries liability insurance (applicable to the job in question) in the amount of $2,000,000 for all personal injuries, death, or property damage, per occurrence arising during the policy period. Such insurance is to conform with the requirements of the U.S. Department of Transportation, Federal Highway Administration, Federal-Aid Policy Guide, Subchapter G, Part 646, Subpart A, and any supplements thereto or revisions thereof.

7. The DEVELOPER will bear the cost of all temporary and permanent changes made necessary in the RAILWAY'S signal wire line or other facilities and in the wire line facilities of any utility that has compensable interest on RAILWAY'S right-of-way occasioned by the construction of said BRIDGE and the occupancy of the RAILWAY'S property, provided such costs are accrued as specified in Paragraph 9.

8. The RAILWAY hereby agrees to adjust the necessary parts of its facilities along said road in accordance with the attached detailed statement of the work, plans, and specifications, and in accordance with the provisions set forth and shown on the RAILWAY's Estimate attached as Exhibit B, attached hereto as a part hereof. Such costs shall be accrued and billed directly to the DEVELOPER during construction as specified in Paragraph 9

9. The DEVELOPER hereby agrees to reimburse the RAILWAY, as detailed in this

agreement, for all costs incurred by it in the adjustment of said facilities and related work performed by RAILWAY or their designated representative or contractor. It is understood and agreed by and between the parties hereto that all engineering, inspection, administrative, and all other associated costs incurred by RAILWAY shall be reimbursed at the responsibility and cost of DEVELOPER during construction. After construction completion, the COUNTY shall reimburse same to RAILWAY for work related to COUNTY's maintenance.

10. Attached hereto, and by this reference made a part hereof, are plans and specifications of the work to be performed by the RAILWAY pursuant to the terms hereof, and an itemized estimate of the costs thereof in the amount of **$837,759.62 (Eight Hundred Thirty-Seven Thousand, Seven Hundred Fifty-Nine Dollars, and Sixty-Two Cents)** as shown on Exhibit B, attached hereto and made a part thereof. All work performed by the RAILWAY pursuant hereto shall be performed according to these plans and specifications as approved by the RAILWAY, DEVELOPER and the Federal Highway Administration if federal aid is participating; and all subsequent plan changes shall likewise be approved by the RAILWAY and the Federal Highway Administration, when applicable.

11. All labor, services, materials, and equipment furnished by the RAILWAY in carrying out the work to be performed hereunder shall be billed by the RAILWAY directly to DEVELOPER during construction, and the COUNTY after construction completion, along with supporting documentation for all actual and related indirect costs accumulated in accordance with an established accounting procedure developed by the RAILWAY

12. It is specifically agreed by and between the DEVELOPER during construction, and the COUNTY after construction completion, and the RAILWAY that DEVELOPER during construction, and the COUNTY after construction completion, shall receive fair and adequate credit for any salvage which shall accrue to the RAILWAY as a result of the above adjustment work.

13. It is further agreed that the cost of all improvements made during this adjustment work shall be borne by the RAILWAY subject only to the DEVELOPER bearing such portion of this cost as represents the cost of adjustment of previously existing facility, and less salvage credit as set forth in the immediately preceding paragraph.

14. Upon completion of the work, the RAILWAY shall, within one hundred eighty (180) days, furnish the DEVELOPER with two (2) copies of its final and complete billing of all costs incurred

in connection with the work performed hereunder, such statement to follow as closely as possible the order of the items contained in the estimate attached hereto as Exhibit B. The totals for labor, overhead, travel expense, transportation, equipment, materials and supplies, handling costs, and other services shall be shown in such a manner as will permit ready comparison with the approved plans and estimates. Materials shall be itemized when they represent major components of cost in the relocation, following the pattern set out in the approved estimate as closely as is possible. Salvage credits from recovered and replaced permanent and recovered temporary materials shall be reported in said bills in relative position with the charge for the replacement or the original charge for temporary use.

The final billing shall show the description and site of the Project; the date on which the first work was performed, or, if preliminary engineering or right-of-way items are involved; the date on which the earliest item of billed expense was incurred; the date on which the last work was performed or the last item of billed expense was incurred; and the location where the records and accounts billed can be audited. Adequate reference shall be made in the billing to the RAILWAY'S records, accounts, and other relevant documents. All cost records and accounts shall be subject to audit by a representative of the DEVELOPER. Upon receipt of invoices, prepared in accordance with the provisions of the above indicated Reimbursement Policy, the DEVELOPER agree to reimburse the RAILWAY in the amount of such actual costs as approved by the DEVELOPER auditor. After construction completion, upon receipt of invoices of work associated with the COUNTY's maintenance, prepared in accordance with the provisions of the above indicated Reimbursement policy, the COUNTY agrees to reimburse the RAILWAY in the amount of such actual costs as approved by the COUNTY'S County Engineer.

15. Payment shall be made only after receipt and approval of goods and services unless advance payments are authorized by DEVELOPER during construction, and the COUNTY after construction completion, by their designated authorized representative.

16. The DEVELOPER during construction, and the COUNTY after construction completion, shall reimburse the RAILWAY for all incurred costs, including travel expenses specifically related to this Agreement, and shall be submitted and paid in accordance with the following provisions included in this Agreement:

Contractors providing goods and services to the DEVELOPER during construction, and the COUNTY after construction completion, should be aware of the following time frame:.

- Upon receipt, the DEVELOPER during construction, and the COUNTY after construction completion, have five (5) working days to inspect and approve the goods and services, unless the Agreement specifies otherwise.

- The DEVELOPER during construction, and the COUNTY after construction completion has 30 days to deliver a payment (voucher) to the RAILWAY. The 30 days are measured from the latter of the date the invoice is received or the goods or services are received from RAILWAY to the DEVELOPER during construction, and the COUNTY after construction completion.
- If a payment is not available within 30 days, a separate interest penalty at a rate of 4% monthly will be due and payable, in addition to the invoice amount, to the RAILWAY. Interest penalties of less than one (1) dollar will not be enforced unless the RAILWAY requests payment. Invoices which have to be returned to the RAILWAY because of RAILWAY preparation errors will result in a delay in the payment. The invoice payment requirements do not start until a properly completed invoice is provided to the DEVELOPER during construction, and the COUNTY after construction completion.
- For a term of 1 year post-construction completion, the RAILWAY shall grant the DEVELOPER during construction, the CITY, and the COUNTY after construction completion, such public access to project records. The RAILWAY shall promptly provide the DEVELOPER during construction, the CITY and the COUNTY after construction completion, with a copy of any request to inspect or copy public records in possession of the RAILWAY and shall promptly provide the DEVELOPER during construction, the CITY, and the COUNTY after construction completion, with a copy of the RAILWAY'S response to each such request.

17. In accordance with Section 287.133 (2)(a), Florida Statutes, the following provisions are included in this Agreement:

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s.287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

18. In accordance with Section 287.134(2)(a), Florida Statutes, the following provision is included in this Agreement:

An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.

19. Should the use of said BRIDGE structure(s) be abandoned due to removal of the roadway, then all rights hereby granted to the DEVELOPER during construction, and the COUNTY after construction completion shall thereupon cease and terminate and the DEVELOPER during construction, and the COUNTY after construction completion will, as its sole cost and in a manner satisfactory to the RAILWAY, remove said structure(s) and restore the RAILWAY'S property to the condition previously found, provided the RAILWAY may, at its option, remove the said BRIDGE and restore its property, and the DEVELOPER during construction, and the COUNTY after construction completion will, in such event, upon bill rendered, pay to the RAILWAY the entire cost incurred by it in such removal and restoration, provided such costs are accrued as specified by RAILWAY to the DEVELOPER during construction, and the COUNTY after construction completion prior to commencement of such work to be performed.

20. The DEVELOPER during construction shall indemnify, defend and hold harmless the RAILWAY for assessments or other charges of any kind whatsoever against the RAILWAY at any time for any portion of public improvements installed on or within two hundred (200) feet, OR the RAILWAY'S right-of-way, whichever is greater, of the BRIDGE arising out of the existence of the BRIDGE. After construction is complete, the COUNTY shall indemnify, defend and hold harmless the RAILWAY for assessments or other charges of any kind whatsoever against the RAILWAY at any time for any portion of public improvements installed on or within two hundred (200) feet, OR the RAILWAY'S right-of-way, whichever is greater, of the BRIDGE arising out of the existence of the BRIDGE.

21. The DEVELOPER during construction, and the COUNTY after construction completion shall not in any way, or at any time, interfere with or obstruct the RAILWAY'S right-of-way, the movement of the RAILWAY'S trains and other railroad operations, or interfere with the RAILWAY'S use thereof, or the use thereof by the RAILWAY'S assigns, invitees, lessees or other licensees.

22. The DEVELOPER during construction, shall indemnify, defend and hold harmless the RAILWAY, its affiliates, officers, directors and employees from any and all suits, claims, liability, losses, damages, expenses and costs (including reasonable attorney's fees) incurred by or asserted against the RAILWAY whether for personal injury or death or damage to property of any person or persons whomsoever, relating to, resulting from or arising out of the construction, installation, of the BRIDGE by the RAILWAY, the performance of work by the RAILWAY required to be performed by the DEVELOPER during construction hereunder, or the use of the BRIDGE or the DEVELOPER during construction, and the COUNTY thereafter facilities, including but not limited to pedestrian walkways, at or near the BRIDGE and regardless of whether such injury or damage is caused or alleged to be caused, in whole or in part, by the negligence of the RAILWAY. Notwithstanding the foregoing, the DEVELOPER after construction completion, shall have no indemnification obligation for the intentional, wrongful acts of the RAILWAY.

i. The DEVELOPER during construction, will include in any contract, which it may let for the whole or part of any work to be performed hereunder by or for the DEVELOPER during construction, each and every one of the terms and conditions included on the document entitled "FLORIDA EAST COAST RAILWAY, L.L.C. INSURANCE REQUIREMENTS" attached hereto, and made a part hereof as Exhibit D.

23. The COUNTY after construction completion, shall indemnify, defend and hold harmless the RAILWAY, its affiliates, officers, directors and employees from any and all suits, claims, liability, losses, damages, expenses and costs (including reasonable attorney's fees) incurred by or asserted against the RAILWAY whether for personal injury or death or damage to property of any person or persons whomsoever, relating to, resulting from or arising out of the maintenance or replacement, of the BRIDGE by the RAILWAY, the performance of work by the RAILWAY required to be performed by the COUNTY after construction completion, or the use of the BRIDGE or the COUNTY or facilities after construction completion, including but not limited to pedestrian walkways, at or near the BRIDGE and regardless of whether such injury or damage is caused or alleged to be caused, in whole or in part, by the negligence of the RAILWAY. Notwithstanding the foregoing, the COUNTY, after construction completion, shall have no indemnification obligation for the intentional, wrongful acts of the RAILWAY.

i. The COUNTY after construction completion, will include in any contract, which it may let for the whole or part of any work to be performed hereunder

by or for the COUNTY after construction completion, each and every one of the terms and conditions included on the document entitled "FLORIDA EAST COAST RAILWAY, L.L.C. INSURANCE REQUIREMENTS" attached hereto, and made a part hereof as Exhibit D.

24. RAILWAY shall:

i. utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the RAILWAY during the term of the contract; and

ii. expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

iii. use steel and iron manufactured in the United States, in accordance with the Buy America provisions of 23 CFR 635.410, as amended. Ensure that all manufacturing processes for this material occur in the United States. As used in this specification, a manufacturing process is any process that modifies the chemical content, physical shape or size, or final finish of a product, beginning with the initial melting and continuing through the final shaping and coating. If a steel or iron product is taken outside the United States for any manufacturing process, it becomes foreign source material. When using steel or iron materials as a component of any manufactured product (e.g., concrete pipe, prestressed beams, corrugated steel pipe, etc.), these same provisions apply. Foreign steel and iron may be used when the total actual cost of such foreign materials does not exceed 0.1% of the total Contract amount or $2,500, whichever is greater. These requirements are applicable to all steel and iron materials incorporated into the finished work but are not applicable to steel and iron items that the RAILWAY uses but does not incorporate into the finished work. Submit a certification from the manufacturer of steel or iron, or any product containing steel or iron, stating that all steel or iron furnished or incorporated into the furnished product was produced and manufactured in the United States or a statement that the product was produced within the United States except for minimal quantities of foreign steel and iron valued at $ (actual cost). Submit each such certification to the Engineer prior to incorporating the

material or product into the project. Prior to the use of foreign steel or iron materials on a project, submit invoices to document the actual cost of such material, and obtain the Engineer's written approval prior to incorporating the material into the project; and

iv. comply with all the requirements imposed by Title VI of the Civil Rights Act of 1964, the regulations of the U.S. Department of Transportation issued thereunder, and the assurance by the RAILWAY pursuant thereto. The RAILWAY shall include the attached Title VI / Nondiscrimination Assurance in all contracts with consultants and contractors performing work on the Project that ensure compliance with Title VI of the Civil Rights Act of 1964, 49 C.F.R. Part 21, and related statutes and regulations.

25. It is understood and agreed by the parties to this Agreement that if any part, term, or provision of this Agreement is held illegal by the courts or in conflict with any law of the State of Florida, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.

26. Any questions or matters arising under this Agreement as to validity, construction, enforcement, performance, or otherwise shall be determined in accordance with the laws of the State of Florida. Venue for any action arising out of or in any way related to this Agreement shall lie exclusively in a state court of appropriate jurisdiction in Volusia County, Florida.

27. The parties agree to bear their own attorney's fees and costs with respect to this Agreement.

28. The parties agree that this Agreement is binding on the parties, their heirs-at-law, and their assigns and successors in interest as evidenced by their signatures and lawful executions below.

29. A modification or waiver of any of the provisions of this Agreement shall be effective only if made in writing and executed with the same formality as this Agreement.

[The remainder of this sheet intentionally left blank]

IN WITNESS WHEREOF, and intending to be legally bound, the authorized representatives of the parties have executed this Grade Separation Agreement this _____ day of _____, 2026.

Signed, and Delivered in the presence of **RAILWAY**:

_____

_____
Witnesses as to RAILWAY

FLORIDA EAST COAST RAILWAY, L.L.C., a Florida Limited Liability Company

By:_____

ATTEST:_____
Assistant Secretary

DATE:_____

Signed and delivered in the presence of **OCW**:

_____

_____
Witnesses as to OCW

ORMOND CROSSING WEST, LLC, , a Florida Limited Liability Company

By:_____

ATTEST:_____
Assistant Secretary

DATE:_____

Signed and delivered in the presence of **CITY** :

_____

_____
Witnesses as to CITY

CITY OF ORMOND BEACH, FL, a Florida municipal corporation

By:_____
Jason Leslie, Mayor

ATTEST:_____
Joyce Shanahan, City Manager

DATE:_____

Signed and delivered in the presence of **COUNTY** :

VOLUSIA COUNTY, FL, a political subdivision of the State of Florida

By:_____

ATTEST:_____
County Manager

DATE:_____

_____

Witnesses as to COUNTY

Counterparts; electronic execution. This Agreement may be signed in any number of counterparts and each counterpart shall represent a fully executed original as if signed by both Parties. Delivery of an executed counterpart of a signature page to this Agreement by facsimile or in electronic format (e.g., ".pdf" or ".tif") shall be effective as delivery of a manually executed counterpart of this Agreement.

ORMOND CROSSINGS

ORMOND BEACH, FLORIDA



INDEX OF STRUCTURES PLANS

FOR INDEX OF STRUCTURES PLANS, SEE "INDEX OF SHEETS"

ORMOND CROSSINGS – WEST RAILWAY OVERPASS
TYMBER CREEK ROAD
OVER FLORIDA EAST COAST RAILWAY
BRIDGE NOS. 794203 (LEFT) AND 794204 (RIGHT)

STRUCTURES PLANS

100% STRUCTURES PLANS
NOT FOR CONSTRUCTION
PRELIMINARY AND SUBJECT TO CHANGE

PLANS PREPARED BY:

BTS
ENGINEERING CONSULTANTS CORP
P.O. BOX 620458, Oviedo FL 32762 - btsengineeringcorp.com - (407) 912-2973

NOTE: THE SCALE OF THESE PLANS MAY HAVE CHANGED DUE TO REPRODUCTION.

STRUCTURES SHOP DRAWINGS
TO BE SUBMITTED TO:
CHELSEA A. ROMERO, P.E.
BTS ENGINEERING CONSULTANTS CORP.
P.O. BOX 620458, OVIEDO FL 32762

STRUCTURES PLANS
ENGINEER OF RECORD:

CHELSEA A. ROMERO, P.E.
P.E. LICENSE NUMBER 73851
BTS ENGINEERING CONSULTANTS CORP.
P.O. BOX 620458
OVIEDO, FL 32762
(407) 912-2973
VENDOR NO.: F874459928001

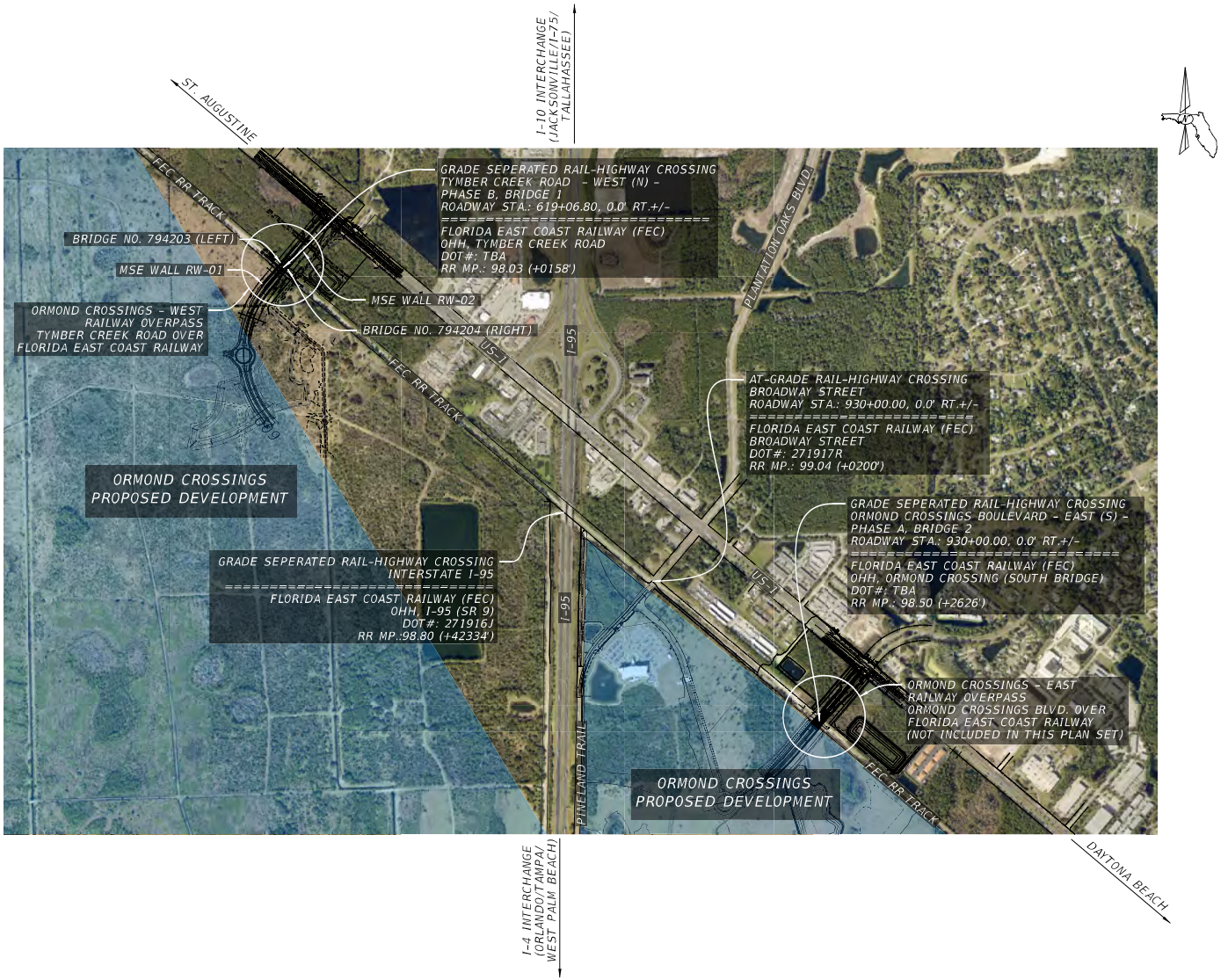
OWNER/DEVELOPER/APPLICANT: ORMOND CROSSING WEST, LLC

SHEET NO.
B-1

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Joshua Brown 10/10/2025 5:30:44 PM

EXHIBIT A



BRIDGE AND RETAINING WALL LOCATION MAP

BRIDGE NOS. 794203 AND 794204

REVISIONS					
DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION

BTS ENGINEERING CONSULTANTS
CHELSEA A. ROMERO, P.E.
P.E. LICENSE NUMBER 73857
BTS ENGINEERING CONSULTANTS CORP.
P.O. BOX 620458, OVIEDO FL 32762

DRAWN BY:	JEB 08-24
CHECKED BY:	CAR 10-24
DESIGNED BY:	JEB 08-24
CHECKED BY:	CAR 10-24

ORMOND CROSSING WEST, LLC

CITY, COUNTY, STATE	FL BRIDGE NO.
ORMOND BEACH, VOLUSIA, FL	794203 794204

SHEET TITLE: BRIDGE AND RETAINING WALL LOCATION MAP

REF, DWG, NO.:

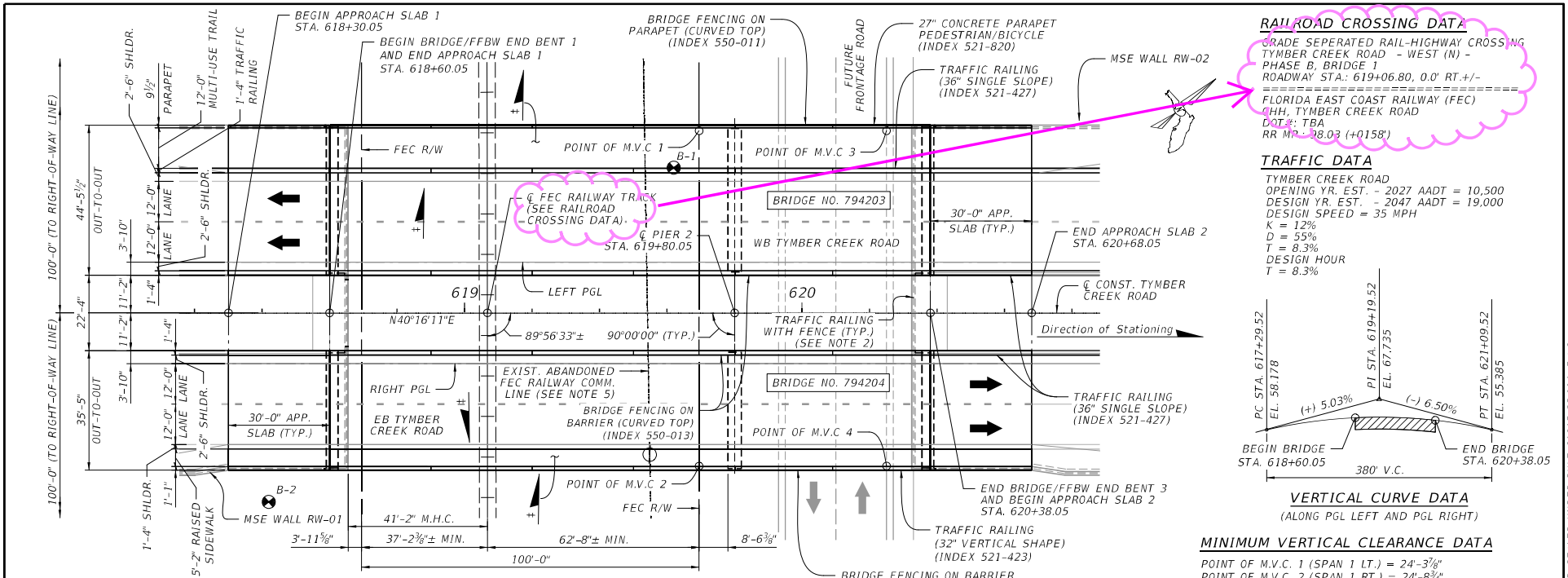
PROJECT NAME: ORMOND CROSSINGS - WEST RAILWAY OVERPASS TYMBER CREEK ROAD OVER FLORIDA EAST COAST RAILWAY

SHEET NO.: B-4

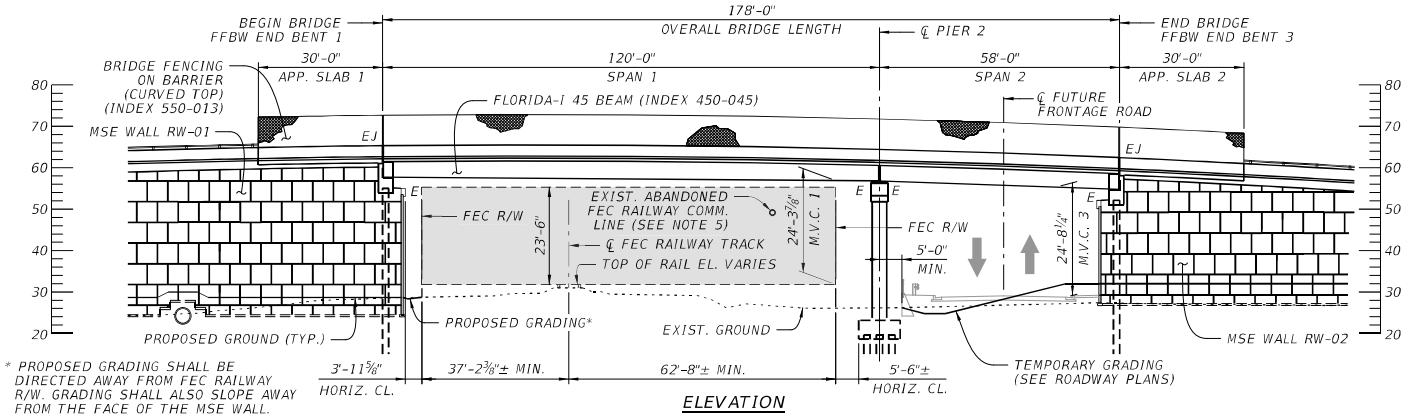
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Joshua Brown 10/10/2025 5:32:01 PM

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EXHIBIT A



PLAN



* PROPOSED GRADING SHALL BE DIRECTED AWAY FROM FEC RAILWAY R/W. GRADING SHALL ALSO SLOPE AWAY FROM THE FACE OF THE MSE WALL. SEE "GRADING AND DRAINAGE PLAN" IN ROADWAY PLANS FOR DETAILS.

ELEVATION

ELEVATION SHOWN LOOKING NORTHWEST ALONG EAST COPING OF BRIDGE NO. 794204
DIMENSIONS MEASURED ALONG ℄ CONST. TYMBER CREEK ROAD

RAILROAD CROSSING DATA

GRADE SEPERATED RAIL-HIGHWAY CROSSING
TYMBER CREEK ROAD - WEST (N) -
PHASE B, BRIDGE 1
ROADWAY STA.: 619+06.80, 0.0' RT.+/-
==========
FLORIDA EAST COAST RAILWAY (FEC)
DHH, TYMBER CREEK ROAD
DOT #: TBA
RR MP: 38.03 (+0158')

TRAFFIC DATA

TYMBER CREEK ROAD
OPENING YR. EST. - 2027 AADT = 10,500
DESIGN YR. EST. - 2047 AADT = 19,000
DESIGN SPEED = 35 MPH
K = 12%
D = 55%
T = 8.3%
DESIGN HOUR
T = 8.3%

VERTICAL CURVE DATA

(ALONG PGL LEFT AND PGL RIGHT)

MINIMUM VERTICAL CLEARANCE DATA

POINT OF M.V.C. 1 (SPAN 1 LT.) = 24'-3⅞"
POINT OF M.V.C. 2 (SPAN 1 RT.) = 24'-8¾"
POINT OF M.V.C. 3 (SPAN 2 LT.) = 24'-8¼"
POINT OF M.V.C. 4 (SPAN 2 RT.) = 24'-10¼"

LEGEND

- APPROXIMATE SOIL BORING LOCATION
- DIRECTION OF TRAFFIC
- DIRECTION OF TRAFFIC (UNDER ROUTE)
- SLOPE: 0.02 FT/FT
- FEC RAILWAY CLEARANCE ENVELOPE

NOTES

1. STATIONS AND OFFSETS GIVEN ALONG ℄ CONST. TYMBER CREEK ROAD.
2. FOR MSE WALL INFORMATION, INCLUDING TRAFFIC RAILING WITH FENCE BETWEEN BRIDGES AND BULLET RAILING INFORMATION, SEE MSE WALL SHEETS.
3. FOR BRIDGES WITHIN PROJECT LIMITS, SEE "BRIDGE AND RETAINING WALL LOCATION MAP" SHEET.
4. FOR LIMITS OF BRIDGE FENCING, SEE "SUPERSTRUCTURE PLAN" AND MSE WALL SHEETS.
5. EXISTING LOW HANGING AERIAL ABANDONED FEC RAILWAY COMMUNICATION LINE BELOW BRIDGE. TAKE PRECAUTIONS TO AVOID DAMAGING THE EXISTING LINE DURING CONSTRUCTION.

BRIDGE NOS. 794203 AND 794204

REVISIONS					
DATE	BY	DESCRIPTION	DATE	BY	DESCRIPTION

BTS ENGINEERING CONSULTANTS
CHELSEA A. ROMERO, P.E.
P.E. LICENSE NUMBER 73857
BTS ENGINEERING CONSULTANTS CORP.
P.O. BOX 620458, OVIEDO FL 32762

DRAWN BY:	JEB 09-24
CHECKED BY:	CAR 10-24
DESIGNED BY:	MEH 09-24
CHECKED BY:	CAR 10-24

ORMOND CROSSING WEST, LLC

CITY, COUNTY, STATE	FL BRIDGE NO.
ORMOND BEACH, VOLUSIA, FL	794203 794204

SHEET TITLE: PLAN AND ELEVATION

PROJECT NAME: ORMOND CROSSINGS - WEST RAILWAY OVERPASS
TYMBER CREEK ROAD OVER FLORIDA EAST COAST RAILWAY

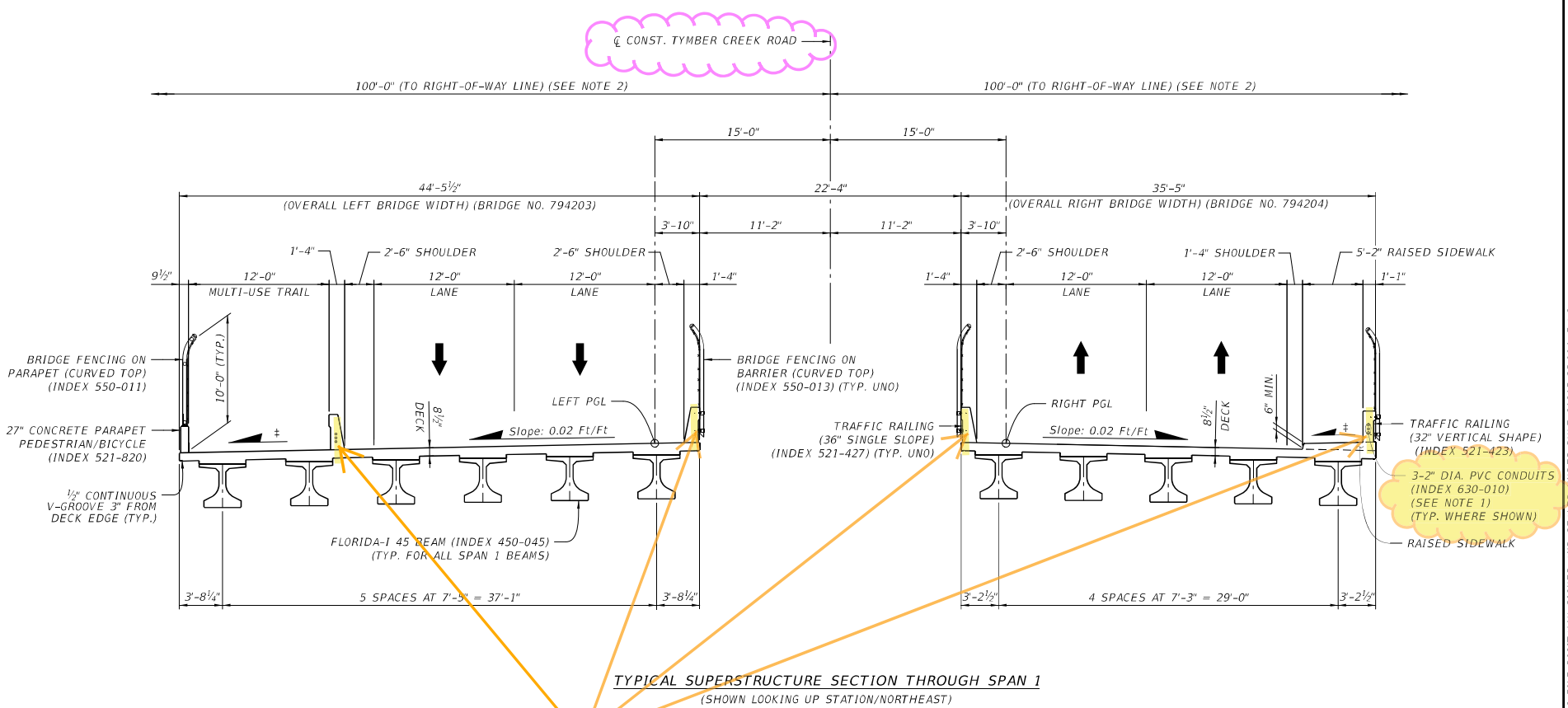
REF. DWG. NO.:

SHEET NO.: B1-1

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Joshua Brown 10/16/2025 10:36:41 AM

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EXHIBIT A



TYPICAL SUPERSTRUCTURE SECTION THROUGH SPAN 1

(SHOWN LOOKING UP STATION/NORTHEAST)

LEGEND

‡ SLOPE: 0.02 FT/FT

DIRECTION OF TRA

The Bridge Typical sections and Plans show that the Barrier Walls along the bridges on each side will have EMBEDDED 2" Dia. Conduits per FDOT Standard Index 630-010. While this is FDOT Standard installation. The Conduit installation and existence through the FEC ROW MUST be properly permitted through the FEC Real Estate Department providing the size, quantity, exact location, and intended use for FEC Real Estate Records. Additionally, if the FDOT has current proposed or future intentions for use of these conduits for ANY type utility or communication lines, they MUST be permitted through the FEC Real Estate Department. The Conduits show on Sheets B1-2, B1-3, B1-7, B1-8, B1-9, B1-10, B1-31, B1-32, B1-34, B-39, B1-41, B1-42, BW-12, and BW-14.
Please clarify and confirm installation or removal of these conduits for this project, and if they are to be installed, the FEC Real Estate Permits MUST be provided for each and every conduit. See Plan Review Comment Form, Comment PN-8 for FEC Disposition that requires resolution.

NOTES

1. FOR EMBEDDED CONDUITS IN TRAFFIC RAILING NOTES, SEE "SUPERSTRUCTURE SECTION" SHEET.
2. RIGHT-OF-WAY LIMITS SHOWN REFER TO RIGHT-OF-WAY LIMITS OUTSIDE OF RAILROAD RIGHT-OF-WAY LIMITS ONLY, SEE ROADWAY SHEETS FOR ADDITIONAL INFORMATION.

BRIDGE NOS. 794203 AND 794204

DATE	BY	DESCRIPTION

D CROSSING WEST, LLC

BTS ENGINEERING CONSULTANTS CORP.
P.O. BOX 620458, OVIEDO FL 32762

CHECKED BY: CAR 10-24

COUNTY, STATE	FL BRIDGE NO.
ND BEACH, VOLUSIA, FL	794203 794204

SHEET TITLE: TYPICAL SECTION (1 OF 2)

REF. DWG. NO.

PROJECT NAME: ORMOND CROSSINGS - WEST RAILWAY OVERPASS TYMBER CREEK ROAD OVER FLORIDA EAST COAST RAILWAY

SHEET NO. B1-2

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Joshua Brown 10/10/2025 5:32:08 PM

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EXHIBIT A

Florida East Coast RAILWAY
A division of GrupoMéxico TRANSPORTES

Estimate No.: 984658C / 984659J - 08/13/2026

Florida East Coast Railway

(FEC)

ORMOND BEACH, (Volusia), FL
OHH, Tymber Creek Road

DOT# : 984658C / 984659J — **RAILROAD # : 2292877**
RR MP.: 98.01 (+0027') / 98.03 (+0127 — **XORAIL# : 119753**

Summary

CROSSING WARNING SYSTEM		**$0.00**
(Includes all design, requisition, labor, materials, shop wiring, and installation)		
DESIGN - Circuit Design of Crossing Warning System	$0.00	
SHOP WIRING - Material Requisition and Assembly	$0.00	
CONSTRUCTION - Field Installation of Warning Devices	$0.00	
BUZZ / FIELD TESTING - Pre-Construction Buzz Testing / Field Cut-Over Testing	$0.00	
PTC - SUBDIV GIS - Subdiv Updates for Assett Changes required	$0.00	
PTC - LIEE - Lab Interface End-to-End Testing of Subdiv Changes	$0.00	
PTC - TMDS - Train Management Dispatching System Database and Screen Template Updates	$0.00	
PTC - FIBER - Fiber Hot-Cut System, with Jct Box and House Lateral Connection	$0.00	
RR FLAGGING - Signal Construction	$0.00	
CROSSING SURFACE/RESURFACE		**$0.00**
(Includes all design, requisition, labor, materials, and installation)		
TRACK GRADE AND REHABILITATION		**$0.00**
(Includes all design, requisition, labor, materials, and installation)		
RAILROAD ENGINEERING		**$9,109.76**
(Includes RAILROAD Labor for Reviewing Engineering Authorizations, Field Inspections and Administrative Labor)		
PTC - DISP - Dispatch Center Screen Office Changes/Updates	$0.00	
PRELIMINARY ENGINEERING (Phase 1)		**$46,644.90**
(Includes CONTRACT Labor for all Engineering, Agency Coordination, and Project Management)		
AGREEMENTS & APPROVALS (Phase 2)		**$34,058.30**
(Includes CONTRACT Labor for all Engineering, Agency Coordination, and Project Management)		
CONSTRUCTION ENGINEERING (Phase 3)		**$27,292.80**
(Includes CONTRACT Labor for all Engineering, Agency Coordination, and Project Management)		
CONSTRUCTION ENGINEERING INSPECTION (CEI)		**$122,400.00**
(Estimated Construction Engineering Inspection cost based on 72 days @ $1700 per day)		
AC POWER SERVICE		**$0.00**
(Includes all Power Service Charges not included in other costs)		
OTHER (Description Required)		**$510,720.00**
ESTIMATED RR FLAGGER (Roadway Contrcator)	380 Days @ $1344 per day	$510,720.00

	SUBTOTAL	**$750,225.76**
	(15%) CONTINGENCY	$112,533.86
TOTAL ESTIMATE COST	**(USD)**	**$862,759.62**
(01/14/25 - PE Wire Xfer of $15k - Conf# 2956925 / 11/12/25 - Addtl Funds Wire Transfer of $10/k - Conf# 3624910) **PRE-APPLIED FUNDING:**		**$25,000.00**
	TOTAL BALANCE REMAINING:	**$837,759.62**

DATE: 08/13/2026
(valid for 90 Days)

RESPONSIBLE PARTY:
Name: **Ormond Crossing West, LLC**
Number: **SPRC-2024-000047 (City) / 5977 (County)**
Contact: **Bradford Kline**
703-615-2244 / Brad@klineassoc.com

ORDER OF MAGNITUDE (OOM) ESTIMATE ONLY

(See Page 2 for all provisions, exclusions, and notes included and made a part of this Estimate)

Florida East Coast RAILWAY
A division of GrupoMéxico TRANSPORTES

Estimate No.: 984658C / 984659J - 08/13/2026

Florida East Coast Railway
(FEC)
ORMOND BEACH, (Volusia), FL
OHH, Tymber Creek Road

DOT# : 984658C / 984659J
RR MP.: 98.01 (+0027') / 98.03 (+0127')
RAILROAD # : 2292877
XORAIL# : 119753

RESPONSIBLE PARTY:

Name: **Ormond Crossing West, LLC**
Number: **SPRC-2024-000047 (City) / 5977 (County)**
Contact: **Bradford Kline**
703-615-2244 / Brad@klineassoc.com

PROVISIONS / EXCLUSIONS / NOTES INCLUDED AS PART OF THIS ESTIMATE:

1. This Estimate has been prepared based on site conditions, anticipated work duration periods, material prices, labor rates, manpower, resource availability, and other factors known as of the date prepared. The actual cost for Railroad work may differ based upon the agency's requirements, their contractors work procedures, and/or other conditions that become apparent once construction commences or during the progress of the work. If any extended time elapses from the date of this Estimate, the Railroad will reserve the right to update the estimate to current price values, and require agency's approval before any work by Railroad will commence.
2. This Estimate DOES NOT include Railroad Watchman/Flagging Cost unless specifically included in line itemization. Due to the unknow duration or schedule of the Roadway Contractor, this cost is NOT Included and must be considered and will be the responsibility of the Funding/Responsible Agency. Any cost for RR Flagger itemized above are estimated costs ONLY, and will be billed as actual cost incurred for reimbursement.
3. This Estimate DOES NOT include Permit processing and permit fees, which is to be funded and performed, as applicable or required, by the Responsible Party named.
4. This Estimate DOES NOT include Survey and/or As Builts, which is to be funded and performed, as applicable or required, by the Responsible Party named.
5. This Estimate DOES NOT include Maintenance of Traffic (MOT), which is to be funded and performed, as applicable or required, by the Responsible Party named.
6. This Estimate DOES NOT include Mitigation required for existing or natural hazards, which is to be funded and performed, as applicable or required, by the Responsible Party named.
7. This Estimate DOES NOT include Pavement Marking, Striping, or Signage, which is to be funded and performed, as applicable or required, by the Responsible Party named.
8. This Estimate DOES NOT include 8" compacted #57 stone as roadway subgrade required as a result of demolition or construction within the FEC Property, which is to be funded and performed, as applicable or required, by the Responsible Party named.
9. This Estimate DOES NOT include ACC or PCC Roadway Pavement, Curbing, or Sidewalk construction required as a result of demolition or construction within the FEC Property, which is to be funded and performed, as applicable or required, by the Responsible Party named.

ORDER OF MAGNITUDE (OOM) ESTIMATE ONLY

(See Page 1 for all descriptions and details of estimated cost for work by FEC Railway)

There is no EXHIBIT C associated with this agreement

[The remainder of this page intentionally left blank]

FLORIDA EAST COAST RAILWAY, L.L.C.
INSURANCE REQUIREMENTS

A. Liability Insurance. During the Term of this Contract, Contractor shall purchase and maintain: (i) Commercial General Liability Insurance ("CGL"), with contractual liability covering obligations assumed in this Contract (including any agreements entered into between the parties pursuant hereto) by Contractor, providing for available limits of not less than $6,000,000 single limit, bodily injury and/or property damage combined, for damages arising out of bodily injuries to or death of all persons in each occurrence and for damage to or destruction of property, including the loss of use thereof, in each occurrence, including Federal Employers Liability Act claims ("FELA") against the FECR, or other liability arising out of or incidental to railroad operations; (ii) at FECR's option, Contractor will obtain a policy of Railroad Protective Liability with liability limits of $2,000,000 per occurrence, $6,000,000 aggregate with FECR as the only named insured.(iii) Statutory Workers' Compensation, Employer's Liability Insurance with available limits of not less than $1,000,000 and Occupational Disease Insurance; (iv) if any motor vehicles are used in connection with the Services to be performed hereunder (or in connection with any agreements entered into between the parties pursuant hereto), Business Automobile Liability Insurance with limits of not less than $1,000,000 single limit, bodily injury and/or property damage combined, for damages to or destruction of property including the loss of use thereof, in any one occurrence; and (v) if professional services are being rendered by Contractor, Professional Liability coverage in an amount not less than $1,000,000. If, in FECR's opinion, a higher limit of liability is necessary for any insurance policy required hereunder, FECR shall so notify Contractor and Contractor shall, within thirty (30) days of receipt of such notice, provide a copy of the endorsement to the appropriate policy increasing the liability coverage to the required limit. Such insurance will include a minimum of two years' tail coverage necessary to cover claims occurring during the Term but which may not be brought until after termination of this Contract.

B. Policy Requirements. All insurance required hereunder shall be affected by valid and enforceable policies issued by insurer(s) of financial responsibility and authorized to do business in all necessary states, all subject to the reasonable prior approval of FECR. Contractor's liability insurance policies shall name FECR, its parent, affiliates and subsidiaries as additional insureds and will not have any exclusion for liability relating to railroad operations or contractual liability for construction or demolition within fifty (50) feet of FECR's tracks by endorsement. Contractor's Workers' Compensation and property insurance policies shall include waivers of subrogation rights endorsements in favor of FECR. All policies shall contain a provision for thirty (30) days' written notice to FECR prior to any expiration or termination of, or any change in, the coverage provided. Contractor shall provide FECR with at least thirty (30) days' written notice prior to such expiration, termination or change in any insurance coverage. Insurance Company must be issued by a casualty company/insurance company authorized to do business in the State of Florida that has a "Best's" rating of A or A+ and a financial category size of Class XII or higher. Prior to any entry upon FECR property pursuant to this Contract and upon FECR's request thereafter, Contractor shall provide or shall cause its insurer or insurance agent to provide FECR with a certificate of insurance certifying the liability insurance policies in effect for the Term of this Contract. The liability assumed by Contractor under this Contract, including, but not limited to, Contractor's indemnification obligations, shall not be limited to the insurance coverage stipulated herein.

EXHIBIT "2"

FLORIDA EAST COAST RAILWAY
ASSIGNMENT AND ASSUMPTION

This Assignment and Assumption is made and entered into by and among Florida East Coast Railway, L.L.C. ("**RAILWAY**"), whose address is 7150 Phillips Highway, Jacksonville, FL 32256, and Ormond Crossing West, LLC, a Florida limited liability company, as successor-in-interest to Tomoka Holdings, LLC, and its successors and assigns, whose address is 8 Ocean Place, Highland Beach, FL 33487, herein after known as ("DEVELOPER"), and The City of Ormond Beach, a Florida Municipal corporation (the "**CITY**"), whose address is 22 South Beach Street, Ormond Beach, Florida 32174, , and the County of Volusia, a political subdivision of the State of Florida (the "**COUNTY**"), whose address is 123 West Indiana Avenue, DeLand, Florida 32720, have herein agreed;

WHEREAS, Ormond Crossing West, LLC, a Florida limited liability company ("OCW" or "DEVELOPER"), has acquired the real property formerly held by Tomoka Holdings, LLC and is the successor-in-interest to Tomoka Holdings, LLC; and

WHEREAS, Allete Properties, LLC fully satisfied its role and obligations under the November 5, 2002 Agreement Regarding Railroad Crossings when it assigned its substantive rights and obligations thereunder to Tomoka Holdings, LLC effective December 5, 2002, and joined the January 20, 2014 Perpetual Aerial Crossing Easement Agreements solely to acknowledge that those easements satisfied the RAILWAY's obligations under the 2002 Agreement, which acknowledgment was fully made and performed at that time; accordingly, Allete Properties, LLC has no continuing role or obligation and is not a party to this Agreement; and

WHEREAS, RAILWAY, CITY, and Tomoka Holdings, LLC and Allete Properties, LLC are parties to an Aerial Crossing Easement Agreement dated January 20, 2014 (the "Phase B 2014 Aerial Crossing Easement Agreement") granting rights to aerial crossings of RAILWAY at two separate locations, with the first being at RAILROAD's milepost 98.03 (Tymber Creek Road – Book: 6955, Page: 3007), and the second being at milepost 98.50 (Ormond Crossings Boulevard – Book: 6955, Page: 2993); and

WHEREAS, said Phase B 2014 Aerial Crossing Easement Agreement for location at milepost 98.03 (Tymber Creek Road – Book: 6955, Page: 3007) granted for the construction, CITY, and Tomoka Holdings, LLC and Allete Properties, LLC, its successors and assigns, the Aerial Crossing Easement Agreement for the sole purpose to construct, install, inspect, and maintain an elevated highway bridge ("Bridge"), of which a portion of the Bridge will traverse above and through the property granted by RAILWAY in said agreement; and

WHEREAS, said Phase B 2014 Aerial Crossing Easement Agreement for location at milepost 98.03 (Tymber Creek Road) granted upon construction completion to the CITY, its successors and assigns, the Aerial Crossing Easement Agreement for the sole purpose of owning, operating, inspecting, and maintaining an elevated highway bridge ("Bridge"), of which a portion of the Bridge will traverse above and through the property granted by RAILWAY in said agreement; and

WHEREAS, CITY, upon construction completion and acceptance of the Bridge by COUNTY and RAILWAY, desires to assign and transfer to COUNTY, and COUNTY desires to assume all of CITY's interests and obligations under the Phase B 2014 Aerial Crossing Easement Agreement related to the Bridge; and

WHEREAS, COUNTY is not being asked and is not assuming CITY's rights or obligations to the crossing at milepost 98.50 (Ormond Crossings Boulevard – Book: 6955, Page: 2993; and

WHEREAS, the Phase B 2014 Aerial Crossing Easement Agreement for location at milepost 98.03 (Tymber Creek Road – Book: 6955, Page: 3007) shall be in full force and effect to all of CITY's interests and obligations throughout the construction, completion, and acceptance of the Bridge by COUNTY and RAILWAY, and requires the consent of RAILWAY to the assignment of CITY's interests and obligations under the Phase B 2014 Aerial Crossing Easement Agreement to COUNTY:

ACCORDINGLY, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. CITY, upon the Bridge construction completion, and acceptance of the Bridge by COUNTY and RAILWAY, will then hereby grant, assign, transfer, and deliver to COUNTY all of the rights, title, interests, liabilities, and obligations of CITY in and under the Phase B 2014 Aerial Crossing Easement Agreement.

2. COUNTY, upon the Bridge construction completion, and acceptance of the Bridge by COUNTY and RAILWAY, will then hereby accept the foregoing assignment and assume all rights, title, interests, liabilities, and obligations of CITY for the Bridge in and under the Phase B 2014 Aerial Crossing Easement Agreement.

3. RAILWAY, upon the Bridge construction completion, and acceptance of the Bridge by COUNTY and RAILWAY, will then hereby consent to the foregoing assignment by CITY and assumption by COUNTY of the rights, title interests, liabilities and obligations of CITY for the Bridge in and under the Phase B 2014 Aerial Crossing Easement Agreement to COUNTY.

4. The Phase B 2014 Aerial Crossing Easement Agreement upon the Bridge construction completion, and acceptance of the Bridge by COUNTY and RAILWAY, will then hereby be amended to delete all references to CITY and to replace same with references to COUNTY as it pertains to the Bridge, and the parties agree that for all purposes of the Phase B 2014 Aerial Crossing Easement Agreement as it pertains to the Bridge the term "Licensee" shall mean COUNTY.

5. RAILWAY, CITY and DEVELOPER, and COUNTY agree that the Phase B 2014 Aerial Crossing Easement Agreement will remain in full force and effect throughout and until such time as the Bridge construction completion and acceptance of the Bridge by COUNTY and RAILWAY, including all rights, title, interests, liabilities, and obligations therein.

6. The COUNTY, shall concurrently with this Assignment and Assumption Agreement, execute a new Aerial Crossing Easement Agreement between RAILWAY and COUNTY as singular party entities, that will only be in full force and effect upon the construction completion and acceptance of Bridge constructed under the Phase B 2014 Aerial Crossing Easement Agreement for location at milepost 98.03 (Tymber Creek Road – Book: 6955, Page: 3007), and, when at that time of such acceptance the new Aerial Crossing Easement Agreement will become the governing Agreement, and the Phase B 2014 Aerial Crossing Easement Agreement will then be considered terminated with no remaining rights, title, interests, liabilities and obligations to the parties within the Phase B 2014 Aerial Crossing Easement Agreement. The requirement in section 4 of the Phase B 2014 Aerial Crossing

Easement Agreement that OCW, as successor-in-interest to Tomoka Holdings, LLC, shall require its contractor to hold harmless and indemnify the COUNTY, from and against any and all latent or patent defects regarding the construction and installation of the Bridge regardless of whether such defects are known or discovered before or after the acceptance of the Bridge by the COUNTY shall survive the termination of the Phase B 2014 Aerial Crossing Easement Agreement and the termination of this Agreement.

7. RAILWAY, CITY and DEVELOPER, and COUNTY agree that if said Bridge constructed under the Phase B 2014 Aerial Crossing Easement Agreement is found upon completion to be unacceptable by either COUNTY or RAILWAY, all terms and conditions of the Phase B 2014 Aerial Crossing Easement Agreement will remain in full force and effect for the duration for the Bridge existence, or until such time the new Aerial Crossing Easement Agreement is amended or the Bridge is accepted by COUNTY and RAILWAY.

8. RAILWAY, CITY and DEVELOPER, and COUNTY agree that if said Bridge constructed under the Phase B 2014 Aerial Crossing Easement Agreement is found upon completion to be acceptable by both COUNTY and RAILWAY, the new Aerial Crossing Easement Agreement dated _____ in the month of _____, 2026 will immediately become effective and the governing Aerial Crossing Easement Agreement document for the Bridge at milepost 98.03 (Tymber Creek Road), and;

    a. The Phase B 2014 Aerial Crossing Easement Agreement dated January 20, 2014, between RAILWAY, CITY and DEVELOPER will immediately be terminated of the parties of all rights, title, interests, liabilities, except the requirement in section 4 of the Phase B 2014 Aerial Crossing Easement Agreement that OCW, as successor-in-interest to Tomoka Holdings, LLC, shall require its contractor to hold harmless and indemnify the COUNTY, from and against any and all latent or patent defects regarding the construction and installation of the Bridge regardless of whether such defects are known or discovered before or after the acceptance of the Bridge by the COUNTY shall survive the termination of the Phase B 2014 Aerial Crossing Easement Agreement and the termination of this Agreement, and;
    b. This Assignment and Assumption Agreement dated the _____ in the month of _____, 2026 between RAILWAY, CITY and DEVELOPER, and COUNTY will immediately be terminated of the parties of all rights, title, interests, liabilities, and;

[The remainder of this page intentionally left blank]

IN WITNESS WHEREOF, the parties have entered and accepted all terms caused by this instrument to be executed in duplicate this _____ day of _____, 2026, with upon construction completion and acceptance a legally EFFECTIVE DATE on this _____ day of _____, 2026 hereinafter written by their undersigned officials thereunto lawfully authorized.

Signed, and Delivered in the presence of **RAILWAY**:

FLORIDA EAST COAST RAILWAY, L.L.C., a Florida Limited Liability Company

By:_____

ATTEST:_____
Assistant Secretary

DATE:_____

_____
Witnesses as to RAILWAY

Signed and delivered in the presence of **OCW**:

ORMOND CROSSING WEST, LLC, a Florida limited liability company

By:_____

ATTEST:_____
Assistant Secretary

DATE:_____

_____
Witnesses as to OCW

Signed and delivered in the presence of **CITY** :

CITY OF ORMOND BEACH, FL, a Florida Municipal corporation

By:_____
Jason Leslie, Mayor

ATTEST:_____
Joyce Shanahan, City Manager

DATE:_____

_____
Witnesses as to CITY

Signed and delivered in the presence of **COUNTY** :	**VOLUSIA COUNTY, FL**, a political subdivision of the State of Florida
_____	By:_____
_____ Witnesses as to COUNTY	ATTEST:_____ Assistant Secretary
	DATE:_____

Counterparts; electronic execution. This Agreement may be signed in any number of counterparts, and each counterpart shall represent a fully executed original as if signed by both Parties. Delivery of an executed counterpart of a signature page to this Agreement by facsimile or in electronic format (e.g., ".pdf" or ".tif") shall be effective as delivery of a manually executed counterpart of this Agreement.

[The remainder of this page intentionally left blank]

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	8.G.
Section	CONSENT AGENDA	**Category**	Consent - Resolution
Subject	Termination of Contract - Nelson Construction, Orchard Lane Stormwater Drainage Improvements		
Recommended Action	Staff recommends approval of the settlement and release of claim with Nelson Construction.		
Strategic Goal	Quality of Life - Other		
Department Staff Contact	Public Works - Engineering Shawn Finley, Assistant City Manager		

Summary

This item concerns a mutual termination agreement with Nelson Construction Company for the Orchard Lane Stormwater Drainage Improvement Project.

In November 2025, the City advertised for bids regarding construction services for the Ocrhard Lane Stormwater Drainage Improvement project (Bid No. 2026-06). On January 20, 2026, the City awarded a contract in the amount of $147,650 to Nelson Construction Company (Res. No. 2026-04).

After the project was awarded, the contractor raised questions regarding project specifications and requested a change order totaling $75,000. The contractor indicated they were unable to proceed under the existing contract terms. To ensure the project advances without unnecessary delay and to avoid the time and expense associated with potential disputes, staff recommends approving a mutual settlement and release. As part of the settlement, the City agreed to purchase materials in the amount of $14,951.93 from Nelson Construction. The materials had been manufactured for the project and delivered to the site.

This approach enables the City to move forward efficiently by transitioning to the next lowest bidder, maintaining project momentum, and continuing progress toward delivering a safe, resilient, and attractive amenity for residents and visitors.

Financial Impact

This will terminate the existing contract, release the remaining $132,698.07, and allow the City to move forward with sourcing another contractor to complete the work. Funding is available in Fund 107 - Stormwater.

Citizen Impact

This release of claim will ensure the project can be completed in a cost-effective and timely manner.

Attachments

1. 26-109 Termination w-Nelson Constr (P25-0189G)
2. Nelson Release

RESOLUTION NO. 2026-109

A RESOLUTION APPROVING TERMINATION OF A CONTRACT WITH NELSON CONSTRUCTION COMPANY, LLC REGARDING CONSTRUCTION OF THE ORCHARD LANE STORMWATER DRAINAGE IMPROVEMENTS PROJECT; AUTHORIZING THE EXECUTION OF A SETTLEMENT AND RELEASE OF CLAIMS AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, the City and Nelson Construction Company, LLC are parties to a contract dated January 26, 2026 for construction services regarding the Orchard Lane Stormwater Drainage project (Bid no. 2026-06), and

WHEREAS, the parties desire to terminate the aforestated contract due to a dispute over construction specifications and as further described in the Settlement and Release of Claims, attached hereto and incorporated herein by reference, now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The City Commission of the City of Ormond Beach hereby approves termination of the contract between the City and Nelson Construction Company, LLC dated January 26, 2026 for construction services for the s Orchard Lane Stormwater Drainage project (Bid no. 2026-06).

SECTION TWO. The Mayor and City Manager are hereby authorized and directed to execute the attached Settlement and Release of Claims.

SECTION THREE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED this 9th day of September, 2026.

JASON LESLIE
Mayor

ATTEST:

SUSAN CARROLL DAUDERIS
City Clerk

SETTLEMENT AND RELEASE OF CLAIMS

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, the parties to this Settlement and Release of Claims are Nelson Construction Company, LLC (hereinafter "Nelson") and the City of Ormond Beach (hereinafter "the City", and collectively "the parties") entered into an agreement for construction services for the Orchard Lane Stormwater Drainage Improvements project (Bid No.2026-06) dated January 26, 2026, (hereinafter referred to as "the Agreement")

WHEREAS, a dispute arose between the parties during the initial construction phase of the project; and

WHEREAS, both parties agree that a termination for convenience pursuant to Article 15.4 of the General Conditions to the Agreement is in the best interests of both Parties; and

WHEREAS, for the consideration of FOURTEEN THOUSAND NINE HUNDRED FIFTY ONE AND 93/100 DOLLARS ($14,951.93), the receipt and sufficiency whereof is hereby acknowledged, the parties, Nelson and the City mutually release, acquit and forever discharge each other and its officers, agents, and employees of and from any and all claims, actions, demands, rights, damages, costs, expenses and compensation whatsoever, which the parties now have or which may hereafter accrue on account of, or in any way growing out of or arising out of, or any way related to that certain agreement between the parties for construction services for the Orchard Lane Stormwater Drainage Improvements Agreement. The payment of $14,951.93 represents the materials purchased by Nelson for the project that are now in the ownership and possession of the City as described in Exhibit "A".

It is understood and agreed that this Settlement and Release is the compromise of a doubtful and disputed claim concerning the Agreement. The parties waive any and all claims under the agreement now and forever.

The parties declare and represent that no promise, inducement or agreement not herein expressed has been made to the other, and that this Settlement and Release contains the entire agreement between the parties hereto, and that the terms of this Settlement and Release are contractual and not a mere recital.

THE PARTIES DECLARE that the terms of the Settlement and Release of Claims have been completely read and are FULLY UNDERSTOOD and VOLUNTARILY accepted for the purpose of making a full and final compromise adjustment and settlement of any and all claims, DISPUTED OR OTHERWISE, against all persons and entities described above on account of damages above-mentioned and for the express purpose of precluding FOREVER any further or additional claims arising out of the aforesaid Agreement.

IN WITNESS WHEREOF, the undersigned parties have caused this Settlement and Release to be signed on the dates indicated hereinbelow.

DATED this _____ day of _____, 2026.

Witnesses:

CITY OF ORMOND BEACH

_____

By: _____
JASON LESLIE
Mayor

Print Name: _____

_____

By: _____
JOYCE SHANAHAN
City Manager

Print Name: _____

DATED this _____ day of _____, 2026.

Witnesses:

NELSON CONSTRUCTION COMPANY, LLC

_____

By: _____

Print Name: _____

Tile:_____

_____

By: _____

Print Name: _____

Title:_____

EXHIBIT "A"

Nelson Construction Company LLC.

INVOICE

1603 Martins Dairy Road,
New Smryna Beach, FL 32168

Bill To
City of Ormond Beach
22 South Beach Street, Suite 104
Ormond Beach, FL 32174

Invoice # 253
Invoice Date 06/17/2026

DESCRIPTION	AMOUNT
Rinker Materials- Invoice 01290287	4,613.75
Rinker Materials- Invoice 33525381	5,048.78
Rinker Materials- Invoice- Invoice 33525380	5,289.40
TOTAL	**$14,951.93**

Terms & Conditions
Please make checks payable to Nelson Construction Company LLC.

Rinker MATERIALS™
A QUIKRETE® COMPANY

840 WEST AVE
DELAND FL 32720
(386)734-6228
Fax (000)000-0000

SHIPPING INSTRUCTIONS

28529149

ORIGINAL ORDER 01290287

SOLD TO:	SHIP TO:
1026732 DDS ENTERPRISES LLC 463 SHAW LAKE RD PIERSON FL 32180	1026621 ORCHARD LANE STORMWATER TYLER 941.662.9460 / NICK 386.490.5631 2 JOHN ANDERSON DR ORMOND BEACH FL 32178

DATE ORDERED	DATE REQUESTED	DATE PROMISED	DATE SHIPPED	PURCHASE ORDER #	UNIFORM SHIPPING	SHIP VIA	TRUCK
04/23/26	04/28/26	04/28/26		NONE	28529149-000 SO		

ORDERED BY	ORDER ACCEPTED BY	DRIVER	MILES	WEIGHT	PROJECT #
	DCOOKE		999		879637

PIECES	UNITS ORDERED		UNITS SHIPPED/LINE#	ITEM NUMBER	ITEM DESCRIPTION	UNITS RECEIVED	USD PRICE PRICE	USD PRICE AMOUNT
1	1	EA	1.000	691900 WGT: TON:	FREIGHT/DELIVERY FREIGHT/DELIVERY		450.00	450.00
1	1	EA	2.000	SS024037 06B060N WGT: 4,989.0000 TON: 2.4945	024 037 06 BASE 60 N I-1		1438.38	1,438.38
1	1	EA	3.000	RGRT8212001 WGT: 265.0000 TON: .1325	USF 6212 GRT I-1		.00	.00
1	1	EA	4.000	REBCS000000 WGT. 1.0000 TON: .0005	EYEBOLTS&CHAINS SET I-1		.00	.00
1	1	EA	5.000	SS024037 06B060N WGT: 5,070.0000 TON: 2.5350	024 037 06 BASE 58 N I-2		1438.38	1,438.38
1	1	EA	6.000	RGRT8212001 WGT: 265.0000 TON: .1325	USF 6212 GRT I-2		.00	.00
1	1	EA	7.000	REBCS000000 WGT: 1.0000 TON: .0005	EYEBOLTS&CHAINS SET I-2		.00	.00
1	1	EA	8.000	691900 WGT: TON: .0005	FREIGHT/DELIVERY-RETURN FEE FREIGHT/DELIVERY- RETURN FEE		550.00	550.00

RECEIVED BY: Garfield 4-28-26

Customer's signature constitutes acknowledgement of receipt of all items listed herein, up to and including the "last page" of this document, except as noted below:
(Note: Returned Merchandise Subject to a Restocking Charge)

TOTALS ▶

UNITS ORDERED	UNITS SHIPPED	TAX TOTAL USD DOLLARS

ITEMS INVOICED ARE NET QUANTITIES RECEIVED

Shipping Plant: 6220

Loaded by _____ Date _____ Loaded by _____ Date _____ Trlr/Car _____

Quality Chk #1 _____ Quality Chk #2 _____ Pictures by _____

By Ticket incorporates herein by reference Buyer's previously executed Credit Application, if any, Seller's Standard Terms and Conditions (available at: https://www.rinkermaterials.com/terms-and-conditions/), as if fully set forth on this Delivery Ticket (as amended, modified, supplemented, restated and/or otherwise agreed). Seller will provide a copy of the Standard Terms and Conditions upon written request. Buyer agrees that unless otherwise noted on the front hereof, all items were delivered as described and further expressly agrees to pay in accordance with the Agreement.

CUSTOMER COPY

Rinker MATERIALS™
A QUIKRETE® COMPANY

840 WEST AVE
DELAND FL 32720
(386)734-6228
Fax (000)000-0000

SHIPPING INSTRUCTIONS

28529149

ORIGINAL ORDER 01290287

SOLD TO:	SHIP TO:
1026732 DDS ENTERPRISES LLC 463 SHAW LAKE RD PIERSON FL 32180	1028621 ORCHARD LANE STORMWATER TYLER 941.662.9460 / NICK 386.490.5631 2 JOHN ANDERSON DR. ORMOND BEACH FL 32176

DATE ORDERED	DATE REQUESTED	DATE PROMISED	DATE SHIPPED	PURCHASE ORDER #	UNIFORM SHIPPING	SHIP VIA	TRUCK
04/23/26	04/28/26	04/28/26		NONE	28529149-000 SO		

ORDERED BY	ORDER ACCEPTED BY	DRIVER	MILES	WEIGHT	PROJECT #
	DCOOKE		999	10,591 LB	879637

PIECES	UNITS ORDERED	UNITS SHIPPED/LINE#	ITEM NUMBER	ITEM DESCRIPTION	UNITS RECEIVED	USD PRICE PRICE	USD PRICE AMOUNT
1	1 EA	9.000	691900 WGT: TON: .0005	FREIGHT/DELIVERY-REDELIVERY FE FREIGHT/DELIVERY-REDELIVERY F		550.00	550.00

...er's signature constitutes acknowledgement of receipt of all items listed herein, and including the "last page" of this document, except as noted below:
...turned Merchandise Subject to a Restocking Charge)

TOTALS

UNITS ORDERED	UNITS SHIPPED	USD DOLLARS
		TAX 186.99 TOTAL 4,613.75

ITEMS INVOICED ARE NET QUANTITIES RECEIVED

Shipping Plant: 6220

_____ Date _____ Loaded by _____ Date _____ Trlr/Car _____

_____ Quality Chk #2 _____ Pictures by _____

...incorporates herein by reference Buyer's previously executed Credit Application, if any, Seller's Standard Terms and Conditions (available at: https://www.rinkermat.com/terms-of-sale/ ...if any, and Seller's Acknowledgement (including limitations of warranties) as if fully set forth on this Delivery Ticket (as amended, modified, supplemented, restated and/or ...written agreement). Seller will provide a copy of the Standard Terms and Conditions upon written request. Buyer agrees that unless otherwise noted on the front hereof, all ...were delivered as indicated and further expressly agrees to pay in accordance with the Agreement.

CUSTOMER COPY

PAGE NO. 2
...LAST PAGE...

INVOICE

INVOICE NO.
33525381

Rinker MATERIALS™
A QUIKRETE® COMPANY

REMIT TO
RINKER MATERIALS
P.O. BOX 936217
ATLANTA, GA 31193-6217

BY EFT
ABA: 121000248 (Wells Fargo)
ACCOUNT: 2052700385107
SWIFT: WFBIUS6S CHIPS 0407
REMIT INFO: ACH@Quikrete.com

BILL TO
969795 NELSON CONSTRUCTION - CIA
1603 MARTINS DAIRY RD
NEW SMYRNA BEACH FL 32168

SHIP TO
1048727 ORCHARD LANE STORMWATER DRAINAGE IMPROVE
ORCHARD LANE
ORMOND BEACH FL 32176

CUSTOMER P.O.NUMBER	ORDER DATE	REF NO.	DATE DUE	DUNS NUMBER
QUO-886148-S3T7P4	04/24/26	28535253 SO	04/28/26	

INVOICE SHIP DATE	SHIP VIA	TERMS	TAX ID
04/28/26	Prepaid	Cash In Advance	

PIECES	FOOTAGE	SO #	ITEM NO.	DESCRIPTION	PRICE	U/M	AMOUNT
		10.000	1211932	CP,D,15,8,C3,B,1,PF	27.00	FT	4,752.00
Per		04/28/26		15x8' CL3 PF RCP			
		15.000	1181691	JNT,LUB,GP,DELTA,#711,8LB	11.00	EA	11.00
Per		04/28/26		#711 Lubricant 8LB			
		20.000	1212196	CP,GKT,D,PF,15,3/4,ISO	.00	EA	.00
Per		04/28/26		15" GASKET PF ISO			

THIS MATERIAL SHIPPED FROM PLANT NUMBER: 6210
RINKER MATERIALS
1285 LUCERNE LOOP RD NE
WINTER HAVEN FL 33881
Tel: (863)401-6800 Fax: (000)000-0000

SUB-TOTAL ▶	4,763.00
TAX ▶	285.78
INVOICE TOTAL ▶	5,048.78

This invoice incorporates herein by reference Buyer's previously executed Credit Application, if any, Seller's Standard Terms and Conditions (available at: https://www.rinkerpipe.com/terms/), Seller's Quotation, if any, and Seller's Order Confirmation (including limitations of warranties) as fully set forth on this invoice (as amended, modified, supplemented, restated and/or supplemented, restated and/or replaced by mutual written Agreement). Buyer agrees that, unless otherwise noted herein all quantities and items were delivered as indicated and further expressly agrees to pay in accordance with this Agreement. Interest shall accrue on late payments.

USD DOLLARS

PLEASE PAY FROM THIS INVOICE

INVOICE

INVOICE NO.
33525380

Rinker MATERIALS™
A QUIKRETE® COMPANY

REMIT TO
RINKER MATERIALS
P.O. BOX 936217
ATLANTA, GA 31193-6217

BY EFT
ABA: 121000248 (Wells Fargo)
ACCOUNT: 2052700385107
SWIFT: WFBIUS6S CHIPS 0407
REMIT INFO: ACH@Quikrete.com

BILL TO
969795 NELSON CONSTRUCTION - CIA
1603 MARTINS DAIRY RD
NEW SMYRNA BEACH FL 32168

SHIP TO
1048727 ORCHARD LANE STORMWATER DRAINAGE IMPROVE
ORCHARD LANE
ORMOND BEACH FL 32176

CUSTOMER P.O.NUMBER	ORDER DATE	REF NO.	DATE DUE	DUNS NUMBER
QUO-886148-S3T7P4	04/24/26	28535245 SO	04/28/26	

INVOICE SHIP DATE	SHIP VIA	TERMS	TAX ID
04/28/26	Prepaid	Cash In Advance	

PIECES	FOOTAGE	SO #	ITEM NO.	DESCRIPTION	PRICE	U/M	AMOUNT
		10.000	1211932	CP,D,15,8,C3,B,1,PF	27.00	FT	4,968.00
Per		04/28/26		15x8' CL3 PF RCP			
		15.000	1181891	JNT,LUB,GP,DELTA,#711,8LB	11.00	EA	22.00
Per		04/28/26		#711 Lubricant 8LB			
		20.000	1212196	CP,GKT,D,PF,15,3/4,ISO	.00	EA	.00
Per		04/28/26		15" GASKET PF ISO			

THIS MATERIAL SHIPPED FROM PLANT NUMBER: 6210
RINKER MATERIALS
1285 LUCERNE LOOP RD NE
WINTER HAVEN FL 33881
Tel: (863)401-6800 Fax: (000)000-0000

SUB-TOTAL ▶	4,990.00
TAX ▶	299.40
INVOICE TOTAL ▶	5,289.40
USD DOLLARS	PLEASE PAY FROM THIS INVOICE

This invoice incorporates herein by reference Buyer's previously executed Credit Application, if any, Seller's Standard Terms and Conditions (available at: https://www.rinkerpipe.com/terms/), Seller's Quotation, if any, and Seller's Order Confirmation (including limitations of warranties) as fully set forth on this invoice (as amended, modified, supplemented, restated and/or supplemented, restated and/or replaced by mutual written Agreement). Buyer agrees that, unless otherwise noted herein all quantities and items were delivered as indicated and further expressly agrees to pay in accordance with this Agreement. Interest shall accrue on late payments.

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	8.H.
Section	CONSENT AGENDA	**Category**	Consent - Resolution
Subject	Work Authorization — JD Weber, Orchard Lane Stormwater Drainage Improvements		
Recommended Action	Staff recommends approval of a Work Authorization for JD Weber to complete the drainage project.		
Strategic Goal	Quality of Life - Other		
Department Staff Contact	Public Works - Engineering Shawn Finley, Assistant City Manager		

Summary

Orchard Lane, lying just east of John Anderson Drive and north of the Ormond Heritage Condominium is a historic roadway originally platted in 1905. Like many of our older roadways, development occurred at a time that pre-dates modern stormwater design. In recent years this area has experienced localized flooding affecting homeowners and requiring assistance from the city's stormwater department. A project was identified in the 2025-2026 Capital Improvement Program to provide stormwater improvements that can address these issues, with $325,000 budgeted to make these improvements.

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In November 2025, the City advertised for bids regarding construction services for the Ocrhard Lane Stormwater Drainage Improvement project (Bid No. 2026-06). On January 20, 2026, the City awarded the project to Nelson Construction Company (Res. No. 2026-04).

After the project was awarded, the contractor raised questions regarding project specifications, indicated they were unable to proceed under the existing contract terms, and requested a change order totaling $75,000. City staff and the contractor have agreed to a mutual settlement and release, as outlined in another agenda item submitted for this meeting.

Staff subsequently requested updated pricing from JD Weber Construction Co., as the contractor submitted a bid in November 2025 and is under contract with the City for underground utility construction management services on a continuing basis. JD Weber's initial bid totaled $178,736.46; the revised proposal in the amount of $146,779 is reduced to account for the materials the City already purchased for the project. This total, including the cost of materials

purchased byt he City under separate contract remains below the intal estimate and budgeted amount included in the 2025-2026 CIP. Awarding thi contract will enable the City to proceed with the project in the most timely and cost-effective manner while maintaining project momentum toward delivering a safe, resilient, and attractive amenity for residents and visitors.

Financial Impact

This project was included in the 2025-2026 Capital Improvement Plan i the amount of $325,000. Funding is available within Fund 107 - Stormwater.

Citizen Impact

This contractor has significant experience in underground utilities and is already working in the area, allowing them to quickly mobilize and begin work. Citizens will experience slight inconvenience from the surrounding construction but will see a great benefit from the improved drainage.

Attachments

1. 26-110 Orchard Lane--JD Weber (P26-0109G)
2. Work Authorization - JD Weber
3. Pages from FY 2025-26 Adopted CIP-2

RESOLUTION NO. 2026-110

A RESOLUTION ACCEPTING A PROPOSAL FROM J.D. WEBER CONSTRUCTION CO. TO PROVIDE UNDERGROUND UTILITY CONSTRUCTION MANAGEMENT SERVICES REGARDING THE ORCHARD LANE STORMWATER DRAINAGE IMPROVEMENTS PROJECT; AUTHORIZING THE EXECUTION OF A WORK AUTHORIZATION; AUTHORIZING PAYMENT THEREFOR; AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, on January 20, 2026, the City Commission entered into a contract with Nelson Construction Company, LLC for construction services regarding the Orchard Lane stormwater drainage improvements project pursuant to Bid No. 2026-06 ("the Project"), and

WHEREAS, subsequent to execution of the contract, a dispute arose between the parties regarding specifications for the Project and the contract was terminated, and

WHEREAS, the City subsequently solicited a proposal from J.D. Weber Construction Co. to provide underground utility construction management services for the Project as described on the attached Work Authorization and Proposal in the amount of $146,779.00 (a copy of which is attached hereto and incorporated herein by reference) , and

WHEREAS, the City Manager has certified that funds for the Project have been appropriated to the credit of the Stormwater Fund (107) and have not been appropriated for any other purpose, and

WHEREAS, the City Commission concurs with the foregoing recommendations, now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The proposal submitted by J.D. Weber Construction Co. to perform the Project at a total cost not to exceed $146,779.00 is hereby accepted.

SECTION TWO. The Mayor and the City Manager are hereby authorized and directed to execute a Work Authorization with J.D. Weber Construction Co. for the performance of the Project at the said price, and to pay the cost thereof from the Stormwater Fund.

SECTION THREE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED this 9th day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

WORK AUTHORIZATION

In accordance with and incorporating the terms of the Contract for Underground Utility Construction Management Services on a Continuing Basis dated September 17, 2025, between the City of Ormond Beach, Florida, and J.D. Weber Construction, Co., the following Scope of Work and Schedule of Payments are agreed to by the parties to the Agreement:

Project Title: Orchard Lane Stormwater Drainage Improvements

Project Description: All labor, equipment, and materials necessary to complete stormwater drainage improvements on Orchard Lane, as detailed on the attached proposal dated July 30, 2026.

Estimated Project Construction Cost: $146,779

Schedule of Payments and Fee Basis

Required Work Task	Fee Basis	Fee
Orchard Lane Stormwater Drainage Improvements	Guaranteed Maximum Price	$146,779.00
Total Fee Authorized:	**Not to Exceed**	**$146,779.00**

Funding Source: Stormwater Fund (107)

Estimated Time for Completion: 60 Days from Authorization to Proceed

AUTHORIZED:
CITY OF ORMOND BEACH

By: _____
Jason Leslie
Mayor

Date: _____

By: _____
Joyce A. Shanahan
City Manager

Date: _____

ACCEPTED:
J.D. WEBER CONSTRUCTION, CO.

By: _____
Joseph D. Weber
President

Date: _____

I. COMPLIANCE WITH FLORIDA PUBLIC RECORDS LAW

Contractor expressly agrees that it shall comply with the public records law provided in Florida Statutes, Chapter 119, and specifically to:

(a) Keep and maintain public records required by the City to perform the contracted service.
(b) Upon request from the City Clerk, provide the City with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
(c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the City.
(d) Upon completion of the contract transfer, at no cost to the City, all public records in possession of the contractor or keep and maintain public records required by the City to perform the service. If the contractor transfers all public records to the City upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon the completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the City, upon request from the City Clerk, in a format that is compatible with the information technology systems of the City.
(e) Failure of the Contractor to comply with Public Records Law as provided by Florida Statutes, Chapter 119, shall subject the Contractor to penalties under Chapter 119.10 and subject this Agreement to termination for cause by the City.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

CITY CLERK
22 SOUTH BEACH STREET
ORMOND BEACH, FLORIDA 32174 (386) 610-0400
CITYCLERK@ORMONDBEACH.ORG

Ref: Fla. Stat. §119.0701(2016)

II. VERIFICATION OF EMPLOYMENT STATUS USING E-VERIFY SYSTEM

1. Section 448.09, *Florida Statutes*, makes it unlawful for any person to knowingly employ, hire, recruit, or refer, either for herself or himself, or on behalf of another, for private or public employment within the state, an alien who is not duly authorized to work in the United States. Contractor warrants that it is registered with the U.S. Department of Homeland Security's E-Verify system, and is compliant with the requirements of Sections 448.09 and 448.095, *Florida Statutes*.
2. Contractor agrees that if the contractor enters into an agreement with a subcontractor, the subcontractor must provide the contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien, and contractor warrants it shall maintain any such affidavits for the duration of the contract. If the City has a good faith belief that a subcontractor knowingly violated Section 448.09 (1), the City shall promptly notify the contractor and order the contractor to immediately terminate the contract with the subcontractor.
3. In the event the City has a good faith belief that the contractor has knowingly violated Section 448.09 (1), *Florida Statutes*, the City shall terminate the contract, and as provided by statute, the contractor may not be awarded a public contract for at least one (1) year after the date of termination. The contractor may also be held liable for any additional costs incurred by the City as a result of the termination of the contract.

JD WEBER CONSTRUCTION

TOTAL SITE DEVELOPMENT



Proposal

Orchard Lane Drainage Improvements

City of Ormond Beach, FL

TO: City of Ormond Beach
ATTN: Lane Carter

DATE: 7/30/2026
PAGE: 1 OF 1

DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1. MOBILIZATION	1	LS	$ 8,720.00	$ 8,720.00
2. INSTALL CATCH BASIN	2	EA	$ 7,398.00	$ 14,796.00
3. 15" RCP	450	LF	$ 123.53	$ 55,588.50
4. DEFLECT 4" REUSE MAIN	1	EA	$ 7,660.00	$ 7,660.00
5. MILL & RESURFACE	450	SY	$ 45.37	$ 20,416.50
6. RESTORATION	1	LS	$ 36,598.00	$ 36,598.00
7. PAYMENT & PERFORMANCE BOND	1	LS	$ 3,000.00	$ 3,000.00
		GRAND TOTAL		**$ 146,779.00**

Date: 7/30/2026

Signed: Joe Weber Jr.

JD Weber Construction

Date: _____

Accpeted By: _____

P.O Box 730386 - Ormond Beach, Florida 32173-0386 - Office: 386-671-2727 ; Fax: 386-671-2471

CAPITAL IMPROVEMENT PROGRAM

FY 2025-26 THROUGH FY 2029-30



CAPITAL PROJECT DETAIL

PROJECT TITLE

Orchard Lane Stormwater Improvements

PROJECT#

CATEGORY

Stormwater Improvements

FUND

107-Stormwater

PROJECT LOCATION

Orchard Lane

MANAGEMENT

Engineering

PROJECT SCOPE

Install 15" stormwater pipe to improve drainage for residents adjacent to the easement on northeast Orchard Lane.

JUSTIFICATION

At the north end of Orchard Lane, there is a city easement on the east side of the road. The residents living along this easement have experienced extensive flooding during major storm events due to a lack of drainage. The proposed project would install a storm drain inlet along this easement and tie into an existing stormwater drainage structure on the west end of the road. The new stormwater pipe would be a gravity fed system and would greatly improve drainage conditions in the area.

PROJECT COST METHODOLOGY

FDOT Historical Item Average Cost Reports

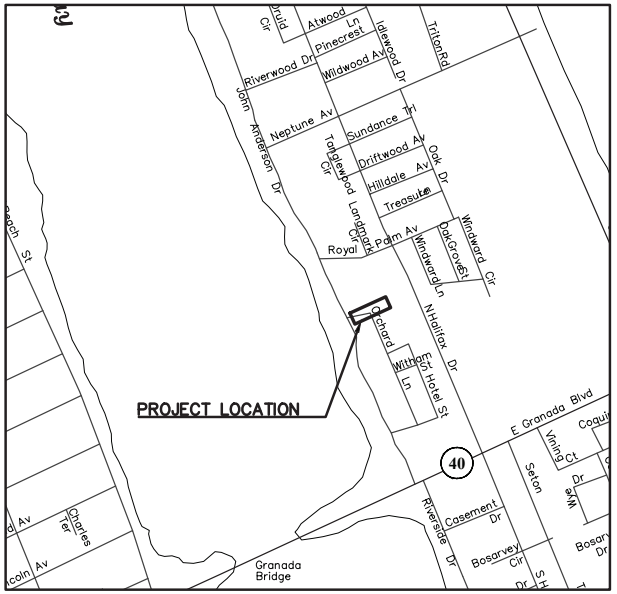
EXPENDITURE	2025-26	2026-27	2027-28	2028-29	2029-30	Total 2025-26 to 2029-30
Construction	325,000	0	0	0	0	325,000
Total	325,000	0	0	0	0	325,000

REVENUE	2025-26	2026-27	2027-28	2028-29	2029-30	Total 2025-26 to 2029-30
Stormwater Charges	325,000	0	0	0	0	325,000
Total	325,000	0	0	0	0	325,000

CITY OF ORMOND BEACH

ORCHARD LANE STORM IMPROVEMENTS

BID NO.: 2025-XX



SITE LOCATION MAP

SHEET	DESCRIPTION
1	COVER SHEET & PROJECT LOCATION MAP
2	GENERAL NOTES
3	STORM WATER NOTES
4	PLAN
5	PROFILE & CROSS-SECTION
6	DETAILS

MAYOR

JASON LESLIE

COMMISSIONERS

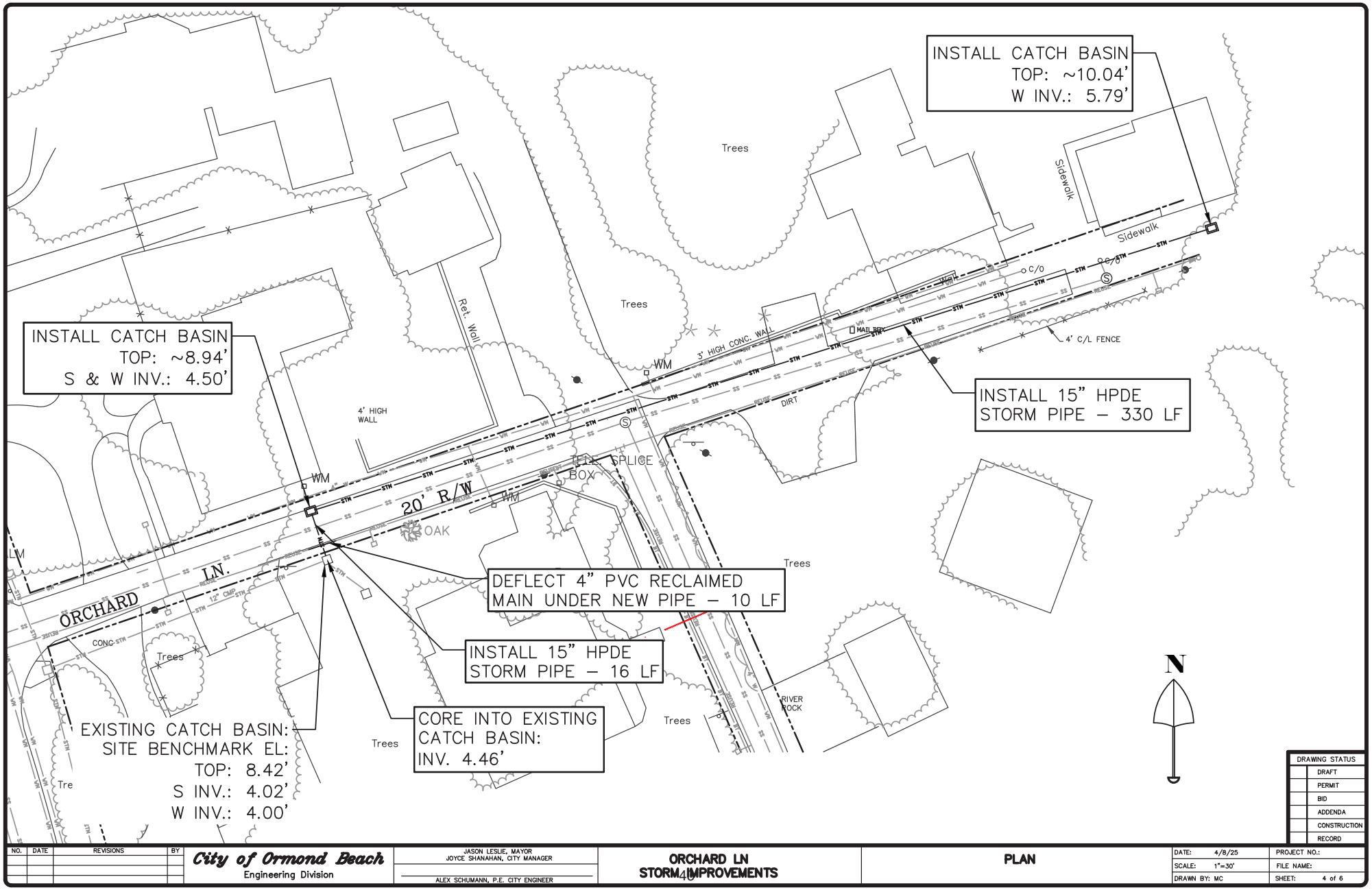
LORI TOLLAND, ZONE 1
TRAVIS SARGENT, ZONE 2
KRISTIN DEATON, ZONE 3
HAROLD BRILEY, ZONE 4

CITY MANAGER

JOYCE SHANAHAN

PREPARED BY THE ENGINEERING DIVISION

SHEET 1 of 6


INSTALL CATCH BASIN
TOP: ~10.04'
W INV.: 5.79'
INSTALL CATCH BASIN
TOP: ~8.94'
S & W INV.: 4.50'
INSTALL 15" HPDE
STORM PIPE – 330 LF
DEFLECT 4" PVC RECLAIMED
MAIN UNDER NEW PIPE – 10 LF
INSTALL 15" HPDE
STORM PIPE – 16 LF
CORE INTO EXISTING
CATCH BASIN:
INV. 4.46'
EXISTING CATCH BASIN:
SITE BENCHMARK EL:
TOP: 8.42'
S INV.: 4.02'
W INV.: 4.00'
ORCHARD LN.
20' R/W
Trees
Sidewalk
4' HIGH WALL
Ret. Wall
3' HIGH CONC. WALL
4' C/L FENCE
MAIL BOX
DIRT
FPL SPLICE BOX
OAK
RIVER ROCK
N
DRAWING STATUS
DRAFT
PERMIT
BID
ADDENDA
CONSTRUCTION
RECORD
NO. DATE REVISIONS BY
City of Ormond Beach
Engineering Division
JASON LESLIE, MAYOR
JOYCE SHANAHAN, CITY MANAGER
ALEX SCHUMANN, P.E. CITY ENGINEER
ORCHARD LN
STORM IMPROVEMENTS
PLAN
DATE: 4/8/25
SCALE: 1"=30'
DRAWN BY: MC
PROJECT NO.:
FILE NAME:
SHEET: 4 of 6

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	8.I.
Section	CONSENT AGENDA	**Category**	Consent - Resolution
Subject	Additional Work - Andy Romano Beachfront Park Seawall and ADA Ramp Reconstruction		
Recommended Action	Staff recommends approval of the additional work in the amount of $346,676.27 to the ARBP Seawall and ADA Ramp Reconstruction Project.		
Strategic Goal	Quality of Life - Recognized as a leader in Parks & Recreation through the offering of diverse, high-quality parks and natural spaces.		
Department Staff Contact	Public Works - Engineering Shawn Finley, Assistant City Manager		

Summary

On January 20, 2026, the City awarded a contract to Construct Co Inc. for the Andy Romano Beachfront Park (ARBP) Seawall and ADA Ramp Reconstruction project (Bid No. 2025-03; Res. No. 2026-03) in the amount of $2,279,065, a subsequent modification to this work authorization revised the contract to $2,381,012.04. The seawall and ramp were damaged by hurricanes Nicole and Ian, respectively, and the City expects to receive reimbursement from FEMA and the State of Florida.

Zev Cohen & Associates assisted the City with the design and permitting of the reconstruction project. During design every non-destructive investigative technique was employed to provide the structural engineer and the future contractor the best information available to design and prepare specifications for construction. Upon commencement of construction, following delays due to the hatching of sea turtles nests directly adjacent to the wall and Andy Romano Beachfront Park, it was discovered that sub-grade conditions not found during geotechnical investigation prevent the wall installation from occurring without full demolition of the existing wall and removal of buried material that appear to have been deposited with original construction of the wall and previous hotel development of the site. ConstructCo has worked with City staff to provide a proposal for the necessary work required to complete this project; this proposal has been reviewed by the project's civil engineer, structural engineer, and staff. Letters from engineer's confirming the necessity of the additional work and cost to perform this work are attached. Two prices are included, one for $324,712.46 to account for the necessary modifications to seawall construction and a second in the amount of $21,963.81 to accommodate revisions to the

construction of the ADA ramp adjacent to the beach access ramp. Including these modifications the full contract cost will be revised to $2,727,688.31

Financial Impact

The cost of the additional work is $346,676.27, a 15% increase over the current contract amount of $2,727,688.31. Approval of this item will require a budget amendment to allocate funding to Fund 301- General Capital Improvement.

Citizen Impact

City staff will work with the contractor to ensure that this construction has minimal impact on citizens and that the project is completed in a safe timely manner.

Attachments

1. 26-111 Andy Romano Seawall-Add Work No 2-Construct Co (P26-0119G)
2. CO2 - ARBP Seawall
3. Engineer Letters of Support

RESOLUTION NO. 2026-111

A RESOLUTION AUTHORIZING THE EXECUTION OF ADDITIONAL WORK NO. 2 TO THAT CONTRACT AWARDED TO CONSTRUCT CO., INC. REGARDING THE ANDY ROMANO BEACHFRONT PARK SEAWALL & ADA RAMP RECONSTRUCTION PROJECT, BY INCREASING THE CONTRACT PRICE BY $346,676.27; INCREASING THE CONTRACT TIME BY 133 DAYS; AND SETTING FORTH AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The Mayor and the City Manager are hereby authorized and directed to execute Additional Work No. 2 to that Contract between the City and Construct Co., Inc. as authorized by Resolution No. 2026-03 for the purpose of removing debris discovered during construction as well as full demolition of the existing wall. The said Additional Work No. 2, a copy of which is attached hereto and incorporated herein by reference, increases the Contract Price by $346,676.27 (from $2,381,012.04 to $2,727,688.31) and increases the contract time by 133 days (from 220 to 353).

SECTION TWO. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED this 9th day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

ADDITIONAL WORK
No. 2

PROJECT: ARBP Seawall & ADA Ramp Reconstruction **Date Issued: 09/09/2026**

BID NUMBER: 2025-03

CITY OF ORMOND BEACH	**CONTRACTOR**	**ENGINEER**
22 South Beach Street	Construct Co Inc.	Zev Cohen & Associates, Inc.
Ormond Beach, FL 32174	PO Box 5336488	300 Interchange Blvd., Suite C
	Orlando, FL 32853	Ormond Beach, FL 32174

You are directed to make the following changes to the Contract Documents:

Increase the Contract Price from $2,381,012.04 to $2,727,688.31.

Description: Changes to the original scope to include removal of the existing wall system beyond what was originally defined and replacement of and changes to the ADA ramp exterior foundation, as detailed in the attached proposal.

CHANGE IN CONTRACT PRICE

Original Contract Price:	$2,279,065.00
Previous Changes:	$101,947.04
Contract Price Prior to This Change:	$2,381,012.04
Net Increase of This Change:	$346,676.27
Contract Price with all Changes:	**$2,727,688.31**

CHANGE IN CONTRACT TIME

Notice to Proceed		02/21/2026
Original Contract Time		
Substantial Completion	180 days	
Final Completion	220 days	
Previous Changes	None	
Contract Time Prior to This Change		
Substantial Completion	180 days	08/20/2026
Final Completion	220 days	09/29/2026
Increase of This Change	133 days	
Contract Time with all Changes		
Substantial Completion	**313 days**	**12/31/2026**
Final Completion	**353 days**	**02/01/2027**

CITY OF ORMOND BEACH

RECOMMENDED:

by: _____
Shawn Finley, P.E.
Assistant City Manager

APPROVED:

by: _____
Jason Leslie, Mayor

attest: _____
Joyce A. Shanahan, City Manager

APPROVED:

by: _____
Construct Co Inc.

_____
Title

_____
Printed Name

CHANGE ORDER NARRATIVE

Andy Romano Beachfront Park

Change Order Item 1: Existing Wall Removal

Background and Scope

The current contract scope includes installation of 614 LF of new sheet pile seawall (plus a 51' return wall) waterward of and parallel to an existing seawall. During execution of this work, field conditions were discovered that require removal of the existing wall system beyond what was originally contemplated, as detailed below.

Subsurface Investigation

Prior to commencing sheet pile installation, CCI performed a subsurface exploratory investigation along the proposed wall alignment. Five exploratory excavations were conducted to a depth of 12+ feet below grade; no substantial obstructions or conditions of concern were identified. This was followed by test jetting across the site, which encountered no resistance to a depth of 20+ feet below grade, indicating suitable conditions for installation to design penetration depth.

Upon completing initial layout, it became evident that approximately 65 linear feet of the existing wall — found to be failed and leaning — would need to be removed to install the new system on the designed alignment.

Installation Findings

During the first attempt to install sheet pile panels, an obstruction was encountered at approximately -15 feet below grade. The area was excavated and approximately 3–4 cubic yards of concrete debris were recovered. Following removal of this debris and further preparation, the first run of panels was successfully installed; debris consistent with this obstruction continues to be encountered within this same installation run.

Additionally, while test jetting near the face of the existing wall panels, waterward movement of the existing panel was observed.

The project inspector, Chris, was on site during this initial run of panel installation and witnessed the debris removal described above. This issue was further discussed at two site meetings: one held on 07/27/26 with the structural engineer, and one held on 07/30/26 with City representatives.

Basis for Anticipated Toe Movement of Existing Wall

The existing wall stays in place because the soil in front of it (waterward side) holds its base steady against the pressure of the soil behind it. To install the new 32-foot panels to the required depth, we have to excavate and disturb the soil in that same area in front of the existing wall's base — the minimum disturbance radius for installation is 10 feet, which is larger than the separation between the two walls.

Once that supporting soil is disturbed, the existing wall loses the resistance holding its base in place, and it will shift waterward ("toe out") — independent of whether the new panels make direct contact with it. We've already observed this kind of movement during test jetting near the existing wall face, which supports this expectation.

Because the work required to reach design depth for the new wall can't avoid disturbing the soil supporting the existing wall's base, the existing wall will be undermined by construction of the new system regardless of contact or vibration during installation.

Existing Wall Condition and Removal Scope

The existing sheet pile panels are 16 feet in length; the proposed panels are 32 feet. To date, CCI has removed approximately 60 LF of existing wall at the northern end of the alignment (the direction panel installation has proceeded from) and has installed approximately 10 panels of the new system to intended toe elevation. CCI is now approaching the remaining, not-yet-removed section of existing wall and is proposing to continue removal ahead of new panel installation for the balance of the alignment.

The condition of the existing 51' return wall has not yet been field-verified and will be reviewed in-house; for the purposes of this change order, it is assumed the return wall shares the same condition as the main wall alignment and will similarly require removal.

Upland Restoration Impacts

Removal of the existing wall will result in additional upland impacts requiring restoration, including paver restoration, irrigation system repair, potential water line impacts, and repair of an existing stone landscaping wall. Plans and details for these items are not currently available; allowance values have been included for budgeting purposes, with actual restoration scope and pricing to be finalized once affected areas are exposed and assessed.

Schedule Impact

This change is anticipated to require additional time for removal of the existing wall beyond the original schedule; a placeholder duration has been included and will be refined as remaining removal quantities are confirmed.

Risk of Proceeding Without Approval

It is important to note that if CCI proceeds with new wall installation without removing the remaining existing wall and reaches refusal in the field, work may come to a standstill until approval to remove the existing wall is granted. This would result in idle time costs, including on-site equipment rental and standby costs, for the duration of that delay. CCI is proposing removal proactively to avoid this outcome.

Change Order Item 2: ADA Ramp Exterior Foundation

Background

The exterior ADA ramp foundation, at the landward (upper) portion, is currently designed as a cast-in-place footing with a bottom-of-footing elevation of +2.0. Based on CCI's experience at this location, we've seen beach ground line elevations reach as low as -3.0 during past erosion cycles.

Proposed Improvement

Given the seasonal and long-term ground line fluctuations observed at this location, CCI recommends replacing the cast-in-place foundation along the outer/exterior perimeter of the ADA ramp — approximately 73 linear feet — with a jetted concrete sheet pile wall, penetrating to an elevation of -10.0. This approach provides additional margin against ground line changes throughout the year and offers a more resilient, lower-maintenance foundation solution over the life of the structure.

Coordination with Design Plans

The Final Engineering Plans (Sheet C7, Paving, Grading & Drainage Plan, and Sheet C8, profile sections A-A and B-B) depict the ADA ramp's handicap wall footings and their relationship to the adjacent existing and proposed seawall alignment. This proposed improvement extends the sheet pile seawall treatment already designed for the adjacent wall sections to the exterior perimeter of the ramp foundation, providing a consistent design approach and depth of protection across the full waterfront frontage.

Coordination with Engineer of Record

This recommendation has been discussed with the Engineer of Record, who may provide additional input or design considerations regarding this item.

Removal of Existing Seawall and Associated Upland Restoration						
Material	**quantity**	**unit**	**unit cost**	**line cost**	**sales tax**	**subtotal**
Labor 5 Man Crew, Remove, Palletize Pavers for reinstallation	2	DAY	$2,701.23	$5,402.46		$5,402.46
Labor 5 Man Crew, Additional excavation 150' of wall at a time. Total 665 LF (614 Main, 51 Return)	10.00	DAY	$2,701.23	$27,012.30		$27,012.30
Hauling excavated backfill to off-site yard	137.0	LDS	$125.00	$ 17,125.00	$ 1,113.13	$ 18,238.13
Hauling excavated material from off-site yard to site	137.0	LDS	$125.00	$ 17,125.00	$ 1,113.13	$ 18,238.13
Hauling & Disposal of existing panels	28.00	LDS	$ 250.00	$ 7,000.00	$ 455.00	$ 7,455.00
Trenching	614	LF	$20.00	$ 12,280.00	$ 798.20	$ 13,078.20
Additional Backfill (Beach compatible sand)	200.00	CY	$ 46.40	$ 9,280.00	$ 603.20	$ 9,883.20
Paver subbase preparation (excavate, grade, compact)	7368	SF	$3.00	$ 22,104.00		$ 22,104.00
Paver subbase stabilized	5.00	LD	$1,000.00	$ 5,000.00	$ 325.00	$ 5,325.00
Pave base course material	163.73	CY	$26.00	$ 4,257.07	$ 276.71	$ 4,533.78
Pave base course delivery	9.10	LD	$275.00	$ 2,501.48	$ 162.60	$ 2,664.08
Paver curb	640	LF				
Concrete	8.9	CY	$215.00	$ 1,911.11	$ 124.22	$ 2,035.33
Formwork	1	LS	$1,200.00	$ 1,200.00	$ 78.00	$ 1,278.00
Concrete pump truck	1	DAY	$1,200.00	$ 1,200.00		$ 1,200.00
Labor 5 Man Crew, Paver curb prep & pour	3	DAY	$2,701.23	$ 8,103.69		$ 8,103.69
Paver reinstall including 1" leveling sand	7368	SF	$5.50	$ 40,524.00		$ 40,524.00
Pavers allowance for additional pavers if needed	1	LS	$5,000.00	$ 5,000.00		$ 5,000.00
Equipment & Fuel						
Conex	1.10	MO	$440.00	$ 484.00	$ 31.46	$ 515.46
Skid Steer	1.10	MO	$3,174.00	$ 3,491.40	$ 226.94	$ 3,718.34
Excavator 200	1.10	MO	$5,732.00	$ 6,305.20	$ 409.84	$ 6,715.04
Crane 50 Ton	1.10	MO	$7,284.00	$ 8,012.40	$ 520.81	$ 8,533.21
Jet System	1.10	MO	$2,605.00	$ 2,865.50	$ 186.26	$ 3,051.76
Air Compressor w/ hoses	1.10	MO	$954.00	$ 1,049.40	$ 68.21	$ 1,117.61
Plate Compactor reversible	1.10	MO	$1,215.00	$ 1,336.50	$ 86.87	$ 1,423.37
Fuel	22.00	DAY	$150.00	$ 3,300.00	$ 214.50	$ 3,514.50
Sub - Testing Concrete & Compaction	1	LS	$1,500.00	$1,500.00		$1,500.00
Subtotal						**$222,164.57**
Allowable Markup	10.0%					$22,216.46
Subtotal						$244,381.03
Bond & Insurance Premium	3.0%					$7,331.43
Total						**$251,712.46**

Allowances for repairs, details unknown						
Stone Kneewall Replacement	1	LS	$15,000.00	$ 15,000.00		$ 15,000.00
Cable Railing Replacement	1	LS	$15,000.00	$ 15,000.00		$ 15,000.00
Irrigation System Allowance	1	LS	$15,000.00	$ 15,000.00		$ 15,000.00
Additional Landscaping (excluding scope of work detailed in the landscape plan)	1	LS	$10,000.00	$ 10,000.00		$ 10,000.00
Other water line/water main repairs includ. gravity system	1	LS	$10,000.00	$ 10,000.00		$ 10,000.00
Additional MOT, Temp Fencing for adjusted access	1	LS	$8,000.00	$ 8,000.00		$ 8,000.00
Total Allowances						**$ 73,000.00**

Total	**$324,712.46**

Swap - Exterior Footer and Wall with Concrete Sheetpile						
Material	**quantity**	**unit**	**unit cost**	**line cost**	**sales tax**	**subtotal**
Footer & Wall Concrete CY	-28.01	CY	$ 215.00	$ (6,022.15)	$ (391.44)	$ (6,413.59)
Concrete Sheetpile 20' length	27.00	EA	$ 1,965.00	$ 53,055.00	$ 3,448.58	$ 56,503.58
Concrete Sheetpile 20' length corner	1	EA	$2,180.00	$ 2,180.00	$ 141.70	$ 2,321.70
Panel Delivery	7	LDS	$1,200.00	$ 8,400.00		$ 8,400.00
Equipment & Fuel						
CCI Rentals for Steel shoring and wellpoint system during exterior footing pour						$ (27,920.00)
Labor, 5 Man Crew Form & Pour Exterior Footer and Wall	-8	DAY	$2,701.23	-$21,609.84		-$21,609.84
Labor, 5 Man Crew Install Concrete Sheetpile	3	DAY	$2,701.23	$8,103.69		$8,103.69
Subtotal						**$19,385.54**
Allowable Markup	10.0%					$1,938.55
Subtotal						$21,324.09
Bond & Insurance Premium	3.0%					$639.72
Total						**$21,963.81**

ZEV COHEN & ASSOCIATES INC

300 Interchange Blvd., Suite C
Ormond Beach, FL 32174
386-677-2482 • Fax: 386-677-2505
www.ZevCohen.com

VIA EMAIL
(Shawn.Finley@ormondbeach.org)

August 19, 2026

Shawn Finley, P.E.
Assistant City Manager
City of Ormond Beach
501 N. Orchard Street
Ormond Beach, Florida 32174

RE: Andy Romano Beachfront Park
Seawall Replacement
ZC 23150

Dear Shawn:

The City of Ormond Beach commissioned Zev Cohen & Associates (ZCA) to assess the condition of the existing seawall at Andy Romano Beachfront Park (ARBP) after hurricanes Ian and Nicole significantly damaged the seawall. ZCA selected Universal Engineering Services (UES), a licensed engineering firm in the State of Florida, specializing in geotechnical analysis and John Simko, a licensed professional engineer in the State of Florida, specializing in structural seawall analysis, to provide a full investigation of the structure.

Structural integrity of the existing wall, conditions of the wall, depth of the wall panels, soil capacity, anticipated further impacts, the existing topography, surface improvements, replacement methods, repair alternatives, public safety, construction means and methods, and timing of construction were all factors considered in determining the initial recommended solution to repair or replace the seawall.

The initial design intent was to construct a self-supporting sheet pile system in front of the existing wall. This solution was determined to be the best economical and least intrusive method to protect the park.

The new wall design was permitted and bid accordingly. Unfortunately, during the initial stages of constructing the new wall, the operation exposed poorer conditions of the existing wall than initially expected. The pile driving also created deteriorating conditions, soil failures, and was compromising the structural behavior of the new wall. As a result, the removal and replacement of the existing wall is now warranted. Please refer to a detailed structural opinion letter provided by John Simko.

Sincerely,
ZEV COHEN & ASSOCIATES, INC.

M. Dwight DuRant, P.E.
Principal

MDD/ns
23150003
Robert J. Ball, P.E.
Jake Stehr, RLA
Jason Salatto
John Simko, P.E.
File

ZEVCOHEN & ASSOCIATES INC
300 Interchange Blvd., Suite C
Ormond Beach, FL 32174
386-677-2482 • Fax: 386-677-2505
www.ZevCohen.com

August 19, 2026

Shawn Finley, P.E.
Assistant City Manager
City of Ormond Beach
22 S. Beach Street
Ormond Beach, Florida 32174

RE: Ormond Beach Andy Romano Beachfront Park Seawall Replacement

Dear Shawn:

We have reviewed Construction Co.'s Change Order and supporting information for the proposed change order items. Based on the information provided, our review of the described scope and pricing, and conversation with Construct Co.'s staff, our evaluation of each item is summarized below.

Change Order Item 1 – Existing Wall Removal

Construct Co. is requesting additional compensation for removal of portions of the existing seawall that were not anticipated to require removal under the original contract scope. The Contractor notes that portions of the existing wall were found to have failed and were leaning. Concrete debris and movement of the existing wall was encountered during test jetting and initial sheet pile installation as well. Based on these conditions, the Contractor proposes to continue removing the existing wall ahead of installation of the new proposed wall system. The change order also includes allowances for potential upland restoration impacts, including paver replacement, irrigation repairs, potential water line impacts, and repairs to the existing landscaping wall.

Based on our review of the Construct Co.'s narrative, the proposed quantities align with the described change in scope and appear consistent with the additional existing wall removal identified during construction.

The proposed unit pricing aligns with pricing recently observed within the current construction market for comparable work. Based on the information currently available, the proposed pricing appears generally reasonable, subject to verification of final quantities and actual work performed.

The proposed allowances for upland restoration should, however, be carefully monitored. The Contractor has indicated that specific details regarding the extent of impacts are currently unknown and that the allowances are being carried for budgeting purposes. Accordingly, consideration should be given to further field investigation and documentation as the existing wall is removed and affected areas are exposed. Final restoration quantities and associated costs should be supported by documented field conditions and verified prior to final payment.

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Change Order Item 2 – ADA Ramp Exterior Foundation

The Contractor proposes modifying approximately 73 LF of the exterior ADA ramp foundation from the currently designed cast-in-place footing to a jetted concrete sheet pile wall extending to approximately elevation -10.0. The Contractor's stated basis for the modification is the potential for seasonal and long-term fluctuations in beach elevations and the potential for erosion and loss of support. The Contractor indicates that the proposed sheet pile treatment would provide a more resilient foundation and would be consistent with the sheet pile seawall treatment proposed along the adjacent waterfront improvements.

Based on our review of the Contractor's narrative, the proposed quantity of approximately 73 LF generally aligns with the described change in scope.

The proposed unit pricing generally aligns with pricing recently observed within the current construction market for comparable sheet pile work. Based on the information currently available, the proposed pricing appears generally reasonable, subject to verification of final quantities and the final scope of work.

The proposed modification should remain appropriately coordinated with the Engineer of Record to confirm the design intent, structural requirements, and compatibility of the revised foundation treatment with the ADA ramp and adjacent seawall improvements. The Contractor has indicated that the recommendation has been discussed with the Engineer of Record; however, final design confirmation should be obtained prior to implementation of any revised work.

Conclusion

Based on the information provided, the proposed changes align with the changes in scope described by the Contractor, and the proposed unit pricing aligns with market conditions.

Our evaluation is based on the information available at the time of review and should not be construed as independent verification of all field conditions, quantities, or assumptions presented by the Contractor. Final authorization and payment should remain subject to verification of actual quantities, documented work performed, applicable design requirements, and compliance with the Contract Documents.

Sincerely,

ZEV COHEN & ASSOCIATES, INC.

Jason Salatto
Construction Administration Manager

JS/ns
23150004
Robert J. Ball, P.E.
Jake Stehr, RLA
John Simko, P.E.
File

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EVALUATION OF EXISTING SEAWALL AT ROMANO PARK

August 15, 2026

Engineering Basis for Removal and Replacement of Existing Seawall

Based on the observed condition of the existing seawall, the deterioration of its structural components, changes in site conditions, and the resulting change in structural behavior, *removal* and replacement of the existing seawall is warranted for the following reasons:

1. **Age and** Coastal **Exposure**
   The existing seawall is approximately 30 years old and has experienced prolonged exposure to saltwater, wave action, repeated wet/dry cycles, reinforcement corrosion, and storm-related loading. These environmental conditions *have* contributed to deterioration of the seawall system.
2. **Deterioration of Concrète** Panels
   The existing 6-inch-thick concrète panels exhibit cracking, spalling, loss of concrète section, and reinforcement corrosion. These conditions reduce the reliability and remaining service life of the existing panels.
3. Deterioration of Tieback System
   The original seawall was constructed as a tied-back wall system. The existing tie rods and associated buried components have deteriorated to the extent that they can no longer be reliably considered structurally effective. The stability and structural capacity of a tied seawall depend substantially upon the integrity of these components.
4. Change in Structural Behavior
   With the tieback system no longer functioning as intended, the existing wall cannot be evaluated as the originally designed tied-back system. The remaining wall becomes substantially dependent upon cantilever action and the passive resistance provided by the embedded portion of the panels. A cantilever seawall has significantly different bending moments, deflections, soil reactions, and embedment requirements than an anchored wall.
5. Loss of Load Transfer and Potential Progressive Failure
   The existing tiebacks are spaced approximately 10 feet apart. Failure or substantial

deterioration of individual tiebacks eliminates the intended anchor resistance at those locations and results in redistribution of lateral loads to the wall panels, cap, adjacent anchors, and embedded portions of the wall. This condition increases the potential for localized distress and progressive deterioration of the seawall system.

6. Changed Design and Loading Conditions
   Current site conditions and design criteria differ from those existing when the seawall was originally constructed. The existing wall cannot be demonstrated to provide adequate structural capacity under the current loading and site conditions without relying upon deteriorated or undocumented components.
7. Reduced Beach Elevation
   The beach elevation on the seaward side has decreased since the original construction. Reduction of the seaward grade increases the effective unsupported height of the wall and reduces the available passive soil resistance.
8. Scour and Embedment Considerations
   Loss of the tieback system increases the wall's dependence upon panel embedment and passive soil resistance foi stability. Consequently, toe scour and reduction of the seaward grade have a substantially greater effect on wall stability. Inadequate embedment below the design scour elevation can significantly reduce the lateral resistance of the wall and increase the potential for rotation, excessive deflection, or structural failure.

9. Repair Limitations
   Rehabilitation of the existing seawall would require evaluation and potentially replacement of deteriorated concrete panels, tie rods, anchors, Deadman, and other buried components. Verification and repair of these components would require substantial excavation and construction effort while still leaving portions of an approximately 30-year-old coastal structure in service. The remaining service life and structural reliability of such a repaired system would therefore be difficult to establish.
10. Existing Deteriorated Material Affecting New Construction
    Pieces of the existing seawall have become dislodged as a result of deterioration and construction/jetting activities. This material has interfered with installation of the new seawall panels and demonstrates the deteriorated condition of portions of the existing system.

Engineering Conclusion

The existing seawall was originally intended to function as a tied-back structural system. Because the tieback system has substantially deteriorated, the existing wall can no longer be reliably evaluated on the basis of its original structural configuration. Its stability is now substantially more dependent upon the flexural capacity and embedment of the existing concrete panels *and* the passive resistance of the surrounding soils.

This condition is further affected by deterioration of the concrete panels, reinforcement corrosion, reduced beach elevation, potential toe scour, uncertain remaining embedment capacity, and changes in applicable design loading conditions.

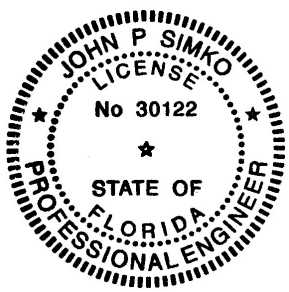
For these reasons, continued reliance upon the existing seawall or its deteriorated buried components cannot provide a readily verifiable long-term structural system. Removal and replacement of the existing seawall is therefore warranted to provide a coastal protection system with verified structural capacity, adequate embedment below the anticipated design scour elevation, and resistance to the applicable coastal loading conditions.

Replacement also eliminates reliance upon deteriorated or undocumented tie rods, anchors, Deadman, and other buried components of the existing seawall system.

MS Structural Engineers

John Simko P.E.,S.I.,SECB, MS

Structural Engineer



City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	9.A.
Section	PUBLIC HEARINGS	**Category**	Public Hearing - Ordinances
Subject	Code of Ordinance Amendment, Building Permit Schedule of Fees		
Recommended Action	It is recommended the City Commission **APPROVE** the amendment to Sections 8-2, Building Code Adopted, and 8-3, Local Amendments to Building Code, of Article I, In General, of Chapter 8, Building and Construction Regulations, of the Code of Ordinances to amend the building permit fee schedule.		
Strategic Goal	Transportation & Community Development - Other		
Department Staff Contact	Planning & Building Steven Spraker, Planning Director		

Summary

This is an administrative amendment to Sections 8-2, Building Code Adopted, and 8-3, Local Amendments to Building Code, of Article I, In General, of Chapter 8, Building and Construction Regulations, of the Code of Ordinances to amend the fee schedule for building permits.

The Florida Legislature passed HB 803 regarding building permits and inspections, which was signed by the Governor and became effective on July 1, 2026. The law was enacted to streamline, standardize, and expedite the building permit process throughout Florida while increasing the role of private providers. The bill's purposes include:

- Reducing delays and red tape in permitting.
- Lowering costs for homeowners and contractors.
- Standardizing permitting statewide rather than allowing city-by-city variations.
- Limiting local government discretion in certain permitting decisions.
- Expanding the use of private inspection providers.

The purpose of this Code of Ordinances amendment is to establish a building permit fee schedule that is based on the cost of service rather than the current fee schedule, which is based on project valuation. Building staff have developed a fee schedule based on administrative, plan review,

and inspection costs.

Administrative costs include Building Department operating expenses, software costs, and permit technician time. Plan review costs include permit reviews for compliance with the Florida Building Code and Land Development Code. Inspection costs include required permit inspections, responding to inquiries and questions, scheduling inspections, and vehicle expenses associated with inspections.

HB 803 also establishes additional requirements related to the use of private providers in the building permit process. This amendment updates the fee schedule associated with the use of private providers for residential and noncommercial projects. The last fee schedule amendment was adopted in 2021. The Fire Department will also bring forward amendments to the fire-related fee schedule.

Section 553.80(7)(a), Florida Statutes, states:

> "The governing bodies of local governments may provide a schedule of reasonable fees, as authorized by s. 125.56(2) or s. 166.222 and this section, for enforcing this part. These fees, and any fines or investment earnings related to the fees, may only be used for carrying out the local government's responsibilities in enforcing the Florida Building Code, including, but not limited to, any process or enforcement related to obtaining or finalizing a building permit. When providing a schedule of reasonable fees, the total estimated annual revenue derived from fees, and the fines and investment earnings related to the fees, may not exceed the total estimated annual costs of allowable activities. Any unexpended balances must be carried forward to future years for allowable activities or must be refunded at the discretion of the local government. A local government may not carry forward an amount exceeding the average of its operating budget for enforcing the Florida Building Code for the previous four fiscal years."

Financial Impact

State legislation requires the use of a fee schedule that is based on the cost of providing services rather than project valuation. City staff have reviewed the current fee schedule and developed cost-based amendments. The fee schedule will need to be monitored annually and adjusted as necessary to reflect changes in costs, including software, salaries, and vehicle expenses.

The Building Department is funded through building permit revenues and does not receive funding from the City's General Fund. Overall building permit revenue is expected to decrease as a result of the proposed amendment. However, the revised fee schedule is expected to generate sufficient revenue to cover the Building Department's costs associated with administering and enforcing the Florida Building Code.

Citizen Impact

The ability to process, review, and inspect building permits efficiently benefits residents, business owners, property owners, design professionals, and contractors. Building staff have implemented innovative services, such as Building Assistance Meetings (BAM), which are held every Thursday morning and allow residents, property owners, business owners, and contractors to discuss projects and meet directly with reviewers.

The purpose of this amendment is to align building permit revenues with the actual costs of operating the Building Department.

Attachments

1. 26-16 COO Amendment - Building Fees Update (P26-0108G)
2. Ordinance BIE, COO Amendment, Building Permit Amendments

ORDINANCE NO. 2026-16

AN ORDINANCE AMENDING SECTION 8-2, BUILDING CODE ADOPTED, OF ARTICLE I, IN GENERAL, OF CHAPTER 8, BUILDING AND CONSTRUCTION REGULATIONS AND SECTION 8-3, LOCAL AMENDMENTS TO BUILDING CODE, OF ARTICLE I, IN GENERAL, OF CHAPTER 8, BUILDING AND CONSTRUCTION REGULATIONS OF THE CODE OF ORDINANCES OF THE CITY OF ORMOND BEACH TO AMEND THE SCHEDULE OF PERMIT FEES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, Section 553.80, Florida Statutes, authorizes local governments to adopt reasonable building permit and inspection fees that are sufficient to fund the direct and indirect costs of enforcing the Florida Building Code; and

WHEREAS, the Florida Legislature, through CS/CS/HB 803, amended Section 553.80, Florida Statutes, to prohibit inspection fees based upon project valuation and to require that inspection fees be limited to the actual costs incurred by the local government in providing inspection services; and

WHEREAS, building permit fees are required to be used for the local government's permitting and enforcement obligations of the Florida Building Code; and

WHEREAS, the schedule of fees has been amended to remove the use of project valuation and utilize the actual costs of permit administration (including department costs, software costs, and permit coordination, plan), plan review, and permit inspections; and

WHEREAS, for the purposes of this Ordinance, underlined text constitutes additions to the original text and ~~strikethrough text~~ shall constitute deletions to the original text; and

BE IT ENACTED BY THE PEOPLE OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. Section 8-2, Building code adopted, of Article I, In General, of Chapter 8, Building and Construction Regulations, of the City of Ormond Beach, Florida, *Code of Ordinances* is hereby amended to read as follows:

(a) Building code adopted. The Florida Building Code, most recent edition, is hereby adopted and incorporated by reference as the standard building code for the city, subject to the local amendments provided by this chapter.

(b) Building code amendments. The following local amendments to the building code adopted in section 8-2 shall regulate the construction, alteration, repair, equipment, use and occupancy, location, maintenance, removal, demolition, and renovation of every building, structure, or appurtenance and any related mechanical, plumbing, electrical or other device or system within the city and shall supplement the Florida Building Code requirements. In the event of any conflict between a provision of any adopted local amendment and the adopted building code, the local amendment shall prevail. Where indicated, the amendments shall be incorporated into the Florida Building Code under the designated numerals preceding the amendment.

(1) Building Officials Association of Florida, Model Chapter 1, as amended by the Unified Code Committee of Volusia and Flagler Counties, most recent edition.

(2) 1609.5.1 Non-Habitable Accessory Structures for group R2 and R3 (one- and two-family dwelling), of 120 square feet or less, shall be deemed in compliance with Section 1609, Florida Building Code, by submitting plans utilizing accepted principles of good engineering practices.

(3) Technical amendments to the Florida Building Code, Building Volume. In Section 202 Definitions, modify the following:

(a) Substantial damage means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty percent (50%) of the market value of the

structure before the damage occurred. The term also includes flood-related damage sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.

(b) Substantial improvement means any combination of repair, reconstruction, rehabilitation, alteration, addition, or other improvement of a building or structure taking place during a five-year period, the cumulative cost of which equals or exceeds fifty (50) percent of the market value of the building or structure before the improvement or repair is started. For each building or structures, the 5-year period begins on the date of the first permit issued for improvement or repair of that building or structure subsequent to March 16, 2010. If the structure has incurred "substantial damage," any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include either:

(1) Any project for improvement of a structure required to correct existing violations of state or local health, sanitary or safety code specifications which have been identified and which are solely necessary to ensure safe living conditions; or

(2) Any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as an historic structure.

(c) Technical amendments to the Florida Building Code, Residential. In Section R322 Flood-Resistant Construction, add the following:

R322.1.11 Elevators. Elevator installations shall comply with the requirements in ASCE 24, Chapter 7.

SECTION TWO. Section 8-3, Local amendments to building code, of Article I, In General, of Chapter 8, Building and Construction Regulations, of the City of Ormond Beach, Florida, *Code of Ordinances* is hereby amended to read as follows:

Sec. 8-3. ~~Local amendments to building code.~~ Schedule of Fees, Building Permits.

~~(a) *Amendments.* The following local amendments to the building code adopted in section 8-2 shall regulate the construction, alteration, repair, equipment, use and occupancy, location, maintenance, removal, demolition, and renovation of every building, structure, or appurtenance and any related mechanical, plumbing, electrical or other device or system within the city and shall supplement the Florida Building Code requirements. In the event of any conflict between a~~

provision of any adopted local amendment and the adopted building code, the local amendment shall prevail. Where indicated, the amendments shall be incorporated into the Florida Building Code under the designated numerals preceding the amendment.

(1) Building Officials Association of Florida, Model Chapter 1, as amended by the Unified Code Committee of Volusia and Flagler Counties, most recent edition.

(2) 1609.5.1 Non-Habitable Accessory Structures for group R2 and R3 (one- and two-family dwelling), of 120 square feet or less, shall be deemed in compliance with Section 1609, Florida Building Code, by submitting plans utilizing accepted principles of good engineering practices.

(b) *Schedule of permit fees.*

(1) The cost of construction or project may be determined in the following ways as determined by the Building Official as provided by the Florida Building Code:

a. Copy of the construction as submitted by the applicant.

b. Copy of the signed contract for work to be performed.

c. Using the values in the most recent edition of the ICC Building Valuation Data (BVD).

(2) On all buildings, structures, electrical, gas, mechanical, and plumbing systems or alterations requiring a building permit, as set forth in the Florida Building Code, a fee shall be paid at the time of issuance thereof, in accordance with the schedule below.

(3) The Chief Building Official may adjust fees where necessary, not to exceed $100.00, based on a request and justification from an applicant that the fee is not proportional to the scope of work and valuation.

(4) Application fees.

	Item	Fee
a.	One and two-family dwellings and townhomes new construction	$125.00
b.	Multi-family and Non-residential (new square footage construction)	$250.00
c.	All other applications	$35.00
d.	Plan resubmittal fee (with third plan submittal)	$50.00

~~(5) Building permit fees.~~

	~~Item~~	~~Fee~~
~~a.~~	~~Value of construction for permits will be determined by the most recent publishing of the International Code Council Building Valuation Data, which estimates per square foot value according to the type of construction and building use. The building use shall be based on the predominant occupancy classification for the majority of the structure per floor.~~	
~~b.~~	~~$0.00 – $2,000.00 (minimum fee)~~	~~$35.00~~
~~c.~~	~~$2,001.00 – $40,000.00/per thousand~~	~~$5.00 (plus $35.00 flat fee)~~
~~d.~~	~~$40,001.00 – $100,000.00/per thousand~~	~~$4.38 (plus $225.00 flat fee)~~
~~e.~~	~~$100,001.00 – $500,000.00/per thousand~~	~~$3.13 (plus $487.80 flat fee)~~
~~f.~~	~~Over 500,000.00/per thousand~~	~~$1.87 (plus $1,739.80 flat fee)~~

~~(6) Building permit plan review fees.~~

	~~Item~~	~~Fee~~
~~a.~~	~~Building plan review fee~~	~~Fifty (50%) percent of the applicable building permit fee set forth in this section.~~
~~b.~~	~~Fire/life safety plan review fees~~	~~$0.04 per square foot under roof~~

~~(7) Building permit state fees.~~

	~~Item~~	~~Fee~~
~~a.~~	~~Florida FBC and FBCC surcharge fee (FS 553.721)~~	~~1% of building permit fee or $2.00 whichever is greater~~
~~b.~~	~~Florida BCAI Inspector Education Fee surcharge fee (FS 468.631)~~	~~1.5% of building permit fee or $2.00, whichever is greater~~

(8) Demolition permit fee.

	Item	Fee
a.	Demolition	$0.17 per square foot of structure; minimum fee of $50.00

(9) Early permit review fee.

	Item	Fee
a.	Early building/fire code review	$350.00 minimum fee, up to 10,000 square feet in building size. Additional $50.00 per additional 1,000 square feet of building square footage.
b.	These fees are in addition to the normal permit fees at the time of full application submittal. To provide this additional service, 100 percent complete construction documents must be submitted for the early review process.	

(10) Electrical fees.

	Item	Fee
a.	Minimum fee for one-and two-family dwellings and townhomes	$35.00
b.	Minimum fee for multi-family dwellings and non-residential	$70.00
c.	Alteration fee, circuits 1—10, per circuit	$6.60
d.	Alteration fee, circuits 11 or more, per circuit	$3.30
e.	Pre-power/early power fees, Residential	$55.00
f.	Pre-power/early power fees, Multi-family and Nonresidential	$110.00
g.	Service fee, single-phase, per ampere	$0.66
h.	Service fee, Three-phase (240 volts or less), per ampere	$1.10
i.	Service fee, Three-phase (more than 240 volts), per ampere	$1.65
j.	Sign electrical fees, circuits (per circuit)	$55.00
k.	Swimming pool electrical fees, residential (per pool)	$82.50
l.	Swimming pool electrical fees, commercial (per pool)	$220.00
m.	Temporary pole fee, residential (per pole)	$55.00
n.	Temporary pole fee, commercial (per pole)	$110.00

(11) Gas fees.

	Item	Fee
a.	Minimum fee for residential (up to five fixtures)	$35.00
b.	Minimum fee for multi-family and nonresidential, (up to five fixtures)	$75.00
c.	Each fixture, six and over	$5.50

(12) Inspection fees.

	Item	Fee
a.	Business tax receipt inspection fee	$45.00, includes one reinspection
b.	Building inspection	$45.00
c.	Special inspection fees (after hours, weekends, holidays)	$200.00 per site visit (must be preapproved by the chief building official)
d.	Partial building inspection	$30.00

(13) Mechanical fees.

	Item	Fee
	Replacement of Equipment (No change to duct system)	
a.	One and two-family dwellings and townhomes	$35.00 plus $5.00 per ton over 7 tons
b.	Multi-family and non-residential	$70.00 plus $5.00 per ton over 14 tons
	Installation of New Systems (Includes Ducts Ancillary Components or Equipment)	
c.	New equipment (0—3 tons)	$71.50
d.	New equipment (>3—10 tons), per ton	$12.10 (plus $71.50 flat fee)
e.	New equipment (>>10—25 tons), per ton	$9.90 (plus $156.20 flat fee)
f.	New equipment (>25—50 tons), per ton	$6.05 (plus $304.70 flat fee)
g.	New equipment (>50 tons), per ton	$4.95 (plus $455.95 flat fee)
h.	All other mechanical work	Minimum $35.00 or construction value, whichever is greater

(14) Miscellaneous permit fees.

	Item	Fee
a.	Contractor change	$30.00
b.	Milestone Report	$250.00
c.	Mobile home set-up fees (per unit)	$288.00
d.	Moving of structure, house or other	$400.00
e.	Replacement placard fee (each)	$11.50
f.	Sub-contractor change (each)	$11.50
g.	Stocking permit fee	$57.50 (for a maximum of 14 days)
h.	Tent fee (over 20 feet × 20 feet in size):	$45.00 first tent; $30.00 any additional tents

(15) Penalty fee.

	Item	Fee
a.	Penalty fee	Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a penalty of $200 or 100 percent of the usual permit fee, whichever is higher in addition to the required permit fees. The payment of such penalty fees shall not relieve any person from fully complying with the requirements of this Code in the execution of work, nor from any other penalties prescribed herein.

(16) Permit renewal/extension.

	Item	Fee
a.	Prior to expiration	$35.00

(17) Plan revision fee.

	Item	Fee
a.	Plan revisions after the issuance of the permit	Minimum of $35.00 or 15% of the original building permit plan review fee whichever is greater for review times greater than 30 minutes as determined by the chief building official.

(18) Plumbing permit fees.

	Item	Fee
a.	Minimum Fee, residential	$35.00
b.	Minimum fee, multi-family and non-residential	$70.00
c.	Each fixture	$6.50
d.	Utility connection fee	$50.00

(19) Private providers.

	Item	Fee
a.	Building Inspection	Inspection fees will be credited to all residential permits at a rate of $11.66 per required inspection. The number of inspections on commercial permits will have to be estimated on a permit by permit basis and credited at $17.50 per inspection.
b.	Building Permit Plan Review	60% of the building plan review fee will be credited to all residential and commercial permits.

(20) Refunds.

	Item	
a.	Refundable Permit Fees	The chief building official shall authorize the applicable refund of any permit fees paid, upon written request filed by the permit holder, that meet the following conditions; 1. It has been less than 90 days since the permit was issued, and; 2. No work has commenced under a permit issued in accordance with this Code and; 3. The total permit fees exceed $100.00, or; 4. Any fees which were erroneously paid or collected.
b.	Non-refundable permit fees	1. Building plan review fees, fire/life safety plan review fees, application fees, state fees, technology fees, plan resubmittal, and plan revision fees.

(21) Reinspection fees.

	Item	Fee
a.	First	$50.00
b.	Second (same item)	$100.00
c.	Third or more (same item)	$200.00

(22) Technology fee.

	Item	Fee
a.	Technology fee	5 percent of building permit fee

(c) Technical amendments to the Florida Building Code, Building Volume.

In Section 202 Definitions, modify the following:

Substantial damage means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty percent (50%) of the market value of the structure before the damage occurred. *The term also includes flood-related damage sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.*

Substantial improvement means any *combination of* repair, reconstruction, rehabilitation, alteration, addition, or other improvement of a building or structure *taking place during a five-year period*, the *cumulative* cost of which equals or exceeds fifty (50) percent of the market value of the building or structure before the improvement or repair is started. *For each building or structures, the 5-year period begins on the date of the first permit issued for improvement or repair of that building or structure subsequent to March 16, 2010*. If the structure has incurred "substantial damage," any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include either:

(1) Any project for improvement of a structure required to correct existing violations of state or local health, sanitary or safety code specifications which have been identified and which are solely necessary to ensure safe living conditions; or

(2) Any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as an historic structure.

~~(d) Technical amendments to the Florida Building Code, Existing Building Volume.~~

~~In Section 202 Definitions, modify the following:~~

~~Substantial damage means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty percent (50%) of the market value of the structure before the damage occurred. *The term also includes flood-related damage sustained by a structure on two separate occasions during a 10-year period for which the cost of repairs at the time of each such flood event, on average, equals or exceeds 25 percent of the market value of the structure before the damage occurred.*~~

~~Substantial improvement means any *combination of* repair, reconstruction, rehabilitation, alteration, addition, or other improvement of a building or structure *taking place during a five-year period*, the *cumulative* cost of which equals or exceeds fifty (50) percent of the market value of the building or structure before the improvement or repair is started. *For each building or structures, the five-year period begins on the date of the first permit issued for improvement or repair of that building or structure subsequent to March 16, 2010.* If the structure has incurred "substantial damage," any repairs are considered substantial improvement regardless of the actual repair work performed. The term does not, however, include either:~~

~~(1) Any project for improvement of a structure required to correct existing violations of state or local health, sanitary or safety code specifications which have been identified and which are solely necessary to ensure safe living conditions; or~~

~~(2) Any alteration of a historic structure, provided that the alteration will not preclude the structure's continued designation as an historic structure.~~

~~(e) Technical amendments to the Florida Building Code, Residential.~~

~~In Section R322 Flood-Resistant Construction, add the following:~~

~~*R322.1.11 Elevators. Elevator installations shall comply with the requirements in ASCE 24, Chapter 7.*~~

(a) Schedule of permit fees

(1) All permit fees shall be paid at the time of issuance of a permit in accordance with the schedule below.

(2) The Chief Building Official may adjust fees where necessary, not to exceed $100.00, based on a request and justification from an applicant that the fee is not proportional to the scope of work and cost of the permit.

(3) Americans with Disabilities Act

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	ADA Compliance	$80.00	$60.00	$165.00	$305.00

(4) Demolition

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Complete	$100.00	$80.00	$165.00	$345.00
b.	Interior	$80.00	$40.00	$55.00	$175.00
c.	Unsafe Structure	$50.00	$180.00	$165.00	$395.00

(5) Detached Accessory Structures

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Deck	$80.00	$20.00	$110.00	$210.00
b.	Accessory Dwelling Unit (1)	$210.00	$100.00	$55 per inspection	$310.00, plus inspection fee
c.	Carport	$125.00	$80.00	$55 per inspection	$205.00, plus inspection fee
d.	Detach Garage (1)	$125.00	$100.00	$55 per inspection	$225.00, plus inspection fee
e.	All other Detached Accessory Structures (not items b. through e.) (1)	$80.00	$40.00	$55 per inspection	$120.00, plus inspection fee

Note (1): Electrical, gas, plumbing, and mechanical fees, if applicable, are required to pay the per-unit fee and are in addition to these fees.

(6) Dock/Seawall

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Dock/Seawall, New	$125.00	$100.00	$385.00	$610.00
b.	Dock/Seawall, Repair	$80.00	$80.00	$110.00	$270.00

(7) Early Review [(1)]

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Early Review [(1)]	$50.00	$350.00	$0.00	$400.00 (see note)

Note (1): Buildings over 10,000 square feet are assessed a fee of $50.00 per each 1,000 square feet of building square footage. Early review fees are in addition to fees required at full application submittal.

(8) Electrical

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Residential, Minimum Fee	$50.00	$0	$55.00	$105.00
b.	Non-Residential, Minimum Fee	$50.00	$20	$55.00	$125.00
c.	Alteration Fee, 1-10, Per Circuit	NA	NA	$6.60 per circuit	$6.60 per circuit
d.	Alteration Fee, 11 or more, Per Circuit	$50.00	$0	$3.30 per circuit	$50.00, plus $3.30 per circuit
e.	Pre-Power/Early Power	$0.00	$0.00	$55.00	$55.00
f.	Temporary Pole	$0.00	$0.00	$55.00	$55.00

g. Other Permit Types. For other permit types that include electrical work, the fee shall be the per-unit fee ($6.60 per circuit for 0-10 and $3.30 per circuit for 11 or more) for circuits, with a minimum fee of $50.00.

(9) Expired Permit Renewal

a. Renew expired permit that expired less than 180 days ago: $50.00.

b. Renew expired permit that expired more than 180 days ago or following a code change: Must be replaced with a new application and will be subject to all current codes and fees with no credit being given for permit fees paid previously.

(10) Exterior

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Foundation Stabilization	$80.00	$40.00	$165.00	$285.00
b.	Garage Door	$80.00	$20.00	$55.00	$155.00
c.	Shutters	$80.00	$20.00	$55.00	$155.00
d.	Siding	$80.00	$20.00	$165.00	$265.00
e.	Window & Door (1)	$80.00	$20.00	$55.00	$155.00 (see note)
f.	All Other Exterior (not items a. through e.)	$80.00	$20.00	$55 per inspection	$100.00, plus inspection fee

Note (1) $5.00 per window or door after ten (10) windows or doors.

(11) Failure to complete building permit. The following fees for permit applications that previously failed to complete the process shall be paid before any new permit applications are accepted for the same address.

a. Failure to resubmit or submit a waiver form per Florida Statute, Section 553.792: 50% of the administrative and plan review fee costs.

b. Withdrawal or cancellation of a permit during the review process prior to issuance: 50% of the administrative and plan review fee costs.

c. Permit applications that have expired per Florida Building Code with unpaid invoice fees: 100% of the administrative and plan review fee costs.

(12) Gas

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Minimum Fee - Up to 5 Fixtures	$80.00	$20.00	$110.00	$210.00
b.	Alteration Fee, 6 or More, Per Fixture	$80.00	$20.00	$110.00, plus $5.50 per fixture over 5	$210.00, plus $5.50 per fixture over 5

c. Other Permit Types. For other permit types that include gas work, the fee shall be the per-unit fee for fixtures ($5.50 per fixture), with a minimum fee of $50.00.

(13) Generator

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Generator, Residential	$80.00	$40.00	$110.00	$230.00
b.	Generator, Nonresidential	$80.00	$60.00	$55 per inspection	$140.00, plus inspection fee
c.	Electrical Fee– Generator (if applicable)	$0.00	$0.00	$55.00	$55.00
d.	Gas Fee – Generator (if applicable)	$0.00	$0.00	$110.00	110.00

(14) Inspection Fees

#	Inspection	Administrative	Plan Review	Inspections	Total
a.	Business Tax Receipt	$0.00	$0.00	$55.00	$55.00
b.	Building Inspection	$0.00	$0.00	$55.00	$55.00
c.	Partial Building Inspection	$0.00	$0.00	$55.00	$55.00
d.	After Hours, Weekends, or Holidays	$0.00	$0.00	$200.00	$200.00

e.	Reinspection, First	$0.00	$0.00	$55.00	$55.00
f.	Reinspection, Second or More (same item)	$0.00	$0.00	$100.00	$100.00
g.	Reinspection, Third or More (same item)	$0.00	$0.00	$200.00	$200.00

(15) Interior

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Residential Interior Modifications	$150.00	$100.00	$55 per inspection	$250.00, plus inspection fee
b.	Non-Residential, Interior Buildout (1)	$210.00	$120.00	$55 per inspection	$330.00, plus inspection fee

c. Other Permit Types. Electrical, gas, plumbing, and mechanical fees, if applicable, are required to pay the per-unit fee and are in addition to these fees, with a minimum fee of $50.00.

(16) Manufactured/Mobile Home

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	New, Manufactured, or Mobile Home	$150.00	$120.00	$660.00	$930.00
b.	Replacement, Manufactured, or Mobile Home	$100.00	$100.00	$440.00	$640.00

(17) Mechanical

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Mechanical, Minimum	$50.00	$0.00	$55.00	$105.00
b.	Mechanical, New	$50.00	$0.00	$55.00 per each new mechanical unit	$50.00, plus $55.00 per each new mechanical unit

c. Other Permit Types. For other permit types that include mechanical work, the charge shall be the per-mechanical-unit fee ($55.00), as applicable.

(18) Milestone

#	Fee	Administrative	Plan Review	Inspections	Total
a.	Milestone	$50.00	$250	$0	$300.00

(19) Miscellaneous Permit Fees

#	Fee	Administrative	Plan Review	Inspections	Total
a.	Contractor Change	$30.00	$0.00	$0.00	$30.00
b.	Permit Extension	$40.00	$0.00	$0.00	$40.00
c.	Sub-contractor Change	$11.50	$0.00	$0.00	$11.50
d.	Stocking Permit	$100.00	$0.00	$0.00	$100.00
e.	Tent (over 150 square feet)	$0.00	$0.00	$55.00	$55.00

(20) New Construction

#	Fee	Administrative	Plan Review	Inspections	Total
a.	Residential, Addition, Up to 300 Square Feet (1)	$100.00	$40.00	$55 per inspection	$140.00 plus inspection fee

					(see notes)
b.	Residential, Addition, Over 301 Square Feet (2)	$150.00	$60.00	$55 per inspection	$210.00, plus inspection fee (see notes)
c.	Residential, Off-site Construction (1)	$150.00	$120.00	$660.00	$930.00
d.	Residential, Single-Family (1) (3)	$480.00	$510.00	$1,760.00(3)	$2,750.00 (see notes)
e.	Residential, Townhomes (1)	$480.00	$510.00	$1,760.00	$2,750.00 (see notes)
f.	Non-Residential, Addition (2)	$480.00	$510.00	$55 per inspection	$990.00, plus inspection fee (see notes)
c.	Non-Residential, Multi-Family, Per Building (2)	$480.00	$510.00	$55 per inspection	$990.00, plus inspection fee (see notes)
g.	Non-Residential, New Square Footage (2) (4)	$480.00	$600.00	$55 per inspection	$1,080.00 plus inspection fee (see notes)

Note (1): These permits include all fees for electrical, gas, plumbing, and mechanical.
Note (2): Fees for electrical, gas, plumbing, and mechanical are in addition to these fees.
Note (3): Single-family homes over 2,000 square feet are assessed at a fee of $0.25 per square foot.
Note (4): Non-residential new square footage over 8,000 square feet is assessed at a fee of $0.25 per square foot.

(21) Penalty, Work Without a Permit

#	Fee	Action
a.	Penalty: Work Without a Permit	Any person who commences any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a penalty of $200.00 or 100 percent of the usual permit fee, whichever is higher, in addition to the required permit fees. The payment of such penalty fees shall not relieve any person from fully complying with the requirements of this Code in the execution of work, nor from any other penalties prescribed herein.

(22) Plan Resubmittal

#	Fee	Administrative	Plan Review	Inspections	Total
a.	Third Submittal and After	$0.00	$60.00	$0.00	$60.00

(23) Plan Review, Fire/Life Safety

a. $0.05 per square foot under roof

(24) Plan Revisions/Modification

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Minor (0-30 minutes)	$0.00	$40.00	$0.00	$40.00
b.	Intermediate (31-60 minutes)	$0.00	$60.00	$0.00	$60.00
c.	Major, over 60 minutes of plan review	$0.00	$60 per hour of review.	$0.00	$60 per hour of review.

(25) Plumbing

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Plumbing, Residential Water Heater	$50.00	$0.00	$55.00	$105.00
b.	Plumbing, Residential, Tub	$50.00	$0.00	$110.00	$165.00

	or Shower Replacement				
c.	Plumbing, Non-Residential	$50.00	$20.00	$55 per inspection	$70.00, plus inspection fees
d.	Plumbing, Additional Fixtures (6 fixtures or more)	$50.00	$0.00	$55.00, plus $6.25 per fixture over 7 fixtures	$105.00, plus $6.25 per fixture over 7 fixtures
e.	Outside of the City Utility Permit	$100.00	$20.00	$0.00	$120.00
f.	Utility Connection, Inside the City	$100.00	$20.00	$0.00	$120.00

g. For other permit types that include plumbing work, the fee shall be the per fixture fee of $6.25, with a minimum fee of $50.00.

(26) Pool/Spa

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Pool/Spa, New	$150.00	$100.00	$385.00	$635.00
b.	Pool/Spa, Remodel	$125.00	$60.00	$165.00	$350.00
c.	Pool with Screen Enclosure	$150.00	$100.00	$495.00	$745.00

(27) Private Provider

a. Single-Family Residential and Additions, Residential, Plan Review: 80% reduction when a private provider performs plan review.

b. Single-Family Residential and Additions, Residential, Inspections: 80% reduction when a private provider performs permit inspections.

c. All Other Permits, Residential, Plan Review: 100% reduction when a private provider performs plan review.

d. All Other Permits, Residential, Inspections: 100% reduction when a private provider performs permit inspections.

e. Non-Residential, Plan Review: 40% reduction when a private provider performs plan review.

f. Non-Residential, Inspections: 40% reduction when a private provider performs permit inspections.

(28) Reroof

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Re-roof	$80.00	$0.00	$5.00 per square, up to 25 squares, plus $3.00 per square for 26 squares and over.	$80.00 plus inspection fee

(29) Refund

a. Refundable Permit Fees. The chief building official shall authorize the applicable refund of any permit fees paid, upon written request filed by the permit holder, that meet the following conditions:

1. The permit has not expired, and;
2. No work has commenced under a permit issued in accordance with this Code and;
3. The total permit fees exceed $100.00, or;
4. Any fees which were erroneously paid or collected.

b. Non-Refundable Fees. Building plan review fees, fire/life safety plan review fees, administrative fees, state fees, plan resubmittal, and plan revision fees.

(30) Screen Enclosure

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Screen Enclosure	$100.00	$80.00	$110.00	$290.00

(31) Signage

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Minimum (panel change out, etc.)	$50.00	$0.00	$27.50	$77.50
b.	Site Signage	$80.00	$60.00	$220.00	$360.00
c.	Wall Signage, Non-Illuminated	$80.00	$20.00	$55.00	$155.00
d.	Wall Signage, Illuminated	$80.00	$40.00	$110.00	$230.00

(32) Solar

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Solar, Residential	$100.00	$40.00	$110.00	$250.00
b.	Solar, Non-Residential	$100.00	$60.00	$165.00	$325.00

c. For projects that include gas work, the fee shall be the per-unit fee for fixtures ($5.50 per fixture), with a minimum fee of $50.00.

(33) State Required Fees

a. Florida FBC and FBCC surcharge fee (FS 553.721): 1% of building permit fee or $2.00 whichever is greater.

b. Florida BCAI Inspector Education Fee surcharge fee (FS 468.631): 1.5% of building permit fee or $2.00, whichever is greater.

(34) Structure Relocation

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Structure Relocation	$125.00	$80.00	$165.00	$370.00

(35) Wall, Structural

#	Permit Type	Administrative	Plan Review	Inspections	Total
a.	Wall, Structural	$80.00	$100.00	$275.00	$455.00

SECTION FOUR. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION FIVE. This Ordinance shall take effect on October 1, 2026.

PASSED UPON at the first reading of the City Commission, this 9th day of September, 2026.

PASSED UPON at the second and final reading of the City Commission, this 23rd day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

Ordinance Adoption
Business Impact Estimate

Proposed ordinance's number and legal title:

2026-16

AN ORDINANCE AMENDING SECTION 8-2, BUILDING CODE ADOPTED, OF ARTICLE I, IN GENERAL, OF CHAPTER 8, BUILDING AND CONSTRUCTION REGULATIONS AND SECTION 8-3, LOCAL AMENDMENTS TO BUILDING CODE, OF ARTICLE I, IN GENERAL, OF CHAPTER 8, BUILDING AND CONSTRUCTION REGULATIONS OF THE CODE OF ORDINANCES OF THE CITY OF ORMOND BEACH TO AMEND THE SCHEDULE OF PERMIT FEES; REPEALING ALL INCONSISTENT ORDINANCES OR PARTS THEREOF; AND SETTING FORTH AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law for the proposed ordinance, but the City is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☒ The proposed ordinance is enacted to implement the following:
  a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
  b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
  c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
  d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City hereby publishes the following information:

1. A summary of the proposed ordinance, including a statement of the public purpose to be served by the proposed ordinance, such as serving the public health, safety, morals, and welfare of the City.

   This is an administrative amendment to Sections 8-2, Building Code Adopted, and 8-3, Local Amendments to Building Code, of Article I, In General, of Chapter 8, Building and Construction Regulations, of the Code of Ordinances to amend the fee schedule for building permits.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, including the following, if any:

   a. An estimate of direct compliance costs that businesses may reasonably incur if the ordinance is enacted;

      This is an administrative amendment to Sections 8-2, *Building Code Adopted*, and 8-3, *Local Amendments to Building Code*, of Article I, *In General*, of Chapter 8, *Building and Construction Regulations*, of the Code of Ordinances to amend the fee schedule for building permits. The amendments seek to amend the fee schedule to reflect departmental costs rather than project valuation for building permit fees.

   b. Identification of any new charge or fee on businesses subject to the proposed ordinance, or for which businesses will be financially responsible; and

      This is an administrative amendment to Sections 8-2, Building Code Adopted, and 8-3, Local Amendments to Building Code, of Article I, In General, of Chapter 8, Building and Construction Regulations, of the Code of Ordinances to amend the fee schedule for building permits. The amendments seek to amend the fee schedule to reflect departmental costs rather than project valuation for building permit fees.

   c. An estimate of the City's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.

      This is an administrative amendment to Sections 8-2, Building Code Adopted, and 8-3, Local Amendments to Building Code, of Article I, In General, of Chapter 8, Building and Construction Regulations, of the Code of Ordinances to amend the fee schedule for building permits. Overall building permit revenue is expected to decrease as a result of the proposed amendment; however, the revised fee schedule is expected to generate sufficient revenue to cover the Building Department's costs associated with administering and enforcing the Florida Building Code.

3. A good faith estimates of the number of businesses likely to be impacted by the ordinance.

   This is an administrative amendment to Sections 8-2, Building Code Adopted, and 8-3, Local Amendments to Building Code, of Article I, In General, of Chapter 8, Building and Construction Regulations, of the Code of Ordinances to amend the fee schedule for building permits. The number of businesses impacted would be the number of building permits sought.

4. Any additional information the City determines may be useful.

   (This section may include: methodology or data used to prepare the Business Impact Estimate, e.g., City staff solicited comments from businesses as to the potential impact of the proposed ordinance by contacting the chamber of commerce, social media posting, direct mail/email, posting on the City's website, public workshop,

etc.; efforts made to reduce the potential fiscal impact on businesses; and state the proposed ordinance is a generally applicable ordinance that applies to all persons similarly situated (individuals or businesses) and, therefore, the proposed ordinance does not affect only businesses.)

The item was advertised by newspaper advertisements. Information on the application is also on the city's website.

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	9.B.
Section	PUBLIC HEARINGS	**Category**	Public Hearing - Ordinances
Subject	Cliffhaven Court Parcels, Annexation		
Recommended Action	It is recommended the City Commission approve the annexation of approximately 1.43 acres located along Cliffhaven Court (parcel numbers 3136-01-24-0020, 3136-01-24-0030, and 3136-01-24-0031), near the Ridgehaven subdivision.		
Strategic Goal	Transportation & Community Development - Other		
Department Staff Contact	Planning & Building Steven Spraker, Planning Director		

Summary

This is a voluntary annexation request submitted by the property owners, Sham Mahabir and Geraldine Mahabir, for approximately 1.43 acres located along Cliffhaven Court (Volusia County parcel numbers 3136-01-24-0020, 3136-01-24-0030, and 3136-01-24-0031), near the Ridgehaven subdivision.

The property is located within the North U.S. Highway 1 Interlocal Service Boundary Agreement (ISBA). The properties are among the outparcels that did not wish to be part of the Ridgehaven subdivision. The property has an existing city land use of “Medium Density Residential” and a city zoning designation of R-3, Single-Family Medium Density. There is an existing force main and water line on Cliffhaven Court to serve the property.

It is recommended the annexation be approved based on the following:

1. The property is within the Interlocal Service Boundary Agreement area;
2. The subject property is located in unincorporated Volusia County and is not being served with utilities from another jurisdiction, is compact, and City of Ormond Beach is the utilities provider for this area;
3. There is adequate city infrastructure to serve the subject property;
4. Annexation of the property is a voluntary annexation under the authority of Section 171.044, Florida Statutes; and

5. The subject property is contiguous to the city limits along the south and west property boundaries

Financial Impact

None

Citizen Impact

There is no citizen impact anticipated with this annexation because the property is already within the ISBA with City land use and zoning. Future development would undergo a site plan process with review by the Site Plan Review Committee.

Attachments

1. 26-17 Cliffhaven Annexation (P26-0113G)
2. Exhibit A, Sketch & Legal Description
3. Exhibit B, Application
4. VC Manager, Cliffhaven Court Annexation Maps
5. Ordinance BIE, LDC Amendment, Cliffhaven Court, Annexation

ORDINANCE NO. 2026-17

AN ORDINANCE ANNEXING THREE PARCELS OF REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTY LOCATED ALONG CLIFFHAVEN COURT, VOLUSIA COUNTY PARCEL NUMBERS 3136-01-24-0020, 3136-01-24-0030, AND 3136-01-24-0031, NEAR THE RIDGEHAVEN SUBDIVISION; SETTING FORTH ZONING PRIVILEGES AND OBLIGATIONS REGARDING THE PROPERTY; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; REDESIGNATING THE BOUNDARIES OF ZONE 1 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; PROVIDING FOR TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, Sham Mahabir and Geraldine Mahabir, are the owners of a parcel of real property in unincorporated Volusia County, Florida, described and depicted on Exhibit "A," attached hereto and incorporated herein by reference, (the "Property"); and

WHEREAS, the Property to be annexed consists of approximately 1.43 acres (Parcel ID No. 3136-01-24-0020, 3136-01-24-0030, AND 3136-01-24-0031) and is located along Cliffhaven Court, near the Ridgehaven subdivision, Ormond Beach, Florida; and

WHEREAS, Sham Mahabir and Geraldine Mahabir have voluntarily petitioned or requested the City of Ormond Beach to annex the Property into the City of Ormond Beach, a copy of said petition or request attached hereto as Exhibit "B" and incorporated herein by reference; and

WHEREAS, the City of Ormond Beach adopted an Interlocal Service Boundary Agreement ("ISBA") with the County of Volusia on August 19, 2014, effective August 28, 2014,

(Recorded at Book 7026, Pages 878 through 895, of the Public Records of Volusia County, Florida); and

WHEREAS, the City of Ormond Beach adopted an amended Interlocal Service Boundary Agreement with the County of Volusia on August 20, 2019, effective October 11, 2019, (recorded at Book 7758, Pages 4680 through 4683, of the Public Records of Volusia County, Florida); and

WHEREAS, the City of Ormond Beach adopted a second amended Interlocal Service Boundary Agreement with the County of Volusia on December 7, 2021, effective March 30, 2022, (recorded at Book 8228, Pages 1974 through 1978, of the Public Records of Volusia County, Florida); and

WHEREAS, the City of Ormond Beach and the County of Volusia renewed the Interlocal Service Boundary Agreement until August 28, 2034 effective and recorded on August 28, 2024, at Book 8601, Pages 1751 through 1782, of the Public Records of Volusia County; and

WHEREAS, the annexation of the Property is a voluntary annexation under the authority of Section 171.044, *Florida Statutes* and the ISBA, as evidenced by a true copy of the annexation petition attached hereto and incorporated herein by reference as Exhibit "B"; and

WHEREAS, annexation as a condition of municipal utility connection is authorized by Section 180.02(3), *Florida Statutes,* and the home rule constitutional and proprietary powers of the City; and

WHEREAS, Goal 6, Policy 6.1.4 of the Future Land Use Element of the City's *Comprehensive Land Use Plan* provides that the provision of utility service to property in the

unincorporated County shall be conditioned upon the annexation of the property when it becomes contiguous to the City's boundaries; and

WHEREAS, consent to annexation by a connecting property owner is required for connections to City utilities by Chapter 3, Article V, Section 3-61(f) of the City's *Land Development Code* (formerly Ordinance 91-33 of the City of Ormond Beach, which was initially adopted and made effective on August 20, 1991; and

WHEREAS, the requirements of Section 171.044, *Florida Statutes,* and the ISBA have been satisfactorily met; now therefore,

BE IT ENACTED BY THE PEOPLE OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The City Commission of the City of Ormond Beach makes the following findings:

(a) The annexation petition attached hereto as Exhibit "B" bears the signature of the owner of the Property to be annexed at the time the petition was submitted to the City;

(b) Sham Mahabir and Geraldine Mahabir, are the owners of the Property and is listed in Exhibit "A" attached hereto.

(c) The annexation petition was submitted in accordance with the requirements of the City for utility extension pursuant to section 180.02(3), Florida Statutes, and Chapter 3, Article V, Section 3-61(d) of the City's *Land Development Code* (formerly Ordinance 91-33 of the City of Ormond Beach, initially adopted and made effective August 20, 1991);

(d) Connection of a property to City utilities constitutes implied consent by the property owner to the annexation of the property;

(e) The annexation of the Property complies with the requirements of the City for utility extension and connection pursuant to section 180.02(3), *Florida Statutes*; Goal 5, Policy 5.1.4 of the Future land Use Element of the City's Comprehensive Land Use Plan; and Chapter 3, Article V, Section 3-61 of the City's *Land Development Code* (formerly Ordinance 91-33 of the City of Ormond Beach, initially adopted and made effective August 20, 1991);

(f) The Property is reasonably compact and does not create any enclaves of unincorporated territory in Volusia County; and

SECTION TWO. The Property described and depicted in Exhibit "A" is hereby annexed into the City of Ormond Beach, Florida (the "City"), and the municipal boundary lines of the City are hereby changed to include the Property.

SECTION THREE. Upon the effective date of the annexation of the Property, and except as may be otherwise provided by law, the Property shall be subject to all laws, ordinances and regulations of the City of Ormond Beach; shall be entitled to the same privileges and benefits as other lands in the City; and shall be subject to the taxes and debts of the City, including municipal ad valorem taxes as provided by Section 171.061(1), *Florida Statutes*.

SECTION FOUR. The boundary of City Commission Zone 1 is hereby redefined to include the Property.

SECTION FIVE. The City Clerk is hereby authorized and directed to provide a certified copy of this Ordinance to the County Manager of Volusia County, the Clerk of Circuit Court in and for Volusia County, and the Department of State for the State of Florida, within seven (7) days of the adoption of this Ordinance as required by Section 171.044(3), *Florida Statutes*.

SECTION SIX. In the event any section or provision of this Ordinance is declared by a court of competent jurisdiction to be unconstitutional or invalid, such declaration shall not be deemed to affect the validity of this Ordinance as a whole or any other section or provision hereof.

SECTION SEVEN. This Ordinance shall take effect immediately upon adoption.

PASSED UPON at the first reading of the City Commission, this 9th day of September, 2026.

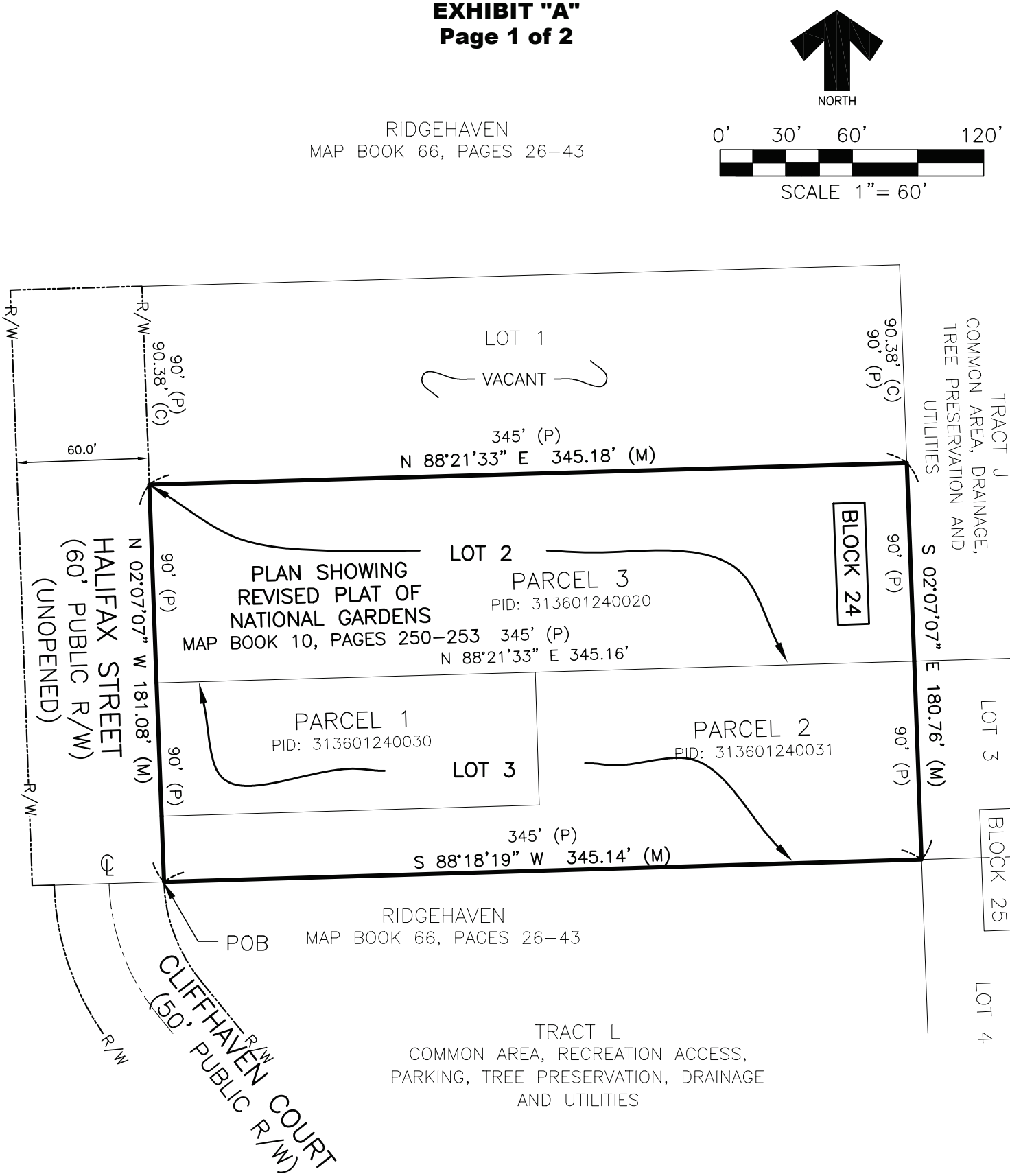
PASSED UPON at the second and final reading of the City Commission, this 23rd day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

EXHIBIT "A"
Page 1 of 2



KUHAR SURVEYING & MAPPING, LLC
1501 RIDGEWOOD AVENUE, SUITE 205, HOLLY HILL, FLORIDA 32117
Phone: 386-672-0002 WWW.KUHARSURVEYING.COM
LB #7991

© 2023 KUHAR SURVEYING & MAPPING, LLC

SEE SHEET 2 OF 2 FOR LEGAL DESCRIPTION, LEGEND, NOTES, SIGNATURE AND SEAL.

SKETCH & DESCRIPTION	
DATE: JULY 08, 2026	
PROJECT: K26031	
FILE: K26031 WORKSHEET.DWG	
FIELD BOOK: N/A	PAGE: N/A
SHEET 1 OF 2	1" = 60'

K:\KUHARNAS\DATA\PROJECTS\KUHAR PROJECTS 2026\KUHAR 26031 - 3 LOTS AT CLIFFHAVEN AVE - OB - JEFF WISE\DWG\K26031 WORKSHEET.DWG

LEGAL DESCRIPTION

ALL THAT LAND LYING IN SECTION 36, TOWNSHIP 13 SOUTH, RANGE 31 EAST AND BEING LOTS 2 AND 3, BLOCK 24, PLAN SHOWING REVISED PLAT OF NATIONAL GARDENS, ACCORDING TO THE MAP OR PLAT THEREOF AS RECORDED IN MAP BOOK 10, PAGES 250 THROUGH 253, INCLUSIVE, PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS:

BEGIN AT THE SOUTHWEST CORNER OF SAID LOT 3, SAID CORNER ALSO BEING THE NORTHWEST CORNER OF TRACT L, RIDGEHAVEN, AS RECORDED IN MAP BOOK 66, PAGES 26 THROUGH 43, INCLUSIVE, PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA AND LYING ON THE EASTERLY RIGHT-OF-WAY LINE OF HALIFAX STREET A 60' UNOPENED RIGHT-OF-WAY; THENCE N 02°07'07" W ALONG SAID EASTERLY RIGHT-OF-WAY LINE AND ALONG THE WESTERLY LINE OF AFOREMENTIONED LOTS 3 AND 2, BLOCK 24 FOR A DISTANCE OF 181.08 FEET TO THE NORTHWEST CORNER OF SAID LOT 2, SAID CORNER ALSO BEING THE SOUTHWEST CORNER OF LOT 1, BLOCK 24, PER AFOREMENTIONED PLAN SHOWING REVISED PLAT OF NATIONAL GARDENS; THENCE LEAVING SAID EASTERLY RIGHT-OF-WAY LINE AND ALONG THE NORTHERLY LINE OF SAID LOT 2 AND THE SOUTHERLY LINE OF SAID LOT 1, BLOCK 24, N 88°21'33" E FOR A DISTANCE OF 345.18 FEET TO THE NORTHEAST CORNER OF SAID LOT 2, SAID CORNER ALSO BEING THE SOUTHEAST CORNER OF SAID LOT 1 AND BEING ON THE WESTERLY LINE OF TRACT J, RIDGEHAVEN ACCORDING TO THE MAP OR PLAT THEREOF, RECORDED IN MAP BOOK 66, PAGES 26 THROUGH 43, INCLUSIVE, PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA; THENCE ALONG SAID WESTERLY LINE AND ALONG THE EASTERLY LINE OF AFOREMENTIONED LOTS 2 AND 3, BLOCK 24 S 02°07'07" E FOR A DISTANCE OF 180.76 FEET TO THE SOUTHEAST CORNER OF SAID LOT 3, SAID CORNER ALSO BEING THE SOUTHWEST CORNER OF LOT 3, BLOCK 25, PER SAID PLAN SHOWING REVISED PLAT OF NATIONAL GARDENS AND THE NORTHEAST CORNER OF SAID TRACT L; THENCE ALONG THE SOUTH LINE OF SAID LOT 3, AND THE NORTH LINE OF SAID TRACT L S 88°18'19" W FOR A DISTANCE OF 345.14 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION.

CONTAINING 1.43 ACRES MORE OR LESS (AS SURVEYED).

SURVEYOR'S NOTES:

1. THE LEGAL DESCRIPTION AS SHOWN HEREON WAS WRITTEN BY THE UNDERSIGNED.

2. BEARINGS BASED ON GPS/RTK OBSERVATIONS, WITH THE BEARING OF N 02°07'07" W BEING THE EASTERLY RIGHT-OF-WAY LINE OF HALIFAX STREET.

3. HORIZONTAL DATUM IS NORTH AMERICAN DATUM 1983 (NAD 83), FLORIDA STATE PLANE COORDINATE SYSTEM, EAST ZONE. DISTANCES SHOWN HEREON ARE GROUND DISTANCES.

4. THERE MAY BE ADDITIONAL EASEMENTS, RESTRICTIONS AND/OR OTHER MATTERS NOT SHOWN ON THIS SKETCH AND DESCRIPTION WHICH MAY BE FOUND IN THE PUBLIC RECORDS OF VOLUSIA COUNTY, FLORIDA. NO TITLE WORK HAS BEEN PROVIDED TO THE UNDERSIGNED FOR THIS PARCEL OF LAND OR ADJACENT PARCELS.

5. THIS SKETCH AND DESCRIPTION IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR/MAPPER.

6. THE PURPOSE OF THIS SKETCH AND DESCRIPTION WAS TO DESCRIBE THE PERIMITER OF THREE EXISTING PARCELS OF LAND.

7. THE UNDERSIGNED MAKES NO CLAIMS AS TO OWNERSHIP AND/OR RIGHTS OF POSSESSION.

CERTIFIED TO:
CITY OF ORMOND BEACH
VOLUSIA COUNTY, FLORIDA

ABBREVIATIONS

LB	LICENSED BUSINESS
(P)	PLATTED DIMENSION
(M)	MEASURED DIMENSION
℄	CENTERLINE
R/W	RIGHT OF WAY

I HEREBY CERTIFY THAT THIS SURVEY MEETS THE STANDARDS OF PRACTICE AS SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL LAND SURVEYORS PER CHAPTER 5J-17.050 THRU 17.053, FLORIDA ADMINISTRATIVE CODE.

Kenneth J Kuhar

Digitally signed by Kenneth J Kuhar
Date: 2026.07.10 07:28:29 -04'00'

KENNETH J. KUHAR
FLORIDA PROFESSIONAL SURVEYOR/MAPPER #6105

SEE SHEET 1 OF 2 FOR SKETCH

K K
LB #7991

KUHAR SURVEYING & MAPPING, LLC
1501 RIDGEWOOD AVENUE, SUITE 205, HOLLY HILL, FLORIDA 32117
Phone: 386-672-0002 WWW.KUHARSURVEYING.COM
© 2023 KUHAR SURVEYING & MAPPING, LLC

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City of Ormond Beach
Public Hearing Application

Planning Department
22 South Beach Street, Room 104, Ormond Beach, FL 32174
(386) 610-0520 www.ormondbeach.org comdev@ormondbeach.org

INSTRUCTIONS

All applications are required to be submitted within the Tyler permitting system (https://ormondbeachfl-energovweb.tylerhost.net/apps/selfservice#/home). **Assistance is available by e-mailing comdev@ormondbeach.org or calling (386) 610-0520.**

Project Type:
Note: other applications, such as variances will have a separate application form.

✓	Annexation
	Annexation Agreement
	Comprehensive Plan, Small Scale
	Comprehensive Plan, Large Scale
	Easement, Dedication
	Easement, Release
	Historic Landmark, Designation
	Historic Landmark, Removal
	Land Development Code Amendment
	Land Development Code Amendment, Zoning Uses
	Planned Development
	Planned Development Amendment
	Special Exception
	Special Exception, CRA
	Street Vacation
	Zoning Map Amendment, 9.99 acres or less
	Zoning Map Amendment, 10.00 acres or more
	Other:

PROJECT INFORMATION

Project Name:	Cliffhaven Court
Project Address:	Cliffhaven Court
Volusia County parcel number(s):	313601240020, 313601240030, 313601240031
Description:	Annexation of three properties.

APPLICANT INFORMATION *If not the property owner, please provide a letter of authorization from the property owner.	
Name:	Zahn Engineering, Inc, c.o. Mike McQuarrie
Address:	150 S. Palmetto Ave
City, State, Zip code:	Daytona Beach, FL 32114
Telephone:	386-252-0020
E-mail:	mike.mcquarrie@zahneng.com

PROPERTY OWNER	
Name:	Sham Mahabir
Address:	226 N. Nova Rd
City, State, Zip code:	Ormond Bch, FL 32174
Telephone:	386-852-9346
E-mail:	SG3SRVHRealEstate@hotmail.com

CERTIFICATION

By submitting this application, I hereby certify that the information provided is true and correct to the best of my knowledge and that I am aware of the application submittal requirements and the review process for this application. I authorize Ormond Beach staff to access the subject property during typical business hours to review the public hearing application.

Signature: _____

STATE OF FLORIDA
COUNTY OF VOLUSIA

The forgoing instrument was acknowledged before me this 24 day of JUNE, 2026 by SHAM MAHABIR as _____(title*) for _____ (name of corporation*), who ☐ provided _____as identification, or ☒ who is personally known to me.

HEATHER HYDER
Notary Public - State of Florida
Commission # HH 808635
My Comm. Expires Jun 19, 2030
Bonded through National Notary Assn.

_____
Notary Public, State of Florida

HEATHER HYDER
Name of Notary - typed or printed

Commission Number: HH 808635

* If you are executing this document on behalf of a corporation please complete the spaces with your title and the name of your company as indicated.

Page 2 of 2

APPLICANT INFORMATION *If not the property owner, please provide a letter of authorization from the property owner.	
Name:	
Address:	
City, State, Zip Code:	
Telephone:	
E-mail:	

PROPERTY OWNER	
Name:	
Address:	
City, State, Zip Code:	
Telephone:	
E-mail:	

CERTIFICATION

By submitting this application, I hereby certify that the information provided is true and correct to the best of my knowledge and that I am aware of the application submittal requirements and the review process for this application. I authorize Ormond Beach staff to access the subject property during typical business hours to review the public hearing application.

Signature: _____

STATE OF FLORIDA

COUNTY OF Volusia

The forgoing instrument was acknowledged before me this 5th day of AUGUST, 2026, by Geraldine Maraj-Mahabir as Co-Owner (title*) for N/A (name of corporation*), who DID provided Florida Drivers License as identification, or who is personally known to me.

EDYIE MCCORMICK
Commission # HH 415809
Expires October 7, 2027

Edyie McCormick
Notary Public, State of Florida

Edyie McCormick
Name of Notary - typed or printed

Commission Number: HH415809

* If you are executing this document on behalf of a corporation please complete the spaces with your title and the name of your company as indicated.

Page 2 of 2



AERIAL MAP
Cliffhaven Court Annexation
(313601240020, 313601240030, 313601240031)

Prepared By: The City of Ormond Beach
GIS Department - July 20, 2026

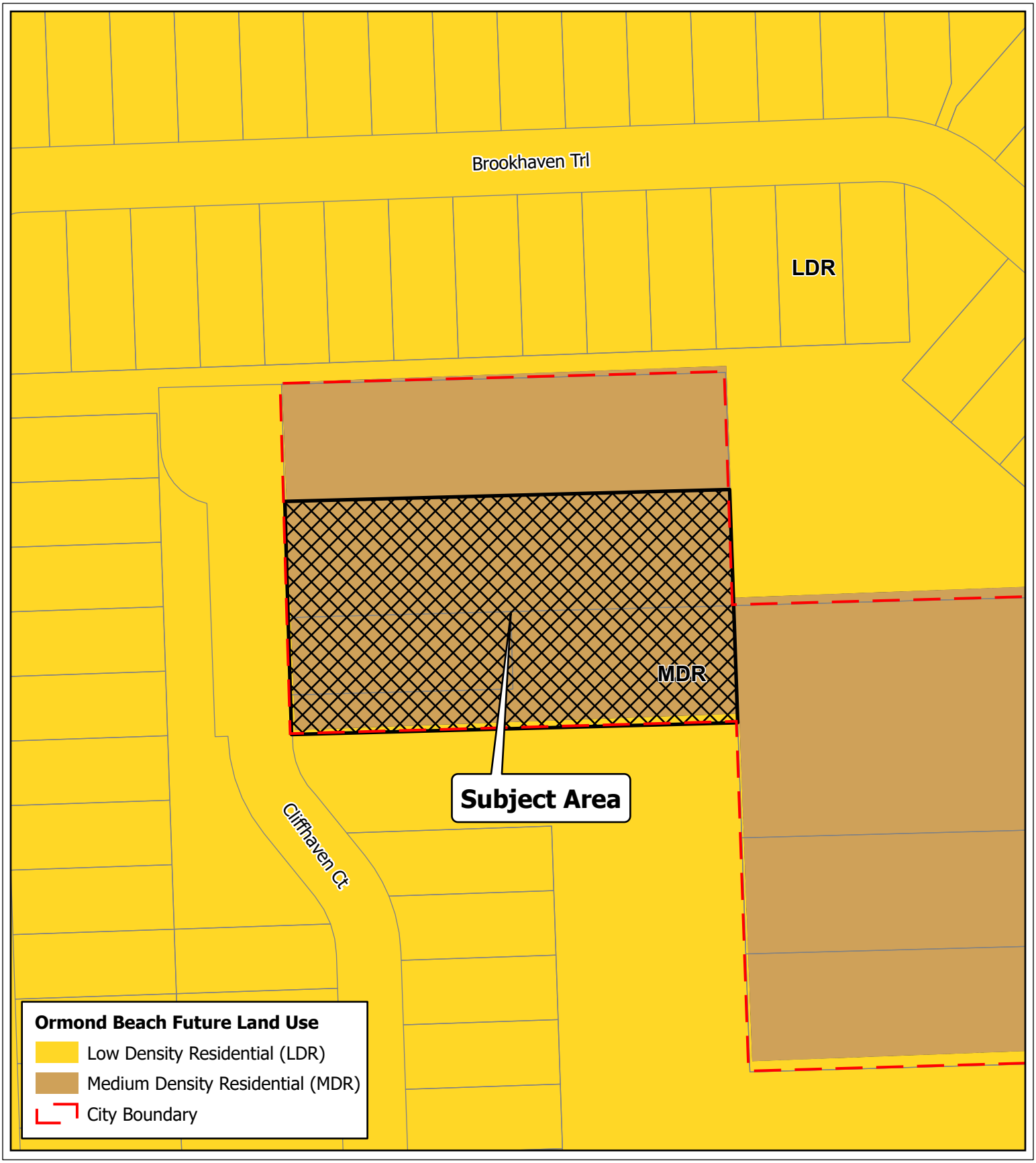
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LOCATION MAP
Cliffhaven Court Annexation
(313601240020, 313601240030, 313601240031)

Prepared By: The City of Ormond Beach
GIS Department - July 20, 2026

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FUTURE LAND USE MAP
Cliffhaven Court Annexation
(313601240020, 313601240030, 313601240031)

Prepared By: The City of Ormond Beach
GIS Department - July 20, 2026

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ZONING MAP
Cliffhaven Court Annexation
(313601240020, 313601240030, 313601240031)

Prepared By: The City of Ormond Beach
GIS Department - July 20, 2026

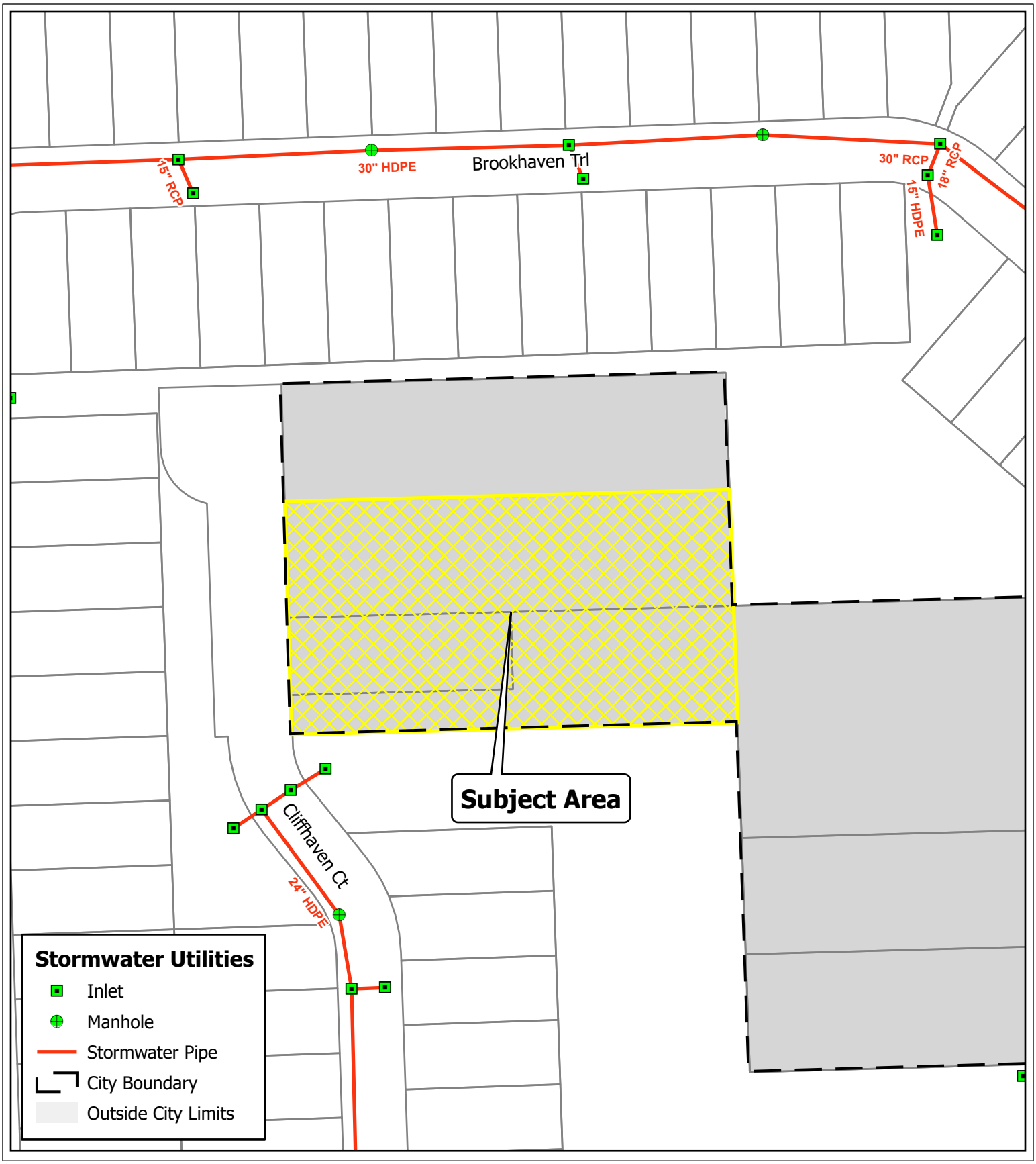
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SEWER UTILITIES MAP
Cliffhaven Court Annexation
(313601240020, 313601240030, 313601240031)

Prepared By: The City of Ormond Beach
GIS Department - July 20, 2026

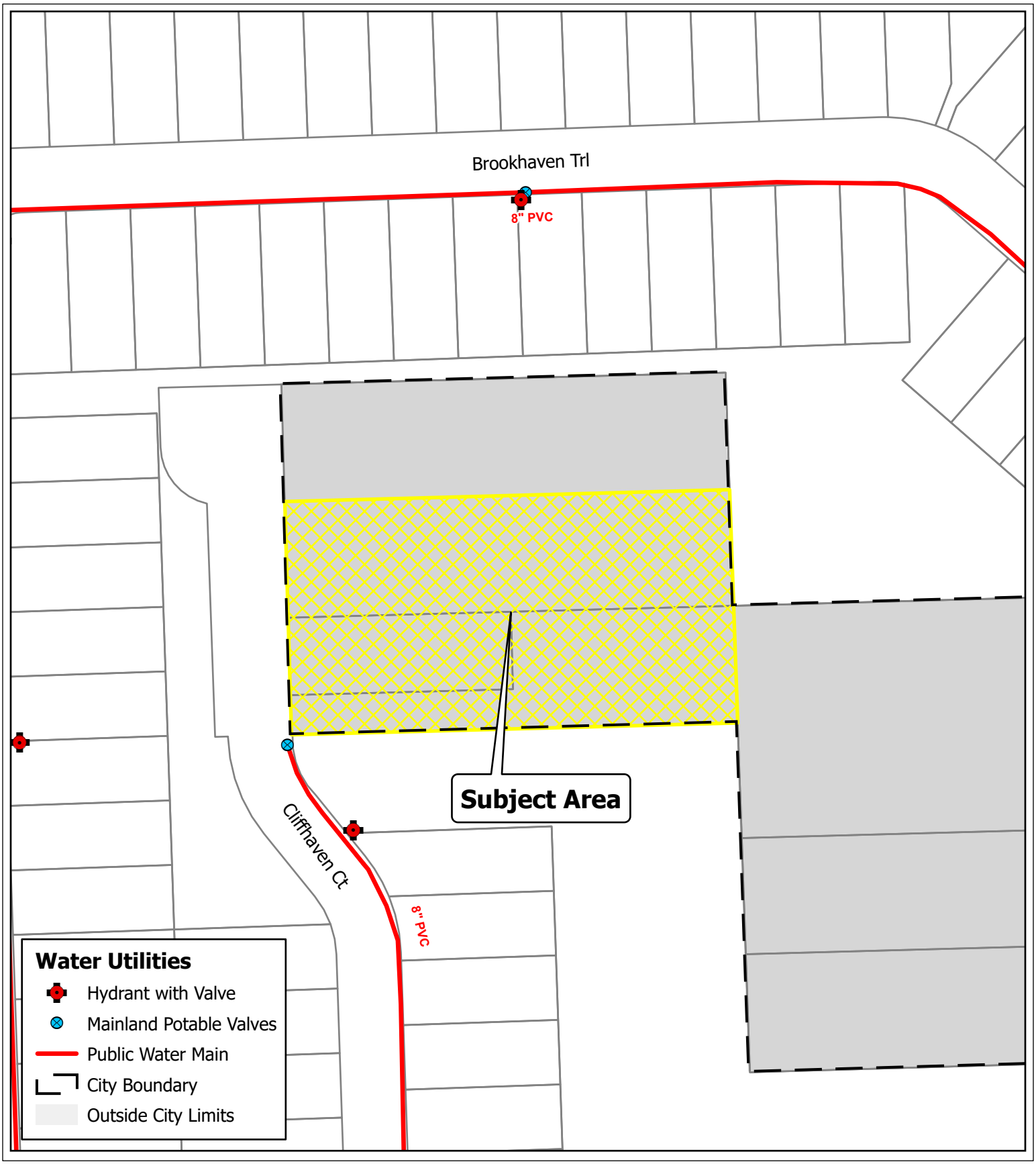
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STORMWATER UTILITIES MAP
Cliffhaven Court Annexation
(313601240020, 313601240030, 313601240031)

Prepared By: The City of Ormond Beach
GIS Department - July 20, 2026

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WATER UTILITIES MAP
Cliffhaven Court Annexation
(313601240020, 313601240030, 313601240031)

Prepared By: The City of Ormond Beach
GIS Department - July 20, 2026

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Ordinance Adoption
Business Impact Estimate

Proposed ordinance's number and legal title:

2026-17

AN ORDINANCE ANNEXING THREE PARCELS OF REAL PROPERTY INTO THE CITY OF ORMOND BEACH, SAID PROPERTY LOCATED ALONG CLIFFHAVEN COURT, VOLUSIA COUNTY PARCEL NUMBERS 3136-01-24-0020, 3136-01-24-0030, AND 3136-01-24-0031, NEAR THE RIDGEHAVEN SUBDIVISION; SETTING FORTH ZONING PRIVILEGES AND OBLIGATIONS REGARDING THE PROPERTY; REDEFINING THE TERRITORIAL BOUNDARIES OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; REDESIGNATING THE BOUNDARIES OF ZONE 1 OF THE CITY OF ORMOND BEACH TO INCLUDE THE PROPERTY; PROVIDING FOR TRANSMISSION; PROVIDING FOR SEVERABILITY; AND SETTING FORTH AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law for the proposed ordinance, but the City is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

☐ The proposed ordinance is required for compliance with Federal or State law or regulation;

☐ The proposed ordinance relates to the issuance or refinancing of debt;

☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;

☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;

☐ The proposed ordinance is an emergency ordinance;

☐ The ordinance relates to procurement; or

☒ The proposed ordinance is enacted to implement the following:

a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City hereby publishes the following information:

1. A summary of the proposed ordinance, including a statement of the public purpose to be served by the proposed ordinance, such as serving the public health, safety, morals, and welfare of the City.

   This is a voluntary request for an annexation submitted by the property owners, Sham Mahabir and Geraldine Mahabir, for approximately 1.43 acres located along Cliffhaven Court (Volusia County parcel numbers 3136-01-24-0020, 3136-01-24-0030, and 3136-01-24-0031), near the Ridgehaven subdivision. The property is located with the North U.S. Highway 1 Interlocal Service Boundary Agreement (ISBA).

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, including the following, if any:

   a. An estimate of direct compliance costs that businesses may reasonably incur if the ordinance is enacted;

      None. This is a voluntary request for an annexation submitted by the property owners, Sham Mahabir and Geraldine Mahabir, for approximately 1.43 acres located along Cliffhaven Court (Volusia County parcel numbers 3136-01-24-0020, 3136-01-24-0030, and 3136-01-24-0031), near the Ridgehaven subdivision. The property is located with the North U.S. Highway 1 Interlocal Service Boundary Agreement (ISBA).

   b. Identification of any new charge or fee on businesses subject to the proposed ordinance, or for which businesses will be financially responsible; and

      None. This is a voluntary request for an annexation submitted by the property owners, Sham Mahabir and Geraldine Mahabir, for approximately 1.43 acres located along Cliffhaven Court (Volusia County parcel numbers 3136-01-24-0020, 3136-01-24-0030, and 3136-01-24-0031), near the Ridgehaven subdivision. The property is located with the North U.S. Highway 1 Interlocal Service Boundary Agreement (ISBA)..

   c. An estimate of the City's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.

      None. This is a voluntary request for an annexation submitted by the property owners, Sham Mahabir and Geraldine Mahabir, for approximately 1.43 acres located along Cliffhaven Court (Volusia County parcel numbers 3136-01-24-0020, 3136-01-24-0030, and 3136-01-24-0031), near the Ridgehaven subdivision. The property is located with the North U.S. Highway 1 Interlocal Service Boundary Agreement (ISBA).

3. A good faith estimates of the number of businesses likely to be impacted by the ordinance.

   None. This is a voluntary request for an annexation submitted by the property owners, Sham Mahabir and Geraldine Mahabir, for approximately 1.43 acres located along Cliffhaven Court (Volusia County parcel numbers 3136-01-24-0020, 3136-01-24-0030, and 3136-01-24-0031), near the Ridgehaven subdivision. The property is located with the North U.S. Highway 1 Interlocal Service Boundary Agreement (ISBA).

4. Any additional information the City determines may be useful.

(This section may include: methodology or data used to prepare the Business Impact Estimate, e.g., City staff solicited comments from businesses as to the potential impact of the proposed ordinance by contacting the chamber of commerce, social media posting, direct mail/email, posting on the City's website, public workshop, etc.; efforts made to reduce the potential fiscal impact on businesses; and state the proposed ordinance is a generally applicable ordinance that applies to all persons similarly situated (individuals or businesses) and, therefore, the proposed ordinance does not affect only businesses.)

The item was advertised by newspaper advertisements. Information on the application is also on the city's website.

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	10.A.
Section	FIRST READING OF ORDINANCES	**Category**	First Reading of Ordinances
Subject	Firefighters' Pension Ordinance Amendment		
Recommended Action	The Firefighters' Pension Board met on August 14, 2026 and recommended approval of the ordinance. Staff concurs with this recommendation.		
Strategic Goal	Governance - Attract, develop, and support the best talent for Ormond Beach to be recognized as an Employer of Choice.		
Department Staff Contact	Finance Kelly McGuire, Finance Director		

Summary

This is a request for City Commission approval of the necessary pension ordinance amendments consistent with the collective bargaining agreement between the City of Ormond Beach and the Ormond Beach Firefighters' Association, Local 3499 (IAFF) which was approved on February 3, 2026. The negotiated pension changes include:

- Bargaining unit members hired on or after May 20, 2014, will receive a defined benefit plan with a 3% multiplier for years of service beginning on October 1, 2025.
- All bargaining unit members will be eligible for normal retirement upon the attainment of age 60; the attainment of age 55 and the completion of 10 years of credited service; or the completion of 20 years of credited service.

Financial Impact

The estimated annual cost of these changes is $129,000 and was included in the FY 2025-26 Budget of the General Fund.

Citizen Impact

Modifications to firefighters' pension benefits can lead to improved financial stability for retirees and enhanced recruitment and retention of firefighters, which promote stronger community trust.

Attachments

1. 26-18 Fire Pension Ord Amend (P26-0111G)
2. FF Business Impact Statement Pension Ordinance

ORDINANCE NO. 2026-18

AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING ARTICLE III, FIREFIGHTERS' PENSION TRUST FUND, OF CHAPTER 16, PENSIONS AND RETIREMENT, OF THE CODE OF ORDINANCES; AMENDING SECTION 16-45, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 16-67, DEFERRED RETIREMENT OPTION PLAN; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. Subsection (a), *Normal retirement age and date*, and subsection (b), *Normal retirement benefi*t, of Section 16-45, Benefit amounts and eligibility, of Article III, Firefighters' Pension Trust Fund, of Chapter 16, Pensions and Retirement, of the City of Ormond Beach, Florida, *Code of Ordinances*, is hereby amended by adding the following underlined language and deleting the strikethrough language, to read as follows:

Sec. 16-45. - Benefit amounts and eligibility.

(a) *Normal retirement age and date*. A member hired prior to May 20, 2014, shall have a normal retirement age that is the earlier of the attainment of age 60 regardless of years of credited service, the attainment of age 55 and the completion of ten years of credited service or the completion of 20 years of credited service regardless of age. A member hired on or after May 20, 2014, shall have a normal retirement age that is the earlier of the attainment of age 52 and the completion of 25 years of credited service or the attainment of age 60 regardless of years of credited service or the attainment of age 55 and the completion of ten years of credited service. Notwithstanding, effective October 1, 2025, a Member's normal retirement age shall be the earlier of either: i) the attainment of age 60 regardless of years of Credited Service; ii) the attainment of age 55 and the

completion of ten years of Credited Service; or iii) the completion of 20 years of Credited Service regardless of age. Each member shall become 100 percent vested in his accrued benefit at normal retirement age. A member's normal retirement date shall be the first day of the month coincident with or next following the date the member retires from the city after attaining normal retirement age.

(b) *Normal retirement benefit*. A member retiring hereunder on or after his normal retirement date shall receive a monthly benefit which shall commence on the first day of the month coincident with or next following his retirement and be continued thereafter during member's lifetime, ceasing upon death, but with 120 monthly payments guaranteed in any event. A member hired prior to May 20, 2014, shall have a monthly retirement benefit equal to 3.37 percent of average final compensation for each year of credited service. A member hired on or after May 20, 2014, shall have a monthly retirement benefit equal to 2.75 percent of average final compensation for each year of Credited Service accrued between their respective date of hire and September 30, 2025, and a monthly retirement benefit equal to 3.0 percent of their average final compensation for each year of Credited Service accrued on and after October 1, 2025.

(c) *Early retirement date.* (*No change in text*)

(d) *Early retirement benefit.* (*No change in text*)

(e) *Required distribution date.* (*No change in text*)

SECTION TWO. Subsection (b), *Participation*, subparagraph (1), *Eligibility to participate;* subsection (c), *Funding*; subparagraph (2), *Transfers from retirement system*; and subsection (g), *BAC-DROP*, of Section 16-67, Deferred retirement option plan, of Article III, Firefighters' Pension Trust Fund, of Chapter 16, Pensions and Retirement, of the City of Ormond Beach, Florida, *Code of*

Ordinances, is hereby amended by adding the following underlined language and deleting the strikethrough language, to read as follows:

Sec. 16-67. - Deferred retirement option plan.

(a) *Definitions.* (*No change in text*)

(b) *Participation.*

(1) Eligibility to participate. ~~In lieu of terminating his employment as a firefighter, any member hired prior to May 20, 2014, who is eligible for normal retirement under the system may elect to defer receipt of such service retirement pension and to participate in the DROP. Members hired on or after May 20, 2014, are not eligible to participate in the DROP.~~ Effective October 1, 2025, all Members who are eligible for normal retirement as provided for under the system may elect to defer receipt of such service retirement pension and elect to participate in the DROP.

(2) Election to participate. (*No change in text*)

(3) Period of participation. (*No change in text*)

(4) Termination of participation. (*No change in text*)

(5) Effect of DROP participation on the system. (*No change in text*)

(c) *Funding.*

(1) *Establishment of DROP account.* (*No change in text*)

(2) *Transfers from retirement system.*

a. (*No change in text*)

b. (*No change in text*)

b. 1 (*No change in text*)

b. 2. (*No change in text*)

(i) (*No change in text*)

(ii) A member ~~hired prior to May 20, 2014, and~~ who has entered the DROP ~~on or after May 20, 2014,~~ shall have the average daily balance in his DROP account credited or debited at a rate equal to the actual net rate of investment return realized by the system for that quarter, but not less than zero. "Net investment return," for the purpose of this paragraph, is the total return of the assets in which the member's DROP account is invested by the board net of brokerage commissions, transaction costs and management fees.

(iii) through (iv) (*No change in text*)

c. (*No change in text*)

(d) *Distribution of DROP accounts on termination of employment.* (*No change in text*)

(e) *Administration of DROP.* (*No change in text*)

(f) *General provisions.* (*No change in text*)

(g) *BAC-DROP*. In lieu of participation in the DROP, a member may elect to participate in an actuarially equivalent BAC-DROP to a date of the member's choosing, provided that the date is not further back than the member's normal retirement date. All Members who are eligible for normal retirement as provided for under the system may elect to participate in the BAC-DROP. The total BAC-DROP period shall not exceed the earlier of the completion of 35 years of service or 60 months and shall provide an immediate partial lump sum distribution, payable to the member's DROP account. The lump sum shall be the accrued benefit, determined as if the member had entered the DROP retroactively, as described above, accumulated with interest at the annual fixed rate of six and one-half percent compounded monthly, for a member who entered the BAC-DROP prior to May 20, 2014. Effective October 1, 2025, ~~A~~ members ~~hired prior to May 20, 2014, and~~

~~enter the BAC-DROP on or after May 20, 2014~~, shall have the average daily balance in their ~~his~~ DROP account credited or debited at a rate equal to the actual net rate of investment return realized by the system for that quarter but not less than zero. "Net investment return," for the purpose of this paragraph, is the total return of the assets in which the member's DROP account is invested by the board net of brokerage commissions, transaction costs and management fees. The member may choose an actuarially equivalent form of benefit at the time of BAC-DROP entry, as described in this subsection (g). Member contributions shall be returned for the period of the BAC-DROP participation. A member electing the BAC-DROP shall terminate employment not later than the first day of the month following his election to participate in the BAC-DROP. The board's authority and power for administration of the BAC-DROP shall be the same as those provided for in the DROP.

SECTION THREE. Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the City of Ormond Beach.

SECTION FOUR. If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrase under application shall not be affected thereby.

SECTION FIVE. All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed to the extent of such conflict.

SECTION SIX. This ordinance shall take effect immediately upon adoption.

PASSED UPON at the first reading of the City Commission, this 9th day of September, 2026.

PASSED UPON at the second and final reading of the City Commission, this 23rd day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

Ordinance Adoption
Business Impact Estimate

Proposed ordinance's number and legal title:

ORDINANCE NO. 2026-18

AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING ARTICLE III, FIREFIGHTERS' PENSION TRUST FUND, OF CHAPTER 16, PENSIONS AND RETIREMENT, OF THE CODE OF ORDINANCES; AMENDING SECTION 16-45, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 16-67, DEFERRED RETIREMENT OPTION PLAN; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law for the proposed ordinance, but the City is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

X The proposed ordinance is required for compliance with Federal or State law or regulation;

☐ The proposed ordinance relates to the issuance or refinancing of debt;

☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;

☒ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;

☐ The proposed ordinance is an emergency ordinance;

☐ The ordinance relates to procurement; or

☐ The proposed ordinance is enacted to implement the following:

a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City hereby publishes the following information:

1. A summary of the proposed ordinance, including a statement of the public purpose to be served by the proposed ordinance, such as serving the public health, safety, morals, and welfare of the City.

Ordinance is required to comply with Florida Statute regarding local pension plans.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, including the following, if any:

    a. An estimate of direct compliance costs that businesses may reasonably incur if the ordinance is enacted;

    None

    b. Identification of any new charge or fee on businesses subject to the proposed ordinance, or for which businesses will be financially responsible; and

    None

    c. An estimate of the City's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.

    None

3. A good faith estimate of the number of businesses likely to be impacted by the ordinance.

    Not applicable

4. Any additional information the City determines may be useful.

    (This section may include: methodology or data used to prepare the Business Impact Estimate, e.g., City staff solicited comments from businesses as to the potential impact of the proposed ordinance by contacting the chamber of commerce, social media posting, direct mail/email, posting on the City's website, public workshop, etc.; efforts made to reduce the potential fiscal impact on businesses; and state the proposed ordinance is a generally applicable ordinance that applies to all persons similarly situated (individuals or businesses) and, therefore, the proposed ordinance does not affect only businesses.)

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	10.B.
Section	FIRST READING OF ORDINANCES	**Category**	First Reading of Ordinances
Subject	Police Officers' Pension Ordinance Amendment		
Recommended Action	The Police Officers' Pension Board met on August 14, 2026 and recommended approval of the ordinance. Staff concurs with this recommendation.		
Strategic Goal	Governance - Attract, develop, and support the best talent for Ormond Beach to be recognized as an Employer of Choice.		
Department Staff Contact	Finance Kelly McGuire, Finance Director		

Summary

This is a request for City Commission approval of the necessary pension ordinance amendments consistent with the collective bargaining agreement between the City of Ormond Beach and the International Union of Police Associations (I.U.P.A.) LOCAL #6075, which was approved on February 3, 2026. The negotiated pension changes include:

- Bargaining unit members hired after August 21, 2012, will receive a defined benefit plan with a 3% multiplier for all years of service.
- All bargaining unit members will be eligible for normal retirement upon the attainment of age 60 or attainment of age 55 and completion of 10 years of credited service or the completion of 20 years of credited service.
- The City will receive the union's share of the premium tax distribution until such time the City has collected funds equal to the cost of retroactively funding the increased multiplier for members hired after August 21, 2012.

Financial Impact

The estimated annual cost of these changes is $150,000 and was included in the FY 2025-26 Budget of the General Fund.

Citizen Impact

Modifications to police officers' pension benefits can lead to improved financial stability for retirees, enhanced recruitment and retention of officers, which promote stronger community trust and morale among staff.

Attachments

1. 26-19 Police Pension Ord Amend (P26-0110G)
2. PO Business Impact Statement Pension Ordinance

ORDINANCE NO. 2026-19

AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING ARTICLE IV, POLICE OFFICERS' PENSION TRUST FUND, OF CHAPTER 16, PENSIONS AND RETIREMENT, OF THE CODE OF ORDINANCES; AMENDING SECTION 16-76, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 16-80, OPTIONAL FORMS OF BENEFITS; AMENDING SECTION 16-98, DEFERRED RETIREMENT OPTION PLAN; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

BE IT ENACTED BY THE PEOPLE OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. Subsection (a) *Normal retirement age, and* subsection (b), *Normal retirement benefit*, of Section 16-76, Benefit amounts and eligibility, of Article IV, Police Officers' Pension Trust Fund, of Chapter 16, Pensions and Retirement, of the City of Ormond Beach, Florida, *Code of Ordinances*, is hereby amended by adding the following underlined language and deleting the strikethrough language, to read as follows:

Sec. 16-76. – Benefit amounts and eligibility.

(a) *Normal retirement age and date.* A member's normal retirement age is the earlier of the attainment of age 60, the attainment of age 55 and the completion of ten years of credited service or the completion of 20 years of credited service. Normal retirement age for members hired on or after June 1, 2014 shall be the earlier of either the attainment of age 55 and the completion of ten years of credited service, or age 52 and the completion of 25 years of credited service, or age 60. Notwithstanding, effective October 1, 2025, a Member's normal retirement age shall be the earlier of either: i) the attainment of age 60 regardless of years of Credited Service; ii) the attainment of age 55 and the completion of ten years of Credited

Service; or iii) the completion of 20 years of Credited Service regardless of age. Each member shall become 100 percent vested in his accrued benefit at normal retirement age. A member's normal retirement date shall be the first day of the month coincident with or next following the date the member retires from the city after attaining normal retirement age.

(b) *Normal retirement benefit*. Effective October 1, 2003, a member hired prior to August 21, 2012, retiring hereunder on or after his normal retirement date and on or after September 1, 2002, shall receive a monthly benefit which shall commence on the first day of the month coincident with or next following his retirement and be continued thereafter during member's lifetime, ceasing upon death, but with 120 monthly payments guaranteed in any event. The monthly retirement benefit shall equal 3.30 percent of average final compensation, for each year of credited service. ~~Effective August 21, 2012~~, Effective October 1, 2025, a Member hired on or after August 21, 2012, retiring hereunder on or after his normal retirement date, shall receive a monthly benefit which shall commence on the first day of the month coincident with or next following his retirement and be continued thereafter during Member's lifetime, ceasing upon death, but with 120 monthly payments guaranteed in any event. The monthly retirement benefit shall equal ~~2.75~~ 3.0 percent of average final compensation, for each year of Credited Service.

(c) *Early retirement date.* (*No change in text*)

(d) *Early retirement benefit.* (*No change in text*)

(e) *Cost of living adjustment.* (*No change in text*)

(f) *Required distribution date.* (*No change in text*)

SECTION TWO. Subsection (a)(4) of Section 16-80, Optional forms of benefits, of Article IV, Police Officers' Pension Trust Fund, of Chapter 16, Pensions and Retirement, of the

City of Ormond Beach, Florida, *Code of Ordinances*, is hereby amended by adding the following underlined language and deleting the strikethrough language, to read as follows:

Sec. 16-80. – Optional forms of benefits.

(a) In lieu of the amount and form of retirement income payable in the event of normal or early retirement as specified herein, a member, upon written request to the board of trustees, may elect to receive a retirement income or benefit of equivalent actuarial value payable in accordance with one of the following options:

(1) through (3) (*No change in text*)

(4) Effective October 1, 2025, Members ~~who were hired on or after August 21, 2012,~~ may elect ten percent of the total actuarial equivalent value of the benefit paid as a lump sum with the remaining 90 percent paid under the normal form or as per subsection (a)(1), (2) or (3) of this section. ~~Members who were hired prior to August 21, 2012, are not eligible to elect this partial lump sum option.~~

(b) through (g) (*No change in text*)

SECTION THREE. Subsection (b) *Participation,* (1) *Eligibility to participate*; and subsection (c) *Funding*, (2) *Transfers from retirement system*, subparagraph b.1.,(i), of Section 16-98, Deferred retirement option plan, of Article IV, Police Officers' Pension Trust Fund, of Chapter 16, Pensions and Retirement, of the City of Ormond Beach, Florida, *Code of Ordinances*, is hereby amended by adding the following underlined language and deleting the strikethrough language, to read as follows:

Sec. 16-98. – Deferred retirement option plan.

(a) *Definitions.* (*No change in text*)

(b) *Participation.*

(1) *Eligibility to participate*. ~~In lieu of terminating his employment as a police officer, any member who was hired prior to August 21, 2012, and who is eligible for normal retirement under~~

~~the system may elect to defer receipt of such service retirement pension and to participate in the DROP. Any member hired on or after August 21, 2012, is not eligible to participate in the DROP.~~ Effective October 1, 2025, all Members who are eligible for normal retirement as provided for under the System may elect to defer receipt of such service retirement pension and instead elect to participate in the DROP.

(2) *Election to participate.* (*No change in text*)

(3) *Period of participation.* (*No change in text*)

(4) *Termination of participation.* (*No change in text*)

(5) *Effect of DROP participation on the system.* (*No change in text*)

(c) *Funding.*

(1) (*No change in text*)

(2) *Transfers from retirement system.*

a. (*No change in text*)

b. Except as otherwise provided in subsection (b)(4)b. of this section, a member's DROP account under this subsection (c)(2) shall be debited or credited as follows ~~with either~~:

1. ~~Interest at an effective rate of six and one-half percent per annum compounded monthly determined on the last business day of the prior month's ending balance and credited to the member's DROP account as of such date (to be applicable to all current and future DROP participants) for members who entered the DROP prior to August 21, 2012.~~

~~(i) Interest at an effective rate of two percent per annum compounded monthly determined on the last business day~~

~~of the prior month's ending balance and credited to the member's DROP account as of such date (to be applicable to all current and future DROP participants) for members who entered the DROP on or after August 21, 2012; or~~

Effective October 1, 2025, a Member participating in the DROP shall receive interest on their DROP account credited or debited at a rate equal to the net investment rate of return for the System, but in no event less than zero (0%), per annum compounded monthly. "Net investment return" for the purpose of this paragraph shall be the total return of the System's assets net of brokerage commissions, investment management fees and transaction costs as reported by the System's financial consultant on at least a quarterly basis.

2. (*No change in text*)

c. (*No change in text*)

(d) *Distribution of DROP accounts on termination of employment.* (*No change in text*)

(e) *Administration of DROP.* (*No change in text*)

(f) *General provisions.* (*No change in text*)

SECTION FOUR. Section 16-100, *Supplemental benefit component for special benefits*; *Chapter 185 share accounts*, of Article IV, Police Officers' Pension Trust Fund, of Chapter 16, Pensions and Retirement, of the City of Ormond Beach, Florida, Code of Ordinances, is hereby amended by adding the following underlined language and deleting the strikethrough language, to read as follows:

Sec. 16-100. - Supplemental benefit component for special benefits; Chapter 185 share accounts.

There is hereby established an additional plan component to provide special benefits in the form of a supplemental retirement, termination, death and disability benefits to be in addition to the benefits provided for in the previous sections of this plan, such benefit to be funded solely and entirely by F.S. ch. 185, premium tax monies for each plan year which are allocated to this supplemental component as provided for in F.S. § 185.35. Amounts allocated to this supplemental component ("Share Plan") shall be further allocated to the members and DROP participants upon mutual consent of the bargaining parties ~~in a manner to be agreed upon.~~ as follows:

(1) Annual F.S. 185 premium tax distributions up to $287,000 shall be utilized by the City, as the System sponsor in its sole discretion, to either lower its actuarially required contribution to the System as set forth by the System's actuary or applied towards reducing the System's unfunded liability.

(2) Annual F.S. 185 premium tax distributions above $287,000 shall be utilized as follows:

a. Fifty percent (50%) of such balance shall be used to reduce the actuarial unfunded liability of the System; and

b. Fifty percent (50%) of such balance shall be used to fund the actuarial cost (i.e. $457,475) of retroactively increasing the benefit multiplier (from 2.75% to 3%) for all members hired on or after August 21, 2012, for all periods of Credited Service back to each eligible members' respective initial date of hire.

c. After the City has funded the cost of benefits outlined in subparagraph (b) herein (i.e. $457,475), fifty percent of F.S. 185 annual premium tax distributions in excess of $287,000 shall be allocated to fund a defined contribution component

(i.e. “Share Plan”) of the System for eligible Members. The methodology for allocation and distribution of such funds to the Share Plan shall be established in a manner as agreed upon then by a majority of the System’s active members.

SECTION FIVE. Specific authority is hereby granted to codify and incorporate this Ordinance in the existing Code of Ordinances of the City of Ormond Beach.

SECTION SIX. If any section, subsection, sentence, clause, phrase of this ordinance, or the particular application thereof shall be held invalid by any court, administrative agency, or other body with appropriate jurisdiction, the remaining section, subsection, sentences, clauses, or phrase under application shall not be affected thereby.

SECTION SEVEN: All ordinances or parts of ordinances in conflict herewith be and the same are hereby repealed to the extent of such conflict.

SECTION EIGHT: This ordinance shall take effect immediately upon adoption.

PASSED UPON at the first reading of the City Commission, this 9th day of September, 2026.

PASSED UPON at the second and final reading of the City Commission, this 23rd day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

Ordinance Adoption
Business Impact Estimate

Proposed ordinance's number and legal title:

ORDINANCE NO. 2026-19

AN ORDINANCE OF THE CITY OF ORMOND BEACH, FLORIDA, AMENDING ARTICLE IV, POLICE OFFICERS' PENSION TRUST FUND, OF CHAPTER 16, PENSIONS AND RETIREMENT, OF THE CODE OF ORDINANCES; AMENDING SECTION 16-76, BENEFIT AMOUNTS AND ELIGIBILITY; AMENDING SECTION 16-80, OPTIONAL FORMS OF BENEFITS; AMENDING SECTION 16-98, DEFERRED RETIREMENT OPTION PLAN; PROVIDING FOR SEVERABILITY OF PROVISIONS; PROVIDING FOR CODIFICATION; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law for the proposed ordinance, but the City is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

X The proposed ordinance is required for compliance with Federal or State law or regulation;

☐ The proposed ordinance relates to the issuance or refinancing of debt;

☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;

☒ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;

☐ The proposed ordinance is an emergency ordinance;

☐ The ordinance relates to procurement; or

☐ The proposed ordinance is enacted to implement the following:

a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;

b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;

c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or

d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City hereby publishes the following information:

1. A summary of the proposed ordinance, including a statement of the public purpose to be served by the proposed ordinance, such as serving the public health, safety, morals, and welfare of the City.

Ordinance is required to comply with Florida Statute regarding local pension plans.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, including the following, if any:

    a. An estimate of direct compliance costs that businesses may reasonably incur if the ordinance is enacted;

    None

    b. Identification of any new charge or fee on businesses subject to the proposed ordinance, or for which businesses will be financially responsible; and

    None

    c. An estimate of the City's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.

    None

3. A good faith estimate of the number of businesses likely to be impacted by the ordinance.

    Not applicable

4. Any additional information the City determines may be useful.

    (This section may include: methodology or data used to prepare the Business Impact Estimate, e.g., City staff solicited comments from businesses as to the potential impact of the proposed ordinance by contacting the chamber of commerce, social media posting, direct mail/email, posting on the City's website, public workshop, etc.; efforts made to reduce the potential fiscal impact on businesses; and state the proposed ordinance is a generally applicable ordinance that applies to all persons similarly situated (individuals or businesses) and, therefore, the proposed ordinance does not affect only businesses.)

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	10.C.
Section	FIRST READING OF ORDINANCES	**Category**	First Reading of Ordinances
Subject	FY 2025-26 Budget Amendments		
Recommended Action	Staff recommends approval of the amendments to the FY 2025-2026 annual budget.		
Strategic Goal	Governance - Strive to achieve the public's trust through honest, transparent, respectful, and equitable behavior in conducting City business.		
Department Staff Contact	Finance Kelly McGuire, Finance Director		

Summary

Request to amend the Fiscal Year (FY) 2025-2026 budget by $18,976,913 with a final budget amount of $161,390,292. The net budget amount is $134,497,235 and represents the budget amount without duplicate entries (transfers and departmental charges required by Generally Accepted Accounting Principles GAAP) required to comply with state budget requirements (such as transfers among funds).

Purpose	**Amount**
Project budgets carried forward from FY 2024-25 (Capital projects in process)	$14,385,998
Emergency Procurements (Hurricane and Utility related)	$900,655
Transfers to other funds	$1,459,532
Patrol Vehicle Replacements (for accident damaged vehicle not previously replaced)	$500,000

Consolidate Debt Service Funds (To close funds which have no future debt obligations)	$250,000
Additional State Contribution for Police & Fire Pension (based on updated estimates provided by State)	$200,000
Legal Related Expenses	$592,000
New Expenses related to Building Inspections (New Building Inspector position, vehicle, nurture) & Information Technology (Security Software)	$688,728

A detailed explanation of the budget amendments has been included as an attachment to this agenda item.

Financial Impact

The amendments will increase the budget by $18,976,913.

Citizen Impact

The budget amendments are required to comply with local and state budgetary requirements.

Attachments

1. 26-20 FY 25-26 Budget Amendments (P26-0112G)
2. Attachment A-Amendments
3. Doc1
4. Budget Amendments
5. Business Impact Statement Budget Amendments

ORDINANCE NO. 2026-20

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-2026 BY AMENDING THE GENERAL FUND (001); DOWNTOWN REDEVELOPMENT TRUST FUND (104); ORMOND CROSSINGS TRUST FUND (106); STORMWATER UTILITY FUND (107); AIRPORT FUND (108); LOCAL LAW ENFORCEMENT TRUST FUND (109); PENSION CONTRIBUTION PASS THROUGH FUND (113); RECREATION FACILITY FEE FUND (115); GRANT FUND (116); FINANCING DEBT SERVICE FUND (205); 2002 GENERAL OBLIGATION BOND FUND (209); 2003 GENERAL OBLIGATION BOND FUND (210); CAPITAL IMPROVEMENT NOTE FUND (211) BEACHFRONT PARK BOND FUND (220); CAPITAL IMPROVEMENTS FUND (301); EQUIPMENT RENEWAL & REPLACEMENT FUND (302); PUBLIC SAFETY VEHICLE & EQUIPMENT FUND (305); TRANSPORTATION IMPROVEMENTS FUND (308); RECREATIONAL IMPACT FEE FUND (310); FACILITIES RENEWAL & REPLACEMENT FUND (317); WATER AND WASTEWATER FUND (401); VEHICLE REPLACEMENT FUND (408); RENEWAL & REPLACEMENT FUND (409); WATER SYSTEM IMPACT FEE FUND (434); WASTEWATER SYSTEM IMPACT FEE FUND (435); 2024 WATER & WASTEWATER BOND PROJECTS FUND (446); 2026 WATER & WASTEWATER BOND PROJECTS FUND (447) AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, the City Commission desires to amend the annual budget for Fiscal Year 2025-2026 by amending the General Fund (001); Downtown Redevelopment Trust Fund (104); Ormond Crossings Trust Fund (106); Stormwater Utility Fund (107); Airport Fund (108); Local Law Enforcement Trust Fund (109); Pension Contribution Pass Through Fund (113); Recreation Facility Fee Fund (115); Grant Fund (116); Financing Debt Service Fund (205); 2002 General Obligation Bond Fund (209); 2003 General Obligation Bond Fund (210); Capital Improvement Note Fund (211); Beachfront Park Bond Fund (220); Capital Improvements Fund

(301); Equipment Renewal & Replacement Fund (302); Public Safety Vehicle & Equipment Fund (305); Transportation Improvements Fund (308); Recreation Impact Fee Fund (310); Facilities Renewal & Replacement Fund (317); Water and Wastewater Fund (401); Vehicle Replacement Fund (408); Renewal & Replacement Fund (409); Water System Impact Fee Fund (434); Wastewater System Impact Fee Fund (435); 2024 Water & Wastewater Bond Fund (446); 2026 Water & Wastewater Bond Fund (447) and the General Liability Fund (504); as more particularly set forth on the Attachment "A" attached hereto and incorporated herein by reference, now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The City Commission hereby amends the 2025-2026 Fiscal Year annual budget as set forth on Attachment "A" attached hereto.

SECTION TWO. This Ordinance shall take effect immediately upon second reading.

PASSED UPON at the first reading of the City Commission, this 9th day of September, 2026.

PASSED UPON at the second and final reading of the City Commission, this 23rd day of September, 2026.

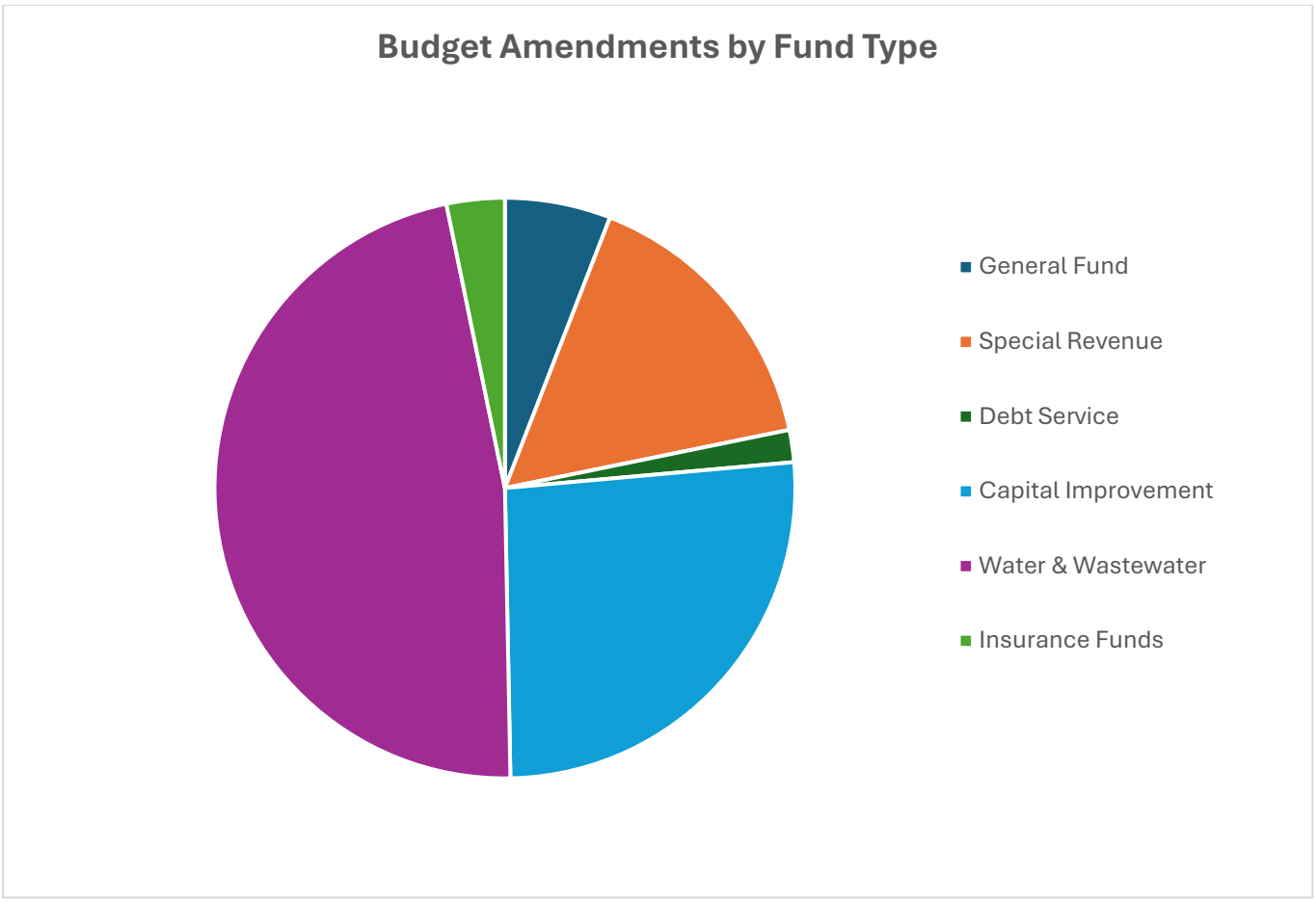
JASON LESLIE
Mayor

ATTEST:

SUSAN CARROLL DAUDERIS
City Clerk

ALL FUNDS SUMMARY ATTACHMENT A

Description	Budget FY 2025-26	Amendments FY 2025-26	Revised Budget FY 2025-26
General Fund (001)	**52,356,211**	**1,119,032**	**53,475,243**
Special Revenue Funds:			
Downtown Redevelopment Trust Fund (104)	1,999,836	855,000	2,854,836
Ormond Crossings Trust Fund (106)	399,640	35,000	434,640
Stormwater Utility Fund (107)	5,613,386	1,211,480	6,824,866
Airport Fund (108)	1,318,198	592,500	1,910,698
Local Law Enforcement Trust Fund (109)	-	30,330	30,330
Economic Development Fund (110)	-	-	-
State Law Enforcement Trust Fund (112)	-	-	-
Pension Contribution Pass Through Fund (113)	1,300,000	200,000	1,500,000
Recreation Facility Fee Fund (115)	46,970	10,400	57,370
Grant Fund (116)	-	80,000	80,000
Total Special Revenue Funds	**10,678,030**	**3,014,710**	**13,692,740**
Debt Service Funds:			
Financing Debt Service Fund (205)	675,000	15,000	690,000
2002 General Obligation Bond Fund (209)		145,000	145,000
2003 General Obligation Bond Fund (210)		10,000	10,000
2011 Capital Improvement Note Fund (211)		15,000	15,000
2010 Beachfront Park Bond Fund (220)	358,068	155,000	513,068
Total Debt Service Funds	**1,033,068**	**340,000**	**1,373,068**
Capital Improvement Funds:			
Capital Improvements Fund (301)	3,051,339	2,360,409	5,411,748
Equipment Renewal & Replacement Fund (302)	840,000	132,165	972,165
Public Safety Vehicle & Equipment Fund (305)	1,028,051	1,189,718	2,217,769
Transportation Improvements Fund (308)	3,306,010	516,000	3,822,010
Recreational Impact Fee Fund (310)	1,100,000	277,710	1,377,710
Local Road Impact Fee Fund (316)	275,000	-	275,000
Facilities Renewal & Replacement Fund (317)	1,665,797	481,156	2,146,953
Stormwater Impact Fee Fund (318)	15,000	-	15,000
Leisure Services Capital Fund (322)	1,700,000	-	1,700,000
Total Capital Improvement Funds	**12,981,197**	**4,957,158**	**17,938,355**
Water and Wastewater Funds:			
Water and Wastewater Fund (401)	28,748,938	85,000	28,833,938
Vehicle Replacement Fund (408)	830,000	310,333	1,140,333
Renewal & Replacement Fund (409)	6,830,768	2,659,680	9,490,448
Water/Wastewater Consolidated Debt Service Fund (414)	3,824,000	-	3,824,000
West Ormond Reuse Impact Fee Fund (433)	-	-	-
Water System Impact Fee Fund (434)	751,000	3,035,000	3,786,000
Wastewater System Impact Fee Fund (435)	850,000	1,694,000	2,544,000
Water/Wastewater 2024 Bond Projects (446)	-	6,828,000	6,828,000
Water/Wastewater 2026 Bond Projects (447)	5,680,000	(5,680,000)	-
Total Water and Wastewater Funds	**47,514,706**	**8,932,013**	**56,446,719**
Solid Waste Fund (460)	**14,960,267**	**-**	**14,960,267**
Workers Compensation Fund (502)	**747,500**	**-**	**747,500**
General Liability Fund (504)	**2,142,400**	**614,000**	**2,756,400**
TOTAL BUDGET APPROPRIATION	**142,413,379**	**18,976,913**	**161,390,292**
Less: Interfund Transfers	**(18,789,917)**	**(1,459,532)**	**(20,249,449)**
Fleet Operations (Internal Service Charges)	**(2,296,000)**	**-**	**(2,296,000)**
Engineering (Internal Service Charges)	**(1,457,708)**	**-**	**(1,457,708)**
Consolidated Insurance Fund (Internal Service Charges)	**(2,889,900)**	**-**	**(2,889,900)**
TOTAL NET BUDGET	**116,979,854**	**17,517,381**	**134,497,235**


Budget Amendments by Fund Type
General Fund
Special Revenue
Debt Service
Capital Improvement
Water & Wastewater
Insurance Funds

FY 2025-26 Budget Amendments

Fund	Description	Revenue Amount	Expenditure Amount	Commission Action
General Fund				
Revenues				
	Use of Fund Balance	720,667		
	Internal Service Charges-Engineering	2,500		
	Use of fund balance-Building Inspections	395,865		
		1,119,032		
Expenditures				
	Fire Fire Hydrant $160k BID		160,000	Carryforward from FY 2024-25
	Tomoka Oaks Legal Expenses		200,000	Legal Expenses
	IT Security Software		75,000	Emergency Procurement
	Building Inspectors' Supllies		9,500	CC Meeting 12/16/25 New Expense
	Building Inspectors' Personnel		196,000	CC Meeting 12/16/25 New Expense
	Fleming Avenue Resident's Property Restoration		5,000	Emergency Procurement
	Transfer to Fund 317 Facilities R&R		53,155	Soccer Netting Hurricane Milton
	Transfer to Fund 317 Facilities R&R		3,312	Casements Roof & Downspout
	Transfer to Fund 301-General Capital		121,000	OBSC Generators Reso 2026-30 CC Meeting 3/3/26
	Transfer to Fund 301-General Capital		99,900	Protective Glass for Building Inspection Counter
	Transfer to Fund 301-General Capital		75,000	Freeze Damage Landscaping
	Transfer to Fund 302-General Vehicles		79,165	Two additional inspector vehicles CC Meeting 12/16/25
	Transfer to Fund 317-Facilities R&R		30,000	Fire Station 93 Mold Remediation additional repairs
	Transfer to Fund 317-Facilities R&R		12,000	Building Inspectors' Office Carpet CC Meeting 12/16/25
			1,119,032	
CRA				
Revenues				
	Use of Fund Balance	855,000		
		855,000		
Expenditures				
	Cassen Park		159,000	Carryforward from FY 2024-25; Reso 2026-70 6/9/26
	Underground Utilities		470,000	Carryforward from FY 2024-25
	Median Upgrades		226,000	Carryforward from FY 2024-25
			855,000	
Ormond Crossings				
Revenues				
	Use of Fund Balance	35,000		
		35,000		
Expenditures				
	Design-Flyover Bridge		35,000	New Expense
			35,000	
Stormwater				
Revenues				
	Use of Fund Balance	1,667,000		
	Transform 386 Funding	(455,520)		
		1,211,480		
Expenditures				
	OBSC Drainage		40,000	Carryforward from FY 2024-25
	Fleming Stormwater		335,000	Carryforward from FY 2024-25
	OBSC Stormwater		1,092,000	Carryforward from FY 2024-25
	Watershed Study		200,000	Carryforward from FY 2024-25
	Stormwater Projects Transform 386		(455,520)	Remove Budget
			1,211,480	
Airport				
Revenues				
	FDOT	109,200		
	Use of Fund Balance	483,300		
		592,500		
Expenditures				
	Airport Security Gates		136,500	Carryforward FY 2024-25; Reso 2025-58 2/18/25
	Air Traffic Control Tower		64,000	New Expense
	Riverbend Golf Course Property Tax		392,000	Property Taxes Due
			592,500	
Forfiture Fund				
Revenues				
	Use of Fund Balance	30,330		
		30,330		
Expenditures				
	Urban SDK 10952101.504699		30,330	Resolution 2026-92 Approved 7/28/2027
			30,330	

FY 2025-26 Budget Amendments

Fund	Description	Revenue Amount	Expenditure Amount	Commission Action
Economic Development Fund				
Revenues				
Expenditures				
Pension Pass Thru				
Revenues				
	Insurance Premium Tax	200,000		
		200,000		
Expenditures				
	Contribution to Police & Fire Pension Funds		200,000	Anticipated Increase in State Contribution
			200,000	
Recreation Facilitiy Fee Fund				
Revenues				
	Use of Fund Balance	10,400		
		10,400		
Expenditures				
	Line Laser		10,400	New Expense
			10,400	
Debt Service Fund				
Revenues				
	Transfer from Fund 211-Capital Improvement Fund	15,000		
		15,000		
Expenditures				
	Contingency		15,000	Transfer from closing other debt funds
			15,000	
2002 General Obligation Bonds				
Revenues				
	Use of Fund Balance	145,000		
		145,000		
Expenditures				211
	Transfer to Fund 220-2010 General Obligation Bond		145,000	To close out fund & transfer for current bond repayment
			145,000	
2003 General Obligation Bonds				
Revenues				
	Use of Fund Balance	10,000		
		10,000		
Expenditures				
	Transfer to Fund 220-2010 General Obligation Bond		10,000	To close out fund & transfer for current bond repayment
			10,000	
2011 Capital Improvement Notes				
Revenues				
	Use of Fund Balance	15,000		
		15,000		
Expenditures				
	Transfer to Fund 205-Debt Service Fund		15,000	To close out fund & transfer for current bond repayment
			15,000	
2010 General Obligation Bonds				
Revenues				
	Transfer from Fund 209-2002 General Obligation Bond	145,000		
	Transfer from Fund 210-2003 General Obligation Bond	10,000		
		155,000		
Expenditures				
	Contingency		155,000	To close out fund & transfer for current bond repayment
			155,000	

FY 2025-26 Budget Amendments

Fund	Description	Revenue Amount	Expenditure Amount	Commission Action
Grant Fund				
Revenues				
	Use of Fund Balance	80,000		
		80,000		
Expenditures				
	Transfer to Fund 301-General Capital Improvements		80,000	To close out fund
			80,000	
General Capital Improvements				
Revenues				
	FEMA	1,751,945		
	HMGP	(1,847,636)		
	State of Florida	285,588		
	CDBG	455,040		
	Transfer from Fund 001-General Fund	295,900		
	Transfer from Fund 116-Grant Fund	80,000		
	Use of Fund Balance	1,339,572		
		2,360,409		
Expenditures				
	EOC Design		500,000	Carryforward from FY 2024-25
	OBSC Transfer Switch for backup EOC		25,000	Emergency Procurement
	Ames House Remediation		23,000	Carryforward from FY 2024-25
	Military Blvd. Sidewalk		148,000	Carryforward from FY 2024-25
	Division Avenue Sidewalk		57,000	Carryforward from FY 2024-25
	Fleet Fuel Canopy		650,000	Carryforward from FY 2024-25
	Central Park Trails		250,040	Carryforward from FY 2024-25
	ARBFP Seawall & ADA Ramp		2,374,700	Carryforward from FY 2024-25
	ARBFP Construction Administration		38,420	Carryforward from FY 2024-25
	OBSC Generators (2)		121,000	Carryforward from FY 2024-25
	Protective Glass Building Inspection Counter		99,900	Carryforward from FY 2024-25
	CDBG Military Blvd.		83,863	Carryforward from FY 2024-25
	Fire Station 93 Wind Wall & Pad		60,000	Carryforward from FY 2024-25
	Freeze Damage Landscaping		75,000	Direction provided @ workshop
	Fire Station Alterting		87,000	Carryforward from FY 2024-25
	Telephone System		171,000	Carryforward from FY 2024-25
	City Hall Access Control		60,000	New Expense; Reso 2026-33 3/24/26
	Facility Hardening Phase II		(2,463,514)	Remove Project
			2,360,409	
General Capital Vehicle/Equipment				
Revenues				
	Use of Fund Balance	53,000		
	Transfer from General Fund (Building Inspection)	79,165		
		132,165		
Expenditures				
	Leisure Service Vehicles ordered in FY 2024-25		53,000	Carryforward from FY 2024-25
	Two additional Building Inspectors' Vehicles		79,165	New Expense
			132,165	
Public Safety				
Revenues				
	Transfer from Fund 504-General Liability	576,000		
	Use of Fund Balance	602,000		
	JAG25	11,718		
		1,189,718		
Expenditures				
	Purchase of 7 Patrol Vehicles		500,000	New Expense: Reso 2025-159 10/8/25
	Patrol Lighting		88,000	Carryforward from FY 2024-25
	Fire Station 92 & 93 Generator structure design		224,000	Carryforward from FY 2024-25
	Brush Truck order in FY 2024-25		290,000	Carryforward from FY 2024-25
	JAG25		11,718	Carryforward from FY 2024-25
	Police Vehicle Damage		76,000	
			1,189,718	
Transportation				
Revenues				
	Use of Fund Balance	516,000		
		516,000		
Expenditures				
	Barricades for Crowd Control		73,000	New Expense

FY 2025-26 Budget Amendments

Fund	Description	Revenue Amount	Expenditure Amount	Commission Action
	Road Resurfacing		443,000	Carryforward from FY 2024-25
			516,000	

FY 2025-26 Budget Amendments

Fund	Description	Revenue Amount	Expenditure Amount	Commission Action
Recreation Impact Fees				
Revenues				
	Racing & Recreation District Grant	(300,000)		
	Fund Balance	577,710		
		277,710		
Expenditures				
	Parks and Rec Master Plant 310020		122,710	Carryforward from FY 2024-25
	OBSC Field 11 & 12 LED Lighting		155,000	Carryforward from FY 2024-25
			277,710	
Facilities R&R				
Revenues				
	Fund Balance	315,751		
	FEMA	57,375		
	State of Florida	9,563		
	Transfer in from 001 fund	86,467		
	Transfer from General Fund (Building Inspection)	12,000		
		481,156		
Expenditures				
	Sanchez Park Fishing Pier Replacement		220,631	Carryforward from FY 2024-25
	Fire Station 93 Mold Remediation		70,192	Carryforward from FY 2024-25 plus add'l repair expenses
	Soccer Netting-Hurricane Milton		53,155	Hurricane Damage
	Riveria Fishing Pier Replacement		(50,631)	Budget Adjustment
	Casements Roof & Downspout		26,500	Hurricane Damage
	Rockefeller Gardens Shade Structure		50,000	Hurricane Damage
	Nova Ceiling Replacement		99,309	Carryforward from FY 2024-25
	Building Inspectors' Carpet		12,000	New Expense
			481,156	
Leisure Services Capital Revenue				
Revenues				
Expenditures				
WWW Operating				
Revenues				
	Fund Balance	85,000		
		85,000		
Expenditures				
	Water Dist Directional Drilling		85,000	Add'l Expense; Reso#2026-93 7/28/2026
			85,000	
WWW Vehicles & Equipment				
Revenues				
	Use of Fund Balance	272,333		
	Transfer from General Liability Fund	38,000		
		310,333		
Expenditures				
	Transfer to WWW Capital Fund		122,000	
	Lift Station Operating Expenses		(122,000)	Eliminate Project
	Water Plant Truck		38,000	Add'l Expense
	Dumpt Trucks (2) ordered in FY 2024-25		271,000	Carryforward from FY 2024-25
	Additional Cost for Vacuum Trailer		1,333	Add'l Expense
			310,333	

FY 2025-26 Budget Amendments

Fund	Description	Revenue Amount	Expenditure Amount	Commission Action
WWW Capital Impr.				
Revenues				
	Use of Fund Balance	2,537,680		
	Transfer from WWW Operating Fund	122,000		
		2,659,680		
Expenditures				
	Finance Security Enhancements & Renovations		51,000	Carryforward from FY 2024-25
	Lead Service Assessment		15,000	Add'l Expense
	Lift Station 4P		122,000	Carryforward from FY 2024-25
	Sanitary Sewer		220,000	Carryforward from FY 2024-25
	WRF Filter Modifications		121,000	Carryforward from FY 2024-25
	Lift Station Bypass		200,000	Carryforward from FY 2024-25
	WTP Generator		15,075	Carryforward from FY 2024-25
	S. Nova Raw Water Main Emergency Repair		74,000	Emergency Procurement
	Lift Station Backup Pumps		143,380	Carryforward from FY 2024-25
	Watermain Replacement		184,000	Carryforward from FY 2024-25
	A1A Utility Repair		123,000	Carryforward from FY 2024-25
	Williamson Blvd. Pipe Relocation		357,000	Carryforward from FY 2024-25
	Fire Hydrant & Valve Expansion		37,225	Carryforward from FY 2024-25
	Western Service Area Storage Tank & Pump Station		496,000	Carryforward from FY 2024-25
	Western Service Area WWTP Basin & Lift Station		501,000	Carryforward from FY 2024-25
			2,659,680	
Reclaimed Water Impact Fee Fund				
Revenues				
Expenditures				
Water Impact Fee Fund				
Revenues				
	Use of Fund Balance	3,035,000		
		3,035,000		
Expenditures				
	Hudson Wellfield		3,035,000	Carryforward from FY 2024-25
			3,035,000	
Wastewater Impact Fee Fund				
Revenues				
	Use of Fund Balance	1,694,000		
		1,694,000		
Expenditures				
	Riverside Drive Forcemain		1,694,000	Carryforward from FY 2024-25
			1,694,000	
2024 Water & Wastewater Bonds				
Revenues				
	Use of Fund Balance from Bond Proceeds	6,828,000		
		6,828,000		
Expenditures				
	UV Disinfection		4,676,000	Carryforward from FY 2024-25
	Airport Road Force Main		730,000	Carryforward from FY 2024-25
	Water Treatment Plant Aerator Rehab		1,422,000	Carryforward from FY 2024-25
			6,828,000	
2026 Water & Wastewater Bonds				
Revenues				
	Bond Proceeds	(5,680,000)		
		(5,680,000)		
Expenditures				
	Capital Projects		(5,680,000)	Eliminate Project
			(5,680,000)	
General Liability				
Revenues				
	Use of Fund Balance	576,000		
	Reimbursement from Insurance	38,000		
		614,000		
Expenditures				

FY 2025-26 Budget Amendments

Fund	Description	Revenue Amount	Expenditure Amount	Commission Action
	Transfer to Fund 305-Public Safety Vehicle Fund		576,000	
	Transfer to Fund 408-WWW Vehicle Fund		38,000	
			614,000	
	Budget Amendments	**18,976,913**	**18,976,913**	
	Revised Total Budget	**161,390,292**	**161,390,292**	

Ordinance Adoption
Business Impact Estimate

Proposed ordinance's number and legal title:

ORDINANCE NO. 2026-20

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FISCAL YEAR 2025-2026 BY AMENDING THE GENERAL FUND (001); DOWNTOWN REDEVELOPMENT TRUST FUND (104); ORMOND CROSSINGS TRUST FUND (106); STORMWATER UTILITY FUND (107); AIRPORT FUND (108); LOCAL LAW ENFORCEMENT TRUST FUND (109); PENSION CONTRIBUTION PASS THROUGH FUND (113); RECREATION FACILITY FEE FUND (115); GRANT FUND (116); FINANCING DEBT SERVICE FUND (205); 2002 GENERAL OBLIGATION BOND FUND (209); 2003 GENERAL OBLIGATION BOND FUND (210); CAPITAL IMPROVEMENT NOTE FUND (211) BEACHFRONT PARK BOND FUND (220); CAPITAL IMPROVEMENTS FUND (301); EQUIPMENT RENEWAL & REPLACEMENT FUND (302); PUBLIC SAFETY VEHICLE & EQUIPMENT FUND (305); TRANSPORTATION IMPROVEMENTS FUND (308); RECREATIONAL IMPACT FEE FUND (310); FACILITIES RENEWAL & REPLACEMENT FUND (317); WATER AND WASTEWATER FUND (401); VEHICLE REPLACEMENT FUND (408); RENEWAL & REPLACEMENT FUND (409); WATER SYSTEM IMPACT FEE FUND (434); WASTEWATER SYSTEM IMPACT FEE FUND (435); 2024 WATER & WASTEWATER BOND PROJECTS FUND (446); 2026 WATER & WASTEWATER BOND PROJECTS FUND (447) AND THE GENERAL LIABILITY FUND (504); AND SETTING FORTH AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City is of the view that a business impact estimate is not required by state law for the proposed ordinance, but the City is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☒ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;

☐ The proposed ordinance is an emergency ordinance;
☐ The ordinance relates to procurement; or
☐ The proposed ordinance is enacted to implement the following:
   a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
   b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
   c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
   d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City hereby publishes the following information:

1. A summary of the proposed ordinance, including a statement of the public purpose to be served by the proposed ordinance, such as serving the public health, safety, morals, and welfare of the City.

Ordinance is required to comply with Florida Statute regarding annual adoption of budgets.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City, including the following, if any:

   a. An estimate of direct compliance costs that businesses may reasonably incur if the ordinance is enacted;

   None

   b. Identification of any new charge or fee on businesses subject to the proposed ordinance, or for which businesses will be financially responsible; and

   None

   c. An estimate of the City's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.

   None

3. A good faith estimate of the number of businesses likely to be impacted by the ordinance.

   Not applicable

4. Any additional information the City determines may be useful.

   (This section may include: methodology or data used to prepare the Business Impact Estimate, e.g., City staff solicited comments from businesses as to the potential impact of the proposed ordinance by contacting the chamber of commerce, social media posting, direct mail/email, posting on the City's website, public workshop, etc.; efforts made to reduce the potential fiscal impact on businesses; and state the proposed ordinance is a generally applicable ordinance that applies to all persons similarly situated (individuals or businesses) and, therefore, the proposed ordinance does not affect only businesses.)

City of Ormond Beach

City Commission Agenda

Staff Report

Agenda Date	September 9, 2026	**Item No**	11.A.
Section	RESOLUTIONS	**Category**	Resolution
Subject	Certification of Primary Election Results		
Recommended Action	Staff recommends affirming the Volusia County Canvassing Board's certification of the Primary Election results.		
Strategic Goal	Governance - Other		
Department Staff Contact	Support Services Susan Dauderis, City Clerk		

Summary

A Primary Municipal Election was held on August 18, 2026 for the office of Mayor and City Commission Zones 1 and 4.

Per the City Charter, Sec. 5.06, when more than 2 persons qualify as candidates for the office of City Commissioner for any designated seat, the persons so qualified shall appear on the ballot and voted upon at a primary election. The candidates for these seats were the following:

- Mayor - Damien Curry, George Doran, Jason Leslie, and Lori Tolland
- Zone 1 - Alan Burton, Melissa DeVriese, and Coleen McMahon
- Zone 4 - Amber Bobak, Harold Briley, and Barry W. du Moulin

The results of the Primary Election:

- Mayor - Lori Tolland has been elected, as she received 51.26% of the votes.
- Zone 1 - Melissa DeVriese has been elected, as she received 51.24% of the votes.
- Zone 4 - Amber Bobak and Harold Briley are the two candidates who received the highest number of votes and will be placed on the ballot for the regular municipal election to be held November 3, 2026.

Per City Charter Sec. 5.06. Schedule and notice of elections, if any one candidate in the primary election receives more than 50% of the votes for a designated seat, such candidate shall be declared elected without the necessity of being voted upon in a run-off municipal election (regular election).

Pursuant to the Florida Election Code, the Volusia County Canvassing Board is responsible for canvassing and certifying election results when both County and City initiatives appear on the same ballot; certification attached.

Financial Impact

None

Citizen Impact

Accepting the election results certified by the County Canvassing Board ensures the integrity and finality of the election process for the citizens.

Attachments

1. 26-112 Cert results Primary P26-0015G
2. Official_Nonpartisan
3. 8-18-2026 Primary Election Unofficial Results

RESOLUTION NO. 2026-112

A RESOLUTION DECLARING THE RESULTS OF THE PRIMARY MUNICIPAL ELECTION CONDUCTED IN THE CITY OF ORMOND BEACH, FLORIDA, ON TUESDAY, AUGUST 18, 2026; AUTHORIZING THE ISSUANCE OF CERTIFICATES; SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, pursuant to the Florida Election Code, the Volusia County Canvassing Board is responsible for canvassing and certifying election results when both county and city initiatives appear on the same ballot, and

WHEREAS, the County and City both had initiatives on the same ballot during the City's Primary Municipal Election held on August 18, 2026, and

WHEREAS, the Volusia County Canvassing Board did canvass and certify the City's Primary Municipal Election held on August 18, 2026, and

WHEREAS, it appears from the Certificate of the Volusia County Canvassing Board in the Primary Municipal Election conducted in the City of Ormond Beach, Florida, on the 18th day of August, 2026 and from the tabulation of absentee votes, that the results of the said Election, with respect to the office of the Mayor, are as follows:

Damien Curry	1,215 votes	(11.45%)
George Doran	721 votes	(6.79%)
Jason Leslie	3,237 votes	(30.50%)
Lori Tolland	5,441 votes	(51.26%)

WHEREAS, it appears from the Certificate of the Volusia County Canvassing Board in the Primary Municipal Election conducted in Zone 1 in the City of Ormond Beach, Florida, on the 18th day of August, 2026 and from the tabulation of absentee votes, that the results of the said Election, with respect to the office of City Commissioner, Zone 1, are as follows:

Alan Burton	816 votes	(25.70%)
Melissa DeVriese	1,627 votes	(51.24%)
Coleen McMahon	732 votes	(23.06%)

WHEREAS, it appears from the Certificate of the Volusia County Canvassing Board in the Primary Municipal Election conducted in Zone 4 in the City of Ormond Beach, Florida, on the 18th day of August, 2026 and from the tabulation of absentee votes, that the results of the said Election, with respect to the office of City Commissioner, Zone 4, are as follows:

Amber Bobak	862 votes	(38.82%)
Harold Briley	931 votes	(41.88%)
Barry W. du Moulin	428 votes	(19.30%)

WHEREAS, Section 5.07 of the City's Charter otherwise provides that the City Commission, as the City's canvassing board, is responsible for canvassing and certifying its municipal elections, and

WHEREAS, the City Commission desires to affirm the certification by the Volusia County Canvassing Board of the results of the City's Primary Municipal Election held on August 18, 2026; now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The City Commission does hereby declare that Lori Tolland is the candidate receiving more than fifty percent (50%) of votes cast for the office of Mayor of the City of Ormond Beach, Florida, and is hereby declared to be the legally elected Mayor of the said City of Ormond Beach, Florida. The said candidate shall, in accordance with Section 5.06 of the City Charter, assume office on the third Tuesday in November 2026 (said date being November 17, 2026) following the general election to be held on November 3, 2026, and shall serve until the third Tuesday after the first Monday in November 2028, as provided by law.

SECTION TWO. The City Commission does hereby declare that Melissa DeVriese is the candidate receiving more than fifty percent (50%) of votes cast for the office of City Commissioner for Zone 1 of the City of Ormond Beach, Florida, and is hereby declared to be the legally elected City Commissioner for Zone 1 of the said City of Ormond Beach, Florida. The said candidate shall, in accordance with Section 5.06 of the City Charter, assume office on the third Tuesday in November 2026 (said date being November 17, 2026) following the general election to be held on November 3, 2026, and shall serve until the third Tuesday after the first Monday in November 2028, as provided by law.

SECTION THREE. The City Commission does hereby declare that inasmuch as no candidate for the office of City Commissioner for Zone 4 of the City of Ormond Beach,

Florida, received more than fifty percent (50%) of the votes cast for such office in the said Primary Election, that Amber Bobak and Harold Briley, being the two candidates receiving the highest number of votes cast, shall oppose each other in the Regular Municipal Election to be conducted on Tuesday, November 3, 2026, in the City of Ormond Beach, Florida.

SECTION FOUR. The City Clerk is hereby directed to furnish Certificates fully signed by her, with the seal of the City of Ormond Beach, Florida, affixed thereto, to the Mayor and City Commissioner hereby declared elected.

SECTION FIVE. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED, this 9th day of September, 2026.

_____
JASON LESLIE
Mayor

ATTEST:

_____
SUSAN CARROLL DAUDERIS
City Clerk

*** Official Results ***

CERTIFICATE OF COUNTY CANVASSING BOARD
VOLUSIA COUNTY

We, the undersigned, DAVID FOXMAN, County Judge, FRANK BRUNO, Canvassing Board Member, LISA LEWIS, Supervisor of Elections, constituting the Board of County Canvassers in and for said County, do hereby certify that we met on the Twentieth day of August, 2026 A.D., and proceeded publicly to canvass the votes given for the several offices and persons herein specified at the **Nonpartisan Election** held on the Eighteenth day of August, 2026 A.D., as shown by the returns on file in the office of the Supervisor of Elections. We do hereby certify from said returns as follows:

For Circuit Judge, 7th Judicial Circuit, Group 26, the whole number of votes cast was 96,229 of which

Carleen Leffler	received	38,942 votes
Jeanne Stratis	received	57,287 votes

For County Council, District 1, the whole number of votes cast was 20,471 of which

Wendy Anderson	received	9,738 votes
Don Dempsey	received	6,567 votes
Melissa D Thorne	received	4,166 votes

For County Council, District 3, the whole number of votes cast was 25,207 of which

Anthony Gorham	received	3,825 votes
Danny Robins	received	9,757 votes
Bryon White	received	11,625 votes

For County Council, District At Large, the whole number of votes cast was 99,808 of which

Nancy Miller	received	41,538 votes
Michael Poniatowski	received	39,062 votes
Barry Powell	received	19,208 votes

For School Board, District 1, the whole number of votes cast was 21,062 of which

Brenda Beery	received	10,449 votes
Jaclyn Carrell	received	3,090 votes
Jamie Haynes	received	7,523 votes

For School Board, District 3, the whole number of votes cast was 24,538 of which

Grace Kellermeier	received	13,007 votes
Jessie Thompson	received	11,531 votes

For School Board, District 5, the whole number of votes cast was 15,410 of which

Ruben Colon	received	9,698 votes
Dean Condon	received	5,712 votes

For City Commissioner Zone 3 Daytona Beach, the whole number of votes cast was 1,250 of which

Christos Mavronas	received	255 votes
Quanita May	received	470 votes
Steve Miller	received	525 votes

For City Commissioner Zone 5 Daytona Beach, the whole number of votes cast was 1,337 of which

John Counts	received	269 votes
Aaron Harrison	received	261 votes
Willie F. Williams	received	807 votes

For Mayor Deltona, the whole number of votes cast was 12,826 of which

Santiago Avila Jr.	received	4,144 votes
Maritza A. Vazquez	received	4,367 votes
Jason M. Voelz	received	4,315 votes

For City Commissioner District 6 Deltona, the whole number of votes cast was 2,335 of which

Chris Nabicht	received	790 votes
Christian O'Brien	received	825 votes
Jody Lee Storozuk	received	720 votes

For Mayor Edgewater, the whole number of votes cast was 5,474 of which

Diezel D. DePew	received	3,022 votes
Wayne McCloskey	received	1,746 votes
Steven Oleksy	received	706 votes

For City Commissioner District 2 Holly Hill, the whole number of votes cast was 1,675 of which

Mike Cerbo	received	693 votes
Carmen Ruiz	received	982 votes

For City Commissioner Zone 2 NSB, the whole number of votes cast was 8,343 of which

Jennifer Devine	received	4,666 votes
Cindi Amaral Flanagan	received	434 votes
Lou Pate	received	546 votes
Cynthia Sniezak	received	2,697 votes

For Mayor Ormond Beach, the whole number of votes cast was 10,614 of which

Damien Curry	received	1,215 votes
George Doran	received	721 votes
Jason Leslie	received	3,237 votes
Lori Tolland	received	5,441 votes

For City Commissioner Zone 1 Ormond Beach, the whole number of votes cast was 3,175 of which

Alan Burton	received	816 votes
Melissa DeVriese	received	1,627 votes
Coleen McMahon	received	732 votes

For City Commissioner Zone 4 Ormond Beach, the whole number of votes cast was 2,221 of which

Amber Bobak	received	862 votes
Harold Briley	received	931 votes
Barry W. du Moulin	received	428 votes

For City Council Seat 2 South Daytona, the whole number of votes cast was 2,236 of which

Victoria Maxwell	received	891 votes
Doug Quartier	received	1,345 votes

***** Official Results *****

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We Certify that pursuant to Section 102.112, Florida Statutes, the canvassing board has compared the number of persons who voted with the number of ballots counted and that the certification includes all valid votes cast in the election.

COUNTY JUDGE

CANVASSING BOARD MEMBER

SUPERVISOR OF ELECTIONS

Election Night Unofficial Results

Summary Results | Favorite Races

★ Mayor Ormond Beach (Vote For 1)

Participating Precincts Reporting: 12 / 12

Choice	Percent	Votes
Damien Curry	11.45%	1,215
George Doran	6.79%	720
Jason Leslie	30.50%	3,236
Lori Tolland	51.26%	5,438
		10,609

★ City Commissioner Zone 1 Ormond Beach (Vote For 1)

Participating Precincts Reporting: 6 / 6

Choice	Percent	Votes
Alan Burton	25.70%	816
Melissa DeVriese	51.24%	1,627
Coleen McMahon	23.06%	732
		3,175

★ City Commissioner Zone 4 Ormond Beach (Vote For 1)

Participating Precincts Reporting: 2 / 2

Choice	Percent	Votes
Amber Bobak	38.82%	861
Harold Briley	41.88%	929
Barry W. du Moulin	19.30%	428
		2,218